

# CITY OF VAN METER

Peddler's, Solicitor's or Transient Merchant Application



**Instructions:**

Please fill out this application for a Peddler's, Solicitor's or Transient Merchant's Permit. You may include, as an attachment, additional information that you believe will help the City evaluate your application. Failure to follow these instructions will result in your application being rejected. Applications must be submitted electronically to [info@vanmeteria.gov](mailto:info@vanmeteria.gov).

**Mobile Food Vendors must also provide a valid State of Iowa issued Mobile Food Unit License and Certificate of Insurance. All applications require a copy of the applicant's driver's license.**

<b>APPLICANT INFORMATION (All Fields Required)</b>			
Last Name	First	M.I.	Phone
Street Address		Apartment/Unit #	
City	State	ZIP	
Name of Business	E-mail Address		
<b>ADDITIONAL INFORMATION</b>			
<b>Requested Permit Length</b>			
_____ 1 Day	_____ 1 Week	_____ 6 Months	_____ 1 Year
<b>References (List three (3) references with contact name and phone number):</b>			
Contact Name:	Phone Number:		
Contact Name:	Phone Number:		
Contact Name:	Phone Number:		
<b>Fees:</b>			
Application Fee: \$25 per application			
Solicitor's Permit ONLY: In addition to the application fee, an annual fee of \$10.00 is required for each person soliciting.			
Peddler's or Transient Merchants: In addition to the application fee, a permit fee is required.			
<b>1 Day - \$5.00</b>	<b>1 Week - \$10.00</b>	<b>6 Months - \$15.00</b>	<b>1 Year - \$25.00</b>
<p>An applicant for a transient merchant permit must provide evidence that a bond has been filed with the Secretary of State in accordance with Chapter 81A of the Code of Iowa. For purposes of this application, Mobile Food Vendors are considered transient merchants.</p> <p>This permit is not transferable. Upon request, the permit shall be exhibited to all prospective customers. Peddler's and Solicitor's permits are in effect from the hours of 8:00am – 6:00pm and must be in the possession of each solicitor or peddler.</p> <p>Transient merchants shall always display the license publicly. Transient Merchant permits are in effect from the hours of 8:00am – 10:00pm.</p> <p>The City of Van Meter reserves the right to revoke this license for violations outlined in the City of Van Meter Code of Ordinances Chapter 122.11.</p>			
<b>Signature</b>			<b>Date</b>

<b>FOR OFFICE USE ONLY</b>				
Fire Chief Recommendation:	Approval	Denial	Denial Purpose:	Official Initial
Police Chief Recommendation:	Approval	Denial	Denial Purpose:	Official Initial
City Administrator Decision:	Approval	Denial	Denial Purpose:	Official Initial