

Council Meetings

Van Meter United Methodist Church
100 Hazel St, Van Meter, IA 50261

Joe Herman, Mayor

Council Members

Travis Brott, Mayor Pro Tem

Joel Akers

Blake Grolmus

Quin Pelz

Penny Westfall

City Staff

Liz Faust, City Administrator

Jess Drake, City Clerk

Drew McCombs, Public Works Director

Sam Chia, Parks & Rec Director

Jonatha Basye, Library Director

Michael Brown, Police Chief

Mark Schmitt, Fire Chief

John Fatino, Whitfield & Eddy, PLC

Randy Johnson, Veenstra & Kimm, Inc.

Posted: Wednesday, April 9, 2025

*NOTE: All public comments require that an individual sign in at the beginning of the meeting. **Comments will generally be limited to a maximum of three (3) minutes per person.** Under Iowa law, the City Council is prohibited from discussing or taking any action on an item not appearing on its posted agenda. Any issue raised by public comment under the Citizen Hearing will be referred to staff for a decision on whether it should be placed on a future agenda. All comments from the public, Council, and Staff shall address the presiding officer, and upon recognition by the presiding officer, shall be confined to the question under debate, avoiding all indecorous language and references to personalities and abiding by the following rules of civil debate. • We may disagree, but we will be respectful of one another. • All comments will be directed to the issue at hand. • Personal attacks will not be tolerated.*

Meeting Agenda:

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Introductions**
4. **Civility Statement**
5. **Approval of the Agenda**
6. **Citizen Hearing**
7. **Consent Agenda**
 - a. Minutes of March 31, 2025 City Council Special Meeting
 - b. Minutes of April 3, 2025 Parks & Rec Board Meeting
 - c. Minutes of April 10, 2025 Board of Adjustment Meeting
 - d. April Claims List
 - e. March Financial Reports
 - f. March Building Permit Report
 - g. March IPAIT Report
 - h. Resolution #2025-43 Setting Wages - Public Works
 - i. Resolution #2025-44 Approving Appointment of a Member to the Van Meter Volunteer Fire Department - Heimdal
 - j. Resolution #2025-45 Authorizing Approval of Contract for Fireworks - J&M Displays, Inc.
 - k. Resolution #2025-46 Approving CY25 Insurance Renewal - Jester Insurance
 - l. Resolution #2025-47 Approving Class C Liquor License Renewal - 5th Quarter
 - m. Resolution #2025-48 Authorizing Approval of Network as a Service Agreement - FENIX USA
 - n. Resolution #2025-49 Authorizing Approval of a Services Agreement - Iowa Code Enforcement
 - o. Resolution #2025-50 Approving FY25 Interfund Transfers
 - p. Resolution #2025-51 Assigning an Address - 100 Sports Park Drive (Rec Complex)
 - q. Resolution #2025-52 Authorizing Approval of a Program Fee Agreement with ISU Extension - Planning & Zoning Workshop
 - r. Resolution #2025-53 Authorizing Approval of a Building Department Inspection Services Agreement
 - s. Minutes of the March 10, 2025 City Council Regular Business Meeting
8. **Presentation:** Matthew Stoffel, PFM Financial Advisors, LLC (Utility Rates & Financial Planning)
9. **Discussion and Consideration:** Resolution #2025-54 Authorizing Approval of Engagement Letter - PFM Financial Advisors, LLC
10. **Public Hearings**
 - a. (FY26) Budget Adoption
 - b. Proposed Amendment to Chapter 164 Vacant Buildings of the Code of Ordinances
 - c. Proposed Amendment to Chapter 90 Water Service System of the Code of Ordinances
 - d. Proposed Amendment to Chapter 96 Building Sewers and Connections of the Code of Ordinances
 - e. First Reading - Proposed Amendment to Chapter 92 Water Rates
 - f. First Reading - Proposed Amendment to Chapter 99 Sewer Charges

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11. Discussion and Consideration: FY26 Budget Adoption

a. Discussion

b. Resolution #2025-55 Adoption of the Budget for FY26 and Certifying Tax Levies to the Dallas County Auditor

12. Discussion and Consideration: Chapter 164 Vacant Buildings

a. Discussion

b. Ordinance #2025-04 Amending the Code of Ordinances of the City of Van Meter by Amending Chapter 164 - Vacant Buildings

13. Discussion and Consideration: Chapter 90 Water Service System

a. Discussion

b. Ordinance #2025-05 Amending the Code of Ordinances of the City of Van Meter by Amending Chapter 90 - Water Service System

14. Discussion and Consideration: Chapter 96 Building Sewers and Connections

a. Discussion

b. Ordinance #2025-06 Amending the Code of Ordinances of the City of Van Meter by Amending Chapter 96 - Building Sewers and Connections

15. Discussion and Consideration: Setting Date for Public Hearings

a. Resolution #2025-56 Setting Dates for Public Hearings for Second and Third Readings of an Ordinance Amending Chapter 92 Water Rates of the Code of Ordinances

b. Resolution #2025-57 Setting Dates for Public Hearings for Second and Third Readings of an Ordinance Amending Chapter 99 Sewer Service Charges of the Code of Ordinances

c. Resolution #2025-58 Setting Dates for Public Hearings for the First, Second and Third Readings of an Ordinance Amending Chapter 106 Collection of Solid Waste of the Code of Ordinances

d. Resolution #2025-59 Setting Date for Public Hearing for a Proposed Addition of Chapter 174 Mailboxes

16. Discussion and Consideration: Master Parks Plan

a. Discussion

b. Resolution #2025-60 Approving the Proposal for Master Parks Planning Services with Bolton & Menk

17. Discussion and Consideration: Comprehensive Plan

a. Discussion

b. Resolution #2025-61 Approving the Proposal for Planning Services - Comprehensive Plan Review with Bolton & Menk

18. Discussion and Consideration: Waiver of certain permit fees - VMCS D Building Project

19. Discussion and Consideration: Ordinance #2025-07 An Ordinance Deleting Property From the Tax Increment Financing District for the Van Meter Urban Renewal Area of the City of Van Meter, Iowa, Pursuant to Section 403.19 of the Code of Iowa

20. Reports:

a. City Administration

b. Legislative Update

c. Public Works

d. Police

e. Fire

f. Library

g. Parks & Rec

h. City Engineer

i. City Attorney

j. Municipal Building Project

21. Adjournment

Agenda Item #1

Call to Order

Mayor: *The time is 7:00pm on Monday, April 14, 2025.*

I hereby call this meeting of the Van Meter City Council to order.

Agenda Item #2

Pledge of Allegiance

Those Present Led by Mayor: *“I pledge Allegiance to the Flag of the United States of America, and to the Republic for which it stands, on Nation under God, indivisible, with liberty and justice for all.”*

Agenda Item #3

Introductions

City Council, City Staff and Guests will introduce themselves with their name and title/role.

Agenda Item #4

Civility Statement

Mayor: *Our organization is proud to participate in the Show Some Respect Initiative from the Iowa Civility Project. The goal of the Show Some Respect campaign is to improve respect and civility in our community. To help achieve this goal, our expectations are that everyone will:*

- *Listen attentively*
- *Respect the opinions of others*
- *Keep an open mind*
- *Give constructive feedback, comments, and suggestions*
- *Avoid personal attacks*
- *Remember the things we have in common*
- *Value the People, the Process, and the Results*

Agenda Item #5

Approval of the Agenda

Submitted for: **ACTION**

Recommendation: **APPROVAL**

Sample Language:

Mayor: *Are there any emergency additions to the agenda or other changes to the agenda?*

City Administrator or Clerk: _____

Mayor: *Do I hear a motion to approve the agenda?*

City Councilmember: _____ *So moved.*

City Councilmember: _____ *Second.*

Mayor: *Roll Call Please.*

City Clerk: Akers _____ Brott _____ Grolmus _____ Pelz _____ Westfall _____

Mayor: *The agenda is adopted as presented.*

Agenda Item #6

Citizen Hearing

Sample Language:

Mayor: *At this time, I will recognize members of the public who have signed in and wish to address the City Council. Once given the floor, please state your full name. You will have a maximum of three (3) minutes to address the Council.*

Under Iowa law, the City Council is prohibited from discussing or taking any action on an item not appearing on its' posted agenda. Any issue raised by the public comment under Citizen Hearing will be referred to City Staff for a decision on whether or not it should be placed on a future agenda.

It is required that individuals addressing the City Council avoid all indecorous language, references to personalities and abide by these two simple rules of civil debate:

- *We may disagree, but we will be respectful of one another.*
- *Personal attacks will not be tolerated.*

Agenda Item #7

Consent Agenda

Submitted for: **ACTION**

Recommendation: **APPROVAL**

Sample Language:

Mayor: ***Would staff please review the Consent Agenda?***

Staff: **Gives review.** *The claims list & financial reports will be provided on Monday.
The list of FY25 interfund transfers will be provided on Monday.*

Consent agenda was amended to include the minutes from 3/10/25.

Mayor: ***Does the City Council wish to discuss any item on the Consent Agenda separately? If not, I would entertain a motion to Adopt the Consent Agenda as presented.***

City Councilmember: _____ **So moved.**

City Councilmember: _____ **Second.**

Mayor: ***Roll Call Please.***

City Clerk: Akers _____ Brott _____ Grolmus _____ Pelz _____ Westfall _____

Mayor: ***The Consent Agenda is adopted.***

City of Van Meter, Iowa

City Council Special Meeting Minutes – March 31, 2025

1) The Van Meter City Council met for a special meeting on Monday, March 31, 2025, at the Van Meter City Hall located at 310 Mill Street, Van Meter, IA 50261. Mayor Herman called the meeting to order at 6:00pm. The following council members were present upon roll call: Joel Akers, Travis Brott, Blake Grolmus and Quin Plez. Councilmember Westfall was absent.

Staff present: City Clerk Jessica Drake and City Administrator Liz Faust

Public Present: Lyn Lyon

2) Akers moved, supported by Grolmus, to approve the agenda. On roll call, the votes were as follows: Akers – YES; Brott – YES; Grolmus – YES; Pelz – YES; Westfall – ABSENT. **YES (4) NO (0) ABSTAIN (0) ABSENT (1)**

3) Grolmus moved, supported by Akers, to open the public hearing pertaining to the Proposed FY26 Property Tax Levy at 6:01pm. Motion carried. No comments were received prior to or during the public hearing. Grolmus moved, supported by Akers to close the public hearing at 6:02pm. Motion carried.

4) Akers moved, supported by Grolmus, to adjourn. On roll call the votes were as follows Akers – YES; Brott – YES; Grolmus – YES; Pelz – YES; Westfall – ABSENT. **YES (4) NO (0) ABSTAIN (0) ABSENT (1)** Mayor Herman adjourned the meeting at 6:03pm.

Joe Herman, Mayor

City Clerk, Jessica Drake

City of Van Meter, Iowa

Parks & Recreation Board Meeting – Thursday, April 3, 2025

- 1) The Van Meter Parks & Recreation Board met on Thursday, April 3, 2025 for a meeting. The meeting started at 6:02pm. Parks & Recreation Director Chia called the meeting to order & roll was taken.
Board Members Present: Janice Miller, Lisa Benton, Rona Jacobs, Amber Bowen, Brooks Newton
Board Members Absent: Rhonda Baldwin
Staff Present: Sam Chia – Parks & Rec Director, Jessica Drake – City Clerk
- 2) Board Member Benton moved, supported by Miller, to approve the agenda. Motion carried.
- 3) Board Member Bowen moved, supported by Jacobs, to approve the minutes of the March 11, 2025 meeting. Motion carried.
- 4) Board Member Benton provided an update on Yoga in the Park. The events will take place at the Legion green space for 8 weeks on certain Saturdays beginning on June 7, 2025. The Legion is not charging for use of space. Staff will create Facebook events that are public and can be shared & the events will be added to the City calendar. Save the dates are already in the newsletter. Yard signs have been ordered.
- 5) Director Chia provided updates on summer rec activities included rec sport participation activities and an upcoming youth soccer clinic put on the DSM Menace Team. He also provided updates on field work, concession stand repairs and the Iowa Recreation Conference he recently attended. There was discussion regarding a future plan for sponsorships to support rec sports. Additional conversation took place around P&R communication and scheduling. Sam & Jess will evaluate and develop an ongoing communication plan after this season.
- 6) Director Chia and Board Member Newton led a discussion regarding soccer field maintenance and current issues regarding needs for seeding and aeration. There was discussion regarding rotation of field space and alternative practice space as well as looking at possible alternative service providers for field maintenance. Board Member Newton offered to look at alternate field spaces and will work with Director Chia to determine a path forward.
- 7) The Board and Staff discussed upcoming activities. Board Member Miller noted an error on the printed date in the newsletter for the Plant Sale and Garage Sale. City Clerk Drake updated the date and posted a corrected version on the website and social media as well as the printed fliers for the school. Plants will be selected for the upcoming sale and prices will remain the same as last year. Board Members are still looking for a coffee truck for that date. Additional conversation took place about a possible Chalk Night and collaboration with other departments. Staff will coordinate with Library and/or Police on a Chalk Night.
- 8) Board Member Bowen moved, supported by Newton, to approve the hiring of Corey Jameson to perform at the first Concert on the Corner at Memorial Park in June at the cost of \$200.00. Motion carried.
- 9) The meeting was adjourned at 7:04pm.



Attest: Jessica Drake, City Clerk

PUBLIC MEETING

Governmental Body: Van Meter Board of Adjustment

Date of Meeting: Thursday, April 10, 2025

Time/Location of Meeting: 6:00pm – 310 Mill Street (City Hall)

1. Call to Order/Roll Call

The Van Meter Board of Adjustment Public Meeting was called to order at 6:00pm on Thursday, April 10, 2025 by City Clerk Drake. Board Members Present: Dennis Carter via phone, Brian Anderson, David Lyons and Tony Doremus. Staff Present: City Clerk Jess Drake and Building/Zoning Administrator Jason Van Ausdall. Public present: Abbey & Wes Duncan of Duncan Construction, Karen Johnson and Gary Wemer.

2. Approval of Agenda

Lyons moved, supported by Doremus to approve the agenda.

Carter – YES; Anderson – YES; Lyons - YES; Young – ABSENT; Doremus – YES.

Motion carried.

3. Approval of the Minutes from December 19, 2024

Doremus moved, supported by Anderson to approve the minutes from December 19, 2024 as presented.

Carter – YES; Anderson – YES; Lyons - YES; Young – ABSENT; Doremus – YES.

Motion carried.

4. Public Hearing

Doremus moved, supported by Lyons, to open the public hearing.

Carter – YES; Anderson – YES; Lyons - YES; Young – ABSENT; Doremus – YES.

The public hearing was open as of 6:01pm.

A. VARIANCE REQUEST

An application for a Variance has been received from DUNCAN CONSTRUCTION, the property owner of real estate located at 405 Main Street.

The property owner has submitted an application for a Variance for the property located at 405 Main Street, Van Meter, IA 50261 to allow for construction of a single family residential property on a lot that does not meet the minimum size requirements as defined within the City's R-2 Zoning District which prohibits any proposed newly constructed residence from compliance with front and side yard setbacks. R-2 Zoning requires a minimum lot area of eight thousand four hundred (8,400) sq ft for single family dwellings and minimum lot width of sixty-six (66) feet. Said property has a lot area of six thousand, eight hundred and sixty-four (6,864) feet and a lot width of fifty-two (52) feet and does not meet the minimum standards for building. The applicant is requesting a variance allowing construction on a lot that does not meet the minimum standards.

FOR THE RECORD

Notice of Public Hearing was published in the Des Moines Register on March 27, 2025..

The Notice was also posted at the Van Meter City Hall, Van Meter Public Library, Van Meter Post Office and electronically at www.vanmeteria.gov.

CITY REPORT

City Clerk Drake recounted a summary of the application request, site plan and house plan. Zoning Administrator noted that due to the lot being a corner lot, the western setback is also 35 ft.

APPLICANT REPRESENTATIVES

Duncan Construction provided no additional comments.

WRITTEN COMMENTS RECEIVED BY CITY PRIOR TO HEARING

None.

PUBLIC INPUT

Resident Karen Johnson expressed concern with the proximity of a structure so close to her existing home.

Resident Gary Wemer expressed similar concerns & stated he would like to see something built there.

APPLICANT CLOSING SUMMARY

Abbey Duncan stated she had been previously unaware of the secondary frontage requirements of a 35ft setback. She also stated that her intent was to come to a compromised solution.

CITY CLOSING SUMMARY

City staff had no closing remarks.

Doremus moved, supported by Anderson to close the public hearing. Carter – YES; Anderson – YES; Lyons - YES; Young – Absent; Doremus – YES.
The public hearing was closed as of 6:15pm.

5. Discussion & Action by Board of Adjustment regarding the Variance Request as described in Agenda Item 3A

DISCUSSION

Board Members, Applicant Representatives, and City Staff discussed the variance request. Board Members Anderson, Lyons and Doremus expressed concerns with the western setback of 8ft and the length of the proposed driveway. Board Member Anderson also expressed a desire to see the western covered porch removed. Zoning Administrator detailed the 2 items under consideration 1) to grant a variance to build on a lot considered non-buildable and 2) if so, consideration of a variance to allow an 8ft setback from the foundation on the western side of the proposed house. Abbey offered to decrease the length of the garage to 26ft, increasing the driveway length to 18ft2in. This was acceptable to the Board and the Zoning Administrator. Board Member Anderson confirmed that the western porch would have to be constructed as a deck and could not be enclosed in the future. Abbey acknowledged the western porch comments. If granted the variance, Duncan Construction will need to have the property surveyed and will need to submit an updated building permit, site plan and building plan.

Carter moved, supported by Doremus, to grant a variance allowing construction of a single family residence at 405 Main Street with a secondary frontage variance in the amount of 27ft, allowing for an 8ft setback from the foundation of the residence and a change to the building plans to decrease the length of the garage to 26ft, increasing the driveway length to at least 18ft2in to Duncan Construction.

On roll call, the votes were as follows: Carter – YES; Anderson – YES; Lyons – YES; Young – ABSENT; Doremus – YES.

The application for a Variance by Duncan Construction for a single family residence at 405 Main Street on a lot that does not meet the minimum standards of the R2 Zoning District is approved.

6. Adjournment

Doremus moved, supported by Lyons, to adjourn the meeting.

Carter – YES; Anderson – YES; Lyons - YES; Young – ABSENT; Doremus – YES.
Meeting was adjourned at 6:37pm.



Jessica Drake
City Clerk, City of Van Meter

City of Van Meter Building Permits

Jan-25

	Single Family New Construction	Single Family Improvement s	Multi-Family New Construction	Multi-Family Improvement s	Commercial New Construction	Commercial Improvement s
# of Issued Permits	1	3	0	0	0	2
Valuation	\$ 240,705.00	\$ 53,188.00	\$ -	\$ -	\$ -	\$ 2,500.00

Feb-25

	Single Family New Construction	Single Family Improvement s	Multi-Family New Construction	Multi-Family Improvement s	Commercial New Construction	Commercial Improvement s
# of Issued Permits	2	3	0	0	0	1
Valuation	\$ 816,276.00	\$ 150,822.00	\$ -	\$ -	\$ -	\$ 13,900.00

Mar-25

	Single Family New Construction	Single Family Improvement s	Multi-Family New Construction	Multi-Family Improvement s	Commercial New Construction	Commercial Improvement s
# of Issued Permits	2	3	0	0	0	0
Valuation	\$ 602,709.00	\$ 53,294.00	\$ -	\$ -	\$ -	\$ -



City of Van Meter

PMA Financial Network
 2135 CityGate Lane
 7th Floor
 Naperville, IL 60563
 Phone: 630-657-6400
 Fax: 630-718-8701

Monthly Activity Summary

3/1/2025 - 3/31/2025

Class	Account	Beginning Balance	Contributions	Interest	Other Withdrawals	Month End Balance
Diversified	39010 - 106 General	\$265,686.55	\$0.00	\$926.53	\$0.00	\$266,613.08
Diversified	39010 - 107 LOST	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Diversified	39010 - 201 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		\$265,686.55	\$0.00	\$926.53	\$0.00	\$266,613.08

Resolution #2025-43

“A Resolution Setting Wages - Public Works”

Whereas, the City Administrator attests that Public Works Director Drew McCombs has completed his Grade 2 Water Treatment and Distribution certifications through the Iowa Department of Natural Resources; and

Whereas, in accordance with the direction provided by Council while setting FY25 wages in June 2024, Public Works Director McCombs' annual pay shall increase by 2.5% upon completion of Grade 2 Water Treatment and Distribution & again increase by 2.5% upon completion of Wastewater and Distribution certifications; and

Whereas, the City is in need of seasonal mowing labor in the Public Works and Parks Departments; and

Whereas, the Public Works Director recommends hiring Tim Costlow at rate of \$15/hour for up to 30 hours per week from April 15, 2025 through September 15, 2025; and

Whereas, the City Administrator recommends approval of the pay increase of 2.5% for Public Works Director McCombs and hiring Tim Costlow at the rate of \$15.00/hour; now

Therefore, be it resolved, that the City Council of the City of Van Meter hereby approves the pay increase for Public Works Director McCombs and the hiring of Tim Costlow.

Passed and approved this 14th day of April, 2025.

ATTEST:

Jessica Drake, City Clerk

Joe Herman, Mayor

STATE OF IOWA

PUBLIC DRINKING WATER SYSTEM CERTIFICATE

Operator ID# 13659

DREW MCCOMBS

In accordance with State Laws of Iowa is certified as an operator in:

Treatment Grade 2

Distribution Grade 2

Given under the hands of the Iowa Department of Natural Resources on November 18, 2024

FOR THE DIRECTOR:



Expiration Date: June 30, 2025



STATE OF IOWA
PUBLIC DRINKING WATER SYSTEM CERTIFICATE

Operator ID# 13659

DREW MCCOMBS

In accordance with State Laws of Iowa is certified as an operator in:

Treatment Grade 1
Distribution Grade 1

Given under the hands of the Iowa Department of Natural Resources on August 29, 2024

FOR THE DIRECTOR:



Expiration Date: June 30, 2025



Resolution #2025-44

A Resolution Appointing A Member to the Van Meter Fire Department

Whereas, the Code of the City of Van Meter, Iowa Chapter 35 requires that all members of the Van Meter Fire Department be appointed by the Council, and

Whereas, the Fire Chief desires to appoint members to the Van Meter Fire Department per Van Meter Municipal Code Chapter 35, now

Therefore, be it resolved by the Van Meter City Council that the following members be appointed member of the Van Meter Fire Department:

Jason Heimdal

Passed and approved this 14th day of April, 2025.

Joe Herman, Mayor

ATTEST:

Jessica Drake, City Clerk



City of Van Meter Department of Public Safety Application

Please Print or Type

Equal access to programs, services and employment is available to all persons. Those applicants requiring reasonable accommodation to the application and/or interview process should notify a representative of the City of Van Meter.

Position(s) applied for FIRE DEPARTMENT / EMT Date of Application 2/26/2025

Name
 Last HEIMDAL First JASON Middle JOHN
 Address
 Street 2900 LONG AVE City VAN METER State IA Zip Code 50261

Telephone (515) 250 1535 Social Security Number [REDACTED] Date of Birth: 06/10/1983

Have you ever been employed by the City of Van Meter before?
 Yes No

Are you legally eligible for employment in this country? Yes No

Date available to begin work 3 / 1 / 2025

Division of Interest Fire EMS Reserve Police

Driving license number: (license is an essential job function) [REDACTED] State IA

Educational Background IF JOB-RELATED

NAME AND LOCATION	YEARS COMPLETED	YEAR OF GRADUATION		MAJOR COURSE OF STUDY
HIGH SCHOOL CHARLTON HIGH / IOWA	4	2002		
COLLEGE DMACC ADKENY, IA	2	MAJOR	DEGREE	CRIMINAL JUSTICE
OTHER				

Employment History

Provide the following information for your past four (4) employers, assignments or volunteer activities, starting with the most recent.

FROM <u>DEC 2022</u>	TO <u>PRESENT</u>	EMPLOYER <u>MADISON COUNTY</u>	TELEPHONE <u>(515) 762-1134</u>
JOB TITLE <u>BRIDGE LABOR</u>		ADDRESS <u>1109 E COURT WINTERSET IA</u>	
IMMEDIATE SUPERVISOR AND TITLE <u>JOSH JOHNSTON ROAD SUPERINTENDENT</u>		SUMMARIZE THE NATURE OF WORK PERFORMED AND JOB RESPONSIBILITIES <u>REPAIR BRIDGES/ TRUCK DRIVER</u>	
REASON FOR LEAVING <u>N/A</u>		HOURLY RATE / SALARY START \$ <u>25</u> PER HR FINAL \$ <u>24</u> PER HR	
FROM <u>SEPT 2022</u>	TO <u>DEC 2022</u>	EMPLOYER <u>PDI</u>	TELEPHONE <u>(515) 945 10300</u>
JOB TITLE <u>TRUCK DRIVER</u>		ADDRESS <u>2741 SE PDI PL ADKENY IA</u>	
IMMEDIATE SUPERVISOR AND TITLE		SUMMARIZE THE NATURE OF WORK PERFORMED AND JOB RESPONSIBILITIES <u>DELIVER GROCERIES TO MEAT-VEG STORES</u>	
REASON FOR LEAVING <u>TOOK JOB WITH MADISON CO.</u>		HOURLY RATE / SALARY STARTS \$ <u>31</u> PER HR FINAL \$ <u>31</u> PER HR	

FROM MARCH 2011	TO AUG 2022	EMPLOYER CITY OF EARLHAM	TELEPHONE (515) 758-2281
JOB TITLE CHIEF OF POLICE		ADDRESS 140 S CHESTNUT EARLHAM	
IMMEDIATE SUPERVISOR AND TITLE JEFF LILLY MAYOR		SUMMARIZE THE NATURE OF WORK PERFORMED AND JOB RESPONSIBILITIES GENERAL POLICE WORK / INVESTIGATIONS	
REASON FOR LEAVING TIRED OF SCHEDULE		HOURLY RATE / SALARY START \$ 15.50 PER HR FINAL \$ 30 PER HR	
FROM MAY 2010	TO MARCH 2011	EMPLOYER CITY OF STUART	TELEPHONE ()
JOB TITLE POLICE OFFICER		ADDRESS	
IMMEDIATE SUPERVISOR AND TITLE DAVE REHA POLICE CHIEF		SUMMARIZE THE NATURE OF WORK PERFORMED AND JOB RESPONSIBILITIES GENERAL POLICE WORK	
REASON FOR LEAVING TOOK JOB WITH EARLHAM		HOURLY RATE / SALARY START \$ PER FINAL \$ PER	

Skills and Qualifications

Summarize any training, skills, licenses, and/or certificates that may qualify you as being able to perform job-related functions:

CPR CERTIFIED, CLASS A CPL, KNOWLEDGE OF FIRST RESPONDER RESPONSIBILITIES

References

NAME	TELEPHONE	YEARS KNOWN
BRADDOX CARTER	(515) 304-8038	3
MICHAEL GRAEN	(515) 490-2201	2
BILL BIRKHAM	(515) 203-5271	15

I UNDERSTAND THAT IF I AM EMPLOYED, ANY MISREPRESENTATION OR MATERIAL OMISSION MADE BY ME ON THIS APPLICATION, OR ANY OTHER INFORMATION SUBMITTED DURING THE SELECTION PROCESS WILL BE SUFFICIENT CAUSE FOR CANCELLATION OF THIS APPLICATION OR IMMEDIATE DISCHARGE FROM THE CITY OF VAN METER'S SERVICE WHENEVER IT IS DISCOVERED.

I GIVE THE CITY OF VAN METER THE RIGHT TO CONTACT AND OBTAIN INFORMATION FROM ALL REFERENCES, EMPLOYERS, AND EDUCATIONAL INSTITUTIONS AND TO OTHERWISE VERIFY THE ACCURACY OF THE INFORMATION CONTAINED IN THIS APPLICATION. I HEREBY RELEASE FROM LIABILITY THE CITY OF VAN METER AND ITS REPRESENTATIVES FOR SEEKING, GATHERING AND USING SUCH INFORMATION AND ALL OTHER PERSONS, CORPORATIONS OR ORGANIZATIONS FOR FURNISHING SUCH INFORMATION.

I UNDERSTAND IT IS THE CITY OF VAN METER'S POLICY NOT TO REFUSE TO HIRE A QUALIFIED INDIVIDUAL WITH A DISABILITY BECAUSE OF THAT PERSON'S NEED FOR REASONABLE ACCOMODATION AS REQUIRED BY THE ADA.

I ALSO UNDERSTAND THAT IF I AM HIRED, I WILL BE REQUIRED TO PROVIDE PROOF OF IDENTITY, LEGAL WORK AUTHORIZATION, SUBMIT TO A CRIMINAL BACKGROUND CHECK AND BE FINGERPRINTED.

IF I AM HIRED, I UNDERSTAND THAT I MAY RESIGN AT ANY TIME, WITH OR WITHOUT CAUSE AND WITHOUT PRIOR NOTICE, AND THE CITY OF VAN METER RESERVES THE SAME RIGHT TO TERMINATE MY EMPLOYMENT AT ANY TIME, WITH OR WITHOUT CAUSE AND WITHOUT PRIOR NOTICE, EXCEPT AS MAY BE REQUIRED BY LAW. THIS APPLICATION DOES NOT CONSTITUTE AN AGREEMENT OR CONTRACT FOR EMPLOYMENT FOR ANY SPECIFIED PERIOD OR DEFINITE DURATION. I UNDERSTAND THAT NO REPRESENTATIVE OF THE CITY OF VAN METER OTHER THAN AN AUTHORIZED OFFICER, HAS THE AUTHORITY TO MAKE ANY ASSURANCES TO THE CONTRARY. I FURTHER UNDERSTAND THAT ANY SUCH ASSURANCES MUST BE IN WRITING AND SIGNED BY AN AUTHORIZED OFFICER.

THE CITY OF VAN METER DOES NOT UNLAWFULLY DISCRIMINATE IN EMPLOYMENT AND NO QUESTION ON THIS APPLICATION IS USED FOR THE PURPOSE OF LIMITING OR EXCUSING ANY APPLICANT FROM CONSIDERATION FOR EMPLOYMENT ON A BASIS PROHIBITED BY LOCAL, STATE OR FEDERAL LAW.

THIS APPLICATION IS CURRENT FOR ONLY 60 DAYS. AT THE CONCLUSION OF THIS TIME, IF I HAVE NOT HEARD FROM THE CITY OF VAN METER AND STILL WISH TO BE CONSIDERED FOR EMPLOYMENT, IT WILL BE NECESSARY TO FILL OUT A NEW APPLICATION.

I represent and warrant that I have read and fully understand the foregoing and seek employment under these conditions.

Signature of Applicant *[Signature]* Date 2/26/2025

Resolution #2025-45

"A Resolution to Approve the Fireworks Display Agreement with J&M Displays, Inc."

Whereas, VMCDC puts on the annual town celebration, Raccoon River Days, and

Whereas, the City of Van Meter has approved execution of the Fireworks Display Agreement, and

Whereas, the City of Van Meter has approved a purchase of fireworks to be used at Raccoon River Days in the amount of \$3,500.00; now

Therefore, be it resolved; the Van Meter City Council approves the execution of the Fireworks Display Agreement with J&M Displays as submitted and the purchase of the fireworks for \$3,500.00.

Be it further resolved; the Van Meter City Council authorizes the City Administrator to execute Fireworks Display Agreement.

Passed this 14th day of April, 2025.

Joe Herman, Mayor

ATTEST:

Jessica Drake, City Clerk



FIREWORKS DISPLAY AGREEMENT

THIS AGREEMENT is made and entered into this 20th day of March, 2025, by and between J&M Displays, Inc., an Iowa corporation, having its principal place of business at Yarmouth, Iowa, including its employees, owners, and agents, hereinafter referred to as "Seller", and City of Van Meter, hereinafter referred to as "Buyer".

Seller shall furnish to Buyer one (1) fireworks display, as per the \$ 3,500.00 program (the "Fireworks Program") submitted to and accepted by the Buyer, and which by reference is made a part hereof as Exhibit A. The display is to take place on the evening of Saturday June 7th, 2025 at approximately 9:30 p.m., weather permitting.

IT IS FURTHER UNDERSTOOD AND AGREED BETWEEN THE PARTIES AS FOLLOWS:

I. FIRING OF DISPLAY

- a. Seller agrees to furnish all necessary fireworks display materials and personnel for a professional fireworks display in accordance with the Fireworks Program approved by the Parties. Seller agrees to comply with all local, state, and federal regulations and guidelines pertaining to the storing and displaying of fireworks. Seller, with Buyer's assistance, shall obtain any necessary permits for the fireworks display.
- b. Buyer Agrees to provide:
 - i. Sufficient area for the display, including a minimum spectator set back as determined by Seller;
 - ii. Protection of the display area by roping off or similar facility;
 - iii. Adequate police or security protection to prevent spectators from entering the display area; and
 - iv. Persons to assist in the inspection and cleanup of fireworks debris in the fallout zone of the shoot site at first light in the morning following the display;
- c. The cost and acquisition of any site-specific materials or display restrictions (such as sand or the use of a barge) shall be discussed prior to adoption of this Agreement, and the Party responsible for any such acquisition and cost shall be specifically laid out in the Fireworks Program (Exhibit A).
- d. Buyer understands that its failure to provide an appropriate area for the fireworks display, with requirement minimum setbacks and security, may result in a change to Buyer's display (such as a restriction on the type(s) of products which can be utilized) or a cancellation of the display for safety reasons, at Seller's sole discretion. In such event, if Buyer cannot immediately remedy the setback or security concern prior to the Display time noted above, Buyer remains responsible for the entire purchase price of the display regardless of any limitation or cancellation of the display.

II. PAYMENT. The Buyer shall pay to the Seller (check one of the below options):

- The sum of \$ _____ as a down payment upon execution of this Agreement. The balance of \$ _____ shall be due and payable within fifteen (15) days after the date of the fireworks display. A service charge of one and one-half percent (1 ½ %) per month shall be added to the unpaid balance if the account is not paid in full with the fifteen (15) days from the date of the display. If this account remains unpaid and is turned over to a collection agency for non-payment, all fees incurred in collecting the balance will be at the Buyer's expense. All returned checks will be assessed a \$30.00 fee.
- \$ 3,500.00 in full by April 25th, 2025 (70 days prior to the display date). The Buyer will receive 8% prepayment bonus product in this fireworks display.
- \$ _____ in full by _____ (30 days prior to the display date). The Buyer will receive 5% prepayment bonus product in this fireworks display.

III. LOYALTY PROGRAM

- a. Seller has in place a bonus system for Buyer's who purchase their fireworks displays exclusively from Seller year-to-year. The full terms of Seller's loyalty program have been provided to Buyer with the Program and are available on J&M's website.
- b. Pursuant to Buyer's status in the loyalty program, Buyer will receive an additional 5% 10% 15% (check one) bonus product for this display.

IV. POSTPONEMENT/CANCELLATION

- a. Rain Date: Should inclement weather prevent the firing of the display on the date intended, the Parties agree to a mutually convenient rain date of Sunday June 8th, 2025 or another date as agreed to by both Parties. Once display set-up has begun, the determination to cancel the fireworks display because of inclement weather or unsafe weather conditions shall rest within the sole discretion of the Seller, the Authority Having Jurisdiction, and the Seller's lead pyrotechnician.
- b. Except as specifically provided for elsewhere in this Agreement, neither Party will be liable for any failure or delay in performing an obligation under this Agreement that is due to any of the following causes (hereinafter referred to as "Force Majeure"), to the extent beyond the Party's reasonable control: acts of God, accident, riots, public disturbances including but not limited to an active-shooter situation, war, terrorist act, epidemic, pandemic, quarantine, civil commotion, breakdown of communication facilities, natural catastrophes, governmental acts or omissions, changes in laws or regulations, national strikes, fire, explosion, or generalized lack of availability of raw materials or energy.
- c. Disruption of Services due to Covid-19, supply chain disruptions, and public health. Fireworks displays and related events are prone to cancellation due to the ongoing and unforeseeable nature of the Covid-19 pandemic and related health issues, government intervention (such as stay-at-home orders or restrictions on gatherings), and unavailability of supplies and personnel. As such, Seller will work with all customers to ensure a timely and safe display, but due to circumstances outside Seller's and Buyer's control, certain fireworks displays may have to be cancelled or rescheduled with limited notice. Each Party's obligations to perform hereunder will be excused in the case of a Force Majeure Event, which is defined to include (but is not limited to) supply chain disruptions which prevent Seller from obtaining the necessary materials to perform the Display; medical conditions which result in quarantine or similar limitations, or restrictions on travel or congregation in the metropolitan area where the Display is scheduled to be held; and death, serious illness or incapacity of one or more of the display Shoot Team member(s) which renders it impossible, unsafe, or not reasonably practical for the Shoot Team to perform the display.

A governmental or municipal Buyer, who in its discretion and control, acts or adopts a restriction on public gatherings shall not be relieved of its obligations under the Force Majeure provisions of this Agreement. A Buyer who anticipates any such restriction or potential cancellation shall immediately notify and contact Seller to discuss alternative arrangements.

- d. Unless specified above: Displays postponed to an alternate date will be charged and additional 15% of the total contract price for additional expenses incurred in presenting the display on an alternate date; for Displays canceled and not rescheduled within the same calendar year, Seller shall be entitled to 20% of the contract price for out-of-pocket expenses incurred in preparation for the display.

V. INSURANCE and LIMITATIONS OF LIABILITY

- a. Seller agrees to provide, at its expense, general liability insurance coverage in an amount not less than \$10,000,000, and within two (2) weeks prior to the date of the fireworks display, shall submit to Buyer, if requested in writing, a certificate of insurance. All entities listed on the certificate of insurance will be deemed an additional insured. In the event of a claim by Buyer, the applicable deductible shall be paid by the Seller.

The Seller agrees to defend, indemnify, and hold harmless the Buyer and its agents and employees from and against all claims, costs, judgments, damages and expenses, including reasonable attorney's fees that

may or shall arise out of any negligent or wrongful act or omission by the Seller related to the performance of the fireworks for the Buyer. The Buyer agrees to give the Seller prompt notice of any claims or demands and to cooperate with the Seller or its successors in interest or assigns, if any, in the defense of any such claims and/or demands.

- b. Separate from, and in addition to Seller's insurance of the fireworks, Buyer agrees to provide, at its expense, a general liability policy or "special event" insurance coverage, in an amount sufficient to meet or exceed municipality or industry standards and all applicable requirements of local, state, and federal law. For any injury or property claims that may arise during the course of Buyer's event, not arising out of Seller's acts or the performance of the fireworks, Buyer's insurance shall be primary. Buyer agrees to defend, indemnify, and hold harmless the Seller and its agents and employees from and against all such claims, costs, judgments, damages and expenses, including reasonable attorney's fees that may or shall arise out of any negligent or wrongful act or omission by the Buyer or third-parties occurring during the course of Buyer's event.
- c. In no event shall Seller's liability to Buyer arising out of or related to this Agreement, whether arising out of or related to breach of contract, tort (including negligence), or otherwise, exceed the aggregate amount of insurance coverage as described in this section. Notwithstanding any provisions to the contrary, in no event shall either Party be liable to the other, or to any third party, for any loss of use, revenue or profit, or for any consequential, incidental, indirect, exemplary, special, or punitive damages whether arising out of breach of contract, tort (including negligence), or otherwise, regardless of whether such damage was foreseeable and whether or not such party has been advised of the possibility of such damages.

VI. Each Party has read all of the provisions of this Agreement, they understand all of its provisions, and agree to be bound by them. This written contract, and its Exhibits, contains the entire agreement of the Parties and modifies and supersedes all prior agreements or negotiations, all of which are merged into and incorporated into this Agreement. If any provision of this Agreement is held invalid or unenforceable, such invalidity or unenforceability shall not affect the other provisions of this agreement.

VII. Choice of Law, Jurisdiction, and Venue. This Agreement shall be governed by and construed in accordance with the laws of the State of Iowa without regard to conflict-of-law principles, except as otherwise specifically required for the storing and displaying of fireworks as set forth by State and Federal law. Notwithstanding, the Parties must bring any legal or equitable action or proceeding arising under or related to this Agreement exclusively in the Iowa District Court in and for Des Moines County, Iowa. The Iowa District Court in and for Des Moines County, Iowa shall have exclusive jurisdiction to decide any disputes arising out of or related to this Agreement. Each party knowingly and voluntarily consents to and expressly waives any objection or defense to personal jurisdiction, improper or inconvenient venue, or inconvenient forum in the Iowa District Court in and for Des Moines County, Iowa.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement the day and year first written above.

SELLER

BUYER

BY: Kelm Brueschke

BY: _____

ROLE: Sales Rep/Pyrotechnician

ROLE: _____

J&M Displays, Inc.

ENTITY: _____

Please include the **DISPLAY INFORMATION FORM** with this Agreement so your order is processed accurately.



J&M Displays Proposal for: City of Van Meter Raccoon River Days 2025 - \$500.00

Main Event

2.5 Inch Color Shells

Quantity	Name	Rising Effect	Price	Total
1	Assortment T of 30 different J&M Brand Shells ELECTRIC FIRE	mixed tails	\$350.00	\$350.00
Category Shell Count: 30				\$350.00

3 Inch Color Shells

Quantity	Name	Rising Effect	Price	Total
1	Silver Spike		\$15.10	\$15.10
Category Shell Count: 1				\$15.10
Section Shell Count: 31				

15% Free for Loyalty Program

Multi-shell Barrage Units

Quantity	Name	Rising Effect	Price	Total
1	Whistle to report 25 shot (20 sec)		\$44.00	\$44.00
Category Shell Count: 25				\$44.00
Section Shell Count: 25				

Free for Customer Satisfaction

3 Inch Color Shells

Quantity	Name	Rising Effect	Price	Total
1	Green peony	Gold tail	\$15.10	\$15.10
1	Half red half blue chrysanthemum with silver peony ring	Crackling tail	\$15.10	\$15.10
Category Shell Count: 2				\$30.20
Section Shell Count: 2				



J&M Displays Proposal for: City of Van Meter Raccoon River Days 2025 - \$500.00

This proposal includes an extension of our \$10,000,000.00 spectator liability insurance, and workers compensation on our shoot team.

Subtotal Fireworks: **\$365.00**
J&M Production: **\$135.00**
Total Price of Show: **\$500.00**

Total Shot Count: 58
Packing Check: 5
Date of Display: 06/07/25
Customer Number: 11050

Summary of Free Items Added to Your Show

See Previous Pages for a Listing of Free Items

Free Items are Based on the \$365.00 Fireworks Subtotal

\$44.00 15% Free for Loyalty Program
\$30.20 Free for Customer Satisfaction
\$74.20 Total Free

Your Price is \$500.00

Please Note the Following Comments:

The data in this proposal is confidential, and is to be accorded confidential treatment and shall not be disclosed other than to the official representative of the organization listed on the cover, and only then when in the evaluation of this proposal. Any reproduction of the contents of this proposal, whether in whole or in part, is expressly forbidden. J&M Displays, Inc. requests that all information be safeguarded from release pursuant to any request under the Freedom of Information Law of this state or any other state or jurisdiction; as it may cause competitive disadvantage to our company. The enclosed concepts and materials are the sole and exclusive property of J&M Displays, Inc. We reserve the right to make substitutions of equal or greater value. Prices and specifications are subject to change without notice. For choreographed displays the quantity and sizes of product may change based on the music selected; however, the dollar value of the product will remain the same.



J&M Displays Proposal for: City of Van Meter Raccoon River Days

Walls

3 Inch Salutes

Quantity	Name	Rising Effect	Price	Total
3	Salute with whistle tail	Whistle tail	\$11.30	\$33.90
Category Shell Count: 3				\$33.90
Section Shell Count: 3				

Main Event

Multi-shell Barrage Units

Quantity	Name	Rising Effect	Price	Total
1	Color, whistles & reports with report finale 49 Shot Cake		\$198.00	\$198.00
Category Shell Count: 49				\$198.00

1.4G Multi-shell Barrage Units

Quantity	Name	Rising Effect	Price	Total
1	Gold Strobe 16 shot (30sec)		\$23.00	\$23.00
1	Ruby Red Strobe		\$23.00	\$23.00
1	Report with Color Tail 50 shot		\$60.00	\$60.00
Category Shell Count: 82				\$106.00

2.5 Inch Color Shells

Quantity	Name	Rising Effect	Price	Total
1	Assortment T of 30 different J&M Brand Shells ELECTRIC FIRE	mixed tails	\$350.00	\$350.00
1	Assortment W of 15 pairs (30 shells) of J&M Brand shells ELECTRIC FIRE		\$350.00	\$350.00
Category Shell Count: 60				\$700.00

3 Inch Color Shells

Quantity	Name	Rising Effect	Price	Total
1	Assortment K Of 20 different J&M Brand shells ELECTRIC FIRE		\$310.00	\$310.00
1	Assortment X of 20 (5 salute, 15 color) J&M Brand Shells ELECTRIC FIRE	mixed tails	\$310.00	\$310.00
Category Shell Count: 40				\$620.00
Section Shell Count: 231				

Finales

2.5 Inch Finales

Quantity	Name	Rising Effect	Price	Total
3	Rainbow peony 10 Shot finale chain		\$132.00	\$396.00
Category Shell Count: 30				\$396.00



J&M Displays Proposal for: City of Van Meter Raccoon River Days

Finales

3 Inch Finales

Quantity	Name	Rising Effect	Price	Total
2	Color and report 10 Shot finale chain	silver tail	\$234.00	\$468.00
Category Shell Count: 20				\$468.00
Section Shell Count: 50				

8% Free for Early Payment

Multi-shell Barrage Units

Quantity	Name	Rising Effect	Price	Total
1	Whistle to report 25 shot (20 sec)		\$44.00	\$44.00
1	Quick whistles to reports with 1 peony 25 shot cake		\$74.00	\$74.00
Category Shell Count: 50				\$118.00

3 Inch Color Shells

Quantity	Name	Rising Effect	Price	Total
1	3" Shell Sea Blue crossette		\$24.10	\$24.10
1	Glittering willow	glitter tail	\$24.10	\$24.10
1	Lemon eddy in chrysanthemum		\$24.10	\$24.10
Category Shell Count: 3				\$190.30
Section Shell Count: 53				

15% Free for Loyalty Program

Multi-shell Barrage Units

Quantity	Name	Rising Effect	Price	Total
1	Brocade coconut with red green blue time rain crown 49 shot		\$190.00	\$190.00
Category Shell Count: 49				\$190.00

3 Inch Color Shells

Quantity	Name	Rising Effect	Price	Total
1	Chrysanthemum to cherry with rosy pistil		\$24.10	\$24.10
1	Color dahlia with silver strobe (Three color)	Crackling tail	\$24.10	\$24.10
1	Cycas assorted		\$24.10	\$24.10
1	Dragon eggs		\$24.10	\$24.10
1	Gold Palm with crackling pistil	Large Brocade tail	\$24.10	\$24.10
1	Gold Spangle chrysanthemum with crackling	Large Brocade tail	\$24.10	\$24.10
Category Shell Count: 6				\$334.60
Section Shell Count: 55				

Free for Customer Satisfaction



J&M Displays Proposal for: City of Van Meter Raccoon River Days

Free for Customer Satisfaction

1.4G Multi-shell Barrage Units

Quantity	Name	Rising Effect	Price	Total
1	1.2" 3 Stage silver whistling, 24 shot		\$61.00	\$61.00
1	RWB W/White Glitter - Vertical Finale Cake		\$73.00	\$73.00
Category Shell Count: 49				\$134.00

Ignition Items

Quantity	Name	Rising Effect	Price	Total
130	MJG 10' (QUICKPLUGS) (non-regulated ATF) Igniters with 10' leads (FWI 10 -		\$2.20	\$286.00
Category Shell Count: 0				\$420.00
Section Shell Count: 49				



J&M Displays Proposal for: City of Van Meter Raccoon River Days

This proposal includes an extension of our \$10,000,000.00 spectator liability insurance, and workers compensation on our shoot team.

Subtotal Fireworks: **\$2,250.00**
J&M Production: **\$750.00**
Total Price of Show: **\$3,000.00**

Total Shot Count: 441
Packing Check: 160
Date of Display: 06/07/25
Customer Number: 11050

Summary of Free Items Added to Your Show

See Previous Pages for a Listing of Free Items

Free Items are Based on the \$2,250.00 Fireworks Subtotal

\$190.30 **8% Free for Early Payment**
\$334.60 **15% Free for Loyalty Program**
\$420.00 **Free for Customer Satisfaction**
\$944.90 **Total Free**

Your Price is \$3,000.00

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Resolution #2025-46

"A Resolution to Approve Calendar Year 2025 Property, Casualty and Liability Insurance Renewals"

Whereas, Jester Insurance has provided renewal documentation from EMC to the City Administrator for review, and

Whereas, the renewal proposal was provided to the Van Meter City Council for review on March 10, 2025, and

Whereas, the City Administrator recommends approval of the renewal as presented, and

Therefore, be it resolved by the Van Meter City Council that the 2025 EMC Insurance policies administered by Jester Insurance are hereby approved.

Be it further resolved, that City Staff is authorized to execute renewal documentation on behalf of the City of Van Meter.

Passed and approved this 14th day of April, 2025.

ATTEST

Joe Herman, Mayor

Jessica Drake, City Clerk

City of Van Meter 2025 Insurance Proposal

Building & Business Personal Property:	<u>EMC 4/1/24-25</u>	<u>EMC 4/1/25-26</u>
Blanket Building, Business Personal Property, Property in Open Limit	\$6,474,596	\$6,464,757
Deductible	\$10,000	\$10,000
Wind/Hail Percentage Deductible	N/A	N/A
Coinsurance	Agreed Value/90%	Agreed Value/90%
Valuation	Replacement Cost	Replacement Cost
Earthquake	10% Deductible	10% Deductible
Cosmetic Limitation on Roof Surfacing	Included	Included
Roof Surfacing Valuation	ACV >15 Years	ACV >15 Years
Perils	Special Form	Special Form
Property Extensions:		
Business Income & Extra Expense Any One Occurrence	\$1,000,000	\$1,000,000
Unreported Buildings & Structures	\$50,000	\$500,000
Debris Removal (<i>each described premise</i>)	\$250,000	\$250,000
Pollutant Cleanup	\$100,000	\$100,000
Property Off-Premises and In Transit	\$250,000	\$250,000
Building Ordinance or Law	Full Blanket Limit	Full Blanket Limit
Accounts Receivable (<i>each described premise</i>)	\$250,000	\$250,000
Fine Arts (<i>each described premise</i>)	\$100,000	\$100,000
Sewer, Drain, Sump Pump Backup	\$100,000	\$100,000
Emergency Commandeered Property	\$500,000	\$500,000
Outdoor Antennas, Towers, Trees - Named Perils (<i>\$1,000 for any one tree, shrub or plant</i>)	\$500,000	\$500,000
Valuable Papers (<i>each described premise</i>)	\$500,000	\$500,000
Green Upgrade Coverage City Hall & Library	\$25,000	\$25,000
Mechanical Breakdown	Included in Blanket	Included in Blanket
Underground Fiber Optic Cable <i>less \$2,500 deductible</i>	Cost to Repair	Cost to Repair
Building Foundations	10% up to \$1,000,000	10% up to \$1,000,000
Asbestos Removal	\$250,000	\$250,000
Utility Services (<i>not including overhead transmission lines</i>)	\$1,000,000	\$1,000,000
Single Per Occurrence Deductible	Included	Included
Annual Property Premium:	\$18,679	\$20,126

General Liability:

Each Occurrence Limit	\$2,000,000	\$2,000,000
Damage to Rented Premises Limit	\$500,000	\$500,000
Medical Expense Limit	\$10,000	\$10,000
Personal and Advertising Injury Limit	\$2,000,000	\$2,000,000
General Aggregate Limit (<i>Applies Per Location</i>)	\$4,000,000	\$4,000,000
Products / Completed Operations Aggregate	\$4,000,000	\$4,000,000

Policy Features:

Boat Liability	Included	Included
Employees & Volunteers	Included	Included
Blanket Contractual Liability	Included	Included
Employee Benefits Liability		
Each Occurrence	\$2,000,000	\$2,000,000
Aggregate	\$4,000,000	\$4,000,000
Deductible	\$1,000	\$1,000
Abuse & Molestation - with Special Form	Included	Included
Riot Exclusion	None	None
Tort Liability Endorsement to Comply with Chapter 670	Included	Included
Immunity & Waiver Endorsement	Included	Included
Fellow Employee Coverage	Included	Included
Professional Liability - EMT & Nurses	Included	Included
Limited Pollution - Pesticide Application	Included	Included
Hazard Exclusion - Amusement Rides, etc.	Included	Included
Railroad Contractual Liability	Included	Included
Anti-Skid Material Application	Included	Included
Iowa Statewide Mutual Aid Compact	Included	Included
Limited Exception for Water and Wastewater Treatment Plants		
Each Occurrence	\$2,000,000	\$2,000,000
Annual Aggregate Limit	\$4,000,000	\$4,000,000
Municipal Violent Event Response Coverage		
Each Event & Aggregate Limit	\$100,000	\$1,000,000
Each Person Limit	\$25,000	\$25,000
Additional Insureds:	Included	Included
Van Meter Firefighters Association		
Mid American Energy		

Annual General Liability Premium:	\$12,363	\$12,459
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Automobile Coverage:

Liability - Each Accident	\$2,000,000	\$2,000,000
Medical Payments Limit - Each Person	\$5,000	\$5,000
Uninsured Motorist Limit - Each Accident	\$1,000,000	\$1,000,000
Underinsured Motorist Limit - Each Accident	\$1,000,000	\$1,000,000
Physical Damage Coverage		
Comprehensive Deductible	Varies	Varies
Collision Deductible	Varies	Varies
Hired / Non-owned Auto Liability	Included	Included
Hired Auto Physical Damage, ACV	\$75,000	\$75,000
Comprehensive Deductible	Zero	Zero
Collision Deductible	\$250	\$250
Fleet Automatic Coverage for New Vehicles	Included	Included
Fellow Employee Coverage	Included	Included
Employees As Insureds	Included	Included
Immunity Waiver Endorsement	Included	Included
Auto Rental Extensions: Limit total \$7,500	Included	Included
Loss of Income	\$2,500	\$2,500
Decrease in Trade-In	\$2,500	\$2,500
Administrative Expense	\$2,500	\$2,500
Freezing Coverage-Fire & Other Emergency Vehicles	Included	Included
Vehicle Deductible Reimbursement of Emergency Volunteer or Employee	\$1,000	\$1,000
Replacement Cost Coverage - Fire Departments & Rescue Squads	See Schedule	See Schedule
Glass Repair or Replacement Deductible	Included	\$500 for replacement
Number of Vehicles Including ATV's UTV's and Trailers	14	15
Annual Automobile Premium :	\$15,417	\$15,987

Crime Coverages:

Employee Theft - Per Loss	\$100,000	\$100,000
Deductible	\$1,000	\$1,000
Forgery Or Alteration	\$100,000	\$100,000
Deductible	\$1,000	\$1,000
Computer and Funds Transfer Fraud	\$100,000	\$100,000
Deductible	\$1,000	\$1,000
Fraudulent Impersonation	N/A	\$100,000
Deductible	N/A	\$1,000
Faithful Performance	Included	Included
Joint Venture Endorsement	Included	Included
Annual Crime Premium:	\$154	\$161

Excess Crime:

	<u>Travelers 7/1/24 to 4/1/25</u>	<u>Travelers 4/1/25-28</u>
Employee Theft - Per Loss	\$400,000	\$400,000
Forgery or Alteration	\$400,000	\$400,000
Computer Fraud	\$400,000	\$400,000
Retention	\$100,000	\$100,000
Excess Crime Premium:	\$300	\$429

Inland Marine:

	<u>EMC 4/1/24-25</u>	<u>EMC 4/1/25-26</u>
<i>Contractors Equipment</i>	\$93,226	\$93,226
Replacement Cost	Included	Included
Deductible	\$250	\$250
2017 Skid Loader	\$58,603	\$58,603
2013 John Deere Tractor	\$34,623	\$34,623
<i>Watercraft</i>	\$34,601	\$34,601
Deductible	\$250	\$250
1993 PAP 15ft Airboat w/350 Chevy Engine	\$25,000	\$25,000
1993 PAP Boat Trailer 800 lbs.	\$5,000	\$5,000
2010 Tracker 1648C	\$3,451	\$3,451
2010 Tracker Trailstar Trailer	\$1,150	\$1,150
<i>Contractor Equipment Leased or Rented From Others</i>	\$25,000	\$25,000
Replacement Cost	Included	Included
Deductible	\$250	\$250

<i>Electronic Data Processing (EDP)</i>	\$57,500	\$57,500
Equipment	\$25,000	\$25,000
Software	\$25,000	\$25,000
Income Coverage - Earning and Extra Expense	\$7,500	\$7,500
Deductible <i>except for Mechanical Breakdown, Electrical Disturbance And Power Supply Disturbance</i>	\$500	\$500
Deductible <i>for Mechanical Breakdown, Electrical Disturbance And Power Supply Disturbance</i>	\$2,500	\$2,500

Annual Inland Marine Premium:	\$1,716	\$1,716
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Workers' Compensation Coverage:

Workers' Compensation Limits:	Statutory	Statutory
Employers Liability, Part Two		
Each Accident	\$500,000	\$500,000
Each Employee	\$500,000	\$500,000
Policy Limit	\$500,000	\$500,000
Experience Modification Factor	0.86	0.85

Estimated Payrolls

Street or Road Construction Paving or Repaving & Drivers	\$54,108	\$60,548
Waterworks Operation & Drivers	\$79,307	\$74,813
Sewage Disposal Plant Operation & Drivers	\$66,640	\$66,572
Police Officers & Drivers	\$187,540	\$236,424
Clerical Office Employees NOC	\$76,335	\$131,530
Public Library or Museum: Professional Employees	\$52,000	\$60,760
Cemetery Operation & Drivers	\$8,000	\$15,387
Street Cleaning & Drivers	\$12,692	\$16,067
Park NOC All Employees & Drivers	\$52,000	\$64,318
Ambulance Service & EMS Providers	\$600	\$7,568
Firefighters & Drivers - Volunteer	\$17,000	\$22,152
Building or Property Management	\$4,000	\$3,800
Municipal State Employee NOC	\$110,000	\$128,255
Public Library or Museum: All Other Employees	\$20,000	\$35,105

Annual Work Comp Premium:	\$16,559	\$22,240
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Umbrella:

Each Occurrence Limit	\$3,000,000	\$3,000,000
Personal & Advertising Injury Limit	\$3,000,000	\$3,000,000
Aggregate Limit	\$3,000,000	\$3,000,000
Retained Limit	\$10,000	\$10,000
Extends Over:		
General Liability <i>(including Abuse or Molestation)</i>	Included	Included
Auto Liability	Included	Included
Professional Liability Nurses and EMT's	Included	Included
Public Officials Liab <i>(including Employment Practices Liab)</i>	Included	Included
Law Enforcement Liability	Included	Included
Employers' Liability	Included	Included

Annual Umbrella Premium:	\$4,554	\$4,840
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****Optional Quotes: \$4 million limit is additional premium of \$1,601.
\$5 million limit is additional premium of \$3,202.**

Public Officials & Employment Practices Liability:

Each Loss Limit	\$2,000,000	\$2,000,000
Policy Term Aggregate	\$2,000,000	\$2,000,000
Deductible Each Loss	\$5,000	\$5,000
Loss of Salary		
Each Loss Limit	\$75,000	\$75,000
Aggregate Limit	\$150,000	\$150,000

Additional Insureds:

Van Meter Firefighters Association

Policy Features:

Claims Made Form		
Defense Expense	Outside Limits	Outside Limits
Employees & Volunteers Insured	Included	Included
Non-Monetary Defense <i>(subject to aggregate)</i>	Included	Included
Zoning & Permitting Defense <i>(subject to aggregate)</i>	Included	Included
Employment Practices	Included	Included
Discrimination	Included	Included
Punitive Damages	Included	Included
Contractual Liability Defense <i>(subject to aggregate)</i>	Included	Included
Tort Liability Endorsement to Comply with Chapter 670	Included	Included
Land Use Endorsement	Included	Included
Retro Date	4/1/1987	4/1/1987

Annual Public Officials & Employment Practices Premium:	\$5,056	\$5,796
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Law Enforcement Liability:

Each Occurrence	\$2,000,000	\$2,000,000
Aggregate	\$2,000,000	\$2,000,000
Medical Expense Any One Person	\$5,000	\$5,000
Deductible Per Occurrence	\$1,000	\$5,000

Policy Features:

Duty To Defend	Included	Included
Defense Expense	Outside Limits	Outside Limits
Contractual Liability	Included	Included
Immunity Waiver Endorsement	Included	Included
Employees & Volunteers Insured	Included	Included
Punitive Damages Defense (<i>subject to aggregate</i>)	Included	Included
Moonlighting Endorsement	Included	Included
10.1.21 Lexipol Discount	Included	Included

Annual Law Enforcement Liability Premium:	\$2,996	\$3,776
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Cyber Liability Coverage:

	Lloyds of London 4/1/24-25	Lloyds of London 4/1/25-26
Cyber Incident Response	\$1,000,000	\$1,000,000
System Damage And Business Interruption	\$1,000,000	\$1,000,000
Network Security & Privacy Liability	\$1,000,000	\$1,000,000
Media Liability	\$1,000,000	\$1,000,000
Court Attendance Costs with zero deductible	\$100,000	\$100,000
Consequential Reputational Harm Extension Clause	\$1,000,000	\$1,000,000
Cyber Crime Sub-Limits		
Funds Transfer Fraud	\$250,000	\$250,000
Extortion	\$1,000,000	\$1,000,000
Telephone Hacking	\$250,000	\$250,000
Push Payment Fraud	\$250,000	\$250,000
Unauthorized Use of Computer Resources	\$250,000	\$250,000
Deductible for above coverages unless listed	\$2,500	\$2,500

Annual Cyber Liability Premium - Including Fees & Taxes:	\$2,213	\$1,817
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Flood:	<u>Selective</u> <u>11/28/23-24</u>	<u>Selective</u> <u>11/28/24-25</u>
Concession Stand on Debra Drive		
Building Limit	\$8,000	\$9,000
Contents Limit	\$5,000	\$6,000
Deductible	\$1,000	\$1,000
Restroom Facility on Debra Drive		
Building Limit	\$4,000	\$5,000
Contents Limit	\$3,000	\$4,000
Deductible	\$1,000	\$1,000
Flood Policies Premium:	\$1,437	\$1,635
Total Deposit Premium:	\$81,144	\$90,553

This exhibit provides a brief outline of your insurance protection. Please refer to the policy itself for the actual terms, conditions and limits. In the event of a discrepancy, the insurance policies do take precedence over this Insurance Exhibit.

AM Best Carrier Ratings

<u>Carrier</u>	<u>Rating</u>
EMC	A XIV
Travelers	A++ XV
Selective	A+ XV
Lloyds of London	A+ XV

Resolution #2025-47

“A Resolution Approving Renewal of a Class C Liquor License - 5th Quarter”

Whereas, 5th Quarter submitted their annual renewal of the Class C Liquor License to the Iowa Alcohol Beverage Division (ABD); and

Whereas, the ABD reviewed and approved the license pending local authority review; and

Whereas, City Staff has reviewed the application and recommends approval; now

Therefore, be it resolved by the Van Meter City Council that the Class C Liquor License is renewed.

Passed and approved this 14th day of April, 2025.

ATTEST:

Joe Herman, Mayor

Jessica Drake, City Clerk



State of Iowa

Alcoholic Beverages Division

Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS		
Fifth Quarter LLC	5TH QUARTER	(515) 250-0515		
ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP
420 Mill Street		Van Meter	Dallas	50261
MAILING ADDRESS	CITY	STATE	ZIP	
5375 KATELYN AVE	VAN METER	Iowa	502616716	

Contact Person

NAME	PHONE	EMAIL
KRYSTLE MOHR	5152500515	krystlebecker54@gmail.com

License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
LC0047040	Class C Retail Alcohol License	12 Month	Submitted to Local Authority

TENTATIVE EFFECTIVE DATE	TENTATIVE EXPIRATION DATE	LAST DAY OF BUSINESS
Apr 22, 2025	Apr 21, 2026	

SUB-PERMITS

Class C Retail Alcohol License



State of Iowa

Alcoholic Beverages Division

PRIVILEGES

Catering, Outdoor Service

Status of Business

BUSINESS TYPE

Limited Liability Company

Ownership

• Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Michael Mohr	Van Meter	Iowa	50261	Secretary	50.00	Yes
Krystle Mohr	Van Meter	Iowa	50261	Operating Manager	50.00	Yes

Insurance Company Information

INSURANCE COMPANY

Illinois Casualty Co

POLICY EFFECTIVE DATE

Apr 22, 2025

POLICY EXPIRATION DATE

Apr 22, 2026

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE DATE

OUTDOOR SERVICE EXPIRATION DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE DATE

TEMP TRANSFER EXPIRATION DATE

Resolution #2025-48

“A Resolution to Approve a Network as a Service Agreement with Fenix USA.”

Whereas, the City of Van Meter utilizes water/sewer meter technology from Fenix USA (who acquired the technology from SetFlow in 2024); and

Whereas, Fenix USA has provided all clients with an updated Network as a Service Agreement for the AMI software and data solution utilized by the City; and

Whereas, the City Administrator recommends approval of the Agreement; now

Therefore, be it resolved; that the City Council of Van Meter hereby approves the Network as a Service Agreement with Fenix USA and authorizes the Mayor and City staff to execute the agreement on behalf of the City effective April 14, 2025.

Passed and approved this 14th day of April, 2025.

Joe Herman, Mayor

ATTEST:

Jessica Drake, City Clerk

Fenix Network as a Service Agreement

This Network as a Service Agreement, including any appendices attached hereto (this “Agreement”), is made as of 1st March, 2025 (the “Effective Date”) between Fenix USA, LLC (“Provider” or “Fenix”), a Colorado limited liability company with offices at 1755 Telstar Drive, Suite 300, Colorado Springs, CO 80920 and Van Meter, IA (“Customer”), with offices located at 310 Mill St, Van Meter, IA 50261. Fenix and Customer are each referred to herein as a “Party” and together referred to as the “Parties”. In consideration of the mutual promises below and other good and valuable consideration the sufficiency of which are hereby acknowledged, the Parties agree as follows:

WHEREAS, Fenix offers software applications and network services known as Fenix Network as a Service,

WHEREAS, Customer is an end-user utility company, and

WHEREAS, the Parties have agreed that Provider will make the Fenix Network and Services available for and to Customer and Customer’s Authorized Users (as defined below). Therefore, in consideration of the mutual covenants, terms, and conditions Fenix forth below and in any relevant exhibits or documents, the adequacy of which is hereby acknowledged, the parties agree as follows:

1. **DEFINITIONS.** The following capitalized terms shall have the following meanings whenever used in this Agreement.

1.1. “Authorized User” means a consumer end user of the Customer that is assigned to an active meter or service, and to whom access to the Software is granted by Customer to allow use of the Software.

1.2. “Customer Data” means a subset of Confidential Information that is comprised of Customer’s data obtained, used in, or stored as the result of the use of the Services.

1.3. “Documentation” means the Software’s standard on-line help manuals and any other accompanying documents related to the Software delivered to Customer during Implementation.

1.4. “Term” means twenty (20) years from the Effective Date as indicated below under Customer's signature.

1.5. “Major Release” means any new version of the Software where the left most version number, or the second to the left most version number, increases by at least one integer increment.

1.6. “Monthly Uptime Percentage” is calculated by subtracting from 100% the percentage of minutes during the month in which Provider Software and Network, was in the state of “Unavailable.” Monthly Uptime Percentage measurements exclude downtime resulting directly or indirectly from any Fenix SLA Exclusion (defined herein).

1.7. “Maintenance and Support” means Provider’s standard maintenance and support plan provided herein as Appendix A and incorporated herein by reference.

1.8. “Software” means Provider’s cloud-based software.

1.9. “Network” means the Provider's communications network.

1.10. “Services” means the services provided by Provider to Customer for the integration, implementation and use of the Software and Network, including but not limited to, any customization, Project Management, Training Maintenance and Support, and Additional Services offered or accessed through the Software and as provided in detail in an applicable Statement of Work (“Fenix SOW”)

1.11. “Upgrades” is defined in Section 3.1(a) below.

2. **SOFTWARE DELIVERY.**

2.1. **Right to Access and Use Software.** Provider hereby grants Customer a non-exclusive, non-transferable, non-perpetual, limited right to use and make available the Software to Customer’s Authorized Users during the Term, subject to Section 2.2 below. ^{(b)(1)}

2.2. **Restrictions on Software Use.** This Agreement grants the Customer a limited right to access and use the Software only for the number of Customers service territory metering and IOT endpoints as indicated in Appendix B. The Software is not sold, and Customer receives no title to or ownership of any copy or of the Software itself. Furthermore, Customer receives no rights to the Software other than those specifically granted in Section 2.1 above. Without limiting the generality of the foregoing, Customer shall not: (a) copy, modify, create derivative works from (except as necessarily occurs electronically in downloading, storage, transmission, hosting, compiling, processing, and

execution of Software), distribute, publicly display, publicly perform, or sub-subscribe the Software; (b) allow third parties to exploit the Software; (c) sub-license the Software; (d) reverse engineer, decompile, or attempt to derive any of the Software's source code, or; (e) remove or modify any program markings or any notice of Provider's proprietary rights.

3. **UPDATES AND SERVICE LEVELS.**

3.1. **Provision of Updates and Maintenance:** Provider shall maintain and update the Software as follows during the Term:

(a) Provider shall provide standard support and maintenance for the Software in accordance with Appendix A. Provider will routinely update the Software to address any security updates, bug fixes, or responsiveness matters quarterly or as is required pursuant to Section 3.2 below or otherwise. Provider may update the Software to add any new features or functions, incorporate any improved process changes, and/or implement any performance-enhancing modifications annually, if applicable ("Upgrades"). Pursuant to the payment of the fees set out in Section 4, Customer may elect to upgrade its current version of the Software once per calendar year, so long as Provider has made one or more Major Releases available during said year, and so long as Customer's subscription term is current, fully paid up, and in no way in default or delinquent. Should Customer exercise this right, upon notice, Provider will first assess the impact any such Upgrade will have on the Customer's specific IT environment, solely considering Customers relevant APIs and any requested customizations. All other potential IT or business process impacts shall not be within the scope of said assessment. Provider will then provide a detailed report to customer identifying any costs, time, and materials necessary to effectuate any such Upgrade in light of those two items, and Customer shall then decide whether to implement the newer Software version. Any terms concerning the one-time charges or fees associated with such Upgrades shall be set out in a subsequent Statement of Work. Upon completion of any such Software upgrade implementation, "Software" as defined herein shall then incorporate the version of Software to which the Customer has upgraded.

(b) Should Upgrades be required, Provider will promptly notify the Customer of any downtime and provide confirmation once functionality is restored pursuant to the terms of Section 3.2 below.

(c) Upgrades will constitute an element of the Software and will be subject to this Agreement's terms regarding Software, including, without limitation, subscription, warranty, and indemnity terms.

3.2. **Service Level Availability:** Provider will use commercially reasonable efforts to make Software and Network available with a Monthly Uptime Percentage of at least 99.5%, in each case during any monthly billing cycle or calculated as such if billed annually (the "Service Commitment"). The Service Commitment does not apply to any unavailability, suspension or termination of Software, or any other Software performance issues: (i) caused by factors outside of Provider's reasonable control, including any force majeure event (as defined below in section 12.3) or Internet Service Provider failures or delays or related problems beyond the demarcation point of Provider; (ii) that result from any actions or inactions of Customer or any third party; (iii) that result from Customer's equipment, software or other technology and/or third party equipment, software or other technology (other than third party equipment within our direct control); (iv) that result from any Maintenance and Support as provided for pursuant to this Agreement; or (v) arising from Provider's suspension and termination of Customer's right to use Software in accordance with this Agreement (collectively, the "Fenix SLA Exclusions").

4. **FEES.**

4.1. **Software and Network Subscription Fees.** All Software subscription fees for the Term of this Agreement, as set out in Appendix B, shall be due and earned upon the signing of this Agreement. Customer shall be invoiced for the first-year Software subscription fees upon signing of this Agreement and annually thereafter upon the anniversary date of the Effective Date for the remaining Term until the fees have been paid in full. All Network subscription fees for the Term of this Agreement, as set out in Appendix B, are due to Fenix upon signing of this Agreement. Customer shall be invoiced for Network subscription fees monthly in arrears following meter and IOT endpoints activation.

(a) Customer agrees to make all payments to Fenix within thirty (30) calendar days after receipt of invoice. Late invoices will incur a late payment fee of 1.5% or the maximum allowable under the law, whichever is less. If Customer's account is sixty (60) days or more overdue, Fenix reserves the right with prior written notice to withhold performance of its obligations under this Agreement, without liability, until such payments are paid in full.

(b) If the software, network or services were purchased through a reseller and said reseller fails to pay Fenix for the product or service as required, Fenix reserves the right to suspend or disconnect the provision of said product or service. The reseller or distributor and End User will be notified in writing before any disconnection occurs,

and an opportunity to rectify the outstanding payment will be provided within a specified timeframe. Continued non-payment will result in service termination and potential reactivation fees.

(c) The Software subscription and Network subscription fees as provided are only valid for the number of authorized customer meters and IOT devices as specified in Appendix B. Should Customer wish to add any additional meters and IOT devices during the Term of this Agreement or acquire additional Fenix features and modules, such may be purchased at an additional cost.

(d) Implementation fees for the Software and Network shall be defined and paid separately and additionally in the Fenix Statement of Work.

5. **Intellectual Property Rights & Feedback.**

5.1. **Intellectual Property Rights in the Software.** Provider retains all right, title, and interest in and to the Documentation and Software, including but not limited to, the Services and any Upgrades, as well as any related methodologies, techniques, processes, concepts, know-how, and instructions developed by Provider and used in the course of performing the Services (collectively “Provider IP”) for Customer under this Agreement and an applicable Statement of Work. Nothing in this Agreement shall be construed to grant Customer any ownership rights, title, or interest in the Provider IP except to the extent of the limited subscription rights specifically set forth in Section 2.1. Customer recognizes that the Software and its components are protected by copyright and other laws. Customer shall not (and shall not allow or cause any third party to) reverse engineer, disassemble, alter, or otherwise translate the Software, Documentation, Services or Upgrades.

5.2. **Feedback.** Customer hereby grants Provider a royalty-free, transferable, sublicensable, perpetual, irrevocable, unrestricted, worldwide license to use any Feedback (as defined below) Customer communicates to Provider during the Term, without compensation or any obligation to report on such use, and without any other restriction. Such rights shall include, without limitation, the right to exploit Feedback in any way and the right to grant sublicenses. Notwithstanding the provisions of Article 6 (*Confidential Information*) below, Feedback will not be considered Customer’s Confidential Information. (“Feedback” refers to any suggestion or idea for modifying any of Provider’s products or services, including all intellectual property rights therein.)

6. **CONFIDENTIAL INFORMATION.**

6.1. **Confidential Information Defined.** “Confidential Information” refers to the following types of material or content one party to this Agreement (“Discloser”) discloses to the other (“Recipient”), whether orally or in writing: (a) any information Discloser marks or designates as “Confidential” at the time of disclosure; and (b) any other nonpublic, sensitive information disclosed by Discloser including, but not limited to code, inventions, know-how, business, technical, and financial information, or other information which should reasonably be known by the Recipient to be confidential at the time it is disclosed, due to the nature of the information and the circumstances surrounding such disclosure. Notwithstanding the foregoing, Confidential Information does not include information that: (i) is in Recipient’s possession at the time of disclosure; (ii) is independently developed by Recipient without use of or reference to Confidential Information; (iii) becomes known publicly, before or after disclosure, other than as a result of Recipient’s improper action or inaction; or (iv) is rightfully obtained by Recipient from a third party without breach of any confidentiality obligations.

6.2. **Nondisclosure.** The recipient shall not use Confidential Information for any purpose other than to facilitate this Agreement (the “Purpose”). Recipient: (a) shall not disclose Confidential Information to any employee or contractor of Recipient unless such person needs access in order to facilitate the Purpose and executes a nondisclosure agreement with Recipient with terms no less restrictive than those of this Article 6; and (b) shall not disclose Confidential Information to any third party without Discloser’s prior written consent. Notwithstanding the foregoing, Recipient shall protect Confidential Information with the same degree of care it uses to protect its own confidential information, but with no less than reasonable care. Recipient shall promptly notify Discloser of any misuse or misappropriation of Confidential Information that comes to Recipient’s attention. Notwithstanding the foregoing, Recipient may disclose Confidential Information as required by applicable law or by proper legal or governmental authority. Recipient shall give Discloser prompt notice of any such legal or governmental demand and reasonably cooperate with Discloser in any effort to seek a protective order or otherwise to contest such required disclosure, at Discloser’s expense.

6.3. **Injunction.** Recipient agrees that breach of this Article 6 would cause Discloser irreparable injury, for which monetary damages would be inadequate, and in addition to any other remedy, Discloser will be entitled to injunctive relief against such breach or threatened breach, without proving actual damage.

6.4. **Termination & Return.** With respect to each item of Confidential Information, the obligations of Section 6.2 above (*Nondisclosure*) will terminate three (3) years from the expiration of this Agreement. Upon such termination, Recipient shall return all copies (excepting one (1) copy archived for purposes of Recipient’s back-up processes) of

Confidential Information to Discloser or certify, in writing, the destruction thereof.

6.5. **Retention of Rights.** This Agreement does not transfer ownership of Confidential Information or grant a license or any other right thereto. Discloser will retain all right, title, and interest in and to all Confidential Information.

7. **DATA PRIVACY & SECURITY.**

7.1. **Customer Data.** Customer Data, which shall also be known and treated by Provider as Confidential Information (collectively "Customer Data"), shall include the following: Data collected, used, processed, stored, or generated by the Customer as the result of the use of the Software and the Services, including any personal identifiable information ("PII") and any information related to payment processing, such as credit card numbers and ACH account numbers. Customer Data is and shall remain the sole and exclusive property of Customer and all right, title, interest in the same is reserved to Customer. For all purposes of this Agreement, Customer shall be responsible for determining the manner in which any type of Customer Data will be collected, stored, and processed and for determining the purpose for processing the information.

7.2. **Provider Use of Customer Data.** Customer hereby grants Provider a limited right to access, process, collect, store, generate, display, and use Customer Data for the sole purpose of providing the Software and Services to Customer. Provider shall keep and maintain Customer Data in strict confidence and shall not allow any third parties to use, disclose, or access Customer Data without Customer's prior written consent. Notwithstanding the foregoing, Provider may disclose Customer Data as required by applicable law or by proper legal or governmental authority. Provider shall give Customer notice of any such legal or governmental demand and reasonably cooperate with Customer in any effort to seek a protective order or otherwise contest such required disclosure, at Customer's expense.

7.3. **Data Security.** The Parties shall each be responsible for establishing and maintaining its own data privacy and information security policies, including physical, technical, administrative, and organizational safeguards to ensure the security and confidentiality of Customer Data; protect against any anticipated threats or hazards to the security of Customer data, protect against unauthorized disclosure, access to, or use of Customer Data, ensure the proper disposal of Customer Data, and ensure that all employees, agents, and subcontractors, if any, comply with the above. Provider shall provide Customer with copies of all security audits on an annual basis.

7.4. **Data Access.** Customer shall have full read-only database access to all Customer Data within the Network. This access shall be provided as a data warehouse to ensure no impact to the production database.

7.5. **Data Return and Destruction.** Upon termination of Agreement, Provider shall return all data back to Customer within thirty (30) days via Customer's preferred method of receipt. Provider shall destroy data no later than sixty (60) days after return of data to Customer.

7.6. **Authorized Users Subscriptions.** Upon commencement of the Term, Provider will deliver to Customer an application administrator user ID, password and other account information ("Account Access Information") necessary for Customer to access the Services. Thereafter, Customer will be responsible for creating and managing Account Access Information for Authorized Users. Customer will not share, reassign, divulge or disclose any Account Access Information except as permitted hereunder in connection with Customer's own use of the Services.

7.7. **Customer Responsibilities.** Customer will (a) be responsible for Authorized User's compliance with this Agreement, (b) be solely responsible for the accuracy, quality, integrity and legality of Customer Data provided or created by Customer and of the means (other than the Services) by which it acquired Customer Data, (c) use commercially reasonable efforts to prevent unauthorized access to or use of the Services, and notify Provider promptly of any such unauthorized access or use, and (d) use the Services only in accordance with applicable laws and government regulations. Customer will not (i) make the Services available to anyone other than Authorized Users or as otherwise contemplated by this Agreement, (ii) sell, resell, rent or lease the Services, (iii) use the Services to store or transmit infringing, libelous, or otherwise unlawful or tortious material, or to store or transmit material in violation of third-party privacy rights, or (iv) interfere with or disrupt the integrity or performance of the Services or third-party data contained therein, or (v) attempt to gain unauthorized access to the Services or their related systems or networks. Customer accepts responsibility for all activity occurring under the Account Access Information. Customer will notify Provider promptly upon discovery of any suspected unauthorized use or possession of any Account Access Information.

8. **REPRESENTATIONS & WARRANTIES.**

8.1. **From Provider.**

(a) *Re: Function.* Provider represents and warrants that, during the Term, the Software and Network will perform materially in accordance with its Software specifications and pursuant to the service level targets in Section 3.2 above.

(b) *Re: Intellectual Property Rights in the Software.* Provider represents and warrants that it owns the Software, and has the power and authority to grant the rights in this Agreement without the further consent of any third party. In the event of a breach of the warranty in this Subsection 8.1(b), Provider, at its own expense, will promptly take the following actions: (i) secure for Customer the right to continue using the Software; (ii) replace or modify the Software to make it non-infringing, provided such modification or replacement will not materially degrade any functionality listed in the Specifications; or (iii) refund the prorated NaaS subscription Fee paid for the Software for every month remaining in the Term, following the date after which Customer is required to cease use of the Software. In conjunction with Customer's right to terminate for breach where applicable and the provisions of Section 9.1 below (*Indemnified Claims*), the preceding sentence states Provider's sole obligation and liability, and Customer's sole remedy, for breach of the warranty in this Subsection 8.1(b) and for potential or actual infringement by the Software. Provider's representations and warranties herein shall not apply to the extent any infringement arises out of any conditions listed in Subsection 9.1 (a) - 9.1(e) below.

8.2. From Customer. Customer represents and warrants that its purchases hereunder are neither contingent on the delivery of any future functionality or features nor dependent on any oral or written public comments made by Provider regarding future functionality or features, other than the continued provision of the Services in accordance with this Agreement.

8.3. From Both Parties. Each party represents and warrants that it has the full right and authority to enter into, execute, and perform its obligations under this Agreement and that no pending or threatened claim or litigation known to it would have a material adverse impact on its ability to perform as required hereunder.

8.4. Warranty Disclaimers. Except for the express warranties in Sections 8.1 and 8.3 above, PROVIDER MAKES NO WARRANTIES OF ANY KIND, WHETHER EXPRESS, IMPLIED, STATUTORY OR OTHERWISE, INCLUDING WITHOUT LIMITATION ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW. The provider does not warrant that the Software will perform without error or that it will run without immaterial interruption. Provider provides no warranty regarding, and will have no responsibility for, any claim arising out of: (a) a modification of the Software made by anyone other than Provider, unless Provider approves such modification in writing; or (b) use of the Software in combination with any operating system, hardware, or software not authorized or specifically forbidden in the Specifications or Documentation.

INDEMNIFICATION.

8.5. Indemnified Claims. Provider shall defend and indemnify Customer and its officers, directors, shareholders, parents, subsidiaries, agents, successors, and assigns against any "Indemnified Claim," meaning any third-party claim, suit, or proceeding arising out of, related to, or alleging infringement of any patent, copyright, trade secret, or other intellectual property right by the Software. Provider's obligations set forth in this Section 9.1 do not apply to the extent that an Indemnified Claim arises out of: (a) Customer's breach of this Agreement; (b) revisions to the Software made without Provider's written consent; (c) Customer's failure to incorporate Upgrades that would have avoided the alleged infringement, provided Provider offered such Upgrades without charges not otherwise required pursuant to this Agreement; (d) Provider's modification of Software in compliance with Customer's specifications; (e) unauthorized use of the Software by third parties; or (f) use of the Software with hardware or software not provided by or approved of by Provider.

8.6. Litigation & Additional Terms. Provider's obligations pursuant to Section 9.1 above will be excused to the extent that Customer's or any of Customer's Associates' failure to provide prompt notice of the Indemnified Claim or reasonably to cooperate materially prejudices the defense. Provider will control the defense of any Indemnified Claim, including appeals, negotiations, and any settlement or compromise thereof; provided Customer will have the right, not to be exercised unreasonably, to reject any settlement or compromise that requires that it admit wrongdoing or liability or subjects it to any ongoing affirmative obligations.

8.7. Indemnification by Customer. Customer will defend Provider against any claim made or brought against Provider by a third party alleging that the Customer Data, or Customer's use of the Services in violation of this Agreement, infringes or misappropriates the intellectual property rights of a third party or violates applicable law, and will indemnify Provider for any damages finally awarded against, and for reasonable attorney's fees incurred by, Provider in connection with any such claim; provided that Provider (a) promptly gives Customer written notice of the claim.

9. LIMITATION OF LIABILITY.

9.1. Liability Cap. Provider's liability arising from or related to this Agreement shall not exceed the contract total paid by Customer.

9.2. Exclusion of Consequential Damages. IN NO EVENT WILL PROVIDER BE LIABLE TO CUSTOMER FOR ANY CONSEQUENTIAL, INDIRECT, SPECIAL, INCIDENTAL, OR PUNITIVE DAMAGES ARISING OUT OF OR RELATED TO THIS AGREEMENT, EVEN IF CUSTOMER HAS APPRISED PROVIDER OF SUCH DAMAGES.

9.3. Clarifications & Disclaimers. THE LIABILITIES LIMITED BY THIS ARTICLE 10 APPLY REGARDLESS OF THE FORM OF ACTION, WHETHER IN CONTRACT, TORT, STRICT PRODUCT LIABILITY, OR OTHERWISE; EVEN IF PROVIDER IS ADVISED IN ADVANCE OF THE POSSIBILITY OF THE DAMAGES IN QUESTION AND EVEN IF SUCH DAMAGES WERE FORESEEABLE; AND EVEN IF CUSTOMER'S REMEDIES FAIL OF THEIR ESSENTIAL PURPOSE. If applicable law limits the application of the provisions of this Section 10, Provider's liability will be limited to the maximum extent permissible by law. For the avoidance of doubt, Provider's liability limits apply to Provider's affiliates, providers, agents, sponsors, directors, officers, employees, consultants, and other representatives.

9.4. Exceptions to Limitation of Liability. Sections 10.1 (*Liability Cap*) and 10.2 (*Exclusion of Consequential Damages*) above do not apply to: (a) claims pursuant to Article 9 above (*Indemnification*); or (b) claims for attorneys' fees and other litigation costs recoverable by the prevailing party in any action.

10. TERMINATION & RENEWALS.

10.1. Termination for Cause. Either party may terminate this Agreement for: (a) the other's material Breach upon thirty (30) day's written notice, provided that the other party shall first have the opportunity to cure such breach before the effective date of termination; or (b) any party becomes the subject of a petition in bankruptcy or any other proceeding related to insolvency, receivership, liquidation or assignment for the benefit of creditors.

10.2. Effects of Termination. Upon termination of this Agreement, Provider will immediately terminate Customer's access to the Software, and Customer shall cease all use of the Software and delete, destroy, or return all copies of the Documentation in its possession or control. The following provisions will survive termination or expiration of this Agreement: (a) any obligation of Customer to pay fees incurred before termination; (b) Sections 2.2 (*Restrictions on Software Rights*), 5 (*IP & Feedback*), 6 (*Confidential Information*), 8.3 (*Warranty Disclaimers*), 9 (*Indemnification*), and 10 (*Limitation of Liability*); and (c) any other provision herein that must survive to fulfill its essential purpose. If termination occurs for any other reason than what is provided for under Section 11.1, Customer's obligation under Section 11.2 shall also include any fees obligated to be paid under the Agreement, whether incurred or not.

10.3. Renewals. Renewals take place as the terms outlined in Appendix B expire.(a) All renewals will be negotiated and contracted directly through Fenix. Renewals are subject to market price adjustments, and any changes will be communicated and agreed upon prior to the renewal period.(b) If agreements are not executed this agreements shall automatically renew upon the expiration of the Initial Term for successive one (1) year intervals, unless terminated by the Customer by providing written notice to Fenix at least sixty (60) days prior to the expiration of the Initial Term. Any renewal of the Services shall be subject to Fenix's then-current standard Software as a Service Agreement, Network, Maintenance and Support Plan.

10.4. Assignability: Notwithstanding any other provision in this Agreement, in the event of dissolution of the relationship between the Reseller and Manufacturer, this Agreement shall be assignable to the end user.

11. MISCELLANEOUS.

11.1. Independent Contractors. The Parties are independent contractors and will so represent themselves in all regards. Neither Party is the agent of the other, and neither may make commitments on the other's behalf.

11.2. Taxes. Provider's Fees in Section 4.1 above do not include any applicable taxes, levies, duties or similar governmental assessments of any nature, including but not limited to value-added, sales and use, or withholding taxes, assessable by any local, state, provincial, federal or foreign jurisdiction (collectively, "Taxes"). Customer shall be solely responsible in the event any authority imposes any Taxes (excluding those based on Provider's net income) upon the Software as supplied by Provider under this Agreement. If Provider has the legal obligation to pay or collect Taxes for which Customer is responsible under this paragraph, the appropriate amount will be invoiced to and paid by Customer, unless Customer provides Provider with a valid tax exemption certificate authorized by the appropriate taxing authority. For clarity, Provider is solely responsible for taxes assessable against it based on its income, property, and employees.

11.3. Force Majeure. No delay, failure, or default, other than a failure to pay fees, will constitute a breach of this

Agreement to the extent caused by acts of government, flood, fire, war, terrorism, earthquakes, civil unrest, other acts of God or of nature, strikes or labor disputes, embargoes, or other causes beyond the performing Party's reasonable control.

11.4. Assignment & Successors. Customer may not assign this Agreement or any of its rights or obligations hereunder without Provider's written consent. Except to the extent forbidden herein, this Agreement will be binding upon and inure to the benefit of the Parties' respective successors and assigns.

11.5. Severability. To the extent permitted by law, the Parties waive any provision of law that would render any clause of this Agreement invalid or unenforceable. In the event that a provision herein is held to be invalid or unenforceable, such provision will be interpreted to fulfill its intended purpose to the maximum extent permitted by law, and the remaining provisions of this Agreement will continue in full force and effect.

11.6. No Waiver. Neither Party will be deemed to have waived any of its rights under this Agreement by lapse of time or by any statement or representation other than by an authorized representative in an explicit written waiver. No waiver of a breach hereof will constitute a waiver of any other breach of this Agreement.

11.7. Choice of Law & Jurisdiction: This Agreement, and all claims or causes of action (whether in contract, tort, or statute) that may be based upon, arise out of or relate to this Agreement, to the negotiation of execution or performance of this Agreement (including any claim or cause of action based upon, arising out of or related to any representation or warranty made in or in connection with this Agreement or as an inducement to enter into this Agreement), shall be interpreted, construed and enforced, including its statute of limitations, pursuant to the laws of the State of Colorado without regard to its conflicts of laws provisions, any borrowing statute, or the conflicts of laws provisions of any other state. The parties agree that this Agreement shall be deemed executed in El Paso County, Colorado, and that this Agreement shall be performed in El Paso County, Colorado. The parties understand and agree that payments under this Agreement shall be due and payable in El Paso County, Colorado. The parties agree to submit any dispute arising out of, referring or relating to this Agreement to the sole and exclusive jurisdiction of the Superior Courts of the State of Colorado, and the parties agree to submit themselves to the exclusive jurisdiction of the State of Colorado. To the greatest extent permitted by law, any action on this Agreement shall be brought and maintained in El Paso County, Colorado.

11.8. Conflicts. Should this Agreement conflict with any other agreements, this Agreement will govern.

11.9. Construction. The Parties agree that the terms of this Agreement result from negotiations between them. This Agreement will not be construed in favor of or against either Party by reason of authorship.

11.10. Entire Agreement. This Agreement, including all appendices hereto Fenix s forth the entire agreement of the Parties and supersedes all prior or contemporaneous writings, negotiations, and discussions with respect to its subject matter. Neither Party has relied upon any such prior or contemporaneous communications.

11.11. Execution in Counterparts. This Agreement may be executed in one or more counterparts. Each counterpart will be an original, but all such counterparts will constitute a single instrument.

11.12. Amendment. This Agreement may only be amended in writing by authorized representatives of each Party.

Customer	Fenix USA, LLC
Signature:	Signature:
Name:	Name: Ryan Hisel
Title:	Title: President
Effective Date:	Date:

Appendix A

Fenix Service Level Agreement

1. Standard Production Support Plan

This Standard Support Plan shall cover the engagement model, roles, responsibilities, and service level expectations for the production support of Fenix USA (Fenix) products for the utility (“Customer”).

2. Support Disclosers

By entering into this Service Level Agreement (SLA) with Fenix, the customer acknowledges and agrees to the following.

a. Training Program Participation:

The successful implementation and use of Fenix services depends on the customer's active participation in the Fenix Platform Training Program. This program is designed to provide comprehensive insights into the effective use of our platform.

b. Authorized Fenix Trainer:

Participation in the training program must be facilitated by a Fenix authorized trainer. Authorized trainers are equipped with the expertise and knowledge to ensure that users receive accurate and relevant information regarding the Fenix Platform.

c. Voidance of SLA for Non-Participation:

Failure to participate in and attend the designated Fenix Platform Training Program from an authorized trainer may result in the voidance of the Service Level Agreement. Fenix reserves the right to determine the validity of the SLA based on the customer's adherence to the training requirements.

d. Customer Responsibilities and Commitment to Training Schedule:

Customers are responsible for committing to the training schedule provided by Fenix. Failure to attend scheduled training sessions may impact the successful implementation and use of Fenix services. In the event of any challenges or conflicts preventing attendance, it is the responsibility of the customer to communicate promptly with Fenix to explore alternative arrangements.

e. Review and Acknowledgment:

By entering this SLA, the customer acknowledges that non-participation in the Fenix Platform Training Program may impact the effective use of Fenix services and could result in the voidance of the SLA. The necessary resources and support to facilitate a successful training program for all users.

3. Support Plan Overview

- a) Production support begins at the end of the **30-day stabilization period** following solution deployment by Fenix or any of its Partners, of any Fenix Platforms, and will continue for a period of 12 months, or as otherwise specified in an applicable Agreement.
- b) Production support begins at the end of the **30-day stabilization period** following solution deployment by Fenix or any of its Partners, of any Fenix Platforms, and will continue for a period of 12 months, or as otherwise specified in an applicable Agreement.
- c) Fenix shall provide support to the Customer's designated business or information technology points-of-contact, who shall then aid or be better equipped in aiding its customers.
- d) Incident reporting shall be available twenty-four (24) hours a day, seven (7) days a week, and 365 days a year. To report an incident, email support@fenixusa.com or call 1-877-515-7627.
- e) Customer support is provided **during Fenix Business Hours, which are 8:00 a.m. to 5:00 p.m. Eastern Standard Time, Monday Through Friday** (excluding holidays), for Severity 1-4 Incidents (as defined below in Section 4).
- f) Upon receipt of a support request, Fenix shall assess Customer's designated Incident Priority Level according to the definitions stated in Section 4 and will confirm with Customer's designated point-of-contact.
- g) Fenix will respond to the request according to its Incident Priority Level in the Service Level Agreement (SLA) defined in Section 4. An initial response will indicate whether the issue has been replicated and confirmed, and a response of next step(s) will be provided to Customer's designated point-of-contact.
- h) An Incident Resolution will indicate that the issue has been addressed and resolved, pending confirmation from Customer's designated point of contact. If for any reason Customer is not satisfied with the resolution, Customer may request the issue to be re-opened.
- i) An assigned Fenix client success manager will function as Customer's single point-of-contact for all Fenix support services under the plan.
- j) After the initial Incident Priority Level assignment and confirmation, the issue will be addressed internally by Fenix according to the process stated herein. An incident response will be entered into the Fenix support portal and will be available to Customer following incident resolution.

4 Incident and Problem Management, and Service Levels

Levels 1 and 2 Support. Customer shall be responsible for the Support Requirements Fenix forth and defined as Level 1 and Level 2.

Level 1 Support (Level 1) is defined as first-line support, which shall be the first level of utility contact, such as customer interactions utility customer service representatives, or customer interactions with utility field office representatives. Level 1 requests may include basic application navigation, functionality explanation, user and password management, and preliminary troubleshooting and issue analysis.

Level 2 Support (Level 2) is defined as second-line support for items which are escalated from Level 1. Level 2 support may be provided by Customer staff, such as an application subject matter expert, system administrator, or technical support teams. Level 2 is responsible for assisting Level 1 with technical issues, including preliminary technical troubleshooting, locked IP address resets, and other elevated administrative functions.

The following are Customer responsibilities for Level 1 and Level 2:

- (a) provide training to Level 1 and Level 2 service desk personnel before new application or functionality related to Fenix products is installed into production; and
 - (b) follow proper escalation procedures from Level 1 to Level 2 and Level 2 to Level 3. Level 1 shall at no time contact Level 3 directly.
- Fenix shall be responsible for:
- (a) maintaining processes and/or authorized user documentation for Fenix products to be able to resolve most Level 1 and Level 2 issues without requiring a transfer to specialized application support.

(b) Level 3 support, when engaged through the proper channels (only by Level 2 personnel). See section below.

Level 3 Support. Fenix will support Level 3 Support requirements. Specifically, Fenix will:

- (a) provide Level 3 Support for Fenix products including, advanced technical and system administration responsibilities which may require application log, database access, or other code-related troubleshooting;
- (b) provide clearly defined points-of-contact, available to receive and appropriately respond to notice of incidents from Level 2 personnel;
- (c) provide the Service Desks with specialized applications support and/or "on call" personnel who are responsible for Level 3 support and can be contacted via channels stated in Section 9 herein;
- (d) advise Level 2 personnel and other authorized users of the estimated time required to resolve the incident after being notified and the incident being diagnosed for root cause, with such resolution time being consistent with Customer's SLA for service restoration;
- (e) provide status updates to Level 2 personnel and other authorized users during incident resolution; and,
- (f) provide support, advice, and assistance to Level 2 personnel in a manner consistent with Customer's practices for the applications prior to the Services entering the production environment and non-programming activities in direct support of authorized users.

5. Incident Prioritization and Response SLAs

The level of priority and response time will be determined based off the following incident classifications:

Incident Priority Level	Description	Initial Response Time
Severity 1 (Critical)	Catastrophic failure – Total loss or continuous instability of critical functionality, which has caused a halt all function or usability, or active security breaches that show immediate risk to or loss of customer data privacy.	8 Hours
Severity 2 (High)	Partial loss or instability in functionality, which has rendered the application intermittently inoperable, or data corrupted, and has thus caused significant impact to Client or customer. Shall also include situations where data has become corrupted and work must be stopped to avoid further corruption or loss of data. Shall further include threats of security breaches that show potential or imminent risk to or loss of customer data privacy.	24 hours
Severity 3 (Low)	Error in documentation. Feature not working as stated – application issue that may impact the user, but does not stop the user from performing daily business due to the availability of a temporary, reasonable workaround.	14 Business Days
Severity 4 (Trivial)	Informational question or cosmetic issue – problem or question with day-to-day operational issues, cosmetic problem with user interface, Password resets, how to download, feature explanation, non-read data related bugs etc.	N/A

6. Incident Reporting

To report an incident, email support@fenixusa.com 1-877-515-7627. Before reporting an incident to Fenix /Level 3 Support for any severity, the Customer's Level 2 personnel must collect as much of the following information possible:

- Fenix Product Version
- Reproducibility (Is this issue reoccurring and can it be replicated by the user?)
- Number of Users or Devices impacted
- Date and Time of Incident (When the issue began)
- Severity (High, low, normal)
- Any Hardware Device Type Applicable
- Description (Generally speaking, what is the issue and what happens?)
- Steps taken to troubleshoot
- Steps to reproduce (What steps through the application did the user take to encounter this issue?)
- Screenshots (Please collect screenshots of the error, if available)

7. Fenix System Maintenance

System maintenance is a necessary function of any IT system. Fenix may, at its discretion, schedule a system maintenance window, during which time normal production services may not be available. Planned system maintenance windows are mutually agreed upon with Customer provided, where possible, Customer receives 7 days' notice of the start of a project implementation. Whenever possible, Fenix will attempt to schedule planned system maintenance windows to coincide with Customer's own IT system maintenance windows and **after midnight (12:00 a.m.) Pacific Time**.

There may be some instances where updates may be required immediately or within a very short timeframe to maintain the security or functionality of Fenix applications and services. In such cases, Fenix will notify Customer's designated point-of-contact of an unplanned system maintenance requirement and will work with Customer to roll out the necessary changes during the earliest, mutually favorable time. Fenix will promptly notify Customer's designated point-of-contact of any downtime and provide confirmation once full functionality is restored.

Utility end customers attempting to reach the portal URL or log into the Fenix application during a planned or unplanned system maintenance window will receive a message substantially similar to:

"Our site is currently unavailable while we perform maintenance and system upgrades. We apologize for any inconvenience caused and appreciate your patience. Please try again at a later time."

8. Fenix Device and OS Support

Fenix shall use commercially reasonable efforts to identify a root cause and provide technical solutions therein for any reported bugs, defects, issues, etc., provided that the Software or Services are not otherwise impaired at the start of the then-current Service Term, and has been properly maintained by Customer in accordance with Fenix's policies. Fenix SHALL NOT be required to support its applications in the following circumstances:

- On operating systems that are no longer supported and/or regularly updated by their authors (e.g. Apple,

Android).

- On hardware that is no longer supported by its manufacture. (e.g. iPhone 3G, Samsung Galaxy S Captivate)
- Where errors are a product of misuse, abuse, negligence, or improper utilization of any or all part(s) of the Software or Services.
- Where Software or Services are modified, amended, revised, or changed by any party other than Fenix or Fenix 's authorized agents or representatives.
- Where issues are a result of electrical failure, internet connections problems, any issue related to data including but not limited to: data input, output, integrity, storage or back-up, and any and all other external or infrastructure-related problems, which shall be deemed to be under Customer's exclusive control, and of Customer's sole responsibility.

Maintenance for unsupported operating systems and/or hardware may be available to Customer at an additional charge.

9. Third Party Vendor Support and Troubleshooting Services

If Fenix or Customer identifies or reports an incident that reasonably necessitates third party-vendor intervention, Fenix may invoice Customer if additional troubleshooting support is requested and approved in writing prior to performing work.

Example: Third party vendor's hardware is not properly configured to run Fenix applications and ensuring operability requires technical support recourses from the third party. Fenix may interface directly with third party at Customer's direction and expense, if Client does not wish to manage the issue themselves.

Software And Network Pricing

Fenix Software and Hosting Fees

Description	Fee Structure	Fee Per Device	Billing Terms	Agreement Term	Frist Bill Date	Renewal Date
Fenix Head End/MDMS	<input type="checkbox"/> Monthly <input type="checkbox"/> 1 years bundled <input type="checkbox"/> 10 Years Bundled <input checked="" type="checkbox"/> 20 Years Bundled	\$33.12	<input type="checkbox"/> Monthly <input type="checkbox"/> Annually <input checked="" type="checkbox"/> Paid Upfront	<input type="checkbox"/> Monthly <input type="checkbox"/> 1 years bundled <input type="checkbox"/> 10 Years Bundled <input checked="" type="checkbox"/> 20 Years Bundled	03/01/2025	
Fenix Consumer Portal	<input type="checkbox"/> Monthly <input type="checkbox"/> 1 years bundled <input type="checkbox"/> 10 Years Bundled <input checked="" type="checkbox"/> 20 Years Bundled	Included	<input type="checkbox"/> Monthly <input type="checkbox"/> Annually <input checked="" type="checkbox"/> Paid Upfront	<input type="checkbox"/> Monthly <input type="checkbox"/> 1 years bundled <input type="checkbox"/> 10 Years Bundled <input checked="" type="checkbox"/> 20 Years Bundled	03/01/2025	

Fenix Network as a Service Fees

Description	Fee Structure	Fee Per Device	Billing Terms	Agreement Term	Frist Bill Date	Renewal Date
LTE-M Cellular Network	<input type="checkbox"/> Monthly <input type="checkbox"/> 1 years bundled <input type="checkbox"/> 10 Years Bundled <input checked="" type="checkbox"/> 20 Years Bundled	\$80.21	<input type="checkbox"/> Monthly <input type="checkbox"/> Annually <input checked="" type="checkbox"/> Paid Upfront	<input type="checkbox"/> Monthly <input type="checkbox"/> 1 years bundled <input type="checkbox"/> 10 Years Bundled <input checked="" type="checkbox"/> 20 Years Bundled	03/01/2025	



Dan Hardin

CEO

DHardin@fenixusa.com

Subject: Important Notice: Update to Monthly Charges and New Discounted Upgrade Offer

Dear Valued Customer,

At Fenix, we are committed to providing the highest quality services and solutions to support your smart grid and AMI needs. To ensure we can continue delivering reliable, innovative technology and exceptional support, we will be adjusting our monthly data and software charges on the old Smart Earth Technologies (SET) product.

Effective **April 1st, 2025** the monthly charges will increase from **\$1.10 per radio per month** to **\$1.25 per radio per month**. This adjustment reflects the continued rise in our support and operational costs for the old SET radios, enabling us to maintain and enhance the services we provide to you.

We will also be sending you a Network as a Service agreement that will outline the services Fenix provides as part of your AMI software and data solution.

As part of this update, we are pleased to offer a **discounted rate for customers who choose to upgrade to the new F4 radios**. These upgrades provide enhanced performance and long-term value, ensuring your system remains future-ready and efficient as well as a reduced monthly rate and annual rate. With the New Fenix F4 Radios we have more control over our cellular data charges and can offer these better rates. These radios have a 20 year warranty and are proving to be very robust in the field.

Our team is available to discuss the benefits of upgrading and assist with any questions about the pricing changes. Please don't hesitate to reach out to your Regional Sales Director for more information.

We deeply value your partnership and look forward to continuing to serve your needs as we advance together.

Thank you for your continued support.

Sincerely,
Dan Hardin
CEO, Fenix

Resolution #2025-49

“A Resolution to Approve an Independent Contractor Agreement with Iowa Code Enforcement LLC for Code Enforcement Services”

Whereas, the City of Van Meter requires code enforcement services to assist in nuisance abatement procedures and enforcement; and

Whereas, City staff recommends engagement with Iowa Code Enforcement LLC to provide such services after review of a proposal and onsite discussion with the owner/operator; and

Whereas, City staff will continue to enforce nuisance matters relating to weeds, brush and mowing and will retain the authority to enforce all other nuisance matters on a case by case basis; and

Whereas, the City Administrator recommends approval of the Agreement; now

Therefore, be it resolved; that the City Council of Van Meter hereby approves the Independent Contractor Agreement with Iowa Code Enforcement LLC and authorizes the Mayor and City staff to execute the agreement on behalf of the City effective April 14, 2025.

Passed and approved this 14th day of April, 2025.

Joe Herman, Mayor

ATTEST:

Jessica Drake, City Clerk

SERVICE PROPOSAL

Iowa Code Enforcement
(the "Contractor")

P.O. Box 130
Hartford, IA 50118

Phone: 515-322-0032

Email: iacodeenforcement@gmail.com

City of Van Meter
(the "City")

310 Mill St
Van Meter, IA 50261

SERVICE OVERVIEW

This proposal outlines the code enforcement services that Iowa Code Enforcement LLC will provide to the City of Van Meter to ensure properties within the city adhere to all applicable municipal codes and ordinances. These services are designed to maintain compliance and order in the community by addressing code violations promptly and effectively. Iowa Code Enforcement LLC will identify violations, notify property owners, and assist the City in maintaining a clean, well-kept community environment.

TEAM EXPERTISE

Harrison VanAusdall, a core member of our team, brings 10 years of experience as a rental inspector. His extensive expertise includes evaluating rental properties for compliance with municipal codes, conducting thorough inspections, and ensuring accurate reporting to support enforcement actions. Harrison's dedication to detail strengthens our team's ability to deliver reliable and efficient code enforcement services.

PROFESSIONAL CERTIFICATIONS

Our team holds the following certifications:

- Property Maintenance & Housing Inspector
- Residential Building Inspector
- Residential Electrical Inspector
- Residential Plumbing Inspector
- Residential Mechanical Inspector
- Commercial Electrical Inspector

These certifications demonstrate our ability to handle a wide range of compliance issues in both residential and commercial settings effectively.

SCOPE OF WORK

Code Enforcement Inspections

- **Routine Inspections:** Conduct regular inspections of residential, commercial, and industrial properties to assess compliance with city codes and ordinances.
- **Complaint-Driven Inspections:** Inspect properties based on complaints received from residents, business owners, or city officials.
- **Inspection Reporting:** Provide detailed inspection reports documenting violations and recommended corrective actions.

Issuance of Notices of Violation

- **First Notice (Certified Mail):** Provide details of the violation, corrective actions required, and a compliance timeline.
- **Second Notice (Certified Mail):** If unresolved, issue a second notice with a final opportunity to address the issue.
- **Third Notice (From City):** If the violation persists, the City Attorney may issue a final notice, which could include legal language, penalties, and enforcement actions.
- **Detailed Notices:** All notices will include:
 - Description of the violation(s) with references to applicable codes.
 - Photographs illustrating the violation(s).
 - Instructions for corrective actions and a compliance timeline.
 - Contact information for Iowa Code Enforcement LLC.

Follow-Up and Enforcement

- Conduct follow-up inspections to confirm compliance within the specified timeline.
- Refer unresolved violations after the second notice to legal authorities for further action if necessary.

Communication

- Maintain regular communication with the City Clerk's office to provide updates on inspections, violations, actions taken, and addressing any questions or concerns.
- All communication will be directed through the City Clerk's office; no direct communication with elected officials will occur.

Reporting and Invoicing

- **Monthly Reporting:** Submit a report summarizing enforcement activities, including inspections conducted, violations identified, property owner details, notices issued, and status of violations from previous months.
- **Monthly Invoicing:** Submit an invoice by the last day of each month, detailing services provided and payment terms. Additional services, if any, will be itemized and included in the same monthly invoice as the flat fee when applicable.

INVESTMENT

Description	Price
Monthly Flat Fee:	\$600/month
Additional Services (Hourly Rate)	\$75.00/hour

What the Monthly Flat Fee Covers:

The flat fee includes up to 8 hours of work per month, encompassing the services listed below. Additional time required beyond this limit will be billed at the hourly rate of \$75.00.

The \$600 flat fee provides comprehensive coverage for all essential code enforcement activities, including:

- **Travel and Inspection Time:** All travel to and from the city, inspection sites, and time spent conducting inspections are fully covered.
- **Routine Inspections:** Includes property inspections and reinspection, along with detailed documentation and photographs.
- **Administrative Work:** Preparing violation notices, tracking compliance timelines, ensuring timely certified mailings (including postage costs, with envelopes provided by the City), and maintaining detailed enforcement records.
- **Communication and Coordination:** Managing routine phone and email correspondence with property owners regarding violations and corrective actions, providing regular updates to the City Clerk's office, attending scheduled meetings with the City Clerk, and ensuring seamless coordination on all code enforcement matters.
- **Council Meetings:** Attending council meetings related to code enforcement matters is fully covered, including preparation and participation as needed.

What the Hourly Rate Covers:

The hourly rate of \$75.00 applies to time worked beyond the 8 hours included in the flat fee and for specialized tasks not covered by the flat fee, such as:

- Managing property cleanup efforts (as needed), including coordinating with contractors or city resources.
 - Preparation and participating in court proceedings for code violations on behalf of Iowa Code Enforcement LLC.
- * Travel time associated with specialized task(s) will be billed at the same hourly rate.

These services will be itemized and included on the same monthly invoice as the flat fee when applicable.

TERM AND TERMINATION

This agreement begins upon the signing between the City and the contractor and will renew automatically unless terminated. The initial term includes a six-month trial period to assess performance and suitability. Either party may terminate the agreement with at least 30 days' written notice. If the City decides not to renew, a 60-day written notice is required before the term's expiration.

The agreement will automatically terminate if:

- The Contractor is unable to perform duties due to death or disability for a cumulative period of 60 business days within any 12-month period.

Upon termination or non-renewal, both parties will be released from further obligations.

NEXT STEPS

To discuss this proposal further or to formalize the agreement, please contact us at:

Iowa Code Enforcement

Phone: 515-322-0032

Email: iacodeenforcement@gmail.com

We look forward to assisting the City of Van Meter in fostering an orderly and well-maintained community.

Independent Contractor Agreement

This Independent Contractor Agreement ("Agreement") is entered into as of _____, by and between Iowa Code Enforcement LLC, an independent contractor, and Van Meter, a municipal entity.

1. Scope of Services

The Contractor shall provide municipal code enforcement services as outlined in the attached Exhibit A - Service Proposal, including but not limited to inspections, notice issuance, follow-up enforcement, and communication/reporting duties.

2. Term and Termination

This Agreement shall begin upon execution by both parties. The initial term includes a six-month trial period. Thereafter, the agreement will renew automatically unless terminated by either party. Either party may terminate this Agreement with 30 days' written notice. The City must provide 60 days' written notice if choosing not to renew. If the Contractor becomes unable to perform duties due to death or disability for a cumulative period of 60 business days within any 12-month period, the agreement will terminate automatically.

3. Compensation

The City shall pay the Contractor:

- A monthly flat fee of \$600, which includes up to 8 hours of service.
- An hourly rate of \$75 for any additional time or specialized tasks not covered by the flat fee.

Monthly invoices will be submitted by the last day of each month, including itemized details of services rendered. Payment is due within 30 days of receipt.

4. Independent Contractor Relationship

The Contractor shall perform all services as an independent contractor and not as an employee of the City. The Contractor shall be solely responsible for all applicable taxes, insurance, licenses, and benefits.

5. Confidentiality

The Contractor agrees to maintain confidentiality concerning any non-public information obtained through the course of services rendered under this Agreement.

6. Entire Agreement

This Agreement, including Exhibit A (Service Proposal), constitutes the entire agreement between the parties and supersedes all prior negotiations or understandings.

7. Governing Law

This Agreement shall be governed by the laws of the State of Iowa.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first written above.

City of Van Meter

By: _____

Name: _____

Title: _____

Date: _____

Iowa Code Enforcement LLC

By: _____

Name: Harrison VanAusdall

Title: Owner

Date: _____

Resolution #2025-50

“A Resolution Approving Certain FY25 Interfund Transfers”

Whereas, upon review and discussion during the FY24 Audit with the City’s 3rd Party Auditors, it was determined certain special revenue funds should be used to collect revenue, the corresponding expenses paid from the general fund and then regular interfund transfers made to reimburse the general fund from the special revenue funds; and

Whereas, while processing certain expenses reclassifications, the City Clerk has identified certain necessary transfers; and

Whereas, the City Clerk has attached a list of necessary transfers; and

Whereas, a Resolution of Council is required to authorize the transfer of funds, now

Therefore, be it resolved by the Van Meter City Council that the City Clerk is authorized to make fund balance transfers as attached:

LIST WILL BE PROVIDED ON MONDAY, APRIL 14

Passed and approved this 14th day of April, 2025.

Joe Herman, Mayor

Jessica Drake, City Clerk

Resolution #2025-51

"A Resolution Assigning an Address to the City of Van Meter Rec Complex - Concession Stand"

Whereas, the City wishes to provide an address to the Rec Complex Concession Stand; and

Whereas, the City Clerk has reviewed the address request; now

Therefore, be it resolved by the Van Meter City Council that address for the City of Van Meter Concession Stand located in the City of Van Meter (current Parcel ID 1521427001) is assigned as follows:

100 Sports Park Drive, Van Meter, IA 50261

Passed and approved this 14th day of April, 2025.

Joe Herman, Mayor

ATTEST:

Jessica Drake, City Clerk



Results:

Parcel ID - 1521427001
 Owner - CITY OF VAN METER (Deed)
 Acres - 22.0
 View: [Report](#) | [Pictometry Imagery](#) | [Soils Report](#) | [Google Maps](#)

1521427001

POWERED BY **esri**

CITY OF VAN METER (Deed)
 Acres: 22.00 1515031.07, 559086.54
 Value: \$80,620

[View: Report](#) | [Pictometry Imagery](#) | [Soils Report](#) | [Google Maps](#)

Parcel ID	1521427001	Alternate ID	n/a	Owner Address	CITY OF VAN METER
Sec/Twp/Rng	21-78-27	Class	C		PO BOX 160
Property Address		Acreage	22.0		505 GRANT
					VAN METER, IA 50261
District	420000				
Brief Tax Description	PARCELS LOCATED IN E1/2 SE & NE NW SE LYG S OF RIVER & N OF RR ROW				
	(Note: Not to be used on legal documents)				

Resolution #2025-52

“A Resolution to Approve a Program Fee Agreement with ISU Extension for a Planning & Zoning Workshop”

Whereas, ISU Extension Community and Economic Development provides annual Planning & Zoning Workshops in group settings; and

Whereas, City staff provided the annual training information to staff, elected officials and appointed board members & upon further discussion, Council directed staff to inquire as to the possibility of the City hosting a training session for all elected officials, applicable staff and appointed officials; and

Whereas, ISU Extension does provide this service at the flat fee of \$750 & staff has evaluated the cost of sending individuals to the group trainings vs. the hosted training and the benefits of hosted training outweigh the group training; and

Whereas, the City Administrator recommends approval of the Agreement; now

Therefore, be it resolved; that the City Council of Van Meter hereby approves the Program Fee Agreement with ISU Extension for a Planning & Zoning Workshop hosted by the City and authorizes the Mayor and City staff to execute the agreement on behalf of the City effective April 14, 2025.

Be it further resolved that City Staff is directed to coordinate the training with ISU Extension during the regularly scheduled Council workshop on June 23, 2025.

Passed and approved this 14th day of April, 2025.

Joe Herman, Mayor

ATTEST:

Jessica Drake, City Clerk

Program Fee Agreement

This Agreement is entered into by Iowa State University of Science and Technology, on behalf of its Extension and Outreach Division, Ames, Iowa 50011 ("ISU"), and City of Van Meter with offices at 310 Mill Street, PO BOX 160, Van Meter, IA 50261 ("Customer"). The effective date of this Agreement shall be the date on which the last party signs this Agreement. Attachment A is incorporated into this Agreement by reference.

1. Scope and Performance of Program

ISU shall perform the program(s) described in Attachment A ("Program"). Unless stated otherwise in this Agreement, ISU shall provide personnel and materials required for the Program to be completed. ISU shall use reasonable efforts to perform the Program requested within the projected costs and time period indicated in this Agreement. In the event ISU's costs exceed the projected price or in the event Program cannot be performed within the time desired, ISU will notify Customer as soon as reasonably possible. Customer shall have the option of terminating this Agreement or continuing the Program for an additional cost or, if feasible, an extension of time.

2. Date, Location and Time of Event

Date: June 23rd, 2025

Location: Van Meter Community School, East Dining Hall, 520 1st Avenue, Van Meter, IA 50261

Time: 5:30-8:30pm

3. Contact Information

Contact for ISU shall be Luke Seaberg; seaberg@iastate.edu; 712-223-9147. Contact information for Customer is provided in Attachment A.

4. Payment Terms

In consideration of the Program, Customer shall pay ISU \$750 as set forth in Attachment A. In the event that Customer cancels for any reason, except for extraordinary causes beyond the reasonable control of Customer, Customer shall remain obligated for the full amount set forth in this paragraph unless notified by ISU.

ISU shall issue an invoice or invoices to Customer, and the Customer shall pay such invoices within thirty (30) days of receipt. Checks should be made payable to **Iowa State University** of Science and Technology. Customer shall submit the payments to ISU at the following address:

ISU Treasurer's Office
1220 Beardshear Hall
515 Morrill Rd
Iowa State University
Ames, Iowa 50011-2103

If payment is not received from Customer when due, ISU may terminate this Agreement. In addition, the full account balance may be accelerated. To the extent permitted by law, ISU may also impose a late payment charge computed at a periodic monthly rate of 1% per month on the balance or an annual percentage rate of 12% when computed from the billing date. The unpaid account may be referred for collection, and Customer shall pay all collection costs and reasonable attorney's fees if ISU must take action to recover any past due amounts. ISU reserves the right under Iowa Code §421.17(27) to offset State of Iowa tax refunds, lottery winnings or vendor payments.

5. Obligations of Customer

If Customer is to furnish facilities, equipment, or materials to be used in performing Program, they are identified in Attachment A.

6. Ownership of Materials and Presentations

The Program and all related materials provided by ISU shall remain the property of ISU. Customer is provided a license to use the material in connection with the Program, but Customer may not copy or distribute the material without the express written consent of ISU. ISU further owns all rights to the Program and related materials. The Program shall not be recorded or taped in any form without the express written consent of ISU.

7. Disclaimer

ISU makes no claims of any kind with respect to the Program and shall not be liable for Customer's reliance on any statements or demonstrations made during the Program. ISU's maximum obligation to Customer for cause of action arising under this Agreement, including failure to perform, shall not exceed the amount actually paid to ISU by Customer under Article 4.

8. Publicity and Use of Name

Neither party shall use the name of the other party, nor the name of any member of the project staff in any publicity or advertisement, whether with respect to this Agreement or any other related matter, without the prior written approval of an authorized representative of the other party.

9. Assignment

This Agreement may not be assigned or transferred by either party without the prior written consent of the other party.

10. Complete Agreement/Governing Law

This Agreement including any attached exhibits, represents the complete agreement of the parties. No amendments to this Agreement shall be binding upon ISU unless signed by ISU. This Agreement cancels, supersedes and revokes all prior negotiations, representations and agreements between the parties, whether oral or written relating to the subject matter of this Agreement. The terms and conditions of any purchase order or similar document submitted by Customer in connection with the services provided under this Agreement shall not be binding upon ISU. This agreement shall be governed by the laws of Iowa and any action to enforce this Agreement shall be brought only in Story County, Iowa.

11. Counterparts; Authorization

This Agreement may be executed in any number of counterparts and delivered by electronic transmission in PDF format. Each party represents and warrants that the person executing this Agreement on its behalf is authorized to do so.

12. Assurance of Nondiscrimination

In compliance with the Civil Rights Act of 1964 and subsequent rules and regulations, Iowa State University Extension and Outreach must have written evidence that it does not conduct programs for, nor cooperate in conducting programs with, any public or private agency, organization, or group that discriminates on the basis of race, color, or national origin in its membership requirements, or in any services offered.

Iowa State University Extension and Outreach must also have evidence that it does not conduct programs for, nor cooperate in conducting programs with, any public or private agency, organization, or group that discriminates on the basis of physical or mental disability in compliance with Section 504 of the 1973 Rehabilitation Act.

Furthermore, it is inconsistent with Title IX of the 1972 Education Amendments for Iowa State University Extension and Outreach to provide significant assistance to any public or private agency, organization, or group that discriminates in its membership requirements or in any services offered on the basis of sex.

For the full non-discrimination statement or accommodation inquiries, go to <https://www.extension.iastate.edu/diversity/ext>.

By signing below, I also certify that the City of Van Meter has a policy and/or practice of non-discrimination in its membership or in any services offered because of race, color, national origin, handicap, or sex.

IOWA STATE UNIVERSITY OF SCIENCE AND TECHNOLOGY

CITY OF VAN METER

Signed: _____
Printed Name: _____
Title: _____
Date: _____

Signed: _____
Printed Name: Elizabeth Faust
Title: City Administrator
Date: April 14, 2025

ISU FEIN: 42-6004224

IRS FEIN: _____

Attachment A

CUSTOMER INFORMATION:

Legal Name: City of Van Meter

Contact Person Name & Title: Jessica Drake, City Clerk

Mailing Address: 310 Mill Street, PO BOX 160, Van Meter, IA 50261

Phone: 515-996-2644

Email: jdrake@vanmeteria.gov

PROGRAM DETAILS:

Description of Program to be performed by ISU: Introduction to Planning and Zoning for Local Officials

Description of Results and Deliverables to be provided by ISU (if applicable): The Introduction to Planning and Zoning for Local Officials workshop is a two-and-one-half-hour session designed to introduce the basic principles of land use planning and development management to elected officials, planning and zoning officials, and board of adjustment members without formal training in the subjects. Using case scenarios in a highly interactive format, the workshop highlights issues frequently faced in the land use process, such as the roles and responsibilities of the planning and zoning commission, the board of adjustment, and the elected council and board of supervisors. It also will highlight legal issues frequently faced by local officials, such as variances, special uses, nonconforming uses, spot zoning, hearing procedures, and conflicts of interest.

Time Period for Performing Services (date, time, location): June 23rd, 2025; 5:30-8:30pm; Van Meter Community School – East Dining Hall, 520 1st Avenue, Van Meter, IA 50261)

Identify any accommodations, equipment, or materials to be provided by Customer: Projector with HDMI cord, screen or adequate wall space to project presentation.

Other Customer Materials: N/A

FEE AND PAYMENT SCHEDULE:

Fees: \$750.000

Payment Schedule: One-time payment

Customer's Address for Receipt of Invoices: jdrake@vanmeteria.gov

Resolution #2025-53

“A Resolution to Approve a Building Department Inspection Services Agreement with Veenstra & Kimm, Inc.”

Whereas, the City requires certain building inspection services, plan and permit reviews, building code compliance inspection & review services and additional building code services; and

Whereas, the City currently engages the Building Department of Veenstra & Kimm to provide these service; however, the current agreement does not include inspection services of vacant and dangerous buildings; and

Whereas, the Code of Ordinances of the City of Van Meter defines vacant and dangerous residential, commercial & industrial properties and vacant lots & requires inspection & review for compliance; and

Whereas, the City Administrator recommends approval of the updated Agreement; now

Therefore, be it resolved; that the City Council of Van Meter hereby approves the updated Building Department Inspection Services Agreement with Veenstra & Kimm, Inc. and authorizes the Mayor and City staff to execute the agreement on behalf of the City effective April 14, 2025.

Passed and approved this 14th day of April, 2025.

Joe Herman, Mayor

ATTEST:

Jessica Drake, City Clerk

Building Department Services Agreement

BUILDING INSPECTION

Van Meter. Iowa

THIS AGREEMENT, made and entered into this 14th day of April, 2025 by and between the **CITY OF VAN METER, IOWA**, a municipal corporation, hereinafter referred to as the **City**, and **VEENSTRA & KIMM, INC.**, a corporation organized and existing under the laws of the State of Iowa, hereinafter referred to as the **Building Official**.

WITNESSETH: THAT WHEREAS, the City has enacted by ordinance certain codes for building standards for construction within the City, and

WHEREAS, the Code of Ordinances provides for the appointment of a building official responsible for the enforcement of the building, plumbing, mechanical, fire and dangerous/existing building code.

WHEREAS, the Mayor and City Council desire to appoint and confirm the appointment of the Building Official as the building inspector for various residential, commercial and industrial structures.

NOW, THEREFORE, the parties agree that the retention of the Building Official as building inspector shall be subject to the following terms and conditions, to wit:

1. **SCOPE OF SERVICES.** The Building Official agrees to provide those services necessary to comply with the requirements of the building code ordinance and zoning ordinance. With said services including but not necessarily limited to the following:
 - a. Provide inspection of new construction, remodeling, renovation, vacant buildings and other associated services for residential, commercial and industrial structures in accordance with the Code of Ordinances of the City of VanMeter.
 - b. Coordinate building code inspection and enforcement with building codes and fire code according to City policy and procedure.
 - c. Review applications and issue permits for some various types of residential, commercial and industrial building construction, and renovation including plumbing and mechanical permits where required.
 - d. All additional duties by the contracted Building Official will be billed on an hourly basis using the current hourly rate for 'Building Inspector II' (\$119/hr) plus current IRS standard mileage rate. If additional assistance for an issue is needed 'Building Inspector IA' (\$154/hr) may be utilized at the current hourly rate plus IRS mileage. If further assistance for an issue is needed the 'Building Official'

(\$220/hr) may be utilized at the current hourly rate plus IRS standard mileage rate.

- e. Follow City procedures, and prepare necessary forms for initial inspection, follow-up and final inspection on all assigned projects including issuance of appropriate occupancy permits.
- f. Perform required plan checks and site plan reviews in accordance with applicable standards as requested by the City.
- g. Attend meetings of the City Council, Plan and Zoning Commission and Board of Adjustment when required.
- h. Assess structural damage to commercial and industrial buildings caused by neglect, fire or natural disaster.
- i. Advise the City of current trends and changes in the construction field and building code requirements when applicable. Perform the ISO Audit every 5 years, as required, to maintain/improve the city PPC rating (Public Protection Classification).

2. PLAN REVIEW AND CHECKING. In accordance with the provisions of the building codes, a plan review and plan check fee may be required for certain commercial development. The Building Official shall make a determination for those projects subject to the plan review requirement whether the plan review is required. A 65% plan review fee (retained by V&K) will be assessed to projects \geq \$500,000. Depending upon the scope of the project, most commercial plan reviews of \geq \$500,000 will be reviewed within 10 working days. Projects of less than \$500,000 will be reviewed and returned in 5 working days. In order to provide this, the contractor must provide all the required submittals with the permit application. A proven process has been established and attached to this document.

3. INDEMNIFICATION AND INSURANCE. The Building Official shall and hereby agrees to hold and save the City harmless from any and all claims, settlements and judgments, to include all reasonable investigative fees, attorney's fees, suit and court costs for personal injury, property damage, and/or deaths or damages arising out of the Building Official or any of its agents' and servants' and employees' negligent acts, errors or omissions for services under this Agreement.

The Building Official shall provide evidence of comprehensive general liability coverage and contractual liability insurance by an insurance company licensed to do business in the State of Iowa in the limits of at least \$1,000,000 each personal injury accident and/or death; \$1,000,000 each aggregate personal injury and/or death; and \$1,000,000 for each property damage accident. The evidence shall also state that it cannot be canceled or materially altered without giving the City at least thirty (30) days written notice.

The Building Officials shall also provide evidence of automobile liability coverage in the limits of at least \$1,000,000 bodily injury and property damage combined. The evidence shall also state that it cannot be canceled or materially altered without giving the City at least thirty (30) days written notice by registered mail.

The Building Official shall and hereby agrees to hold and save the City harmless from any and all claims, settlements and judgments, to include all reasonable investigative fees, attorney's fees, suit and court costs for all personal injury and death to any and all of the Building Official's agents, servants and employees occurring under the Workers Compensation Act of the State of Iowa, and shall provide evidence that such insurance is carried in the statutory limits. The Building Official shall also be protected against claims for injury, disease or death of employees which, for any reason, may not fall within the provisions of the Workers Compensation law.

The Building Official shall provide evidence of errors and omissions insurance by insurance company licensed to do business in the State of Iowa, in the limit of \$1,000,000 for claims arising out of the professional errors and omissions of the Building Official. The evidence shall also state that it cannot be canceled or materially altered without giving the City at least thirty (30) days written notice by registered mail.

- 4. COMPENSATION.** The City shall compensate the Building Official a lump sum amount for each building inspection activity in accordance with the Fee schedule - 'Schedule A'.
- 5. PAYMENT.** The City shall make payment to the Building Official fees due for building inspection and plan check within thirty (30) days after the receipt of the fee from the applicant.
- 6. TERMINATION.** This Agreement may be terminated by either party upon thirty (30) days written notice.

7. ASSIGNMENT. This Agreement and each and every portion thereof shall be binding upon the successors and assigns of the parties hereto.

The undersigned do hereby covenant and state this Agreement is executed in duplicate as though each were an original and that there are no oral agreements that have not been reduced to writing in this instrument.

It is further covenanted and stated there are no other considerations or monies contingent upon or resulting from the execution of this agreement, nor have any of the above been implied by or for any party to this Agreement.

IN WITNESS WHEREOF, the parties have hereunto subscribed their names on the date first written above.

CITY OF Van Meter, IOWA

ATTEST:

By: _____
Joe Herma, Mayor

By: _____
Jessica Drake, City Clerk

VEENSTRA & KIMM, INC.

By: _____

Date

PROJECT VALUATION	BUILDING PERMIT FEE		V&K Fee
Up to \$500	\$22.00	80%	\$17.60
501 - 600	\$24.75	80%	\$19.80
601 - 700	\$27.50	80%	\$22.00
701 - 800	\$30.25	80%	\$24.20
801 - 900	\$33.00	80%	\$26.40
901 - 1,000	\$35.75	80%	\$28.60
1,001 - 1,100	\$38.50	80%	\$30.80
1,101 - 1,200	\$41.25	80%	\$33.00
1,201 - 1,300	\$44.00	80%	\$35.20
1,301 - 1,400	\$46.75	80%	\$37.40
1,401 - 1,500	\$49.50	80%	\$39.60
1,501 - 1,600	\$52.25	80%	\$41.80
1,601 - 1,700	\$55.00	80%	\$44.00
1,701 - 1,800	\$57.75	80%	\$46.20
1,801 - 1,900	\$60.50	80%	\$48.40
1,901 - 2,000	\$63.25	80%	\$50.60
2,001 - 3,000	\$75.50	80%	\$60.40
3,001 - 4,000	\$88.00	80%	\$70.40
4,001 - 5,000	\$100.50	80%	\$80.40
5,001 - 6,000	\$113.00	80%	\$90.40
6,001 - 7,000	\$125.50	80%	\$100.40
7,001 - 8,000	\$138.00	80%	\$110.40
8,001 - 9,000	\$150.00	80%	\$120.00
9,001 - 10,000	\$163.00	80%	\$130.40
10,001 - 11,000	\$175.50	80%	\$140.40
11,001 - 12,000	\$188.00	80%	\$150.40

PROJECT VALUATION	BUILDING PERMIT FEE		V&K Fee
38,001 - 39,000	\$478.00	80%	\$382.40
39,001 - 40,000	\$487.00	80%	\$389.60
40,001 - 41,000	\$496.00	80%	\$396.80
41,001 - 42,000	\$505.00	80%	\$404.00
42,001 - 43,000	\$514.00	80%	\$411.20
43,001 - 44,000	\$523.00	80%	\$418.40
44,001 - 45,000	\$532.00	80%	\$425.60
45,001 - 46,000	\$541.00	80%	\$432.80
46,001 - 47,000	\$550.00	80%	\$440.00
47,001 - 48,000	\$559.00	80%	\$447.20
48,001 - 49,000	\$568.00	80%	\$454.40
49,001 - 50,000	\$577.00	80%	\$461.60
50,001 - 51,000	\$586.25	80%	\$469.00
51,001 - 52,000	\$592.50	80%	\$474.00
52,001 - 53,000	\$598.75	80%	\$479.00
53,001 - 54,000	\$605.00	80%	\$484.00
54,001 - 55,000	\$611.25	80%	\$489.00
55,001 - 56,000	\$617.50	80%	\$494.00
56,001 - 57,000	\$623.75	80%	\$499.00
57,001 - 58,000	\$630.00	80%	\$504.00
58,001 - 59,000	\$636.25	80%	\$509.00
59,001 - 60,000	\$642.50	80%	\$514.00
60,001 - 61,000	\$648.75	80%	\$519.00
61,001 - 62,000	\$655.00	80%	\$524.00
62,001 - 63,000	\$661.25	80%	\$529.00
63,001 - 64,000	\$667.50	80%	\$534.00

PROJECT VALUATION	BUILDING PERMIT FEE		V&K Fee
90,001 - 91,000	\$836.25	80%	\$669.00
91,001 - 92,000	\$842.50	80%	\$674.00
92,001 - 93,000	\$848.75	80%	\$679.00
93,001 - 94,000	\$855.00	80%	\$684.00
94,001 - 95,000	\$861.25	80%	\$689.00
95,001 - 96,000	\$867.50	80%	\$694.00
96,001 - 97,000	\$873.75	80%	\$699.00
97,001 - 98,000	\$880.00	80%	\$704.00
98,001 - 99,000	\$886.25	80%	\$709.00
99,001 - 100,000	\$892.50	80%	\$714.00
100,001 - 101,000	\$900.00	80%	\$720.00
101,001 - 102,000	\$905.00	80%	\$724.00
102,001 - 103,000	\$910.00	80%	\$728.00
103,001 - 104,000	\$915.00	80%	\$732.00
104,001 - 105,000	\$920.00	80%	\$736.00
105,001 - 106,000	\$925.00	80%	\$740.00
106,001 - 107,000	\$930.00	80%	\$744.00
107,001 - 108,000	\$935.00	80%	\$748.00
108,001 - 109,000	\$940.00	80%	\$752.00
109,001 - 110,000	\$945.00	80%	\$756.00
110,001 - 111,000	\$950.00	80%	\$760.00
111,001 - 112,000	\$955.00	80%	\$764.00
112,001 - 113,000	\$960.00	80%	\$768.00
113,001 - 114,000	\$965.00	80%	\$772.00
114,001 - 115,000	\$970.00	80%	\$776.00
115,001 - 116,000	\$975.00	80%	\$780.00

PROJECT VALUATION	BUILDING PERMIT FEE		V&K Fee
142,001 - 143,000	\$1,110.00	80%	\$888.00
143,001 - 144,000	\$1,115.00	80%	\$892.00
144,001 - 145,000	\$1,120.00	80%	\$896.00
145,001 - 146,000	\$1,125.00	80%	\$900.00
146,001 - 147,000	\$1,130.00	80%	\$904.00
147,001 - 148,000	\$1,135.00	80%	\$908.00
148,001 - 149,000	\$1,140.00	80%	\$912.00
149,001 - 150,000	\$1,145.00	80%	\$916.00
From \$150,001 to \$500,000 valuation add \$5.00 for each additional \$1,000.			
From \$500,001 to \$1,000,000, Building Permit Fee is \$2,855 for the first \$500,000 plus \$4.25 for each additional \$1,000.			
From \$1,000,001 and up, Building Permit Fee is \$4,995 for the first \$1,000,000 plus \$2.75 for each additional \$1,000.			

City of Van Meter, Iowa

City Council Minutes – March 10, 2025

- 1) The Van Meter City Council met for a regular council meeting on Monday, March 10, 2025, at the United Methodist Church located at 100 Hazel Street, Van Meter, IA 50261. Mayor Herman called the meeting to order at 7:01pm. The following council members were present upon roll call: Travis Brott, Blake Grolmus, and Quin Pelz. Council members Akers and Westfall were absent.
 Staff present: City Attorney Fatino, City Engineer Randy Johnson, Police Chief Mike Brown, Public Works Director Drew McCombs, Library Director Jonatha Basye, Parks & Rec Director Sam Chia, Fire Chief Mark Schmitt, City Clerk Jessica Drake, and City Administrator Liz Faust.
 Public Present: Curtis White, Jamie Breece, Rona Jacobs - Residents. Justin Nickel & Tanner Neilsen – Bolton & Menk. Heith Hockenberry – Jester Insurance. Gerald Graves – Van Meter Township Resident.
- 2) Mayor Herman led the Pledge of Allegiance.
- 3) Introductions were made.
- 4) Mayor Herman read a Civility Statement setting expectations of respect for the meeting.
- 5) City Clerk Drake noted that agenda item #10 should state Chief Brown as opposed to Officer Brown. Grolmus moved, supported by Brott, to approve the agenda as amended. On roll call the votes were as follows: Akers – ABSENT; Brott – YES; Grolmus-YES; Pelz – YES; Westfall - ABSENT. **YES (3) NO (0) ABSTAIN (0) ABSENT (2)**
- 6) Curtis White addressed the Council with concerns regarding a utility bill for services from 2019 to present and a curb stop repair bill at 312 Wilson Street. He stated that the location has not been receiving services and asserted that the curb stop was broken prior to his purchase of the property in 2019. Mayor Herman stated that the Council would discuss.
- 7) Mayor Herman asked for a motion to adopt the consent agenda which included the following:
 - a. Minutes of February 6, 2025 Parks & Rec Board Meeting
 - b. Minutes of February 10, 2025 City Council Business Meeting
 - c. Minutes of February 24, 2025 City Council Workshop
 - d. Minutes of February 26, 2025 Planning & Zoning Commission Meeting
 - e. March Claims List

Claims Report

Vendor	Reference	Amount
Acco	Under Paid Inv Dated 3/10/25	931
Accujet Llc	Sw Jet Vac	709.36
Aflac	Aflac Pretax	301.32
Amazon Capital Services	February Purchases	2,185.41
American Underground Supply	Water Meter Supplies	1,804.30
Arnold Motor Supply	Decal Remover	19.35
At&T Mobility	Pd Phone	277.6
Baldon & Son Hardware	Kerosene Heater	189.98
Base	Cafeteria Monthly - April	30
Bobcat Wildlife & Pest	Ch Pest Removal	1,985.00
Bolton & Menk Inc	Mastertrailsp1	16,738.50
Bound Tree Medical Llc	Ems Backpack	332.99
Challenger Teamwear	Spring 25 Soccer Uniforms	4,256.77
Culligan	Ch & Pw Water	88.6
Delta Dental	March Dental/Vision	923.26
Denman	Fy24 Audit	3,000.00
Des Moines Water Works	Water Testing 210 Wilson #105	16.05
Earlham Savings Bank	Ebank Eft Ach Fees	25
Eftps	Fed/Fica Tax	6,830.85
Elan Financial - Ebank Cc	January Statement	605.17
Electric Pump	Bs Repair	2,851.75
Elite Sports	Ys Uniforms	540
Fenix Usa Llc	Water Meters	137,188.09
Fire Safety Usa	Ram March	160.9
Forte	Web Processing Fees	426.6
Friends Of Grimes Pub Lib	25adventurepass	450
Gatehouse Media Ia Holdings	02/10/25 Minutes	641.4
Garrison Thummel	Bb Ref 20 Games	400
Gcmoa	March Lunch & Learn	25.5
Hawkeye Truck Equipment	Snow Equip	1,355.54
Heartland Busines System	March Managed Serv	7,419.15
Heartland Coop	L.P.	903.88
Holden Buse	Bb Ref 10 Games	200
Hudson Soderholm	Bb Scorekeeper 11 Games	110
Ia Assoc Of Municipal Ut	25-26 Water Member Dues	860
Imfoa	Climer_Full Membership	30
Industrial Chem Labs	Sw Degreaser	1,190.98
Invision	Field Veri & Bim Model 601main	19,596.00
Ipers	Ipers	9,224.22
Jewish Fed Of Greater Dsm	Soccer Field Rental	1,000.00
Kari Davis	Cpr Training	464
Konica Minolta	March Copier Service	35.2
Laura Kunkel	Fd Clean 1/19 - 3/2	100
Lillie Plumbing	Wabsheater	259.25
Lowe's	Lowe's Feb Purchases	455.71
Lydia Thummel	Bb Scorekeeper 2 Games	20
Mateya Speltz	Bb Scorekeeper 12 Games	120

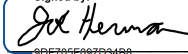
Matheson Tri Gas Inc	Oxygen	40.24
Mediacom	Internet Services	256.95
Midamerican Energy	Gas/Elec	3,754.41
Municipal Emergency Services	Manhole Cover	160
Orkin	March Pest Control Services	79
Plumb Supply Company	3/4 & 1 In Meters	2,784.38
Professional Develp Of Ia	Lf - Spring Conf	175
Raccoon Valley Land Surveying	601 Main	1,850.00
Rangemasters Training Ctr	Ems Uniform	120.74
Star Equipment Ltd	Lift Rental - Jh	1,327.00
Stivers Ford	Pd F150 Outfit	23,226.36
The Hartford	March Life Prem	502.09
Thorpe Water Dev Co	February Sewer Op Affidavit	400
Torgerson Excavating	312 Wilson Curb	1,800.00
Treas - St Of Ia Sales Tx	Feb25 Water Excise Tax	1,780.16
Treas - State Of Iowa W/H	State Tax	1,343.73
Us Postmaster	Utility Bills - March, Apr, May	750
Veenstra & Kimm Inc	Microsoft Public Improvements	230,521.30
Verizon Wireless	Phone Charges	733.91
Waste Connections	Garbage Contract	13,167.76
Wellmark	March Med Premium	13,175.94
Wex Bank	Fuel Dec24-Jan25	2,443.84
Whitfield & Eddy Plc	204 2nd Ave	2,742.50
Accounts Payable Total		530,413.99
Payroll Checks		44,185.58
***** Report Total *****		574,599.57
General		125,957.97
Employee Benefits		84.44
Master Trails Project		16,738.50
601 Municipal Building		23,334.08
Microsoft Capital Improve		221,616.90
Water		166,198.27
Sewer		20,669.41
Total Funds		574,599.57

- f. February Financial Statements
- g. February Building Permit Report
- h. February IPAIT Report
- i. Resolution #2025-29 Assigning Address to City of Van Meter Public Works Shop – 600 Debra Drive
- j. Resolution #2025-30 Assigning Address to Mediacom Power Cabinet – 5222 Josie Drive
- k. Resolution #2025-31 Approving a Purchase of \$3500.00 in Fireworks for Raccoon River Days
- l. Resolution #2025-32 Approving the City’s Participation in the 2025 VMCDC Flag Fundraiser

Brott moved, supported by Grolmus, to approve the consent agenda as amended. On roll call the votes were as follows: Akers – ABSENT; Brott – YES; Grolmus-YES; Pelz – YES; Westfall - ABSENT. **YES (3) NO (0) ABSTAIN (0) ABSENT (2)**


- 8) Heath Hockenberry presented a dividend check in an amount over \$9000 to the City as the City’s portion of the IAMU program. He also reviewed the City’s upcoming insurance renewal, noting that the majority of the premium increase is a result of workman’s compensation premium increases.
- 9) Justin Nickel and Tanner Neilsen provided an update on the City’s Master Trails Phase 1 project including an update on timeline and funding.
- 10) Mayor Herman presented Chief Brown and Officer Cooper Challenger Coins on behalf of the State of Iowa Medical Director for their efforts in CPR aid rendered in 2024.
- 11) Grolmus moved, supported by Pelz, to adopt Resolution #2025-33 Approving the Final Plat of Hudson Heights Plat 2 and Releasing the Plat for Recording contingent upon receipt of payment by the Developer to the City of the Engineering Fees pursuant to Chapter 170 of the City’s Code of Ordinances by April 11, 2025. On roll call the votes were as follows: Akers – ABSENT; Brott – YES; Grolmus-YES; Pelz – YES; Westfall - ABSENT. **YES (3) NO (0) ABSTAIN (0) ABSENT (2)**
- 12) Pelz moved, supported by Grolmus, to adopt Resolution #2025-34 Approving Scholarship Support for the Iowa Municipal Professional Institute for Jessica Drake. On roll call the votes were as follows: Akers – ABSENT; Brott – YES; Grolmus-YES; Pelz – YES; Westfall - ABSENT. **YES (3) NO (0) ABSTAIN (0) ABSENT (2)**
- 13) Grolmus moved, supported by Brott, to adopt the following resolutions pertaining to setting the date for certain public hearings for April 14, 2025 at 7:00pm at the Van Meter United Methodist Church located at 100 Hazel Street, Van Meter, IA 50261. On roll call the votes were as follows: Akers – ABSENT; Brott – YES; Grolmus-YES; Pelz – YES; Westfall - ABSENT. **YES (3) NO (0) ABSTAIN (0) ABSENT (2)**
 - a. **FY26 Budget Adoption Hearing – Resolution #2025-35**
 - b. **Chapter 164 Vacant Buildings (expanding the code to include residential property & vacant lots in addition to commercial and industrial properties) – Resolution #2025-36**
 - c. **Chapter 90 Water Service System (adding a temporary vacancy – “Snow Bird” – water shut off policy) – Resolution #2025-37**
 - d. **First Reading of an Amendment to Chapter 92 Water Rates (increasing water connection fees and a one time 5% water rate increase) – Resolution #2025-38**
 - e. **First Reading of an Amendment to Chapter 99 Sewer Service Charges (a one time 5% sewer rate increase) – Resolution #2025-39**
 - f. **Chapter 96 Building Sewers and Connections (increasing sewer connection fees) – Resolution #2025-40**
- 14) A discussion ensued regarding a proposed 28E agreement with Dallas County pertaining to certain road improvement projects in portions of the City of Van Meter and unincorporated Dallas County. Pelz stated that he had initial concerns regarding the improvements in unincorporated Dallas County but sees the overall benefits of the projects. Grolmus concurred. Brott expressed continued concerns with the extent of certain elements of the projects in unincorporated Dallas County. City Engineer Johnson, City Administrator Faust and City Clerk Drake all stated that the County and City are continuing to discuss ways to collaborate, share resources and look at funding options on all phases of the projects. Pelz moved, supported by Grolmus, to adopt Resolution #2025-41 Approving a 28E Agreement with Dallas County for Various Road Improvements including Widening and Resurfacing with Grading and Bridge Repair Projects and Authorizing Execution. On roll call, the votes were as follows: Akers – ABSENT; Brott – YES; Grolmus – YES; Pelz – YES; Westfall – ABSENT. **YES (3) NO (0) ABSTAIN (0) ABSENT (2)**
- 15) Grolmus moved, supported by Pelz, that further consideration of the Development Agreement with Microsoft Corporation be adjourned to April 14, 2025 at 7:00pm at the Van Meter United Methodist Church located at 100 Hazel Street, Van Meter, IA 50261 at which time and place the City Council will meet to further consider such Development Agreement. On roll call, the votes were as follows: Akers – ABSENT; Brott – YES; Grolmus – YES; Pelz – YES; Westfall – ABSENT. **YES (3) NO (0) ABSTAIN (0) ABSENT (2)**

- 16) Brott moved, supported by Pelz, to direct staff to proceed with a Request for Proposal for Legal Services. On roll call, the votes were as follows: Akers – ABSENT; Brott – YES; Grolmus – YES; Pelz – YES; Westfall – ABSENT. **YES (3) NO (0) ABSTAIN (0) ABSENT (2)**
- 17) Grolmus moved, supported by Brott, to adopt Resolution #2025-42 Approving an Agreement for Professional Services with Veenstra & Kimm – Arlington Street Resurface Project Construction Services. On roll call, the votes were as follows: Akers – ABSENT; Brott – YES; Grolmus – YES; Pelz – YES; Westfall – ABSENT. **YES (3) NO (0) ABSTAIN (0) ABSENT (2)**
- 18) The Administrative report was provided at the meeting & noted updates relating to code changes, budget updates and economic development activities. City Administrative staff also provided a legislative update. City Clerk Drake noted that the next workshop topic will be Succession Planning for Staff and Elected Officials. Public Works reported on updates with the meter replacements, snow events and continuing education. Police reported that there were 80 calls in February of which 25 were traffic stops. Fire reported that there were 30 calls in February of which 3 were not responded to and several of the calls were due to grass fires. Library reported that programming is ramping up as the weather warms up. Parks & Rec reported the current youth sport registration numbers for youth basketball, spring soccer, youth little league and youth softball and noted upcoming work days at both the soccer and baseball/softball fields.
- 19) Brott moved, supported by Grolmus, to adjourn the meeting. On roll call, the votes were as follows: Akers – ABSENT; Brott – YES; Grolmus – YES; Pelz – YES; Westfall – ABSENT. **YES (3) NO (0) ABSTAIN (0) ABSENT (2)**. The meeting was adjourned at 8:35pm.

Signed by:

9DF705F087D34B6...

3/13/2025

Joe Herman, Mayor

DocuSigned by:

0D7992E9D0814B7...

3/13/2025

Jessica Drake, City Clerk

Agenda Item #8

Presentation:

Matthew Stoffel, CPA – PFM Financial
Advisors, LLC

Matt Stoffel, the City's financial advisor, will be present to discuss upcoming rate increases and financial planning. There may also be a brief discussion on the FY26 budget preparation work that PFM assisted with.

If a presentation or material is provided in advance of the meeting, staff will provide to Council upon receipt.

Agenda Item #9

Discussion and Consideration:

Resolution #2025-54 Authorizing Approval of an updated Engagement Letter with PFM Financial Advisors, LLC

Submitted for: **Discussion and Consideration**

Recent conversations with Matt Stoffel brought to light that our current engagement with PFM does not adequately cover the services required. There is no mechanism that allows PFM to bill the City for project based work in addition to the agreement being very outdated. PFM will provide an updated engagement letter for consideration.

If staff receives the letter prior to the meeting, it will be provided to Council in advance of the meeting.

Recommendation: **Approval**

Sample Language: **Motion to approve the updated Engagement Letter with PFM Financial Advisors and direct staff to execute the letter on behalf of the City effective April 14, 2025.**

City Councilmember: _____ ***So moved.***

City Councilmember: _____ ***Second.***

Mayor: ***Roll Call Please.***

City Clerk: Akers _____ Brott _____ Grolmus _____ Pelz _____ Westfall _____

Resolution #2025-54

“A Resolution to Approve an Engagement Letter with PFM Financial Advisors LLC”

Whereas, the City requires certain financial advising services; and

Whereas, the City currently engages PFM Financial Advisors, LLC; however, the current engagement letter is outdated and the scope does not include all of the necessary services as required by the City; and

Whereas, the City Administrator recommends approval of the updated Engagement Letter; now

Therefore, be it resolved; that the City Council of Van Meter hereby approves the updated Engagement Letter with PFM Financial Advisors, LLC and authorizes the Mayor and City staff to execute the agreement on behalf of the City effective April 14, 2025.

Passed and approved this 14th day of April, 2025.

Joe Herman, Mayor

ATTEST:

Jessica Drake, City Clerk

Agenda Item #10

Public Hearings

a) - Proposed FY26 Full Budget Adoption

Mayor: I would entertain a motion to open the public hearing.

City Councilmember: _____ So moved.

City Councilmember: _____ Second.

Mayor: All in favor? _____ Yes _____ No

Mayor: The public hearing is open as of _____pm. Has City staff received any comment to be heard regarding this matter? **One, included in the packet.**

City Clerk: Provides summary of matter for hearing. The FY26 Property Tax Levy hearing was held on 3/31. No comments were received prior to or at the hearing. The entire budget is included in the packet, on the City website and available on City Hall. The Notice was published in the Des Moines Register on April 1, 2025.

Mayor: Does anyone present wish to comment on this matter?

Mayor: I would entertain a motion to close the public hearing.

City Councilmember: _____ So moved.

City Councilmember: _____ Second.

Mayor: All in favor? _____ Yes _____ No

Mayor: The public hearing is closed as of _____pm.

b) Proposed Amendment to Chapter 164 Vacant Buildings

Mayor: I would entertain a motion to open the public hearing.

City Councilmember: _____ So moved.

City Councilmember: _____ Second.

Mayor: All in favor? _____ Yes _____ No

Mayor: The public hearing is open as of _____pm. Has City staff received any comment to be heard regarding this matter? **NO**

City Clerk: This amendment expands the current vacant building code to include commercial & industrial properties as well as vacant lots in addition to the already included residential properties.

Mayor: Does anyone present wish to comment on this matter?

Mayor: I would entertain a motion to close the public hearing.

City Councilmember: _____ So moved.

City Councilmember: _____ Second.

Mayor: All in favor? _____ Yes _____ No

Mayor: The public hearing is closed as of _____ p.m.

c) Proposed Amendment to Chapter 90 Water Service System

Mayor: I would entertain a motion to open the public hearing.

City Councilmember: _____ So moved.

City Councilmember: _____ Second.

Mayor: All in favor? _____ Yes _____ No

Mayor: The public hearing is open as of _____ pm. Has City staff received any comment to be heard regarding this matter? **NO**

City Clerk: This amendment removes reference to a specific connection fee and refers to the fee schedule as adopted by Council. The fee schedule will be updated to reflect the fees associated connection to the water main for new service connections to \$750 Residential connection with 5/8 inch meter; \$1300 Residential connection with 5/8 inch meter and Irrigation connection including 1 standard irrigation meter; \$575 Irrigation connection with 1 standard irrigation meter; \$1000 Non-Residential connection with meter up to 5/8 inch; \$1500 Non-Residential connection with meter up to a 5/8in and Irrigation with 1 standard irrigation meter.

Mayor: Does anyone present wish to comment on this matter?

Mayor: I would entertain a motion to close the public hearing.

City Councilmember: _____ So moved.

City Councilmember: _____ Second.

Mayor: All in favor? _____ Yes _____ No

Mayor: The public hearing is closed as of _____ p.m.

d) Proposed Amendment to Chapter 96 Building Sewers and Connections

Mayor: I would entertain a motion to open the public hearing.

City Councilmember: _____ So moved.

City Councilmember: _____ Second.

Mayor: All in favor? _____ Yes _____ No

Mayor: The public hearing is open as of _____ pm. Has City staff received any comment to be heard regarding this matter? **NO**

City Clerk: This amendment removes reference to a specific charge and refers to a fee scheduled as adopted by Council. This fees will be updated to reflect sewer connection charges for new services to \$750 for residential services and \$1500 for non-residential services.

Mayor: Does anyone present wish to comment on this matter?

Mayor: I would entertain a motion to close the public hearing.

City Councilmember: _____ So moved.

City Councilmember: _____ Second.

Mayor: All in favor? _____ Yes _____ No

Mayor: The public hearing is closed as of _____ p.m.

e) First Reading of Proposed Amendment to Chapter 92 Water Rates

Mayor: I would entertain a motion to open the public hearing.

City Councilmember: _____ So moved.

City Councilmember: _____ Second.

Mayor: All in favor? _____ Yes _____ No

Mayor: The public hearing is open as of _____ pm. Has City staff received any comment to be heard regarding this matter? **NO**

City Clerk: This amendment will amend Section 92.06(4) to reference the fee schedule as opposed to a stated \$25.00 fee and will provide clarity to section 92.10 creating a snow bird disconnection policy and 92.11 (no longer applicable). This is the first reading of a proposed water rate increase. This is a single year rate increase of 5% effective July 1, 2025. Rates will increase to:

	First 2,000 Gallons	Over 2,000 per Month/1,000 gallons
In City	\$28.44	\$6.48
Out of City	\$94.94	\$21.66

Mayor: Does anyone present wish to comment on this matter?

Mayor: I would entertain a motion to close the public hearing.

City Councilmember: _____ So moved.

City Councilmember: _____ Second.

Mayor: All in favor? _____ Yes _____ No

Mayor: The public hearing is closed as of _____ p.m. There will be 2 additional rate readings of the proposed water rate changes.

f) First Reading of Proposed Amendment to Chapter 99 Sewer Charges

Mayor: I would entertain a motion to open the public hearing.

City Councilmember: _____ So moved.

City Councilmember: _____ Second.

Mayor: All in favor? _____ Yes _____ No

Mayor: The public hearing is open as of _____pm. Has City staff received any comment to be heard regarding this matter? **NO**

City Clerk: This is the first reading of a proposed sewer rate increase. This is a single year rate increase of 5% effective July 1, 2025. Rates will increase to:

	First 2,000 Gallons	Over 2,000 per Month/1,000 gallons
In City	\$28.12	\$8.26
Out of City	\$89.55	\$26.31

Mayor: Does anyone present wish to comment on this matter?

Mayor: I would entertain a motion to close the public hearing.

City Councilmember: _____So moved.

City Councilmember: _____Second.

Mayor: All in favor? _____ **Yes** _____ **No**

Mayor: The public hearing is closed as of _____p.m. There will be 2 additional rate readings of the proposed sewer rate changes.

The public hearings are all closed.

NOTICE OF PUBLIC HEARING -- PROPOSED BUDGET
Fiscal Year July 1, 2025 - June 30, 2026

City of: **VAN METER**

The City Council will conduct a public hearing on the proposed Budget at: **Van Meter United Methodist Church Fellowship Hall 100 Hazel Street Van Meter, IA 50261 Meeting Date: 4/14/2025 Meeting Time: 07:00 PM**

At the public hearing any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget. This notice represents a summary of the supporting detail of revenues and expenditures on file with the City Clerk and County Auditor.

City budgets are subject to protest. If protest petition requirements are met, the State Appeal Board will hold a local hearing. For more information, consult <https://dom.iowa.gov/local-budget-appeals>.

The Budget Estimate Summary of proposed receipts and expenditures is shown below. Copies of the the detailed proposed Budget may be obtained or viewed at the offices of the Mayor, City Clerk, and at the Library.				
The estimated Total tax levy rate per \$1000 valuation on regular property		14.16402		
The estimated tax levy rate per \$1000 valuation on Agricultural property is		3.00375		
At the public hearing, any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget.				
Phone Number (515) 996-2644		City Clerk/Finance Officer's NAME Jessica Drake		
		Budget FY 2026	Re-estimated FY 2025	Actual FY 2024
Revenues & Other Financing Sources				
Taxes Levied on Property	1	1,024,922	802,064	838,592
Less: Uncollected Property Taxes-Levy Year	2	0	0	0
Net Current Property Taxes	3	1,024,922	802,064	838,592
Delinquent Property Taxes	4	0	0	0
TIF Revenues	5	400,000	345,000	161,224
Other City Taxes	6	534,627	626,427	397,097
Licenses & Permits	7	277,575	107,075	139,019
Use of Money and Property	8	512,500	77,000	28,492
Intergovernmental	9	1,059,700	1,395,000	333,882
Charges for Fees & Service	10	1,623,985	1,100,000	1,125,726
Special Assessments	11	0	1,400	0
Miscellaneous	12	227,000	450,840	21,800
Other Financing Sources	13	12,600,000	7,500,000	0
Transfers In	14	1,765,045	1,722,496	271,939
Total Revenues and Other Sources	15	20,025,354	14,127,302	3,317,771
Expenditures & Other Financing Uses				
Public Safety	16	978,885	751,550	427,461
Public Works	17	386,360	580,211	365,365
Health and Social Services	18	0	0	0
Culture and Recreation	19	537,360	428,186	353,514
Community and Economic Development	20	438,260	199,000	93,210
General Government	21	532,600	364,400	341,667
Debt Service	22	254,000	248,000	252,000
Capital Projects	23	16,677,400	3,341,798	852,619
Total Government Activities Expenditures	24	19,804,865	5,913,145	2,685,836
Business Type / Enterprises	25	1,722,700	1,618,942	687,894
Total ALL Expenditures	26	21,527,565	7,532,087	3,373,730
Transfers Out	27	1,765,045	1,722,496	271,939
Total ALL Expenditures/Transfers Out	28	23,292,610	9,254,583	3,645,669
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	29	-3,267,256	4,872,719	-327,898
Beginning Fund Balance July 1	30	10,112,149	5,239,430	5,567,328
Ending Fund Balance June 30	31	6,844,893	10,112,149	5,239,430

FUND BALANCE

City Name: VAN METER
Fiscal Year July 1, 2025 - June 30, 2026

	GENERAL	SPECIAL REVENUES	TIF/SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	TOTAL GOVERNMENT	PROPRIETARY	GRAND TOTAL
Annual Report FY 2024									
Beginning Fund Balance July 1	1 405,616	1,105,140	541,411	51,398	2,134,554	37,500	4,275,619	1,291,709	5,567,328
Actual Revenues Except Beg Balance	2 1,171,790	834,090	311,659	200,602	0	3,410	2,521,551	796,220	3,317,771
Actual Expenditures Except End Balance	3 1,249,332	416,601	181,929	252,000	852,619	0	2,952,481	693,188	3,645,669
Ending Fund Balance June 30	4 328,074	1,522,629	671,141	0	1,281,935	40,910	3,844,689	1,394,741	5,239,430
Re-Estimated FY 2025									
Beginning Fund Balance	5 328,074	1,522,629	671,141	0	1,281,935	40,910	3,844,689	1,394,741	5,239,430
Re-Est Revenues	6 3,037,777	729,427	345,000	100,150	9,032,708	840	13,245,902	881,400	14,127,302
Re-Est Expenditures	7 2,602,514	991,176	76,014	248,000	3,474,968	41,750	7,434,422	1,820,161	9,254,583
Ending Fund Balance	8 763,337	1,260,880	940,127	-147,850	6,839,675	0	9,656,169	455,980	10,112,149
Budget FY 2026									
Beginning Fund Balance	9 763,337	1,260,880	940,127	-147,850	6,839,675	0	9,656,169	455,980	10,112,149
Revenues	10 2,693,779	862,620	425,105	401,850	13,836,910	0	18,220,264	1,805,090	20,025,354
Expenditures	11 2,998,465	387,500	712,545	254,000	16,677,400	0	21,029,910	2,262,700	23,292,610
Ending Fund Balance	12 458,651	1,736,000	652,687	0	3,999,185	0	6,846,523	-1,630	6,844,893

LOCAL EMC SUPPORT

City Name: VAN METER
 Fiscal Year July 1, 2025 - June 30, 2026

As provided in Iowa Code Section 384.12, subsection 22, a city may levy the amount necessary in support of a local Emergency Management Commission. In addition to this individual levy, Emergency Management Commission support may also be included as part of the General Fund Levy. Iowa Code Section 29C.17, subsection 6 states that any support from cities or counties must be separately reported on tax statements issued by the county treasurer. Input the amount of General Fund Levy request to be used for support of an Emergency Management Commission. The total below will reflect the total amount of Emergency Management Commission support provided by the City.

	Request with Utility Replacement	Property Taxes Levied
Portion of General Fund Levy Used for Emerg. Mgmt. Comm.	0	0
Support of a Local Emerg.Mgmt.Comm.	0	0
TOTAL FOR FY 2026	0	0

City Name: VAN METER
Fiscal Year July 1, 2024 - June 30, 2025

GOVERNMENT ACTIVITIES CONT.	GENERAL	SPECIAL REVENUE	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	RE-ESTIMATED 2025	ACTUAL 2024
PUBLIC SAFETY									
Police Department/Crime Prevention	459,700							459,700	329,568
Jail	0							0	0
Emergency Management	650							650	154
Flood Control	0							0	0
Fire Department	267,620							267,620	84,717
Ambulance	23,580							23,580	13,022
Building Inspections	0							0	0
Miscellaneous Protective Services	0							0	0
Animal Control	0							0	0
Other Public Safety	0							0	0
TOTAL (lines 1 - 10)	751,550	0				0		751,550	427,461
PUBLIC WORKS									
Roads, Bridges, & Sidewalks	399,811	0						399,811	209,032
Parking - Meter and Off-Street	0	0						0	0
Street Lighting	16,000	0						16,000	2,782
Traffic Control and Safety	0	0						0	0
Snow Removal	16,000	0						16,000	0
Highway Engineering	0	0						0	0
Street Cleaning	0	0						0	0
Airport (if not Enterprise)	0	0						0	0
Garbage (if not Enterprise)	148,400	0						148,400	153,551
Other Public Works	0	0						0	0
TOTAL (lines 12 - 21)	580,211	0				0		580,211	365,365
HEALTH & SOCIAL SERVICES									
Welfare Assistance	0							0	0
City Hospital	0							0	0
Payments to Private Hospitals	0							0	0
Health Regulation and Inspection	0							0	0
Water, Air, and Mosquito Control	0							0	0
Community Mental Health	0							0	0
Other Health and Social Services	0							0	0
TOTAL (lines 23 - 29)	0	0				0		0	0
CULTURE & RECREATION									
Library Services	181,800							181,800	137,090
Museum, Band and Theater	0							0	0
Parks	12,843							12,843	4,606
Recreation	158,900							158,900	210,651
Cemetery	74,643							74,643	1,167
Community Center, Zoo, & Marina	0							0	0
Other Culture and Recreation	0							0	0
TOTAL (lines 31 - 37)	428,186	0				0		428,186	353,514

City Name: VAN METER
Fiscal Year July 1, 2024 - June 30, 2025

GOVERNMENT ACTIVITIES CONT.	GENERAL	SPECIAL REVENUE	TIF/SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	RE-ESTIMATED 2025	ACTUAL 2024
COMMUNITY & ECONOMIC DEVELOPMENT									
Community Beautification	39	0						0	0
Economic Development	40	48,000						48,000	37,523
Housing and Urban Renewal	41	0						0	0
Planning & Zoning	42	151,000						151,000	55,687
Other Com & Econ Development	43	0						0	0
TIF Rebates	44	0						0	0
TOTAL (lines 39 - 44)	45	199,000	0			0		199,000	93,210
GENERAL GOVERNMENT									
Mayor, Council, & City Manager	46	29,075						29,075	16,798
Clerk, Treasurer, & Finance Adm.	47	201,825						201,825	181,559
Elections	48							0	950
Legal Services & City Attorney	49	58,500						58,500	89,164
City Hall & General Buildings	50	68,000						68,000	48,488
Tort Liability	51	7,000						7,000	4,708
Other General Government	52	0						0	0
TOTAL (lines 46 - 52)	53	364,400	0			0		364,400	341,667
DEBT SERVICE									
Gov Capital Projects	54			248,000	2,341,798			248,000	252,000
TIF Capital Projects	56				1,000,000			1,000,000	851,841
TOTAL CAPITAL PROJECTS	57	0	0		3,341,798	0		3,341,798	778
TOTAL Governmental Activities Expenditures (lines 11+22+30+38+44+52+53+54)	58	2,323,347	0	248,000	3,341,798	0		5,913,145	2,685,836
BUSINESS TYPE ACTIVITIES Proprietary: Enterprise & Budgeted ISF									
Water Utility	59								
Sewer Utility	60						422,423	422,423	419,570
Electric Utility	61						276,519	276,519	268,324
Gas Utility	62						0	0	0
Airport	63						0	0	0
Landfill/Garbage	64						0	0	0
Transit	65						0	0	0
Cable TV, Internet & Telephone	66						0	0	0
Housing Authority	67						0	0	0
Storm Water Utility	68						0	0	0
Other Business Type (city hosp., ISF, parking, etc.)	69						0	0	0
Enterprise DEBT SERVICE	70						0	0	0
Enterprise CAPITAL PROJECTS	71						920,000	920,000	0
Enterprise TIF CAPITAL PROJECTS	72						0	0	0
TOTAL BUSINESS TYPE EXPENDITURES (lines 59+72)	73						1,618,942	1,618,942	687,894
TOTAL ALL EXPENDITURES (lines 58+73)	74	2,323,347	0	248,000	3,341,798	0	1,618,942	7,532,087	3,373,730
Regular Transfers Out	75	279,167	991,176		133,170	41,750	201,219	1,646,482	98,994
Internal TIF Loan Transfers Out	76		76,014					76,014	172,945
Total ALL Transfers Out	77	279,167	991,176		133,170	41,750	201,219	1,722,496	271,939
Total Expenditures and Other Fin Uses (lines 74+77)	78	2,602,514	991,176	248,000	3,474,968	41,750	1,820,161	9,254,583	3,645,669
Ending Fund Balance June 30	79	763,337	1,260,880	-147,850	6,839,675	0	455,980	10,112,149	5,239,430

RE-ESTIMATED REVENUES DETAIL
 City Name: VAN METER
 Fiscal Year July 1, 2024 - June 30, 2025

REVENUES & OTHER FINANCING SOURCES	GENERAL	SPECIAL REVENUE	TIF/SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	RE-ESTIMATED 2025	ACTUAL 2024
Taxes Levied on Property	1	802,064						802,064	838,592
Less: Uncollected Property Taxes - Levy Year	2	0						0	0
Net Current Property Taxes (line 1 minus line 2)	3	802,064	0	0	0	0		802,064	838,592
Delinquent Property Taxes	4	0						0	0
TIF Revenues	5		345,000					345,000	161,224
Other City Taxes:									
Utility Tax Replacement Excise Taxes	6	113,000						113,000	0
Utility franchise tax (Iowa Code Chapter 364.2)	7							0	0
Parimutuel wager tax	8							0	0
Gaming wager tax	9							0	0
Mobile Home Taxes	10							0	0
Hotel/Motel Taxes	11							0	0
Other Local Option Taxes	12		513,427					513,427	397,097
Subtotal - Other City Taxes (lines 6 thru 12)	13	113,000	513,427	0	0	0		626,427	397,097
Licenses & Permits	14	107,075						107,075	139,019
Use of Money & Property	15	77,000						77,000	28,492
Intergovernmental:									
Federal Grants & Reimbursements	16	260,000			685,000			945,000	2,883
Road Use Taxes	17		216,000					216,000	209,619
Other State Grants & Reimbursements	18	234,000						234,000	3,193
Local Grants & Reimbursements	19							0	118,187
Subtotal - Intergovernmental (lines 16 thru 19)	20	494,000	216,000	0	685,000			1,395,000	333,882
Charges for Fees & Service:									
Water Utility	21								
Sewer Utility	22						525,000	525,000	467,169
Electric Utility	23						355,000	355,000	329,051
Gas Utility	24								0
Parking	25								0
Airport	26								0
Landfill/Garbage	27	220,000					880,000	220,000	209,058
Hospital	28								0
Transit	29								0
Cable TV, Internet & Telephone	30								0
Housing Authority	31								0
Storm Water Utility	32								0
Other Fees & Charges for Service	33								120,448
Subtotal - Charges for Service (lines 21 thru 33)	34	220,000	0	0	0	0	880,000	1,100,000	1,125,726
Special Assessments	35								0
Miscellaneous	36	450,000				840		450,840	21,800
Other Financing Sources:									
Regular Operating Transfers In	37	752,127		46,647	847,708			1,646,482	98,994
Internal TIF Loan Transfers In	38	22,511	0	53,503				76,014	172,945
Subtotal ALL Operating Transfers In	39	774,638	0	100,150	847,708	0	0	1,722,496	271,939
Proceeds of Debt (Excluding TIF Internal Borrowing)	40				7,500,000			7,500,000	0
Proceeds of Capital Asset Sales	41								0
Subtotal-Other Financing Sources (lines 36 thru 38)	42	774,638	0	100,150	8,347,708	0	0	9,222,496	271,939
Total Revenues except for beginning fund balance (lines 3, 4, 5, 12, 13, 14, 19, 33, 34, 35, & 39)	43	3,037,777	729,427	345,000	9,032,708	840	881,400	14,127,302	3,317,771
Beginning Fund Balance July 1	44	328,074	1,522,629	671,141	1,281,935	40,910	1,394,741	5,239,430	5,567,328
TOTAL REVENUES & BEGIN BALANCE (lines 41 +42)	45	3,365,851	2,252,056	1,016,141	10,314,643	41,750	2,276,141	19,366,732	8,885,099

EXPENDITURES SCHEDULE PAGE 1

City Name: VAN METER
Fiscal Year July 1, 2025 - June 30, 2026

GOVERNMENT ACTIVITIES	GENERAL	SPECIAL REVENUES	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	BUDGET 2026	RE-ESTIMATED 2025	ACTUAL 2024
PUBLIC SAFETY										
Police Department/Crime Prevention	1 451,600							451,600	459,700	329,568
Jail	2 0							0	0	0
Emergency Management	3 650							650	650	154
Flood Control	4 0							0	0	0
Fire Department	5 471,310							471,310	267,620	84,717
Ambulance	6 55,325							55,325	23,580	13,022
Building Inspections	7 0							0	0	0
Miscellaneous Protective Services	8 0							0	0	0
Animal Control	9 0							0	0	0
Other Public Safety	10 0							0	0	0
TOTAL (lines 1 - 10)	11 978,885	0				0		978,885	751,550	427,461
PUBLIC WORKS										
Roads, Bridges, & Sidewalks	12 166,760							166,760	399,811	209,032
Parking - Meter and Off-Street	13 0							0	0	0
Street Lighting	14 16,000							16,000	16,000	2,782
Traffic Control and Safety	15 7,500							7,500	0	0
Snow Removal	16 33,400							33,400	16,000	0
Highway Engineering	17 0							0	0	0
Street Cleaning	18 0							0	0	0
Airport	19 0							0	0	0
Garbage (if not Enterprise)	20 162,700							162,700	148,400	153,551
Other Public Works	21 0							0	0	0
TOTAL (lines 12 - 21)	22 386,360	0				0		386,360	580,211	365,365
HEALTH & SOCIAL SERVICES										
Welfare Assistance	23							0	0	0
City Hospital	24							0	0	0
Payments to Private Hospitals	25							0	0	0
Health Regulation and Inspection	26							0	0	0
Water, Air, and Mosquito Control	27							0	0	0
Community Mental Health	28							0	0	0
Other Health and Social Services	29							0	0	0
TOTAL (lines 23 - 29)	30 0	0				0		0	0	0
CULTURE & RECREATION										
Library Services	31 175,000							175,000	181,800	137,090
Museum, Band and Theater	32 0							0	0	0
Parks	33 72,060							72,060	12,843	4,606
Recreation	34 119,200							119,200	158,900	210,651
Cemetery	35 171,100							171,100	74,643	1,167
Community Center, Zoo, & Marina	36							0	0	0
Other Culture and Recreation	37							0	0	0
TOTAL (lines 31 - 37)	38 537,360	0				0		537,360	428,186	353,514

City Name: VAN METER
Fiscal Year July 1, 2025 - June 30, 2026

GOVERNMENT ACTIVITIES	GENERAL	SPECIAL REVENUES	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	BUDGET 2026	RE-ESTIMATED 2025	ACTUAL 2024
COMMUNITY & ECONOMIC DEVELOPMENT										
Community Beautification	39							0	0	0
Economic Development	40	79,760						79,760	48,000	37,523
Housing and Urban Renewal	41							0	0	0
Planning & Zoning	42	154,500						154,500	151,000	55,687
Other Com & Econ Development	43							0	0	0
TIF Rebates	44	204,000						204,000	0	0
TOTAL (lines 39 - 44)	45	438,260	0	0		0		438,260	199,000	93,210
GENERAL GOVERNMENT										
Mayor, Council, & City Manager	46	159,350						159,350	29,075	16,798
Clerk, Treasurer, & Finance Adm.	47	171,750						171,750	201,825	181,559
Elections	48	1,000						1,000	0	950
Legal Services & City Attorney	49	59,500						59,500	58,500	89,164
City Hall & General Buildings	50	133,000						133,000	68,000	48,488
Tort Liability	51	8,000						8,000	7,000	4,708
Other General Government	52							0	0	0
TOTAL (lines 46 - 52)	53	532,600	0	0		0		532,600	364,400	341,667
DEBT SERVICE										
Gov Capital Projects	54			254,000	6,500,000			254,000	248,000	252,000
TIF Capital Projects	55				10,177,400			6,500,000	2,341,798	851,841
TOTAL CAPITAL PROJECTS	56				16,677,400			10,177,400	1,000,000	778
TOTAL Government Activities Expenditures (lines 11+22+30+38+45+53+54+57)	57	0	0	0	16,677,400	0		16,677,400	3,341,798	852,619
BUSINESS TYPE ACTIVITIES										
Proprietary: Enterprise & Budgeted ISF										
Water Utility	59							371,100	422,423	419,570
Sewer Utility	60							351,600	276,519	268,324
Electric Utility	61							0	0	0
Gas Utility	62							0	0	0
Airport	63							0	0	0
Landfill/Garbage	64							0	0	0
Transit	65							0	0	0
Cable TV, Internet & Telephone	66							0	0	0
Housing Authority	67							0	0	0
Storm Water Utility	68							0	0	0
Other Business Type (city hosp., ISF, parking, etc.)	69							0	0	0
Enterprise DEBT SERVICE	70							0	0	0
Enterprise CAPITAL PROJECTS	71				1,000,000			1,000,000	920,000	0
Enterprise TIF CAPITAL PROJECTS	72							0	0	0
TOTAL Business Type Expenditures (lines 59 - 72)	73							1,722,700	1,618,942	687,894
TOTAL ALL EXPENDITURES (lines 58 + 73)	74	2,873,465	0	254,000	16,677,400	0		21,527,565	7,532,087	3,373,730
Regular Transfers Out	75	125,000	387,500					1,052,500	1,646,482	98,994
Internal TIF Loan / Repayment Transfers Out	76							712,545	76,014	172,945
Total ALL Transfers Out	77	125,000	387,500	0	0	0		1,765,045	1,722,496	271,939
Total Expenditures & Fund Transfers Out (lines 74+77)	78	2,998,465	387,500	254,000	16,677,400	0	2,262,700	23,292,610	9,254,583	3,645,669
Ending Fund Balance June 30	79	458,651	1,736,000	652,687	3,999,185	0	-1,630	6,844,893	10,112,149	5,239,430

City Name: VAN METER
Fiscal Year July 1, 2025 - June 30, 2026

REVENUES DETAIL

	GENERAL	SPECIAL REVENUES	TIF/SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	BUDGET 2026	RE-ESTIMATED 2025	ACTUAL 2024
REVENUES & OTHER FINANCING SOURCES										
Taxes Levied on Property	1	633,559	169,710					1,024,922	802,064	838,592
Less: Uncollected Property Taxes - Levy Year	2	0	0	221,653				0	0	0
Net Current Property Taxes (line 1 minus line 2)	3	633,559	169,710	221,653				1,024,922	802,064	838,592
Delinquent Property Taxes	4	0	0	0				0	0	0
TIF Revenues	5		400,000					400,000	345,000	161,224
Other City Taxes:										
Utility Tax Replacement Excise Taxes	6	70,870	19,140	20,847				110,857	113,000	0
Utility franchise tax (Iowa Code Chapter 364.2)	7	0	0	0				0	0	0
Parimutuel wager tax	8	0	0	0				0	0	0
Gaming wager tax	9	0	0	0				0	0	0
Mobile Home Taxes	10	0	0	0				0	0	0
Hotel/Motel Taxes	11	0	0	0				0	0	0
Other Local Option Taxes	12	0	423,770	0				423,770	513,427	397,097
Subtotal - Other City Taxes (lines 6 thru 12)	13	70,870	442,910	20,847				534,627	626,427	397,097
Licenses & Permits	14	207,575	0				70,000	277,575	107,075	139,019
Use of Money & Property	15	387,500	0	5,000		65,000	0	512,500	77,000	28,492
Intergovernmental:										
Federal Grants & Reimbursements	16	6,000	0	0	685,000		0	691,000	945,000	2,883
Road Use Taxes	17		250,000					250,000	216,000	209,619
Other State Grants & Reimbursements	18	39,700	0	0			0	39,700	234,000	3,193
Local Grants & Reimbursements	19	79,000	0	0			0	79,000	0	118,187
Subtotal - Intergovernmental (lines 16 thru 19)	20	124,700	250,000	0	685,000		0	1,059,700	1,395,000	333,882
Charges for Fees & Service:										
Water Utility	21						600,000	600,000	525,000	467,169
Sewer Utility	22						400,000	400,000	355,000	329,051
Electric Utility	23						0	0	0	0
Gas Utility	24						0	0	0	0
Parking	25						0	0	0	0
Airport	26						0	0	0	0
Landfill/Garbage	27						0	0	220,000	209,058
Hospital	28						0	0	0	0
Transit	29						0	0	0	0
Cable TV, Internet & Telephone	30						0	0	0	0
Housing Authority	31						0	0	0	0
Storm Water Utility	32						0	0	0	0
Other Fees & Charges for Service	33	623,985					623,985	623,985	0	120,448
Subtotal - Charges for Service (lines 21 thru 33)	34	623,985	0	0	0	0	1,000,000	1,623,985	1,100,000	1,125,726
Special Assessments	35						0	0	1,400	0
Miscellaneous	36				80,000		147,000	227,000	450,840	21,800
Other Financing Sources:										
Regular Operating Transfers In	37	441,590			406,910		204,000	1,052,500	1,646,482	98,994
Internal TIF Loan Transfers In	38	204,000		20,105			329,090	712,545	76,014	172,945
Subtotal ALL Operating Transfers In	39	645,590	0	20,105	406,910		533,090	1,765,045	1,722,496	271,939
Proceeds of Debt (Excluding TIF Internal Borrowing)	40				12,600,000			12,600,000	7,500,000	0
Proceeds of Capital Asset Sales	41						0	0	0	0
Subtotal-Other Financing Sources (lines 38 thru 40)	42	645,590	0	20,105	13,006,910		533,090	14,365,045	9,222,496	271,939
Total Revenues except for beginning fund balance (lines 3, 4, 5, 13, 14, 15, 20, 34, 35, 36, & 41)	43	2,693,779	862,620	425,105	13,836,910		1,805,090	20,025,354	14,127,302	3,317,771
Beginning Fund Balance July 1	44	763,337	1,260,880	940,127	6,839,675		455,980	10,112,149	5,239,430	5,567,328
TOTAL REVENUES & BEGIN BALANCE (lines 42+43)	45	3,457,116	2,123,500	1,365,232	20,676,585		2,261,070	30,137,503	19,366,732	8,885,099

ADOPTED BUDGET SUMMARY

City Name: VAN METER
Fiscal Year July 1, 2025 - June 30, 2026

	GENERAL	SPECIAL REVENUES	TIF/SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	BUDGET 2026	RE-ESTIMATED 2025	ACTUAL 2024
Revenues & Other Financing Sources										
Taxes Levied on Property	633,559	169,710		221,653	0	0		1,024,922	802,064	838,592
Less: Uncollected Property Taxes-Levy Year	0	0		0	0	0		0	0	0
Net Current Property Taxes	633,559	169,710		221,653	0	0		1,024,922	802,064	838,592
Delinquent Property Taxes	0	0		0	0	0		0	0	0
TIF Revenues			400,000					400,000	345,000	161,224
Other City Taxes	70,870	442,910		20,847	0	0		534,627	626,427	397,097
Licenses & Permits	207,575	0					70,000	277,575	107,075	139,019
Use of Money and Property	387,500		5,000	0	65,000	0	55,000	512,500	77,000	28,492
Intergovernmental	124,700	250,000		0	685,000	0	0	1,059,700	1,395,000	333,882
Charges for Fees & Service	623,985	0		0	0	0	1,000,000	1,623,985	1,100,000	1,125,726
Special Assessments	0	0		0	0	0	0	0	1,400	0
Miscellaneous	0	0		0	80,000	0	147,000	227,000	450,840	21,800
Sub-Total Revenues	2,048,189	862,620	405,000	242,500	830,000	0	1,272,000	5,660,309	4,904,806	3,045,832
Other Financing Sources:										
Total Transfers In	645,590	0	20,105	159,350	406,910	0	533,090	1,765,045	1,722,496	271,939
Proceeds of Debt	0	0	0	0	12,600,000	0	0	12,600,000	7,500,000	0
Proceeds of Capital Asset Sales	0	0	0	0	0	0	0	0	0	0
Total Revenues and Other Sources	2,693,779	862,620	425,105	401,850	13,836,910	0	1,805,090	20,025,354	14,127,302	3,317,771
Expenditures & Other Financing Uses										
Public Safety	978,885	0	0	0		0		978,885	751,550	427,461
Public Works	386,360	0	0	0		0		386,360	580,211	365,365
Health and Social Services	0	0	0	0		0		0	0	0
Culture and Recreation	537,360	0	0	0		0		537,360	428,186	353,514
Community and Economic Development	438,260	0	0	0		0		438,260	199,000	93,210
General Government	532,600	0	0	0		0		532,600	364,400	341,667
Debt Service	0	0	0	254,000		0		254,000	248,000	252,000
Capital Projects	0	0	0	0	16,677,400	0		16,677,400	3,341,798	852,619
Total Government Activities Expenditures	2,873,465	0	0	254,000	16,677,400	0		19,804,865	5,913,145	2,685,836
Business Type Proprietary: Enterprise & ISF	2,873,465	0	0	254,000	16,677,400	0	1,722,700	1,722,700	1,618,942	687,894
Total Gov & Bus Type Expenditures	2,873,465	0	0	254,000	16,677,400	0	1,722,700	21,527,565	7,532,087	3,373,730
Total Transfers Out	125,000	387,500	712,545	0	0	0	540,000	1,765,045	1,722,496	271,939
Total ALL Expenditures/Fund Transfers Out	2,998,465	387,500	712,545	254,000	16,677,400	0	2,262,700	23,292,610	9,254,583	3,645,669
Excess Revenues & Other Sources Over										
(Under) Expenditures/Transfers Out	-304,686	475,120	-287,440	147,850	-2,840,490	0	-457,610	-3,267,256	4,872,719	-327,898
Beginning Fund Balance July 1	763,337	1,260,880	940,127	-147,850	6,839,675	0	485,980	10,112,149	5,239,430	5,567,328
Ending Fund Balance June 30	458,651	1,736,000	652,687	0	3,999,185	0	-1,630	6,844,893	10,112,149	5,239,430

LONG TERM DEBT SCHEDULE - LT DEBT
GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS

Debt Name	Amount of Issue	Type of Debt Obligation	Debt Resolution Number	Principal Due FY	Interest Due FY	Total Obligation Due FY	Bond Reg./Paying Agent Fees Due FY	Reductions due to Refinancing or Prepayment of Certified Debt	Paid from Funds OTHER THAN Current Year Debt Service Taxes	Amount Paid Current Year Debt Service Levy
Series 2021 Bonds	2,790,000	GO	2021-01	210,000	43,400	253,400	600	0	11,500	242,500
TIF Rebates	5,360,000	NON-GO	2020-02	203,195	0	203,195	0	0	203,195	0
DM50 Loan	31,000,000	NON-GO	2025-01	0	0	0	0	0	0	0
SRFL - Water Treatment Design	600,000	NON-GO	2023-91	0	0	0	0	0	0	0
	5	-								0
	6	-								0
	7	-								0
	8	-								0
	9	-								0
	10	-								0
	11	-								0
	12	-								0
	13	-								0
	14	-								0
	15	-								0
	16	-								0
	17	-								0
	18	-								0
	19	-								0
	20	-								0
	21	-								0
	22	-								0
	23	-								0
	24	-								0
	25	-								0
	26	-								0
	27	-								0
	28	-								0
	29	-								0
	30	-								0
TOTALS				413,195	43,400	456,595	600	0	214,695	242,500

LONG TERM DEBT SCHEDULE - LT DEBT2
 GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS

Debt Name	Amount of Issue	Type of Debt Obligation	Debt Resolution Number	Principal Due FY	Interest Due FY	Total Obligation Due FY	Bond Reg./Paying Agent Fees Due FY	Reductions due to Refinancing or Prepayment of Certified Debt	Paid from Funds OTHER THAN Current Year Debt Service Taxes	Amount Paid Current Year Debt Service Levy
	31	-				0				0
	32	-				0				0
	33	-				0				0
	34	-				0				0
	35	-				0				0
	36	-				0				0
	37	-				0				0
	38	-				0				0
	39	-				0				0
	40	-				0				0
	41	-				0				0
	42	-				0				0
	43	-				0				0
	44	-				0				0
	45	-				0				0
	46	-				0				0
	47	-				0				0
	48	-				0				0
	49	-				0				0
	50	-				0				0
	51	-				0				0
	52	-				0				0
	53	-				0				0
	54	-				0				0
	55	-				0				0
	56	-				0				0
	57	-				0				0
	58	-				0				0
	59	-				0				0
	60	-				0				0
TOTALS				413,195	43,400	456,595	600	0	214,695	242,500

LONG TERM DEBT SCHEDULE - LT DEBT3
 GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS

Debt Name	Amount of Issue	Type of Debt Obligation	Debt Resolution Number	Principal Due FY	Interest Due FY	Total Obligation Due FY	Bond Reg./Paying Agent Fees Due FY	Reductions due to Refinancing or Prepayment of Certified Debt	Paid from Funds OTHER THAN Current Year Debt Service Taxes	Amount Paid Current Year Debt Service Levy
	61	-				0				0
	62	-				0				0
	63	-				0				0
	64	-				0				0
	65	-				0				0
	66	-				0				0
	67	-				0				0
	68	-				0				0
	69	-				0				0
	70	-				0				0
	71	-				0				0
	72	-				0				0
	73	-				0				0
	74	-				0				0
	75	-				0				0
	76	-				0				0
	77	-				0				0
	78	-				0				0
	79	-				0				0
	80	-				0				0
	81	-				0				0
	82	-				0				0
	83	-				0				0
	84	-				0				0
	85	-				0				0
	86	-				0				0
	87	-				0				0
	88	-				0				0
	89	-				0				0
	90	-				0				0
TOTALS				413,195	43,400	456,595	600	0	214,695	242,500

LONG TERM DEBT SCHEDULE - LT DEBT4

GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS

Debt Name	Amount of Issue	Type of Debt Obligation	Debt Resolution Number	Principal Due FY	Interest Due FY	Total Obligation Due FY	Bond Reg./Paying Agent Fees Due FY	Reductions due to Refinancing or Prepayment of Certified Debt	Paid from Funds OTHER THAN Current Year Debt Service Taxes	Amount Paid Current Year Debt Service Levy
	91	-				0				0
	92	-				0				0
	93	-				0				0
	94	-				0				0
	95	-				0				0
	96	-				0				0
	97	-				0				0
	98	-				0				0
	99	-				0				0
	100	-				0				0
	101	-				0				0
	102	-				0				0
	103	-				0				0
	104	-				0				0
	105	-				0				0
	106	-				0				0
	107	-				0				0
	108	-				0				0
	109	-				0				0
	110	-				0				0
	111	-				0				0
	112	-				0				0
	113	-				0				0
	114	-				0				0
	115	-				0				0
	116	-				0				0
	117	-				0				0
	118	-				0				0
	119	-				0				0
	120	-				0				0
TOTALS				413,195	43,400	456,595	600	0	214,695	242,500

LONG TERM DEBT SCHEDULE - LT DEBTS

GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS

Debt Name	Amount of Issue	Type of Debt Obligation	Debt Resolution Number	Principal Due FY	Interest Due FY	Total Obligation Due FY	Bond Reg./Paying Agent Fees Due FY	Reductions due to Refinancing or Prepayment of Certified Debt	Paid from Funds OTHER THAN Current Year Debt Service Taxes	Amount Paid Current Year Debt Service Levy
	121	-				0				0
	122	-				0				0
	123	-				0				0
	124	-				0				0
	125	-				0				0
	126	-				0				0
	127	-				0				0
	128	-				0				0
	129	-				0				0
	130	-				0				0
	131	-				0				0
	132	-				0				0
	133	-				0				0
	134	-				0				0
	135	-				0				0
	136	-				0				0
	137	-				0				0
	138	-				0				0
	139	-				0				0
	140	-				0				0
	141	-				0				0
	142	-				0				0
	143	-				0				0
	144	-				0				0
	145	-				0				0
	146	-				0				0
	147	-				0				0
	148	-				0				0
	149	-				0				0
	150	-				0				0
TOTALS				413,195	43,400	456,595	600	0	214,695	242,500

LONG TERM DEBT SCHEDULE - LT DEBT6

GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS

Debt Name	Amount of Issue	Type of Debt Obligation	Debt Resolution Number	Principal Due FY	Interest Due FY	Total Obligation Due FY	Bond Reg./Paying Agent Fees Due FY	Reductions due to Refinancing or Prepayment of Certified Debt	Paid from Funds OTHER THAN Current Year Debt Service Taxes	Amount Paid Current Year Debt Service Levy
	151	-				0				0
	152	-				0				0
	153	-				0				0
	154	-				0				0
	155	-				0				0
	156	-				0				0
	157	-				0				0
	158	-				0				0
	159	-				0				0
	160	-				0				0
	161	-				0				0
	162	-				0				0
	163	-				0				0
	164	-				0				0
	165	-				0				0
	166	-				0				0
	167	-				0				0
	168	-				0				0
	169	-				0				0
	170	-				0				0
	171	-				0				0
	172	-				0				0
	173	-				0				0
	174	-				0				0
	175	-				0				0
	176	-				0				0
	177	-				0				0
	178	-				0				0
	179	-				0				0
	180	-				0				0
TOTALS				413,195	43,400	456,595	600	0	214,695	242,500

LONG TERM DEBT SCHEDULE - LT DEBT7

GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS

Debt Name	Amount of Issue	Type of Debt Obligation	Debt Resolution Number	Principal Due FY	Interest Due FY	Total Obligation Due FY	Bond Reg./Paying Agent Fees Due FY	Reductions due to Refinancing or Prepayment of Certified Debt	Paid from Funds OTHER THAN Current Year Debt Service Taxes	Amount Paid Current Year Debt Service Levy
	181	-				0				0
	182	-				0				0
	183	-				0				0
	184	-				0				0
	185	-				0				0
	186	-				0				0
	187	-				0				0
	188	-				0				0
	189	-				0				0
	190	-				0				0
	191	-				0				0
	192	-				0				0
	193	-				0				0
	194	-				0				0
	195	-				0				0
	196	-				0				0
	197	-				0				0
	198	-				0				0
	199	-				0				0
	200	-				0				0
	201	-				0				0
	202	-				0				0
	203	-				0				0
	204	-				0				0
	205	-				0				0
	206	-				0				0
	207	-				0				0
	208	-				0				0
	209	-				0				0
	210	-				0				0
TOTALS				413,195	43,400	456,595	600	0	214,695	242,500

LONG TERM DEBT SCHEDULE - GRAND TOTALS
GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS

	Principal Due FY 2026	Interest Due FY 2026	Total Obligation Due FY 2026	Bond Reg./ Paying Agent Fees Due FY 2026	Reductions due to Refinancing or Prepayment of Certified Debt	Paid from Sources OTHER THAN Budget Year Debt Service Levy	Amount Paid Budget Year Debt Service Levy
GO - TOTAL	210,000	43,400	253,400	600	0	11,500	242,500
NON GO - TOTAL	203,195	0	203,195	0	0	203,195	0
GRAND - TOTAL	413,195	43,400	456,595	600	0	214,695	242,500

CITY NAME: NOTICE OF PUBLIC HEARING - CITY OF VAN METTER - PROPOSED PROPERTY TAX LEVY
VAN METER

CITY #: 25-239

Fiscal Year July 1, 2025 - June 30, 2026

The City Council will conduct a public hearing on the proposed Fiscal Year City property tax levy as follows:

Meeting Date: 3/31/2025 Meeting Time: 06:00 PM Meeting Location: Van Meter City Hall 310 Mill Street Van Meter, IA 50261

At the public hearing any resident or taxpayer may present objections to, or arguments in favor of the proposed tax levy. After the hearing of the proposed tax levy, the City Council will publish notice and hold a hearing on the proposed city budget.

City Website (if available)
www.vanmeteria.gov

City Telephone Number
 (515) 996-2644

Iowa Department of Management	Current Year Certified Property Tax 2024 - 2025	Budget Year Effective Property Tax 2025 - 2026	Budget Year Proposed Property Tax 2025 - 2026
Taxable Valuations for Non-Debt Service	55,750,527	69,399,166	69,399,166
Consolidated General Fund	453,040	453,040	547,526
Operation & Maintenance of Public Transit	0	0	0
Aviation Authority	0	0	0
Liability, Property & Self Insurance	65,172	65,172	80,878
Support of Local Emergency Mgmt. Comm.	0	0	0
Unified Law Enforcement	0	0	0
Police & Fire Retirement	0	0	0
FICA & IPERS (If at General Fund Limit)	104,969	104,969	106,805
Other Employee Benefits	148,706	148,706	62,905
Capital Projects (Capital Improv. Reserve)	0	0	0
Taxable Value for Debt Service	69,150,981	83,213,264	83,213,264
Debt Service	25,102	25,102	221,653
CITY REGULAR TOTAL PROPERTY TAX	796,989	796,989	1,019,767
CITY REGULAR TAX RATE	14.20839	11.42408	14.16402
Taxable Value for City Ag Land	1,689,639	1,715,985	1,715,985
Ag Land	5,075	5,075	5,155
CITY AG LAND TAX RATE	3.00360	2.95749	3.00375
Tax Rate Comparison-Current VS. Proposed			
Residential property with an Actual/Assessed Valuation of \$100,000/\$110,000	Current Year Certified 2024/2025	Budget Year Proposed 2025/2026	Percent Change
City Regular Residential	658	739	12.31
Commercial property with an Actual/Assessed Valuation of \$300,000/\$330,000	Current Year Certified 2024/2025	Budget Year Proposed 2025/2026	Percent Change
City Regular Commercial	2,906	3,302	13.63

Note: Actual/Assessed Valuation is multiplied by a Rollback Percentage to get to the Taxable Valuation to calculate Property Taxes. Residential and Commercial properties have the same Rollback Percentage at \$100,000 Actual/Assessed Valuation.

Reasons for tax increase if proposed exceeds the current:

Proposed tax rate does not exceed the current tax rate.

AFFIDAVIT OF PUBLICATION

City Of Van Meter
ACCOUNTS PAYABLE
City Of Van Meter
Po Box 160


Van Meter IA 50261-0160

STATE OF WISCONSIN, COUNTY OF BROWN

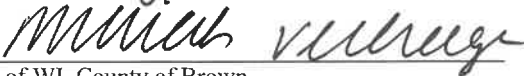
The Des Moines Register and Tribune Company, a newspaper printed and published in the city of Des Moines, Polk County, State of Iowa, and personal knowledge of the facts herein state and that the notice hereto annexed was Published in said newspapers in the issue:

03/12/2025

and that the fees charged are legal.
Sworn to and subscribed before on 03/12/2025



Legal Clerk



Notary, State of WI, County of Brown
8.25.26

My commission expires

Publication Cost: \$154.00
Tax Amount: \$0.00
Payment Cost: \$154.00
Order No: 11023304 # of Copies:
Customer No: 842553 1
PO #:

THIS IS NOT AN INVOICE!

Please do not use this form for payment remittance.

MARIAH VERHAGEN
Notary Public
State of Wisconsin

NOTICE OF PUBLIC HEARING -- PROPOSED BUDGET
Fiscal Year July 1, 2025 - June 30, 2026

City of: VAN METER

**The City Council will conduct a public hearing on the proposed Budget at:
 Van Meter United Methodist Church Fellowship Hall
 100 Hazel Street Van Meter, IA 50261 Meeting Date: 4/14/2025 Meeting Time: 07:00 PM**

At the public hearing any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget. This notice represents a summary of the supporting detail of revenues and expenditures on file with the City Clerk and County Auditor.

City budgets are subject to protest. If protest petition requirements are met, the State Appeal Board will hold a local hearing. For more information, consult <https://dom.iowa.gov/local-budget-appeals>.

The Budget Estimate Summary of proposed receipts and expenditures is shown below. Copies of the the detailed proposed Budget may be obtained or viewed at the offices of the Mayor, City Clerk, and at the Library.

The estimated Total tax levy rate per \$1000 valuation on regular property 14.16402
 The estimated tax levy rate per \$1000 valuation on Agricultural property is 3.00375

At the public hearing, any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget.

Phone Number
 (515) 996-2644

City Clerk/Finance Officer's NAME
 Jessica Drake

		Budget FY 2026	Re-estimated FY 2025	Actual FY 2024
Revenues & Other Financing Sources				
Taxes Levied on Property	1	1,024,922	802,064	838,592
Less: Uncollected Property Taxes-Levy Year	2	0	0	0
Net Current Property Taxes	3	1,024,922	802,064	838,592
Delinquent Property Taxes	4	0	0	0
TIF Revenues	5	400,000	345,000	161,224
Other City Taxes	6	534,627	626,427	397,097
Licenses & Permits	7	277,575	107,075	139,019
Use of Money and Property	8	512,500	77,000	28,492
Intergovernmental	9	1,059,700	1,395,000	333,882
Charges for Fees & Service	10	1,623,985	1,100,000	1,125,726
Special Assessments	11	0	1,400	0
Miscellaneous	12	227,000	450,840	21,800
Other Financing Sources	13	12,600,000	7,500,000	0
Transfers In	14	1,765,045	1,722,496	271,939
Total Revenues and Other Sources	15	20,025,354	14,127,302	3,317,771
Expenditures & Other Financing Uses				
Public Safety	16	978,885	751,550	427,461
Public Works	17	386,360	580,211	365,365
Health and Social Services	18	0	0	0
Culture and Recreation	19	537,360	428,186	353,514
Community and Economic Development	20	438,260	199,000	93,210
General Government	21	532,600	364,400	341,667
Debt Service	22	254,000	248,000	252,000
Capital Projects	23	16,677,400	3,341,798	852,619
Total Government Activities Expenditures	24	19,804,865	5,913,145	2,685,836
Business Type / Enterprises	25	1,722,700	1,618,942	687,894
Total ALL Expenditures	26	21,527,565	7,532,087	3,373,730
Transfers Out	27	1,765,045	1,722,496	271,939
Total ALL Expenditures/Transfers Out	28	23,292,610	9,254,583	3,645,669
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	29	-3,267,256	4,872,719	-327,898
Beginning Fund Balance July 1	30	10,112,149	5,239,430	5,567,328
Ending Fund Balance June 30	31	6,844,893	10,112,149	5,239,430

AFFIDAVIT OF PUBLICATION

Jessica Drake
ACCOUNTS PAYABLE
City Of Van Meter
Po Box 160

Van Meter IA 50261-0160

STATE OF WISCONSIN, COUNTY OF BROWN


The Des Moines Register and Tribune Company, a newspaper printed and published in the city of Des Moines, Polk County, State of Iowa, and personal knowledge of the facts herein state and that the notice hereto annexed was Published in said newspapers in the issue:

04/01/2025

and that the fees charged are legal.
Sworn to and subscribed before on 04/01/2025



Legal Clerk _____



Notary, State of WI, County of Brown _____

9/19/25

My commission expires _____

Publication Cost: \$89.20
Tax Amount: \$0.00
Payment Cost: \$89.20
Order No: 11115010 # of Copies:
Customer No: 842553 1
PO #: FY26 Budget Public Hearing

THIS IS NOT AN INVOICE!
Please do not use this form for payment remittance.

VICKY FELTY
Notary Public
State of Wisconsin

For Van Meter Public Hearing

Foss Family Trust.
28900 Hickory Lodge Drive
Van Meter, Iowa 50265

March 27, 2025


Re: Proposed Property Taxation

Dear Public Official,

I am writing in response to the letter I received regarding the proposed increase in our property taxes. Considering the uncertain economic environment, the already increased expense of every day items, the state taxable dollars going to students who attend private schools, and the tariffs that will also eventually increase the price of even more goods, I find the thought of now paying even more in property taxes unimaginable. We are on a fixed income and the dollars can only be stretched so far. Presently the city provides very little in the way of services to us. We have septic, propane tanks, private sanitation, our water comes from Warren County, and private snow removal. We do not have high speed internet because Century Link says it's too expensive for them to install it. We are retired and do not have nor have we ever had a child attend Van Meter Schools. The need for a building or adding onto schools that might eventually be replaced by private schools (Which our representative, David Young voted for) seems premature.

I hope that you actually read this letter and actually consider it when making your decision about raising property taxes. I already feel our property taxes are outrageous.

Sincerely,



Lisa Foss

NOTICE OF PUBLIC HEARING

YOU ARE HEREBY NOTIFIED THAT on the 14th day of April, 2025, the Van Meter City Council, at its regular business meeting at 7 PM at the Van Meter United Methodist Church, 100 Hazel Street, Van Meter Iowa, will consider a proposed amendment to the Van Meter City Code of Ordinances Chapter 164 Vacant Buildings. You are invited to attend and comment. Written comments may be submitted to Jess Drake – City Clerk, PO Box 160, Van Meter, Iowa or emailed to jdrake@vanmeteria.gov no later than 5:00pm on the day of the hearing.

This notice is given by order of the Council of the City of Van Meter, Iowa.

Joe Herman, Mayor

ATTEST:

Jessica Drake, City Clerk

NOTICE OF PUBLIC HEARING

YOU ARE HEREBY NOTIFIED THAT on the 14th day of April, 2025, the Van Meter City Council, at its regular business meeting at 7 PM at the Van Meter United Methodist Church, 100 Hazel Street, Van Meter Iowa, will consider a proposed amendment to the Van Meter City Code of Ordinances Chapter 90 Water Service System. You are invited to attend and comment. Written comments may be submitted to Jess Drake – City Clerk, PO Box 160, Van Meter, Iowa or emailed to jdrake@vanmeteria.gov no later than 5:00pm on the day of the hearing.

This notice is given by order of the Council of the City of Van Meter, Iowa.

Joe Herman, Mayor

ATTEST:

Jessica Drake, City Clerk

NOTICE OF PUBLIC HEARING

YOU ARE HEREBY NOTIFIED THAT on the 14th day of April, 2025, the Van Meter City Council, at its regular business meeting at 7 PM at the Van Meter United Methodist Church, 100 Hazel Street, Van Meter Iowa, will consider a proposed amendment to Chapter 96 Building Sewers and Connections of the Van Meter Code of Ordinances. You are invited to attend and comment. Written comments may be submitted to Jess Drake – City Clerk, PO Box 160, Van Meter, Iowa or emailed to jdrake@vanmeteria.gov no later than 5:00pm on the day of the hearing.

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Joe Herman, Mayor

ATTEST:

Jessica Drake, City Clerk

NOTICE OF PUBLIC HEARING

YOU ARE HEREBY NOTIFIED THAT on the 14th day of April, 2025, the Van Meter City Council, at its regular business meeting at 7 PM at the Van Meter United Methodist Church, 100 Hazel Street, Van Meter Iowa, will read the first reading of a proposed ordinance amending Chapter 92 Water Rates of the Van Meter Code of Ordinances. You are invited to attend and comment. Written comments may be submitted to Jess Drake – City Clerk, PO Box 160, Van Meter, Iowa or emailed to jdrake@vanmeteria.gov no later than 5:00pm on the day of the hearing.

This notice is given by order of the Council of the City of Van Meter, Iowa.

Joe Herman, Mayor

ATTEST:

Jessica Drake, City Clerk

NOTICE OF PUBLIC HEARING

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Jessica Drake, City Clerk

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Joe Herman, Mayor

ATTEST:

Jessica Drake, City Clerk



310 Mill Street | PO BOX 160| Van Meter, IA 50261

Phone: (515) 996-2644

www.vanmeteria.gov

NOTICE OF PUBLIC HEARING

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This notice is given by order of the Council of the City of Van Meter, Iowa.

Joe Herman, Mayor

ATTEST:

Jessica Drake, City Clerk

NOTICE OF PUBLIC HEARING

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Joe Herman, Mayor

ATTEST:

Jessica Drake, City Clerk

NOTICE OF PUBLIC HEARING

YOU ARE HEREBY NOTIFIED THAT on the 14th day of April, 2025, the Van Meter City Council, at its regular business meeting at 7 PM at the Van Meter United Methodist Church, 100 Hazel Street, Van Meter Iowa, will read the first reading of a proposed ordinance amending Chapter 92 Water Rates of the Van Meter Code of Ordinances. You are invited to attend and comment. Written comments may be submitted to Jess Drake – City Clerk, PO Box 160, Van Meter, Iowa or emailed to jdrake@vanmeteria.gov no later than 5:00pm on the day of the hearing.

This notice is given by order of the Council of the City of Van Meter, Iowa.

Joe Herman, Mayor

ATTEST:

Jessica Drake, City Clerk

NOTICE OF PUBLIC HEARING

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This notice is given by order of the Council of the City of Van Meter, Iowa.

Joe Herman, Mayor

ATTEST:

Jessica Drake, City Clerk

Agenda Item #11

Discussion and Consideration: FY26 Budget Adoption

Submitted for: **Discussion and Consideration**

The City Council has made stability of property taxes a priority. The proposed FY26 tax levy rate is \$14.16/\$1000 in valuation down from \$14.21 in FY25.

Recommendation: **Approval**

Sample Language: **Motion to adopt Resolution #2025-55 Adopting the Budget for Fiscal Year 2026 (July 1, 2025 – June 30, 2026) and directing the City Clerk to certify the tax levies to the Dallas County Auditor**

City Councilmember: _____ ***So moved.***

City Councilmember: _____ ***Second.***

Mayor: ***Roll Call Please.***

City Clerk: Akers _____ Brott _____ Grolmus _____ Pelz _____ Westfall _____

Resolution # 2025-55

“A Resolution Adopting the Budget for Fiscal Year July 1, 2025 – June 30, 2025 (FY26) and Certifying the Tax Levies to the Dallas County Auditor”

Whereas, notice of the Proposed Property Tax Levy Hearing was published in the Des Moines Register on March 12, 2025 and the hearing was held on March 31, 2025 at 6:00pm at the Van Meter City Hall located at 310 Mill Street, Van Meter, IA 50261; and

Whereas, notice of Public Hearing for the Proposed FY26 Budget was published on April 1, 2025 in the Des Moines Register and said hearing was held on April 14, 2025 at 7:00pm at the Van Meter United Methodist Church, 100 Hazel Street, Van Meter, IA; and

Whereas, State law requires a hearing to be held prior to the adoption of the annual budget and budgets must be certified by the County Auditor and Iowa Department of Management by April 30, 2025, now;

Therefore, be it resolved by the Van Meter City Council that the budget for the Fiscal Year 2026 and the City Clerk is directed to certify the budget and property tax levies to the Dallas County Auditor prior to April 30, 2025.

Passed and approved this 14th day of April, 2025.

Joe Herman, Mayor

ATTEST:

Jessica Drake, City Clerk

FISCAL YEAR JULY 1, 2025 - JUNE 30, 2026
 ADOPTION OF BUDGET AND CERTIFICATION OF CITY TAXES

The City of: VAN METER County Name: DALLAS COUNTY

Adopted On: (entered upon adoption) Resolution: (entered upon adoption)

The below-signed certifies that the City Council, on the date stated above, lawfully approved the named resolution adopting a budget for next fiscal year, as summarized on this and the supporting pages.

Attached is Long Term Debt Schedule Form 703 which lists any and all of the debt service obligations of the City.

		With Gas & Electric		Without Gas & Electric	City Number: 25-239 Last Official Census: 1,484
Regular	2a	77,225,738	2b	69,399,166	
DEBT SERVICE	3a	91,039,836	3b	83,213,264	
Ag Land	4a	1,715,985			


Consolidated General Fund Levy Calculation

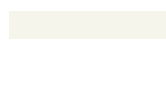
	CGFL Rate	CGFL Dollars	Non-TIF Taxable w/ G&E	Taxable Growth %
FY 2025 Budget Data	8.12621	517,912	63,733,556	21.17
	Limitation Percentage			
	3			
	CGFL Max Rate	CGFL Max Dollars	Revenue Growth %	
Max Allowed CGFL for FY 2026	7.88952	609,274	17.64	


TAXES LEVIED

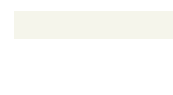
Code Sec.	Dollar Limit	Purpose	ENTER FIRE DISTRICT RATE BELOW		(A) Request with Utility Replacement	(B) Property Taxes Levied		(C) Rate
384.1	7.88952	Consolidated General Fund			5	609,274	547,526	43 7.88952
		Non-Voted Other Permissible Levies						
384.12(1)	0.95000	Opr & Maint publicly owned Transit			7	0	0	45 0.00000
384.12(2)	0.27000	Aviation Authority (under sec.330A.15)			11	0	0	49 0.00000
384.12(3)	Amt Nec	Liability, property & self insurance costs			14	90,000	80,878	52 1.16541
384.12(5)	Amt Nec	Support of a Local Emerg.Mgmt.Comm.			462	0	0	465 0.00000
		Voted Other Permissible Levies						
28E.22	1.50000	Unified Law Enforcement			24	0	0	62 0.00000
		Total General Fund Regular Levies (5 thru 24)			25	699,274	628,404	
384.1	3.00375	Ag Land			26	5,155	5,155	63 3.00375
		Total General Fund Tax Levies (25 + 26)			27	704,429	633,559	Do Not Add
		Special Revenue Levies						
384.6	Amt Nec	Police & Fire Retirement			29	0	0	0.00000
	Amt Nec	FICA & IPERS (if general fund at levy limit)			30	118,850	106,805	1.53899
Rules	Amt Nec	Other Employee Benefits			31	70,000	62,905	0.90643
		Subtotal Employee Benefit Levy (29,30,31)			32	188,850	169,710	65 2.44542
			Valuation	Without Gas & Elec				
386	As Req	With Gas & Elec						
	SSMID 1 (A)	0 (B)	0	34	0	0	66	0.00000
	SSMID 2 (A)	0 (B)	0	35	0	0	67	0.00000
	SSMID 3 (A)	0 (B)	0	36	0	0	68	0.00000
	SSMID 4 (A)	0 (B)	0	37	0	0	69	0.00000
	SSMID 5 (A)	0 (B)	0	555	0	0	565	0.00000
	SSMID 6 (A)	0 (B)	0	556	0	0	566	0.00000
	SSMID 7 (A)	0 (B)	0	1177	0	0	1179	0.00000
	SSMID 8 (A)	0 (B)	0	1185	0	0	1187	0.00000
		Total Special Revenue Levies			39	188,850	169,710	
384.4	Amt Nec	Debt Service Levy 76.10(6)			40	242,500	221,653	70 2.66367
384.7	0.67500	Capital Projects (Capital Improv. Reserve)			41	0	0	71 0.00000
		Total Property Taxes (27+39+40+41)			42	1,135,779	1,024,922	72 14.16402

COUNTY AUDITOR - I certify the budget is in compliance with ALL the following: Budgets that DO NOT meet ALL the criteria below are not statutorily compliant & must be returned to the city for correction.


 (City Representative)


 (Date)


 (County Auditor)


 (Date)

Agenda Item #12

Discussion and Consideration:

Ordinance #2025-04 Adopting an Amendment to the Code of Ordinances for the City of Van Meter – Chapter 164 Vacant Buildings

Submitted for: **Discussion and Possible Action**

Proposed ordinance provided. This amendment adds commercial, industrial & vacant lots to the vacant building code.

Recommendation: **Approval**

Sample Language: **Motion to make this the first and final reading of Ordinance 04 Adopting an Amendment to the Code of Ordinances for the City of Van Meter – Chapter 164 Vacant Buildings, waving the requirement for subsequent readings and moving to approval and adoption of said Ordinance directing the City Clerk to cause said Ordinance to be published in the newspaper of record for the City.**

City Councilmember: _____ ***So moved.***

City Councilmember: _____ ***Second.***

Mayor: ***Roll Call Please.***

City Clerk: Akers _____ Brott _____ Grolmus _____ Pelz _____ Westfall _____

ORDINANCE NO. 2025-04

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY VAN METER, IOWA, BY AMENDING CHAPTER 164 – VACANT BUILDINGS

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF VAN METER, IOWA:

SECTION 1. The Code of Ordinances of the City of Van Meter, Iowa, as amended, by amending Chapter 164 – Vacant Buildings by repealing and replacing the entirety of the Chapter as written herein:

**CHAPTER 164
VACANT BUILDINGS**

164.01 Title	164.08 Vacant Property Standards
164.02 Purpose	164.09 Violations and Enforcement
164.03 Definitions	164.10 Exemptions
164.04 Applicability	164.11 Process and Timeline
164.05 Permit Required	164.12 Fees and Penalties
164.06 Permit Requirements	164.13 Appeals
164.07 Permit Issuance	

164.01 TITLE.

This chapter shall be known as the Vacant Building Codes of the City of Van Meter.

164.02 PURPOSE.

It is the purpose and intent of this chapter to establish a vacant buildings registration and maintenance program as a mechanism for preserving and promoting public health, safety, prosperity, and welfare; to abate and prevent public and private nuisances and potential fire hazards; and to provide for administration, enforcement, and penalties.

This chapter applies to all property types in the City of Van Meter.

164.03 DEFINITIONS

For the purpose of this chapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning. Words used in the present tense shall include the future; the singular shall include the plural, and the plural the singular; and the word "shall" is mandatory, the word "may" is permissive.

1. "Accessory building or structure" means a detached building or structure on the same lot, with and of a nature customarily incidental and subordinate to the principal building or structure or use of the land; e.g., a garden house, greenhouse, garage, carport, shed, fence, or retaining wall.
2. "Agent" means a designated representative of the property owner who may act on behalf of and make decisions for the owner with regard to the vacant property.
3. "Authorized Official" means the City Administrator, City Clerk, Public Works Director, Building Administrator or Zoning Administrator or independent contractors appointed by the City Council or City Staff who shall oversee the administration and enforcement of this Code. Work may include but is not limited to completion of

administrative work, inspections or assessments, and/or other necessary actions in order to ensure compliance.

4. "Building" means any structure used or intended for supporting or sheltering any use or occupancy.
5. "Dangerous Building" means a building deemed to be dangerous if meeting any of the definitions in Chapter 163.
6. "Exterior premises" means the open space on the premises or the portion of the premises upon which there is not a structure.
7. "Good repair" means free from blighting and hazardous conditions, clean and sanitary, and in safe condition.
8. "Illegal occupied " means any occupancy in violation of City ordinances.
9. "Imminent hazard" means a condition which could cause serious or life-threatening injury or death at any time.
10. "Junk" means scrap metals or scrap materials, abandoned, dismantled or partially dismantled machinery, motor vehicles, other vehicles or appliances.
11. "Mixed occupancy" means occupancy of a structure in part for residential use and in part for some other use not accessory thereto.
12. "Occupant" means an occupant is any person who leases or lawfully resides in a building or premises, or a portion of a building or premises.
13. "Owner" means any person having a title to the premises, as recorded in the Office of the Recorder for Dallas County, or as recorded on the Dallas County assessment rolls.
14. "Partially vacant" means a building that has one or more stories or dwelling units vacant including a multi-storied building or structure that has one or more stories vacant, including the ground level store front. For the purpose of this chapter the ground floor store front must be vacant to be deemed partially vacant.
15. "Responsible person" means a natural person who is the owner, operator or manager of any building, structure, or premises and is responsible for the property's maintenance and management.
16. "Rubbish" means combustible and noncombustible waste materials, including garbage, that are offensive to sight or smell, dangerous to public health or detrimental to the best interests of the community. The term shall include the residue from the burning of wood, coal, coke, and other combustible materials, papers, rags, cartons, boxes, wood excelsior, rubber, leather, tree branches, yard trimmings, tin cans, metals, mineral matter, glass, crockery, and dust and other similar materials. For purposes of this chapter, the term "Refuse" may be used interchangeably with rubbish.
17. "Structure" means anything constructed or erected, which requires location on the ground or attached to something having location on the ground.
18. "Unoccupied" means building which lacks physical presence of an occupant for at least 180 consecutive days for the purpose for which it was erected or a building unfit for occupancy due to a failure to meet minimum standards set out by city ordinances. The storage of products, materials, equipment, or other personal property does not constitute occupancy unless authorized by the Van Meter zoning ordinance as determined by the Authorized Official.
19. "Unsecured" means a building or portion of a building that is open to entry by unauthorized persons without the use of tools.

20. VACANT. A building shall be deemed to be vacant if it is unoccupied and/or no person currently resides in the building or operates a lawful business open regularly for business (with the exception of holidays and seasonal businesses) or if it meets one or more of the following:
- a. Unsecured or secured by means other than those used in the design of the building;
 - b. Declared unfit for occupancy as determined by the Authorized Official or other authorized representative;
 - c. Been deemed a dangerous and/or dilapidated building by the City of Van Meter;
 - d. Subject to housing, building, fire, health and safety, nuisance or zoning code violations; or
 - e. Lacks one or more utilities for a period of at least sixty (60) consecutive days. Vacant buildings do not include any buildings under construction pursuant to a valid building permit issued by the City of Van Meter and progressing in accordance with timelines authorized under the issuance of the permit.
21. "Vacant Lot" means a parcel of ground that does not contain a building or structure and not owned by the owner of an adjoining parcel containing a principal building or structure.
22. "Vacant Property" includes vacant lots, vacant residences, vacant multi-family structures and vacant commercial & industrial buildings.
23. "Waste" means garbage, ashes, rubbish, refuse, or trash.
24. "Weeds" or "noxious weeds" mean dense growth of all weeds, vines, brush, or other vegetation which may constitute a health, safety, or fire hazard. Weeds or noxious weeds include but are not limited to Canada thistle, leafy spurge, field bindweed (Creeping Jenny), Ambrosia trifida (Giant Ragweed), Arubuosia trifida (Common Ragweed), and such other weeds as are defined in Weeds of the North Central States, North Central Regional Research Publication No. 281, Bulletin 772, published by the University of Illinois at Urbana-Champaign, College of Agriculture, Agriculture Experiment Station, and in all applicable sections of current codes at the time as adopted by the City Council (e.g., Code of Iowa and International Property Maintenance Code).

164.04 APPLICABILITY.

1. General. The provisions of this chapter shall apply to all buildings and lots in any zoning district in the City of Van Meter vacant or partially vacant for one hundred eighty consecutive days or more.
2. Conflict. In any case where a provision of this chapter is found to be in conflict with a provision of any other provisions of the Code of Ordinances, the provision which established the higher standard for the protection of the public health, safety, and welfare shall prevail.
3. Application of Other Ordinances. Nothing in this chapter shall be construed to cancel, modify or set aside any provision of the City Zoning Code or Building Code. Nothing contained herein shall be deemed to authorize the use of a structure or premises contrary to any other provision of the Code of Ordinances. Repairs, additions,

or alterations to a structure shall be done in accordance with the procedures and provisions of state and local laws. Nothing in this section shall be construed to cancel, modify, or set aside any provision of the Van Meter Zoning Ordinance or Building Codes.

4. Existing Remedies. The provisions in this chapter shall not be construed to abolish or impair existing remedies of the City, or its officers or agencies, under State laws or this Code of Ordinances, including the Zoning Code, relating to the removal or demolition of any structure which is dangerous, unsafe and unsanitary, or the abatement of public nuisances.

5. Historic Buildings. The provisions of this chapter shall apply to structures designated by the Federal Government, State or City as historic buildings. Any work to said structures shall also comply with current International Building Code as adopted by the City.

164.05 PERMIT REQUIRED.

All vacant properties within the corporate limits of the City of Van Meter shall be registered with the city by the owner or the owner's representative in accordance with the following.

1. Vacant Property Registration Required
 - a. Vacant Lot. The owner of any vacant lot to which this chapter applies shall be required to register the property with the city.
 - b. Vacant Building. The owner of a vacant building to which this chapter applies shall be required to register the property within thirty days of becoming vacant or any change of ownership.
 - c. Enactment. Upon enactment of this chapter, any vacant property subject to this chapter must register on or before May 1, 2025.
2. Application for a Vacant Building Permit shall be made by completing a vacant building registration form, which shall be submitted to the Building Inspector. The owner must maintain a valid Vacant Building Permit for any lot, building or structure to which this chapter applies and must continue to renew the permit as long as the building or structure remains vacant, subject to this chapter.
3. Vacant Building Permit Process. When completing the vacant building registration form, which is available to be downloaded from the City website, or obtained from the Authorized Official or City Hall, applicants shall disclose all measures to be taken to ensure that the building will be kept weathertight, secure from trespassers, and safe for entry by police officers and firefighters in times of exigent circumstances or emergency. The application shall include, but not be limited to, the following:
 - a. Contact Information for Each Owner. If the owner does not reside within the State of Iowa, the owner shall provide the name, address and telephone number of an agent who is available for service of process within the State of Iowa. If the owner is other than a natural person or persons, the following shall apply, as appropriate:
 - i. If the owner is a corporation, limited liability company, limited or general partnership, the registration statement shall provide the names and residence addresses of all responsible persons and the name and business address of the registered agent for service of process appointed pursuant to the Code of Iowa.

- ii. If an estate, the name and business address of the personal representative of the estate.
 - iii. If a trust, the names and addresses of the trustee or trustees.
 - iv. If a partnership, the names and residence addresses of the partner or partners.
 - b. Contact information for a responsible person, as defined by this chapter, who is a natural person who may be contacted at all times for inspections, emergency repairs, or maintenance, and who can respond to the vacant building or structure when requested.
 - c. Any rehabilitation or demolition plans for the building or structure.
 - d. An acknowledgement by the owner that grass and weeds shall not exceed a height of eight inches and a plan for how the owner will comply with this requirement.
 - e. An acknowledgement by the owner that snow and ice shall be removed from the public right-of-way within 24 hours of snowfall and a plan for how the owner will comply with this requirement.
 - f. An acknowledgement by the applicant that the owner is aware of and understands the vacant building maintenance standards in this chapter.
4. Vacant Building Permit Renewal. Any applicant seeking to renew a permit must submit an updated vacant building registration form and shall pay the required fee as established by the City Council.

164.06 PERMIT REQUIREMENTS.

A permit may only be issued or renewed if the building or structure which is subject to the application satisfies the following requirement:

1. Code Compliant. All buildings or structures subject to the application shall comply with all building, fire, property maintenance, zoning, and other applicable sections of the Code of Ordinances, and shall apply for all necessary building, fire prevention and zoning permits, if any are required to bring the building into compliance, upon application for a vacant building permit.

164.07 PERMIT ISSUANCE.

1. The Building Inspector shall issue or renew a vacant building permit upon being satisfied that the building has been inspected and is in compliance with all applicable provisions of this Code and the vacant building maintenance standards set forth in this chapter, and is adequately protected from intrusion by trespassers and from deterioration by the weather. This permit shall be effective for a period of 365 days from the date of issuance or renewal.
2. All permits issued are subject to all other applicable conditions of this Code of Ordinances and the following additional conditions:
 - a. Consent to Entry. All applicants and owners holding a permit consent to the entry of duly authorized officials of the City at all reasonable hours and upon reasonable notice for the purpose of inspection. Refusal to consent to entry shall be a violation of this chapter. In addition to issuing a municipal infraction citation in the event of refusal, the City may file a complaint under oath to any Court of competent jurisdiction and said Court shall thereupon issue its order authorizing the appropriate person to enter such establishment to inspect.

- b. Consent to Emergency Inspections or Emergency Repairs. All applicants and owners holding a permit consent to the entry of duly authorized officials of the City if such official has reason to believe that an emergency situation exists with respect to the building or structure that tends to create an imminent hazard to health, welfare or safety of the general public, in the discretion of such official, then such official may enter the building to inspect the premises, without notifying the responsible party or obtaining a warrant. If such official finds an emergency situation exists in fact, which presents an imminent hazard to the health, welfare or safety of the general public, then such official may cause any reasonable action, including the employment of necessary labor and materials, to perform emergency repairs to alleviate the hazard. City employees will confer with legal counsel prior to entering or causing entry to be made to premises and/or performing any emergency repairs without prior owner notification and consent. Costs incurred in the performance of emergency repairs may be paid by the City and if so paid, the City may levy a special assessment against the property to recover the costs.
- c. Cooperation by Owner or Responsible Person. All owners holding a permit or responsible persons identified in a permit application shall cooperate with and facilitate inspections of the premises at reasonable times pursuant to reasonable notice to determine compliance with the requirements of this chapter. Obstructing a duly authorized inspection, including refusing entry or access to portions of the building subject to the permit, shall be a violation of this chapter. The owner shall notify the Building Inspector within 30 business days of any changes to the contact information of the owner or responsible person.
- d. Continued Compliance. For the vacant building permit to remain valid, the building or structure subject to the permit shall continue to comply with all the requirements of the vacant building maintenance standards.

164.08 VACANT PROPERTY STANDARDS.

Vacant Building Maintenance Standards. All buildings or structures subject to the application shall adequately protect the building from intrusion by trespassers and pests, and from deterioration by the weather. The buildings must also comply with the following vacant building maintenance standards:

- a. Building Openings. Doors, windows, areaways, and other openings shall be weathertight and secured against entry by birds, vermin and trespassers. Missing or broken glass in doors, windows and other such openings shall be repaired / replaced with glass. No building opening shall be boarded. All first floor or ground level windows, doors and openings shall be free of any posters, paper or fabric coverings.
- b. Waste Removal. All waste, debris, rubbish, and garbage shall be removed from the interior of the building or structure and surrounding premises.
- c. Roofs. The roof and flashings shall be sound and tight, not admit moisture, or have defects which might admit moisture, rain, or roof draining and shall allow for sufficient drainage to prevent dampness or deterioration in the interior of the building.

- d. Drainage. The building storm drainage system shall be functional and installed in an approved manner, and allow discharge in an approved manner.
- e. Building Structure. The building shall be maintained in good repair and structurally sound. The building shall be maintained in a sanitary manner and in a manner that does not pose a threat to the public health, safety and welfare.
- f. Structural Members. The structural members shall be free of deterioration and capable of safely bearing imposed dead and live loads.
- g. Foundation Walls. The foundation walls shall be maintained structurally sound and in a sanitary condition so as not to pose a threat to the public health, safety and welfare, shall be capable of supporting the load which normal use may cause to be placed thereon, and shall be free from open cracks and breaks, free from leaks, and be animal and rat-proof.
- h. Exterior Walls. The exterior walls shall be free of holes, breaks, and loose or rotting materials. Exposed metal, wood, or other surfaces shall be protected from the elements and against decay or rust by periodic applications of weather-coating materials, such as paint or similar surface treatment. Windows shall not be missing, broken, or boarded up.
- i. Decorative Features. The cornices, belt courses, corbels, terra cotta trim, wall facings and similar decorative features shall be safe, anchored and in good repair. Exposed metal, wood, or other surfaces shall be protected from the elements and against decay or rust by periodic applications of weather-coating materials, such as paint or similar surface treatment.
- j. Overhanging Extensions. All balconies, canopies, marquees, signs, metal awnings, stairways, fire escapes, standpipes, exhaust ducts and similar features shall be in good repair, anchored, safe and sound. Exposed metal, wood, or other surfaces shall be protected from the elements and against decay or rust by periodic applications of weather-coating materials, such as paint or similar surface treatment.
- k. Appurtenance. Any portion of a building, or any member, appurtenance ornamentation on the exterior thereof shall be of sufficient strength or stability, and anchored so as to be capable of resisting wind pressure of one-half of that specified in the building code for new buildings of similar structure, purpose or location without exceeding the working stresses permitted in the building code for such buildings.
- l. Chimneys and Towers. Chimneys, cooling towers, smokestacks and similar appurtenances shall be structurally safe and in good repair. Exposed metal, wood, or other surfaces shall be protected from the elements and against decay or rust by periodic applications of weather-coating materials, such as paint or similar surface treatment.
- m. Walkways. Public walkways shall be in good repair, shall be safe for pedestrian travel, and shall be free of snow and ice. Snow and ice removal shall be completed within 24 hours of a snowfall.
- n. Accessory Building/Structures. Accessory buildings or structures such as garages, sheds and fences shall be free from safety, health and fire hazards; and, shall comply with these vacant building maintenance standards.

- o. Exterior Premises. The surrounding premises upon which the structure or building is located shall be clean, safe, sanitary, free from waste, rubbish, garbage, excessive vegetation, shall not be used for exterior storage, and shall not pose a threat to public health, welfare or safety.

164.09 VIOLATIONS AND ENFORCEMENT.

1. Authorized Officials. The Zoning Administrator and the Building Inspector shall have the authority to enforce the provisions of this chapter and to exercise the powers and duties specified in this chapter and may delegate their authority to appropriate City personnel.
2. Right of Entry. An Authorized Official has the right to enter buildings, structures, or premises subject to this chapter at reasonable times, with the express or implied consent of the owner, responsible person, or occupant, to inspect in accordance with the City's policy and procedure for entering onto private property to conduct administrative interior and exterior inspections for Code administration and enforcement. If entry is refused, it shall be a violation of this chapter for which a municipal infraction citation may be issued.
3. Inspections. An Authorized Official may inspect the premises and structures to determine compliance with this chapter at their discretion. All reports of such inspections shall be in writing, signed or initialed and dated. An Authorized Official may engage any expert opinion as deemed necessary to report upon unusual technical issues that arise in the course of their duties, in accordance with City policy. An Authorized Official may conduct inspections made pursuant to the provisions of this chapter in conjunction with other inspectors of the department, police officers, firefighters, or inspectors from other governmental bodies.
4. Issuance of Orders to Repair. Upon inspection, an Authorized Official or his/her designee, shall issue orders to repair for work needed:
 - a. To adequately protect the building from intrusion by trespassers and from deterioration by the weather.
 - b. To comply with the vacant building maintenance standards set forth in this chapter.
 - c. To ensure that allowing the building to remain will not be detrimental to public health, safety and welfare, will not unreasonably interfere with the reasonable and lawful use and enjoyment of other premises within the neighborhood.
 - d. To eliminate any hazards to police officers or firefighters that may enter the premises in times of emergency.
 - i. When issuing orders to repair, the Authorized Official shall specify the deadline for completion of the repair required and shall mail the notice to the owner or responsible person identified in the permit. All work done pursuant to this chapter shall be done in compliance with any applicable Building, Fire, Property Maintenance and Zoning Codes and Ordinances.
5. Reinspection. Reinspection may be conducted after the deadline for repair as stated in the order. Reinspection are subject to applicable reinspection fees.

6. Notices and Orders. An authorized official may issue notices and orders to owners, responsible persons, operators, or occupants to obtain compliance with this chapter.
7. Revocation, Reinstatement Measures. If a vacant building permit is revoked by the Building Inspector for noncompliance with any provisions of this chapter, the owner of the building shall be given 30 days to comply with the provisions of this chapter. Extensions of such 30-day period may be granted at the discretion of the Building Inspector. Upon expiration of the 30-day period, or any extension thereof, if the building continues to be noncompliant, a municipal infraction shall be issued.
8. Failure to Comply. If the owner fails to take corrective action within the specified time frame the city may pursue any and all remedies otherwise existing at law, including but not limited to municipal infraction, civil suit for abatement of nuisance, or proceedings to acquire title under Iowa Code § 657A.10B.

164.10 EXEMPTIONS.

1. Property under construction. A vacant property that is actively under construction or renovation with a valid permit shall be exempt from the registration requirement.
2. Property actively listed for sale or lease. A vacant property that is actively listed and offered for sale or lease shall be exempt from the registration requirement subject to the following conditions:
 - a. A sign, legible from the nearest street, is continuously posted at the property notifying the public of the offered sale or lease and a phone number, email address, or website to contact for more information.
 - b. The property is offered for sale at a price not to exceed twenty-five percent more than the assessed value as documented by the Dallas County Assessor's Office unless the owner submits a qualified appraisal or recent comparable market data which justify a higher value.
 - c. The property is offered for lease at a proposed rent that is comparable with the rental market throughout the community.
 - d. If after twelve months of active listing, the property remains vacant, registration shall be required.
3. Temporary Vacancy of Owner-Occupied Dwellings. A vacant owner-occupied residential property where the owner resides elsewhere for less than six months per calendar year shall be exempt from the registration requirement.

164.11 PROCESS AND TIMELINE.

No later than May 1, 2025 following passage of this chapter, and subsequently within 30 days of a lot, building or structure becoming vacant as defined herein, a building owner must complete a vacant building registration form, which serves as an application for a vacant building permit.

1. There is no charge for the initial application as long as the building is compliant with all applicable building codes.
2. If the building remains vacant for 180 days necessitating the 180-day inspection, the building owner or representative shall pay the permit or inspection fee.
3. Upon completion of the inspection, the building owner or representative shall remedy as ordered. If no repairs are necessary, the permit is valid for one year from the 180-day inspection, at which time the inspection process begins again with the vacant building permit fee being due annually thereafter.

4. If the inspection results in necessary repairs being ordered, a reinspection will be conducted in accord with the provisions of this chapter.
5. In the case of a necessary reinspection, the annual permit begins upon all necessary repairs being made and bringing the building into compliance with all applicable building codes.

164.12 FEES AND PENALTIES.

1. Vacant Building Permit Fee. The Council shall establish a fee for the 180-day issuance and renewal of a vacant building permit fee.
 - a. Permit Fee Due. The vacant building permit fee is due upon the 180-day inspection.
 - b. Reinspection Fees.
 - i. To compensate the City for its inspection and administrative costs reasonably related to the enforcement, an escalating fee established by the Council through resolution, may be charged for any reinspection following the initial inspection which resulted in an order for corrective action, and the first reinspection to determine compliance with an order for corrective action issued hereunder. There shall be no reinspection fee if the inspection indicates full compliance, or for a reinspection occurring during the period of an approved time extension granted for good cause and involving a good faith effort on the part of the property owner to comply with the order.
 - ii. Failure to pay reinspection fees within 30 days of mailing an invoice to the property owner of record shall constitute a violation of this chapter for which a municipal infraction citation may be issued.

164.13 APPEALS.

The owner shall have the right to appeal a notice of violation by the authorized official to the building code board of appeals as outlined in Section 15.04.150.

1. Written Request for Appeal. A written request for an appeal must be submitted within ten calendar days from the date on the notice of violation to the development services director. The written request shall include the following:
 - a. Date
 - b. Owner's name
 - c. Owner's address,
 - d. Owner's phone number
 - e. Property address or parcel number
 - f. Information supporting the owner's position
2. Setting the Hearing. As soon as practicable after receiving the written appeal, the Board of Appeals shall fix a date, time and place of hearing. Said hearing shall be not more than thirty days from the date the written notice of appeal is filed.
3. Failure to Appeal. Failure of any person to file an appeal in accordance with the provisions of this subchapter shall constitute a waiver of rights to an administrative hearing and adjudication of the notice and order or any portion thereof.
4. Matters of Consideration. Only those matters or issues specifically raised by the appellant shall be considered in the hearing of the appeal.

5. Decision. After hearing all testimony, the board of appeals shall have ten days to issue a decision. The decision may contain findings of fact, a determination of the issues presented, and any requirements to be complied with.

SECTION 2. Repealer. All ordinances or parts of ordinances in conflict herewith be and the same are hereby repealed to the extent of such conflict.

SECTION 3. Severability Clause. If any section, provision or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 4. When Effective. This Ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed and approved by the Council on the 14th day of April, 2025.

Joe Herman, Mayor

ATTEST:

Jessica Drake, City Clerk

First Reading: April 14, 2025

Second Reading: WAIVED

Third Reading: WAIVED

I certify that the foregoing was published as Ordinance No. 2025-04 on the ____ day of April, 2025.

ATTEST:

Jessica Drake, City Clerk

Agenda Item #13

Discussion and Consideration:

Ordinance #2025-05 Adopting an Amendment to the Code of Ordinances for the City of Van Meter – Chapter 90 Water Service System

Submitted for: **Discussion and Possible Action**

Proposed ordinance provided. This amendment removes reference to a specific fee, referencing back to a fee schedule as adopted by Council consistent with past action. The fee schedule will be updated to reflect the fees associated connection to the water main for new service connections.

Recommendation: **Approval**

Sample Language: **Motion to make this the first and final reading of Ordinance #2025-05 Adopting an Amendment to the Code of Ordinances for the City of Van Meter – Chapter 90 Water Service System, waving the requirement for subsequent**

~~City Councilmember: _____ readings and moving to approval and adoption of said Ordinance directing the City Clerk to cause said Ordinance to be published in the newspaper of record for the City.~~ **So moved.**
~~City Councilmember: _____~~ **Second.**

Mayor: **Roll Call Please.**

City Clerk: Akers _____ Brott _____ Grolmus _____ Pelz _____ Westfall _____

ORDINANCE NO. 2025-05

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY VAN METER, IOWA, BY AMENDING CHAPTER 90 – WATER SERVICE SYSTEM

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF VAN METER, IOWA:

SECTION 1. The Code of Ordinances of the City of Van Meter, Iowa, as amended, by amending certain sections of Chapter 90 – Water Service System by repealing and replacing said sections as shown herein:

90.06 CONNECTION CHARGE.

Before any permit is issued the person who makes the application shall pay a connection charge in the amount as determined by the resolution of the City Council to reimburse the City for costs borne by the City in making water service available to the property served. The Council shall have the discretion to waive these fees by resolution under such circumstances as they deem to be in the City's interests. The Council shall have the discretion to waive this fee by ordinance under such circumstances as they deem to be in the City's interests.

SECTION 2. Repealer. All ordinances or parts of ordinances in conflict herewith be and the same are hereby repealed to the extent of such conflict.

SECTION 3. Severability Clause. If any section, provision or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 4. When Effective. This Ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed and approved by the Council on the 14th day of April, 2025.

ATTEST:

Jessica Drake, City Clerk

First Reading: April 14, 2025

Second Reading: WAIVED

Third Reading: WAIVED

Joe Herman, Mayor

I certify that the foregoing was published as Ordinance No. 2025-05 on the ____ day of April, 2025.

ATTEST:

Jessica Drake, City Clerk

PROPOSED

Agenda Item #14

Discussion and Consideration:

Ordinance #2025-06 Adopting an Amendment to the Code of Ordinances for the City of Van Meter – Chapter 96 Building Sewers and Connections

Submitted for: **Discussion and Possible Action**

Proposed ordinance provided. This amendment removes reference to a specific charge and refers to a fee scheduled as adopted by Council.

Recommendation: **Approval**

Sample Language: **Motion to make this the first and final reading of Ordinance #2025-06 Adopting an Amendment to the Code of Ordinances for the City of Van Meter – Chapter 96 Building Sewers and Connections, waving the requirement for subsequent readings and moving to approval and adoption of said Ordinance directing the City Clerk to cause said Ordinance to be published in the newspaper of record for the City.**

City Councilmember: _____ ***So moved.***

City Councilmember: _____ ***Second.***

Mayor: ***Roll Call Please.***

City Clerk: Akers _____ Brott _____ Grolmus _____ Pelz _____ Westfall _____

ORDINANCE NO. 2025-06

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY VAN METER, IOWA, BY AMENDING CHAPTER 96 – BUILDING SEWERS AND CONNECTIONS

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF VAN METER, IOWA:

SECTION 1. The Code of Ordinances of the City of Van Meter, Iowa, as amended, by amending certain sections of Chapter 96 – Building Sewers and Connections by repealing and replacing said sections as shown herein:

96.02 CONNECTION CHARGE.

Before any permit is issued the person who makes the application shall pay a connection charge to reimburse the City for costs borne by the City in making sewer service available at a rate set by resolution of the City Council of the City of Van Meter. The Council shall have the discretion to waive these fees by resolution under such circumstances as they deem to be in the City's interests.

SECTION 2. Repealer. All ordinances or parts of ordinances in conflict herewith be and the same are hereby repealed to the extent of such conflict.

SECTION 3. Severability Clause. If any section, provision or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 4. When Effective. This Ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed and approved by the Council on the 14th day of April, 2025.

ATTEST:

Jessica Drake, City Clerk

First Reading: April 14, 2025

Second Reading: WAIVED

Third Reading: WAIVED

Joe Herman, Mayor

I certify that the foregoing was published as Ordinance No. 2025-06 on the ____ day of April, 2025.

ATTEST:

Jessica Drake, City Clerk

PROPOSED

Agenda Item #15

Discussion and Consideration: Setting Date for Public Hearings

Submitted for: **Discussion and Consideration**

- a) Chapter 92 Water Rates – Updating language regarding water connection to set by resolution of council and updating water rates by 5% for FY26.

Recommendation: **Approval**

Sample Motion: **Motion to adopt Resolution #2025-56 Setting Date for Public Hearing for Second Reading of An Ordinance Amending Chapter 92 Water Rates of the Code of Ordinances for May 12, 2025 and Third Reading for June 9, 2025 at 7:00pm at the Van Meter United Methodist Church located at 100 Hazel Street, Van Meter, IA 50261**

City Councilmember: _____ So moved.

City Councilmember: _____ Second.

Mayor: **Roll Call Please.**

City Clerk: **Akers** _____ **Brott** _____ **Grolmus** _____ **Pelz** _____ **Westfall** _____

- b) Chapter 99 Sewer Service Charges – Updating rates by 5% for FY26.

Recommendation: **Approval**

Sample Motion: **Motion to adopt Resolution #2025-57 Setting Date for Public Hearing for Second Reading of An Ordinance Amending Chapter 99 Sewer Service Charges of the Code of Ordinances for May 12, 2025 and Third Reading for June 9, 2025 at 7:00pm at the Van Meter United Methodist Church located at 100 Hazel Street, Van Meter, IA 50261**

City Councilmember: _____ So moved.

City Councilmember: _____ Second.

Mayor: **Roll Call Please.**

City Clerk: **Akers** _____ **Brott** _____ **Grolmus** _____ **Pelz** _____ **Westfall** _____

- c) Chapter 106 – Collection of Solid Waste - Pursuant to the City's contract with Waste Connections, there is a 3% rate increase effective 7/1/25 and another 3% increase effective 7/1/26.

Recommendation: **APPROVAL**

Sample Motion: **Motion to adopt Resolution #2025-58 Setting Date for Public Hearing for Three Readings of An Ordinance Amending Chapter 106 Collection of Solid Waste of the Code of Ordinances – First Reading for May 12, 2025 at 7:00pm, Second Reading for June 9, 2025 and Third Reading for July 14, 2025 at the Van Meter United Methodist Church located at 100 Hazel Street, Van Meter, IA 50261**

City Councilmember: _____ **So moved.**

City Councilmember: _____ **Second.**

Mayor: **Roll Call Please.**

City Clerk: **Akers** _____ **Brott** _____ **Grolmus** _____ **Pelz** _____ **Westfall** _____

- d) Chapter 174 Mailboxes – The City already has shifted to the requirement of Cluster Mailbox Units in new developments. Staff recommends moving forward with shifting to city wide Cluster Mailbox Units.

Recommendation: **APPROVAL**

Sample Motion: **Motion to adopt Resolution #2025-59 Setting Date for Public Hearing for a Proposed Amendment to the Code of Ordinances of the City of Van Meter – Addition of Chapter 174 Mailboxes for May 12, 2025 at 7:00pm at the Van Meter United Methodist Church located at 100 Hazel Street, Van Meter, IA 50261**

City Councilmember: _____ **So moved.**

City Councilmember: _____ **Second.**

Mayor: **Roll Call Please.**

City Clerk: **Akers** _____ **Brott** _____ **Grolmus** _____ **Pelz** _____ **Westfall** _____

Resolution #2025-56

“A Resolution Setting Date for Public Hearing for Second and Third Readings of an Ordinance Amending Chapter 92 Water Rates of the Code of Ordinances”

Whereas, notice of Public Hearing for the proposed Ordinance Amending Chapter 92 Water Rates is required prior to holding said public hearing and adoption of proposed ordinance; and

Whereas, the City’s Financial Advisors recommend a five (5) percent rate increase for both water and sewer rates; and

Whereas, the City Administrator recommends approval; now

Therefore, be it resolved by the Van Meter City Council that the Public Hearing for the Second and Third Readings of the Proposed Amendment to Chapter 92 Water Rates are set for May 12, 2025 and June 9, 2025 at 7:00pm at the Van Meter United Methodist Church located at 100 Hazel Street, Van Meter, IA 50261.

Be it further resolved, the City Clerk is directed to publish the notice of hearing as required by law as well as online at www.vanmeteria.gov.

Passed and approved this 14th day of April, 2025

Joe Herman, Mayor

ATTEST:

Jessica Drake, City Clerk

Resolution #2025-57

“A Resolution Setting Date for Public Hearing for Second and Third Readings of an Ordinance Amending Chapter 99 Sewer Service Charges of the Code of Ordinances”

Whereas, notice of Public Hearing for the proposed Ordinance Amending Chapter 99 Sewer Service Charges is required prior to holding said public hearing and adoption of proposed ordinance; and

Whereas, the City’s Financial Advisors recommend a five (5) percent rate increase for both water and sewer rates; and

Whereas, the City Administrator recommends approval; now

Therefore, be it resolved by the Van Meter City Council that the Public Hearing for the Second and Third Readings of the Proposed Amendment to Chapter 99 Sewer Service Charges are set for May 12, 2025 and June 9, 2025 at 7:00pm at the Van Meter United Methodist Church located at 100 Hazel Street, Van Meter, IA 50261.

Be it further resolved, the City Clerk is directed to publish the notice of hearing as required by law as well as online at www.vanmeteria.gov.

Passed and approved this 14th day of April, 2025

Joe Herman, Mayor

ATTEST:

Jessica Drake, City Clerk

Resolution #2025-58

“A Resolution Setting Date for Public Hearing for First, Second and Third Readings of an Ordinance Amending Chapter 106 Collection of Solid Waste the Code of Ordinances”

Whereas, notice of Public Hearing for the proposed Ordinance Amending Chapter 106 Collection of Solid Waste is required prior to holding said public hearing and adoption of proposed ordinance; and

Whereas, pursuant to the City’s Service Contract with Waste Connection there is a 3% rate increase effective July 1, 2025 and July 1, 2026; and

Whereas, the City Administrator recommends approval; now

Therefore, be it resolved by the Van Meter City Council that the Public Hearing for the First, Second and Third Readings of the Proposed Amendment to Chapter 106 Collection of Solid Waste are set for May 12, 2025, June 9, 2025 and July 14, 2025 at 7:00pm at the Van Meter United Methodist Church located at 100 Hazel Street, Van Meter, IA 50261.

Be it further resolved, the City Clerk is directed to publish the notice of hearing as required by law as well as online at www.vanmeteria.gov.

Passed and approved this 14th day of April, 2025

Joe Herman, Mayor

ATTEST:

Jessica Drake, City Clerk

SOLID WASTE REMOVAL CONTRACT – July 1, 2022

at the appropriate address or deposited in the United States mail.

Address for notices to CITY:

City Administrator
P.O. Box 160
Van Meter, IA 50261

Address for notices to CONTRACTOR:

Waste Connections of Iowa, Inc.
4705 NE 22nd Street
Des Moines, IA 50313

Address for notices to Surety:

Excel Bonds & Insurance Serv. Inc.
PO Box 255623
Sacramento, CA 95865

SECTION D. NONDISCRIMINATION

Neither the CONTRACTOR nor any sub-contractor nor any person(s) acting on behalf shall discriminate against any person because of race, sex, age, creed, color, religion or national origin.

SECTION E. INDEMNITY

- 1. Acts or Omission** -- The CONTRACTOR will indemnify and hold harmless the CITY, its officers, agents, servants, and employees from and against any and all suits, actions, legal proceedings, claims, demands, damages, costs, expenses, and reasonable attorney's fees resulting from a willful or negligent act or omission of the CONTRACTOR, its officers, agents, servants and employees in the performance of the contract; provided, however, that the CONTRACTOR shall not be liable for any suits, actions, legal proceedings, claims, demands, damages, costs, expenses and reasonable attorney's fees arising out of the award of the contract or a willful or negligent act or omission of the CITY, its officers, agents, servants and employees.
- 2. Vehicles and Other Equipment** -- CONTRACTOR shall keep vehicles and other equipment in proper repair and sanitary condition. Each vehicle shall bear, as a minimum, the name and phone number of the CONTRACTOR plainly visible on both cab doors. Each truck shall have at least one broom and shovel to clean up solid waste that may be spilled or otherwise scattered during the process of collection. All vehicles shall be sufficiently secure so as to prevent any littering of solid waste and/or leakage of fluid. No vehicles shall be willfully overloaded.
- 3. Personnel** -- The CONTRACTOR shall require its employees to be courteous at all times, to work quietly and not to use loud or profane language. Each employee shall wear a company uniform clearly labeled with the name of the company and employees. Clothing will be as neat and clean as circumstances permit. Shirts will be required at all times.

The CONTRACTOR's employees shall follow the regular walks for pedestrians while on private property, shall not trespass or loiter on private property, and shall not meddle or tamper with property which does not or should not concern them.

SOLID WASTE REMOVAL CONTRACT – July 1, 2022

Each employee assigned to drive a vehicle shall, at all times, carry a valid driver's license for the type of vehicle he or she is driving.

The CITY shall have the right to make a complaint regarding any employee of the CONTRACTOR who violates any provision hereof or who is wanton, negligent, or discourteous in the performance of his duties.

The CITY may suggest action to be taken in its complaint but it shall not be binding on the CONTRACTOR.

4. **Disposal Site** -- The CONTRACTOR shall deliver all solid waste collected pursuant to this Agreement to the South Central Iowa Landfill or as otherwise directed in writing by CITY. Any delivery by CONTRACTOR to any other site shall constitute a breach of this Agreement sufficient for the CITY to rescind this Agreement, in its entirety, and be held harmless by CONTRACTOR for its obligations hereto. Moreover, CONTRACTOR shall indemnify CITY for any liabilities resulting from the CONTRACTORS's delivery to such other site.

SECTION F. INSURANCE

The CONTRACTOR shall maintain in full force and effect throughout the term of this Agreement and throughout any extension or renewal thereof the following types of insurance in at least the limits specified below:

COVERAGES MINIMUM LIMITS OF LIABILITY

Workman's Compensation Statutory

Employer's Liability	\$1,000,000
General Liability	
Bodily Injury	\$1,000,000 Each Occurrence \$2,000,000 Aggregate
Automobile Liability	
Bodily Injury and Property Damage	\$1,000,000 Each Occurrence
Excess Umbrella Coverage	\$5,000,000 Each Occurrence

Employer's Liability Coverage will be required of the CONTRACTOR and any sub-contractor where any class of employee engaged in work under the contract is not protected under the Workman's Compensation Statute. The CONTRACTOR is also required to include a waiver of subrogation in favor of the CITY under their workers compensation coverage.

All insurance will be by insurers acceptable to the CITY and authorized to do business in the State of Iowa. Prior to the commencement of work the CONTRACTOR shall furnish the CITY with certificates of insurance Said policies shall not hereafter be cancelled, permitted to expire, or be materially changed without thirty (30) days advance written notice to the CITY

SECTION G. PERFORMANCE BOND

The CONTRACTOR shall furnish an annually renewable corporate surety bond as security for the

SOLID WASTE REMOVAL CONTRACT – July 1, 2022

4	1	\$	124.10
4	2	\$	237.08
6	1	\$	170.23
6	2	\$	340.45

An adjustment for the difference between the estimate in services provided and the actual services provided shall be made at the end of each service year and shall be paid by the CITY to the CONTRACTOR, or refunded by CONTRACTOR to CITY, accordingly. In the determination of the actual services provided, CONTRACTOR shall prorate its charges according to the percentage of monthly collection performed where a customer received new services or discontinued services on a day other than the month's first schedule collection day.

The CITY shall remit payment within thirty (30) days from the first day of each service month. If any dispute arises, the undisputed amount shall be paid.

2. Escalation Clause -- No annual adjustment of rates shall be made to reflect the general increase in the cost of operations for the first three (3) years of this contract. There will be a 3% adjustment to all prices in year four (4), and again in year five (5). Should the CITY exercise the extension option for years six (6) and seven (7); rates will be negotiated between the CITY and CONTRACTOR.

CONTRACTOR may petition the CITY at any time for a rate adjustment on the basis of unusual changes in the cost of operations, such as new or revised laws, ordinances or regulations, changes in the location of disposal sites or changes in disposal fees, and for other reasons. The CITY shall have the right to accept or reject such petitions, but shall not be unreasonably withheld, conditioned or delayed.

3. Billing and Payment -- the CITY shall submit statements and collect charges from all customers for services provided by the CONTRACTOR under the terms of this Agreement.

The CONTRACTOR shall be entitled to payment for services rendered irrespective of whether or not the CITY collects from customers for such service.

At its option the CONTRACTOR may attempt to market to customers special "bags" or "containers", but in no way shall a customer be required to use such "bags" or "containers".

(a) **Landfill Fees** - In the event the landfill increases the fee Contractor must pay for disposal, the unit cost for solid waste services will be increased to reflect solely the increase in tipping fee. Before assessing any fees under this clause, Contractor must provide the City with sixty (60) days' written notice, and the City must approve Contractor's requested change. Any change in the actual tipping fee from the current posted rate of \$38.00 per ton would change the rate per household per month by \$ 0.25 for each \$ 1.00 per ton change in the tipping fee.

(b) **Fuel Surcharge** - Because the City values predictable pricing for services provided to its citizens but recognizes that fuel prices impact the Contractor's cost of providing such services, this clause shall authorize the Contractor to propose a fuel surcharge, subject to the City's approval. Contractor must provide the City with sixty (60) days' written notice, and the City must approve Contractor's requested change by formal City action.

Proposed Ordinance will be provided Monday

Resolution #2025-59

“A Resolution Setting Date for Public Hearing for a Proposed Addition the Code of Ordinances of the City of Van Meter - Chapter 174 Mailboxes”

Whereas, the City Clerk proposes adding Chapter 174 Mailboxes; and

Whereas, the City Administrator recommends approval; now

Therefore, be it resolved by the Van Meter City Council that the Public Hearing for the Proposed Addition of Chapter 174 Mailboxes the Code of Ordinances of the City of Van Meter is set for May 12, 2025 at 7:00pm at the Van Meter United Methodist Church located at 100 Hazel Street, Van Meter, IA 50261.

Be it further resolved, the City Clerk is directed to publish the notice of hearing as required by law as well as online at www.vanmeteria.gov.

Passed and approved this 14th day of April, 2025

Joe Herman, Mayor

ATTEST:

Jessica Drake, City Clerk

Agenda Item #16

Discussion and Consideration: Master Parks Plan

City Clerk Drake & Parks and Rec Director Chia brought forward discussion of a Master Parks Plan in March. The cost is estimated at \$72,000. TThe Master Parks Plan will provide an opportunity to look at existing green space & parks, future needs for outdoor and indoor recreation space and the trails.

Recommendation: **APPROVE**

Sample Language: **Motion to approve Resolution #2025-60 Approving a Proposal for Master Parks Planning Services with Bolton & Menk**

City Councilmember: _____ ***So moved.***

City Councilmember: _____ ***Second.***

Mayor: ***Roll Call Please.***

City Clerk: Akers _____Brott _____Grolmus _____Pelz_____Westfall_____

Resolution #2025-60

“A Resolution Approving a Proposal for Master Parks Planning Services with Bolton & Menk”

Whereas, the City Clerk and Parks & Recreation Director considered a presentation for Master Parks Planning Services from Bolton & Menk; and

Whereas, said presentation was provided the City Council for review in March 2025; and

Whereas, Bolton & Menk provided a Proposal for Master Parks Planning Services at a proposed cost of \$72,000.00 and upon review, City Staff recommends approval; now

Therefore, be it resolved by the Van Meter City Council accepts the Proposal for Master Parks Planning Services from Bolton & Menk and authorizes City Staff to engage with Bolton & Menk for the purposes of determining the final scope of work and execution of acceptance of the Proposal.

Passed and approved this 14th day of April, 2025.

Joe Herman, Mayor

ATTEST:

Jessica Drake, City Clerk



Real People. Real Solutions.

430 E Grand Avenue
Suite 101
Des Moines, IA 50309

Ph: (515) 259-9190
Fax: (515) 233-4430
Bolton-Menk.com

EXHIBIT A – SCOPE OF SERVICES

PARK SYSTEM PLAN

VAN METER, IOWA

MARCH 17, 2025

The City of Van Meter can rest assured that the Bolton & Menk team will provide superior project management, exceptional community engagement facilitation, and outstanding technical deliverables in a timely and cost-effective manner to create this park system plan.

UNDERSTANDING

The park system plan is intended to provide guidance to city staff, the Parks and Recreation Board (PRB), city council, and the community to prioritize programs and projects as future decisions are made on how to manage and improve the park and trail system. The resulting system plan will be flexible in format so that it can be integrated into the city's Vision Van Meter 2040, Comprehensive Plan.

Based on our understanding of the Van Meter community and from discussions with city staff, the following is a summary of key elements that will be addressed with the outcome of this project:

- **Parkland Dedication and New Development** – Evaluating the city's existing development code requirements and parkland dedication process to ensure future park space exists where needed, creates usable space and access for amenities and promotes a cohesive park system with a diverse mix of park and recreation opportunities for Van Meter residents.
- **Deferred Maintenance and Park Management** – Inventory and analysis of existing park amenities to develop a plan to catch up on deferred maintenance and address future needs.
- **Recreation Programming and Athletic Facilities** – Evaluate current and projected participation rates in recreation programs and identify opportunities for growing youth and adult rec. programs and facilities.
- **Park Maintenance and Operations** – Identify opportunities for improving park maintenance and upkeep, while developing a strategy for sustainable park department operations.

The following detailed work plan is outlined by tasks that will lead to a successful park system plan that aligns with the goals shared by city staff. Under each task, time has been allocated for task management that will capture the effort necessary for internal project team coordination.

SCOPE OF SERVICES

TASK 1: EXISTING CONDITION INVENTORY AND ANALYSIS

The inventory and analysis phase of our work plan will allow us to develop a thorough understanding of the qualitative and quantitative condition of the park system. We will also collect and document the programming and services offered by the city, as well as the departmental operations of the park department.

The following are specific components of this phase that will be accomplished by the tasks that are described herein:

- LOS analysis: Identify gaps and redundancy in park proximity across the community
- Evaluate the type, quantity, and conditions of assets
- Develop comparative metrics considering NRPA data, national recreation trends, and peer-community comparisons
- Mobility analysis: Identify high-level gaps in connectivity to parks and trails and review how certain connections could be achieved
- Input gathering: During this phase, we will roll out our intentional input gathering at three separate levels: public, stakeholder, and city staff

We will rely on city staff knowledge to supplement data collection through site inventories or database reviews during this task.

+ *Task 1.1: Preparation of Base Mapping*

Working with our GIS team and city staff, we will develop base mapping for the overall community as well as individual park and trail facilities to use throughout the planning process.

+ *Task 1.2: Previous Plan Audit*

In coordination and with assistance from city staff, our team will review the following previously completed planning studies and reports that are related to this plan:

- Vision Van Meter 2040, Comprehensive Plan
- The Van Meter Strategic Vision Plan
- Previously prepared park inventory data
- Maintenance, operations, and other departmental data
- Van Meter Capital Improvement Plan relating to Parks and Recreation
- ICON Water Trails planning documents

+ *Task 1.3: Field Inventory and Review of Existing Park and Trail Facilities*

Data will be collected of existing park and trail facilities/amenities to develop both a qualitative and quantitative understanding of each park within the City of Van Meter. To streamline this process, we will start with what we/city staff already know and use current or recently documented information to plug into our collective inventory of data.

Visiting current park facilities is essential to understanding and familiarizing ourselves with its resources, reviewing existing conditions, and confirming the accuracy of collected data to update the city park inventory. All information will be added to a customized *Field Map* app that will allow inventory collection to be easily integrated with Van Meter existing GIS software.

+ *Task 1.4: Park and Recreation Programs*

Review current park and recreation programs and available park use data as provided by the City.

+ *Task 1.5: Demographics, Trends, And National Metrics Analysis*

Our team will review available information from the the U.S. census, National Parks and Recreation Association (NRPA) and previous studies completed in Van Meter and Dallas County to understand and document demographic shifts, local and regional trends, and what is new in the parks and recreation field. Understanding these changes will be critical to formulating a future vision for the park system.

Along with city staff, we will review the existing funding allocations to assess how Van Meter compares to national averages and communities with similar park systems. By reviewing this data, we will identify opportunities for the city to consider improving its facility's functionality and level of service. This effort will include a review of funding strategies.

+ *Task 1.6: Steering Committee Meeting No. 1*

This meeting will be an opportunity to introduce the planning process, review work completed to date, review project timeline, and engage the committee in analysis and review of where they have been in the past, what the collective vision is for the future, and equally important, to set expectations for how the committee can be champions for the park system planning process.

The proposed steering committee will be comprised of city staff, two PRB members, and two City Council members. Our team will assist the city in determining how this committee will be engaged during the process, what level of decision making and review responsibility it will have, and how they can advocate for input and participation throughout the duration of the process.

Our team will develop meeting materials including agendas, content, and meeting minutes.

TASK 2: PUBLIC ENGAGEMENT

A successful park system plan must reflect the needs and desires of the stakeholders that will fund, use, and maintain the facilities. As such, public involvement and engagement is one of the most critical components of the planning process. We are committed to providing a robust engagement process that goes beyond traditional engagement methods and provide fun, convenient, and accessible methods that will range from in-person and online formats to engage stakeholders.

The planning team will evaluate and summarize all the community engagement events to better understand community needs and desires for the park and trail system. These findings will help guide final recommendations and the importance of improvements.

+ *Task 2.1: Community Survey*

Working in conjunction with city staff, we will develop a survey to solicit input from the broader community. We envision this to be available through an online platform to enable high response rates and efficient data collection and analysis. The Bolton & Menk team will provide the city with a link to the survey for use on its public-facing website and social media platforms. Upon completion of the survey timeframe, we will provide a summary of the results. This information will inform recommendations and priorities in the system plan.

**A hard copy of the survey can be made available if the city would like to distribute paper copies. City staff would need to add responses from the paper copies to the online survey platform.*

+ *Task 2.2: Pop-Up Engagement*

Our team will facilitate two pop-up meetings to solicit feedback from the public. Our intention is to coordinate these efforts with city staff to determine a venue and existing community events that would allow all residents an opportunity to engage with the planning team. Possibilities include Raccoon River Days in June and Fan Fest in August.

+ *Task 2.3: City Council Update*

To ensure the community remains engaged in the system planning process, we propose to present to City Council on work completed to date, remind them of the engagement process and answer any questions councilors may have.

At this time we will present key findings from the needs analysis and get feedback on the current state of the park system, along with how the park system should grow in the future.

+ *Task 2.4: Steering Committee Meeting No. 2*

The planning team will evaluate and summarize the community survey responses to better understand community needs and desires for the park and trail system. These findings will help guide final recommendations and the importance of improvements.

TASK 3: COMMUNITY NEEDS ASSESSMENT

During this phase, we will use the data and input that has been collected and analyzed to date to evaluate what the community needs in its park system. This determination will be driven by a combination of things, but largely by the input we gather through various channels to this point in the process. We can assess the park system based on national trends and metrics, but one of the foremost important data points is what the community, city staff and stakeholders tell us they need for Van Meter to be successful. We intend to listen, learn and uncover what those needs are.

- + ***Task 3.1: Community Needs Evaluation***
Feedback and research collected and analyzed will be summarized for review. This information will be used to begin discussions about improvements, opportunities, and priorities.
- + ***Task 3.2: Park and Trail Classifications***
The planning team will work with city staff to review and confirm, modify, or add to existing classifications, and preferred facility level of service standards. Facility standards include level of service standards and the population served per recreational facility and park amenities. These will be based on National Park and Recreation Association guidelines as well as the Consulting Team’s national experience and comparison with peer/survey agencies.
- + ***Task 3.3: Draft Goals, Policies, and Initiatives***
Building on previous tasks, our team will develop a list of recommendations alongside city staff to address improvements to existing parks and facilities to assist with overall LOS. We will coordinate with the city to prioritize these recommendations based on needs as determined by existing conditions review, gap analysis, and expressed community desires.
- + ***Task 3.4: Steering Committee Meeting No. 3***
This steering committee meeting will be utilized to review draft goals, policies, and initiatives for the plan and prepare for Phase 4 of the planning process that will introduce plan recommendations.

TASK 4: IMPLEMENTATION PLANNING

Our team will work with the city to prepare recommendations for improvements to Van Meter parks and recreation facilities. This includes improvements to existing park facilities (including sports fields), maintenance efficiencies, and trail connectivity opportunities. Part of this task will consist of developing implementation budgets to accompany improvement recommendations to seamlessly incorporate park system improvements into the city’s Capital Improvement Plan process.

We will finalize the system plan and provide copies to the city for consideration and approval by the parks commission and city council.

- + ***Task 4.1: Project Cost Estimating***
Our team will use the prioritized list of recommendations to prepare capital and operational costs, informing anticipated needs from identified improvements. We will note assumptions included in these efforts to assist the city better as they plan for refinement and future implementation.

The costs will consider current construction costs and anticipated inflation estimates for mid- and longer-term improvements.

Based on comparison of the budget, relative to national averages and comparable communities, we will provide an analysis to establish the need to maintain the current LOS. Depending on their findings, our team will establish differing resource needs that would allow the city to provide adequate and desired LOS.

+ *Task 4.2: Develop Prioritized 10-Year Capital Improvement Plan (CIP)*

Building on previous tasks, our team will develop a list of recommendations alongside city staff to address improvements to existing parks and facilities and identify opportunities for new parks. We will coordinate with the city to prioritize these recommendations based on needs as determined by existing conditions review, gap analysis, and expressed community desires.

We will work with city staff to review recommendations and anticipated costs of CIP projects for upcoming funding cycles.

+ *Task 4.3: Funding and Implementation Plan*

The project team will review the existing budget of the department. The review will focus on the existing funding mechanisms the department has and revenue that is generated. The project team will also review recreation programs and events that are being offered by the city and assess if improvements or modifications could be made.

The project team will share with the city the various traditional and non-traditional methods they could employ to implement the plan. As part of the implementation plan the project team will further refine numbers on development and operations, and how funding strategies can potentially offset costs.

+ *Task 4.5: Steering Committee Meeting No. 4*

We will provide a working draft of the plan to the steering committee prior to this meeting and take this time to discuss any comments and revisions as a step towards final revisions of the draft plan.

TASK 5: FINAL PLAN PREPARATION AND ADOPTION

Work produced and documented throughout the planning process will be compiled into a user-friendly document.

During this final phase of the project, we will finalize the system plan and provide copies to the city for consideration and approval by the PRB and city council.

+ *Task 5.1: Draft Plan Preparation and Review*

We will develop a working draft of the system plan (80%) for the city and steering committee to review to ensure the layout, formatting, and information prepared to-date align with the city's vision for this document.

+ *Task 5.2: Final Plan Preparation*

By considering the steering committee’s feedback on the draft, we will enact changes to finalize the system plan document for a final review by the city. Any redlines will be addressed before presentation to city council.

+ *Task 5.4: City Council Approval*

Upon acceptance by the PRB, our team will present the system plan to the city council for consideration of adoption.

SCHEDULE

A mutually agreeable project schedule will be developed detailing the anticipated work tasks, task relationships, critical path timeline, deliverable due dates, and completion dates. The schedule will be arranged to maintain focused engagement by the public, steering committee, and city staff. Bolton & Menk will work with city staff and other project partners to revise and update this schedule as needed to ensure successful project delivery. Based on the current assumed project parameters, Bolton & Menk is targeting November 2025 for completion of the system plan.

ADDITIONAL SERVICES

Consulting services performed other than those authorized under Tasks 1-5 shall not be considered part of the Basic Services and may be authorized by the city as Additional Services. Additional Services consist of those services, which are not generally considered to be Basic Services; or exceed the requirements of the Basic Services; or are not definable prior to the commencement of the project.

Additional services may consist of the following:

- + Site Survey of boundary and topography
- + Stormwater calculations and management design
- + Design development or construction documentation services
- + Additional revisions and meetings beyond Tasks 1-5
- + Architectural evaluation or design of structures
- + Structural engineering
- + Civil engineering services for utilities and grading

FEE PROPOSAL

Task 1 – Existing Condition Inventory And Analysis	\$17,000
Task 2 – Public Engagement	\$13,000
Task 3 – Community Needs Assessment	\$10,000
Task 4 – Implementation Planning	\$15,000
Task 5 – Final Plan Preparation And Adoption	\$17,000
Total – Bolton & Menk Lump Sum Fee	\$72,000

Additional services, owner requested re-design and services in excess of stated lump sum design fee will be performed at Bolton & Menk’s standard hourly rates.

Agenda Item #17

Discussion and Consideration: Comprehensive Plan Refresh

Staff brought forward a recommendation to refresh the Comprehensive Plan and Future Land Use Map in February 2025. Instead of a full blown plan review, it makes more sense to tackle portions of the Comp Plan focusing on zoning, future land use, public infrastructure and housing in the form of Planning Assistance. Bolton & Menk provided a proposal that includes a bank of hours at a discounted rate to assist in these planning services.

Recommendation: **APPROVE**

Sample Language: **Motion to approve Resolution #2025-61 Approving a Proposal for Planning Services with Bolton & Menk**

City Councilmember: _____ ***So moved.***

City Councilmember: _____ ***Second.***

Mayor: ***Roll Call Please.***

City Clerk: Akers _____ Brott _____ Grolmus _____ Pelz _____ Westfall _____

Resolution #2025-61

“A Resolution Approving a Proposal for Planning Services with Bolton & Menk”

Whereas, the City adopted the revised Comprehensive Plan in 2020 and best practice is updated the Comprehensive Plan every five (5) years; and

Whereas, City Staff proposes utilizing planning services from Bolton & Menk to review and update certain sections of the Comprehensive Plan including Zoning, Public Infrastructure, Housing and the Future Land Use Map; and

Whereas, Bolton & Menk provided a Proposal for Planning Services at a discounted rate of \$108.00/hr for up to 10 hours a month and upon review, City Staff recommends approval; now

Therefore, be it resolved by the Van Meter City Council accepts the Proposal for Planning Services from Bolton & Menk and authorizes City Staff to engage with Bolton & Menk for the purposes of determining the final scope of work and execution of acceptance of the Proposal.

Passed and approved this 14th day of April, 2025.

Joe Herman, Mayor

ATTEST:

Jessica Drake, City Clerk



Real People. Real Solutions.

430 E Grand Avenue
Suite 101
Des Moines, IA 50309
Phone: (515) 363-1992
Bolton-Menk.com

April 1, 2025

Jessica Drake
City of Van Meter
310 Mill Street
PO Box 160
Van Meter, IA 50261

RE: Proposal for Planning Assistance

Dear Ms. Drake

It was a pleasure to meet you a few weeks ago and learn more about Van Meter and the projects that are on the horizon over the next several years. I wanted to follow up with a general scope of services that Bolton Menk can provide the city. Bolton & Menk, Inc. has the experience and qualifications to provide professional planning services. Like you, we take great pride in helping create a community that is safe, sustainable, and beautiful. Based on our conversation and experience doing this type of work, we understand what needs to be accomplished for successful planning and development services.

Planning Team

The Bolton & Menk team is intended to serve as an extension of city staff, with close coordination between the city and the team maintained at all times. The proposed team provides the optimum combination of accessibility, efficiency, and specialized expertise.

Bolton & Menk will serve the City of Van Meter using a team approach. I would serve as your project manager and be responsible for all activities performed on behalf of the City of Van Meter. I brings over 24 years of municipal planning and zoning experience to the team. I will be supported by a team of professionals with a depth of experience, including Frannie Nielson and Trey Rouse, who currently provides daily planning services to Windsor Heights and Marshalltown, Iowa.

Bolton & Menk's multidisciplinary approach means we can answer a lot of questions with a quick trip down the hall. If specific technical questions arise during the process, we can answer them, usually without outside consultation or additional cost. In addition to extensive planning experience, our firm has expertise in civil engineering, surveying, landscape architecture, community development, GIS, funding and grant writing, graphic design, communication, historic and cultural resources, environmental services, and many other related areas.

Day-to-Day Services

We can provide this support both in person at Van Meter City Hall and remotely. When remote, permits and projects will be sent directly to Frannie. To keep coordination seamless, we typically have a minimum of 5 business days to complete a full permit review task, although it's very likely we will complete it much sooner.

- David Hockett would serve as project manager. David provides supervision and quality control. He would be available for development review or consultation of complex projects as needed. He will be available remotely or in person for meetings, as needed.

- Frannie would be your primary planner and the one you will interact most with She will be completing the permit and site plan review as you send her the projects. She can also prepare hearing notices and staff reports. She will familiarize herself with your ordinances, Comprehensive Plan, or any other plans of influence. She will be available remotely or in person for meetings, as needed.
- Trey Rouse will support Frannie remotely as well for permit and application reviews and research. Trey will also be available remotely or in person for meetings as needed.

Fee Estimate

Day-to-day services will be billed on an hourly basis and can be adjusted to meet city needs. **We provide a reduced rate of \$108 per hour for the first 10 hours of the month** then per the hourly rate table below. Bolton and Menk does not charge for mileage 2025 Rates for our key personnel are as follows:

Employee	Hourly Rate
David Hockett, Project Manager	\$216 per hour
Frannie Nielsen, Planner	\$138 per hour
Trey Rouse, Planner	\$148 per hour

Added Services

In addition to our day-to-day planning services, Bolton & Menk can provide a range of additional services tailored to the needs of Van Meter. Our comprehensive brochure outlines these services, showcasing our expertise in areas such as GIS, engineering, environmental assessments, grant writing, and more. We are committed to delivering innovative and effective solutions to support the city's growth and development. Please take a moment to review the brochure to learn more about how we can assist with your specific needs.

I would welcome the opportunity to chat with you more about how we can assist you and the city in its daily planning needs as well as specific projects related to the potential large-scale projects planned over the next year. Please feel free to contact me at 515-363-1992 or david.hockett@bolton-menk.com if you have any questions regarding our proposal.

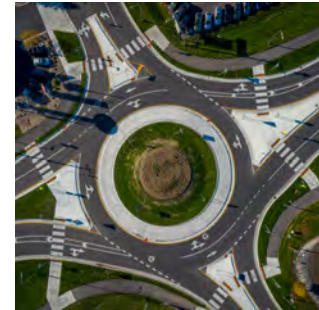
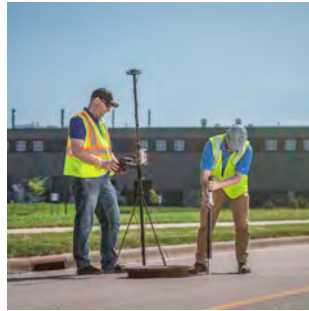
Respectfully submitted,
Bolton & Menk, Inc.

David Hockett, AICP
Project Manager/Senior Planner



**BOLTON
& MENK**

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SERVICES

Civil/Municipal Planning & Engineering
Water & Wastewater Engineering
Transportation Planning & Engineering
Structural Services
Aviation Services
Planning & Urban Design
Landscape Architecture
Water Resources Engineering

Environmental Planning & Permitting
Construction Administration & Inspection
Land Surveying
Geographic Information Systems (GIS)
Project Funding Support
Engagement Services
Visual Communications



CIVIL/MUNICIPAL PLANNING & ENGINEERING

- Water & Wastewater Engineering
- Transportation Planning & Engineering
- Structural Services
- Aviation Services
- Planning & Urban Design
- Landscape Architecture
- Water Resources Engineering
- Environmental Planning & Permitting
- Construction Administration & Inspection
- Land Surveying
- Geographic Information Systems
- Project Funding Support
- Engagement Services
- Visual Communications
- 3D Printing
- Broadband in Street & Highway Projects
- City-Led Public Infrastructure Design & Inspection
- Citywide Infrastructure Management Plan
- Community-Centered Design
- Concrete Pavement Rehabilitation
- Consulting Engineer Transition Services
- Inflow & Infiltration Investigation
- Immersive Imagery Collections
- OpenRoads Training & Support
- Performance Sports Fields
- School Site Pavement Management Reports
- Site Planning & Engineering
- Sanitary Sewer Metering
- Smoke Testing
- Stadium Design
- Stormwater Utility
- Synthetic Turf Design



WATER & WASTEWATER ENGINEERING

- Water & Wastewater Treatment Design & Planning
- Industrial Wastewater Consulting & Design
- Water & Wastewater Pilot Plant Testing
- Water Distribution & Supply Services
- Water Storage, Towers, & Coatings
- Telecommunication Services
- Wells & Wellhead Protection Plans
- Wastewater Collection System Engineering
- Lift Station Design & Rehabilitation
- Permitting Assistance
- Process Optimization & Troubleshooting
- Biosolids Consulting
- Cost of Service Studies for Water & Wastewater Utilities
- Specialty Funding Consulting
- Filter Evaluation Services
- Water Distribution Hydraulic Modeling
- PFAs in Water & Wastewater
- Lead Service Line Inventory, Grants, & Funding
- Proactive Emergency Utility Planning



TRANSPORTATION PLANNING & ENGINEERING

- Highway & Street Corridors
- Traffic Safety & Operations
- Bridge & Structural
- Transit & Multimodal Mobility
- Bikeway & Trail Corridors
- Stakeholder & Community Engagement
- Environmental Compliance
- Construction Services
- Connected and Automated Vehicles
- Parking Services
- Road Diets
- StreetLight Analysis
- Traffic Studies
- Speed Limit Policies & Procedures
- Active Transportation Services
- Beyond Typicals
- Safe Routes to School
- Safe Streets & Roads for All (SS4A)



STRUCTURAL SERVICES

- Bridge & Building Design
- Expansion & Renovation
- Retaining Walls
- Foundation Design
- Piping & Equipment Supports
- Conditions Assessment
- Load Rating & Analysis
- Existing Conditions Evaluation
- Incident, Fracture, & Emergency Damage Inspection
- Coatings Inspection
- Building & Facility Services



AVIATION SERVICES

- Airport Management
- Planning
- Environmental Reviews
- Aeronautical Surveying
- Design & Construction
- Airport Building Facilities
- GIS Services
- Airport Zoning
- Approach Development
- Airside and Landside



PLANNING & URBAN DESIGN

- Multimodal & Active Transportation
- Site Planning, Design, & Development
 - » Multifamily Residential
- Parks, Recreation, & Open Space
- Environment & Sustainability
- Campus & Institutional
 - » Higher Education
 - » Health Care
- Community & Area Planning
- Engagement Services
- ADA Transition Plan Development
- Community Advisory Group
- Community Outreach Liaisons
- Comprehensive Planning
- Corridor Planning
- Housing Studies
- Transit-Oriented Design & Planning
- 2050 Comprehensive Plans
- Urban Infill Development



LANDSCAPE ARCHITECTURE

- Environmental Planning
- Community Planning
- Transportation Planning
- Trails, Parks, & Recreation Planning
- Urban Design
- Wayfinding & Monumentation
- Public Engagement & Communication
- Community-Wide Park & Recreation System Planning
- Community & Neighborhood Park Design & Implementation



WATER RESOURCES ENGINEERING

- Stormwater Planning & MS4 Management
- Hydrologic & Hydraulic Modeling
- TMDL Assistance & Implementation
- Best Management Practice & Water Quality Improvements
- Stormwater Reclamation & Reuse Design
- Floodplain Assessment & Mapping
- Culvert & Waterway Analysis
- Wetland Services
- Agricultural Drainage
- MS4 Stormwater Pond Bathymetric Assessment
- MS4iD™
- MS4 Program Management
- Two-Dimensional Stormwater Modeling
- Nutrient Reduction Strategies
- Stormwater BMP Establishment & Maintenance Manual
- Stormwater Collection and Use for Irrigation
- LSiD™
- Community Education & Outreach
- Natural Disasters Recovery
- County Conservation Services



ENVIRONMENTAL PLANNING & PERMITTING

- Archaeological Survey & Investigation
- Aquatic Resource Delineation & Permitting
- Aquatic Resource & Prairie Restoration
- Architectural/Community History & Interpretation
- Cultural Resources
- Local Government Unit Services
- Natural Resource Surveys
- Environmental Review & Documentation
- Funding Environmental Reviews
- Tree Surveys & Management Plans
- Pollinator Consultation
- Monarch CCAA Program



CONSTRUCTION ADMINISTRATION & INSPECTION

- Schedule Management/Project Controls
- Delivery of Projects with Special Funding
- Enhanced Public Communication & Outreach
- Roadway, Bridge, & Interchanges
- Private Utility Relocation Management & Permit Reviews
- ADA-Compliance Reviews
- Trenchless Utility Construction & Rehabilitation
- Signal & Lighting Systems
- Public Utility Coordination
- CMAR Project Delivery

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AND BEAUTIFUL COMMUNITIES.**



LAND SURVEYING

- Topographic
- Boundary & ALTA
- Residential Lot & Rural Acreage
- Subdivision Layout
- Right-of-Way & Easement Services
- Construction Staking
- Hydrographic
- UAV/Drone Services
- 3D Laser Scanning
- Energy Services
- UAV LiDAR



GEOGRAPHIC INFORMATION SYSTEMS

- GIS Project & Technical Management
- ArcGIS Online Administration & Migration
- GIS Web Application Development
- Desktop GIS Customization
- Data Automation & Analysis
- Geospatial Data Collection
- UAV Services & Remote Sensing
- CRASHiD™
- ENVISIONiD™
- GeoCP™
- GeoCP™ 360
- GeoCV™
- INPUTiD™
- Immersive Imagery Collections
- RoadBotics™ Pavement Evaluation
- Underground Structure Inspection & Condition Assessment



PROJECT FUNDING SUPPORT

- Knowledge of Funding Sources
- Positioning Your Project for Success
- Grant Writing, Application Process, & Funding Administration
- Franchise Fees



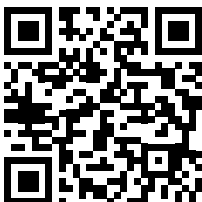
ENGAGEMENT SERVICES

- Audience Identification & Analysis
- Engagement Planning
- Graphic Design – Logo Creation, Maps
- Project Marketing
- Informational Materials
- Data Collection & Analysis
- Public Meetings & Pop-Ups
- Project Email/Text Updates
- Project Hotline & Email Management
- Third-Party Engagement Services



VISUAL COMMUNICATIONS

- Studio & On-Location Video Production
- Community Marketing & Public Outreach Videos
- 2D, 3D, & 4D Animation
- 3D Interactive Applications
- Visualizations & 3D Renderings
- Ground & UAV Aerial Photography
- Graphic Design Services
- Project Website Development



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We have more than 35 locations throughout the Southwest, Midwest, and Southeast. For a full list of our locations and contact information, scan the QR code.

Agenda Item #18

Discussion and Consideration: Waiver of Certain Permit Fees – VMCS D Building Projects

Submitted for: **Discussion and Consideration**

The VMCS D is undergoing a large construction project requiring several building permits and plan reviews. Staff proposes waiving the City’s portion of the building permit fees due to the public nature of the project. The VMCS D would still be responsible for any actual costs incurred by the City from Veenstra & Kimm for plan reviews and/or inspections and those costs would be invoiced to the School for reimbursement to the City. (V&K bills the City which is normal practice and the City would bill the School). The City has taken this stance on prior school projects.

Ex: Standard Building Permit Fee based on Valuation as defined in our Building Department Services Agreement with V&K (includes all applicable inspections)

Project	Valuation	Total Permit Fee	V&K Portion	City Portion
Standard				
Concession/Restroom	\$653,810	\$3509.50	\$2456.65	\$1052.85
Proposed				
Concession/Restroom	\$653,810	\$3509.50	\$2456.65	WAIVED

Recommendation: **Approval**

Sample Language: **Motion to approve waving the City portion of building permit fees for the VMCS D Building Project**

City Councilmember: _____ **So moved.**

City Councilmember: _____ **Second.**

Mayor: **Roll Call Please.**

City Clerk: Akers _____ Brott _____ Grolmus _____ Pelz **ABSTAIN** Westfall _____

Agenda Item #19

Discussion and Consideration:

Ordinance #2025-07 An Ordinance Deleting Property from the Tax Increment Financing District for the Van Meter Urban Renewal Area of the City of Van Meter, Iowa Pursuant to Section 403.19 of the Code of Iowa

Submitted for: **Discussion and Consideration**

This is purely procedural and is necessary to allow the developer to move forward in recording the plat for Hudson Heights 2. The City has received reimbursement for the engineering fees associated with the Plat.

Recommendation: **Approval**

Sample Language: **Motion to make this reading the first and final reading of Ordinance #2025-07 An Ordinance Deleting Property from the Tax Increment Financing District for the Van Meter Urban Renewal Area of the City of Van Meter, Iowa Pursuant to Section 403.19 of the Code of Iowa, waiving the requirement for subsequent readings and moving to approval and adoption of said Ordinance.**

City Councilmember: _____ ***So moved.***

City Councilmember: _____ ***Second.***

Mayor: ***Roll Call Please.***

City Clerk: Akers _____ Brott _____ Grolmus _____ Pelz _____ Westfall _____

FW: Hudson Heights Plat 2

From Mary Cline <Mary.Cline@dallascountyiowa.gov>

Date Thu 3/13/2025 3:36 PM

To Jess Drake <jdrake@vanmeteria.gov>

 4 attachments (2 MB)

Hudson Heights Plat 2 Treasurer's Certificate UPDATED.pdf; Hudson Heights Plat 2 Plat Title Opinion UPDATED.pdf; E8686 FP Hudson Heights Plat 2 2024-09-24.pdf; Hudson Heights Plat 2 Auditor's Certificate.pdf;

Hi Jess,

We were asked to approve a subdivision name for Hudson Heights Plat 2. Unfortunately, we will not be able to do this. The two parcels involved, 15-28-251-007 & 15-28-251-008, are not in the same taxing district. Parcel 15-28-251-007 (or Par. 21-86) is in 420-800 and parcel 15-28-251-008 (or Par. 21-87) is in TIF district 420-850.

We cannot combine parcels in which one is in TIF and the other is not. In order for this subdivision to be approved by our office, Parcel 15-28-251-008 will need to be removed from the TIF district. You may remember that parcel 15-28-251-007 was partially in the TIF and was removed by Ordinance 2024-11.

We did notify Wilson Law firm of the situation and they may be contacting your office.

Let me know if you have any questions.

Thanks,



Mary Cline

Real Estate GIS Supervisor

Dallas County Auditor's Office

210 N 10th Street | Adel, IA 50003

O: 515-993-4751 | Direct: 515-993-6984

mary.cline@dallascountyiowa.gov



From: Bryan Loya <Bryan@wilsonlawfirmpc.com>

Sent: Thursday, March 13, 2025 10:27 AM

To: Holly Skoog <Holly.Skoog@dallascountyiowa.gov>; Tiffany Mitchell <Tiffany.Mitchell@dallascountyiowa.gov>; DCAuditor <dcauditor@dallascountyiowa.gov>; PropertyTax <PropertyTax@dallascountyiowa.gov>

Cc: Charlotte Sloan <charlotte@wilsonlawfirmpc.com>; Assistant <Assistant@wilsonlawfirmpc.com>; Stephanie Huard <Stephanie.Huard@dallascountyiowa.gov>

Subject: Hudson Heights Plat 2

Morning All,

Ready for certificates on this project. Please see attached and let us know if you need anything else.

Thanks!

Bryan M. Loya

Attorney-at-Law

222 N.W. Sunrise Drive

Waukee, Iowa 50263

Phone: 515-369-2502 | Fax: 515-369-2503

[Website](#) | [Map](#)



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April 8, 2025

Via Email

Jessica Drake
City Clerk/City Hall
Van Meter, IA

Re: Van Meter TIF District Property Deletion
Our File No. 420352-30

Dear Jessica:

Attached please find proceedings covering the adoption of an ordinance deleting property from the TIF District for the Van Meter Urban Renewal Area. We have prepared the proceedings providing for the adoption of the ordinance on the presumption that the Council will waive the statutory requirement that an ordinance be considered at two meetings prior to the meeting at which it is finally adopted. **This waiver requires the affirmative vote of not less than four of the five Council Members.** If the Council does not choose to follow this procedure, we will provide substitute proceedings covering the separate considerations of the ordinance.

Once the ordinance has been finally adopted, it must be published, and a copy must be filed with the County Auditor of Dallas County. Please print extra copies of the ordinance for publication and filing. Certificates are included in the proceedings to attest to each of those acts.

We will appreciate receiving executed copies of these proceedings as soon as they are available. Please call John Danos or me if you have any questions.

Kind regards,

Amy Bjork

Attachments

cc: Liz Faust

MINUTES PROVIDING FOR PASSAGE
OF AN ORDINANCE DELETING
PROPERTY FROM A TAX
INCREMENT FINANCING DISTRICT
FOR THE VAN METER URBAN
RENEWAL AREA

420352-30

Van Meter, Iowa

April 14, 2025

The City Council of the City of Van Meter, Iowa, met on April 14, 2025 at 7:00p.m., at the Van Meter United Methodist Church, in the City.

The Mayor presided and the roll was called showing members present and absent, as follows:

Present: _____

Absent: _____.

Council Member _____ introduced an ordinance entitled "Ordinance No.2025-07. An Ordinance Deleting Property From the Tax Increment Financing District for the Van Meter Urban Renewal Area of the City of Van Meter, Iowa, Pursuant to Section 403.19 of the Code of Iowa."

It was moved by Council Member _____ and seconded by Council Member _____ that the ordinance be adopted. The Mayor put the question on the motion and the roll being called, the following named Council Members voted:

Ayes: _____

Nays: _____.

Whereupon, the Mayor declared the motion duly carried and declared that the ordinance had been given its initial consideration.

It was moved by Council Member _____ and seconded by Council Member _____ that the statutory rule requiring an ordinance to be considered and voted on for passage at two Council meetings prior to the meeting at which it is to be finally passed be suspended. The Mayor put the question on the motion and the roll being called, the following named Council Members voted:

Ayes: _____

Nays: _____.

Whereupon, the Mayor declared the motion duly carried.

It was moved by Council Member _____ and seconded by Council Member _____ that the ordinance entitled "Ordinance No.2025-07. An Ordinance Deleting Property From the Tax Increment Financing District for the Van Meter Urban Renewal Area of the City of Van Meter, Iowa, Pursuant to Section 403.19 of the Code of Iowa," now be put upon its final consideration and adoption. The Mayor put the question on the final passage and adoption of the ordinance and the roll being called, the following named Council Members voted:

Ayes: _____

Nays: _____.

Whereupon, the Mayor declared the motion duly carried and the ordinance duly adopted, as follows:

ORDINANCE NO.2025-07

An Ordinance Deleting Property From the Tax Increment Financing District for the Van Meter Urban Renewal Area of the City of Van Meter, Iowa, Pursuant to Section 403.19 of the Code of Iowa

WHEREAS, the City Council of the City of Van Meter, Iowa (the “City”) previously enacted Ordinance No. 94, providing for the division of taxes levied on taxable property in the Van Meter Urban Renewal Area pursuant to Section 403.19 of the Code of Iowa; and

WHEREAS, pursuant to Ordinance No. 94, a portion of the Van Meter Urban Renewal Area in the City of Van Meter was designated a “tax increment district”; and

WHEREAS, the City Council now desires to decrease the size of the “tax increment district” by deleting certain property;

BE IT ENACTED by the City Council of the City of Van Meter, Iowa:

Section 1. Purpose. The purpose of this ordinance is to delete certain property from the tax increment financing district for the Van Meter Urban Renewal Area.

Section 2. Definitions. For use within this ordinance the following terms shall have the following meanings:

“Deleted Property” shall mean certain real property situated in the City of Van Meter, Dallas County, State of Iowa, more particularly described as follows:

Parcel 21-87, Official Parcel Recorded in Book 2021, Page 30893 at the Dallas County Recorder’s Office, of the SW1/4 NE1/4 and NW1/4 SE1/4 of Section 28, Township 78 North, Range 27 West of the 5th PM, City of Van Meter, Dallas County, Iowa and Containing 5.07 acres more or less.

Section 3. The Deleted Property is hereby removed from the tax increment financing district for the Van Meter Urban Renewal Area. No division of property tax revenues as provided under Section 403.19 of the Code of Iowa shall be done with respect to the Deleted Property without further action by the City Council.

Section 4. Repealer. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 5. Saving Clause. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

Section 6. Effective Date. This ordinance shall be effective after its final passage, approval and publication as provided by law.

Passed and approved by the Council of the City of Van Meter, Iowa, on April 14, 2025.

Joe Herman, Mayor

Attest:

Jessica Drake, City Clerk

STATE OF IOWA
DALLAS COUNTY
CITY OF VAN METER

SS:

I, the undersigned, City Clerk of the City of Van Meter, do hereby certify that the attached is a true, correct and complete copy of all the records of the Council of the City relating to the adoption of an ordinance entitled "An Ordinance Deleting Property From the Tax Increment Financing District for the Van Meter Urban Renewal Area of the City of Van Meter, Iowa, Pursuant to Section 403.19 of the Code of Iowa."

WITNESS MY HAND this ____ day of _____, 2025.

Jessica Drake, City Clerk

STATE OF IOWA

SS:

DALLAS COUNTY

I, the undersigned, County Auditor of Dallas County, in the State of Iowa, do hereby certify that on the _____ day of _____, 2025, the City Clerk of the City of Van Meter, Iowa, filed in my office a copy of an ordinance of the City shown to have been adopted by the Council and approved by the Mayor thereof on April 14, 2025, entitled: "Ordinance No.2025-07. An Ordinance Deleting Property From the Tax Increment Financing District for the Van Meter Urban Renewal Area of the City of Van Meter, Iowa, Pursuant to Section 403.19 of the Code of Iowa," and that I have duly placed a copy of the ordinance on file in my records.

WITNESS MY HAND this _____ day of _____, 2025.

County Auditor

STATE OF IOWA
DALLAS COUNTY SS:
CITY OF VAN METER

I, the undersigned, City Clerk of the City of Van Meter, do hereby certify that I caused to be published "Ordinance No.2025-07. An Ordinance Deleting Property From the Tax Increment Financing District for the Van Meter Urban Renewal Area of the City of Van Meter, Iowa, Pursuant to Section 403.19 of the Code of Iowa," of which the printed slip attached to the publisher's original affidavit hereto attached is a true and complete copy, on the date and in the newspaper specified in such affidavit, and that such newspaper has a general circulation in said City.

WITNESS MY HAND this _____ day of _____, 2025.

Jessica Drake, City Clerk

(Attach hereto publisher's affidavit of publication with copy of ordinance as published.)

(PLEASE NOTE: Do not sign and date this certificate until you have checked a copy of the published ordinance and have verified that it was published on the date indicated in the publisher's affidavit.)

Agenda Item #20

Reports

- a. *City Administration*
- b. *Legislative Update*
- c. *Public Works - Will be provided Monday*
- d. *Police*
- e. *Fire*
- f. *Library*
- g. *Parks & Rec*
- h. *City Engineer*
- i. *City Attorney*
- j. *Municipal Building Project*

1. Liz, Jess and/or Liz & Jess have attended various Board of Supervisor meetings over the last month. Topics have included secondary road updates and county budget items.
2. Jess, Liz, Randy & Justin from Bolton & Menk met with Andrew Collings from Mid-Iowa Planning Alliance (MIPA) & CIRTPA about the intersection of F90 & 360th Street. This intersection was identified as a priority intersection in a Safe Streets For All (SS4A) study and there may be additional funding available for mitigation efforts. The City was commended for the actions already taken. Jess, Randy & Justin had a follow-up call with Andrew & the SS4A team later in the month and we are meeting again in mid-April. Jess was named to the executive committee of MIPA.
3. Jess met with the Bolton & Menk team regarding the Comprehensive Plan refresh and planning needs. This discussion resulted in action item #17 on the agenda.
4. The Municipal Building Steering Committee continues to meet bi-weekly with Invision regarding 601 Main St. There are updated proposals in the packet. The community task force will be meeting in mid-May.
5. Jess attended a City Clerk Study Hall which provided a refresh of resources available to Clerks.
6. Liz & Jess attended a continuing education lunch & learn regarding succession planning. This will be an upcoming workshop topic relating to both elected officials and staff.
7. Liz, Jess & John Fatino attended the City Development Board Meeting regarding the Brookview Annexation. No public comments were received, and the annexation was accepted by the board & submitted to the SoS for review & acceptance. The City should receive final acceptance during the week of 4/14 and will be able to start the rezoning, tax abatement and other property line realignment work.
8. Liz, Jess & Travis attended the Dallas County Mayors meeting, which was hosted virtually by Greater Dallas County Alliance. Topics included proposed legislation updates and property tax reform.
9. Jess, Mike and Mark attended the quarterly virtual Traffic Incident Management Update meeting hosted by Dallas County Emergency Management. There are several upcoming interstate, highway and county road projects that impact Van Meter traffic flows. Updates will be communicated to residents as we receive them.
10. Jess continues to meet with the Iowa League of Cities Legislative Champions group on a bi-weekly basis. A legislative update is provided in the packet. Property tax reform remains the top of mid topic and if passed, it will be very

- impactful to the City. However, there are several other bills that are in flight. Some are beneficial like the publication requirement bill that would make all publication timeline requirements consistent. Some will be difficult like a proposed mandate requiring all cities to allow accessory dwelling units on single family lots. There is a summary in the packet of how the proposed property tax reform could impact VM based on factors remaining consistent and with the current DOM interpretation of the bill. Jess can discuss further if there are questions. The League has requested that feedback be given directly to them so that they can compile and provide to the legislature – allowing for a consistent message to be heard, which is a good strategy because the initial knee jerk reaction is probably very negative and that's not going to help share the municipality concerns and assist in making any changes.
11. Liz attended Legislative Townhall put on by Sarah Trone Garriott in Adel and provided an update on what is happening in Van Meter.
 12. Jess continues to work with Iowa Economic Development on planning activities for Director Durham's visit in May.
 13. Jess & Joel have been meeting with Microsoft's community engagement representative. Microsoft has graciously donated funds to sponsor VMCDC's Raccoon River Days and the flag program. There is also an opportunity for funding to support accessibility of Grand Ridge Park.
 14. Jess & Sam have been working with Bolton & Menk and Dustin Jones on accessibility options for GRE and should have a plan to bring forward to Council in May.
 15. Jess attended the Greater Dallas County Alliance Board Meeting and topics included updates from communities in Dallas Co and a lengthy discussion on the proposed property tax reform. Jess was named to the Small Business Grant creation committee & the golf outing fundraising committee.
 16. Jess met with Jason, Chris and Adam from V&K to review the current zoning map & zoning code. Proposed changes will be presented to P&Z at the April meeting (March was cancelled) and then to Council. There will be zoning changes because of the Brookview annexation & will also be incorporated into the planning services with B&M.
 17. Jess & Mark continue to work through issues with Lee Township. Since the township opted not to correct the issues despite Winterset, Van Meter and the County all being on the same page & opted not to accept the City's proposed amendment regarding ACH transfer of payment, staff recommend termination of the 28E for fire protection for Lee Township.
 18. Jess, Drew, Larain & Liz worked on signage, communication, website and social media content regarding the Water Main Project and Arlington Ave projects.
 19. Jess spent a significant amount of time on proposed legislation and related public hearings.
 20. Jess, Liz, John, Mike, Jason, Chris and Adam spent a considerable amount of time on condemnation activities, zoning issues and building code issues.

21. Liz, Jess and Randy spent several hours on the Microsoft project – planning & coordination, the development agreement and requests for updates. There is no update to provide at this time. There is no ETA on execution of the development agreement.
22. Jess submitted the required federal 941 report, Iowa Workforce Development Report, March IPERS Report, State Withholding Report and Water Excise Tax Report. Denman submitted the FY24 Audit report to the State.
23. The FY26 Property Tax Levy Hearing was held. There were no comments and no one from the public attended. We did receive a written comment on 4/9. However, it was from a county resident not a city resident. We have received a few questions about taxes going up but, in all instances, it was due to valuations increasing – as the city levy rate is decreasing, along with the school & county levy rates.
24. Jess worked with ISU to schedule the Planning & Zoning conference hosted by the City. Everyone should have received an invitation. The School has offered to allow us to hold the event there, which will be a better venue and fit better from a timing perspective.
25. Liz attended a day of the PDI Spring Training “Amplifying Economic Development with Generative AI” presented by Dr. Christopher Porter a professor at Drake University.
26. Liz attended ICMA (International City/County Management Association) Reimagined Conference. Local Government Reimagined is ICMA’s long-term commitment to helping public administrators innovate and adapt to meet the challenges of today and those beyond the horizon.
27. Jess attended the Spring IMFOA Conference & was sworn in to the Board of the Iowa Municipal Finance Officers Association. Topics of the conference included HR, FMLA, ABD Updates, Tobacco Licensing Updates, Notary Training, Great Iowa Treasure Hunt, Closed Sessions and of course.....a Legislative Update 😊
28. Larain has been working on several organizational tasks, mostly centered on permits & tracking.
29. Larain has been researching various code items in addition to her daily duties of accounts payable, accounts receivable and utility billing.
30. Larain has also taken over content creation of the monthly newsletter including the Employee Spotlight! She’s also been doing a great job of keeping the City calendar on the website up to date.
31. The City has received 2 responses regarding the legal services RFP. There is still about a month to receive responses.
32. Public Works has been doing a great job of getting the meters converted to the SetFlow/Fenix technology. This requires coordination with City Hall as well. This will be very beneficial in the upcoming software conversion. We are still moving along on that and on track to hit the target go live date in Q4/2025.

Bills in the table highlighted in gold are sponsored by the Chairs of the House or Senate Ways & Means Committees. Bills highlighted in red failed to advance far enough to remain alive in their current form. Red "funneled" bills would need to be amended onto a live bill to be revived this session. Bills highlighted in Green have passed both chambers and are headed to the Governor's desk.

Bill number	Bill title	Legible summary	League Declaration	Most Recent/Upcoming Action	Notes
League Initiatives					
HF661	Amendments to Local Government Notice Requirements	The Legislation proposes changes to the notice requirements for various local government actions, including public hearings and bond issuance proposals. The bill aims to standardize the notice period to a range of four to twenty days, allowing for publication in a local newspaper or posting in three public places for cities with a population of 200 or less. It also removes specific notice periods previously required for various local government actions.	For	SF588 substituted & passed House 4/8. Vote tally 88-6.	Standardizes notice requirements for public hearings and actions to a range of four to twenty days. Allows publication in a local newspaper or posting in three public places for cities with a population of 200 or less. Removes specific notice periods previously required for various local government actions.
SF588			For	Passed Senate 3/25. Vote tally 49-0.	Removes specific notice periods previously required for various local government actions. Aims to enhance public participation in local government decision-making processes.
SSB1118	Liability and Responsibility of Property Owners for Public Sidewalks	Senate Study Bill 1118 amends existing laws concerning the liability of abutting property owners for the maintenance of sidewalks in cities. It establishes that property owners are responsible for the removal of snow and ice and maintaining property between the property line and curb line, but prohibits cities from assessing fines for non-compliance. Instead, if property owners fail to act within a reasonable time, cities may perform the necessary actions and only charge for material and direct labor costs. The bill emphasizes that property owners can be held liable for damages resulting from their failure to maintain sidewalks with reasonable care. This legislation aims to clarify responsibilities while alleviating financial penalties for property owners.	For	Referred to Local Government 2/13. No Subcommittee date yet assigned.	Abutting property owners are responsible for removing natural accumulations of snow and ice from sidewalks within a reasonable time. Cities are prohibited from assessing fines against property owners for failure to comply with sidewalk maintenance requirements. Property owners may be liable for damages if they fail to use reasonable care in maintaining sidewalks as required by city ordinance. If property owners do not perform required actions, cities can perform the actions and charge only for material and direct labor costs.
HF162	Liability of Property Owners for Public Sidewalk Maintenance	House File 162 amends existing law to specify that abutting property owners may be required by city ordinance to maintain public sidewalks and other areas between their property line and the curb line. The bill introduces the provision that these property owners can be held liable for damages if they fail to exercise reasonable care in maintaining these areas, as mandated by local ordinances. This change aims to enhance public safety and ensure that sidewalks are properly maintained. The bill takes effect immediately upon enactment, emphasizing its urgency and importance.	For	Judiciary Subcommittee recommended passage 2/11.	The bill takes effect immediately upon enactment. Abutting property owners may be required by city ordinance to maintain public sidewalks and areas between property lines and curb lines. Property owners can be held liable for damages resulting from failure to use reasonable care in maintenance if required by ordinance. The bill clarifies the responsibilities of property owners regarding public spaces adjacent to their properties. The effective date of the bill is immediate upon enactment.
Signed by Governor Revivits					
SF603	Iowa Workforce Development and Unemployment Insurance Reform Act	Senate File 603 introduces significant changes to the Iowa workforce development system, including the removal of outdated language and the addition of new provisions aimed at enhancing the efficiency and effectiveness of workforce programs. The bill emphasizes the role of the Department of Workforce Development in administering unemployment compensation and job placement services. It also clarifies the responsibilities of local workforce development boards in creating and modifying local workforce plans in accordance with federal regulations. Additionally, the legislation restricts local governments from imposing additional requirements on contractors regarding employee compensation and training, ensuring uniformity across the state. Overall, the bill aims to streamline workforce development processes and improve service delivery to workers and businesses.	Against	Signed by the Governor 3/28.	Amends the functions of the Department of Workforce Development to focus on unemployment compensation and job placement services. Removes outdated language regarding employment safety, labor standards, and workers' compensation. Establishes that local workforce development boards must develop plans in partnership with elected officials and submit them for state review. Prohibits local governments from imposing additional restrictions on contractors related to employee compensation and training beyond state law. Clarifies the role of the workforce development board in assisting the governor with local workforce needs designations.
HF307	Emergency Medical Services Funding Enhancement Act	House File 307 and Senate File 42 modify the costs that can be covered by emergency medical services trust fund expenditures. It allows counties to include the salaries or wages of emergency medical care providers as eligible expenses. This change aims to support the financial sustainability of emergency medical services in Iowa. The bill defines 'emergency medical care provider' and 'emergency medical services' as per existing law. It takes effect immediately upon enactment, emphasizing the urgent need for funding in this critical area.	For	Signed by the Governor 3/28.	Expands eligible expenditures for emergency medical services. Includes salaries or wages of emergency medical care providers. Defines 'emergency medical care provider' and 'emergency medical services'.
HF174	School District Territory Attachment and Dissolution Act	The legislation amends the existing law regarding the attachment of territory from a school district that is subject to an approved dissolution proposal. The bill specifies that the attachment will be effective on July 1 of the calendar year following the year in which the attachment was approved. Additionally, it allows for a reduction in the foundation property tax levy for territories of dissolved school districts with a certified enrollment of fewer than six hundred, contingent upon approval from the director of the department of education. The bill applies to dissolution proposals approved by voters on or after its effective date.	Unregistered	Signed by the Governor 3/12.	Amends the effective date for territory attachment from dissolved school districts. Allows for property tax levy reductions for certain dissolved school districts. Applies to dissolution proposals approved after the bill's effective date.
Ways & Means Bills (Chair Sponsored Bills Highlighted Gold)					
SSB1222	Iowa Local Government Property Tax Reform Act 2.0	The Iowa Local Government Property Tax Reform Act aims to amend existing property tax regulations for counties and cities, establishing new maximum levy rates for general and rural services. For fiscal years beginning July 1, 2026, the legislation introduces a formula for calculating levy rates based on the previous year's actual property tax dollars and assessed values, ensuring that increases are capped at specific percentages. Additionally, the bill modifies the foundation property tax rates for school districts, reducing the rate significantly for budget years starting July 1, 2026. The act also includes provisions for new valuation definitions and budget adjustment factors based on consumer price index changes. Overall, the legislation seeks to provide a more structured approach to property taxation while ensuring fiscal responsibility.	Unregistered	Referred to Ways & Means 4/9. No subcommittee date yet assigned.	Amends the maximum levy rate for county general services for fiscal years beginning July 1, 2026, to be based on a formula involving previous fiscal year's tax dollars and assessed values. Introduces a new calculation for rural county services levy rates starting July 1, 2026, similar to the general services levy. Reduces the foundation property tax levy rate for school districts from \$5.40 to \$2.97 per \$1,000 of assessed value for budget years beginning July 1, 2026. Defines 'new valuation' to include increases from new construction and improvements, impacting how property taxes are calculated.
HSB326			Unregistered	Referred to Ways & Means 4/9. No subcommittee date yet assigned.	
HF617	Enhancement of Low and Moderate Income Housing Assistance in Urban Renewal Areas	House File 617 amends existing laws to enhance support for low and moderate income family housing in urban renewal areas, particularly in cities with populations over 15,000. The bill raises the minimum requirement for housing assistance from 10% to 20% of the original project cost for qualifying projects. Additionally, it extends the duration for tax revenue division from 10 years to 20 years for these projects. The definition of low and moderate income families is also updated to align with federal guidelines. This legislation aims to improve housing affordability and support for families in need.	For	Ways & Means subcommittee recommended passage 4/3.	Increases the minimum housing assistance requirement from 10% to 20% of the original project cost for urban renewal projects in cities with populations over 15,000. Extends the duration of tax revenue for qualifying projects from 10 fiscal years to 20 fiscal years. Updates the definition of 'low and moderate income families' to align with federal guidelines.
HSB229	Modification of Property Tax Statements and Deadlines	House Study Bill 228 introduces significant changes to the individual property tax statements mailed to property owners in Iowa. Starting from fiscal years beginning on or after July 1, 2026, these statements will include a comparison of the current year's property taxes due and the estimated taxes for the upcoming budget year, along with the percentage change. Additionally, if the state percentage of growth is enacted after March 1, the deadlines for political subdivisions to file necessary reports and for county auditors to mail statements will be extended by 15 days. This aims to enhance transparency and provide taxpayers with clearer information regarding their property tax obligations.	Undecided	Ways & Means subcommittee recommended passage 3/4.	Amends property tax statements to include a comparison of current and proposed property taxes due. Introduces a requirement for percentage change in property taxes to be included in statements. Extends reporting deadlines for political subdivisions and county auditors if state growth percentage is enacted after March 1.
HSB313	Iowa Local Government Property Tax Reform Act	The Iowa Local Government Property Tax Reform Act aims to amend the existing property tax framework for counties, cities, and schools. It introduces new levy rates for general and rural county services, as well as city general fund levies, effective from July 1, 2026. The bill also establishes a gradual reduction in school foundation property tax rates over several years, culminating in a significant decrease by 2030. Additionally, it outlines new definitions and provisions regarding 'new valuation' and the management of unexpended fund balances in school districts. The changes are designed to provide more predictable tax rates while ensuring adequate funding for local services.	Undecided	Ways & Means subcommittee recommended passage 3/26.	Amends county property tax rates for general services, establishing a new levy rate effective July 1, 2026. Introduces a new formula for calculating city general fund levy rates, applicable from July 1, 2026. Reduces the school foundation property tax rate from \$5.40 to \$2.97 per \$1,000 of assessed value by 2030. Defines 'new valuation' to include new construction and improvements, impacting tax calculations.
SSB1206			Undecided	Ways & Means subcommittee recommended passage 3/27.	Establishes requirements for school districts to report unexpended fund balances and outlines potential limitations on future levies.
SSB1214	Economic Development and Housing Enhancement Act	The Iowa Economic Development and Housing Enhancement Act aims to expand the definition of 'economic development' to include workforce housing. It introduces new policies that prioritize the development of workforce housing and modifies existing requirements for low and moderate income family housing. The bill allows municipalities to reduce the percentage of funding allocated for low and moderate income housing in certain projects. It also extends the duration of revenue collection for urban renewal projects. Additionally, it clarifies the definition of low and moderate income families and excludes specific school district taxes from urban renewal financing. Overall, the legislation seeks to enhance economic growth and housing availability in urban areas.	Undecided	Ways & Means subcommittee recommended passage 4/2.	Amends the definition of 'economic development' to include workforce housing. Introduces development policies that advance workforce housing. Reduces the required funding for low and moderate income housing to 20% of project costs for certain urban renewal projects from 10 to 20 years. Clarifies the definition of low and moderate income families and excludes specific school district taxes from urban renewal financing.
SSB1205	Iowa Economic Development Authority Tax Credit Revisions and New Programs	The proposed legislation seeks to revise the tax credit framework under the Iowa Economic Development Authority by establishing new programs while eliminating certain existing ones. Key changes include the introduction of the Business Incentives for Growth Program, which provides tax incentives to eligible businesses, and the Research and Development Tax Credit Program, which provides tax incentives to eligible businesses and the Research and Development Tax Credit Program aimed at fostering innovation. Additionally, the bill sets aggregate tax credit limits and reallocates funds among various programs, ensuring a structured approach to economic growth. The legislation revises several existing tax credits, streamlining the incentives available to businesses. Overall, the bill aims to enhance Iowa's economic landscape by supporting targeted industries and encouraging job creation.	Undecided	Ways & Means subcommittee recommended passage 3/27.	Introduces the Business Incentives for Growth Program (BIG Program) effective January 1, 2026, to provide tax incentives to eligible businesses. Introduces a Research and Development Tax Credit Program for businesses primarily engaged in advanced manufacturing, bioscience, insurance and finance, or technology and innovation. Sets an aggregate tax credit limit of \$110 million for business development programs, with specific allocations for various initiatives. Repeals existing tax credits including the high quality jobs program, investments in qualifying businesses tax credit, and others, to streamline the tax incentive structure. Allows for the reallocation of tax credits that are desired.
HSB305			Undecided	Ways & Means subcommittee recommended passage 3/27.	

HF921	Assessment Limitations for Commercial Child Care Facilities	House Study Bill 316 amends property tax assessment laws to provide specific limitations for commercial properties primarily used as child care facilities. Starting from the assessment year of January 1, 2023, these properties will be assessed based on a percentage of their actual value, similar to residential properties, provided they meet certain application criteria. The bill outlines the application process, approval procedures, and recordkeeping requirements for property owners seeking this assessment limitation. It also includes provisions for retroactive application to assessment years beginning January 1, 2023, and establishes a timeline for county auditors and boards of supervisors to process applications. The intent is to support child care facilities by reducing their property tax burden.	Unregistered	Placed on House calendar 4/7.	Introduces assessment limitations for commercial child care facilities starting January 1, 2023. Assessment for eligible properties will be calculated using the residential assessment limitation percentage. Property owners must apply for the assessment limitation by July 1 of the assessment year. The bill includes procedures for application approval, recordkeeping, and notification of disallowance. Retroactive applicability to assessment years beginning January 1, 2023 is established.
HSB303	Establishment of the Foundation Property Tax Reduction Fund	House Study Bill 303 establishes a foundation property tax reduction fund within the state treasury, which will be funded through various appropriations and transfers from existing funds. Starting from the fiscal year beginning July 1, 2026, the fund's balance will be used to reduce the foundation property tax levy rate for school districts. The bill also amends existing laws to replace references to the previous property tax levy rate with the new provisions related to the foundation property tax rate. This initiative aims to provide financial support to school districts by supplementing funds that would have been collected through property taxes.	Unregistered	Referred to Ways & Means 3/5. No subcommittee date yet assigned.	Creation of the foundation property tax reduction fund in the state treasury. The fund will consist of appropriations and transfers from other funds, including the Iowa economic emergency fund and the cash reserve fund. Beginning July 1, 2026, the fund's balance will be appropriated to lower the foundation property tax levy rate for school districts. Amendments to existing laws replace references to the previous property tax levy rate with the new foundation property tax rate. The fund is separate from the general fund and its moneys do not revert at the end of the fiscal year.
HSB304	Property Tax Calculation Modification Act	The Property Tax Calculation Modification Act aims to adjust how property taxes are calculated for residential, agricultural, commercial, and industrial properties. It establishes thresholds for tax increases, limiting them to 103% for residential and agricultural properties and 108% for commercial and industrial properties compared to the previous fiscal year. If property taxes exceed these thresholds, reductions will be applied proportionately among the taxing authorities. The bill also defines 'qualified parcels' and outlines specific conditions under which properties may be exempt from these limitations. The changes are intended to provide more predictable tax obligations for property owners and ensure fair taxation practices.	Unregistered	Referred to Ways & Means 3/5. No subcommittee date yet assigned.	Introduces a threshold of 103% for residential and agricultural property tax increases compared to the previous fiscal year. Establishes a threshold of 108% for commercial and industrial property tax increases compared to the previous fiscal year. Defines 'qualified parcels' that are eligible for tax reduction based on specific criteria. Mandates proportional reductions in property taxes for taxing authorities if thresholds are exceeded. Applies to property taxes due and payable in fiscal years beginning on or after July 1, 2023.
HSB310	Moratorium on Economic Development Funding in Iowa's Largest Counties	House Study Bill 310 proposes a moratorium on all economic development programs administered by the economic development authority for the four most populous counties in Iowa. The moratorium is set to begin on July 1, 2025, and will last until June 30, 2028. This legislation aims to halt funding for economic development initiatives in these counties during the specified period. The bill reflects a significant policy shift regarding economic development funding in Iowa's largest urban areas, potentially impacting local economies and development projects. The implications of this moratorium could lead to a reevaluation of economic strategies in these regions.	Unregistered	Ways & Means subcommittee recommended passage 3/19.	Imposes a moratorium on economic development program funding for the four most populous counties in Iowa. The moratorium will begin on July 1, 2025, and end on June 30, 2028. Eliminates all economic development programs administered by the economic development authority. Represents a significant policy change regarding economic development funding in urban areas.
HSB308	Expansion of Low-income Home Energy Assistance Program Eligibility	House Study Bill 308 proposes significant changes to the eligibility criteria for the Low Income Home Energy Assistance Program (LIHEAP) in Iowa. It raises the gross income limit for eligibility from 150% to 250% of the federal poverty level, allowing more households to qualify for assistance. Additionally, it specifies that eligibility applies to households in electric utility service territories that experience rate increases between July 1, 2023, and July 1, 2025. The bill also establishes a four-year eligibility period following a rate increase. To fund the increased administrative costs associated with the expanded eligibility, the Department of Health and Human Services will assess fees on electric utilities, with provisions for nonprofit utilities to pass these costs onto non-participating ratepayers.	Unregistered	Ways & Means subcommittee recommended passage 3/11.	Increases LIHEAP eligibility income threshold from 150% to 250% of the federal poverty level. Eligibility applies to households in areas where electric utility rates increased between July 1, 2023, and July 1, 2025. Establishes a four-year eligibility period from the date of the rate increase. Requires the Department of Health and Human Services to assess fees on electric utilities to cover increased administrative costs. Nonprofit electric utilities can pass fees onto non-participating ratepayers while for-profit utilities cannot.
SF613	Iowa Gambling and Tourism Enhancement Act	The Iowa Gambling and Tourism Enhancement Act introduces significant changes to the regulation of gambling and sports wagering in Iowa. It increases the tax rate on sports wagering net receipts from 6.75% to 9% and reallocates funds to support public safety equipment. Additionally, the act establishes the Iowa major events and tourism program, which provides financial assistance to entities hosting significant events that generate economic impact. The legislation also modifies existing license fees for gambling operations and repeals the sports tourism marketing program, redirecting those funds to the new tourism program. Overall, the act aims to enhance the state's tourism sector while ensuring effective regulation of gambling activities.	Unregistered	Appropriations subcommittee recommended passage 3/31.	Increases the tax rate on sports wagering net receipts from 6.75% to 9%. Appropriates \$8 million annually from the sports wagering receipts fund to the public safety equipment fund starting FY 2025-2027. Establishes the Iowa major events and tourism program to provide financial assistance for significant events in Iowa. Applies to annual license fees for excursion gambling boats and structures from \$5 to \$10 per person capacity. Repeals the sports tourism marketing program and transfers remaining funds to the Iowa major events and tourism fund.
HSB274	Iowa Rural Development Tax Credit Program	The proposed legislation introduces a tax credit program administered by the economic development authority for capital contributions made to certified rural business growth funds. It defines key terms such as 'qualified business' and 'credit-eligible capital contribution' while outlining the application process for growth funds seeking certification. The authority will begin accepting applications on January 7, 2026, with a cap on the total eligible investment authority and credit-eligible contributions. The program aims to stimulate economic development in rural areas by supporting businesses with fewer than 250 employees outside the state's most populous counties. Additionally, it includes provisions for tax credit issuance, revocation, and investment in growth funds.	Unregistered	Ways & Means subcommittee recommended passage 3/11.	Establishes the Iowa Rural Development Tax Credit Program to incentivize investments in rural business growth funds. Defines 'qualified business' as those with fewer than 250 employees not located in the 12 most populous counties in Iowa. Sets a start date for application acceptance as January 7, 2026, with a maximum of \$45 million in eligible investment authority and \$27 million in credit-eligible contributions. Outlines the application process, including required documentation and a nonrefundable application fee of \$5,000.
SF720	Modification of Emergency Medical Services Trust Fund Regulations	House Study Bill 272 seeks to modify the division of revenue related to urban renewal and the permissible expenditures from the emergency medical services trust fund. The bill removes specific language regarding the allocation of property taxes for emergency medical services from tax increment financing provisions. It also clarifies that expenditures from the fund must directly support emergency medical services and cannot be used for debt servicing. These changes are set to take effect for property taxes due in fiscal years beginning on or after July 1, 2026.	Unregistered	Ways & Means subcommittee recommended passage 3/18.	Repeals the allocation of property taxes for emergency medical services from tax increment financing under section 403.19. Specifies that expenditures from the emergency medical services trust fund must directly support emergency medical services. Prohibits the use of funds from the trust for servicing debt. The amount of the trust shall not exceed the amount available.
HSB271	Partial Property Tax Exemption for Disaster-Affected Residential Properties	House Study Bill 271 proposes a partial exemption on property taxes for residential properties sold by the United States Department of Housing and Urban Development (HUD) to owners who qualify for the homestead tax credit. This exemption applies specifically to properties located in areas declared as major disaster zones by the President or the Governor. The exemption is structured to decrease over four assessment years, starting at 80% in the first year and reducing to 20% by the fourth year. The intent of this legislation is to facilitate housing for individuals affected by major disasters, thereby promoting recovery and stability in impacted communities.	Unregistered	Ways & Means subcommittee recommended passage 3/12.	Introduces a partial property tax exemption for residential properties sold by HUD. Applies to properties sold to individuals receiving the homestead tax credit. Exemption is valid for four assessment years, with decreasing percentages: 80% in the first year, 60% in the second, 40% in the third, and 20% in the fourth. Targets properties located in major disaster areas declared by the President or the Governor. Aims to provide housing solutions for individuals affected by major disasters.
HSB270	Amendment to Historic Preservation Tax Credit Legislation	House Study Bill 270 and SF 170 seeks to amend the existing legislation regarding the historic preservation tax credit. The bill clarifies that the changes made by House File 2317, which gradually reduce the refundability of the tax credit starting January 1, 2023, will not adversely affect tax credits issued before July 1, 2023. This amendment aims to protect taxpayers' rights to claim or redeem these credits, including any carryforward amounts. The intent is to ensure that individuals and corporations who have already received tax credits are not negatively impacted by the new provisions.	Unregistered	Ways & Means subcommittee recommended passage 3/11.	Repeals the preservation tax credit provisions to extend the preservation of existing rights from January 1, 2023, to July 1, 2023. Ensures that tax credits issued before July 1, 2023, are not adversely affected by the new legislation. Clarifies that taxpayers retain the right to claim or redeem tax credits issued prior to July 1, 2023, including carryforward amounts.
SF44	Amendment to Historic Preservation Tax Credit Legislation	Senate File 44 and HSB232 modifies the existing historic preservation tax credit by extending the presentation of rights for tax credits issued prior to July 1, 2023. This amendment follows the enactment of House File 2317, which gradually reduces the refundability of the tax credit starting from the 2023 tax year. The previous 100% refundability will decrease to 75% for credits in excess of tax liability by 2027. The bill aims to protect taxpayers' rights to claim or redeem credits awarded before the specified date, ensuring that existing credits are not adversely affected by the new changes.	Unregistered	Referred to Ways & Means 1/15. No subcommittee date yet assigned.	Gradual reduction of tax credit refundability from 100% to 75% by 2027. Protects existing tax credits issued before the specified date.
HSB232	Amendment to Historic Preservation Tax Credit Legislation	Senate File 44 and HSB232 modifies the existing historic preservation tax credit by extending the presentation of rights for tax credits issued prior to July 1, 2023. This amendment follows the enactment of House File 2317, which gradually reduces the refundability of the tax credit starting from the 2023 tax year. The previous 100% refundability will decrease to 75% for credits in excess of tax liability by 2027. The bill aims to protect taxpayers' rights to claim or redeem credits awarded before the specified date, ensuring that existing credits are not adversely affected by the new changes.	Unregistered	Referred to Ways & Means 2/20. No subcommittee date yet assigned.	Aims to mitigate the impact of new legislation on to review financial assistance applications, transferring this responsibility to a committee appointed by the IDEA director. Repeals the brownfield redevelopment program and seeks to clarify the determination of redevelopment tax credits solely to the IDEA board. Modifies the historic preservation tax credit program to allow for extended project timelines and new criteria for single-family dwelling units. Establishes an arts and culture enhancement fund to support municipal and nonprofit arts organizations and increase access to arts in underserved communities.
HF975	Iowa Economic Development Authority Reforms and Funding Adjustments	The bill amends various provisions related to the Iowa Economic Development Authority (EDA) and the Iowa Finance Authority (IFA), focusing on streamlining application processes and reallocating funding. Key changes include the removal of the Iowa Innovation Council's role in reviewing financial assistance applications, transferring responsibilities to a committee appointed by the IDEA director. Additionally, the bill repeals the brownfield redevelopment program and modifies the historic preservation tax credit program to allow for more flexible project timelines. It also establishes an arts and culture enhancement fund to support various cultural initiatives across the state. Overall, the legislation aims to enhance economic development and cultural engagement in Iowa.	Unregistered	Placed on House calendar 3/24.	Repeals the brownfield redevelopment program and seeks to clarify the determination of redevelopment tax credits solely to the IDEA board. Modifies the historic preservation tax credit program to allow for extended project timelines and new criteria for single-family dwelling units. Establishes an arts and culture enhancement fund to support municipal and nonprofit arts organizations and increase access to arts in underserved communities.
SF465	Amendments to Property Assessment for	The bill amends the existing property assessment laws to ensure that properties acquired for development or ongoing development activities after January 1, 2020, are assessed in the same manner as before their acquisition or development. It prohibits assessors from changing the classification or assessment of such properties until they are improved with a new covenant.	Unregistered	Full Ways & Means committee approved passage 4/10.	Repeals the previous five-year and eight-year assessment limitations for graded lots. Introduces a new provision that properties acquired for development on or after January 1, 2020, will maintain their prior assessment classification until certain conditions are
HSB307	Amendments to Property Assessment for	The bill amends the existing property assessment laws to ensure that properties acquired for development or ongoing development activities after January 1, 2020, are assessed in the same manner as before their acquisition or development. It prohibits assessors from changing the classification or assessment of such properties until they are improved with a new covenant.	Unregistered	Ways & Means subcommittee recommended passage 3/18.	Repeals the previous five-year and eight-year assessment limitations for graded lots. Introduces a new provision that properties acquired for development on or after January 1, 2020, will maintain their prior assessment classification until certain conditions are

SEF98	Development Properties in Iowa	structure, sold, or five years have passed since the subdivision plat was recorded. The bill also repeals a previous code section that allowed for different assessment practices for subdivided properties intended for housing. The changes aim to provide stability in property tax assessments during the development process.	Unregistered	Referred to Ways & Means 3/11. No Subcommittee date yet assigned.	-Defines 'development' to include various activities such as reconstruction, zoning changes, and installation of public utilities. -Repeals Code section 405.1, which allowed for different assessment practices for housing development.
HSB233	Bill Prohibiting Enforcement of International Organization Actions	House Study Bill 233 establishes that rules, regulations, fees, taxes, policies, or mandates from the United Nations, its agencies, or the World Economic Forum are not enforceable in Iowa. The bill mandates that the Iowa Attorney General must seek an injunction against any violations of the provision. This legislation aims to reinforce state sovereignty by limiting the influence of international organizations on state law and governance.	Unregistered	Ways & Means subcommittee recommended passage 3/18.	-Introduces a new section stating that actions from the United Nations, its agencies, or the World Economic Forum are not binding on Iowa. -Prohibits state and local governmental entities from enforcing or implementing actions from these international organizations. -Requires the Iowa Attorney General to initiate actions to restrain violations of this section.
HSB231	Amendments to Disabled Veterans Homestead Tax Credit	House Study Bill 231 introduces significant changes to the disabled veteran homestead tax credit by adding new eligibility categories based on permanent service-connected disability ratings. The bill phases in these changes over several years, allowing veterans with lower disability ratings to qualify for a credit that is a percentage of their property tax. It also ensures that the credit continues for the estate of deceased owners or their surviving spouses and children. The legislation takes effect immediately upon enactment and applies retroactively to claims filed from January 1, 2025, for property taxes due starting July 1, 2026. This aims to provide financial relief to a broader range of disabled veterans and their families.	Unregistered	Ways & Means subcommittee recommended passage 3/18.	-Introduces new eligibility criteria for the disabled veteran homestead tax credit based on disability ratings of 70%, 40%, and 10% over the next several fiscal years. -Allows the credit to be the greater of the regular homestead credit or a percentage of the property tax based on the owner's disability rating. -Continues the credit for the estate of deceased owners or their surviving spouses and children, as long as the spouse remains unmarried. -Limits the amount paid by the state to each county treasurer for the credit, ensuring it does not exceed the homestead credit under existing law. -Effective immediately upon enactment and retroactively applicable to claims filed on or after January 1, 2025.
HF28	Iowa Land Redevelopment Trust Act	The Iowa Land Redevelopment Trust Act allows municipalities to create land redevelopment trusts aimed at revitalizing communities by managing and rehabilitating properties that are dilapidated, abandoned, or blighted. These trusts are empowered to acquire properties through various means, including tax sale certificates, and are exempt from certain taxes. The act outlines the governance structure, powers, and responsibilities of the trusts, including the requirement to submit annual reports to the municipalities that created them. Additionally, the legislation prohibits the trusts from exercising eminent domain. The overall goal is to enhance community vitality and economic development by transforming non-revenue-generating properties into productive assets.	For	Full Ways & Means Committee approved passage 4/5.	-Establishes land redevelopment trusts to manage dilapidated and abandoned properties. -Allows municipalities to create trusts through ordinances or resolutions.
SE46			For	Ways & Means subcommittee recommended passage 3/27.	-Trusts can acquire properties via tax sale certificates and other means.
SE 144			For	Ways & Means subcommittee recommended passage 3/27. No Subcommittee date yet.	-Exempts trusts from state and local taxation. -Mandates annual reporting to the municipalities that created the trusts.
HF700	Iowa Entertainment Area Establishment Act	The Iowa Entertainment Area Establishment Act allows cities to designate specific areas for cultural and entertainment activities, provided certain criteria are met, such as expected attendance and property zoning. The city council can establish these areas and initiate the process after receiving a petition from property owners. An entertainment surcharge, not exceeding 3%, can be imposed on retail sales within the area, including food, alcoholic beverages, and entertainment tickets. The revenues generated from this surcharge are to be used for various city purposes, including public safety and capital improvements. The act also outlines the procedures for establishing, amending, and dissolving entertainment areas.	For	Referred to Ways & Means committee 3/5.	-Cities can create entertainment areas with a minimum expected attendance of 250,000 persons annually. -The entertainment area must consist of contiguous parcels not exceed 75 acres. -A surcharge of up to 3% can be imposed on certain retail sales within the area. -The ordinance requires a three-fourths council vote for adoption, or a unanimous vote if a remonstrance is filed. -Surcharge revenues are designated for specific city funds and purposes.
HF92	Modification of Iowa's Urban Renewal Law	House File 92 introduces changes to Iowa's urban renewal law, specifically addressing the allocation of property tax revenues. The bill stipulates that taxes for emergency medical services will not be included in the division of revenue under tax increment financing. This change aims to ensure that essential services are funded without being affected by urban renewal financing mechanisms. The legislation will take effect for property taxes due and payable in fiscal years beginning on or after July 1, 2026. Overall, the bill seeks to balance urban development needs with the funding of critical community services.	Undecided	Ways & Means subcommittee recommended passage 1/29.	-Amends Iowa's urban renewal law regarding revenue allocation. -Excludes emergency medical services taxes from tax increment financing. -Applies to property taxes due on or after July 1, 2026. -Aims to support low and moderate income family housing. -Ensures essential services are funded independently of urban renewal projects.
SEF600	Property Tax Abatement for Surviving Spouses of Emergency Services Members	Senate File 21 and House File 75 allows the surviving spouse of an emergency services member, such as a firefighter or peace officer, who was killed in the line of duty to petition for the abatement of property taxes on their homestead. The petition must include a certification of good standing and proof that the death was a direct result of a traumatic injury incurred while on duty. Certain conditions disqualify a petitioner from receiving the abatement, including intentional misconduct or gross negligence. If approved, the abatement applies to all applicable taxes and special assessments, with provisions for future years as long as eligibility is maintained. The act takes effect immediately and applies retroactively to assessment years beginning on or after January 1, 2025.	Undecided	Placed on Senate calendar 3/19.	-Surviving spouses of emergency services members can petition for property tax abatement. -Petition must include certification of good standing and proof of death's cause. -Exclusions apply for intentional misconduct, gross negligence, or intoxication. -Abatement applies to all applicable taxes and special assessments.
HF75			Undecided	Ways & Means subcommittee recommended passage 2/5.	-Effective immediately with retroactive applicability to January 1, 2025.
SEF96	Property Tax Abatement for Volunteer Emergency Services Providers	Senate File 96 enables volunteer emergency services providers who meet specific criteria, including a minimum of five years of service and an annual income of less than \$5,000, to file a petition for property tax abatement. The petition must be submitted by October 31 for the upcoming fiscal year, and it requires certification of good standing from the provider's agency. If approved, the abatement can cover up to 10% of property taxes, not exceeding \$500, and may extend to the provider's lifetime if they have served for ten or more years. The legislation takes effect immediately and applies to taxes due from July 1, 2026, onward.	Undecided	Ways & Means subcommittee recommended passage 4/7.	-Eligibility requires five years of service and income under \$5,000. -Petitions must be filed by October 31 each year. -Abatement can cover up to 10% of property taxes, with a maximum of \$500. -Lifetime abatement available for providers with ten or more years of service. -Effective for taxes due from July 1, 2026.
SEF29	Iowa Property Tax Exemption Reform for Seniors and Veterans	Senate File 29 introduces significant changes to property tax exemptions in Iowa, specifically targeting elderly homeowners and veterans. The bill transforms the homestead tax exemption for individuals aged 65 and older into a credit of up to \$6,500 on actual taxes payable. Additionally, it raises the military service tax exemption for veterans, allowing for a property tax exemption based on the lesser of the actual property value or a calculated amount equivalent to a \$4,000 credit. The changes take effect immediately upon enactment and apply retroactively to assessment years beginning on or after January 1, 2025. This legislation aims to provide financial relief to seniors and veterans, ensuring they receive adequate For in managing their property taxes.	Undecided	Referred to Ways & Means Subcommittee date yet assigned.	-Changes homestead tax exemption for seniors aged 65 and older to a credit of up to \$6,500. -Increases military service tax exemption for veterans starting from assessment years after January 1, 2025. -Applies retroactively to assessment years beginning on or after January 1, 2025. -Targets financial relief for elderly homeowners and veterans in Iowa.
HF600	Property Tax Levy Limitations and Election Requirements	House File 600 amends existing laws regarding property tax levies by establishing a maximum levy rate that cannot exceed 102% of the average levy rate over the previous five fiscal years. It allows for exceeding this limit through a special election, requiring a 60% majority vote for approval. Additionally, the legislation mandates that any increase in the levy rate can only be applied for one fiscal year within a five-year period. The bill also stipulates that the maximum levy rate will revert to the original calculation after the fiscal year in which the increase was approved. Furthermore, the General Assembly is tasked with reviewing this legislation during each session, with any changes requiring a 60% vote from both houses.	Undecided	Referred to Ways & Means 2/25. No Subcommittee date yet assigned.	-Establishes a maximum property tax levy rate of 102% of the average rate over the last five fiscal years for fiscal years beginning on or after July 1, 2026. -Allows exceeding the maximum levy rate through a special election with a requirement of 60% voter approval. -Permits the increased levy rate to be applied for only one fiscal year within a five-year period. -Requires the maximum levy rate to revert to the original calculation after the fiscal year of the increase. -Mandates a review of this legislation by the General Assembly during each session, with changes needing a 60% majority vote.
HF666	Property Tax Exemption for Disaster-Affected Residential Properties	House File 565 introduces a new provision for property tax exemptions specifically targeting residential properties sold by the United States Department of Housing and Urban Development (HUD) in the aftermath of major disasters. The bill allows for a partial exemption from property taxes for a period of four assessment years, with decreasing percentages of exemption each year: 80% in the first year, 60% in the second, 40% in the third, and 20% in the fourth. This exemption is applicable only if the property is sold to an owner who qualifies for the homestead tax credit and is intended to provide housing for individuals affected by a declared disaster. The intent of this legislation is to facilitate housing recovery in disaster-stricken areas by reducing the financial burden of property taxes on new homeowners.	Undecided	Full Ways & Means committee approved bill 4/9.	-Introduces a partial property tax exemption for residential properties sold by HUD. -Exemption applies to properties sold to individuals receiving the homestead tax credit. -Applicable only for properties located in areas declared as major disaster areas. -Exemption lasts for four assessment years with a decreasing percentage: 80%, 60%, 40%, and 20% respectively. -Aims to support housing recovery efforts following major disasters.
SEF496	Prohibition of Pet License Fees by Local Governments	Senate Study Bill 1095 aims to amend the Code of Iowa by adding provisions that prevent local governments from adopting or enforcing any ordinances, motions, resolutions, or amendments that impose fees for pet licenses. The bill reflects a shift toward making pet ownership more accessible by eliminating financial barriers associated with licensing. By prohibiting these fees, the legislation seeks to encourage responsible pet ownership and ensure that pet licensing is not a financial burden on residents. This change could lead to an increase in licensed pets, which may enhance public health and safety through better tracking of pet populations.	Undecided	Ways & Means subcommittee recommended amendment and passage 3/19.	-Amends Section 331.301 of the Code of Iowa to prohibit counties from imposing fees for pet licenses. -Amends Section 364.3 of the Code of Iowa to prohibit cities from imposing fees for pet licenses. -Aims to make pet ownership more accessible by eliminating financial barriers. -Encourages responsible pet ownership and better tracking of pet populations.
SEF569	Solid Waste Collection Rate Regulation and Property Tax Rebate Act	The proposed legislation aims to regulate the rates charged by governmental entities for solid waste collection and disposal services, capping annual increases at either 2% above the previous year's rates or the percentage increase in the consumer price index, whichever is lower. It excludes planned rate increases for debt repayment incurred before July 1, 2025. From these lower rates, if proposed rate increases exceed the established limits, they must be approved by voters in a general election. Additionally, the bill introduces a property tax rebate for property owners who opt-out of government-provided solid waste services, allowing them to reclaim taxes allocated for these services. This rebate is contingent upon the property owner's application and is designed to provide financial relief for those choosing alternative waste disposal methods.	Undecided	Ways & Means subcommittee recommended passage 3/28.	-Establishes a maximum rate increase for solid waste collection and disposal services at 2% above the previous year's rates or the consumer price index increase, whichever is lower. -Excludes planned rate increases for debt repayment incurred before July 1, 2025, from the rate increase limits. -Requires voter approval for any rate increases exceeding the established limits, with results effective immediately upon certification. -Introduces a property tax rebate for property owners opting out of government solid waste services, equal to the amount of property taxes allocated for these services. -Application for the rebate must be submitted annually by November 30 of the year following the fiscal year for which the owner opted out.

SFS11	Iowa Urban Renewal and Gaming Property Legislation	The proposed legislation introduces significant changes to Iowa's urban renewal law by prohibiting urban renewal plans from including projects associated with properties where gaming licenses operate, specifically those licensed after January 1, 2025. It establishes that assessment agreements for such properties must set a minimum actual value based on the project cost presented during the license approval process. Additionally, it excludes property taxes levied against these gaming properties from tax increment financing allocations. The bill is effective immediately upon enactment, with specific provisions applying to property taxes due after July 1, 2025.	Unregistered	Referred to Ways & Means 3/5. No Subcommittee date yet assigned.	Prohibits urban renewal plans from including projects related to properties operated by gaming licenses issued after January 1, 2025. Establishes that assessment agreements for these properties must set a minimum actual value not less than the project cost presented to the state racing and gaming commission. Excludes property taxes levied against gaming properties from tax increment financing allocations. The bill takes effect immediately upon enactment. Specific provisions regarding property taxes apply to those
HSS206			Undecided	Local Government subcommittee recommended passage 2/26.	Establishes new resident and new graduate tax credits in Iowa. Credits reduce income tax liability by 100% for up to four consecutive years. Eligibility is limited to individuals who have not been residents in the previous twelve months or are recent graduates under 30. Credits can only be claimed once in a lifetime and are not refundable. Applies retroactively to tax years beginning on or after January 1, 2025.
HF31	Iowa New Resident and Graduate Tax Credit Act	The Iowa New Resident and Graduate Tax Credit Act introduces two tax credits: one for new residents who have recently taken full-time employment in Iowa and another for recent graduates from Iowa-based educational institutions. Each credit allows eligible individuals to reduce their income tax liability by 100% for up to four consecutive tax years. New residents must not have been residents of Iowa in the previous twelve months, while new graduates must be 30 years old or younger during the first tax year claiming the credit. Both credits can only be claimed once in a lifetime and are not refundable if they exceed tax liability. The act includes provisions for retroactive applicability starting January 1, 2025, and outlines conditions for repeal based on unemployment rates.	Unregistered	Ways & Means Subcommittee recommended passage 1/29.	Establishes new resident and new graduate tax credits in Iowa. Credits reduce income tax liability by 100% for up to four consecutive years. Eligibility is limited to individuals who have not been residents in the previous twelve months or are recent graduates under 30. Credits can only be claimed once in a lifetime and are not refundable. Applies retroactively to tax years beginning on or after January 1, 2025.
SF17	Iowa Forest and Fruit-Tree Reservation Tax Exemption Act	Senate File 17 amends the existing tax exemption laws for forest and fruit-tree reservations in Iowa. It stipulates that property owners must not only meet the criteria set by the natural resource commission but also be receiving a homestead tax credit to qualify for the exemption. The bill ensures that once an application is accepted, the exemption continues as long as the conditions are met, without the need for annual reapplication. It also includes provisions for recapture taxes if the property is sold or if the conditions for exemption are not maintained. The act takes effect immediately upon enactment and applies retroactively to assessment years beginning on or after January 1, 2025.	Unregistered	Ways & Means Subcommittee recommended passage 3/19.	Modifies tax exemption criteria for forest and fruit-tree reservations. Requires owners to receive a homestead tax credit to qualify for exemptions. Exemption continues without annual reapplication if conditions are met. Includes recapture tax provisions for property sales or non-compliance. Effective immediately and retroactively applicable from January 1, 2025.
HF101	Limitations on Bond Issuance for Public Projects	House File 101 introduces a new regulation regarding the issuance of bonds for public projects in Iowa. For any project where a proposition to issue bonds is approved in an election after July 1, 2025, the total amount of bonds issued cannot exceed 80% of the project's total cost. The remaining 20% must be funded through other sources. This measure aims to promote fiscal responsibility and ensure that public projects are not overly reliant on bond financing. The bill reflects a shift towards more sustainable funding practices for public infrastructure and development.	Unregistered	Referred to Ways & Means Committee 1/22. No Subcommittee date yet assigned.	Limits bond issuance to 80% of total project costs for approved projects after July 1, 2025. Encourages funding from alternative sources for the remaining 20%. Aims to enhance fiscal responsibility in public project financing.
HF131	Iowa Redevelopment and Nuisance Property Remediation Act	House File 131 introduces a redevelopment tax credit for grayfield sites over 50,000 square feet in communities with populations under 30,000, allowing for a two-year credit at the board's discretion. It also creates a nuisance property remediation fund, providing up to \$500,000 in financial assistance to cities for the remediation of properties of similar size. Financial assistance can include loans or forgivable loans, with a portion forgiven upon successful remediation. The bill expands eligibility for funding assistance to cities with populations between 5,000 and 30,000, allowing for up to \$1 million in funding for abandoned buildings. The legislation aims to stimulate community development and address the challenges posed by abandoned and nuisance properties.	Unregistered	Ways & Means Subcommittee recommended passage 3/19.	Applies to projects approved through a public election. Establishes a redevelopment tax credit for grayfield sites over 50,000 square feet. Provides financial assistance for the remediation of nuisance properties and abandoned buildings. Allows for loans or forgivable loans with a minimum term of 120 months.
SF136			Unregistered	Ways & Means Subcommittee tabled bill 3/19.	Expands eligibility for funding assistance to cities with populations between 5,000 and 30,000. Successful remediation can lead to forgiveness of a portion of the loan.
HF142	Iowa Conservation Area Taxation Act	House File 142 creates a framework for designating conservation areas in Iowa, allowing landowners to apply for such designations on tracts of at least five contiguous acres. The bill sets specific tax rates for these areas, with commercial conservation areas taxed at \$12 per acre and other conservation areas at \$8 per acre, effective from January 1, 2026. Revenue generated from these taxes will be distributed among local taxing districts. The legislation also outlines requirements for maintaining conservation areas and imposes penalties for non-compliance, including a recapture tax for areas that lose their designation. Additionally, it repeals the existing forest and fruit-tree reservation tax exemption program, effective from the same date.	Unregistered	Referred to Ways & Means Committee 1/27. No Subcommittee date yet assigned.	Establishes conservation area designations for land in Iowa. Sets tax rates of \$12 per acre for commercial conservation areas and \$8 per acre for other conservation areas. Requires a minimum of five contiguous acres for designation. Imposes penalties for non-compliance, including recapture taxes. Repeals the forest and fruit-tree reservation tax exemption program.
HF172	Tax Credit for Cultural and Infrastructure Support	House File 172 amends existing tax laws to allow cities to levy specific taxes for cultural and infrastructure projects, including support for musical groups, memorials, symphony orchestras, and public libraries. The bill repeals previously eliminated tax and establishes maximum rates for each tax. Voter approval is required for these taxes, ensuring community involvement in funding decisions. The legislation aims to enhance local cultural and infrastructure development while maintaining transparency and accountability through the election process.	Unregistered	Referred to Ways & Means Committee 1/20. No Subcommittee date yet assigned.	Repeals previously eliminated tax levies for cultural and infrastructure purposes. Introduces new tax levies for support of musical groups, memorial buildings, symphony orchestras, and public libraries. Establishes maximum tax rates for each new levy, such as 13.5 cents for musical groups and 27 cents for public libraries per thousand dollars of assessed value. Requires voter approval for the certification of these taxes, ensuring community engagement. Maintains the ability for voters to eliminate these taxes through a similar petition and election process.
SF200	Tax Exemption for Water Utilities	Senate File 200 and House File 329 introduces provisions requiring water utilities in Iowa to accept and retain valid exemption certificates that exempt water usage from taxation. The bill specifies that utilities cannot compel individuals to seek tax refunds instead of honoring the exemption. If a utility fails to accept a valid certificate, it faces civil penalties equivalent to the refunded tax amount plus interest. The Department of Revenue is tasked with adopting rules to enforce these provisions, ensuring compliance and proper administration of the election process.	Unregistered	Referred to Ways & Means 2/4. No Subcommittee date yet assigned.	Defines 'exemption certificate' and 'water utility'. Requires water utilities to accept valid exemption certificates. Prohibits utilities from requiring individuals to obtain tax refunds instead of honoring exemptions. Imposes civil penalties on utilities that do not accept valid exemption certificates. Mandates the Department of Revenue to adopt rules for
HF320			Unregistered	Ways & Means Subcommittee recommended passage 3/12.	Allows cities to impose a tax for public library support, not exceeding the FY 2022-2023 levy amount. Requires voter approval at a regular city election for the tax to be imposed. Tax validity is limited to ten years, with the option for reauthorization for additional ten-year periods. City council can discontinue the tax by a majority vote.
HF24	Library Tax Certification for Cities	House File 294 amends Iowa Code section 384.12 to permit cities to impose a tax for public library support, not exceeding the amount levied in the fiscal year 2022-2023. The tax can only be enacted if a majority of voters approve it during a regular city election. Once approved, the tax is valid for ten years and can be reauthorized for additional ten-year periods. The city council retains the authority to discontinue the tax by a majority vote. This bill aims to provide a stable funding mechanism for public libraries in Iowa.	Unregistered	Referred to Ways & Means 2/10. No Subcommittee date yet assigned.	Allows cities to impose a tax for public library support, not exceeding the FY 2022-2023 levy amount. Requires voter approval at a regular city election for the tax to be imposed. Tax validity is limited to ten years, with the option for reauthorization for additional ten-year periods. City council can discontinue the tax by a majority vote.
HF418	Iowa Property Tax Reform Act	The Iowa Property Tax Reform Act of 2025 aims to revise the assessment and taxation framework for residential properties. It introduces a cap on the actual value of residential properties for assessment years starting January 1, 2026, ensuring that the value does not exceed the previous year's value unless specific conditions are met. The act also outlines a gradual increase in the percentage of actual value at which residential properties will be assessed, reaching 100% by 2034. Additionally, it adjusts property tax levy rates to align with these new assessment limitations, impacting fiscal years beginning July 1, 2026. The changes are designed to provide more predictable property tax assessments and enhance fairness in the taxation process.	Unregistered	Referred to Ways & Means 2/13. No Subcommittee date yet assigned.	Establishes a cap on the actual value of residential properties for assessment years starting January 1, 2026, limiting increases unless specific conditions apply. Introduces a schedule for increasing the assessment percentage of residential properties from 55% in 2025 to 100% by 2034. Modifies the calculation of property tax levy rates to correspond with the new assessment limitations, effective for fiscal years beginning July 1, 2026. Removes previous provisions that limited growth in residential property assessments based on agricultural property growth. Applies retroactively to assessment years beginning on or after January 1, 2025.
SF348	Exemption of Non-Permanently Anchored Structures from Property Assessments	Senate File 348 introduces a new provision to the Iowa Code that stipulates structures not anchored to a permanent foundation, except by their own weight, shall not be assessed or taxed as real property. This change aims to clarify the criteria for property assessment, potentially impacting property owners with such structures. The bill is deemed of immediate importance, taking effect upon enactment, and it applies retroactively to assessment years beginning on or after January 1, 2025. This could lead to significant tax relief for affected property owners and may influence future property assessment practices.	Unregistered	Ways & Means Subcommittee recommended amendment and passage 3/25.	New subsection added to Section 427A.1 of the Iowa Code. Structures not anchored to a permanent foundation, except by their own weight, are exempt from property assessment and taxation. The bill is effective immediately upon enactment. Retroactive applicability to assessment years starting January 1, 2025.
HF834	Establishment of Fees for Forest and Fruit-Tree Reservations in Iowa	Senate File 219 establishes a new fee system for forest and fruit-tree reservations that are currently exempt from property taxes. The fees vary based on the location of the reservation relative to the owner's homestead, with rates set at \$2 per acre for reservations in the same county as the homestead, \$3 per acre for contiguous areas, and a case rate for other reservations. Fees must be paid annually by September 1 to the county treasurer, with funds directed to the county general fund. This change aims to create a more structured financial contribution from landowners benefiting from tax exemptions.	Unregistered	Referred to Ways & Means 2/28. No Subcommittee date yet assigned.	Introduces a fee for forest and fruit-tree reservations starting January 1, 2026. Establishes a fee of \$2 per acre for reservations in the same county as the owner's homestead. Sets a fee of \$3 per acre for reservations in contiguous counties. Implements a calculated fee for reservations not covered by the previous two categories. Fees will be valid by September 1 each year to the
SF219			Unregistered	Ways & Means Subcommittee recommended amendment and passage 3/25.	Repeals existing tax credits on a rolling basis from January 1, 2027, to January 1, 2031. Amends the repeal date of the renewable chemical production tax credit from January 1, 2030, to January 1, 2031. Establishes that tax credits issued before January 1, 2031, remain valid and can be claimed by taxpayers. Introduces a provision for the automatic repeal of future tax credit programs five years after their effective date, starting from January 1, 2026. Ensures that agreements under repealed tax credits remain in effect until they expire under their own terms.
HF625	Future Repeal of Tax Credits	House File 625 outlines a structured approach to repealing various tax credits in Iowa over a specified timeline, with most repeals occurring between January 1, 2027, and January 1, 2031. The bill amends existing laws to set new repeal dates for specific tax credits, ensuring that any credits issued before these dates remain valid and can be claimed by taxpayers. Additionally, it establishes a framework for the automatic repeal of future tax credit programs five years after their enactment, unless otherwise specified. This legislation aims to streamline tax credit management and reduce the complexity of the tax code in Iowa.	Unregistered	Referred to Ways & Means 2/28. No Subcommittee date yet assigned.	Repeals existing tax credits on a rolling basis from January 1, 2027, to January 1, 2031. Amends the repeal date of the renewable chemical production tax credit from January 1, 2030, to January 1, 2031. Establishes that tax credits issued before January 1, 2031, remain valid and can be claimed by taxpayers. Introduces a provision for the automatic repeal of future tax credit programs five years after their effective date, starting from January 1, 2026. Ensures that agreements under repealed tax credits remain in effect until they expire under their own terms.
SF439	Reestablishment	Senate File 439 and HF 996 aims to reinstate a tax levy for public libraries that was eliminated by previous legislation (HF 716). The proposed tax, capped at 27 cents per \$1,000 of assessed value, requires a valid petition and subsequent voter referendum for implementation. If approved by a	Unregistered	Referred to Ways & Means 2/25. No Subcommittee date yet assigned.	Introduces a tax levy for public libraries not to exceed 27 cents per \$1,000 of assessed value. Requires a valid petition for the council to submit the tax question to voters at the next regular city election.

HF196	Levy in Iowa	Majority, the tax will be imposed, and it can also be eliminated through a similar petition and election process. The bill seeks to enhance funding for public libraries while ensuring community involvement through the voting process.	Unregistered	Referred to Ways & Means 2/3. No Subcommittee date yet assigned.	-Allows for the elimination of the tax through the same petition and election process. -Reestablishes a tax that was previously eliminated by HF 718, restoring local funding options for libraries.
HF64	Regulation of Public Flag Display in Public Entities	The Public Flags Act aims to regulate the flags that can be displayed on public buildings and vehicles in Iowa. It mandates that only specific flags, including the U.S. flag and the state flag, may be raised, with certain exceptions for educational and cultural displays in public schools and museums. The act also introduces penalties for violations, including civil fines and potential withholding of state funds for repeated non-compliance. The intent is to ensure that flag displays reflect civic values and promote national and state unity. The legislation outlines the responsibilities of public officials and custodians regarding flag display.	Unregistered	Referred to Ways & Means committee 2/28. No subcommittee date yet assigned.	-Public entities are required to display only specified flags, including the U.S. flag and the state flag. -Exceptions are made for educational displays in public schools and museums, allowing for flags relevant to cultural or historical contexts. -Civil penalties of up to \$10,000 per day may be imposed for violations of the flag display regulations. -Repeated violations may result in the withholding of state funds or resources from non-compliant public entities. -Public officials may face disciplinary actions for willful and repeated violations of the flag display provisions.
SF506	Local Emergency Management Agency Budget Act	Senate File 596 (Formerly SF26) amends existing laws regarding the budgets of local emergency management agencies in Iowa. It designates the local emergency management commission as a municipality and certifying board, requiring that their approved budgets be fully funded through various permissible options. The bill mandates that the commission adopt and certify the budget by February 28 each year, with a prohibition on amendments by any other entity. This legislation applies to property tax budgets due and payable in fiscal years beginning on or after July 1, 2026.	Unregistered	Referred to Ways & Means committee 3/11.	-Local emergency management commission designated as a municipality. -Budgets must be fully funded by approved options. -Budget certification deadline set for February 28 each year. -Prohibition on budget amendments by entities other than the commission. -Applicable to fiscal years starting July 1, 2026.
SF600	Iowa Storm Water Drainage Rate Regulation Act	The Iowa Storm Water Drainage Rate Regulation Act aims to limit the annual increase of storm water drainage service rates to either 2% above the previous year's rates or the percentage increase in the consumer price index for the Midwest region, whichever is lower. It excludes planned increases for debt repayment incurred before July 1, 2025, from these limits. Additionally, properties retaining at least 1.5 inches of standing water during a billing cycle or containing a compliant retention pond will not be charged for storm water drainage services. If rate increases exceed the established limits, the governing body must seek voter approval at the next general election, with refunds mandated if the increase is rejected. This legislation seeks to provide financial relief to property owners while ensuring the sustainability of storm water management systems.	Unregistered	Ways & Means subcommittee recommended passage 3/26.	-Establishes a maximum rate increase for storm water drainage services at 2% above the previous year's rates or the consumer price index increase, whichever is lower. -Excludes planned rate increases for debt repayment incurred before July 1, 2025, from the maximum increase limits. -Prohibits charges for properties retaining at least 1.5 inches of standing water during a billing cycle. -Example properties with compliant retention ponds from storm water service charges. -Requires voter approval for any rate increases exceeding the established limits, with refunds mandated if the increase is rejected.
SF574	Amendments to Retention Fees and Surety Bonds in Public Improvement Contracts	Senate File 574 proposes changes to the retention of fees for public improvement contracts in Iowa. The bill reduces the maximum percentage of fees that public corporations can retain from contractors and subcontractors from five percent to three percent. This change aims to improve cash flow for contractors and subcontractors involved in public projects. The retained funds are still designated for the payment of claims related to materials and labor performed on the improvements. The legislation reflects a shift towards more favorable financial conditions for those engaged in public construction work.	Unregistered	Passed Senate 3/26. Vote tally 45-4. Placed on House calendar 4/5.	-Amends Section 573.12 to reduce the retention rate from five percent to three percent for payments made under public improvement contracts. -Contractors may retain from each payment to subcontractors the lesser of three percent or the amount specified in their contract. -The retained percentage constitutes a fund for the payment of claims for materials and labor, which must be held and disposed of by the public corporation as outlined in the statute.
HF982	Iowa Natural Hazard Mitigation and Disaster Recovery Legislation	The proposed legislation creates the Natural Hazard Mitigation Financing Program, which aims to provide loans to eligible entities for projects that mitigate the impact of natural hazards. It also outlines the Disaster Recovery Housing Assistance Program, specifying the types of financial assistance available to homeowners and renters affected by disasters. Key changes include the removal of certain administrative requirements and the introduction of new definitions and funding mechanisms. The legislation emphasizes the separation of program funds from the state general fund and allows for the issuance of bonds to support the financing program. Overall, the bill seeks to enhance Iowa's capacity to respond to and recover from natural disasters effectively.	Unregistered	Full Ways & Means committee approved bill 4/9.	-Establishes the Natural Hazard Mitigation Financing Program to provide loans for eligible projects. -Defines eligible entity and project to clarify who can apply for funding. -Introduces the Disaster Recovery Housing Assistance Program, specifying financial assistance for homeowners and renters. -Removes the requirement for homeowners or renters to register for the disaster case advocacy program to receive assistance.
SF585	Iowa Energy Systems Modernization and Regulation Act	The Iowa Energy Systems Modernization and Regulation Act aims to enhance the state's energy infrastructure by updating interconnecting principles for electric power generation and energy storage facilities. It encourages the development of diverse energy technologies, including nuclear power, and introduces benefits for public utility innovation programs. The bill also establishes land restoration standards for electric transmission lines and outlines requirements for anaerobic digester systems, including construction permits and operational guidelines. These changes are intended to ensure reliable electric service, promote economic benefits, and support sustainable energy practices in Iowa.	Unregistered	Appropriations subcommittee recommended passage 3/31.	-Updates interconnecting principles to include energy storage facilities and nuclear power generation. -Encourages public utilities to consider diverse electric power generating technologies. -Establishes new tariffs for public utility innovation programs to support research and development. -Implements land restoration standards for electric transmission lines to protect agricultural land. -Introduces regulations for anaerobic digester systems, including permit requirements and operational standards.
HF1001	Rural Attorney Recruitment Assistance Program	House File 209 creates a rural attorney recruitment assistance program to help rural counties and municipalities attract legal professionals. Eligible counties must have a population of less than 26,000 and be located more than 20 miles from a city with at least 50,000 residents. The program offers incentive payments to participating attorneys, funded partly by the counties or municipalities. Attorneys must commit to practicing full-time in the area for at least five years and participate in volunteer legal projects. The program is limited to five attorneys in its first year and includes provisions for assessments of need and eligibility.	For	Placed on Appropriations calendar 4/10.	-Establishes a rural attorney recruitment assistance program based on population and distance from larger cities. -Incentive payments provided to participating attorneys. -Requires a five-year commitment to practice law in the area.
SF220	Establishment of Length of Service Award Programs for Emergency Responders	Senate File 165 introduces a framework for municipalities to create length of service award programs aimed at recognizing the contributions of volunteer firefighters, emergency medical care providers, and reserve peace officers. The bill establishes a grant fund under the control of the Department of Revenue, which will receive annual appropriations from the sports wagering receipts fund to support these programs. Municipalities that opt to implement such programs will be able to provide tax-deferred benefits to eligible participants. The legislation outlines the responsibilities of municipal governing bodies in setting eligibility and operational guidelines for the programs. Additionally, it ensures a dollar-for-dollar funding match for municipalities that establish these programs, enhancing financial support for local emergency responders.	For	Appropriations subcommittee recommended passage 2/6.	-Authorizes municipalities to establish length of service award programs for volunteer firefighters, emergency medical care providers, and reserve peace officers. -Creates a length of service award program grant fund under the control of the Department of Revenue. -Appropriates \$1.5 million from the sports wagering receipts fund for the fiscal year beginning July 1, 2025, to support the grant fund. -Mandates annual transfers from the sports wagering receipts fund to maintain a balance of \$1.5 million in the grant fund each fiscal year. -Establishes a grant application process that allows for a dollar-for-dollar funding match, up to \$300 per award recipient per year.
HF1002	Establishment of Length of Service Award Programs for Emergency Responders	House file 755 (formerly HSB197) authorizes municipalities in Iowa to create length of service award programs for volunteer emergency responders. The bill mandates the transfer of \$2 million in lottery revenues annually to a dedicated grant fund, with provisions for increased funding if the fund is depleted for two consecutive years. Municipalities must adopt guidelines for eligibility and program operation in consultation with relevant department heads. The legislation aims to provide tax-deferred benefits to participants and includes a matching grant process for municipalities. The bill is set to take effect on January 1, 2026.	For	Appropriations subcommittee recommended passage 3/19.	-Establishes length of service award programs for volunteer firefighters, emergency medical care providers, and reserve peace officers. -Allocates \$2 million in lottery revenues annually to the length of service award program grant fund. -Increases funding by \$500,000 if the grant fund is depleted for two consecutive fiscal years, with a cap of \$3 million. -Requires municipalities to adopt guidelines for eligibility and program operation in consultation with fire and police department leaders. -Grants municipalities a dollar-for-dollar funding match for contributions to the program, not exceeding \$500 per participant.
HF561	EB11 System Repair and Replacement Appropriations Act	House File 951 aims to provide financial support for counties with populations between 16,000 and 16,500 to repair or replace their EB11 systems that were affected by natural disasters in 2024. The bill allocates \$2 million from the 911 emergency communications fund for this purpose. The funds will be available for expenditure until the close of the succeeding fiscal year, ensuring that counties have the necessary resources to restore critical emergency communication services. The bill emphasizes the importance of maintaining effective EB11 systems for public safety and emergency response. It takes effect immediately upon enactment.	Unregistered	Appropriations subcommittee recommended passage 3/27.	-Appropriates \$2 million from the 911 emergency communications fund for EB11 system repairs. -Targets counties with populations between 16,000 and 16,500 affected by natural disasters in 2024. -Funds will remain available for expenditure until the end of the fiscal year 2026. -The bill takes effect immediately upon enactment.
HF517	Vacant School Building Demolition Grant Program	House File 133 creates a vacant school building demolition grant fund to support the demolition of buildings that were previously used as school attendance centers or administration buildings and have been vacant since before January 1, 2021. The program is managed by the economic development authority and aims to assist political subdivisions with populations under 2,500. Grants will be awarded through a competitive scoring process, with a focus on those in the lowest populated counties. The authority will coordinate with applicants to ensure that the use of grant funds aligns with community development goals. The bill includes provisions for the management of funds and reporting requirements, and it will take effect on July 1, 2025, contingent upon funding appropriations.	Unregistered	Referred to Appropriations committee 2/20.	-Establishes a grant fund for demolishing vacant school buildings. -Targets buildings that became vacant before January 1, 2021. -Prioritizes applications from smaller political subdivisions. -Allows up to 5% of funds for administrative costs. -Requires annual reporting on program results.
HF725	Establishment of emergency medical technician (EMT) training and certification program	House File 725 introduces the Rural Emergency Response Enhancement Program, which is designed to provide financial support to small rural police departments and volunteer fire departments for emergency medical technician (EMT) training. The program will be administered by the Department of Health and Human Services, which will prioritize grant applications based on demonstrated need. Grants may cover various costs associated with EMT training, and recipients are required to report on the training outcomes and improvements in emergency response. The program is funded through a newly created fund, with appropriations not exceeding \$250,000 per fiscal year from 2025 to 2029. The legislation also mandates a program evaluation report by the department by the end of 2028.	Unregistered	Referred to Appropriations on 3/4. No Subcommittee date yet assigned.	-Establishes the Rural Emergency Response Enhancement Program to support small rural police and volunteer fire departments. -Defines key terms such as "EMT training," "small rural police department," and "volunteer fire department." -Grants are available for costs related to EMT training, including tuition and training materials. -Requires reporting on training outcomes and improvements in emergency response. -Creates a fund for the program with appropriations capped at \$250,000 per fiscal year from 2025 to 2029.

SF303	Regulation of Consumer Fireworks in Iowa	Senate File 303 modifies the current regulations surrounding the use of consumer fireworks in Iowa. It prohibits county boards of supervisors and city councils from restricting or limiting the use of consumer fireworks on July 3, July 4, and December 31. The bill maintains that local authorities can still regulate fireworks on other days if they determine it poses a threat to public safety or constitutes a nuisance. This change aims to standardize the use of fireworks during key holiday periods while allowing local governments some regulatory power on other days.	Against	Passed Senate 4/7. Vote tally 31-16. Placed on file in House 4/9.	Prohibits local governments from restricting the use of consumer fireworks on July 3, July 4, and December 31. Removes the allowance for consumer fireworks usage from June 1 through July 8 and December 10 through January 3. Maintains the authority of local boards of supervisors to limit fireworks use based on public safety or nuisance concerns. Prohibits local governments from restricting fireworks use during the following periods: -Maintaining diversity, equity, and inclusion offices. -Permits hiring or contracting for roles related to diversity, equity, and inclusion. -Bans requirements for individuals to provide diversity, equity, and inclusion statements. -Defines diversity, equity, and inclusion efforts broadly, including manipulation of hiring practices based on race, sex, or ethnicity. -Excludes legal compliance work related to federal laws.
SF507	Iowa Bill to Restrict Diversity, Equity, and Inclusion Programs in Local Governments	Senate File 507 aims to restrict local government initiatives related to diversity, equity, and inclusion (DEI) by preventing the establishment of DEI offices and the hiring of personnel for such roles. It also prohibits any requirements for individuals to provide DEI statements or to receive preferential treatment based on these statements. The bill includes any inclusion or diversity programs that aim to influence hiring or promote policies based on race, sex, or ethnicity, while allowing for colorblind and sex-neutral hiring practices. The intent appears to be to limit government involvement in DEI initiatives, signing with a broader national trend of scrutinizing such programs.	Undecided	Passed Senate 3/25. Vote tally 34-15. Placed on House calendar 4/9.	Prohibits counties and cities from imposing licensing fees on contractors and specific licensed professionals. Limits permit fees charged by governmental subdivisions to a maximum of \$500. Clarifies definitions of 'general contractor' and 'subcontractor' to ensure they are not subject to additional licensing fees. Allows counties and cities to charge for permits and inspections but restricts the fee amount. Aims to reduce regulatory burdens on licensed professionals.
SF595	Regulation of Contractor Licensing and Permit Fees	Senate File 595 amends existing laws to prevent counties and cities from imposing licensing fees on contractors and specific licensed professionals, including plumbing and mechanical workers. The bill establishes a cap on permit fees, limiting them to a maximum of \$500 for work performed within their jurisdictions. This change is intended to streamline the regulatory process for contractors and reduce financial burdens associated with licensing and permits. The legislation clarifies definitions for general contractors and subcontractors, ensuring that they are not subject to additional licensing fees. Overall, the bill seeks to enhance the operational environment for licensed professionals in Iowa.	Undecided	Passed Senate 3/25. Vote tally 37-12. Placed on House unfinished business 4/10.	Prohibits counties and cities from imposing licensing fees on contractors and specific licensed professionals. Limits permit fees charged by governmental subdivisions to a maximum of \$500. Clarifies definitions of 'general contractor' and 'subcontractor' to ensure they are not subject to additional licensing fees. Allows counties and cities to charge for permits and inspections but restricts the fee amount. Aims to reduce regulatory burdens on licensed professionals.
HF417	Regulation of Accessory Dwelling Units in Iowa	House File 947 and Senate File 592 aim to standardize the regulation of accessory dwelling units (ADUs) across Iowa by requiring counties and cities to permit at least one ADU on the same lot as a single-family residence. The bill outlines conditions under which ADUs can be permitted, including zoning regulations and prohibits local governments from imposing overly restrictive regulations regarding site, appearance, and occupancy. Additionally, it streamlines the permit approval process for ADUs, requiring meetings of the criteria are approved without discretionary review. The legislation seeks to promote housing availability and flexibility while maintaining certain standards for safety and compliance.	Undecided	Passed Senate 3/25. Vote tally 49-0.	Prohibits counties and cities from imposing licensing fees on contractors and specific licensed professionals. Limits permit fees charged by governmental subdivisions to a maximum of \$500. Clarifies definitions of 'general contractor' and 'subcontractor' to ensure they are not subject to additional licensing fees. Allows counties and cities to charge for permits and inspections but restricts the fee amount. Aims to reduce regulatory burdens on licensed professionals.
SP311	City Civil Service Reform Act	The City Civil Service Reform Act prohibits cities with a civil service commission from creating citizen review boards for police conduct. It mandates that cities with populations over 50,000 have between five and seven civil service commissioners. The bill outlines the procedure for the removal, discharge, demotion, or suspension of civil service employees, ensuring actions are based on just cause. It also modifies the appeal process to the civil service commission and allows for appeals to district courts. Additionally, the legislation provides for the awarding of reasonable attorney fees to employees who prevail in appeals.	Undecided	Passed Senate 3/17. Vote tally 37-9. Placed on House calendar under unfinished business 3/18.	Prohibits counties and cities from imposing licensing fees on contractors and specific licensed professionals. Limits permit fees charged by governmental subdivisions to a maximum of \$500. Clarifies definitions of 'general contractor' and 'subcontractor' to ensure they are not subject to additional licensing fees. Allows counties and cities to charge for permits and inspections but restricts the fee amount. Aims to reduce regulatory burdens on licensed professionals.
HF411			Undecided	Placed on House unfinished business 4/3.	Prohibits counties and cities from imposing licensing fees on contractors and specific licensed professionals. Limits permit fees charged by governmental subdivisions to a maximum of \$500. Clarifies definitions of 'general contractor' and 'subcontractor' to ensure they are not subject to additional licensing fees. Allows counties and cities to charge for permits and inspections but restricts the fee amount. Aims to reduce regulatory burdens on licensed professionals.
HF415	Immunity for Sports and Exposition Venues from Nuisance Actions	The legislation introduces provisions that protect sports and exposition venues from being classified as public or private nuisances after they have been operational for more than one year, as long as they comply with all relevant laws. It specifies that only majority property owners can file nuisance claims if a venue has materially violated a law. The bill also outlines that reasonable expansions of venues will not be considered grounds for nuisance actions, provided they do not adversely affect the environment or public health. Additionally, it prohibits state or local agencies from taking action against compliant venues. The legislation aims to support the operation of sports and exposition venues while balancing community concerns.	Undecided	Passed House 3/27. Vote tally 92-0. Attached to SF495 3/31.	Prohibits counties and cities from imposing licensing fees on contractors and specific licensed professionals. Limits permit fees charged by governmental subdivisions to a maximum of \$500. Clarifies definitions of 'general contractor' and 'subcontractor' to ensure they are not subject to additional licensing fees. Allows counties and cities to charge for permits and inspections but restricts the fee amount. Aims to reduce regulatory burdens on licensed professionals.
SF495			Undecided	Placed on Senate unfinished business 4/3.	Prohibits counties and cities from imposing licensing fees on contractors and specific licensed professionals. Limits permit fees charged by governmental subdivisions to a maximum of \$500. Clarifies definitions of 'general contractor' and 'subcontractor' to ensure they are not subject to additional licensing fees. Allows counties and cities to charge for permits and inspections but restricts the fee amount. Aims to reduce regulatory burdens on licensed professionals.
HF 259	Public Notice Requirements for Governmental Meetings	The bill amends existing laws regarding public notice for governmental meetings. It mandates that governmental bodies provide notice of the time, date, and place of each meeting, including recommended meetings, and the tentative agenda. Notices must be posted in a conspicuous location and on the governmental body's internet site. If a tentative agenda is amended, it must be marked as AMENDED and the changes identified. Additionally, the bill requires notice for canceled meetings to be given at least 24 hours in advance, or as soon as reasonably possible if it is not feasible. This legislation aims to enhance public awareness and participation in governmental meetings.	Undecided	Passed House 3/4. Vote tally 94-1. Attached to SF388 3/5.	Prohibits counties and cities from imposing licensing fees on contractors and specific licensed professionals. Limits permit fees charged by governmental subdivisions to a maximum of \$500. Clarifies definitions of 'general contractor' and 'subcontractor' to ensure they are not subject to additional licensing fees. Allows counties and cities to charge for permits and inspections but restricts the fee amount. Aims to reduce regulatory burdens on licensed professionals.
SP338			Undecided	Placed on Senate unfinished business 4/3.	Prohibits counties and cities from imposing licensing fees on contractors and specific licensed professionals. Limits permit fees charged by governmental subdivisions to a maximum of \$500. Clarifies definitions of 'general contractor' and 'subcontractor' to ensure they are not subject to additional licensing fees. Allows counties and cities to charge for permits and inspections but restricts the fee amount. Aims to reduce regulatory burdens on licensed professionals.
HF297	Amendments to Emergency Services Compensation and City Council Roles	The legislation modifies existing laws to allow for lawful compensation, including nominal stipends and benefits, for volunteer firefighters and emergency medical care providers who hold city offices, provided there is no conflict with other public offices. It also permits city council members to serve as chiefs of volunteer fire departments, contingent upon a majority council vote, while requiring abstention from voting on their own appointments. Additionally, the bill allows cities to establish funds for major equipment related to emergency services, ensuring that any financial settlements for damaged equipment are allocated appropriately. These changes aim to enhance the support and operational capacity of emergency services within cities.	Undecided	Passed House on 3/10. Vote tally 88-0. Attached to SF499	Prohibits counties and cities from imposing licensing fees on contractors and specific licensed professionals. Limits permit fees charged by governmental subdivisions to a maximum of \$500. Clarifies definitions of 'general contractor' and 'subcontractor' to ensure they are not subject to additional licensing fees. Allows counties and cities to charge for permits and inspections but restricts the fee amount. Aims to reduce regulatory burdens on licensed professionals.
SF499			Undecided	Placed on Senate unfinished business 4/3.	Prohibits counties and cities from imposing licensing fees on contractors and specific licensed professionals. Limits permit fees charged by governmental subdivisions to a maximum of \$500. Clarifies definitions of 'general contractor' and 'subcontractor' to ensure they are not subject to additional licensing fees. Allows counties and cities to charge for permits and inspections but restricts the fee amount. Aims to reduce regulatory burdens on licensed professionals.
HF602	Amendments to County and City Regulation of Real Property	House File 652 and Senate File 569 introduces new provisions that allow boards of adjustment to grant variances from zoning ordinances under specific conditions. The amendments focus on area, dimensional, or other numerical limitations, enabling property owners to appeal for variances when strict enforcement would cause practical difficulties. To qualify for a variance, property owners must demonstrate that their challenges are unique to their property and not self-created, and that granting the variance will not significantly alter the character of the surrounding neighborhood. This change aims to balance the enforcement of zoning laws with the need for flexibility in certain circumstances.	Undecided	Passed House 3/13. Vote tally 89-6. Attached to SF569	Prohibits counties and cities from imposing licensing fees on contractors and specific licensed professionals. Limits permit fees charged by governmental subdivisions to a maximum of \$500. Clarifies definitions of 'general contractor' and 'subcontractor' to ensure they are not subject to additional licensing fees. Allows counties and cities to charge for permits and inspections but restricts the fee amount. Aims to reduce regulatory burdens on licensed professionals.
SP569			Undecided	Placed on Senate unfinished business 4/3.	Prohibits counties and cities from imposing licensing fees on contractors and specific licensed professionals. Limits permit fees charged by governmental subdivisions to a maximum of \$500. Clarifies definitions of 'general contractor' and 'subcontractor' to ensure they are not subject to additional licensing fees. Allows counties and cities to charge for permits and inspections but restricts the fee amount. Aims to reduce regulatory burdens on licensed professionals.
HF609	Expansion of Cancer Benefits for Public Retirement System members	House File 989 introduces significant changes to the retirement contribution rates for public employees, particularly those in special service roles such as county sheriffs and deputy sheriffs. The bill increases the employee contribution percentage while decreasing the employer contribution percentage for these members, effective from July 1, 2025. Additionally, it clarifies the definition of 'cancer' and adjusts the member's contribution rate to account for statutory changes. The legislation aims to ensure that the retirement system remains sustainable while providing necessary support for employees affected by cancer.	Undecided	Passed House 3/26. Vote tally 96-0. Passed Senate 4/9. Vote tally 48-1.	Prohibits counties and cities from imposing licensing fees on contractors and specific licensed professionals. Limits permit fees charged by governmental subdivisions to a maximum of \$500. Clarifies definitions of 'general contractor' and 'subcontractor' to ensure they are not subject to additional licensing fees. Allows counties and cities to charge for permits and inspections but restricts the fee amount. Aims to reduce regulatory burdens on licensed professionals.
HF706	Iowa Open Meetings and Records Act Amendments	House File 416 proposes significant changes to the Iowa Open Meetings and Records Act, primarily by increasing the financial penalties for members of governmental bodies who violate open meeting laws. The bill raises the minimum and maximum damages for violations, particularly for those who knowingly participate in such violations. Additionally, it introduces a requirement for newly elected or appointed officials to complete a training course on their responsibilities under the law within 90 days of taking office. This training aims to enhance compliance and understanding of open meeting laws among public officials. Failure to complete the training may result in further penalties, although it does not invalidate actions taken by the governmental body.	Undecided	Passed House 3/24. Vote tally 95-0. Placed on Senate calendar 4/2.	Prohibits counties and cities from imposing licensing fees on contractors and specific licensed professionals. Limits permit fees charged by governmental subdivisions to a maximum of \$500. Clarifies definitions of 'general contractor' and 'subcontractor' to ensure they are not subject to additional licensing fees. Allows counties and cities to charge for permits and inspections but restricts the fee amount. Aims to reduce regulatory burdens on licensed professionals.
SF47	Iowa Uniform Public Expression Protection Act	The Iowa Uniform Public Expression Protection Act creates a framework for municipalities to seek expedited relief from civil actions that challenge their rights to free speech, assembly, and petition. Under this act, parties can file a special motion to dismiss such actions within 60 days of being served. The act stays other proceedings while the motion is pending, ensuring that the focus remains on the protection of constitutional rights. The court is required to hold a hearing on the motion within 60 days and must rule on it promptly. If the motion is granted, the court may award costs and attorney fees to the prevailing party. This legislation is designed to deter lawsuits that may be intended to silence public expression and to promote the uniform application of these protections across states.	Unregistered	Placed on Senate unfinished business 4/3.	Prohibits counties and cities from imposing licensing fees on contractors and specific licensed professionals. Limits permit fees charged by governmental subdivisions to a maximum of \$500. Clarifies definitions of 'general contractor' and 'subcontractor' to ensure they are not subject to additional licensing fees. Allows counties and cities to charge for permits and inspections but restricts the fee amount. Aims to reduce regulatory burdens on licensed professionals.
HF472			Unregistered	Passed House 3/11. Vote tally 91-0. Attached to SF47 3/12.	Prohibits counties and cities from imposing licensing fees on contractors and specific licensed professionals. Limits permit fees charged by governmental subdivisions to a maximum of \$500. Clarifies definitions of 'general contractor' and 'subcontractor' to ensure they are not subject to additional licensing fees. Allows counties and cities to charge for permits and inspections but restricts the fee amount. Aims to reduce regulatory burdens on licensed professionals.
HF508	Election Recount and Contest Procedures Enhancement Act	House File 596 introduces significant changes to the election recount process in Iowa. It mandates that recounts be conducted in each precinct where votes were cast if a request is made within a specified timeframe and the vote difference is 1% or less. The bill also stipulates that candidates requesting a recount must post a bond unless the vote difference is 0.1% or less. Additionally, the composition of the recount board is revised to include the county commissioner and their staff, and it allows candidates to appoint observers during the recount. The legislation aims to enhance the integrity and transparency of the election process.	Unregistered	Passed House 3/25. Vote tally 69-31. Attached to SF543 3/26.	Prohibits counties and cities from imposing licensing fees on contractors and specific licensed professionals. Limits permit fees charged by governmental subdivisions to a maximum of \$500. Clarifies definitions of 'general contractor' and 'subcontractor' to ensure they are not subject to additional licensing fees. Allows counties and cities to charge for permits and inspections but restricts the fee amount. Aims to reduce regulatory burdens on licensed professionals.

SF543	Iowa Election Recount Procedures and Penalties Act	The proposed legislation modifies existing laws regarding election recounts in Iowa by establishing new requirements for the composition of recount boards based on county population. It allows the state commissioner of elections to initiate recounts and sets specific deadlines for filing recount requests. Additionally, the bill introduces penalties for candidates who fail to request a hand recount when required. The legislation aims to enhance the integrity and efficiency of the election recount process while ensuring that all parties involved are adequately represented.	Unregistered	Attached to HF528 3/26. Placed on Senate unfinished business 4/3.	<ul style="list-style-type: none"> Changes the composition of recount boards based on county population: fewer members for smaller counties and more for larger ones. Allows the state commissioner of elections to call for a recount of any election. Removes the first and second Monday after an election as possible dates for convening. Establishes a civil penalty of \$100 for candidates who do not request a hand recount when required. Sets specific deadlines for filing recount requests and for the recount board to complete its work.
HF163	Iowa School Safety Enhancement Act	The Iowa School Safety Enhancement Act requires the creation of multidisciplinary threat assessment teams in school districts and accredited religious schools. These teams are tasked with assessing and intervening when students exhibit behaviors that may pose a threat to safety. The bill allows for the sharing of information among covered entities, including schools and governmental agencies, to ensure the safety and well-being of students experiencing emotional disturbances or mental illness. Additionally, it provides immunity from civil liability for individuals who report credible threats. The legislation aims to foster collaboration and communication among various stakeholders to better serve students and maintain a safe educational environment.	Unregistered	Placed on House unfinished business 4/3.	<ul style="list-style-type: none"> Establishment of multidisciplinary threat assessment teams in schools. Facilitation of information sharing among covered entities. Immunity from civil liability for good faith reporting of threats. Focus on students at risk of emotional disturbances or mental illness. Obligation among schools, law enforcement, and others.
SF563	Regulation of Pharmacy Benefits Managers in Iowa	The Iowa Pharmacy Benefits Manager Regulation Act aims to enhance transparency and fairness in the prescription drug pricing system. It introduces definitions for 'pass-through pricing' and 'spread pricing,' prohibiting PBMs from discriminating against pharmacies and pharmaceuticals. The bill mandates that PBMs cannot impose different cost-sharing based on the pharmacy used and requires that all contracts executed after July 1, 2025, utilize a pass-through pricing model. Additionally, it establishes an appeals process for pharmacies regarding reimbursement rates. The legislation seeks to ensure that pharmacies are reimbursed fairly and that consumers have the freedom to choose their pharmacy without financial penalties.	Unregistered	Placed on Senate unfinished business 4/3.	<ul style="list-style-type: none"> Defines pass-through pricing and spread pricing to clarify pricing models used by PBMs. Prohibits PBMs from discriminating against pharmacies or pharmaceuticals regarding participation and reimbursement. Mandates that PBMs cannot impose different cost-sharing based on the pharmacy where a prescription is filled. Requires all contracts related to prescription drug benefits executed after July 1, 2025, to use a pass-through pricing model. Establishes an appeals process for pharmacies to contest reimbursement rates.
HF549	Iowa Officer-Involved Shooting Review Act	House File 549 establishes a process for reviewing officer-involved shootings that result in death or serious bodily injury. The county attorney is required to review the evidence, provide a written opinion, and make a charging decision within 180 days. If there is a conflict of interest, the case will be referred to an independent county attorney or a special prosecutor. The results of the review must be shared with the involved officer or their legal counsel and employing agency. This legislation aims to enhance oversight and accountability in law enforcement actions.	Unregistered	Passed House on 3/12. Vote tally 96-0. Placed on Senate calendar 4/2.	<ul style="list-style-type: none"> Mandates review of officer-involved shootings resulting in death or serious injury. County attorney must provide a written opinion and charging decision within 180 days. In cases of conflict of interest, the review is referred to an independent authority. Results of the review are shared with the involved officer and their agency.
HF800	Prohibition of State and Local Regulations on Fuel-Powered Equipment	House Study Bill 214 aims to prevent government entities from enacting or maintaining regulations that restrict the possession, operation, or sale of fuel-powered equipment based solely on the equipment's fuel source. The bill defines 'fuel source' broadly, encompassing various types of fuels and energy storage methods. It explicitly states that any existing regulations that conflict with this prohibition are void and unenforceable. This legislation seeks to ensure that individuals and businesses can freely use and trade fuel-powered equipment without interference from local or state regulations that target specific fuel types.	Unregistered	Passed House on 3/19. Vote tally 84-12. Placed on Senate calendar 4/2.	<ul style="list-style-type: none"> Prohibits government entities from enacting or maintaining regulations that restrict the possession, operation, or sale of fuel-powered equipment based solely on its fuel source. Defines 'fuel source' to include various fuels and energy storage methods. Declares any conflicting regulations void and unenforceable. Applies to both state and local government entities, including counties and cities. Aims to protect the rights of individuals and businesses.
HF856	Prohibition of Funding for Diversity, Equity, and Inclusion Initiatives in Iowa	House Study Bill 155 aims to restrict state entities from expending any funds for diversity, equity, and inclusion (DEI) offices or officers. The bill defines DEI efforts broadly, including any actions that influence employee or student body composition based on race, sex, or ethnicity. It explicitly excludes certain offices or activities from this prohibition, such as legal compliance offices and academic departments. The bill allows individuals to bring civil actions against state entities for violations and grants the attorney general the authority to enforce compliance. This legislation reflects a significant shift in how state resources can be allocated concerning DEI initiatives.	Unregistered	Passed House on 3/18. Vote tally 61-37. Education subcommittee recommended passage 4/1.	<ul style="list-style-type: none"> Prohibits government entities from expending any support diversity, equity, and inclusion offices. Defines diversity, equity, and inclusion efforts broadly, including manipulation of employee or student body composition based on race, sex, or ethnicity. Excludes certain offices and activities from the funding prohibition, such as legal compliance offices and academic departments. Allows individuals to bring civil actions against state entities for violations of the funding prohibition. Grants the attorney general authority to enforce.
SF315	Iowa Competitive Pharmacy Benefits Marketplace Act	The Iowa Competitive Pharmacy Benefits Marketplace Act mandates the Department of Administrative Services (DAS) to conduct automated, transparent reverse auctions for pharmacy benefits manager services. The first auction is set to occur by July 1, 2026, with subsequent contracts awarded prior to the expiration of existing contracts. The act outlines the requirements for a technology platform to facilitate these auctions and ensures that the winning PBM bears the costs associated with the auction process. Additionally, it allows for market checks during the contract term to maintain competitive pricing. The legislation aims to improve the efficiency and cost-effectiveness of prescription drug benefits for self-funded public sector health plans.	Unregistered	Passed Senate 3/17. Vote tally 46-0. Placed on House calendar 4/2.	<ul style="list-style-type: none"> Establishes a reverse auction process for pharmacy benefits managers. First auction to be completed by July 1, 2026. Requires a technology platform for conducting auctions and evaluating bids. Winning PBM responsible for costs associated with the auction process. Allows for market checks to ensure competitive pricing during contract term.
SF370	Iowa Civil Rights Commission Processing Bill	The legislation introduces new provisions for the processing of complaints filed with local civil rights agencies or commissions. It mandates that complaints involving political subdivisions be referred to the Iowa office of civil rights. Additionally, if a complaint alleging a violation of the Iowa Civil Rights Act remains unresolved after twelve months, it can be transferred to the Iowa office upon request. The bill also requires local agencies to notify parties of their rights regarding complaint transfers and to cross-file complaints with the Iowa office when applicable. Furthermore, it establishes a two-year term for commissioners appointed to local agencies or commissions.	Unregistered	Passed Senate 3/26. Vote tally 43-4. Placed on House calendar 4/1.	<ul style="list-style-type: none"> Complaints involving political subdivisions must be referred to the Iowa office of civil rights. Complaints unresolved after twelve months can be transferred to the Iowa office upon request. Local agencies must notify all parties of their rights regarding complaint transfers within 300 days of filing. Local agencies are required to cross-file complaints with the Iowa office if they arise from alleged violations under its jurisdiction. Commissioner terms for local agencies or commissions.
SF75	County Supervisor Representation and Vacancy Act	The County Supervisor Representation and Vacancy Act requires counties with a population of 125,000 or more, or those with a main campus of a state-regulated institution, to adopt a 'plan three' representation model for electing supervisors. This plan necessitates the election of supervisors from single-member districts. The bill also stipulates that vacancies in these counties must be filled by special election, while smaller counties may fill vacancies through appointments. Additionally, the act sets deadlines for the submission of precinct plans and the completion of representation plans following special elections. The legislation takes effect immediately upon enactment.	Unregistered	Passed Senate 3/10. Vote tally 35-12.	<ul style="list-style-type: none"> Counties with populations of 125,000 or more must use 'plan three' for supervisor elections. Vacancies in larger counties must be filled by special election. Smaller counties can fill vacancies through appointments. Precinct plans must be submitted by October 1, 2025. The act takes effect immediately upon enactment.
HF786	County Supervisor Representation and Vacancy Act	Passed House (SF75) 3/18. Vote tally 65-33.	Unregistered	Passed House 3/10. Vote tally 35-12.	
Unfinished Bills (Dead Unless Amended onto Live Bills)					
SSB1181	Prohibition of Franchise Fees by Local Governments in Iowa	Senate Study Bill 1181 amends existing laws to eliminate the ability of cities and counties in Iowa to impose franchise fees on entities operating within their jurisdictions. Currently, cities can charge a franchise fee based on a percentage of gross revenues, but this bill will remove that authority entirely. The changes will take effect on July 1, 2025, impacting all existing and future franchises. The bill also clarifies that local governments cannot collect franchise fees in addition to other fees from the same entity. This legislation reflects a significant shift in local government revenue practices regarding franchise agreements.	Against	Local Government recommended passage 3/5.	<ul style="list-style-type: none"> Beginning July 1, 2025, counties are prohibited from assessing or collecting franchise fees. Cities will also be prohibited from assessing franchise fees related to any franchise granted by the city starting July 1, 2025. The bill removes the current allowance for cities to impose franchise fees based on a percentage of gross revenues, which could be up to 5% or 7% in larger cities. Existing and future franchise agreements will not be able to include franchise fees as a revenue source for local governments. The bill ensures that if a city collects a franchise fee, it cannot also collect a fee under another section of the law from the same entity.
SSB1117	Iowa Sewer Rate Regulation Act	The Iowa Sewer Rate Regulation Act aims to limit the annual increase in sewer service rates to a maximum of 2% above the previous year's rates or the percentage increase in the consumer price index for the Midwest region, whichever is lower. It excludes planned increases for debt repayment incurred before July 1, 2025, from these limits. If a proposed rate increase exceeds the established limits, it must be approved by voters in a general election. Should the voters reject the increase, any excess charges collected must be refunded by January 1 following the election. This legislation seeks to provide financial predictability for consumers while ensuring that necessary funding for sewer services is maintained.	Against	Local Government recommended passage 2/28.	<ul style="list-style-type: none"> Establishes a maximum rate increase for sewer services at 2% above the previous year's rates or the percentage increase in the consumer price index, whichever is lower. Excludes planned increases for debt repayment incurred before July 1, 2025, from the rate increase limits. Requires voter approval for any rate increases that exceed the established limits. Mandates refund of any excess charges collected if the proposed rate increase is rejected by voters. Aims to balance the financial needs of sewer services with consumer protection.
SSB1013	Iowa Primary Elections for City and School District Nominations Act	The Iowa Primary Elections for City and School District Nominations Act requires that candidates for city and school district elections be nominated through primary elections, moving away from nonpartisan elections. The bill outlines the procedures for filing nomination papers, the number of signatures required for candidacy, and the timeline for conducting these elections. It also specifies that the costs of conducting these primary elections will be borne by the respective city councils and school boards. The legislation aims to standardize the nomination process across various local elections and enhance the electoral framework in Iowa. The act will take effect for elections held on or after January 1, 2027.	Against	Referred to Local Government 1/14. No subcommittee date yet assigned.	<ul style="list-style-type: none"> Mandates primary elections for city and school district nominations. Repeals nonpartisan election methods for these positions. Establishes filing deadlines and signature requirements for candidates. Specifies that election costs will be covered by local governing bodies. Applies to elections held on or after January 1, 2027.
SF300	Regulation of Consumer Fireworks in Iowa	Senate File 303 modifies the current regulations surrounding the use of consumer fireworks in Iowa. It prohibits county boards of supervisors and city councils from restricting or limiting the use of consumer fireworks on July 3, July 4, and December 31. The bill maintains that local authorities can still regulate fireworks on other days if they determine it poses a threat to public safety or constitutes a nuisance. This change aims to standardize the use of fireworks during key holiday periods while allowing local governments some regulatory power on other days.	Against	Bill deferred by Senate on 3/11.	<ul style="list-style-type: none"> Prohibits local governments from restricting the use of consumer fireworks on July 3, July 4, and December 31. Removes the allowance for consumer fireworks usage from June 1 through July 8 and December 10 through January 3. Maintains the authority of local boards of supervisors to limit fireworks use based on public safety or nuisance concerns. City councils do not require a determination of threat to public safety to impose restrictions on fireworks use.

PASSED!!!



UPDATES ALL POSTING REQUIREMENTS TO 4 & 20 DAYS

HF651

From Jess Drake <jdrake@vanmeteria.gov>

Date Thu 3/13/2025 8:56 PM

Bcc Senator Sarah Trone Garriott <Sarah.Trone.Garriott@legis.iowa.gov>; David <david.young@legis.iowa.gov>; megan.jones@legis.iowa.gov <megan.jones@legis.iowa.gov>; craig.williams@legis.iowa.gov <craig.williams@legis.iowa.gov>; adam.zabner@legis.iowa.gov <adam.zabner@legis.iowa.gov>; david.blom@legis.iowa.gov <david.blom@legis.iowa.gov>; jane.bloomingtondale@legis.iowa.gov <jane.bloomingtondale@legis.iowa.gov>; ken.croken@legis.iowa.gov <ken.croken@legis.iowa.gov>; tom.determann@legis.iowa.gov <tom.determann@legis.iowa.gov>; ruthann.gaines@legis.iowa.gov <ruthann.gaines@legis.iowa.gov>; cindy.golding@legis.iowa.gov <cindy.golding@legis.iowa.gov>; daniel.gosa@legis.iowa.gov <daniel.gosa@legis.iowa.gov>; robert.henderson@legis.iowa.gov <robert.henderson@legis.iowa.gov>; barb.kniffmcculla@legis.iowa.gov <barb.kniffmcculla@legis.iowa.gov>; bob.kressig@legis.iowa.gov <bob.kressig@legis.iowa.gov>; shannon.latham@legis.iowa.gov <shannon.latham@legis.iowa.gov>; larry.mcburney@legis.iowa.gov <larry.mcburney@legis.iowa.gov>; brent.siegrist@legis.iowa.gov <brent.siegrist@legis.iowa.gov>; jennifer.smith@legis.iowa.gov <jennifer.smith@legis.iowa.gov>; mark.thompson@legis.iowa.gov <mark.thompson@legis.iowa.gov>

Members of the Local Government Committee & Representatives for the City of Van Meter –

I am writing in response to the recent activity surrounding HF651. I recognize the effort that goes into ensuring transparency in local government, and I truly appreciate the opportunity to share insight from those of us who implement these policies at the local level.

The intent behind increasing the minimum notice to 10 days is to ensure the public has adequate time to engage. This change does not necessarily lead to greater transparency. Public engagement with notices is already less than minimal. The length of time a notice is posted has little effect on whether residents participate in public hearings. Most clerks can count on one hand the number of times a member of the public has commented on a notice, whether posted for 4 days, 10 days, or longer. Newspaper deadlines inherently make compliance more difficult as many weekly newspapers require submission up to a week before publication. This means a 10-day minimum doesn't result in a 10-day notice. It can almost always turn into a 15-17+ day delay before a public hearing can take place. Council agendas and resolutions already provide notice. Most public hearings must first be approved by a council resolution, which appear on publicly available agendas and minutes well before the legally required publication. This provides additional public notice before newspaper publication and typically provides the notice much more quickly when posted on a City's website.

Example of How the 10-Day Minimum Creates Unnecessary Delays

To illustrate the practical challenges cities will face under the 10-day minimum, here's a real-world scenario:

- April 14, 2025 – City Council sets the date for public hearing for May 12, 2025
- April 25, 2025 – City Clerk must provide the notice of public hearing to the Des Moines Register by 3pm to ensure publication on May 2, 2025 (last possible publication date)
- May 2, 2025 – Publication in the Des Moines Register as well as the City's website and in 3 locations in the City & www.iowapublicnotices.com
- May 12, 2025 – City Council can hold the public hearing

This creates a 28 date window between when the public hearing date is set and when the public hearing is set. However, the 4/14 agenda would have been posted with a resolution setting hearing for public hearing at 3 locations and on the City's website, the 4/14 meeting minutes would have been published in the newspaper no later than 4/24 and on the City's website, and the public hearing would have been referenced in the 5/12 agenda

posted in 3 locations and on the City's website – creating at least 3 additional notices to the publication in the newspaper on 5/2.

Why This is a Disservice to All Parties

- Delays Decision-Making – Instead of being able to hold the hearing at the next council meeting (which technically is a two-week notice from the set date), the City must wait almost a month to take action
- Creates Unnecessary Red Tape & Delays– The public has already been informed through the agenda and minutes, yet the City is forced to wait because of publication deadlines. If someone is waiting on a zoning change, economic development approval, or another time-sensitive decision, this delay could impact funding, project timelines, and community growth.
- Does Not Guarantee Improvement in Public Engagement – Whether a notice is posted for 4 days, or 30 days, public attendance and input may remain low. Extending the notice period may only slow down local government without increasing participation. Between the delays caused by the notice requirements and continuing to not address the issues with requiring notice publication in a physical newspaper, there are no guaranteed efficiencies gained - only continued timing delays, increased room for error or mistake in publication requirements and increased costs by local governments.

Why the 4 and 20 Rule is the Better Approach

Rather than a 10-day minimum, maintaining the originally proposed 4 and 20 rule allows cities the flexibility to balance transparency and efficiency

- 4-day minimum ensures that time-sensitive matters (like zoning and development approvals) are not delayed unnecessarily.
- 20-day maximum prevents local governments from dragging their feet, ensuring accountability and predictability for the public.
- This system already works within current newspaper publication deadlines, preventing unnecessary hold-ups while still meeting legal notice requirements.

If transparency is the real goal, the timing requirement is not the solution. The focus needs to shift from the timing requirement to the delivery of the notice itself which is an entirely different issue.

Last year, SF2331 aimed to modernize publication requirements, ensuring that notices are more accessible to residents in today's digital age. Most members of the public do not rely on newspapers for city updates—instead, they seek information from city websites, email notifications, social media, and digital platforms. If legislators truly want to increase transparency and public engagement, the focus should be on digital accessibility, not on lengthening timelines that do not lead to better public participation. I, and City Clerks across the state, would encourage the committee & representatives to revisit legislation that brings this process into the 21st century, allowing local governments to use online platforms to replace costly and ineffective print publication requirements.

Local Governments Are Already Transparent

The current process already provides multiple layers of public notification:

- Resolutions setting public hearings – These appear on publicly available council agendas and minutes well before publication deadlines.
- Digital access – Many cities publish agendas, minutes, and notices online and on social media, reaching more residents than newspapers alone.
- Additional outreach – Depending on the issue, cities often send letters to affected property owners, post notices in city buildings, and provide other forms of notification.

Adding extra days to the newspaper notice does not improve public awareness, but it does slow down local government operations.

I urge the committee to maintain the originally proposed 4 and 20 framework. This would support transparency without creating delays that hinder local decision-making.

Additionally, if the goal is increase transparency & public access and input into local government decisions, decisions makers should look at legislation that allows digital notification methods to be recognized as an official and effective way to reach the public.

Iowa cities, counties would have to allow accessory dwelling units under bill

Some municipalities already have policies addressing ADUs as a housing option

- Iowa lawmakers passed a bill requiring cities and counties to allow at least one accessory dwelling unit (ADU) on lots with single-family homes.
- ADUs, also known as "granny flats" or "in-law suites," are secondary housing units on the same lot as a primary residence.
- The bill aims to address Iowa's housing shortage and provide more affordable housing options.
- While some cities have ADU regulations, this bill sets minimum standards and prevents overly restrictive local rules.
- The bill now awaits the governor's signature to become law.

Cities and counties must allow at least one accessory dwelling unit on lots with a single-family home under a bill headed to Gov. [Kim Reynolds](#)' desk, setting a minimum standard local governments must follow to regulate the increasingly popular housing option.

The Iowa House in an [89-7 vote](#) passed [Senate File 592](#) Tuesday establishing new ADU standards for municipalities, following the Senate's unanimous vote in March to pass the legislation. This sends the measure to Reynolds to be signed into law.

Commonly known as "granny flats" or "in-law suites," ADUs are an additional residential dwelling unit on the same lot as a single-family residence that is either attached to or detached from the residence. The units are their own independent living structure, equipped with a bathroom and kitchen as well as living and sleeping spaces.

Increasingly, communities are looking to expand ADUs as a way to boost housing stock and increase housing options as Iowa needs more than 21,000 additional housing units to meet demand by 2030, according to the [Iowa Finance Authority](#).

People may turn to ADUs to provide housing for aging parents in a multi-generational setting on their own property. They also may be used to generate rental income.

More: [What is an ADU? What to know about accessory dwelling units as Des Moines looks at changes](#)

ADUs a 'piece' of Iowa's affordable housing puzzle

House Local Government Committee Chair Megan Jones, R-Sioux Rapids, said Iowans made clear on the campaign trail leading up to the November general election that the state needs more housing.

Jones said the bill is a "great step forward" for child and elder care, Iowa families, the state's workforce and for property rights.

"We still have a lot of work to do for working families and for our senior community to make sure that we have affordable, safe housing for our families and for our seniors," Jones said.

Rep. Adam Zabner, D-Iowa City, said the high cost of housing is one of the most consistent issues he hears from constituents, especially for younger Iowans like the University of Iowa students who make up a large share of his district.

Zabner said he hoped it would be the first of many bills lawmakers take up to ensure the market can build the type of housing Iowans need.

"This bill is a wonderful step in creating new opportunities for Iowans, in creating new housing and finding a place to live," Zabner said.

Paige Yontz, state advocacy manager with the nonpartisan advocacy group AARP — part of a broad coalition that advocated for the ADU legislation — said in an interview this was an urban and rural housing solution that would address an issue lawmakers often hear concerns about from constituents.

AARP has worked for years on the local level to help city and county governments draft regulations to promote ADUs as a housing option statewide.

While demand varies based on the community, Yontz said the legislation could help homeowners and developers tap into demand for ADUs. She knew of a local business owner who had received more than 100 inquiries from more than 20 counties since August about building ADUs.

"This is absolutely a unique approach to filling in a piece of that puzzle," Yontz said. "We know that this is not the end all, be all solution to the housing challenges that we face in Iowa, but it's certainly a piece of that and a creative one that frankly doesn't require a state allocation of dollars."

What are the minimum ADU regulations under the legislation?

The legislation, once it takes effect, voids any county or city ordinance, motion, resolution or amendment regulating ADUs in a way that conflicts with the bill.

But it allows a county or city to adopt a policy that is more permissive than the requirements outlined in the legislation.

Under the legislation, the unit must comply with building regulations laid out in Iowa Code and must not exceed 1,000 square feet or 50% of the size of the single-family residence, whichever is larger. It also would be subject to potential state historic building code restrictions.

If a manufactured home or mobile home is used as an ADU, the bill says it shall be placed on a permanent foundation to be converted to real property and assessed for real estate taxes.

A county or city could not impose any of the following restrictions:

- Requirements related to the placement or appearance of an ADU that are more restrictive than those facing single-family residences, including maximum building heights
- Minimum setback requirements
- Minimum lot sizes
- Minimum building frontages
- Maximum lot coverages
- Density requirements
- Aesthetic or architectural standards or requirements
- Regulations on the use of an ADU as a rental property that are more restrictive than those provided in Iowa Code
- A requirement that lots with an ADU have additional parking beyond that required for a single-family residence or pay a fee in lieu of providing more parking
- Requiring new or separate utility lines between the ADU and public or private utility service connections
- Requiring improvements or repairs to public streets or sidewalks that exceed requirements facing the single-family home

Additionally, cities and counties could not impose the following restrictions on the occupants of a single-family residence of the ADU:

- Requiring the property owner be a resident
- Requiring a familial, marital or employment relationship exist between those living in the single-family residency and the ADU
- Restricting the occupancy of an ADU based on income or age
- Requiring an ADU to match the exterior design, roof pitch or finishing materials of the single-family residence.

If full utility access including a separate metering system for billing purposes cannot be provided to the ADU, a municipality can require new or separate utility lines between the ADU and public utility service connections.

Local governments cannot set a review timeline or schedule on an application for a permit to build an ADU that goes beyond the county or city's normal review schedule for a single-family residence. If a permit is denied, the reason must be given in writing along with any steps to secure approval.

Local governments would be limited in how they regulate ADUs

Des Moines, Cedar Rapids and [Iowa City](#) are among Iowa municipalities that have adopted their own ADU regulations intended to encourage people to build the units.

More: [From carriage houses to Fonzie Flats, Des Moines prepares to embrace ADUs as housing shortage solution](#)

But smaller, more rural communities have been slower to take up their own ADU policies, often lacking the bandwidth to educate residents about the housing option and then draft an ordinance regulating ADUs, Yontz said. The lack of clear, consistent policy has been a barrier to ADUs expanding around the state.

"The reality of it is a lot of Iowa still does not have access to the ability to build an ADU and it's still relatively an untapped housing opportunity across the state, and so we were really looking for ways to

build on the work that we had done on the local level and bring it to all Iowans across the state," Yontz said.

Groups representing local governments and the cities of Cedar Rapids, Marion and Bettendorf as well as Linn and Marion counties registered as "undecided" on the legislation. No one had registered against it.

Lucas Beenken, representing the Iowa State Association of Counties, told the Register some counties had concerns about local preemption and ensuring they were prepared to allow ADUs, but AARP worked through much of the counties' concerns.

Beenken said counties' existing ADU policies and the legislation are largely compatible, though it's likely municipalities will have to make some tweaks to ensure their ordinances comply with the new state policy.

"We wanted to make sure that what they were trying to accomplish would work administratively so counties could implement it and that there weren't any red flags that wouldn't be workable," Beenken said. "If you have to allow this, we want to make sure our local folks could make it work for our jurisdiction."



Year to Date Statistics **01/01/2025**

Y2D:	Total Calls: 289	Traffic Stops: 130
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March Statistics

Month:	Total Calls: 112	Traffic Stops: 56
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Training/ Updates

We are working with VMCDC to prepare for Raccoon River Days and the upcoming events associated with it.

Both Police and Fire Leadership were asked to participate in a county disaster scenario with Emergency Management. The exercise highlighted the resources available to each participating county and showcased the importance of knowing steps in place for potential large-scale events. We will be looking at our disaster response plans and making suggestions for updates as needed.

Officer Cooper hit 2 years of service with the city on March 27th.

The Chiefs meeting at Dallas County Sheriff's Office did not have any major updates. Many agencies are preparing for growth and are looking at expansion needs surrounding hiring and building projects.

We are in the process of switching internet services for our building after multiple situations with the current service provider.

We look forward to warmer weather in the upcoming months!

Please feel free to reach out to any of us if you have any questions or concerns.



Monthly Report to Council March 2025

TRAINING

March training, we did some controlled burns for citizens.

14 FF's attended an Agriculture and Wildland Fire training in Boone the weekend of March 29th and 30th.



SIGNIFICANT CALLS

March was very busy with a total of 42 calls, still not green enough to stop the grass and brush fire's yet.



PROJECTS, ACTIVITIES, AND SPECIAL EVENTS

None in March

BOARDS, GROUPS, & ASSOCIATIONS

Nothing to Report In March

FOR THE GOOD OF THE DEPARTMENT

We continue to do a better job responding to most of the calls in Van Meter, the 1 that was missed was during the daytime work week hours.

MONTHLY CALL REPORT - MARCH 2025

Jurisdiction	Total	Responded	No Response	Fire	EMS
De Soto	22	13	9	7	15
Van Meter	20	19	1	11	9
Mutual aid					
Total	42	32	10	18	24

Of the 10 no response calls, 9 were EMS calls to DeSoto, and 1 EMS call in Van Meter.



Work reflected took place between March 5th to April 8th

- March 6th--PM StoryTime; Chick-Fil-A Food Truck
- March 7th--An Evening with Linda McCann (author presentation)
- Week of March 10th--Gettin' Crafty @ the Library (St. Patrick's Day Coloring)
- March 10th--City Council Meeting
- March 11th--AM StoryTime; Applied for ARSL grant to attend conference in September
- March 12th--Library Board Meeting
- March 13th--University Kids Outreach; Zipp's Food Truck
- March 14th--ILAF Meeting
- Week of March 17th--Gettin' Crafty @ the Library (Clover Man)
- March 20th--PM StoryTime
- March 21st--Inspired Kids Outreach; Building Relationships 101: The Why and How of Customer Service Webinar through the American Library Association
- Week of March 24th--Gettin' Crafty @ the Library (Bumble Bee)
- March 24th--Managing Challenging Interactions with Colleagues and Staff Webinar through the American Library Association
- March 25th--AM StoryTime; ARSL Meeting; ISLA Meeting
- March 26th--Grant Writing 101 webinar through ISU Extension
- March 28th--Kids Care Outreach; What Are Obscenity Law Exemptions, and What Does It Mean to Remove Them? Webinar through the American Library Association
- March 29th--Pots & Plants Program
- Week of March 31st--Gettin' Crafty @ the Library (Lamb)
- March 31st--City Council Meeting
- April 1st--AM StoryTime
- April 2nd--The Science of Kindness: Reimagining People Management Webinar (Part 1) through the American Library Association
- April 4th--Mental Health First Aid Training through the State Library of Iowa
- April 5th--Saturday StoryTime
- April 8th--ISLA Spring CE Training

This month, I attended several webinars and workshops through the State Library and the American Library Association. These trainings are made available with monies from the IMLS (Institute of Museum and Library Services), which makes them free to us. The IMLS also provides grant funding that supports our summer reading programming, inter-library loan services (borrowing materials from other libraries in the State of Iowa), and Bridges magazines. These services are in jeopardy due to the Executive Order issued by President Trump on March 14th. I am doing my due diligence by gathering information on out of pocket costs for these services. I have attached information provided by the State Library to help further explain how these grants are used.

We had an excellent turn out for our Pots & Plants program on the 31st. 26 participants decorated their own pots and planted wildflower seeds. Tara from Plant Life Designs was also here to show the kids how to make seed bombs. We are always excited to partner with local stakeholders.

Summer Reading planning is going well! We are partnering with several entities within the community and have programs planned for both kids and adults. Registration will start May 16th. Summer Reading will run from May 31st through July 26th.

As always, thank you to our mayor, city council, city staff, and the community for their continued support of the library.

FY25 At a Glance	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	FY25
Visitors	718	549	432	610	314	480	346	355	491				4295
Library checkouts	1524	1093	911	1065	877	859	834	822	987				8972
E-books & e-audiobooks check-out	446	343	410	452	497	388	453	354	426				3769
Total Circulation	1970	1436	1321	1517	1374	1247	1287	1176	1413				12741
Programs offered	20	0	16	19	17	12	14	18	16				132
Programming attendance	282	0	204	360	246	344	233	220	254				2143
Passive program participation	0	0	0	0	0	0	0	0	0				0
Total Programming	282	0	204	360	246	344	233	220	254				2143
Library visit schools/daycare	0	0	3	3	3	3	3	3	3				21
Groups/students visit library	0	0	1	0	0	2	0	0	0				3
Other Outreach	0	0	0	0	0	0	0	0	0				0
Total Outreach Participants	0	0	63	49	39	91	35	41	44				362
Total Outreach Events	0	0	4	3	3	3	3	3	3				22
Beanstack Active Readers	175	0	0	0	0	0	0	0	0				175
Beanstack Books Read	0	0	0	0	0	0	0	0	0				0
Reading Rewards (minutes read)	116,638	0	0	0	0	0	0	0	0				116,638
Computer usage	6	11	9	15	14	5	1	2	1				64
Wireless usage visits	42	98	69	120	125	64	67	129	140				854
Reference questions	91	77	60	72	41	60	49	56	64				570
ILL Borrow Completed	31	23	11	29	18	14	24	12	28				190
ILL Lender Completed	17	22	9	9	11	13	27	18	18				144
Website Visits	487	390	338	370	338	439	462	312	351				3487



President Trump has issued an executive order to eliminate the nation's only federal agency supporting libraries: the Institute of Museum and Library Services (IMLS).

Link to the Whitehouse.gov Presidential Action:

<https://bit.ly/3XYzBq4>

Our nation's 125,000 public, school, academic and special libraries receive 0.003% of the federal budget for programs and services every year.

The State Library of Iowa relies on Library Services and Technology Act (LSTA) funding from the IMLS. That funding provides the Van Meter Public Library and its patrons these services and more:

IA Shares Delivery Service

Deliveries twice weekly supporting the sharing of materials among all public libraries in Iowa (interlibrary loans)

SILO

Platform supporting interlibrary loan transactions.

Bridges Magazine Collection

4,000 popular titles for patrons and the platform fee.

Summer Library Program

Access to comprehensive summer library program themes and ideas.

All Iowa Reads

Statewide literacy program for all ages.

People's Law Library

Plain language website providing basic information about Iowa's laws.

**Please let your federal and state representatives know
how much you value your libraries!
Thank you for your support.**



The impact of LSTA funds in Iowa

The State Library of Iowa relies on Library Services and Technology Act (LSTA) funding from the Institute of Museum and Library Services to deliver statewide library development initiatives and services to Iowa libraries and citizens. This critical funding is tied to matching dollars from the Iowa Legislature.

Iowa received \$2,030,383 for Federal Fiscal Year 2022, which was spent over a grant period from Oct. 1, 2022 to Sept. 30, 2024.

Flip this page over to find out more about State Library programs and resources supported by LSTA funding.

IOWANS VALUE LIBRARIES

Each day, library doors across Iowa open, welcoming all kinds of people in to borrow a book, use the free Wi-Fi, or attend a program. Even at home, the library is there, offering ebooks and audiobooks for checkout, and online resources to support jobseekers, veterans, students, and more.

Iowa public libraries continue to be an asset to the communities they serve. Take a look at some data sourced from the FY23 Iowa Public Library Statistics:

- Library visits: 11,943,570
- Registered library users: 1,821,707
- Physical items circulated: 16,387,365
- Digital items circulated: 4,178,449
- Programs offered: 107,048
- Program attendees: 1,999,999
- Wi-Fi sessions: 3,063,924

NUMBER OF PUBLIC LIBRARIES IN IOWA:



AS OF FY23, PUBLIC LIBRARIES SERVE **99%** OF IOWANS

407 PUBLIC LIBRARIES (75%) ARE IN COMMUNITIES OF **2,499 OR LESS**

422 PUBLIC LIBRARIES ARE ACCREDITED AS OF FY24

In Iowa, LSTA supported programs:

- **Facilitate the sharing of materials** via the statewide delivery service for public libraries *IA Shares* and interlibrary loan system known as *SILO*.
- **Help Iowans understand topics on Iowa's laws** with a plain language legal resource website called the *People's Law Library of Iowa*.
- **Support literacy and promote STEM concepts in libraries** with the statewide *Summer Library Program*, the *All Iowa Reads* program, and *STEM To Go & Storytime Kits* available for checkout to libraries.
- **Train and support skilled public librarians and effective library boards** by offering ongoing *Continuing Education* opportunities and the *State Library Endorsement* program for library directors, staff, and youth services librarians.
- **Provide online resources and tools for library management, digital lending, and more**, including *WhoFi*, a suite of tools to assist library operations with program scheduling and registration, statistics tracking, and a WiFi usage counter. In addition, LSTA funding covers the platform fee and magazine collection for the statewide digital library consortium *Bridges*, and the *Brainfuse HelpNow* resource for learners.
- **Allow libraries to reach the communities they serve** by providing no cost website hosting and support through the *PLOW* program.
- **Set minimum standards for public libraries and recognize high quality libraries** through the *Standards and Accreditation* program.
- **Collect and provide data on Iowa's population, demographics, libraries, and more** through the *State Data Center* and *Iowa Library Statistics* programs.



Giant Magna Tiles STEM Kit in use at the Hubbard Public Library.



IA Shares makes twice weekly deliveries to all Iowa public libraries and the State Library administrative offices.

FIND OUT MORE ABOUT THE STATE
LIBRARY & THESE PROGRAMS AT
WWW.STATELIBRARYOFIOWA.GOV



State Library of Iowa



Monthly Council Report - April 2025

Sport	Registration # to Date
Youth Basketball	
Youth Football	
Youth Flag Football	
Youth Soccer – Spring	402
Youth Soccer – Fall	
Little League – Boys	196
Rec Softball - Girls	100

- Spring sports participation numbers
- Spring soccer is off and running as of 4/8 they are going on to week 3 of the season. May 31st/ June 1st should be the last weekend of games.
- June 2nd – June 5th we will be partnering with the Des Moines Menace to host a soccer camp at the recreation fields. We would just need to provide the fields and have them painted and we will receive 20% of the camp registration revenue.
- Majors/Minors baseball and softball began practicing first week of April
 - o Games will start the week of April 14th
 - Rookies and T-ball will start practicing the week of April 21st
 - o Games will begin the first full week of May (5th)
 - I will be posting tackle football registration mid to late April
 - We have posted park and rec seasonal job application forms on the city website
 - o Hoping to hire a couple field maintenance workers, a concession stand lead, a couple concession cashiers and a couple grillers
 - We had a successful workday on the baseball fields and got them looking shaper before games begin. Big thanks to the volunteers that came out.
 - The S2 dugout roof was repaired since the last meeting.
 - The last week of March I was lucky enough to attend the Iowa Parks & Recreation conference in Coralville. This was a good opportunity to learn more through the learning sessions as well as networking with other park and rec officials in the state, gaining potential ideas for our city
- The community Easter Egg hunt will take place on April 19th at Johnson Park



VEENSTRA & KIMM INC.

6775 Vista Drive
West Des Moines, Iowa 50266

515.225.8000 // 800.241.8000
www.v-k.net

April 7, 2025

City of Van Meter
Monthly Report to City Council

Veenstra & Kimm, Inc. assisted the City of Van Meter on the following items for the month of March:

Right of Way Permit Application Reviews:

- V&K reviewed and provided comment for Terracon Right of Way Permit application to perform soil test borings along 340th Trail.
- V&K reviewed and provided comments for Windstream Right of Way Permit application to relocate communication cable along Richland Road.
- V&K reviewed and provided comments for MidAmerican Energy Right of Way Permit application to install communication cable along 365th Street.

Subdivision Reviews:

- Trindle Ridge Plat 1 - V&K and City Public Works Director reviewed settling and cracked PCC pavement within the subdivision. V&K issued letter to the Developer to repair cracked PCC pavement panels and provide a schedule to the City for the repair work.
- Hudson Heights Plat 1 - V&K and City Public Works Director reviewed settling and cracked PCC pavement within the subdivision. V&K issued letter to the Developer to repair cracked PCC pavement panels and provide a schedule to the City for the repair work.
- Grand Ridge Estates Plat 1 - V&K and City Public Works Director reviewed settling and cracked PCC pavement within the subdivision. V&K issued letter to the Developer to repair cracked PCC pavement panels and provide a schedule to the City for the repair work.

City of Van Meter Construction Projects:

- Arlington Avenue Street Improvements – Construction of the project to start after May 25, 2025. V&K will review MidAmerican Energy Street Light relocations planned for Arlington Avenue
- Water Main Improvements Phase 1 – V&K and City met and walked construction site with United Utilities, (Contractor) and assisted in answering questions for staging and schedule. Contractor will mobilize equipment to the site the week of April 7 and start construction the week of April 14.

- Data Center Construction Projects
 - 360th (F90) HMA Pavement Resurfacing and Racoon River Bridge Improvements – 90% drawings have been developed and sent to both the City and County for review and comment.
 - 365th Street and Tabor Road Improvements - 90% drawings have been developed and sent to both the City and County for review and comment.
 - 365th Street Pavement, Water and Sewer Improvements - 90% drawings have been developed and sent to both the City for review and comment.
 - V&K and City met with Microsoft to discuss project status, answer project questions on April 2, 2025.
- Water Treatment Plant Improvements – V&K performing topographic survey of the new treatment plant site.

Additional Comments:

- Richland Road Cross culvert – City received of potential concern with the Richland Road Cross Culvert south of the Richland Circle intersection. The east end section has water channeling under the pipe. V&K recommends the interior of the concrete pipe be televised to determine if or where joints have separated under Richland Road.

PROGRAM LIST

POLICE DEPARTMENT

- EVIDENCE STORAGE
- EVIDENCE PROCESSING
- INTERVIEW ROOM
- IT / SERVER ROOM
- POLICE CHIEF OFFICE
- WORKSTATIONS
- SECURE ENTRY LOBBY

LIBRARY DEPARTMENT

- BOOK COLLECTION
- STUDY ROOMS
- WORKSPACE
- BOOK DROP / RETURN
- CHECKOUT DESK
- DIRECTORS OFFICE
- STORAGE
- QUIET ROOM (NICE TO HAVE)
- OUTDOOR SPACE (NICE TO HAVE)

FIRE DEPARTMENT

- APPARATUS BAYS
- FIRE CHIEFS OFFICE
- WORKSTATIONS
- RADIO REPORT ROOM
- EMS STORAGE
- BUNKER GEAR STORAGE (22)
- FIREHOUSE STORAGE
- SCBA STORAGE
- COMPRESSOR STORAGE
- TOOL ROOM
- GEAR LOCKERS WITHIN BAY (22)

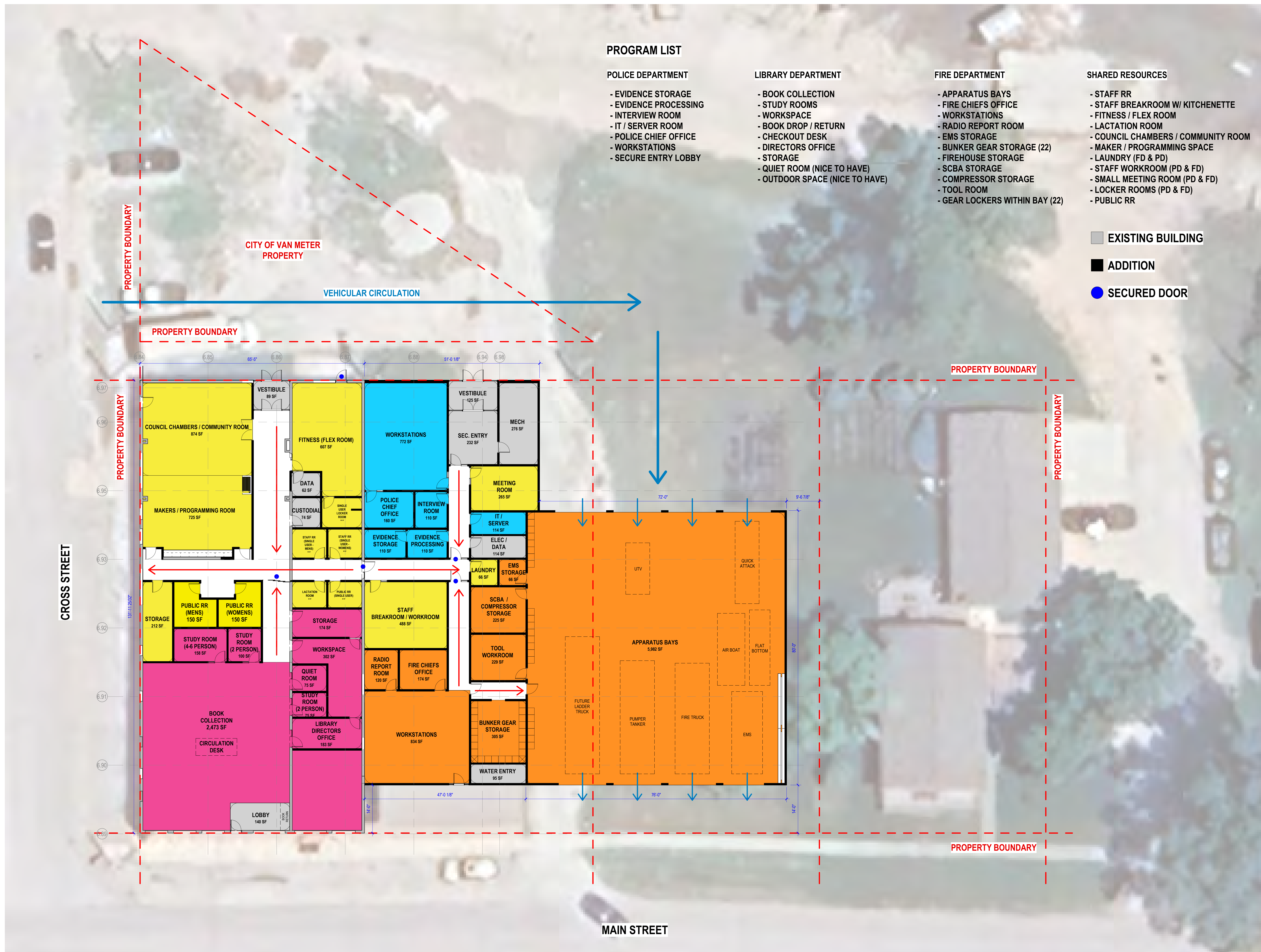
SHARED RESOURCES

- STAFF RR
- STAFF BREAKROOM W/ KITCHENETTE
- FITNESS / FLEX ROOM
- LACTATION ROOM
- COUNCIL CHAMBERS / COMMUNITY ROOM
- MAKER / PROGRAMMING SPACE
- LAUNDRY (FD & PD)
- STAFF WORKROOM (PD & FD)
- SMALL MEETING ROOM (PD & FD)
- LOCKER ROOMS (PD & FD)
- PUBLIC RR

EXISTING BUILDING

ADDITION

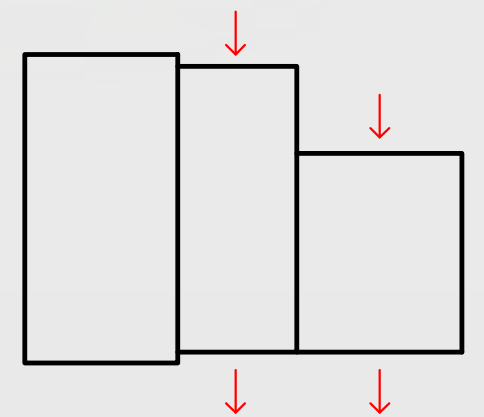
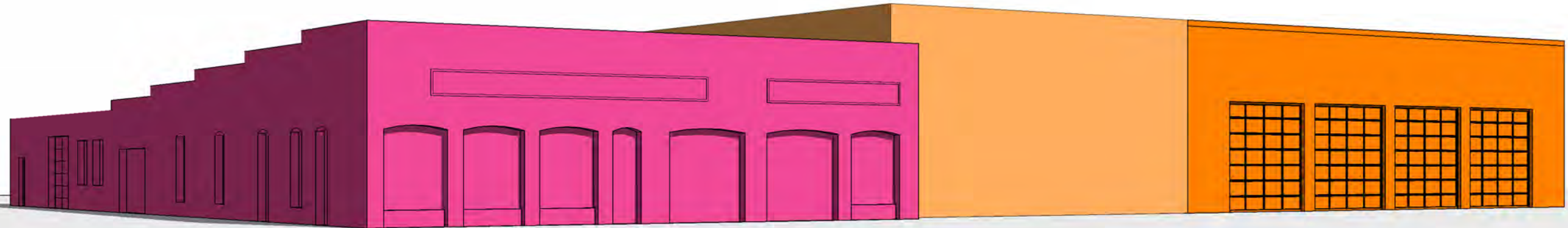
SECURED DOOR



SHEET INSTRUCTIONS: CLICK ON THE HYPERLINKS IN THE REVIT SHEET PROPERTIES
 PROJECT MANAGER: NAME | @INVISIONARCH.COM
 4/17/2025 1:31:41 PM
 Autodesk Docs\174117_City_of_VanMeter_Public_Safety_Facility\174117_VanMeter_Public_Safety_Facility_R23.rvt

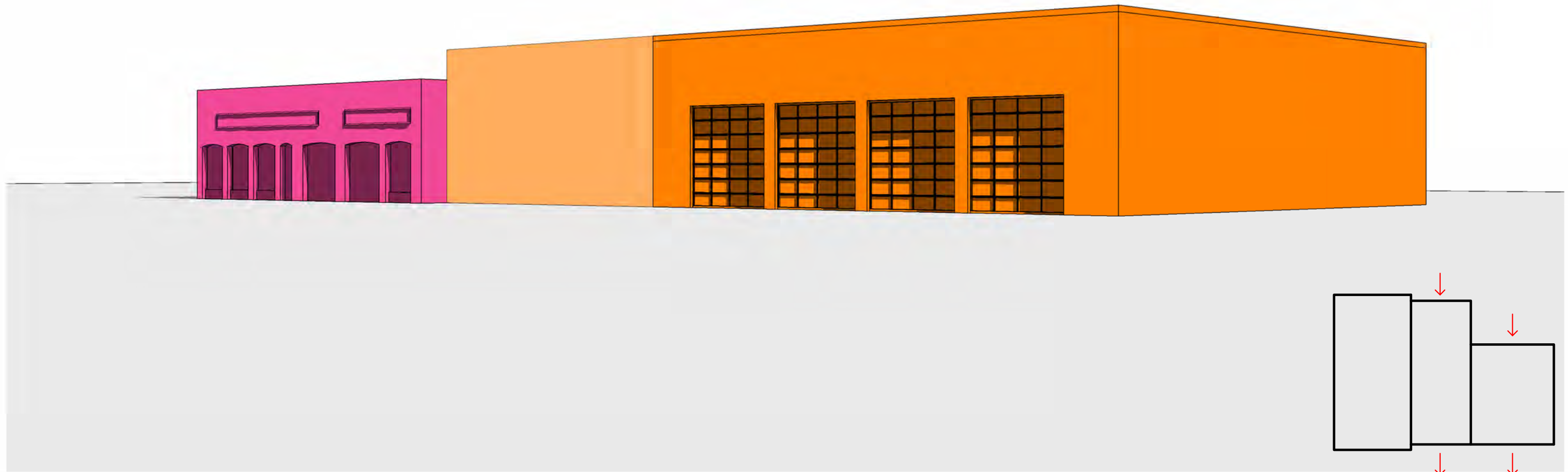
KEY ELEMENTS

- SIMPLICITY IN FORM, APPARATUS BAY AND POLICE / FIRE DEPARTMENT ADDITIONS ALIGN IN HEIGHT
- HEIGHT POTENTIALLY ALLOWS THE USE FOR SECOND FLOOR SPACE OR RAISE ROOF EDGE
- ADDITIONS SET BACK TO ALLOW HISTORICAL EDGE TO BE AT THE FOREFRONT



KEY ELEMENTS

- SIMPLICITY IN FORM, APPARATUS BAY AND POLICE / FIRE DEPARTMENT ADDITIONS ALIGN IN HEIGHT
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Agenda Item #21

Adjournment

Submitted for: **ACTION**

Recommendation: **APPROVAL**

Sample Language:

Mayor: *With no further business, do I hear a motion to adjourn?*

City Councilmember: _____ *So moved.*

City Councilmember: _____ *Second.*

Mayor: *Roll Call Please.*

City Clerk: Akers _____ Brott _____ GroImus _____ Pelz _____ Westfall _____

Mayor: *This meeting is adjourned at _____pm. Thank you.*