

- 1) The Van Meter City Council met for a regular council meeting on Monday, October 12th, 2020 at the Veterans Reception Center. Mayor Allan Adams called the meeting to order at 7:00PM. The following council members were present upon roll call: Travis Brott, Adam Coyle, Joe Herman, Lyn Lyon, and Steve Meyer.

Staff present: City Attorney Gary Goudelock, City Engineer Bob Veenstra, City Administrator Kyle Michel, City Clerk Liz Thompson, Library Director Kathleen Nubel, Parks Director Jay Olson, Public Works Director Dave Herman and Public Safety Director William Daggett

- 2) Mayor Adams lead the Pledge of Allegiance.
- 3) Mayor Adams read a Civility Statement setting expectations of respect for the meeting.
- 4) Mayor Adams asked for a motion to approve the agenda. Lyon moved supported by Meyer to approve the agenda. On roll call the votes were as follows: Brott – YES; Herman – Yes; Lyon – YES; Coyle – YES; Meyer – YES
- 5) Introductions were made
- 6) Citizen Hearing:
 - a. Barb Philips representing the Van Meter Public Library Foundation made a presentation regarding end of year giving and fundraising goals for the new Public Library.
- 7) Mayor Adams reviewed the consent agenda. Mayor Adams asked for a motion to adopt the consent agenda which included the following:
 - a. Minutes of the 9-14-2020 Council Meeting
 - b. October Claims list

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
ABBY HUDSON	SOCCER REF	50.00
ABCREATIVE	PLAYGROUND EQUIPMENT	31,507.00
ACCO	WATER CHEMICALS	416.00
ADAM COYLE	SOCCER REF	315.00
	ALARM MONITORING SERVICE	
ADT SECURITY SERVICES	PLAN	180.03
AGSOURCE COOPERATIVE SERVICES	WA TESTING	55.00
ALEAH JOHNSON	SOCCER REF	20.00
ANDON WATSON	SOCCER REFEREE	20.00
AT&T MOBILITY	PD/FD PHONE SERVICES	240.37
AXON ENTERPRISE INC	PD BASIC INSTRUCTOR SCHOOL X 2	990.00
BAKER & TAYLOR	LIBRARY MATERIALS	411.72
BRANDI VU	SOCCER REF	25.00
BRILEY CORWIN	SOCCER REF	45.00
CALLIE FIALA	SOCCER REF	10.00
CARLY KHUSE	SOCCER REF	95.00
CARROT-TOP INDUSTRIES INC	FLAGS X 600 - PARKS	771.77
CENTURY LINK	LIB PHONE LINE/FD FAX LINE	272.05
CITY OF WEST DES MOINES	DALLAS CO LOCAL HOUSING FY21	1,549.00
CONFLUENCE	COMP PLAN SERVICES AUG 2020	7,104.12
CRESTVIEW ESTATES NO1 LLC	TIF REBATE % DEV AGREE FINAL	118,513.44
CULLIGAN	WATER & AUTO RENTAL	117.05
CUSTOM LAWN CARE & LANDSCAPING	REC MISC TREATMENT	974.00
DALLAS COUNTY NEWS	LEGAL PUBLICATIONS	175.44
DANE BERNHARDT	SOCCER REF	10.00
DELTA DENTAL	EMP DENTAL & VISION	905.28
DERRICK LEE	SOCCER REF	95.00
DM METRO ELECTRIC	BOOSTER STATION ELEC REPAIRS	857.90
EARLHAM SAVINGS BANK		25.00
EFTPS	FED/FICA TAX	3,664.97
EMMA BRUINS	SOCCER REF	55.00

EMMA SCHIPPERS	SOCCER REF	45.00
ERIN HUDSON	SOCCER REF	225.00
EVAN OLIVER	SOCCER REFEREE	50.00
	REPAIRS OUTDOOR WARNING	
FRONTLINE WARNING SYSTEMS	SIRENS	1,110.00
GALLS LLC	PD UNIFORM ITEMS	391.80
GIS BENEFITS	EMPLOYEE DENTAL/VISION	426.78
GOODYEAR TIRE & RUBBER CO	TIRE REPAIRS - FD	258.46
HALLIE LEVI	SOCCER REF	15.00
IAN ADAMS	SOCCER REF	10.00
INCIDENT RESPONSE TECH INC	ANNUAL SUBSCRIPTION	1,512.00
IOWA DEPARTMENT OF NATURAL RES	ANNUAL WATER USE FEE 2021	95.00
IOWA ONE CALL	EMAIL LOCATES	28.80
IOWA PRISON INDUSTRIES	ROAD SIGNS & POSTS	1,797.38
IOWA SOCCER ASSOCIATION	FALL 2020 REGISTRATION FEES	3,967.50
JAMIE WIEBELHAUS	REF COURSE REIMBURSEMENT	60.00
JAY OLSON	REC PROGRAMMING SERVICES	1,800.00
JENNA STRECK	SOCCER REF	180.00
KADENCE WIGANT	SOCCER REFEREE	320.00
KAEGAN WIGANT	SOCCER REFEREE	175.00
KATIE LINDSAY	SOCCER REF	40.00
KATIE NICHOLS	SOCCER REF	150.00
LAURA KUNKEL	CLEANING SERVICES	100.00
LAURA STRECK	SOCCER REF	10.00
LOWE'S	FIRE DEPT SUPPLIES	74.24
LUKA HULSE	SOCCER REF	20.00
MASRO	CONFERENCE	450.00
MATHESON TRI GAS INC	OXYGEN	107.20
MATTHEW LEE	SOCCER REF	35.00
MENARDS	SOCCER PAINT	75.94
METERING & TECHNOLOGY SOLUTION	METERS & SUPPLIES	1,197.02
MIDAMERICAN ENERGY	GAS/ELEC	2,728.48
MITEL	PHONE SERVICES	264.40
MUNICIPAL SUPPLY INC	CASTING FOR MANHOLE	188.00
NATALIE SMITH	SOCCER REF	35.00
NIC WIGANT	SOCCER REF	370.00
OFFICE DEPOT	PD PAPER & MEMORY CARD	307.40
PFM FINANCIAL ADVISORS LLC	FIN PLANNING SERVICES 19/20	7,529.67
RANGEMASTERS TRAINING CTR	AMMO	1,122.25
REGAN BERNHARDT	SOCCER REF	40.00
SAM'S CLUB MC/SYNCB	FALL CONF 2020 SHOP SUPPLIES	259.07
SELECTIVE INSURANCE CO THE SE	REC COMPLEX FLOOD INS	1,817.00
SHAE BERNHARDT	SOCCER REF	125.00
STATE LIBRARY OF IOWA	SUBSCRIPTION FEE	85.96
SYDNEY KHUSE	SOCCER REF	60.00
SYNCB/AMAZON	LIBRARY EXPENSES	352.98
TESSA SCHAFFER	SOCCER REF	70.00
THE HARTFORD	LIFE & DISAB INSURANCE	220.49
TREAS - ST OF IA SALES TX	AUG 2020 WET	1,594.00
TREAS - ST OF IA SALES TX	2ND QRT 2020 SALES TAX	366.00
TREAS - ST OF IA SALES TX	2ND QRT 2020 WET	1,615.00
TREVOR COYLE	SOCCER REF	105.00
TYLER BESCHEN	SOCCER REF	20.00
US POSTMASTER	OCT 2020 UT BILLS/NEWSLETTERS	224.00
VEENSTRA & KIMM INC	GRAND ESTATES ENG & B PERMITS	4,482.20
VERIZON WIRELESS	CELL PHONE CHARGES	382.26
WASTE CONNECTIONS	GARBAGE CONTRACT	8,254.38
WASTE SOLUTIONS OF IA	KYBOS - PARKS	330.00
WATCHGUARD VIDEO	PD - VISTA SLIDE LATCH WIFI V2	24.80
WAUKEE HARDWARE & RENT IT	PD - PAINT	53.95

WAUKEE POWER EQUIPMENT	FD - CHAIN SAW	827.47
WELLMARK	EMPLOYEE HEALTH	7,646.07
WELLS FARGO CC	CREDIT CARD EXPENSES	1,084.92
WES STRONG	SOCCER REF REIMBURSEMENT	60.00
WESTPHAL IRONWORKS LLC	VAN METER PD & FD BADGES	205.00
WEX BANK	PD GAS	1,587.75
WHITFIELD & EDDY PLC	LEGAL SERVICES	4,124.00
XTREME TREE	TREE REMOVAL 208 GRANT, 504 W	2,867.50
ZACH SCHIPPERS	SOCCER REF	60.00
Accounts Payable Total		235,687.26

c. September Financial Statements

FUND	RECEIVED	DISBURSED
GENERAL	53,109.59	54,628.57
PARK OPERATIONS	7,869.72	4,888.35
ROAD USE TAX	14,428.93	7,574.90
EMPLOYEE BENEFITS	7,529.50	5,930.90
EMERGENCY FUND	910.75	0.00
LOCAL OPTION SALES TAX	17,767.29	0.00
TIF – CR ESTATES	8,158.12	0.00
LIBRARY TRUST FUND	0.00	7,309.83
DEBT SERVICE	10,319.87	0.00
CEMETERY – PERPETUAL CARE	1,150.00	0.00
WATER	33,622.94	16,907.32
SEWER	20,644.02	10,978.61
*****REPORT TOTAL*****	106,865.86	91,640.28

d. Quarterly Investment Report for Q3 2020

e. Resolution 2020-59 Setting Date for Public Hearing – Ordinance Amending Chapter 35: Fire Department of the Van Meter Code of Ordinances

Coyle moved, supported by Lyon, to approve the Consent Agenda. On roll call the votes were as follows: Brott – YES; Lyon – YES; Herman – YES, Coyle – YES; Meyer – YES

8) Tax Abatement Applications

- a. 205 Grand Street – Residential New Construction
- b. 5370 Bulldog Avenue – Residential New Construction

Coyle moved, supported by Herman, to approve the applications. On roll call the votes were as follows: Brott – YES; Lyon – YES; Herman – YES; Coyle – YES; Meyer – NO

9) Vision Van Meter 2040 Comprehensive Plan Presentation – Chris Shires, Confluence and Mike Jackson Olsson.

Confluence provided an overview presentation to Council of the proposed Comprehensive Plan. Olsson provided an overview presentation to Council of the proposed Capital Improvement Plan. Discussion ensued.

- a. Resolution 2020-60 Setting Date for Public Hearing on Adoption of the Vision Van Meter 2040 Comprehensive Plan. Coyle moved, supported by Meyer, to set the Public Hearing for November 9th during the regularly scheduled City Council meeting. On roll call the votes were as follows: Brott – YES; Lyon – YES; Herman – YES; Coyle – YES; Meyer – YES

10) Resolution 2020-61 Regarding Costlow Water Bill Relief

Meyer moved, supported by Herman, to approve a Resolution to amend the Costlow water bill for a three-month period from the Out of Town water rate to the In Town water rate in order to provide relief due to water softener leak consumption. On roll call the votes were as follows: Brott – NO; Lyon – YES; Herman – YES; Coyle – NO; Meyer – YES

11) Grand Estates Construction Process Updates and Discussion:

City Engineer Bob Veenstra provided an overview of the construction process and proposed inspection schedule. Discussion ensued regarding the inspection process and costs. No action taken.

12) Building Inspection Services Discussion:

City Councilmember Lyon presented an issue to Council regarding current building inspection services provided by Veenstra&Kimm and a desire to change services due to complaints received against current inspectors. Brott requested a separate work session of Council to discuss the issue citing the lack of complaints received with regards to current inspection services. Discussion ensued.

Motion by Lyon, supported by Coyle, to direct staff to conduct a feasibility study regarding hiring staff internally to perform inspection services.

On roll call the votes were as follows: Brott – NO; Lyon – YES; Herman – YES; Coyle – YES; Meyer – YES

13) Resolution 2020-62 Grand Estates Purchase Agreement for Public Safety Land Acquisition

Brott moved, supported by Coyle, to approve the purchase of the Public Safety site.

On roll call the votes were as follows: Brott – YES; Lyon – YES; Herman – YES; Coyle – YES; Meyer – YES

14) Resolution 2020-63 Richland Road Embargo

Lyon moved, supported by Coyle, to approve the road embargo to be placed on Richland Road between Mill Street and County Highway F90

On roll call the votes were as follows: Brott – YES; Lyon – YES; Herman – YES; Coyle – YES; Meyer – YES

15) Resolution 2020-64 Dallas County Fire & EMS Mutual Assistance 28E Agreement

Lyon moved, supported by Coyle, to approve the 28E agreement

On roll call the votes were as follows: Brott – YES; Lyon – YES; Herman – YES; Coyle – YES; Meyer – YES

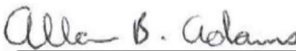
16) Reports:

Park Director Jay Olson indicated the new park equipment installation at Johnson Park was complete. Parks and Recreation Committee would meet to discuss Beggars Night plans.

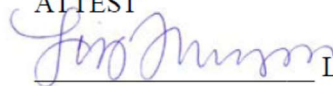
17) Adjournment

Brott moved, supported by Lyon, to adjourn the meeting. Motion carried unanimously.

Mayor Adams adjourned the meeting at 9:34 P.M.

 Allan B. Adams, Mayor

ATTEST



Liz Thompson, City Clerk