

- 1) The Van Meter City Council met for a regular council meeting on Monday, July 12<sup>th</sup>, 2021 at the Veterans Reception Center, 910 Main Street. Mayor Adams called the meeting to order at 7:00PM. The following council members were present upon roll call: Travis Brott, Joe Herman, Lyn Lyon, Adam Coyle, and Steve Meyer.

Staff present: City Attorney Gary Goudelock, City Administrator Kyle Michel, Public Works Director Dave Herman, Police Chief Bill Daggett, and City Engineer Bob Veenstra.

- 2) Mayor Adams lead the Pledge of Allegiance.
- 3) Introductions were made.
- 4) Mayor Adams read a Civility Statement setting expectations of respect for the meeting.
- 5) City Administrator Michel indicated that due to a publication error, Urban Renewal items contained in the published agenda would be removed from consideration. Mayor Adams asked for a motion to approve the agenda. Brott moved, supported by Meyer, to approve the agenda as published. On roll call the votes were as follows: Brott – YES; Herman – Yes; Lyon – YES; Meyer – YES; Coyle - YES
- 6) None were present for the Citizen Hearing.
- 7) Mayor Adams reviewed the consent agenda. Mayor Adams asked for a motion to adopt the consent agenda which included the following:
  - a. Minutes of the 6-14-2021 Council Meeting
  - b. Minutes of the 6-21-2021 Special Council Meeting
  - c. Minutes of the 7-8-2021 Special Council Meeting
  - d. July Claims list

**CLAIMS REPORT**

<b>VENDOR</b>	<b>REFERENCE</b>	<b>AMOUNT</b>
ACCO	WATER CHEMICALS	1,195.80
ADT SECURITY SERVICES	ALARM MONITORING SERVICE	180.03
AFLAC	AFLAC PRETAX	102.06
AFLAC	BAL DUE; CREDIT FORTHCOMING	62.86
AFLAC	AFLAC PRETAX	164.92
AGSOURCE COOPERATIVE SERVICES	WA TESTING	95.75
ALL AMERICAN TURF BEAUTY	LAGOON VEGATATION CONTROL	941.86
AT&T MOBILITY	PD/FD PHONE SERVICE	481.88
BALDON & SON HARDWARE	WA DEPT SUPPLIES	17.24
BEDWELL GARDENS	2021 HANGING PLANT SALE	2,210.00
BLANK PARK ZOO	LIBRARY PROGRAM	100.00
BLUE SOMBRERRO		3.00
CULLIGAN	AUTO RENTAL/WA COOLER RENT	32.45
DALLAS CO RECORDER	HEUSS DEED	12.00
DALLAS COUNTY NEWS	LEGAL PUBLICATIONS	341.60
DELTA DENTAL	DENTAL & VISION INS	607.36
EARLHAM SAVINGS BANK		25.00
EARLHAM SAVINGS BANK	CHK30201 DOUBLE CLEAR ERROR	45.00
EDGE COMMERCIAL	PLAY EQUIP RELOCATION	6,379.00
EFTPS	FED/FICA TAX	3,306.12
EFTPS	FED/FICA TAX	3,407.27
FINDAWAY	LIBRARY MATERIALS	649.95
FIRE SERVICE TRAINING BUREAU	REG FEE C POWER	25.00
FORTE	WEB PROCESSING FEES	224.75
FORTE	POS PROCESSING FEES	10.29
FORTE	MISC CHARGE ON ACCOUNT	31.84
GALLS LLC	PD UNIFORMS	296.01
HEARTLAND COOP	CUSTOM WEIGHING	10.00
IOWA DEPARTMENT OF NATURAL RES	ANNAUL WA SUPPLY FEE FY2022	120.11
IOWA LEAGUE OF CITIES	MEMBER DUES 7/21-6/22	995.00
IOWA ONE CALL	EMAIL LOCATES	70.20
IPERS	PROTECT IPERS	2,219.17

JASON KOLLUM	LIB PERFORMER	325.00
JAY OLSON	REC PROGRAMMING SERVICES	1,850.00
JONES CREEK APPAREL	PARK STAFF SHIRTS	132.00
KEVIN BOEHNKE	FARMERS MARKET MUSIC	300.00
LAURA KUNKEL	CLEANING SERVICES	100.00
LOWE'S	PARK & FD SUPPLIES	440.70
MATHESON TRI GAS INC	OXYGEN	107.20
MEC-GAR USA INC	PD SIG P226 9MM 18RD HT ANTI	125.08
MEDIACOM	INTERNET SERVICES	286.90
METROCOUNT USA INC	ROADPOD VT 5900 PLUS INC RC	1,235.00
MIDAMERICAN ENERGY	GAS/ELEC	3,093.53
MUNICIPAL SUPPLY INC	MXUs - WA DEPARTMENT	1,692.00
OFFICE DEPOT	VM PD OFFICE SUPPLIES	67.47
OVERDRIVE INC	LIB MATERIALS	634.57
PEEK SALES & SERVICE	LAWN MOWER REPAIRS	46.26
PFM FINANCIAL ADVISORS LLC	MUNI ADVISO SERVICES FY 21	7,500.00
PIONEER MANUFACTURING CO	BRITE STRIPE WHITE 5 GAL PAINT	1,090.00
PLS INVESTMENTS	STORAGE RENTAL FEES	65.00
PRI MANAGEMENT GROUP	POLICE RECORDS EDUCATION	548.00
SAFE BUILDING LLC	BLDG INSPECT SERVICES	637.66
SAM'S CLUB MC/SYNCB	WA FOUNTAIN PARTS FOR REPAIR	6.99
SCOTT-MERRIMAN INC	PD PURCHASE	756.00
SIMMERING-CORY INC	ANNUAL WEB HOSTING	450.00
STAPLES	OFFICE SUPPLIES	547.56
SWANK MOVIE LICENSING USA	COPYRIGHT COMPLIANCE	317.00
SYNCB/AMAZON	LIB & PD EXPENSES	317.38
THE HARTFORD	LIFE & DISAB INS	188.86
TREAS - STATE OF IOWA W/H	STATE TAX	586.00
TRUE PITCH INC	REC FIELD CHALK	109.90
UMB BANK NA	BOND PAYMENTS	250.00
US POSTMASTER	JULY UT BILLS/NEWSLETTERS	219.81
VC3 INC	IT N BOX	1,578.82
VEENSTRA & KIMM INC	GRAND ESTATES PLAT 1	23,188.96
VERIZON WIRELESS	CELL PHONE CHARGES	693.84
WASTE CONNECTIONS	GARBAGE CONTRACT	8,443.48
WASTE SOLUTIONS OF IA	KYBOS - PARKS	690.00
WAUKEE POWER EQUIPMENT	PARK WEED TRIMMER	357.15
WELLMARK	EMPLOYEE HEALTH BENEFITS	10,537.90
WELLS FARGO CC	CREDIT CARD EXPENSES	1,476.67
WEX BANK	PD GAS	1,276.81
WHITFIELD & EDDY PLC	LEGAL SERVICES	2,041.00
ZIEGLER INC	EXT WARR COVERAGE	10,720.00
<b>Accounts Payable Total</b>		<b>109,229.10</b>

e. June Financial Statements

FUND	RECEIVED	DISBURSED
GENERAL	120,303.27	77,578.04
FARMERS MARKET	125.00	1,500.00
PARK OPERATIONS	14,351.80	19,711.54
GAS/ELEC FRANCHISE FEE	0.00	50,163.28
ROAD USE TAX	13,208.07	4,080.77
EMPLOYEE BENEFITS	318.52	10,693.56
EMERGENCY FUND	35.52	0.00
LOCAL OPTION SALES TAX	17,848.94	79,963.28
TIF-CR ESTATE	208.71	0.00
REC TRUST	100.00	0.00
LIBRARY TRUST FUND	0.00	10,950.85
DEBT SERVICE	27,222.90	250.00
WATER	31,661.64	14,774.54
SEWER	19,375.08	9,119.38
<b>*****REPORT TOTAL*****</b>	<b>244,792.45</b>	<b>275,785.24</b>

- f. Quarterly Investments Report
- g. Liquor License – Veterans Reception Center
- h. Resolution 2021-38 Regarding the FY 22 Depository
- i. Resolution 2021-39 Appointing Lisa Benton to the Park and Recreation Board
- j. Resolution 2021-40 Providing Support for a Workforce Housing Tax Credit Application – Providence Lane Apartments

Lyon moved, supported by Brott, to approve the Consent Agenda. On roll call the votes were as follows:  
Brott – YES; Lyon – YES; Herman – YES; Meyer – NO; Coyle - YES

- 8) Resolution 2021-41 Ordering Construction of Richland Circle Street Improvements and Set Date for Public Hearing and Letting of Award for Construction Contract

City Engineer Veenstra provided an overview of proposed paving improvements to a portion of Richland Circle as well as the bidding and construction timeline.

Herman moved, supported by Lyon, to approve the Resolution.

On roll call the votes were as follows: Brott – YES; Herman – Yes; Lyon – YES; Meyer – YES; Coyle - YES

- 9) Brookview Area Annexation Discussion:

An overview of the Brookview Area Annexation Special Council meeting was given. City Engineer Veenstra advised that if all sewer easements were obtained within a week that the Mayor could call a special meeting that would allow for the Council to order construction of the sewer project and award a bid at the August 9<sup>th</sup> Council meeting.

- 10) Resolution 2021-42 Hudson Heights Plat 1

Discussion ensued regarding Hudson Heights Plat 1, general street connectivity throughout the neighborhood, and the potential for a future box culvert bridge from Hudson Heights to Hazel

Coyle moved, supported by Herman, to approve the Resolution with the addition that the Developer make adjustments to the plat through the construction drawing process to create a 60 foot right-of-way lot that the City could entertain purchasing to account for a future box culvert bridge.

On roll call the votes were as follows: Brott – YES; Herman – Yes; Lyon – YES; Meyer – YES; Coyle - YES

- 11) Closed Session Pursuant to Iowa Code 21.5-1-i

Brott moved, supported by Coyle, to enter a closed session.

On roll call the votes were as follows: Brott – YES; Herman – Yes; Lyon – YES; Meyer – YES; Coyle – YES

Mayor Adams excused the public and staff not needed for the closed session at 7:58 PM

Mayor Adams returned the meeting to open session at 8:46 PM

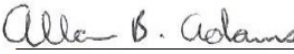
- 12) Reports:

City Engineer Veenstra provided an update on the water withdraw permit required by the City as part of the proposed wellfield development project scheduled for Fiscal Year 2022.

- 13) Adjournment

Meyer moved, supported by Herman, to adjourn the meeting. Motion carried unanimously.

Mayor Adams adjourned the meeting at 9:03 PM

 Allan B. Adams, Mayor

ATTEST

 Liz Thompson, City Clerk