

310 MILL STREET, PO BOX 160, VAN METER, IA 50261 | Ph: 515-996-2644

TYPE OF PERMIT: Building Shed Deck Pool Other

ATTACH SITE PLAN, DRAWINGS, AND/OR BUILDING PLANS

JOB SITE	BUILDING SQUARE FOOTAGE																																																																			
<p>ADDRESS: _____</p> <p>NAME: _____</p> <p>DATE: _____</p> <p>PLAT# _____ LOT# _____</p> <p>DEVELOPMENT NAME: _____</p> <p>Commercial Industrial Public</p> <p>One Family Two Family Multi. _____</p> <p>Property is in a Flood Plain Yes No Minimum Elevation MPE _____</p>	<p>Level 1 _____ Pool Size _____</p> <p>Level 2 _____ Deck sqf _____</p> <p>Finished _____ Garage/Shed _____</p> <p>Unfinished _____</p>																																																																			
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td rowspan="5" style="background-color: #0056b3; color: white; writing-mode: vertical-rl; transform: rotate(180deg); text-align: center; font-weight: bold;">Owner</td> <td style="width: 50%;">Name</td> <td style="width: 50%;">Email</td> </tr> <tr> <td>Address</td> <td>Fax No.</td> </tr> <tr> <td>City</td> <td>Telephone No.</td> </tr> <tr> <td>State/Zip</td> <td>Cell No</td> </tr> <tr> <td> </td> <td> </td> </tr> </table> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td rowspan="5" style="background-color: #0056b3; color: white; writing-mode: vertical-rl; transform: rotate(180deg); text-align: center; font-weight: bold;">Contractor</td> <td style="width: 50%;">Name</td> <td style="width: 50%;">Email</td> </tr> <tr> <td>Address</td> <td>Fax No.</td> </tr> <tr> <td>City</td> <td>Telephone No.</td> </tr> <tr> <td>State/Zip</td> <td>Cell No.</td> </tr> <tr> <td> </td> <td> </td> </tr> </table> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td rowspan="5" style="background-color: #0056b3; color: white; writing-mode: vertical-rl; transform: rotate(180deg); text-align: center; font-weight: bold;">Architect-Engineer</td> <td style="width: 50%;">Name</td> <td style="width: 50%;">Email</td> </tr> <tr> <td>Address</td> <td>Fax No.</td> </tr> <tr> <td>City</td> <td>Telephone No.</td> </tr> <tr> <td>State/Zip</td> <td>Cell No.</td> </tr> <tr> <td> </td> <td> </td> </tr> </table>	Owner	Name	Email	Address	Fax No.	City	Telephone No.	State/Zip	Cell No			Contractor	Name	Email	Address	Fax No.	City	Telephone No.	State/Zip	Cell No.			Architect-Engineer	Name	Email	Address	Fax No.	City	Telephone No.	State/Zip	Cell No.			<div style="background-color: #0056b3; color: white; padding: 2px; text-align: center; font-weight: bold;">DESCRIPTION OF PROJECT:</div> <div style="height: 100px; border: 1px solid black;"></div> <p style="text-align: right; color: #e67e22;">PDF building plans preferred</p> <div style="background-color: #cccccc; text-align: center; padding: 5px; font-weight: bold;">PERMIT FEES</div> <table style="width: 100%;"> <tr> <td style="width: 60%;"></td> <td style="text-align: right;">Building</td> <td style="text-align: right;">\$</td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> </tr> <tr> <td></td> <td style="text-align: right;">Trades</td> <td style="text-align: right;">\$</td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td style="text-align: right;">Approach</td> <td style="text-align: right;">\$</td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td style="text-align: right;">Water Connect</td> <td style="text-align: right;">\$</td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td style="text-align: right;">Sewer Connect</td> <td style="text-align: right;">\$</td> <td></td> <td></td> <td></td> </tr> </table> <div style="border: 1px solid black; padding: 5px; margin-top: 5px;"> <table style="width: 100%;"> <tr> <td style="width: 60%;">PROJECT VALUATION</td> <td style="width: 40%;">TOTAL PERMIT FEE</td> </tr> <tr> <td>\$ </td> <td>\$ </td> </tr> </table> </div> <div style="margin-top: 10px;"> <p style="text-align: center; font-weight: bold;">ADDITIONAL ACKNOWLEDGEMENTS</p> <ul style="list-style-type: none"> Except as provided by law, where any work has been started prior to obtaining this permit, the regular fee shall be doubled. This permit shall expire if work has not commenced or has been abandoned for 120 days. ALL WORK MUST BE INSPECTED. It is the responsibility of the permittee to call for inspections. No work shall be concealed or covered until approved by the inspector. The permittee acknowledges they are proficient in the performance of the work covered by this permit. Fill out this application and submit with PDF plans to City Hall <p style="text-align: right; font-size: small;">permits@vanmeteria.gov</p> </div>		Building	\$					Trades	\$					Approach	\$					Water Connect	\$					Sewer Connect	\$				PROJECT VALUATION	TOTAL PERMIT FEE	\$ 	\$
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BUILDING PERMIT

Address: _____

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OFFICIAL USE ONLY

Zoning: _____

New Const. Addition Change of Occupancy Repair Remodel Demolition

Type of Use: _____ Construction Type: _____ Occupancy Group: _____

Description of work: _____

AREA/Sq ft.	VALUATION	ZONING
1st Floor:	\$	Rear Setback:
2nd Floor:	\$	Front Setback:
3rd Floor:	\$	Side Setback:
Basement:	\$	Side Setback:
Gar/Carport:	\$	# of Req Parking:
Other Structure:	\$	# Handicapped Spots:
Deck Porch	\$	
TOTAL	\$	

BUILDING PERMIT FEES	
Basic Permit Fee:	\$
Plan Review Fee:	\$
M.E.P.s Fee's @ \$75ea:	\$
Approach Fee:	\$
Sidewalk Fee:	\$
UTILITY FEES	
Sewer Con. Fee:	\$
Sewer Dist, Fee:	\$
Storm Utility Fee:	\$
Water Connect Fee:	\$
Water Meter Fee:	\$
Water Meter Irrigation Fee:	\$
TOTAL FEE:	\$

Comments:

REQUIRED BUILDING INSPECTIONS

(Residential New Construction)

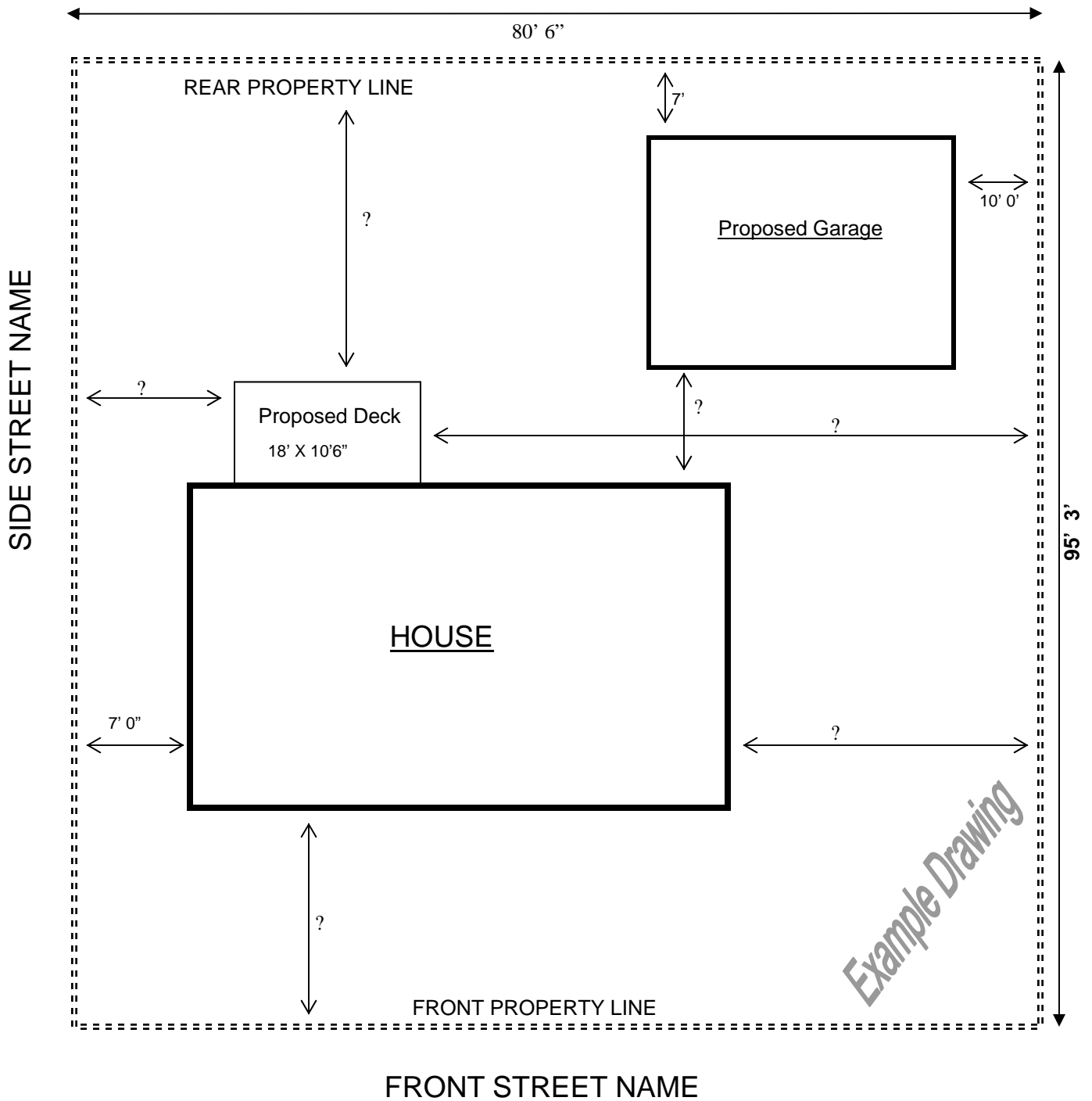
Veenstra & Kimm Engineering
3000 Westown Parkway
West Des Moines, IA 50266-1320
515 850-2980

- FootingsPrior to pouring concrete, after forms and rods.
- Footing Walls.....Prior to pouring concrete, non centered uprights tied to center.
- Deck post holes.....Prior to pouring, at least 42" deep.
- Electrical Temp Pole.....No Inspection needed.
- Tar Tile Gravel.....Prior to Backfill (**may be inspected during plumbing ground work**)
- Sewer/Storm/Water.....Drainage pipe with 5ft head, gravel bed, Tracer wire on PEX.
- Groundwork.....5ft head wet test or air test, gravel bed, staked down.
- Plumbing Rough.....Prior to insulation, wet test 10ft head or an air test.
- Electrical Rough.....Prior to insulation, Ground, Panel & Meter box installed
- HVAC Rough.....Prior to insulation
- Framing Rough.....Prior to insulation, after all mechanicals roughed in.*
- Insulation.....Prior to drywall. **No VK inspection needed if Performance test is done.**
(Send us the data before Final please)
- Sidewalk & Approach.....Prior to pouring concrete, granular compacted gravel. Stop Box cap sleeved with metal.
- Final.....Structure may not be occupied until final inspection and Certificate of Occupancy has been issued.

Call V&K at 515 850-2980 to schedule an inspection
Inspections are between 8:00 and 4:30pm M-F

*Temporary **safety railings** are required around open stairwells **before** mechanicals are installed!
(Portable Toilet posted house numbers and dumpster required on job sites.)*

Example Site Plan



Site plans shall include distances from all building to all lot lines and distances from building to building.



SITE PLAN

STREET ADDRESS: _____ USE OF BUILDINGS ON LOT _____

PROPOSED USE OF NEW IMPROVEMENT _____

