

**-NOTICE OF A PUBLIC MEETING-  
Governmental Body: Van Meter City Council**

**Date of Meeting: December 11, 2023**

**Time/Place of Meeting: 7:00 p.m. – 100 Hazel Street**

*NOTE: All public comments require that an individual sign in at the beginning of the meeting. Comments will generally be limited to a maximum of three (3) minutes per person. Under Iowa law, the City Council is prohibited from discussing or taking any action on an item not appearing on its posted agenda. Any issue raised by public comment under the Citizen Hearing will be referred to staff for a decision on whether or not it should be placed on a future agenda. All comments from the public, Council, and Staff shall address the presiding officer, and upon recognition by the presiding officer, shall be confined to the question under debate, avoiding all indecorous language and references to personalities and abiding by the following rules of civil debate. • We may disagree, but we will be respectful of one another. • All comments will be directed to the issue at hand. • Personal attacks will not be tolerated.*

**Business Meeting Agenda:**

1. Call to Order
2. Pledge of Allegiance
3. Introductions
4. Civility Statement
5. Approval of Agenda
6. Citizen Hearing
7. Consent Agenda:
  - a. Minutes of the November 13, 2023 City Council Meeting
  - b. Minutes of the November 27, 2023 City Council Meeting
  - c. Minutes of the November 30, 2023 Planning & Zoning Meeting
  - d. Minutes of the December 7, 2023 City Council Meeting
  - e. December Claims List
  - f. November Financial Statements
  - g. November IPAIT Summary Report
  - h. November SICOG Report
  - i. AY2023 Dallas County TIF Certification
  - j. Resolution #2023-123 Approving Personnel Transaction – Jeremy Feldman
  - k. Resolution #2023-124 Appointing a Representative and Alternate Representative to the Dallas County Emergency Management Commission
  - l. Resolution #2023-125 Appointing a Representative and Alternate Representative to the Des Moines Area Metropolitan Planning Organization
  - m. Resolution #2023-126 Appointing a Representative and Alternate Representative to the Dallas County 911 Board
  - n. Resolution #2023-127 Approving a Wage Increase – Andrew Cooper
  - o. Liquor License Renewal Approval – Casey's General Store
8. Sworn Oath of Office for newly elected Mayor – Joe Herman (effective January 1, 2024)
9. Discussion: Recognition of Service – Allan Adams
10. Sworn Oaths of Office for newly elected and re-elected Council Members (effective January 1, 2024)
11. Discussion: Recognition of Service – Lyn Lyon
12. Appointment of City Council Member to Council Vacancy and Oath of Office (effective January 1, 2024)
13. Discussion and Possible Action: Resolution #2023-128 Appointing Mayor Pro Tem
14. Discussion and Possible Action: Resolution #2023-129 Approving CY24 Council Meeting Schedule
15. Discussion and Possible Action: Resolution #2023-130 Updating Bank Signatories
16. Discussion and Possible Action: Tax Abatement 223 Hudson Street, Van Meter, IA 50261
17. Discussion and Possible Action: Resolution #2023-131 Amending Resolution #2023-112 by Setting a New Date for Public Hearing to Rezone the Lauterbach parcels currently zoned as I-1 to BP-1 for 7:00pm on January 8, 2024
18. Discussion and Possible Action: Resolution #2023-132 Amending Resolution #2023-113 by Setting a New Date for Public Hearing regarding a proposed amendment to repeal and replace Section 165.12 – Planned Unit Development District in Chapter 165 – Zoning Regulations of the Van Meter City Code of Ordinances for 7:00pm on January 8, 2024
19. Discussion and Possible Action: Resolution #2023-133 Amending Resolution #2023-114 by Setting a New Date for Public Hearing regarding a proposed addition to the Van Meter City Code of Ordinances - Chapter 163 Dangerous Buildings for 7:00pm on January 8, 2024
20. Discussion and Possible Action: Resolution #2023-134 Amending Resolution #2023-115 by Setting a New Date for Public Hearing regarding a proposed addition to the Van Meter City Code of Ordinances – Chapter 164 Vacant Building Permit & Inspection for 7:00pm on January 8, 2024
21. Discussion and Possible Action: Resolution #2023-135 Amending Resolution #2023-116 by Setting a New Date for Public Hearing regarding a proposed amendment to the Van Meter City Code of Ordinances – Chapter 135 Street Use and Maintenance, Section 135.15 Driveway Access and Chapter 170 Subdivision Regulations, Section 170.18 Driveways (resulting in a renumbering of subsequent sections in Chapter 170) for 7:00pm on January 8, 2024
22. Discussion and Possible Action: Resolution #2023-136 Amending Resolution #2023-117 by Setting a New Date for Public

Date Posted: Friday, December 8, 2023

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Hearing regarding proposed amendments to the Van Meter City Code of Ordinances – Chapter 156 Building Code for 7:00pm on January 8, 2024

23. Discussion and Possible Action: Resolution #2023-137 Amending Resolution #2023-118 by Setting a New Date for Public Hearing regarding proposed amendments to the Van Meter City Code of Ordinances – Chapter 22 Library Board of Trustees, Section 22.02 Library Trustees, Section 22.03 Qualifications of Trustees, and Section 22.04 (1) Organization of the Board
24. Discussion and Possible Action: Resolution #2023-138 Approving the IRS Rate of Mileage Reimbursement as the Standard for Mileage Reimbursement for the City of Van Meter
25. Discussion and Possible Action: Resolution #2023-139 Adopting Administrative Procedures – Electronic Signature
26. Discussion and Possible Action: Resolution #2023-140 Waiving the Right to Review Final Plat of Survey – Monster Acres
27. Discussion and Possible Action: Traffic Study
28. Discussion and Possible Action: Grand Ridge Estates Plat 1, Phase 2 Construction Services Fee Estimate
29. Reports
  - a. City Administration
  - b. Public Works
  - c. Library
  - d. Police
  - e. Fire
  - f. Parks & Rec
  - g. City Engineer
  - h. City Attorney
30. Closed Session Pursuant to Iowa Code Chapter 21.5 (c) and (j)
31. Possible Action as a result of Closed Session Pursuant to Iowa Code Chapter 21.5 (c) and (j)
32. Adjournment