

Council Meetings

Van Meter United Methodist Church
100 Hazel St, Van Meter, IA 50261

Joe Herman, Mayor

Council Members

Travis Brott, Mayor Pro Tem

Joel Akers

Blake Grolmus

Quin Pelz

Penny Westfall

City Staff

Liz Faust, City Administrator
Drew McCombs, Public Works Director
Sam Chia, Parks & Rec Director
Jonatha Basye, Library Director
Michael Brown, Police Chief
Mark Schmitt, Fire Chief
John Fatino, Whitfield & Eddy, PLC
Randy Johnson, Veenstra & Kimm, Inc.

Posted: Friday, July 11, 2025

*NOTE: All public comments require that an individual sign in at the beginning of the meeting. **Comments will generally be limited to a maximum of three (3) minutes per person.** Under Iowa law, the City Council is prohibited from discussing or taking any action on an item not appearing on its posted agenda. Any issue raised by public comment under the Citizen Hearing will be referred to staff for a decision on whether it should be placed on a future agenda. All comments from the public, Council, and Staff shall address the presiding officer, and upon recognition by the presiding officer, shall be confined to the question under debate, avoiding all indecorous language and references to personalities and abiding by the following rules of civil debate. • We may disagree, but we will be respectful of one another. • All comments will be directed to the issue at hand. • Personal attacks will not be tolerated.*

Meeting Agenda:

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Introductions**
4. **Civility Statement**
5. **Approval of the Agenda**
6. **Citizen Hearing**
7. **Consent Agenda**
 - a. Minutes of June 5, 2025 Park Board Meeting
 - b. Minutes of June 9, 2025 City Council Regular Business Meeting
 - c. Minutes of June 23, 2025 City Council Workshop
 - d. Minutes of June 25, 2025 Planning & Zoning Commission Meeting
 - e. Minutes of July 8, 2025 Park Board Meeting
 - f. July Claims List
 - g. June Financial Reports
 - h. June IPAIT Report
 - i. May & June Building Permit Report
 - j. Resolution #2025-87 Appointing a Member to the Van Meter Volunteer Fire Department - Vander Wilt
 - k. Resolution #2025-88 Appointing Members to the Van Meter Public Library Board of Trustees - Watson & Finnegan
 - l. Resolution #2025-89 Approving Certain Fund Transfers
 - m. Resolution #2025-90 Setting Wages - Public Works
 - n. Resolution #2025-91 Updating Bank Signatories
 - o. Resolution #2025-92 Approving FY25 Street Finance Report
8. **Public Hearings**
 - a. Proposal to Enter into General Obligation Urban Renewal Loan Agreement and To Borrow Money Thereunder
 - b. Third and Final Reading Proposed Amendment to Chapter 106 Collection of Solid Waste
9. **Discussion and Consideration:** Resolution #2025-93 Possible Action and Approval to Enter into General Obligation Urban Renewal Loan Agreement
10. **Discussion and Consideration:** Ordinance #2025-10 An Ordinance Amending the Code of Ordinances of the City of Van Meter - Chapter 106 Collection of Solid Waste
11. **Staff Reports**
12. **Discussion and Consideration:** Resolution #2025-94 Approval of Plat of Survey - Rainey
13. **Discussion and Consideration:** Resolution #2025-95 Approval of an Agreement for Construction Services - Bolton & Menk
14. **Discussion and Consideration:** Resolution #2025-96 Approval of an Agreement for Services with RJ Lawn & Landscape
15. **Discussion and Consideration:** Resolution #2025-97 Approval of Change Order #2 - Arlington Avenue
16. **Discussion and Consideration:** Approval of Tax Abatement - 29340 Hickory Lodge Drive

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Meeting Agenda:

- 17. Discussion and Consideration:** Resolution #2025-98 Approval of a Proposal from Grimes Asphalt regarding necessary repairs at F90 & Jerry Street
- 18. Discussion and Consideration:** Results of the Legal Services RFP
- 19. Adjournment**

Posted: Friday, July 11, 2025

Agenda Item #1

Call to Order

Mayor: *The time is 7:00pm on Monday, July 14, 2025.*

I hereby call this meeting of the Van Meter City Council to order.

Agenda Item #2

Pledge of Allegiance

Those Present Led by Mayor: ***"I pledge Allegiance to the Flag of the United States of America, and to the Republic for which it stands, on Nation under God, indivisible, with liberty and justice for all."***

Agenda Item #3

Introductions

City Council, City Staff and Guests will introduce themselves with their name and title/role.

Agenda Item #4

Civility Statement

Mayor: *Our organization is proud to participate in the Show Some Respect Initiative from the Iowa Civility Project. The goal of the Show Some Respect campaign is to improve respect and civility in our community. To help achieve this goal, our expectations are that everyone will:*

- *Listen attentively*
- *Respect the opinions of others*
- *Keep an open mind*
- *Give constructive feedback, comments, and suggestions*
- *Avoid personal attacks*
- *Remember the things we have in common*
- *Value the People, the Process, and the Results*

Agenda Item #5

Approval of the Agenda

Submitted for: **ACTION**

Recommendation: **APPROVAL**

Sample Language:

Mayor: *Are there any emergency additions to the agenda or other changes to the agenda?*

City Administrator or Clerk: _____

Mayor: *Do I hear a motion to approve the agenda?*

City Councilmember: _____ *So moved.*

City Councilmember: _____ *Second.*

Mayor: *Roll Call Please.*

City Clerk: Akers _____ Brott _____ Grolmus _____ Pelz _____ Westfall _____

Mayor: *The agenda is adopted as presented.*

Agenda Item #6

Citizen Hearing

Sample Language:

Mayor: *At this time, I will recognize members of the public who have signed in and wish to address the City Council. Once given the floor, please state your full name. You will have a maximum of three (3) minutes to address the Council.*

Under Iowa law, the City Council is prohibited from discussing or taking any action on an item not appearing on its' posted agenda. Any issue raised by the public comment under Citizen Hearing will be referred to City Staff for a decision on whether or not it should be placed on a future agenda.

It is required that individuals addressing the City Council avoid all indecorous language, references to personalities and abide by these two simple rules of civil debate:

- *We may disagree, but we will be respectful of one another.*
- *Personal attacks will not be tolerated.*

Agenda Item #7

Consent Agenda

Submitted for: **ACTION**

Recommendation: **APPROVAL**

Sample Language:

Mayor: *Would staff please review the Consent Agenda?*

Mayor: *Does the City Council wish to discuss any item on the Consent Agenda separately? If not, I would entertain a motion to Adopt the Consent Agenda as presented.*

City Councilmember: _____ *So moved.*

City Councilmember: _____ *Second.*

Mayor: *Roll Call Please.*

City Clerk: Akers _____ Brott _____ Grolmus absent Pelz _____ Westfall _____

Mayor: *The Consent Agenda is adopted.*

City of Van Meter, Iowa

Parks & Recreation Board Meeting – June 5, 2025

1) The Van Meter Parks & Recreation Board met on June 5, 2025 for a meeting. The meeting started at 5:58 pm.

2) Parks & Recreation Director Chia called the meeting to order & roll was taken.

Board Members Present: Rhonda Baldwin, Janice Miller, Rona Jacobs

Staff Present: Jess Drake – Van Meter City Clerk, Sam Chia – Parks & Recreation Director

3) **Approval of February 6, 2025 minutes:**

Rhonda Baldwin approve agenda ~ Janice Miller second approval

4) **Discussion: City of Van Meter Entry Sign – Plant/Landscaping Recommendations**

RJ Lawn & Landscaping Representatives: Jason Barney & Bree Van Meeteren (Lead Designer)

Presented a color scale of proposed work around signage. Some proposed plants (all low maintenance):

- Dogwoods - Have a nice fall & winter color
- Dwarf Alberta Spruce (in front of the Van Meter sign & corners)
- Drip roses (don't spread)
- Dwarf Burning Bushes (very easy to care for. If needs trimmed, you can trim back to the base and it will regrow)
- Junipers (three different types – evergreens – blue, green & dark green)

Throughout will have stones for decoration but they also hold everything in.

We will amend the soil with compost so the plants have a better chance of survival.

Watering needs to be done. Can hire RJ to do it or have the city staff do it.

Question: Rhonda – Is there any plan for lighting?

Jason: There is already a bright light shining on the sign. It is possible to add uplighting.

Rona: It looks like there is room behind the sign for a large evergreen to be used as a Christmas tree.

Jason: Agreed. Can plant one there without any problems.

Jess: Add in the lighting design and Christmas tree as an option. We will put the proposal in front of the council this month but not take action until July. This project is driven by Mayor Joe Herman.

Jess: I will make note to make sure our lease for the land is still in effect.

5) **Discussion: Raccoon River Days Update:**

Sam: I am helping to run the bags tournament and new this year a kick ball tournament.

Rona: The seats to the toilets in the restrooms near the concession stand need to be tightened or bolted down. Jess will make note for the city crew to take a look.

Rhonda: What is our involvement in both tournaments? Are we providing any type of prizes?

Janice: Is there an entry fee?

Sam: Yes \$20 for bags. Prize - winner take all and small medals. 2:00 pm to completion

For kick ball \$20 per team of 10. Prize is a medal. 11:30 am – 2:00 pm

Rona: Handicap parking?

Jess: I will text Joel after our meeting to confirm. We can print Handicapped signs and they are enforceable.

Rona: 5K Run – as of this meeting, we have 106 runners. Our goal is 185. We have volunteers but can always use more. We have extra bubbles. 1st, 2nd and 3rd place prizes.

Janice: P&R usually donates the chips for the meal. We can do that again.

Janice: Move to donate the chips. Rhonda 2nd motion.

6) **Discussion: Keep Iowa Clean:**

Event is a state-wide initiative. We selected Sunday, June 8 as our event date. Has been posted to social media.

Meet at the soccer fields. Lisa Benton will bring gloves. Will use the city dumpsters to put the trash in. If we don't get a lot of volunteers, we can hold another event in the fall and engage different groups to assist (ie: boy scouts, youth group, churches, etc).

7) Discussion: Rec Complex Signage and Parking:

Lisa Benton said it was brought to her attention that some visitors from another town were having difficulties finding the complex due to lack of signage. In addition, there is no handicapped parking.

Janice: I feel we are due for a new sign. The current one at Casey's has no arrows.

Jess: We just got an actual address for all of the parks. The address for the Rec Complex is 100 Sports Park Dr. We can look at an option for a new sign with an arrow that says Van Meter Rec Complex or we can look a directional sign that would be smaller that points you to the library, post office, etc. We can put together a handful of options and present to you.

Rhonda: Who owns the traffic lanes that takes you to the rec complex?

Jess confirmed that the city owns it.

Rhonda: I am surprised that an accident hasn't occurred by the traffic coming off of Debra Drive and into Casey's parking lot. The vehicles cut across both incoming/outgoing lanes to the rec complex. We do need better signage for that reason. The residents of Van Meter are pretty well versed on where to turn in but not visitors.

Jess: There are plans to repaint the lines. Possible we could build a large overhead sign that vehicles drive under like at the Des Moines Cownie soccer fields.

8) Discussion: Park Board Events

- Art in the Park – Jonatha has supplies. Just needs volunteers to help.

*** Update following this meeting: Rhonda went to the library and checked in with Jonatha. She has the following crafts packaged and ready to go. Just needs volunteers to assist:

June 14th: Sand Art ~ June 28th: Pin Wheels ? July 12th: Kites ~ July 26th: Magic Water Elves

Rhonda has placed the AITP signs around the city.

- Concert on the Corner: Rhonda – Our original person scheduled (Corey Jameson) is now unable to perform. Jess: I may have someone that can help. His name is Josh Rosenbloom and has played at Booneville a couple of times. He's a junior in college, graduated from VM and lives in Wildwood. Jess will get contact information. All of his friends attend.

Rhonda: I have Lick Skillet on desk. Ryan Sherlock is consulting with his band to see which date works. We could also entertain having Tim Cox DJ one night.

- Yoga in the Park: Starting on Saturday, June 7th. Signs will go up tomorrow. Led by Margo Sucko.

9) Discussion: Disc Golf:

Janice: Would like to ask about the maintenance of the Disc Golf in Johnson Park I would like to see an upgrade of the maintenance, possibly start a league and be sure to advertise its existence. People do use it and generally not from Van Meter.

Jess: Drew McCombs is in a traveling disc golf league and told us about a grant opportunity to refresh the entire course. It's not a super competitive grant. It will no take care of immediate needs but it is on our "to do" list. Sam has reached out to the community to get feedback regarding formation of a league.

10) Discussion: Plant Sale Update:

Janice: We cleared \$2,113.00 which is a little more that we did last year. This does not include the \$100 in plants used to fill the containers at the corner of Main Street.

Rhonda: Signs for the plant sale helped. The metal stands for the activities signs are very flimsy and they blow over in the wind. I would like to ask the VM School shop teacher if they could possibly fabricate some frames that are heavy duty and if so, get a bid on what it would cost. Something that the current signs could slip in and out of to change with the activity.

Jess: Yes ok to get a bid and present to city hall.

11) Discussion: Fall Sports Update (Sam):

- Flag Football: We will partner with Winterset to offer flag football for 3rd/4th grades & 5th/6th grades. Registration was released last week.
- Fall Soccer Registration: will be released tomorrow morning (June 6th) along with social media posts.

12) Discussion: Master Park and Master Trail Plan Update:

Bolton & Menk handling both Master Park and Master Trail. We are also doing a comprehensive plan refresh for the city holistically. The reason we're doing Master Parks plan at the same time is because that was identified as such an area of focus during the original comprehensive plan 5 years ago, that we wanted to give it its own space to be fully engaged and then just put it into the comprehensive plan so that it is more part of community development. With that being said,

- Phase 1: Bolton & Menk will have a tent at Raccoon River Days and they would like to attend a Concert of the Corner. They will have a QR code that people can express their thoughts on a survey. What are your thoughts on what we currently have, what would you like to see the city have, etc. They will then compile their data and present it to the Parks & Rec board 3 times, and will also provide monthly updates to the city council. It's an approximately 7-month process. They will look at our current space, what needs to be done to bring it up to date, how do we utilize our current space, are we missing anything, if there is a gap, what we are projected to need based on our growth pattern for both indoor and outdoor facilities.
- Phase 2: Asking for a handful of community members to walk the city and pinpoint things such as
 - ✓ Is there a sidewalk needed in a location
 - ✓ Is the current sidewalk in need of repair
 - ✓ Is a ramp needed (handicapped or otherwise)
- Phase 3: will be a conceptual plan of what we could do, what it will cost, what does it look like for your overall capital improvement plan for 5 and 10 years.

There are planned milestones and a packet will be sent to the Park and Rec board. There will be subsection that will be a liaison with the other board members such as Lisa, Brooke, Blake Joel.

Roan: For the Master Park Plan, what park are you referring to?

Jess: All parks.

A preliminary map was reviewed by the board members in attendance.

13) Discussion: Social Media Promotion:

Rona: It is not my forte. I have begun using Chat GPT and it has changed my life. If you have your calendar organized, it makes it easy for everyone to get on board with things. The easier we can make it, the better it is.

Jess: When I am in the Facebook page, click on events, you will see every event that we have. The difficult part is being separate entities for audit purposes. There used to be a bunch of city pages but with the exception of the fire department, they are now all rolled into one. We are working with the VMFD to include them. Also, the library is governed under their own separate legal entity of a board so will remain a little autonomous. They have their own website and Facebook page. All department heads have access to add content so don't hesitate to ask one of them to add your content.

14) Adjournment: 7:19 pm.

Next meeting scheduled for 7 pm on Thursday, April 3rd at City Hall.

Preparer of minutes attestation: Rhonda Baldwin

- 1) The Van Meter City Council met for a regular council meeting on Monday, June 9, 2025, at the United Methodist Church located at 100 Hazel Street, Van Meter, IA 50261. Mayor Herman called the meeting to order at 7:01pm. The following council members were present upon roll call: Joel Akers, Travis Brott, Blake Grolmus, Quin Pelz and Penny Westfall.
Staff present: City Attorney Fatino, City Engineer Randy Johnson, Police Chief Mike Brown, Public Works Director Drew McCombs, Library Director Jonatha Basye, Parks & Rec Director Sam Chia, City Clerk Jessica Drake, and City Administrator Liz Faust.
- 2) Mayor Herman led the Pledge of Allegiance.
- 3) Introductions were made.
- 4) Mayor Herman read a Civility Statement setting expectations of respect for the meeting.
- 5) City Clerk Drake noted that Items #7d & #7g on the Consent Agenda have been removed and will be included on the July Consent Agenda. Grolmus moved, supported by Brott, to approve the agenda as amended. On roll call the votes were as follows: Akers – YES; Brott – YES; Grolmus-YES; Pelz – YES; Westfall - YES. **YES (5) NO (0) ABSTAIN (0) ABSENT (0)**
- 6) No one addressed the Council during the Citizen's Hearing.
- 7) Mayor Herman asked for a motion to adopt the consent agenda as amended which included the following:

a. Minutes of May 12, 2025 City Council Regular Business Meeting

b. Minutes of May 29, 2025 Board of Adjustment Meeting

c. Minutes of May 30, 2025 City Council Special Meeting

d. ~~Minutes of June 5, 2025 Park Board Meeting~~

e. June Claims List

Claims Report

Vendor	Reference	Amount
ADAM BOECK	3X SOCCER GAMES	120
AFLAC	AFLAC PRETAX	150.66
AGSOURCE COOPERATIVE SERVICES	WA/SW TESTING	180.5
AINSLEY WATSON	3X SOCCER GAMES	100
ALLIANCE CONSTRUCTION GROUP	ARLINGTON AVE PP#1	64,585.57
ANDREW COOPER	FSA REMIBURSE - A.COOPER	705.95
ARNOLD MOTOR SUPPLY	8' DI MJ 45 C153	375.74
AT&T MOBILITY	PD PHONE SERVICE	277.6
AVEY WATSON	1X U6 GAME	10
AYLA LANSMAN	1X U10AR GAME	20
BALDON & SON HARDWARE	EXTENSION SPRINGS	13.87
BASE	JUL CAF MONTHLY	30
BEELINE + BLUE	MUNICIPAL BUILDING POSTERS	98.1
BOLTON & MENK INC	VM/RICHLAND RD TRAIL PROJECT	2,979.00
BRAELEE KUNKEL	2X U8 GAMES	30
BRAYDEN FENNESSEY	SOCCER REFEREE RECERT COURSE	62.5
CALVIN VERDI	2X U10AR GAMES	40
CITY OF VAN METER	BB/SB GAMES - UMPIRE MONEY	1870
CULLIGAN	CH & PW WATER	150.41
DANE BERNHARDT	SOCCER REF	30
DORSEY & WHITNEY LLP	URPA & DATA CENTER DEV AGR	56,825.00
EARLHAM SAVINGS BANK	EBANK EFT ACH FEES	25
EFTPS	FED/FICA TAX	15,447.52
ELAN FINANCIAL - EBANK CC	STREET SIGN POSTS/SIGNAGE	3,297.01
ELECTRIC PUMP	BV BOOSTER PACO/PUMP	16,843.93
EMMA VERDI	1X U6 GAME	10
FENIX USA LLC	108X WATER METERS	16,200.00
FIRE SAFETY USA	2X STANDARD SHIELDS	139.85
FULLER PETROLEUM SERVICE	#2DSL ULS DYED	878.98
GABE JONES	3X BB GAMES	190
GALLS LLC	GH APB OUTER CARRIER	318.99
GATEHOUSE MEDIA IA HOLDINGS	PUBLICATIONS	603
GCMOA	FY26 ANNUAL DUES	25
GRAYSON WIGANT	2X U12AR GAMES	50
HEARTLAND BUSINESSES SYSTEM	MANAGED SERVICES	4,558.65
HUDSON SODERHOLM	3X U13AR GAMES	90
INDUSTRIAL CHEM LABS	LIFT STATION DEGREASER	903.28
INVISION	MAY FIELD VER & BIM MODEL 601	7,598.10
IOWA CODE ENFORCEMENT	MAY SERVICE FEE	600
IOWA ONE CALL	EMAIL LOCATES	78.3
IOWA PRISON INDUSTRIES	3X TRASH BINS FOR CEMETERY	2,454.17
IOWA PUMP WORKS INC	MAIN BREAK REPAIR	574
IOWA RUSH	14 TEAM REGISTRATIONS	560
IPERS	IPERS	4,644.18
JACK JACOBS	1X U6 GAME	10
JACK KRIEGER	3X SOCCER GAME REF	70
JESSICA DRAKE	FSA REIMBURSE	76.88
JIMMER PETERSEN	1X U6 GAME	10
KAEGAN WIGANT	4X SOCCER GAMES	170
KATE OLIVER	SOCCER REFX1 GAME	25
KONICA MINOLTA	JUNE MONTHLY MAINT CHARGE	35.2
LANE OBERMEIER	7X SOCCER GAMES	130
LAURA KUNKEL	CLEANING SERVICES 5/11 & 5/25	50
LAYTON FANNON	3X SOCCER GAMES	85
LEVI LUKAN	4X SOCCER GAMES	125
LIBERTY READY MIX	ROCK FOR ARLINGTON	310.5
LINDA BETSINGER MCCANN	SPEAKING AT VM LIBRARY	125
LUKAS HETLAND	2X SOCCER GAMES	75
MATEYA SPELTZ	3X SB GAMES	185
MATHESON TRI GAS INC	OXYGEN	43.48
MEDIACOM	CITY HALL INTERNET FOR JUNE	406.95
MEMPHIS VIS	2X U6 GAMES	20
MIDAMERICAN ENERGY	GAS/ELEC MAY	2,628.28
MOTOROLA	V700 CHARGER DOCK	200
ORKIN	JUNE25-JUNE26 PEST CONTROL	910.08
PEEK SALES & SERVICE	MOWER SERVICED FOR SPRING	1,278.93

PLAYAWAY	50 WONDERBOOKS	4,588.41
REGAN BERNHARDT	SOCCER REF	25
SAM CHIA	MEETING RE: FLAG FOOTBALL	24.78
SCHEELS - DES MOINES	2X PD LIFE VESTS	179.98
STIVERS FORD	2020 TAHOE OIL CHANGE	88.12
STRYKER SALES CORP	AED INFANT CHILD	132.6
TEAG SCHWEITZBERGER	5X SOCCER GAMES	85
THORPE WATER DEV CO	SPRINKLER FIX AT REC COMPLEX	3,111.84
TOMMY MADDEN	2X BB GAMES	125
TOYNE INC	FREIGHTLINER M2 REPAIRS	120,038.00
TREAS - STATE OF IOWA W/H	STATE TAX	770.7
UMB BANK NA	BOND PAYMENTS	223,700.00
UNITED UTILITIES & EXCAVATION	WATER MAIN REPLACEMENT p1	286,007.95
US POSTMASTER	JUNE POSTAGE	178.01
VEENSTRA & KIMM INC	APRIL ENGINEERING FEES	65,285.78
VERIZON WIRELESS	CELL PHONE CHARGES MAY	731.97
WASTE CONNECTIONS	GARBAGE CONTRACT JUNE	12,799.62
WASTE SOLUTIONS OF IA	KYBOS - BASEBALL FIELDS	1,288.00
WEX BANK	FUEL PURCHASES	2,073.83

Accounts Payable Total	932,949.75
Invoices: Paid	253,411.34
Invoices: Scheduled	679,538.41
Payroll Checks	45,531.28
***** REPORT TOTAL *****	978,481.03
GENERAL	250,860.84
ROAD USE TAX	7.14
DEBT SERVICE	223,700.00
ARLINGTON ROAD RESURFACE	79,403.77
MASTER TRAILS PROJECT	2,724.00
601 MUNICIPAL BUILDING	7,696.20
WATER MAIN REPLACEMENT P1	296,768.35
WATER TREATMENT FACILITY	7,387.30
MICROSOFT CAPITAL IMPROVE	48,437.90
WATER MAIN REPLACEMENT P2	2,652.00
VIRGINIA STREET EXTENSION	255
340TH TRAIL PROJECT	3,313.50
WATER	36,549.21
SEWER	18,725.82
TOTAL FUNDS	978,481.03

- f. May Financial Reports
- ~~g. May Building Permit Report~~
- h. May IPAIT Report
- i. Resolution #2025-71 Approving Certain Appointments to the City's Planning & Zoning Commission, Board of Adjustment, Parks & Recreation Board and Library Board
- j. Resolution #2025-72 Setting Employee Wages for FY26
- k. Resolution #2025-73 Approving Class C Retail Alcohol License – VRC FY25 Renewal
- l. Resolution #2025-74 Approving Class C Retail Alcohol License – VRC FY26
- m. Resolution #2025-75 Approving an Engagement Letter with PFM Financial Advisors, LLC
- n. Resolution #2025-76 Setting Wages for Volunteer Fire Officers – FY26
- o. Resolution #2025-77 Approving a Federal Aid Agreement for Transportation Alternatives Project – Iowa DOT

Grolmus moved, supported by Westfall, to approve the consent agenda as amended. Akers questioned why certain fire department wages and library wages are not in line with the COLA pay increases for the rest of Staff. Staff detailed the request to increase Fire Officer pay by Chief Schmitt and stated that the Library Board approved the pay increases and all of the increases were contemplated on the FY26 budget that was approved & certified. On roll call the votes were as follows: Akers – YES; Brott – YES; Grolmus-YES; Pelz – YES; Westfall - YES. **YES (5) NO (0) ABSTAIN (0) ABSENT (0)**

- 8) **Public Hearings**
- a. Grolmus moved, supported by Brott, to open the public hearing of the third and final reading of a proposed amendment to Chapter 92 Water Rates. Motion carried. The hearing opened at 7:09pm. No comments were received prior to or during the hearing. Grolmus moved, supported by Brott, to close the public hearing. Motion carried. The hearing closed at 7:09pm.
 - b. Brott moved, supported by Grolmus, to open the public hearing of the third and final reading of a proposed amendment to Chapter 99 Sewer Charges. Motion carried. The hearing opened at 7:09pm. No comments were received prior to or during the hearing. Brott moved, supported by Grolmus, to close the public hearing. Motion carried. The hearing closed at 7:10pm.
 - c. Pelz moved, supported by Akers, to open the public hearing the second reading of a proposed amendment to Chapter 106 Collection of Solid Waste. Motion carried. The hearing opened at 7:10pm. No comments were received prior to or during the hearing. Pelz moved, supported by Akers, to close the public hearing. Motion carried. The hearing closed at 7:10pm.
 - d. Brott moved, supported by Grolmus, to open the public hearing regarding a proposed second budget amendment to the FY25 Budget. Motion carried. The hearing opened at 7:11pm. No comments were received prior to or during the hearing. Brott moved, supported by Grolmus, to close the public hearing. Motion carried. The hearing closed at 7:11pm.
- 9) Akers moved, supported by Brott, to make this the third and final reading of Ordinance 2025-08 An Ordinance Amending the Code of Ordinances of Van Meter – Chapter 92 Water Rates, moving to approval and adoption of said Ordinance, directing the City Clerk to cause said Ordinance to be published in the newspaper of record for the City. Brott noted that he does not have concerns with the rate increase but wants to note need for continued progress on the Water Treatment Facility. Grolmus noted that he would not be voting no on rate increase due to lack of progress on the Water Treatment Facility. Westfall noted the same reasoning for voting no as well as the fact that a 5% increase is greater than COLA. On roll call the votes were as follows: Akers – YES; Brott – YES; Grolmus-NO; Pelz – YES; Westfall - NO. **YES (3) NO (2) ABSTAIN (0) ABSENT (0)**
- 10) Akers moved, supported by Brott, to make this the third and final reading of Ordinance 2025-09 An Ordinance Amending the Code of Ordinances of Van Meter – Chapter 99 Sewer Services, moving to approval and adoption of said Ordinance, directing the City Clerk to cause said Ordinance to be published in the newspaper of record for the City. On roll call the votes were as follows: Akers – YES; Brott – YES; Grolmus-NO; Pelz – YES; Westfall - YES. **YES (4) NO (1) ABSTAIN (0) ABSENT (0)**
- 11) Akers moved, supported by Grolmus, to adopt Resolution #2025-78 Adopting Budget Amendment #2 for FY25. On roll call the votes were as follows: Akers – YES; Brott – YES; Grolmus-YES; Pelz – YES; Westfall - YES. **YES (5) NO (0) ABSTAIN (0) ABSENT (0)**
- 12) Grolmus moved, supported by Pelz, adopt Resolution #2025-79 Approving an Agreement for Limited Legal Services with Nyemaster for property condemnation activities. On roll call the votes were as follows: Akers – YES; Brott – YES; Grolmus-YES; Pelz – YES; Westfall - YES. **YES (5) NO (0) ABSTAIN (0) ABSENT (0)**
- 13) Grolmus moved, supported by Akers, to adopt Resolution #2025-80 Approving a Proposal for Lawn & Field Care and Weed Management for the City of Van Meter. On roll call the votes were as follows: Akers – YES; Brott – YES; Grolmus-YES; Pelz – YES; Westfall - YES. **YES (5) NO (0) ABSTAIN (0) ABSENT (0)**
- 14) Brott moved, supported by Grolmus, to adopt Resolution #2025-81 Approving an Agreement for Professional Services with Veenstra & Kimm – Richland Road Drainage Culvert Repair. Council encouraged staff to coordinate with Bolton & Menk and the Master Trails. City Engineer Johnson noted that the intent is to have the repair completed prior to school starting in August. On roll call, the votes were as follows: Akers – YES; Brott – YES; Grolmus – YES; Pelz – YES; Westfall – YES. **YES (5) NO (0) ABSTAIN (0) ABSENT (0)**

- 15) Westfall moved, supported by Akers, to adopt Resolution #2025-82 Certifying One Question pertaining to the City of Van Meter on the November 4, 2025 City/School Election Ballot. The City does not have a hotel/motel tax in place. This is not a tax assessed to the residents of Van Meter. This is a tax that would be required to be collected by property owners of hotels, motels, and short-term rentals within the City Limits of Van Meter and then the City collects the revenue from the taxes received. Half of the revenue received is required to be used for support of park & recreation programming. On roll call, the votes were as follows: Akers – YES; Brott – YES; Grolmus – YES; Pelz – YES; Westfall – YES. **YES (5) NO (0) ABSTAIN (0) ABSENT (0)**
- 16) Westfall moved, supported by Akers, to adopt Resolution #2025-83 Approving an Amendment to An Agreement for Professional Services with Invision Architecture for the Municipal Building Project located at 601 Main Street. On roll call, the votes were as follows: Akers – YES; Brott – YES; Grolmus – YES; Pelz – YES; Westfall – YES. **YES (5) NO (0) ABSTAIN (0) ABSENT (0)**
- 17) Akers moved, supported by Grolmus, to adopt Resolution #2025-84 Authorizing a Change in Operating Hours to City Hall and Giving the Authority to the City Administrator to change City Hall Office Hours with at least 24 hours prior notice. City Hall will be closed on the following Fridays: July 18, August 15, September 12, October 17, November 14 and December 12. On roll call, the votes were as follows: Akers – YES; Brott – YES; Grolmus – YES; Pelz – YES; Westfall – YES. **YES (5) NO (0) ABSTAIN (0) ABSENT (0)**
- 18) The Administrative report noted updates relating to economic development activities, a proposal for updates to the City Entrance Sign and remodel at City Hall. Bolton & Menk provided an updated on the environmental study relating to the Master Trails Plan and an overview of the Master Parks Plan. A copy of the conceptual plans for the Municipal Building was included for Council. An updated timeline on the software conversion was provided to Council. There in an anticipated go live date in Q4/2025. Public Works reported on updates with the meter replacements, project updates including water main replacement & Arlington Street resurfacing and continuing education. Police reported that there were 145 calls in May of which 53 were traffic stops & noted a variety of community engagement events. Fire reported that there were 39 calls in May of which 9 were not responded to – all of which were EMS calls, 7 in DeSoto and 2 in Van Meter. Library reported participating in several continuing education activities & updates on Summer Reading. Parks & Rec reported the current youth sport registration numbers for spring soccer, youth little league and youth softball. The City Engineer provided updates on several construction projects throughout the City.
- 19) Brott moved, supported by Akers, to adjourn the meeting. On roll call, the votes were as follows: Akers – YES; Brott – YES; Grolmus – YES; Pelz – YES; Westfall – YES. **YES (5) NO (0) ABSTAIN (0) ABSENT (0)**. The meeting was adjourned at 8:51pm.

Joe Herman, Mayor

Jessica Drake, City Clerk

City of Van Meter, Iowa

City Council Workshop – Monday, June 23, 2025

- 1) The Van Meter City Council met for a work session on Monday, June 23, 2025 at the Van Meter Community School, East Dining Hall, 520 1st Avenue, Van Meter, IA 50261. Mayor Herman called the meeting to order at 5:35pm.
- 2) The following council members were present upon roll call: Joel Akers (virtual at 6:00pm), Travis Brott, Quin Pelz and Penny Westfall.

Planning & Zoning Commissioners present: Andrew Cerven, Adam Coyle

Board of Adjustment Members present: Jarin Young

Staff present: Deputy Clerk Larain Climer, City Clerk Jessica Drake, City Administrator Liz Faust

Public present: Julia Helm – Dallas County Board of Supervisors, Veenstra & Kimm employees (virtual) – Adam Holiday, Jason VanAusdall, Harry VanAusdall, Shelly Stravers, Iowa State Extension – Luke Seeburg, Tobin Krell

- 3) Brott moved, supported by Grolmus, to approve the agenda. On roll call, the votes were as follows: Akers – ABSENT; Brott – YES; Grolmus – YES; Pelz – YES; Westfall – YES. **YES (4) NO (0) ABSTAIN (0) ABSENT (1)**

- 4) Brott moved, supported by Grolmus, to approve the claims listed dated June 23, 2025 as presented. On roll call, the votes were as follows: Akers – ABSENT; Brott – YES; Grolmus – ABSENT; Pelz – YES; Westfall – YES. **YES (4) NO (0) ABSTAIN (0) ABSENT (1)**

- 5) Westfall moved, supported by Grolmus, to adopted Resolution #2025-86 Setting Date for Public Hearing and Additional Action on a Proposal to Enter into a General Obligation Urban Renewal Loan Agreement to borrow money thereunder for a proposed Municipal Building Project located at 601 Main Street for Monday, July 14, 2025 at 7:00pm at the Van Meter United Methodist Church located at 100 Hazel Street, Van Meter, IA 50261. On roll call, the votes were as follows: Akers – ABSENT; Brott – YES; Grolmus – ABSENT; Pelz – YES; Westfall – YES. **YES (4) NO (0) ABSTAIN (0) ABSENT (1)**

- 6) Luke Seeburg presented training regarding an Introduction to Planning & Zoning.

- 4) Brott moved, supported by Grolmus, to adjourn. On roll call the votes were as follows Akers – YES; Brott – YES; Grolmus – YES; Pelz – YES; Westfall – YES. **YES (5) NO (0) ABSTAIN (0) ABSENT (0)** Mayor Herman adjourned the meeting at 8:40pm

Signed by:

6/24/2025
S01E7D5E097D34B8

Joe Herman, Mayor

DocuSigned by:

6/24/2025
S01E7D5E097D34B8

City Clerk, Jessica Drake

City of Van Meter, Iowa

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Staff present: Deputy Clerk Larain Climer, City Clerk Jessica Drake, City Administrator Liz Faust

Public present: Julia Helm – Dallas County Board of Supervisors, Veenstra & Kimm employees (virtual) – Adam Holiday, Jason VanAusdall, Harry VanAusdall, Shelly Stravers, Iowa State Extension – Luke Seeburg, Tobin Krell

- 3) Brott moved, supported by Grolmus, to approve the agenda. On roll call, the votes were as follows: Akers – ABSENT; Brott – YES; Grolmus – YES; Pelz – YES; Westfall – YES. **YES (4) NO (0) ABSTAIN (0) ABSENT (1)**

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Signed by:

6/24/2025
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Joe Herman, Mayor

DocuSigned by:

6/24/2025
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City Clerk, Jessica Drake

CLAIMS REPORT

Vendor Checks: 6/10/2025- 6/23/2025

Page 1
Payroll Checks: 6/10/2025- 6/23/2025

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
ABSOLUTE REPAIR	TRUCK 836 REPAIRS				
ACCO	WATER CHEMICALS		20,344.10		
ADIN DELIC	SRO TRAINING MEAL REIMBURSE		448.00		
AFLAC	AFLAC PRETAX		50.99		
AMAZON CAPITAL SERVICES	MAY PURCHASES		150.66	11180411	6/20/25
AMERICAN UNDERGROUND SUPPLY	8" DI MJ 45 C153		1,553.08		
ARNOLD MOTOR SUPPLY	1995 CHEVY REPAIRS		225.39	33553	6/11/25
CALVIN VERDI	SOCCER REF PAY CORRECTION		150.35	33554	6/11/25
CITY OF VAN METER	5x BB/SB GAMES		30.00		
CITY OF VAN METER	5X BB/SB GAMES	375.00		11180407	6/10/25
CITY OF VAN METER	6/22 CONCERT	375.00		11180412	6/16/25
CITY OF VAN METER	UMP PAY - MONDAY 06/16	200.00		11180413	6/16/25
DELTA DENTAL	JUNE DENTAL/VISION	60.00	1,010.00	11180414	6/18/25
EFTPS	FED/FICA TAX				
ELAN FINANCIAL - EBANK CC	RRD SPONSORSHIP		9,854.68	11180410	6/20/25
GATEHOUSE MEDIA IA HOLDINGS	6/9 MINUTES PUBLICATION		931.50	11180422	6/18/25
GATEHOUSE MEDIA IA HOLDINGS	ORD 2025-08 WATER RATES PUBLIC	350.80		11180415	6/18/25
GATEHOUSE MEDIA IA HOLDINGS	ORD 2025-09 SEWER CHARGES PUB	296.20		11180416	6/18/25
GATEHOUSE MEDIA IA HOLDINGS	6/9 MINUTES PUBLICATION	52.00		11180417	6/18/25
GREATER DALLAS CO - GDCDA	FY25 MEMBERSHIP DUES	140.83	839.83		
IOWA DEPT OF PUBLIC SAFETY	FY 25 QRTLY INV 01/25-03/25		7,500.00		
IOWA LEAGUE OF CITIES	FY26 MEMBERSHIP DUES		600.00		
IPERS	IPERS		1,398.00		
ISU EXTENSION	ISU P&Z WORKSHOP		6,259.31	11180408	6/20/25
JESSICA DRAKE	FSA REIMBURSE		750.00		
JESSICA DRAKE	APRIL & JUNE MILEAGE	160.00		11180423	6/18/25
JIMMER PETERSEN	MISSING U6 REF PAY	423.69	583.69		
JONES CREEK APPAREL	SUMMER UNIFORMS		10.00		
LAYTON FANNON	1X U10 SOCCER REF		264.00		
LOWE'S	MAY PURCHASES		25.00		
MICAH HUNTER	3X U6 GAMES		808.53		
PFM FINANCIAL ADVISORS LLC	EC DEV FINANCIAL ANALYSIS		30.00		
RD MCKINNEY PLUMBING	BULLDOG TRACKHOE		25,777.30		
SAM CHIA	MILEAGE FOR SAMS CLUB ORDERS		3,715.00		
SUNSET LAW ENFORCEMENT	PD AMMO		212.80		
TREAS - ST OF IA SALES TX	MAY WATER EXCISE TAX		962.49		
TREAS - STATE OF IOWA W/H	STATE TAX		1,851.00	11180418	6/12/25
VEENSTRA & KIMM INC	BUILDING PERMIT FEES - MAY		954.06	11180409	6/20/25
WASTE SOLUTIONS OF IA	KYBOS - REC COMPLEX BB		90,513.36		
WAUKEE POWER EQUIPMENT	EDGER		1,168.00		
WELLS FARGO CC	CREDIT CARD EXPENSES		409.57		
WEX BANK	PD FUEL		3,908.97		
			1,781.56	11180395	6/13/25
	Accounts Payable Total		185,071.22		
	Invoices: Paid		24,027.51		
	Invoices: Scheduled		161,043.71		
	Payroll Checks		30,749.66		
	Report Total		215,820.88		

CLAIMS REPORT
CLAIMS DEPT SUMMARY

DEPT	NAME	AMOUNT
050	LIABILITIES	17,218.71
110	POLICE	12,650.92
150	FIRE	20,844.43
160	AMBULANCE	252.93
210	ROADS, BRIDGES, SIDEWALKS	5,797.92
250	SNOW REMOVAL	380.32
410	LIBRARY	3,583.95
430	PARKS	2,141.37
440	RECREATION	6,114.52
450	CEMETERY	628.61
520	ECONOMIC DEVELOPMENT	8,229.60
540	PLANNING & ZONING	70,719.14
610	MAYOR/COUNCIL/CITY MGR	2,472.74
620	CLERK/TREASURER/ADM	2,756.24
640	LEGAL SERVICES/ATTORNEY	11,554.59
650	CITY HALL/GENERAL BLDGS	68.45
750	CAPITAL PROJECTS	37,263.85
810	WATER	8,992.49
815	SEWER/SEWAGE DISPOSAL	4,150.10

	TOTAL DEPARTMENTS	215,820.88

CLAIMS REPORT
CLAIMS FUND SUMMARY

FUND	NAME	AMOUNT
001	GENERAL	159,704.10
110	ROAD USE TAX	1,859.64
305	ARLINGTON ROAD RESURFACE	7,142.03
320	601 MUNICIPAL BUILDING	230.92
325	WATER MAIN REPLACEMENT P1	8,609.90
335	WATER TREATMENT FACILITY	2,470.00
340	MICROSOFT CAPITAL IMPROVE	16,250.00
365	RICHLAND RD CULVERT	2,561.00
600	WATER	11,006.87
610	SEWER	5,986.42

	TOTAL FUNDS	215,820.88

City of Van Meter, Iowa

Planning & Zoning Commission Meeting, Wednesday, June 25, 2025

- 1) The Van Meter Planning & Zoning Commission met on Wednesday, June 25, 2025 for a regularly scheduled meeting. Chairperson Wahlert called the meeting to order at 5:35pm.
- 2) Commissioners Wahlert, Miller, Cook and Cerven were present. Commissioner Coyle joined at 5:45pm. Commissioners Feldman, Hulse, and DeVore were absent. City Clerk Drake was in attendance.
- 3) Cook moved, supported by Miller, to approve the agenda. Motion passed unanimously.
- 4) Cook moved, supported by Miller, to approve the minutes from the Planning & Zoning Meeting held on February 26, 2025. Motion passed unanimously.
- 5) The Commission discussed the Plat of Survey submitted for property currently known as 27932 – 337th Court, Adel, IA, 50261. The Plat of Survey proposes splitting the current parcel into 2 ~20 acre parcels located within 2 miles of the corporate limits of Van Meter. However, the City has no future plans to annex the area, is not contemplating for future development nor to extend city services. The City Engineer reviewed the plat and recommended approval, waiving the requirement of compliance with the sub-division ordinance. Cook moved, supported by Cerven, to recommend acceptance of the Plat of Survey, waiving the requirement to comply with the City's Sub-Division Ordinance to the Van Meter City Council. On roll call, the votes were as follows: Wahlert – YES; Feldman – ABSENT; Hulse – ABSENT; DeVore – ABSENT; Cook – YES; Coyle – ABSENT; Miller – YES; Cerven - YES. **YES (4) NO (0) ABSTAIN (0) ABSENT (4)**
- 6) The Commission discussed the process regarding the City's Comprehensive Plan refresh. Current state of zoning is one of the first items under review by Bolton & Menk including zoning districts, creating a table of permitted uses, elimination of unused districts, etc. Any proposed changes will go to P&Z to review prior to Council.
- 7) Cook moved, supported by Miller, to adjourn the meeting. Motion passed unanimously. The meeting adjourned at 6:00pm.

City of Van Meter, Iowa

Parks & Recreation Board Meeting – July 8, 2025

- 1) The Van Meter Parks & Recreation Board met on July 8, 2025 for a meeting. The meeting started at 6:02 pm.
- 2) Parks & Recreation Director Chia called the meeting to order & roll was taken.
Board Members Present: Rhonda Baldwin, Janice Miller, Lisa Benton, Amber Bowen, Brooks Newton, Nate Weitl
Staff Present: Sam Chia – Parks & Recreation Director
- 3) **Approval of June 5, 2025 minutes:**
Rhonda Baldwin approve agenda ~ Amber Bowen second approval
- 4) **Master Parks Plan Update**
 - A survey has been distributed to gather community feedback, closing on the 14th; committee members were reminded to review the provided document and bring questions.
 - Committee members include several board members, the mayor, city council reps, and external consultants from Bolten & Menk.
 - Early feedback highlighted concerns with the recreational areas, especially regarding parking and safety due to high kid activity.
 - Comprehensive feedback from surveys and committee will be integrated into a ten-year master plan with recommendations per park based on priorities and funding.
 - Bolten & Menk is collaborating with a recreation specialist firm to assess field adequacy; upcoming presentations for the board are expected in the fall.
 - Discussion clarified that certain grant funds (e.g., from Microsoft) are not allocated for general park improvements but for trees.
 - Members encouraged broader participation in the survey, including non-residents and all household members.
- 5) **July Concert on the Corner & Event Communication**
 - Concerns were raised about the July 20th Concert on the Corner, as the Legion is hosting community concert event two days prior (July 18th).
 - No performer is yet secured for July; prior suggestion (Jenny Hunstrod) is unavailable and county fair overlaps with scheduling.
 - Previous concert had about 50 attendees, considered good despite hot weather.
 - Communication methods for these events were discussed: water bill newsletter, city website, physical banners/signs, and Facebook; suggestions included targeted emails and partnering with the local school for wider reach.
 - Brief discussion about installing a digital/video sign to announce community events.
 - Brainstorming for entertainment ideas included considering a magician or children's karaoke to diversify offerings and attract families.
 - Plan set to move forward with July event if an entertainer can be found.
- 6) **Field Maintenance & Sports Complex Updates**
 - Contract signed with All American Turf for weed control; plans to lay sod on barren patches this summer and overseed/aerate in the fall.
 - Public Works handles mowing; a new seasonal full-time staff member was added to address upkeep.
 - Persistent large potholes on the drive to the sports complex noted; Public Works to be tasked with road repairs.
 - Feedback about lack of accessible (ADA) parking at baseball/softball and soccer fields from visitors; board agreed this needs rectifying.
 - Discussion on additional amenities like dugouts for T-ball and long-term plans for new sports complex land (pending any community land donation).
 - Maintenance improvements also acknowledged at Johnson Park, including trimming and woodchip application, but the trail and water fountain require more attention.

7) **Fall Rec Sports Updates**

- Currently about 300 registered for fall soccer and 74 for flag football; soccer numbers down from last year, mostly for older age groups shifting to more competitive/tournament teams; younger numbers are up.
- Expansion of flag football to grades K-6 and partnership with Winterset aims to boost participation.
- Board discussed possible ways to balance rosters, including using tools like ChatGPT for randomization or ensuring team variety.
- Pre-K registration may still be open; focus on timely uniform orders.
- Wrestling is run independently but communicated through the board.

8) **Fall Festival Planning**

- Ongoing interest in holding a fall festival, possibly at the boat landing to showcase the trail—logistics about river access/safety and parking discussed.
- Ideas included nature walks (possibly with DNR involvement), crafts with leaves, coffee trailer, mums and pumpkin sales, and a local band or DJ for entertainment.
- September was tentatively targeted, aiming to avoid conflicts with other local festivals and events; weekends other than September 13th/21st preferred.
- Event location should consider accessibility and safety for young kids.

9) **Meeting Wrap-Up and Next Steps**

- Meeting adjourned at 6:40pm.
- Next meeting scheduled for August 7, first Thursday.

Suggested Action Items

- Share master parks plan updates and compiled survey results at future meetings.
- Identify and book entertainment for July Concert on the Corner, considering a magician or children's activity.
- Push event notifications using email and local school communications in addition to existing channels.
- Follow up with Public Works regarding pothole repair and establishing ADA parking at sports fields.
- Obtain contact info for recommended magician and pursue booking for July event.
- Continue discussion and planning for a fall festival, finalize possible dates and location.
- Address maintenance issues (trail clearing, water fountain repair) at Johnson Park before next meeting.

Preparer of minutes attestation: Rhonda Baldwin

APPOST00	Thu Jul 10, 2025	9:30 AM	City of Van Meter IA		OPER: LVC	PAGE	1
05.31.22	POSTING DATE:	7/14/2025	ACCOUNTS PAYABLE POSTING JOURNAL		JRNL:3359		
			CALENDAR 7/2025, FISCAL 1/2026				
INVOICE #	DUE DATE	REFERENCE	NET	GL ACCOUNT #	GL ACCOUNT NAME	DIST ID	
LINE							
<hr/>							
		29 ALL AMERICAN TURF BEAUTY					
584145	07/14/2025						
1		LAGOOD WEED CONTROL	989.00	610-815-6320	REPAIR/MAINT - GROUNDS	610	
		INVOICE TOTAL	989.00				
		VENDOR TOTAL	989.00				
<hr/>							
		28 WHITFIELD & EDDY PLC					
354267	07/14/2025						
1		JUNE COUNCIL MEETING	230.00	001-640-6411	LEGAL	001	
		INVOICE TOTAL	230.00				
354267	07/14/2025						
1		JUNE COUNCIL MEETING	230.00	001-640-6411	LEGAL	001	
1		JUNE COUNCIL MEETING	230.00	001-640-6411	LEGAL	001	
		INVOICE TOTAL	.00				
354266	07/14/2025						
1		JUNE LEGAL SERVICES GENERAL	85.18	001-640-6411	LEGAL	001	
2		LEGAL SERVICES PD	340.74	001-110-6411	LEGAL	001	
3		LEGAL SERVICES RENTAL ISSUES	113.58	001-540-6411	P&Z/BOA LEGAL SERVICES	001	
		INVOICE TOTAL	539.50				
354265	07/14/2025						
1		415 GRANT	1,086.00	001-540-6411	P&Z/BOA LEGAL SERVICES	001	
		INVOICE TOTAL	1,086.00				
354264	07/14/2025						
1		204 2ND AVE	57.00	001-540-6411	P&Z/BOA LEGAL SERVICES	001	
		INVOICE TOTAL	57.00				
		VENDOR TOTAL	1,912.50				
<hr/>							
		180 WELLS FARGO CC					
20250701	07/14/2025						
1		CONCESSION STAND EXPENSES	1,078.66	001-440-6409	CONCESSION STAND SUPPLIES	001	
2		P&R COMM INTEREST RRD DONATION	350.01	001-430-6424	COMMUNITY INTEREST	001	
3		LAPTOP PORTABLE CHARGING BANK	89.44	001-620-6419	TECHNOLOGY SERVICES	001	
4		DNR FEES FOR CERT EXAMS	126.80	600-810-6230	TRAINING	600	
5		LIBRARY TRAINING	100.00	001-410-6230	TRAINING	001	
6		DOCUSIGN SUBSCRIPTION	480.00	001-640-6220	SUBSCRIPTION	001	
7		RENTAL INSP & CODE MAILINGS	29.63	001-540-6508	POSTAGE	001	
8		PD TSHEETS	25.71	001-110-6220	SUBSCRIPTION	001	
9		FD TSHEETS	14.28	001-150-6220	SUPSCRIPTION	001	
10		STREETS TSHEETS	14.28	001-210-6220	SUBSCRIPTION	001	
11		WATER TSHEETS	14.29	600-810-6220	SUBSCRIPTION	600	
12		SEWER TSHEETS	8.57	610-815-6220	SUPSCRIPTION	610	

APPOST00	Thu Jul 10, 2025	9:30 AM	City of Van Meter IA			OPER: LVC	PAGE	2
05.31.22	POSTING DATE:	7/14/2025	ACCOUNTS PAYABLE POSTING JOURNAL			JRNL:3359		
			CALENDAR 7/2025, FISCAL 1/2026					
INVOICE #	DUE DATE	REFERENCE	NET	GL ACCOUNT #	GL ACCOUNT NAME	DIST ID		
LINE								
<hr/>								
		180 WELLS FARGO CC						
20250701	07/14/2025							
13		REC TSHEETS	25.71	001-430-6220	SUBSCRIPTION	001		
14		PARK TSHEETS	25.71	001-440-6220	SUBSCRIPTION	001		
15		LIBRARY TSHEETS	25.74	001-410-6220	SUBSCRIPTION	001		
16		CLERK TSHEETS	17.14	001-620-6220	SUBSCRIPTION	001		
17		CITY ADMIN TSHEETS	8.57	001-610-6220	SUBSCRIPTION	001		
18		CLERK TRAINING	30.00	001-620-6230	TRAINING	001		
19		LIBRARY PO BOX	10.00	001-410-6507	OPERATING SUPPLIES	001		
		INVOICE TOTAL	2,474.54					
		VENDOR TOTAL	2,474.54					
		1359 INVISION						
1038362	07/14/2025							
1		FIELD VER & BIM MODEL 601 MAIN	7,643.15	320-750-6499	OTHER CONTRACTUAL SERV	320		
		INVOICE TOTAL	7,643.15					
		VENDOR TOTAL	7,643.15					
		964 AT&T MOBILITY						
06272025	07/14/2025							
1		PD PHONE SERVICE	277.60	001-110-6373	TELEPHONE/COMMUNICATIONS	001		
		INVOICE TOTAL	277.60					
		VENDOR TOTAL	277.60					
		1386 ALLIANCE CONSTRUCTION GROUP						
PAY ESTIMATE #2	07/14/2025							
1		ARLINGTON AVE PAY EST #2	29,463.00	305-750-6407	ENGINEERING	305		
2		ARLINGTON AVE PAY EST #2	16,175.00	305-750-6765	CAP OUTLAY - STORM DRAINS	305		
3		ARLINGTON AVE PAY EST #2	19,858.72	305-750-6799	OTHER CAPITAL OUTLAY	305		
		INVOICE TOTAL	65,496.72					
		VENDOR TOTAL	65,496.72					
		1384 UNITED UTILITIES & EXCAVATION						
PAY EST #2	07/14/2025							
1		WATER MAIN REPLACEMENT PHASE 1	12,764.00	325-750-6761	CAP OUTLAY - STREETS	325		
2		WATER MAIN REPLACEMENT PHASE 1	27,776.78	325-750-6780	CAP OUTLAY-UTIL SYS/STRCT	325		
		INVOICE TOTAL	40,540.78					
		VENDOR TOTAL	40,540.78					
		107 GALLS LLC						
031383638	07/14/2025							
1		REPLACE BUCKLE & RADIO HOLDER	35.98	001-110-6181	UNIFORM ALLOWANCE	001		
		INVOICE TOTAL	35.98					
		VENDOR TOTAL	35.98					

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LINE							

		107 GALLS LLC					
031383638	07/14/2025						
		1389 NAFTA					
4597	07/14/2025						
1		BASIC FIELD TRAIN OFFICER	375.00	001-110-6230	TRAINING	001	
		INVOICE TOTAL	375.00				
		VENDOR TOTAL	375.00				
		4 VERIZON WIRELESS					
6117500849	07/14/2025						
1		CELL PHONE CHARGES PD	50.48	001-110-6373	TELEPHONE/COMMUNICATIONS	001	
2		CELL PHONE CHARGES CLERK	126.75	001-620-6373	TELEPHONE/COMMUNICATIONS	001	
3		CELL PHONE CHARGES LIBRARY	54.08	001-410-6373	TELEPHONE/COMMUNICATIONS	001	
4		CELL PHONE CHARGES EMS	78.26	001-160-6373	TELEPHONE/COMMUNICATIONS	001	
5		CELL PHONE CHARGES FD	27.04	001-150-6373	TELEPHONE/COMMUNICATIONS	001	
6		CELL PHONE CHARGES WATER	378.78	600-810-6373	TELEPHONE/COMMUNICATIONS	600	
7		CELL PHONE CHARGES SEWER	378.78	610-815-6373	TELEPHONE/COMMUNICATIONS	610	
8		CELL PHONE CHARGES REC	26.79	001-440-6373	TELEPHONE/COMMUNICATIONS	001	
9		CELL PHONE CHARGES PARKS	26.79	001-430-6373	TELEPHONE/COMMUNICATIONS	001	
10		CELL PHONE CHARGES STREETS	75.93	001-210-6373	TELEPHONE/COMMUNICATIONS	001	
11		CELL PHONE CHARGES ADMIN	302.85	001-610-6373	TELEPHONE/COMMUNICATIONS	001	
		INVOICE TOTAL	1,526.53				
		VENDOR TOTAL	1,526.53				
		487 THORPE WATER DEV CO					
9242	07/14/2025						
1		JUNE MONTHLY CHARGE	200.00	600-810-6499	OTHER CONTRACTUAL SERV	600	
2		JUNE MONTHLY CHARGE	200.00	610-815-6499	OTHER CONTRACTUAL SERV	610	
		INVOICE TOTAL	400.00				
		VENDOR TOTAL	400.00				
		1274 FENIX USA LLC					
2587	07/14/2025						
1		APRIL MONTHLY HOSTING CHARGE	164.38	600-810-6220	SUBSCRIPTION	600	
2		APRIL MONTHLY HOSTING CHARGE	164.37	610-815-6220	SUPSCRIPTION	610	
		INVOICE TOTAL	328.75				
28148	07/14/2025						
1		JULY MONTHLY HOSTING CHARGE	164.38	600-810-6220	SUBSCRIPTION	600	
2		JULY MONTHLY HOSTING CHARGE	164.37	610-815-6220	SUPSCRIPTION	610	
		INVOICE TOTAL	328.75				
2762	07/14/2025						
1		MONTHLY HOSTING CHARGE	164.38	600-810-6220	SUBSCRIPTION	600	

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INVOICE # LINE	DUE DATE	REFERENCE	NET	GL ACCOUNT #	GL ACCOUNT NAME	DIST ID
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		1274 FENIX USA LLC				
2762	07/14/2025					
2		MONTHLY HOSTING CHARGE	164.37	610-815-6220	SUPSCRIPTION	610
		INVOICE TOTAL	328.75			
28175	07/14/2025					
1		20X WATER METERS	4,700.00	600-810-6780	CAP OUTLAY - UTIL SYS/STRCT	600
		INVOICE TOTAL	4,700.00			
		VENDOR TOTAL	5,686.25			
		228 JONES CREEK APPAREL				
17464	07/14/2025					
1		SUMMER APPAREL 2025	162.00	001-410-6181	UNIFORM ALLOWANCE	001
2		SUMMER APPAREL 2025	130.00	001-430-6181	UNIFORM ALLOWANCE	001
3		SUMMER APPAREL 2025	130.00	001-440-6181	UNIFORM ALLOWANCE	001
4		SUMMER APPAREL 2025	100.00	001-520-6181	UNIFORM ALLOWANCE	001
5		SUMMER APPAREL 2025	100.00	001-610-6181	UNIFORM ALLOWANCE	001
6		SUMMER APPAREL 2025	301.00	001-620-6181	UNIFORM ALLOWANCE	001
7		SUMMER APPAREL 2025	625.00	600-810-6181	UNIFORM ALLOWANCE	600
8		SUMMER APPAREL 2025	625.00	610-815-6181	UNIFORM ALLOWANCE	610
		INVOICE TOTAL	2,173.00			
		VENDOR TOTAL	2,173.00			
		1382 IOWA CODE ENFORCEMENT				
02	07/14/2025					
1		JUNE SERVICE FEE	600.00	001-540-6490	OTHER PROFESSIONAL SERV	001
		INVOICE TOTAL	600.00			
		VENDOR TOTAL	600.00			
		128 BRODART				
M219792	07/14/2025					
1		SERVICE FOR 7/25-6/26	7,414.80	001-410-6502	LIBRARY MATERIALS	001
		INVOICE TOTAL	7,414.80			
		VENDOR TOTAL	7,414.80			
		933 TRAFFIC LOGIX CORPORATION				
SIN25034	07/14/2025					
1		SOLAR SPEED SIGN	2,435.00	001-210-6509	POSTS/SIGNS	001
		INVOICE TOTAL	2,435.00			
		VENDOR TOTAL	2,435.00			
		128 BRODART				
M218864	07/14/2025					
1		SERVICE FOR 7/25-6/26	7,609.20	001-410-6502	LIBRARY MATERIALS	001
		INVOICE TOTAL	7,609.20			
		VENDOR TOTAL	7,609.20			

INVOICE # LINE	DUE DATE	REFERENCE	NET	GL ACCOUNT #	GL ACCOUNT NAME	DIST ID
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M218864	07/14/2025	128 BRODART				
		24 MIDAMERICAN ENERGY				
20250724	07/14/2025					
1		GAS/ELEC RUT	1,254.59	001-230-6371	ELECTRIC/GAS	001
2		GAS/ELEC FIRE	20.91	001-150-6371	ELECTRIC/GAS	001
3		GAS/ELEC LIBRARY	115.03	001-410-6371	ELECTRIC/GAS	001
4		GAS/ELEC CH	131.54	001-650-6371	ELECTRIC/GAS	001
5		GAS/ELEC SEWER	785.01	610-815-6371	ELECTRIC/GAS	610
6		GAS/ELEC WATER	610.16	600-810-6371	ELECTRIC/GAS	600
7		GAS/ELEC PW	48.06	001-210-6371	ELECTRIC/GAS	001
8		GAS/ELEC SIREN	13.29	001-130-6371	ELECTRIC/GAS	001
9		GAS/ELEC REC	203.83	001-440-6371	UTILITIES	001
10		GAS/ELEC EMS	20.91	001-160-6371	GAS/ELECTRIC	001
11		GAS/ELEC PD	52.29	001-110-6371	GAS/ELECTRIC	001
12		GAS/ELEC PARKS	38.56	001-430-6371	ELECTRIC/GAS	001
		INVOICE TOTAL	3,294.18			
		VENDOR TOTAL	3,294.18			
502925829	07/14/2025	5 KONICA MINOLTA				
1		MONTHLY MAINTENANCE CHARGE	11.73	001-620-6506	OFFICE SUPPLIES	001
2		MONTHLY MAINTENANCE CHARGE	11.73	600-810-6506	OFFICE SUPPLIES	600
3		MONTHLY MAINTENANCE CHARGE	11.74	610-815-6506	OFFICE SUPPLIES	610
		INVOICE TOTAL	35.20			
		VENDOR TOTAL	35.20			
20250630	07/14/2025	1009 DES MOINES WATER WORKS				
1		WATER TESTING	64.20	600-810-6412	TESTING	600
		INVOICE TOTAL	64.20			
		VENDOR TOTAL	64.20			
3784712T071	07/14/2025	22 WASTE CONNECTIONS				
1		GARBAGE CONTRACT JULY	13,198.88	001-290-6499	WASTE COLLECTIONS	001
		INVOICE TOTAL	13,198.88			
		VENDOR TOTAL	13,198.88			
PS-INV416361	07/14/2025	30 AGSOURCE COOPERATIVE SERVICES				
1		WA/SW TESTING	29.00	600-810-6412	TESTING	600
		INVOICE TOTAL	29.00			
		VENDOR TOTAL	29.00			

INVOICE # LINE	DUE DATE	REFERENCE	NET	GL ACCOUNT #	GL ACCOUNT NAME	DIST ID

PS-INV416361	07/14/2025	30 AGSOURCE COOPERATIVE SERVICES				
		301 STAR EQUIPMENT LTD				
		01709125				
1	07/14/2025	ROLLERS	24.28	001-210-6332	VEHICLE REPAIR/MAINTENANCE	001
		INVOICE TOTAL	24.28			
		VENDOR TOTAL	24.28			
20250708REIMBURSE	07/14/2025	1390 JONATHA BASYE				
		GIFTCARDS FOR PUZZLE PRIZES	180.00	001-410-6215	PROGRAMMING	001
		INVOICE TOTAL	180.00			
1	07/14/2025	VENDOR TOTAL	180.00			
507425393	07/14/2025	1351 MIDWEST TAPE, LLC				
		ADVANCE PAYMENT-DIGITAL LIB	6,500.00	001-410-6220	SUBSCRIPTION	001
		INVOICE TOTAL	6,500.00			
1	07/14/2025	VENDOR TOTAL	6,500.00			
25-0072	07/14/2025	1213 VICTORY MOUNDS				
		CHALK BAGS	380.00	001-440-6552	BB/SB FIELD MAINTENANCE	001
		INVOICE TOTAL	380.00			
1	07/14/2025	VENDOR TOTAL	380.00			
11486462	07/14/2025	441 SCIENCE CENTER OF IOWA				
		SCI ADVENTURE PASS	250.00	001-410-6220	SUBSCRIPTION	001
		INVOICE TOTAL	250.00			
1	07/14/2025	VENDOR TOTAL	250.00			
CD0649725211173	07/14/2025	352 OVERDRIVE INC				
		FY26 BRIDGES EBOOK CONTENT FEE	656.16	001-410-6220	SUBSCRIPTION	001
		INVOICE TOTAL	656.16			
1	07/14/2025	VENDOR TOTAL	656.16			
272159	07/14/2025	82 IOWA ONE CALL				
		EMAIL LOCATES	36.15	600-810-6373	TELEPHONE/COMMUNICATIONS	600

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		82 IOWA ONE CALL					
272159	07/14/2025						
2		EMAIL LOCATES	36.15	610-815-6499	OTHER CONTRACTUAL SERV	610	
		INVOICE TOTAL	72.30				
		VENDOR TOTAL	72.30				
		1242 BASE					
20250801	07/14/2025						
1		AUG CAF MONTHLY	30.00	001-640-6499	OTHER CONTRACTUAL SERV	001	
		INVOICE TOTAL	30.00				
		VENDOR TOTAL	30.00				
		92 STIVERS FORD					
105586/1	07/14/2025						
1		2023 TAHOE OIL CHANGE	80.70	001-110-6332	VEHICLE REPAIR	001	
		INVOICE TOTAL	80.70				
		VENDOR TOTAL	80.70				
		1209 BANNER FIRE EQUIPMENT					
01P44852	07/14/2025						
1		RUBBER CAB LATCH & BOLTS	223.98	001-150-6332	VEHICLE REPAIR/MAINTENANCE	001	
		INVOICE TOTAL	223.98				
		VENDOR TOTAL	223.98				
		1166 KNOX COMPANY					
QT-KA-63442	07/14/2025						
1		1 YR KNOXCONNECT CLOUD LICENSE	841.00	001-150-6220	SUPSCRIPTION	001	
		INVOICE TOTAL	841.00				
		VENDOR TOTAL	841.00				
		1192 FIRE SAFETY USA					
203404	07/14/2025						
1		FIRE HELMET & SHIELD	532.85	001-150-6181	UNIFORM ALLOWANCE	001	
		INVOICE TOTAL	532.85				
		VENDOR TOTAL	532.85				
		103 CULLIGAN					
117892	07/14/2025						
1		CH WATER JUNE	25.10	001-620-6499	OTHER CONTRACTUAL SERV	001	
2		CH WATER	8.37	600-810-6499	OTHER CONTRACTUAL SERV	600	
3		CH WATER JUNE	8.37	610-815-6499	OTHER CONTRACTUAL SERV	610	

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INVOICE #	DUE DATE						
LINE		REFERENCE	NET	GL ACCOUNT #	GL ACCOUNT NAME	DIST ID	

		103 CULLIGAN					
117892	07/14/2025						
4		CH WATER JUNE	8.36	001-210-6499	OTHER CONTRACTUAL SERV	001	
		INVOICE TOTAL	50.20				
20250630	07/14/2025						
1		0014106499	34.81	001-410-6499	OTHER CONTRACTUAL SERVICES	001	
		INVOICE TOTAL	34.81				
		VENDOR TOTAL	85.01				
20250629	07/14/2025	14 IOWA DEPARTMENT OF NATURAL RES					
1		FY26 ANNUAL WATER SUPPLY FEE	116.76	600-810-6210	DUES	600	
		INVOICE TOTAL	116.76				
		VENDOR TOTAL	116.76				
2506043902	07/14/2025	96 BALDON & SON HARDWARE					
1		ORANGE MARKING PAINT	10.99	600-810-6320	REPAIR/MAINT - GROUNDS	600	
2		ORANGE MARKING PAINT	10.99	610-815-6320	REPAIR/MAINT - GROUNDS	610	
		INVOICE TOTAL	21.98				
		VENDOR TOTAL	21.98				
0052526870	07/14/2025	26 MATHESON TRI GAS INC					
1		OXYGEN	42.40	001-160-6521	OXYGEN CYLINDER REPLACEMENT	001	
		INVOICE TOTAL	42.40				
		VENDOR TOTAL	42.40				
INV-07996	07/14/2025	1352 CIVIC SYTEMS					
1		SEMI ANN SERVSUPPOR 7/25-12/25	1,350.00	001-640-6419	TECHNOLOGY	001	
		INVOICE TOTAL	1,350.00				
		VENDOR TOTAL	1,350.00				
20250622	07/14/2025	461 MEDIACOM					
1		INTERNET SERVICES CH	85.65	001-640-6373	TELEPHONE/COMMUNICATIONS	001	
2		INTERNET SERVICES CH	85.65	600-810-6373	TELEPHONE/COMMUNICATIONS	600	
3		INTERNET SERVICES CH	85.65	610-815-6373	TELEPHONE/COMMUNICATIONS	610	
		INVOICE TOTAL	256.95				
		VENDOR TOTAL	256.95				

INVOICE # LINE	DUE DATE	REFERENCE	NET	GL ACCOUNT #	GL ACCOUNT NAME	DIST ID
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		461 MEDIACOM				
20250622	07/14/2025					
		84 ADT SECURITY SERVICES				
20250703	07/14/2025					
1		ALARM MONITORING SERVICE PLAN	57.54	001-650-6320	REPAIR/MAINT - GROUNDS	001
2		ALARM MONITORING SERVICE PLAN	57.54	600-810-6320	REPAIR/MAINT - GROUNDS	600
3		ALARM MONITORING SERVICE PLAN	57.54	610-815-6320	REPAIR/MAINT - GROUNDS	610
		INVOICE TOTAL	172.62			
		VENDOR TOTAL	172.62			
		461 MEDIACOM				
20250615	07/14/2025					
1		INTERNET SERVICES PD	53.33	001-110-6373	TELEPHONE/COMMUNICATIONS	001
2		INTERNET SERVICES FD	53.33	001-150-6373	TELEPHONE/COMMUNICATIONS	001
3		INTERNET SERVICES LIB	53.34	001-410-6373	TELEPHONE/COMMUNICATIONS	001
		INVOICE TOTAL	160.00			
		VENDOR TOTAL	160.00			
		GRAND TOTAL	176,188.50			

Transaction No	Date	Mod	Empł/Vend	Vendor/Employee Name	Other No	Checks	Deposits
1 CHECKING-EARŁHAM SAVINGS BK#1						Beginning Statement Balance	4,016,804.94
8319047	6/02/2025	RM					5,491.55
8319055	6/03/2025	RM					147.90
8319060	6/04/2025	RM					5,320.00
8319061	6/05/2025	RM					450.27
8319062	6/06/2025	RM					1,364.08
8319063	6/09/2025	RM					2,275.26
8319064	6/10/2025	RM					972.19
8319065	6/15/2025	BK		JUNE MONTHLY ACH DEPOSIT			30,242.28
8319066	6/11/2025	RM					1,597.71
8319067	6/12/2025	RM					2,393.55
8319068	6/13/2025	RM					891.29
8319069	6/16/2025	RM					4,696.39
8319070	6/17/2025	RM					1,017.43
8319071	6/03/2025	BK					111.41
8319072	6/02/2025	BK					114.39
8319073	6/03/2025	BK					127.73
8319074	6/02/2025	BK					177.51
8319075	6/03/2025	BK					131.61
8319076	6/04/2025	BK					249.56
8319077	6/04/2025	BK					986.96
8319078	6/05/2025	BK					168.60
8319079	6/05/2025	BK					318.40
8319080	6/05/2025	BK					2,709.40
8319081	6/06/2025	BK					143.85
8319082	6/06/2025	BK					234.77
8319083	6/06/2025	BK					266.10
8319084	6/09/2025	BK					145.00
8319085	6/09/2025	BK					154.62
8319086	6/10/2025	BK					306.54
8319087	6/09/2025	BK					356.46
8319088	6/09/2025	BK					599.13
8319089	6/10/2025	BK					993.17
8319090	6/10/2025	BK					97.95
8319091	6/10/2025	BK					294.00
8319092	6/11/2025	BK					160.52
8319093	6/11/2025	BK					437.38
8319094	6/12/2025	BK					168.33
8319095	6/12/2025	BK					1,222.98
8319096	6/13/2025	BK					458.25
8319097	6/13/2025	BK					905.40
8319098	6/16/2025	BK					157.66
8319099	6/16/2025	BK					739.17
8319100	6/16/2025	BK					2,146.67
8319101	6/16/2025	BK					10,761.03
8319102	6/17/2025	BK					2,344.76
8319103	6/17/2025	BK					9,303.32
8319104	6/18/2025	BK					365.21
8319105	6/18/2025	BK					92.76
8319106	6/18/2025	BK					1,466.98
8319107	6/18/2025	RM					406.91
8319108	6/23/2025	RM					2,618.26
8319109	6/24/2025	RM					5,304.21

Transaction No	Date	Mod	Empl/Vend	Vendor/Employee Name	Other No	Checks	Deposits
1 CHECKING-EARLHAM SAVINGS BK#1			- continued -				
8319110	6/25/2025	RM					3,133.61
8319111	6/26/2025	RM					6,164.90
8319112	6/27/2025	RM					406.84
8319113	6/30/2025	RM					2,214.00
8319114	6/19/2025	BK					709.57
8319115	6/24/2025	BK					337.85
8319116	6/23/2025	BK					467.27
8319117	6/20/2025	BK					252.82
8319118	6/20/2025	BK					155.53
8319119	6/24/2025	BK					264.71
8319120	6/24/2025	BK					596.33
8319121	6/25/2025	BK					124.19
8319122	6/25/2025	BK					996.80
8319123	6/26/2025	BK					86.60
8319124	6/26/2025	BK					236.01
8319125	6/27/2025	BK					25.00
8319126	6/27/2025	BK					461.50
8319127	6/30/2025	BK					457.62
8319128	6/30/2025	BK					340.07
8319129	6/30/2025	BK					5.00
8319130	6/30/2025	BK					104.49
8319133	6/27/2025	GL					13,740.26
8319134	6/24/2025	GL					26,044.39
8319135	6/04/2025	GL					14.06
8319136	6/12/2025	GL					23,208.48
8319137	6/13/2025	GL					81.73
8319138	6/13/2025	GL					16,374.48
33085	11/12/2024	AP	1107	TYSON SCHOENLEBER		70.00	
33388*	5/13/2025	AP	1177	ADAM BOECK		170.00	
33398*	5/13/2025	AP	1260	AYLA LANSMAN		95.00	
33403*	5/13/2025	AP	1282	CALI RICHARDS		440.00	
33415*	5/13/2025	AP	1258	GABE SCOTT		125.00	
33427*	5/13/2025	AP	1273	JACK KRIEGER		175.00	
33444*	5/13/2025	AP	1103	LUKAS HETLAND		40.00	
33454*	5/13/2025	AP	1250	ORKIN		79.00	
33455	5/13/2025	AP	1377	OWEN STEENHOEK		20.00	
33475*	6/03/2025	AP	16	US POSTMASTER		94.01	
33477*	6/10/2025	AP	30	AGSOURCE COOPERATIVE SERVICES		180.50	
33479*	6/10/2025	AP	1386	ALLIANCE CONSTRUCTION GROUP	64,585.57		
33481*	6/10/2025	AP	964	AT&T MOBILITY		277.60	
33484*	6/10/2025	AP	96	BALDON & SON HARDWARE		13.87	
33485	6/10/2025	AP	1242	BASE		30.00	
33487*	6/10/2025	AP	816	BOLTON & MENK INC	2,979.00		
33488	6/10/2025	AP	1228	BRAELEE KUNKEL		30.00	
33489	6/10/2025	AP	855	BRAYDEN FENNESSEY		62.50	
33490	6/10/2025	AP	1261	CALVIN VERDI		40.00	
33491	6/10/2025	AP	103	CULLIGAN		150.41	
33492	6/10/2025	AP	948	DANE BERNHARDT		30.00	
33493	6/10/2025	AP	148	DORSEY & WHITNEY LLP	56,825.00		
33494	6/10/2025	AP	1198	ELECTRIC PUMP	16,843.93		
33495	6/10/2025	AP	1378	EMMA VERDI		10.00	
33496	6/10/2025	AP	1274	FENIX USA LLC	16,200.00		

Transaction No	Date	Mod	Empl/Vend	Vendor/Employee Name	Other No	Checks	Deposits
1 CHECKING-EARLHAM SAVINGS BK#1				- continued -			
33497	6/10/2025	AP	1192	FIRE SAFETY USA		139.85	
33498	6/10/2025	AP	876	FULLER PETROLEUM SERVICE		878.98	
33499	6/10/2025	AP	1157	GABE JONES		190.00	
33500	6/10/2025	AP	107	GALLS LLC		318.99	
33501	6/10/2025	AP	20	GATEHOUSE MEDIA IA HOLDINGS		47.40	
33502	6/10/2025	AP	212	GCMOA		25.00	
33506*	6/10/2025	AP	1277	HEARTLAND BUSINESSES SYSTEM		4,558.65	
33507	6/10/2025	AP	1179	HUDSON SODERHOLM		90.00	
33508	6/10/2025	AP	81	INDUSTRIAL CHEM LABS		903.28	
33509	6/10/2025	AP	1359	INVISION		7,598.10	
33510	6/10/2025	AP	1382	IOWA CODE ENFORCEMENT		600.00	
33511	6/10/2025	AP	82	IOWA ONE CALL		78.30	
33512	6/10/2025	AP	2	IOWA PRISON INDUSTRIES		2,454.17	
33513	6/10/2025	AP	421	IOWA PUMP WORKS INC		574.00	
33517*	6/10/2025	AP	1383	JIMMER PETERSEN		10.00	
33520*	6/10/2025	AP	5	KONICA MINOLTA		35.20	
33521	6/10/2025	AP	1379	LANE OBERMEIER		130.00	
33522	6/10/2025	AP	707	LAURA KUNKEL		50.00	
33523	6/10/2025	AP	1223	LAYTON FANNON		85.00	
33525*	6/10/2025	AP	1189	LIBERTY READY MIX		310.50	
33527*	6/10/2025	AP	1103	LUKAS HETLAND		75.00	
33528	6/10/2025	AP	1361	MATEYA SPELTZ		185.00	
33529	6/10/2025	AP	26	MATHESON TRI GAS INC		43.48	
33530	6/10/2025	AP	461	MEDIACOM		406.95	
33532*	6/10/2025	AP	24	MIDAMERICAN ENERGY		2,628.28	
33533	6/10/2025	AP	722	MOTOROLA		200.00	
33534	6/10/2025	AP	1250	ORKIN		910.08	
33536*	6/10/2025	AP	276	PEEK SALES & SERVICE		1,278.93	
33537	6/10/2025	AP	1073	PLAYAWAY		4,588.41	
33539*	6/10/2025	AP	1322	SAM CHIA		24.78	
33540	6/10/2025	AP	85	SCHEELS - DES MOINES		179.98	
33541	6/10/2025	AP	92	STIVERS FORD		88.12	
33542	6/10/2025	AP	928	STRYKER SALES CORP		132.60	
33544*	6/10/2025	AP	487	THORPE WATER DEV CO		3,111.84	
33545	6/10/2025	AP	1234	TOMMY MADDEN		125.00	
33546	6/10/2025	AP	146	TOYNE INC		120,038.00	
33547	6/10/2025	AP	1384	UNITED UTILITIES & EXCAVATION		286,007.95	
33548	6/10/2025	AP	16	US POSTMASTER		84.00	
33549	6/10/2025	AP	35	VEENSTRA & KIMM INC		65,285.78	
33550	6/10/2025	AP	4	VERIZON WIRELESS		731.97	
33551	6/10/2025	AP	22	WASTE CONNECTIONS		12,799.62	
33552	6/10/2025	AP	820	WASTE SOLUTIONS OF IA		1,288.00	
33553	6/11/2025	AP	1137	AMERICAN UNDERGROUND SUPPLY		225.39	
33554	6/11/2025	AP	39	ARNOLD MOTOR SUPPLY		150.35	
33555	6/23/2025	AP	962	ABSOLUTE REPAIR		20,344.10	
33560*	6/23/2025	AP	1196	AMAZON CAPITAL SERVICES		1,823.56	
33561	6/23/2025	AP	1261	CALVIN VERDI		30.00	
33562	6/23/2025	AP	20	GATEHOUSE MEDIA IA HOLDINGS		140.83	
33564*	6/23/2025	AP	613	IOWA DEPT OF PUBLIC SAFETY		600.00	
33565	6/23/2025	AP	9	IOWA LEAGUE OF CITIES		1,398.00	
33566	6/23/2025	AP	304	ISU EXTENSION		750.00	
33567	6/23/2025	AP	1215	JESSICA DRAKE		423.69	

Transaction No	Date	Mod	Empl/Vend	Vendor/Employee Name	Other No	Checks	Deposits
1 CHECKING-EARLHAM SAVINGS BK#1			- continued -				
33572*	6/23/2025	AP	1387	MICAH HUNTER		30.00	
33573	6/23/2025	AP	897	PFM FINANCIAL ADVISORS LLC		25,777.30	
33575*	6/23/2025	AP	1322	SAM CHIA		212.80	
33576	6/23/2025	AP	1141	SUNSET LAW ENFORCEMENT		962.49	
33578*	6/23/2025	AP	820	WASTE SOLUTIONS OF IA		1,168.00	
33582*	6/23/2025	AP	180	WELLS FARGO CC		3,908.97	
33603*	6/30/2025	AP	707	LAURA KUNKEL		50.00	
129*	6/30/2025	GL					1,378.60
4474	6/03/2025	PR	1	ELIZABETH I FAUST		2,866.55	
4475	6/03/2025	PR	69	MICHAEL A BROWN		2,364.47	
4476	6/03/2025	PR	120	EMMA G BACKSTROM		118.44	
4477	6/03/2025	PR	125	MARK J SCHMITT		92.71	
4478	6/03/2025	PR	132	DREW A MCCOMBS		2,159.85	
4479	6/03/2025	PR	134	JESSICA S DRAKE		100.00	
4480	6/03/2025	PR	134	JESSICA S DRAKE		2,088.54	
4481	6/03/2025	PR	135	SHANE M LUVAS		1,728.35	
4482	6/03/2025	PR	139	ANDREW E COOPER		1,715.48	
4483	6/03/2025	PR	140	JONATHA J BASYE		1,557.50	
4484	6/03/2025	PR	142	ADIN DELIC		1,787.07	
4485	6/03/2025	PR	149	JOAN R VON RUDEN KRUGER		265.16	
4486	6/03/2025	PR	157	SPENCER M LEONARD		1,426.59	
4487	6/03/2025	PR	158	SAM CHIA		1,452.83	
4488	6/03/2025	PR	159	LARAIN V CLIMER		1,338.82	
4489	6/03/2025	PR	165	TIM COSTLOW		856.51	
4490	6/03/2025	PR	166	JOSIE R SCHLUETER		63.75	
4491	6/03/2025	PR	167	CONNER PROUGH		52.75	
4492	6/03/2025	PR	168	THOMAS T MADDEN		145.71	
4493	6/03/2025	PR	169	FAITH C JONES		165.79	
4494	6/20/2025	PR	1	ELIZABETH I FAUST		2,866.55	
4495	6/20/2025	PR	69	MICHAEL A BROWN		2,280.93	
4496	6/20/2025	PR	69	MICHAEL A BROWN		2,173.28	
4497	6/20/2025	PR	120	EMMA G BACKSTROM		80.47	
4498	6/20/2025	PR	132	DREW A MCCOMBS		2,159.85	
4499	6/20/2025	PR	134	JESSICA S DRAKE		100.00	
4500	6/20/2025	PR	134	JESSICA S DRAKE		2,088.54	
4502	6/20/2025	PR	135	SHANE M LUVAS		1,747.94	
4503	6/20/2025	PR	135	SHANE M LUVAS		1,900.85	
4504	6/20/2025	PR	139	ANDREW E COOPER		1,715.48	
4505	6/20/2025	PR	139	ANDREW E COOPER		1,578.60	
4506	6/20/2025	PR	140	JONATHA J BASYE		1,557.50	
4507	6/20/2025	PR	140	JONATHA J BASYE		587.79	
4508	6/20/2025	PR	142	ADIN DELIC		1,787.07	
4509	6/20/2025	PR	142	ADIN DELIC		975.27	
4510	6/20/2025	PR	149	JOAN R VON RUDEN KRUGER		888.69	
4511	6/20/2025	PR	157	SPENCER M LEONARD		1,426.59	
4512	6/20/2025	PR	157	SPENCER M LEONARD		371.21	
4513	6/20/2025	PR	158	SAM CHIA		1,452.83	
4514	6/20/2025	PR	158	SAM CHIA		430.05	
4515	6/20/2025	PR	159	LARAIN V CLIMER		1,338.82	
4516	6/20/2025	PR	159	LARAIN V CLIMER		174.26	
4517	6/20/2025	PR	165	TIM COSTLOW		706.27	
4518	6/20/2025	PR	166	JOSIE R SCHLUETER		165.56	

Transaction No	Date	Mod	Empl/Vend	Vendor/Employee Name	Other No	Checks	Deposits
1 CHECKING-EARLHAM SAVINGS BK#1				- continued -			
4519	6/20/2025	PR		167 CONNER PROUGH		58.85	
4520	6/20/2025	PR		168 THOMAS T MADDEN		15.39	
4521	6/20/2025	PR		169 FAITH C JONES		121.02	
11180395	6/13/2025	AP		912 WEX BANK		1,781.56	
11180396	6/02/2025	AP		197 CITY OF VAN METER		710.00	
11180399	6/03/2025	AP		59 EFTPS		7,652.01	
11180407	6/10/2025	AP		197 CITY OF VAN METER		375.00	
11180408	6/20/2025	AP		56 IPERS		10,808.09	
11180409	6/20/2025	AP		57 TREAS - STATE OF IOWA W/H		1,727.73	
11180410	6/20/2025	AP		59 EFTPS		9,854.68	
11180411	6/20/2025	AP		887 AFLAC		301.32	
11180412	6/16/2025	AP		197 CITY OF VAN METER		375.00	
11180413	6/16/2025	AP		197 CITY OF VAN METER		200.00	
11180414	6/18/2025	AP		197 CITY OF VAN METER		60.00	
11180415	6/18/2025	AP		20 GATEHOUSE MEDIA IA HOLDINGS		350.80	
11180416	6/18/2025	AP		20 GATEHOUSE MEDIA IA HOLDINGS		296.20	
11180417	6/18/2025	AP		20 GATEHOUSE MEDIA IA HOLDINGS		52.00	
11180418	6/12/2025	AP		58 TREAS - ST OF IA SALES TX		1,851.00	
11180419	6/05/2025	AP		19 THE HARTFORD		502.09	
11180420	6/02/2025	AP		18 DELTA DENTAL		923.26	
11180421	6/03/2025	AP		10 WELLMARK		13,175.94	
11180422	6/18/2025	AP		1244 ELAN FINANCIAL - EBANK CC		931.50	
11180423	6/18/2025	AP		1215 JESSICA DRAKE		160.00	
11180424	6/10/2025	AP		550 FORTE		480.05	
11180425	6/10/2025	AP		550 FORTE		24.79	
11180426	6/24/2025	AP		197 CITY OF VAN METER		450.00	
11180427	6/25/2025	AP		20 GATEHOUSE MEDIA IA HOLDINGS		58.00	
11180428	6/25/2025	AP		20 GATEHOUSE MEDIA IA HOLDINGS		53.20	
11180429	6/25/2025	AP		20 GATEHOUSE MEDIA IA HOLDINGS		122.80	
11180433	6/13/2025	AP		384 EARLHAM SAVINGS BANK		25.00	

Fund Description

001 GENERAL	310,645.61	32,910.92
059 PARK OPERATIONS	70.00	13,740.26
110 ROAD USE TAX	14.28	23,208.48
112 EMPLOYEE BENEFITS		4,016.44
119 EMERGENCY FUND		
121 LOCAL OPTION SALES TAX		26,044.39
125 TIF - GENERAL		3,785.32
200 DEBT SERVICE		367.89
305 ARLINGTON ROAD RESURFACE	79,632.80	
315 MASTER TRAILS PROJECT	2,724.00	
320 601 MUNICIPAL BUILDING	7,882.22	
325 WATER MAIN REPLACEMENT P1	296,768.35	
335 WATER TREATMENT FACILITY	7,387.30	
340 MICROSOFT CAPITAL IMPROVE	64,687.90	
345 WATER MAIN REPLACEMENT P2	2,652.00	
355 VIRGINIA STREET EXTENSION	255.00	
360 340TH TRAIL PROJECT	3,313.50	
600 WATER	44,408.14	38,048.66
610 SEWER	22,810.51	20,003.71

Transaction No	Date	Mod	Empł/Vend	Vendor/Employee Name	Other No	Checks	Deposits
Fund Grand Total						843,251.61	162,126.07
					Ending Statement Balance		3,376,542.90

Transaction No	Date	Mod	Empl/Vend	Vendor/Employee Name	Other No	Checks	Deposits
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1	CHECKING-EARLHAM SAVINGS	BK#1				Beginning Statement Balance	4,016,804.94
				158 Credit Transactions		843,251.61	
				80 Debit Transactions		202,989.57	
						Ending Statement Balance	3,376,542.90

BALANCE SHEET
CALENDAR 6/2025, FISCAL 12/2025

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE
001-000-1110	CHECKING - GENERAL	361,105.28-	683,600.09-
051-000-1110	CHECKING - LIBRARY BUILDING		1,639.42-
052-000-1110	CHECKING - PW VEHICLE REPLACE		7,000.00
053-000-1110	CHECKING - FD VEHICLE REPLACE		349,944.93
059-000-1110	PARK OPS CHECKING	13,740.26	7,881.62
060-000-1110	CHECKING		186,412.33
110-000-1110	CHECKING - ROAD USE TAX	21,368.06	516,315.31
112-000-1110	CHECKING - EMPLOYEE BENEFITS	3,891.21	226,791.68
121-000-1110	CHECKING - L.O.S.T.	26,044.39	593,691.95
125-000-1110	CHECKING - TIF GENERAL	3,785.32	494,874.67
129-000-1110	CHECKING - TIF LMI		274,270.22
182-000-1110	CHECKING - LIBRARY TRUST		15,773.04
200-000-1110	CHECKING - DEBT SERVICE	367.89	9,808.49
305-000-1110	CASH	86,824.30-	499,570.41
315-000-1110	CASH	7,290.00-	58,151.72-
320-000-1110	CASH - CAPTIAL IMPROVE OTHER	7,882.22-	65,886.31-
325-000-1110	CASH	305,378.25-	351,214.72-
330-000-1110	CHECKING WATER SUPPLY IMPROV		857,648.77
335-000-1110	CASH	9,857.30-	27,694.20-
340-000-1110	CASH-MICROSOFT CAPITAL IMPRPOV	64,687.90-	627,969.10-
345-000-1110	CASH	2,652.00-	29,723.85-
355-000-1110	CASH	594.00-	986.00-
360-000-1110	CASH	3,313.50-	3,313.50-
365-000-1110	CASH	2,561.00-	2,561.00-
375-000-1110	CASH	8,561.00-	8,561.00-
380-000-1110	CASH	3,740.00-	3,740.00-
600-000-1110	CHECKING - WATER	7,251.27	670,097.52
610-000-1110	CHECKING - SEWER	7,172.64	386,079.79
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	CASH TOTAL	780,825.71-	3,231,119.82
001-000-1120	PETTY CASH		100.00
059-000-1120	PETTY CASH		200.00
600-000-1120	PETTY CASH		30.00
		-----	-----
	PETTY CASH TOTAL	.00	330.00
001-000-1150	IPAIT - GENERAL		123,615.30
125-000-1150	IPAIT		93,000.50
182-000-1150	IPAIT		18,250.41
610-000-1150	IPAIT		33,569.97
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	IPAIT TOTAL	.00	268,436.18
125-000-1160	SAVINGS/CD'S		145.89-
		-----	-----
	SAVINGS/CD'S TOTAL	.00	145.89-
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BALANCE SHEET
CALENDAR 6/2025, FISCAL 12/2025

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE
	TOTAL CASH	780,825.71- =====	3,499,740.11 =====

BANK CASH REPORT
2025

BANK NAME FUND GL NAME	MAY CASH BALANCE	JUNE RECEIPTS	JUNE DISBURSMENTS	JUNE CASH BALANCE	OUTSTANDING TRANSACTIONS	JUN BANK BALANCE
CHECKING-EARLHAM SAVINGS BK#1						
BANK CHECKING-EARLHAM SAVINGS BK#1						3,376,542.90
001 CHECKING - GENERAL	322,494.81-	41,048.02	402,153.30	683,600.09-	93,922.86	
049 CHECKING - VEHICLE INSPECTION	0.00	0.00	0.00	0.00		
051 CHECKING - LIBRARY BUILDING	1,639.42-	0.00	0.00	1,639.42-		
052 CHECKING - PW VEHICLE REPLACE	7,000.00	0.00	0.00	7,000.00		
053 CHECKING - FD VEHICLE REPLACE	349,944.93	0.00	0.00	349,944.93		
054 CHECKING - POLICE VEHICLE REP	0.00	0.00	0.00	0.00		
055 CHECKING - 1ST RES VEHICLE REP	0.00	0.00	0.00	0.00		
056 CHECKING - TECHNOLOGY REPLACE	0.00	0.00	0.00	0.00		
057 CHECKING - BUILDING REPAIR RES	0.00	0.00	0.00	0.00		
058 CHECKING - FARMERS MARKET	0.00	0.00	0.00	0.00		
059 PARK OPS CHECKING	5,858.64-	13,740.26	0.00	7,881.62	941.27	
060 CHECKING	186,412.33	0.00	0.00	186,412.33		
110 CHECKING - ROAD USE TAX	494,947.25	23,208.48	1,840.42	516,315.31	1,852.50	
112 CHECKING - EMPLOYEE BENEFITS	222,900.47	4,016.44	125.23	226,791.68		
119 CHECKING - EMERGENCY FUND	0.00	0.00	0.00	0.00		
121 CHECKING - L.O.S.T.	567,647.56	26,044.39	0.00	593,691.95		
INVALID GL ACCT NUMBER	0.00	0.00	0.00	0.00		
125 CHECKING - TIF GENERAL	491,089.35	3,785.32	0.00	494,874.67		
126 CHECKING - TIF WH PINES SUBDIV	0.00	0.00	0.00	0.00		
127 CHECKING - TIF POLK CO BANK	0.00	0.00	0.00	0.00		
128 CHECKING - TIF STANDBROUGH	0.00	0.00	0.00	0.00		
129 CHECKING - TIF LMI	274,270.22	0.00	0.00	274,270.22		
180 CHECKING - PARK/REC TRUST	0.00	0.00	0.00	0.00		
181 CHECKING - REC TRUST	0.00	0.00	0.00	0.00		
182 CHECKING - LIBRARY TRUST	15,773.04	0.00	0.00	15,773.04	375.44	
183 CASH	0.00	0.00	0.00	0.00		
184 CHECKING - CDBG HOUSING PROJ	0.00	0.00	0.00	0.00		
185 CHECKING - REC CAPITAL	0.00	0.00	0.00	0.00		
186 CHECKING - SITE CERT/WA	0.00	0.00	0.00	0.00		
200 CHECKING - DEBT SERVICE	9,440.60	367.89	0.00	9,808.49		
205 CHECKING - WATER DEBT SERVICE	0.00	0.00	0.00	0.00		
213 CHECKING - DEBT SERVICE-LIFT	0.00	0.00	0.00	0.00		
240 CASH	0.00	0.00	0.00	0.00		
300 CHECKING - SIDEWALK PROJECT	0.00	0.00	0.00	0.00		
305 CASH	586,394.71	0.00	86,824.30	499,570.41	7,191.50	
310 CASH	0.00	0.00	0.00	0.00		
315 CASH	50,861.72-	0.00	7,290.00	58,151.72-	4,566.00	
320 CASH - CAPTIAL IMPROVE OTHER	58,004.09-	0.00	7,882.22	65,886.31-		
325 CASH	45,836.47-	0.00	305,378.25	351,214.72-	8,609.90	
330 CHECKING WATER SUPPLY IMPROV	857,648.77	0.00	0.00	857,648.77		
335 CASH	17,836.90-	0.00	9,857.30	27,694.20-	2,470.00	
340 CASH-MICROSOFT CAPITAL IMPRPOV	563,281.20-	0.00	64,687.90	627,969.10-		
345 CASH	27,071.85-	0.00	2,652.00	29,723.85-		
350 CASH	0.00	0.00	0.00	0.00		
355 CASH	392.00-	0.00	594.00	986.00-	339.00	
360 CASH	0.00	0.00	3,313.50	3,313.50-		
365 CASH	0.00	0.00	2,561.00	2,561.00-	2,561.00	
370 CASH	0.00	0.00	0.00	0.00		
375 CASH	0.00	0.00	8,561.00	8,561.00-	8,561.00	
380 CASH	0.00	0.00	3,740.00	3,740.00-	3,740.00	
500 CHECKING - PERPETUAL CARE	0.00	0.00	0.00	0.00		

BANK CASH REPORT
2025

FUND	GL	BANK NAME	MAY CASH BALANCE	JUNE RECEIPTS	JUNE DISBURSMENTS	JUNE CASH BALANCE	OUTSTANDING TRANSACTIONS	JUN BANK BALANCE
600		CHECKING - WATER	662,846.25	58,339.42	51,088.15	670,097.52	4,198.56	
606		CHECKING - WATER MAIN PROJ	0.00	0.00	0.00	0.00		
610		CHECKING - SEWER	378,907.15	35,483.01	28,310.37	386,079.79	5,654.49	
612		CHECKING - LAGOON DEBT SERVICE	0.00	0.00	0.00	0.00		
620		CASH	0.00	0.00	0.00	0.00		
		DEPOSITS					439.56-	
		CHECKING-EARLHAM SAVINGS TOTAL	4,011,945.53	206,033.23	986,858.94	3,231,119.82	145,423.08	3,376,542.90
=====								
		TOTAL OF ALL BANKS	4,011,945.53	206,033.23	986,858.94	3,231,119.82	145,423.08	3,376,542.90
=====								

TREASURER'S REPORT
CALENDAR 6/2025, FISCAL 12/2025

ACCOUNT TITLE		LAST MONTH END BALANCE	RECEIVED	DISBURSED	CHANGE IN LIABILITY	ENDING BALANCE
001	GENERAL	198,779.51-	40,922.69	405,503.78	3,475.81	559,884.79-
049	VEHICLE INSPECTION FUND					
051	LIBRARY BUILDING FUND	1,639.42-				1,639.42-
052	PW-VEHICLE REPLACEMENT	7,000.00				7,000.00
053	FD-VEHICLE REPLACEMENT	349,944.93				349,944.93
054	PD - VEHICLE REPLACEMENT					
055	VEHICLE REPLACEMENT-FIRST					
056	TECHNOLOGY REPLACEMENT-LI					
057	BUILDING REPAIR RESERVE					
058	FARMERS MARKET					
059	PARK OPERATIONS	5,658.64-	13,740.26			8,081.62
060	GAS/ELEC FRANCHSIE FEE	186,412.33				186,412.33
110	ROAD USE TAX	494,947.25	23,208.48	1,852.50	12.08	516,315.31
112	EMPLOYEE BENEFITS	222,900.47	4,016.44	125.23		226,791.68
119	EMERGENCY FUND					
121	LOCAL OPTION SALES TAX	567,647.56	26,044.39			593,691.95
125	TIF - GENERAL	583,943.96	3,785.32			587,729.28
126	TIF-WH PINES SUBDIVISION					
127	TIF-POLK CO. BANK					
128	TIF-STANDBROUGH					
129	LMI TIF ONLY	274,270.22				274,270.22
180	PARK TRUST FUND					
181	REC TRUST					
182	LIBRARY TRUST FUND	34,023.45				34,023.45
183	VM COMMUNITY BETTERMENT					
184	CDBG/HOUSING PROJECT					
185	REC CAPITAL FUND					
186	SITE CERT/WA PROJECT					
200	DEBT SERVICE	9,440.60	367.89			9,808.49
205	DEBT SERVICE-WATER					
213	DEBT SERVICE-LIFT STATION					
240	DEBT SERVICE - MICROSOFT					
300	SIDEWALK CAPITAL PROJECT					
305	ARLINGTON ROAD RESURFAC	586,394.71		86,824.30		499,570.41
310	TRINDLE CITY PROJECTS					
315	MASTER TRAILS PROJECT	50,861.72-		7,290.00		58,151.72-
320	601 MUNICIPAL BUILDING	58,004.09-		7,882.22		65,886.31-
325	WATER MAIN REPLACEMENT	45,836.47-		305,378.25		351,214.72-
330	WATER SUPPLY IMPROVEMEN	857,648.77				857,648.77
335	WATER TREATMENT FACILIT	17,836.90-		9,857.30		27,694.20-
340	MICROSOFT CAPITAL IMPRO	563,281.20-		64,687.90		627,969.10-
345	WATER MAIN REPLACEMENT	27,071.85-		2,652.00		29,723.85-
350	GRAND RIDGE ESTATES PARK					
355	VIRGINIA STREET EXTENSI	392.00-		594.00		986.00-
360	340TH TRAIL PROJECT			3,313.50		3,313.50-
365	RICHLAND RD CULVERT			2,561.00		2,561.00-
370	SEWER CAPITAL IMPROVE					
375	F90/RICHLAND RD IMPROVE			8,561.00		8,561.00-
380	2025 MASTER PARKS PLAN			3,740.00		3,740.00-
500	CEMETARY-PERPETUAL CARE					
600	WATER	662,876.25	54,895.32	47,657.65	13.60	670,127.52
606	WATER MAIN PROJECT					
610	SEWER	412,477.12	35,477.74	28,317.18	12.08	419,649.76

TREASURER'S REPORT
CALENDAR 6/2025, FISCAL 12/2025

ACCOUNT TITLE		LAST MONTH END BALANCE	RECEIVED	DISBURSED	CHANGE IN LIABILITY	ENDING BALANCE
612	DEBT SERVICE-SEWER LAGOON					
620	CARES ACT PROJECT FUND					
650	PARKING					
Report Total		4,280,565.82	202,458.53	986,797.81	3,513.57	3,499,740.11

REVENUE REPORT
CALENDAR 6/2025, FISCAL 12/2025

PCT OF FISCAL YTD 100.0%

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
	GENERAL TOTAL	2,219,954.30	40,922.69	2,044,385.05	92.09	175,569.25
	VEHICLE INSPECTION FUND TOTAL	35,568.00	.00	39,167.73	110.12	3,599.73-
	LIBRARY BUILDING FUND TOTAL	1,661.00	.00	20.64	1.24	1,640.36
	PW-VEHICLE REPLACEMENT TOTAL	11,580.00	.00	.00	.00	11,580.00
	FD-VEHICLE REPLACEMENT TOTAL	452,000.00	.00	452,000.00	100.00	.00
	PD - VEHICLE REPLACEMENT TOTA	99.00	.00	98.88	99.88	.12
	BUILDING REPAIR RESERVE TOTAL	150.00	.00	52.88	35.25	97.12
	PARK OPERATIONS TOTAL	.00	13,740.26	139,051.91	.00	139,051.91-
	GAS/ELEC FRANCHSIE FEE TOTAL	82,000.00	.00	66,455.96	81.04	15,544.04
	ROAD USE TAX TOTAL	216,000.00	23,208.48	193,123.72	89.41	22,876.28
	EMPLOYEE BENEFITS TOTAL	290,000.00	4,016.44	295,174.08	101.78	5,174.08-
	EMERGENCY FUND TOTAL	9.00	.00	8.89	98.78	.11
	LOCAL OPTION SALES TAX TOTAL	430,000.00	26,044.39	393,924.21	91.61	36,075.79
	TIF - GENERAL TOTAL	600,986.00	3,785.32	645,081.32	107.34	44,095.32-
	TIF-WH PINES SUBDIVISION TOTA	703.00	.00	702.48	99.93	.52
	TIF-POLK CO. BANK TOTAL	176.00	.00	175.40	99.66	.60
	LMI TIF ONLY TOTAL	4,008.00	.00	4,008.22	100.01	.22-

REVENUE REPORT
CALENDAR 6/2025, FISCAL 12/2025

PCT OF FISCAL YTD 100.0%

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
	PARK TRUST FUND TOTAL	362.00	.00	22,420.32	6,193.46	22,058.32-
	LIBRARY TRUST FUND TOTAL	.00	.00	82,788.71	.00	82,788.71-
	DEBT SERVICE TOTAL	257,301.00	367.89	257,808.53	100.20	507.53-
	ARLINGTON ROAD RESURFACE TOTA	592,000.00	.00	591,117.06	99.85	882.94
	601 MUNICIPAL BUILDING TOTAL	536,822.00	.00	536,146.62	99.87	675.38
	WATER SUPPLY IMPROVEMENTS TOTA	600,000.00	.00	.00	.00	600,000.00
	CEMETARY-PERPETUAL CARE TOTAL	.00	.00	359.93	.00	359.93-
	WATER TOTAL	524,110.00	54,895.32	512,198.46	97.73	11,911.54
	SEWER TOTAL	385,500.00	35,477.74	362,619.75	94.06	22,880.25
	DEBT SERVICE-SEWER LAGOON TOTA	20,000.00	.00	20,605.75	103.03	605.75-
	TOTAL REVENUE BY FUND	=====	=====	=====	=====	=====
		7,260,989.30	202,458.53	6,659,496.50	91.72	601,492.80
		=====	=====	=====	=====	=====

BUDGET REPORT
CALENDAR 6/2025, FISCAL 12/2025

PCT OF FISCAL YTD 100.0%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	GENERAL TOTAL	2,825,920.00	179,265.68-	2,044,385.05	72.34	781,534.95
	VEHICLE INSPECTION FUND TOTAL	.00	.00	41,188.83	.00	41,188.83-
	LIBRARY BUILDING FUND TOTAL	17,430.00	.00	17,400.11	99.83	29.89
	FD-VEHICLE REPLACEMENT TOTAL	192,200.00	.00	120,100.00	62.49	72,100.00
	PD - VEHICLE REPLACEMENT TOTA	16,545.00	.00	16,544.58	100.00	.42
	VEHICLE REPLACEMENT-FIRST TOTA	1,156.00	.00	1,155.24	99.93	.76
	TECHNOLOGY REPLACEMENT-LI TOTA	5,000.00	.00	5,000.00	100.00	.00
	BUILDING REPAIR RESERVE TOTAL	3,211.00	.00	3,211.02	100.00	.02-
	FARMERS MARKET TOTAL	.00	.00	.00	.00	.00
	PARK OPERATIONS TOTAL	.00	.00	57,577.08	.00	57,577.08-
	GAS/ELEC FRANCHSIE FEE TOTAL	200,000.00	.00	200,000.00	100.00	.00
	ROAD USE TAX TOTAL	154,500.00	1,852.50	131,779.94	85.29	22,720.06
	EMPLOYEE BENEFITS TOTAL	186,000.00	125.23	470.12	.25	185,529.88
	EMERGENCY FUND TOTAL	36,311.00	.00	36,310.17	100.00	.83
	LOCAL OPTION SALES TAX TOTAL	837,462.00	.00	837,461.80	100.00	.20
	TIF - GENERAL TOTAL	209,098.00	.00	209,076.60	99.99	21.40
	TIF-WH PINES SUBDIVISION TOTA	138,719.00	.00	138,717.78	100.00	1.22

BUDGET REPORT
CALENDAR 6/2025, FISCAL 12/2025

PCT OF FISCAL YTD 100.0%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	TIF-POLK CO. BANK TOTAL	79,318.00	.00	79,317.48	100.00	.52
	TIF-STANDBROUGH TOTAL	36,451.00	.00	36,450.64	100.00.	.36
	PARK TRUST FUND TOTAL	30,000.00	.00	29,905.34	99.68	94.66
	REC TRUST TOTAL	35,100.00	.00	35,099.42	100.00	.58
	LIBRARY TRUST FUND TOTAL	.00	.00	70,376.41	.00	70,376.41-
	SITE CERT/WA PROJECT TOTAL	18,171.00	.00	18,170.62	100.00	.38
	DEBT SERVICE TOTAL	248,000.00	.00	248,000.00	100.00	.00
	ARLINGTON ROAD RESURFACE TOTA	91,300.00	586,394.71	591,117.06	647.44	499,817.06-
	TRINDLE CITY PROJECTS TOTAL	237,118.00	.00	237,117.06	100.00	.94
	MASTER TRAILS PROJECT TOTAL	58,300.00	7,290.00	58,151.72	99.75	148.28
	601 MUNICIPAL BUILDING TOTAL	682,641.00	7,882.22	727,533.93	106.58	44,892.93-
	WATER MAIN REPLACEMENT P1 TOTA	.00	305,378.25	337,424.47	.00	337,424.47-
	WATER SUPPLY IMPROVEMENTS TOTA	4,075.00	.00	76,033.07	1,865.84	71,958.07-
	WATER TREATMENT FACILITY TOTA	18,000.00	9,857.30	27,120.20	150.67	9,120.20-
	MICROSOFT CAPITAL IMPROVE TOTA	630,000.00	64,687.90	627,969.10	99.68	2,030.90
	WATER MAIN REPLACEMENT P2 TOTA	30,000.00	2,652.00	29,723.85	99.08	276.15
	VIRGINIA STREET EXTENSION TOTA	1,100.00	594.00	986.00	89.64	114.00

BUDGET REPORT
CALENDAR 6/2025, FISCAL 12/2025

PCT OF FISCAL YTD 100.0%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	340TH TRAIL PROJECT TOTAL	3,500.00	3,313.50	3,313.50	94.67	186.50
	RICHLAND RD CULVERT TOTAL	.00	2,561.00	2,561.00	.00	2,561.00-
	F90/RICHLAND RD IMPROVE TOTAL	.00	8,561.00	8,561.00	.00	8,561.00-
	2025 MASTER PARKS PLAN TOTAL	.00	3,740.00	3,740.00	.00	3,740.00-
	CEMETARY-PERPETUAL CARE TOTAL	41,749.00	.00	41,748.21	100.00	.79
	WATER TOTAL	626,575.00	47,657.65	658,362.12	105.07	31,787.12-
	WATER MAIN PROJECT TOTAL	35,565.00	.00	35,564.79	100.00	.21
	SEWER TOTAL	400,285.00	28,317.18	369,991.14	92.43	30,293.86
	DEBT SERVICE-SEWER LAGOON TOTA	.00	.00	36,907.30	.00	36,907.30-
	CARES ACT PROJECT FUND TOTAL	100,271.00	.00	100,270.65	100.00	.35
	TOTAL EXPENSES BY FUND	=====	=====	=====	=====	=====
		8,231,071.00	901,598.76	8,351,894.40	101.47	120,823.40-
		=====	=====	=====	=====	=====

BUDGET REPORT
CALENDAR 6/2025, FISCAL 12/2025

PCT OF FISCAL YTD 100.0%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	POLICE TOTAL	467,485.00	549,032.55-	140,161.88-	29.98-	607,646.88
	EMERGENCY MANAGEMENT TOTAL	1,650.00	12.29	1,632.63	98.95	17.37
	FIRE TOTAL	293,820.00	142,008.24	277,107.39	94.31	16,712.61
	AMBULANCE TOTAL	29,050.00	1,059.81	20,458.29	70.42	8,591.71
		-----	-----	-----	-----	-----
	PUBLIC SAFETY TOTAL	792,005.00	405,952.21-	159,036.43	20.08	632,968.57
	ROADS, BRIDGES, SIDEWALKS TOTA	387,026.00	16,828.17	380,896.96	98.42	6,129.04
	STREET LIGHTING TOTAL	15,200.00	1,255.42	15,050.07	99.01	149.93
	TRAFFIC CONTROL & SAFETY TOTA	3,500.00	.00	3,402.59	97.22	97.41
	SNOW REMOVAL TOTAL	39,350.00	1,034.62	34,215.73	86.95	5,134.27
	GARBAGE TOTAL	160,200.00	12,799.62	159,790.95	99.74	409.05
		-----	-----	-----	-----	-----
	PUBLIC WORKS TOTAL	605,276.00	31,917.83	593,356.30	98.03	11,919.70
	LIBRARY TOTAL	189,993.00	16,468.87	190,556.92	100.30	563.92-
	PARKS TOTAL	34,158.00	5,025.82	30,845.18	90.30	3,312.82
	RECREATION TOTAL	188,300.00	21,931.61	185,301.88	98.41	2,998.12
	CEMETERY TOTAL	75,343.00	4,159.73	76,020.74	100.90	677.74-
	FARMERS MARKET TOTAL	.00	.00	300.00-	.00	300.00
		-----	-----	-----	-----	-----
	CULTURE & RECREATION TOTAL	487,794.00	47,586.03	482,424.72	98.90	5,369.28
	ECONOMIC DEVELOPMENT TOTAL	44,225.00	10,568.77	41,722.03	94.34	2,502.97
	PLANNING & ZONING TOTAL	229,000.00	106,320.12	225,069.05	98.28	3,930.95
		-----	-----	-----	-----	-----
	COMMUNITY & ECONOMIC DEV TOTA	273,225.00	116,888.89	266,791.08	97.65	6,433.92
	MAYOR/COUNCIL/CITY MGR TOTAL	56,800.00	11,188.42	51,188.63	90.12	5,611.37
	CLERK/TREASURER/ADM TOTAL	193,900.00	6,597.01	188,543.05	97.24	5,356.95
	LEGAL SERVICES/ATTORNEY TOTAL	136,500.00	14,214.29	111,854.54	81.94	24,645.46
	CITY HALL/GENERAL BLDGS TOTAL	16,100.00	271.79	13,659.37	84.84	2,440.63
		-----	-----	-----	-----	-----
	GENERAL GOVERNMENT TOTAL	403,300.00	32,271.51	365,245.59	90.56	38,054.41
	DEBT SERVICES TOTAL	248,000.00	.00	248,000.00	100.00	.00
		-----	-----	-----	-----	-----
	DEBT SERVICE TOTAL	248,000.00	.00	248,000.00	100.00	.00
	CAPITAL PROJECTS TOTAL	1,385,746.00	1,002,911.88	2,361,065.05	170.38	975,319.05-
		-----	-----	-----	-----	-----
	CAPITAL PROJECTS TOTAL	1,385,746.00	1,002,911.88	2,361,065.05	170.38	975,319.05-
	WATER TOTAL	591,650.00	47,657.65	623,437.12	105.37	31,787.12-

BUDGET REPORT
CALENDAR 6/2025, FISCAL 12/2025

PCT OF FISCAL YTD 100.0%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	SEWER/SEWAGE DISPOSAL TOTAL	380,285.00	28,317.18	349,991.14	92.03	30,293.86
		-----	-----	-----	-----	-----
	ENTERPRISE FUNDS TOTAL	971,935.00	75,974.83	973,428.26	100.15	1,493.26-
		-----	-----	-----	-----	-----
	TRANSFERS IN/OUT TOTAL	3,063,790.00	.00	2,902,546.97	94.74	161,243.03
		-----	-----	-----	-----	-----
	TRANSFER OUT TOTAL	3,063,790.00	.00	2,902,546.97	94.74	161,243.03
		-----	-----	-----	-----	-----
		=====	=====	=====	=====	=====
	TOTAL EXPENSES	8,231,071.00	901,598.76	8,351,894.40	101.47	120,823.40-
		=====	=====	=====	=====	=====

OUTSTANDING TRANSACTION REGISTER

6/01/2025 TO 6/30/2025

MOD CODE	BANK NO	NAME	DATE	PERIOD	VEND/EMPL	OTHER NUMB	DEPOSITS	CHECKS AND WITHDRAWALS	RECONCILING	VOIDED	MANUAL
1 CHECKING-EARLHAM SAVINGS BK#1 STATEMENT DATE: 6/30/2025											
AP CHK	33476	6/10/25	12/25	ADAM BOECK				120.00			
AP CHK	33478	6/10/25	12/25	AINSLEY WATSON				100.00			
AP CHK	33482	6/10/25	12/25	AVEY WATSON				10.00			
AP CHK	33483	6/10/25	12/25	AYLA LANSMAN				20.00			
AP CHK	33503	6/10/25	12/25	GRAYSON WIGANT				50.00			
AP CHK	33514	6/10/25	12/25	IOWA RUSH				560.00			
AP CHK	33515	6/10/25	12/25	JACK JACOBS				10.00			
AP CHK	33516	6/10/25	12/25	JACK KRIEGER				70.00			
AP CHK	33518	6/10/25	12/25	KAEGAN WIGANT				170.00			
AP CHK	33519	6/10/25	12/25	KATE OLIVER				25.00			
AP CHK	33524	6/10/25	12/25	LEVI LUKAN				125.00			
AP CHK	33526	6/10/25	12/25	LINDA BETSINGER MCCANN				125.00			
AP CHK	33531	6/10/25	12/25	MEMPHIS VIS				20.00			
AP CHK	33543	6/10/25	12/25	TEAG SCHWEITZBERGER				85.00			
AP CHK	33556	6/23/25	12/25	ACCO				448.00			
AP CHK	33557	6/23/25	12/25	ADIN DELIC				50.99			
AP CHK	33563	6/23/25	12/25	GREATER DALLAS CO - GDCDA				7,500.00			
AP CHK	33568	6/23/25	12/25	JIMMER PETERSEN				10.00			
AP CHK	33569	6/23/25	12/25	JONES CREEK APPAREL				264.00			
AP CHK	33570	6/23/25	12/25	LAYTON FANNON				25.00			
AP CHK	33571	6/23/25	12/25	LOWE'S				808.53			
AP CHK	33574	6/23/25	12/25	RD MCKINNEY PLUMBING				3,715.00			
AP CHK	33577	6/23/25	12/25	VEENSTRA & KIMM INC				90,513.36			
AP CHK	33579	6/23/25	12/25	WAUKEE POWER EQUIPMENT				409.57			
AP CHK	33583	6/25/25	12/25	BOLTON & MENK				4,905.00			
AP CHK	33584	6/25/25	12/25	GAME ONE				5,229.23			
AP CHK	33587	6/25/25	12/25	HEARTLAND BUSINESSES SYSTEM				4,531.76			
AP CHK	33588	6/25/25	12/25	LIBERTY READY MIX				278.50			
AP CHK	33589	6/25/25	12/25	PLUMB SUPPLY COMPANY				6.46			
AP CHK	33590	6/25/25	12/25	STRYKER SALES CORP				150.00			
AP CHK	33591	6/25/25	12/25	WHITFIELD & EDDY PLC				1,807.00			
AP CHK	33592	6/30/25	12/25	AG SOURCE LABORATORIES				38.50			
AP CHK	33593	6/30/25	12/25	AYLA LANSMAN				62.50			
AP CHK	33594	6/30/25	12/25	BOLTON & MENK				12,301.00			
AP CHK	33595	6/30/25	12/25	C & K ELECTRIC LLC				516.22			
AP CHK	33596	6/30/25	12/25	CONTRACTOR SOLUTIONS				3,151.80			
AP CHK	33597	6/30/25	12/25	HEARTLAND BUSINESSES SYSTEM				97.50			
AP CHK	33598	6/30/25	12/25	INDUSTRIAL CHEM LABS				638.91			
AP CHK	33599	6/30/25	12/25	IOWA PUMP WORKS INC				969.45			
AP CHK	33600	6/30/25	12/25	JACK DAY				120.00			
AP CHK	33601	6/30/25	12/25	JESSICA DRAKE				123.41			
AP CHK	33602	6/30/25	12/25	KATE OLIVER				62.50			
AP CHK	33604	6/30/25	12/25	LIZ FAUST				73.29			
AP CHK	33605	6/30/25	12/25	PEEK SALES & SERVICE				70.15			
AP CHK	33606	6/30/25	12/25	R & B GLASS LLC				879.00			
BANK TOTAL							.00	141,246.63		.00	
DEPOSITS-CHECKS							141,246.63-				

OUTSTANDING TRANSACTION REGISTER

6/01/2025 TO 6/30/2025

MOD CODE	BANK NO NAME			VEND/EMPL	OTHER NUMB	CHECKS AND		RECONCILING	VOIDED	MANUAL
	NUMBER	DATE	PERIOD			DEPOSITS	WITHDRAWALS			

BANK NO	DATE	JOURNAL	PENDING DEPOSITS	ADJUSTMENTS*
1	6/02/2025	RM 1031	217.82	.00
1	6/05/2025	RM 1064	507.77	.00
1	6/06/2025	RM 1071	738.16	.00
1	6/09/2025	RM 1084	109.85	.00
1	6/10/2025	RM 1094	792.69	.00
1	6/11/2025	RM 1105	144.87	.00
1	6/12/2025	RM 1115	624.52	.00
1	6/13/2025	RM 1126	18,687.13	.00
1	6/17/2025	RM 1150	212.92	.00
1	6/02/2025	RM 1036	217.82-	.00
1	6/05/2025	RM 1066	507.77-	.00
1	6/06/2025	RM 1073	738.16-	.00
1	6/09/2025	RM 1086	109.85-	.00
1	6/10/2025	RM 1098	792.69-	.00
1	6/11/2025	RM 1108	144.87-	.00
1	6/12/2025	RM 1118	624.52-	.00
1	6/13/2025	RM 1130	18,687.13-	.00
1	6/18/2025	RM 1156	104.63	.00
1	6/24/2025	RM 1178	132.56	.00
1	6/27/2025	RM 1194	151.88	.00
1	6/17/2025	RM 1157	212.92-	.00
1	6/18/2025	RM 1160	104.63-	.00
1	6/24/2025	RM 1180	132.56-	.00
1	6/27/2025	RM 1197	151.88-	.00



IPAIT Monthly Statement
City of Van Meter

Please Note:
THE FUND WILL BE CLOSED JULY 4TH IN OBSERVANCE OF THE
INDEPENDENCE DAY HOLIDAY

Activity Summary (IA02-39010-0106) General

6/1/2025 - 6/30/2025

Investment Pool Summary	
Beginning Market Balance	Diversified
Dividends	\$268,436.18
Purchases	\$897.98
Redemptions	\$0.00
Ending Market Balance	\$269,334.16
Average Monthly Rate	4.070%
Share Price	\$1.000
Total	\$269,334.16
Total Fixed Income	\$0.00
Account Total	\$269,334.16

City of Van Meter
505 Grant Street
P.O. Box 160
Van Meter, IA 50261-0160



PMA Financial Network
2135 CityGate Lane, 7th Floor
Naperville, IL 60563

Your Representative(s)
Megan Foster
(630) 657-6531
mfoster@pmanetwork.com
Representatives are associated with PMA Securities, LLC

BKREC10
09.21.21

Mon Jul 7, 2025 9:33 AM

City of Van Meter IA
BANK STATEMENT RECONCILIATION
CALENDAR 6/2025 FISCAL 12/2025

OPER: JED
JRNL:4530

PAGE 1

Transaction No	Date	Mod	Empl/Vend	Vendor/Employee Name	Other No	Checks	Deposits
3	IPAIT	BK#3				Beginning Statement Balance	268,436.18
62	6/30/2025	GL					897.98
Fund Description							
001	GENERAL						785.64
125	TIF - GENERAL						
182	LIBRARY TRUST FUND						
610	SEWER						112.34
	Fund Grand Total						897.98
						Ending Statement Balance	269,334.16

gdrake
7/7/25

Transaction No	Date	Mod	Empl/Vend	Vendor/Employee Name	Other No	Checks	Deposits
3		IPAIT	BK#3				
				Credit Transactions		Beginning Statement Balance	268,436.18
				1 Debit Transactions		897.98	
						Ending Statement Balance	269,334.16

ACCOUNT NUMBER	ACCOUNT NAME	RCPT DATE	REFERENCE	CHK/CRD#	OTHER INFO	DEBITS	CREDITS
001-000-1150	IPAIT - GENERAL	63025	IPAIT INTEREST		IPAIT JUNE INTE	785.64	.00
001-950-4300	INTERST	63025	IPAIT INTEREST		IPAIT JUNE INTE	.00	785.64
125-000-1150	IPAIT	63025	IPAIT INTEREST		IPAIT JUNE INTE	.00	.00
125-950-4300	INTEREST	63025	IPAIT INTEREST		IPAIT JUNE INTE	.00	.00
182-000-1150	IPAIT	63025	IPAIT INTEREST		IPAIT JUNE INTE	.00	.00
182-950-4300	INTEREST	63025	IPAIT INTEREST		IPAIT JUNE INTE	.00	.00
610-000-1150	IPAIT	63025	IPAIT INTEREST		IPAIT JUNE INTE	112.34	.00
610-950-4300	INTEREST	63025	IPAIT INTEREST		IPAIT JUNE INTE	.00	112.34
TOTALS						897.98	897.98
BANK 3 TOTAL INTEREST PAYMENT						897.98	

ACCOUNT NUMBER	ACCOUNT TITLE	DEBITS	CREDITS	NET
001-000-1150	IPAIT - GENERAL	785.64	.00	785.64
001-050-3950	FUND BALANCE	.00	785.64	785.64-
001-110-9999	PROFIT HANDLER	785.64	.00	785.64
001-950-4300	INTERST	.00	785.64	785.64-
125-000-1150	IPAIT	.00	.00	.00
125-950-4300	INTEREST	.00	.00	.00
182-000-1150	IPAIT	.00	.00	.00
182-950-4300	INTEREST	.00	.00	.00
610-000-1150	IPAIT	112.34	.00	112.34
610-050-3950	FUND BALANCE	.00	112.34	112.34-
610-950-4300	INTEREST	.00	112.34	112.34-
610-999-9999	PROFIT HANDLER	112.34	.00	112.34
TRANSACTION TOTALS		1,795.96	1,795.96	.00

*** ** IMPORTANT ** AUTOMATIC YEAR END ADJUSTING ENTRIES WERE MADE! ***

*** PLEASE REVIEW YOUR GENERAL LEDGER SUMMARY REPORT CAREFULLY TO ENSURE THAT THE RIGHT FUND BALANCES WERE UPDATED. THE ***
*** AUTOMATIC ENTRIES ARE CONTROLLED BY THE DISTRIBUTION ID IN THE EXPENSE/REVENUE ACCOUNTS (ACCOUNT SETUP) AND THE ***
*** CORRESPONDING YEAR END DISTRIBUTIONS (ALSO UNDER SETUP). ***

FUND	NAME	DEBITS	CREDITS
001	GENERAL	785.64	785.64
610	SEWER	112.34	112.34
TOTALS		897.98	897.98

May-25						
	Single Family New Construction	Single Family Improvement s	Multi-Family New Construction	Multi-Family Improvement s	Commercial New Construction	Commercial Improvements
# of Issued Permits	3	12	0	0	0	0
Valuation	\$ 1,039,422.00	\$ 16,476.00	\$ -	\$ -	\$ -	\$ -

Jun-25						
	Single Family New Construction	Single Family Improvement s	Multi-Family New Construction	Multi-Family Improvement s	Commercial New Construction	Commercial Improvements
# of Issued Permits	3	4	0	0	0	0
Valuation	\$ 1,037,456.00	\$ 59,600.00	\$ -	\$ -	\$ -	\$ -

Resolution #2025-87

A Resolution Appointing A Member to the Van Meter Fire Department

Whereas, the Code of the City of Van Meter, Iowa Chapter 35 requires that all members of the Van Meter Fire Department be appointed by the Council, and

Whereas, the Fire Chief desires to appoint members to the Van Meter Fire Department per Van Meter Municipal Code Chapter 35, now

Therefore, be it resolved by the Van Meter City Council that the following individual be appointed member of the Van Meter Fire Department:

Marie Vander Wilt

Passed and approved this 14th day of July 2025.

Joe Herman, Mayor

ATTEST:

Liz Faust, City Administrator



City of Van Meter Department of Public Safety Application

Please Print or Type

Equal access to programs, services and employment is available to all persons. Those applicants requiring reasonable accommodation to the application and/or interview process should notify a representative of the City of Van Meter.

Position(s) applied for Firefighter Date of Application 6 / 30 / 2025

Name

Vander Wilt

Marie

Lynn

Last

First

Middle

Address

Street

Van Meter

Iowa

50261

City

State

Zip Code

Telephone (641) Social Security Number Date of Birth:

Have you ever been employed by the City of Van Meter before?

☐ Yes ☒ No

Are you legally eligible for employment in this country? ☐ Yes ☐ No

Date available to begin work 07 / 15 / 25

Division of Interest ☐ Fire ☐ EMS ☐ Reserve Police

Driving license number: (license is an essential job function) State Iowa

Educational Background IF JOB-RELATED

NAME AND LOCATION	YEARS COMPLETED	YEAR OF GRADUATION	MAJOR COURSE OF STUDY
HIGH SCHOOL Pella Community High School	4	2022	
COLLEGE DMACC	2	MAJOR Paramedic DEGREE AAS	Paramedic with Fire Science Concentration
OTHER			

Employment History

Provide the following information for your past four (4) employers, assignments or volunteer activities, starting with the most recent.

FROM January 2025	TO Currently Employed	EMPLOYER Polk City Fire Department	TELEPHONE (515) 984-6304
JOB TITLE Firefighter/Paramedic		ADDRESS 509 W Van Dorn St, Polk City, IA 50226	
IMMEDIATE SUPERVISOR AND TITLE Karla Hogrefe, Fire Chief		SUMMARIZE THE NATURE OF WORK PERFORMED AND JOB RESPONSIBILITIES Respond to Fire and Emergency Medical calls in Polk City	
REASON FOR LEAVING Currently Employed		HOURLY RATE / SALARY START \$ 22 PER hour FINAL \$ 24 PER hour	
FROM August 2024	TO Currently Employed	EMPLOYER Unity Point Health	TELEPHONE (515) 241-6212
JOB TITLE Paramedic		ADDRESS 1200 Pleasant St, Des Moines, IA 50309	
IMMEDIATE SUPERVISOR AND TITLE Rudy Cataldo, Director of Ground Transport		SUMMARIZE THE NATURE OF WORK PERFORMED AND JOB RESPONSIBILITIES Provide interfacility transport for hospital patients	
REASON FOR LEAVING Currently Employed		HOURLY RATE / SALARY START \$ 27 PER hour FINAL \$ 27 PER hour	

FROM October 2023	TO Currently Employed	EMPLOYER Waukee Fire Department	TELEPHONE (515) 987-7998
JOB TITLE Part Time Firefighter Paramedic		ADDRESS 1300 SE LA Grant Parkway, Waukee, IA 50263	
IMMEDIATE SUPERVISOR AND TITLE Thomas Tysdal, Assistant Fire Chief		SUMMARIZE THE NATURE OF WORK PERFORMED AND JOB RESPONSIBILITIES Respond to Fire and Emergency Medical Calls in Waukee	
REASON FOR LEAVING Currently Employed		HOURLY RATE / SALARY START \$19 PER hour FINAL \$23 PER hour	
FROM August 2023	TO Currently Employed	EMPLOYER DMACC	TELEPHONE (515) 964-6200
JOB TITLE Skills Instructor		ADDRESS 2006 S Ankeny Blvd, Ankeny, IA 50023	
IMMEDIATE SUPERVISOR AND TITLE Joel Otte, Head of DMACC Fire & EMS Program		SUMMARIZE THE NATURE OF WORK PERFORMED AND JOB RESPONSIBILITIES Assist teaching students, Fire, EMT, and Paramedic hands on skills	
REASON FOR LEAVING Currently Employed		HOURLY RATE / SALARY START \$32 PER hour FINAL \$32 PER hour	

Skills and Qualifications

Summarize any training, skills, licenses, and/or certificates that may qualify you as being able to perform job-related functions:

I am certified in Firefighter I & II, Hazmat Awareness and Operations, and I have my Paramedic certification. I am also certified in ICS 100, 200, 700, and 800. I have been a part time firefighter for 1.5 years and a paramedic for almost a year. I have been part of many fire and EMS trainings during my employment and I believe my time on these different departments has helped me develop the skills necessary to work for the Van Meter Fire Department.

References

NAME	TELEPHONE	YEARS KNOWN
Justin Fyfe	(514) 729-1400	2
Craig Greer	(515) 229-9267	1
	()	

I UNDERSTAND THAT IF I AM EMPLOYED, ANY MISREPRESENTATION OR MATERIAL OMISSION MADE BY ME ON THIS APPLICATION, OR ANY OTHER INFORMATION SUBMITTED DURING THE SELECTION PROCESS WILL BE SUFFICIENT CAUSE FOR CANCELLATION OF THIS APPLICATION OR IMMEDIATE DISCHARGE FROM THE CITY OF VAN METER'S SERVICE WHENEVER IT IS DISCOVERED.

I GIVE THE CITY OF VAN METER THE RIGHT TO CONTACT AND OBTAIN INFORMATION FROM ALL REFERENCES, EMPLOYERS, AND EDUCATIONAL INSTITUTIONS AND TO OTHERWISE VERIFY THE ACCURACY OF THE INFORMATION CONTAINED IN THIS APPLICATION. I HEREBY RELEASE FROM LIABILITY THE CITY OF VAN METER AND ITS REPRESENTATIVES FOR SEEKING, GATHERING AND USING SUCH INFORMATION AND ALL OTHER PERSONS, CORPORATIONS OR ORGANIZATIONS FOR FURNISHING SUCH INFORMATION.

I UNDERSTAND IT IS THE CITY OF VAN METER'S POLICY NOT TO REFUSE TO HIRE A QUALIFIED INDIVIDUAL WITH A DISABILITY BECAUSE OF THAT PERSON'S NEED FOR REASONABLE ACCOMMODATION AS REQUIRED BY THE ADA.

I ALSO UNDERSTAND THAT IF I AM HIRED, I WILL BE REQUIRED TO PROVIDE PROOF OF IDENTITY, LEGAL WORK AUTHORIZATION, SUBMIT TO A CRIMINAL BACKGROUND CHECK AND BE FINGERPRINTED.

IF I AM HIRED, I UNDERSTAND THAT I MAY RESIGN AT ANY TIME, WITH OR WITHOUT CAUSE AND WITHOUT PRIOR NOTICE, AND THE CITY OF VAN METER RESERVES THE SAME RIGHT TO TERMINATE MY EMPLOYMENT AT ANY TIME, WITH OR WITHOUT CAUSE AND WITHOUT PRIOR NOTICE, EXCEPT AS MAY BE REQUIRED BY LAW. THIS APPLICATION DOES NOT CONSTITUTE AN AGREEMENT OR CONTRACT FOR EMPLOYMENT FOR ANY SPECIFIED PERIOD OR DEFINITE DURATION. I UNDERSTAND THAT NO REPRESENTATIVE OF THE CITY OF VAN METER OTHER THAN AN AUTHORIZED OFFICER, HAS THE AUTHORITY TO MAKE ANY ASSURANCES TO THE CONTRARY. I FURTHER UNDERSTAND THAT ANY SUCH ASSURANCES MUST BE IN WRITING AND SIGNED BY AN AUTHORIZED OFFICER.

THE CITY OF VAN METER DOES NOT UNLAWFULLY DISCRIMINATE IN EMPLOYMENT AND NO QUESTION ON THIS APPLICATION IS USED FOR THE PURPOSE OF LIMITING OR EXCUSING ANY APPLICANT FROM CONSIDERATION FOR EMPLOYMENT ON A BASIS PROHIBITED BY LOCAL, STATE OR FEDERAL LAW.

THIS APPLICATION IS CURRENT FOR ONLY 60 DAYS. AT THE CONCLUSION OF THIS TIME, IF I HAVE NOT HEARD FROM THE CITY OF VAN METER AND STILL WISH TO BE CONSIDERED FOR EMPLOYMENT, IT WILL BE NECESSARY TO FILL OUT A NEW APPLICATION.

I represent and warrant that I have read and fully understand the foregoing and seek employment under these conditions.

Signature of Applicant Marie Vander Wilt Date 6 / 30 / 25

MARIE VANDER WILT

257 210th Ave, Pella, IA 50219 · 641-780-5229

Mariewilt88@gmail.com

EDUCATION

9/2024

PARAMEDIC WITH FIRE SCIENCE CONCENTRATION AAS, DES MOINES AREA
COMMUNITY COLLEGE

5/2022

DIPLOMA, PELLA COMMUNITY HIGH SCHOOL

EXPERIENCE

1/13/2025 – PRESENT

FIREFIGHTER/PARAMEDIC, POLK CITY FIRE DEPARTMENT

- Respond to fire and rescue calls as need or directed
- Provide Mutual Aide to surrounding departments as needed
- Maintain positive public image as required
- Perform other duties as assigned

8/19/2024-PRESENT

PARAMEDIC, UNITYPOINT HEALTH

- Contribute professional prehospital EMS knowledge and skills to patients and their families
- Maintain excellent patient service skills
- Provide Assistance to Health Care Team Members as required

10/16/2023-PRESENT

FIREFIGHTER/PARAMEDIC, WAUKEE FIRE DEPARTMENT

- Respond to fire and rescue calls as needed or directed and performs within the directives, policies, SOG's, and protocols of the department
- Performs routine truck, equipment, and station maintenance as needed
- Performs fire inspections as directed
- Performs other duties or assumes other responsibilities as apparent or assigned

8/20/2023-PRESENT

EMS & FIREFIGHTER SKILLS ASSISTANT INSTRUCTOR, DES MOINES AREA
COMMUNITY COLLEGE

- Assist with teaching EMT students basic skills
- Assist with teaching firefighter students basic skills
- Assist with teaching paramedic students basic skills

CERTIFICATIONS

- Firefighter I Certificate 8/2023
- Firefighter II Certificate 8/2024
- FEMA IS-100, IS-200, IS-700, & IS-800 12/2023
- Hazmat Awareness & Operations 12/2022
- EMT Certification 8/2022
- Paramedic Certification 9/2024

RESOLUTION #2025-88

“A Resolution Approving Appointments to the City’s Library Board”

Whereas, the City Administrator wishes to fill upcoming vacancies and establish term schedules; and

Whereas, the City Administrator has reviewed the applications and recommends the following appointments:

- **Library Board**

- Natasha Watson – Term Expires on June 30, 2029 (reappointment)
- Stephanie Finnegan – Term Expires on June 30, 2028 (to fill a vacancy)

Therefore, be it resolved by the Van Meter City Council approves the appointments as presented.

Passed and approved this 14th day of July, 2025

Joe Herman, Mayor

ATTEST:

Elizabeth Faust, City Administrator

Library board

From Andrew Kendall <akfdvm@yahoo.com>

Date Tue 7/1/2025 11:09 AM

To Jess Drake <jdrake@vanmeteria.gov>; Jonatha Basye <jbasye@vanmeteria.gov>

City of Van Meter Iowa
7/1/2025

This is to inform you that I am resigning
from the Library board effective when my position is filled, I have talked to the members of the library
board and informed them of my decision due to my work load and changes in my working hours.

Any questions please call

515-350-4811

Andrew Kendall

Thank you.

[Yahoo Mail: Search, Organize, Conquer](#)

City of Van Meter Board or Commission Application Form submitted on City of Van Meter

From City of Van Meter <info@vanmeteria.gov>

Date Mon 6/9/2025 4:07 PM

To Jess Drake <jdrake@vanmeteria.gov>

Name	Natasha Watson
Please select the Board or Commission of Interest:	Library Board (4 Year Term - No More Than 2 May Live Outside Of City Limits)
Phone	5155542525
Email	edwatsonatasha@gmail.com
Address	304 Grant St
Length of Time Living in Van Meter	13 years
Occupation	Library Assistant
List Any Other Boards/Commissions You Are Currently Serving On	None
Describe why you are interested in serving on a City Board or Commission:	Interested in the growth of the city and passionate about books.
Describe any qualifying knowledge, skill or experience that you possess relating to the Board or Commission of interest:	Currently work in a library.
Please provide any additional comments or relevant information:	I have really enjoyed my time on the board and am looking forward to serving again.

City of Van Meter Board or Commission Application Form submitted on City of Van Meter

From City of Van Meter <info@vanmeteria.gov>

Date Wed 7/9/2025 1:26 PM

To Jess Drake <jdrake@vanmeteria.gov>

Name	Stephanie Finnegan
Please select the Board or Commission of Interest:	Library Board (4 Year Term - No More Than 2 May Live Outside Of City Limits)
Phone	5157072586
Email	finnegan.steph@gmail.com
Address	5115 Katelyn Ave
Length of Time Living in Van Meter	3 years
Occupation	Manager, Event Purchasing
List Any Other Boards/Commissions You Are Currently Serving On	N/A
Describe why you are interested in serving on a City Board or Commission:	<p>As a Van Meter Library card holder and longtime supporter of local libraries wherever I have lived, I understand the role of the library as a cornerstone of a community. As a proud resident of Van Meter, I value the sense of community that makes our town special—and I believe the library plays a vital role in fostering that connection as I've personally experienced through book club meetings and library events. As a mother of three young children, the library has been a valuable resource to us as they grow and learn. In fact, my oldest daughters first adventure outside the house was at a library story time at just a few weeks old. I'm passionate about access to information, community engagement, literacy, lifelong learning, and ensuring that our library remains a welcoming and inclusive resource for all and I would welcome the opportunity to lend my time and experience in service of its mission. As Van Meter continues to grow and the library moves, I would be honored to contribute in any small part to its continued success and growth.</p>

Describe any qualifying knowledge, skill or experience that you possess relating to the Board or Commission of interest:

In my professional life, I manage a team of buyers in the event purchasing and travel industry. This role requires thoughtful budgeting, strategic planning, vendor negotiation, and cross-functional collaboration—skills that I believe would be valuable in supporting the library’s programming, operations, and long-term planning. Leading a team also gives me experience in balancing diverse needs and perspectives, which I know is essential for a successful and inclusive board.

Please provide any additional comments or relevant information:

Thank you so much for your consideration.

Resolution #2025-90

“A Resolution Setting Wages - Public Works”

Whereas, the City Administrator attests that Public Works Laborer Spencer Leonard has completed his Grade 1 Water Treatment and Distribution certifications through the Iowa Department of Natural Resources; and

Whereas, the City Administrator recommends approval of the pay increase of 2.5% for Public Works Laborer Spencer Leonard setting his rate of pay at \$25.26/hr; now

Therefore, be it resolved, that the City Council of the City of Van Meter hereby approves the pay increase for Public Works Laborer Spencer Leonard.

Passed and approved this 14th day of July, 2025.

ATTEST:

Joe Herman, Mayor

Elizabeth Faust, City Administrator

STATE OF IOWA
PUBLIC DRINKING WATER SYSTEM CERTIFICATE

Operator ID# 13659

DREW MCCOMBS

In accordance with State Laws of Iowa is certified as an operator in:

Treatment Grade 2
Distribution Grade 2

Given under the hands of the Iowa Department of Natural Resources on November 18, 2024

FOR THE DIRECTOR:

c1 Jji

Expiration Date: June 30, 2025



STATE OF IOWA
PUBLIC DRINKING WATER SYSTEM CERTIFICATE

Operator ID# 13659

DREW MCCOMBS

In accordance with State Laws of Iowa is certified as an operator in:

Treatment Grade 1
Distribution Grade 1

Given under the hands of the Iowa Department of Natural Resources on August 29, 2024

FOR THE DIRECTOR:

Expiration Date: June 30, 2025



Resolution #2025-91

"To Authorize the Amendment of the City's Bank Signatories List"

Whereas, due to staffing changes, the signatories on file at the bank need updated, now

Therefore, be it resolved by the Van Meter City Council the following changes are authorized on all accounts held in the name of the City of Van Meter, Iowa:

Removal of former City Clerk Jessica Drake
Addition of Deputy Clerk Larain Climer

Be it further resolved, the Deputy Clerk is directed to report to Earlham Savings Bank, Van Meter, Iowa, no later than close of business on July 31, 2025 to sign the bank signatories' card for the City of Van Meter, Iowa .

Passed and approved this 14th Day of July, 2025.

_____,
Mayor

ATTEST:

_____,
City Administrator

RESOLUTION #2025-92

A RESOLUTION APPROVING THE STREET FINANCE REPORT FOR FY25

WHEREAS, the City Clerk has completed the Street Finance Report and presented it to Council; and

WHEREAS, the City Administrator has reviewed the Street Finance Report as presented; and

WHEREAS, the Street Finance Report must be submitted by December 1, 2025; and

WHEREAS, the City Administrator recommends the approval of the Street Finance Report as prepared; now

THEREFORE, be it resolved by the City Council of the City of Van Meter that the Street Finance Report for FY25 is approved as prepared.

Passed and Approved this 14th day of July, 2025

Joe Herman, Mayor

ATTEST:

Elizabeth Faust, City Administrator



Bureau of Local Systems
Ames, IA 50010

City Street Finance Report

Fiscal Year 2025

Van Meter

7/10/2025 4:38:11 PM

Expenses

	General Fund Streets (001)	Road Use (110)	Other Special Revenues	Debt Service (200)	Capital Projects (300)	Utilities (600 & U0)	Grand Total
Salaries - Roads/Streets	\$85,815						\$85,815
Benefits - Roads/Streets	\$39,184						\$39,184
Training & Dues	\$286						\$286
Building & Grounds Maint. & Repair	\$945						\$945
Vehicle & Office Equip Operation and Repair	\$10,647						\$10,647
Engineering	\$810				\$17,907		\$18,717
Insurance	\$2,712						\$2,712
Printing	\$58						\$58
Street Maintenance Expense	\$217,821		\$1,852				\$219,673
Technology Expense	\$5,887						\$5,887
Other Professional Services					\$8,125		\$8,125
Other Contract Services	\$150						\$150
Office Supplies	\$77						\$77
Operating Supplies	\$157						\$157
New Posts & Signs	\$8,899				\$229		\$9,128
Vehicles	\$13,426						\$13,426
Other Capital Equipment	\$69						\$69

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Bureau of Local Systems
Ames, IA 50010

City Street Finance Report

Fiscal Year 2025

Van Meter

7/10/2025 4:38:11 PM

	General Fund Streets (001)	Road Use (110)	Other Special Revenues	Debt Service (200)	Capital Projects (300)	Utilities (600 & U0)	Grand Total
Storm Drainage					\$1,100		\$1,100
Street - New Roadway					\$64,075		\$64,075
Principal Payment				\$71,141			\$71,141
Interest Payment				\$16,860			\$16,860
Bond Registration Fees				\$213			\$213
Transfer Out		\$428,442					\$428,442
Street Lighting	\$15,050						\$15,050
Traffic Control/Safety	\$3,403						\$3,403
Snow Removal	\$30,946						\$30,946
Depreciation & Building Utilities	\$1,213						\$1,213
Accounting/Recording	\$1,636						\$1,636
Snow Removal Salaries	\$2,769						\$2,769
Snow Removal Benefits	\$500						\$500
Total	\$442,460	\$428,442	\$1,852	\$88,214	\$91,436		\$1,052,404



Bureau of Local Systems
Ames, IA 50010

City Street Finance Report

Fiscal Year 2025

Van Meter

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Revenue

	General Fund Streets (001)	Road Use (110)	Other Special Revenues	Debt Service (200)	Capital Projects (300)	Utilities (600 & U0)	Grand Total
Levied on Property	\$11,018		\$0	\$88,214			\$99,232
Licenses & Permits	\$1,600						\$1,600
State Revenues - Road Use Taxes		\$210,757					\$210,757
Charges/fees						\$0	\$0
Sale of Assests	\$1,400						\$1,400
Transfer In	\$428,442						\$428,442
Total	\$442,460	\$210,757	\$0	\$88,214		\$0	\$741,431



Bureau of Local Systems
Ames, IA 50010

City Street Finance Report

Fiscal Year 2025

Van Meter

7/10/2025 4:38:11 PM

Bonds/Loans

Bond/Loan Description	Principal Balance As of 7/1	Total Principal Paid	Total Interest Paid	Principal Roads	Interest Roads	Principal Balance As of 6/30
Series 2021	\$2,370,000	\$200,000	\$47,400	\$71,141	\$16,860	\$2,170,000
Total	\$2,370,000	\$200,000	\$47,400	\$71,141	\$16,860	\$2,170,000



Bureau of Local Systems
Ames, IA 50010

City Street Finance Report

Fiscal Year 2025

Van Meter

7/10/2025 4:38:11 PM

Equipment

Description	Model Year	Usage Type	Cost	Purchased Status
FORD F350 WITH PLOW	2024	Purchased	\$50,815	No Change
Street Sweeper Shared with DeSoto	2001	Purchased	\$2,500	No Change
Chevy Plow Truck	1996	Purchased	\$7,375	No Change
Dump Truck with Plow	1998	Purchased	\$36,500	No Change
Ford F250 with Plow	2022	Purchased	\$6,934	No Change
Ford F250 with Plow	2019	Purchased	\$15,246	No Change
John Deere Tractor	2013	Purchased	\$34,623	No Change
Skid Loader with attachments	2017	Purchased	\$58,603	No Change



Bureau of Local Systems
Ames, IA 50010

City Street Finance Report

Fiscal Year 2025

Van Meter

7/10/2025 4:38:11 PM

Street Projects

Project Description	Contract Price	Final Price	Contractor Name
Resurface	\$136,640	\$166,041	Grimes Asphalt
Reconstruct/Add Storm Sewer	\$592,808	\$612,038	Alliance Construction Group



Bureau of Local Systems
Ames, IA 50010

City Street Finance Report

Fiscal Year 2025

Van Meter

7/10/2025 4:38:11 PM

Summary

	General Fund Streets (001)	Road Use (110)	Other Special Revenues	Debt Service (200)	Capital Projects (300)	Utilities (600 & U0)	Grand Total
Begining Balance	\$0	\$404,116	\$0	\$0	\$0	\$0	\$404,116
SubTotal Expenses (-)	\$442,460		\$1,852	\$88,214	\$91,436		\$623,962
Transfers Out (-)		\$428,442					\$428,442
Subtotal Revenues (+)	\$14,018	\$210,757	\$0	\$88,214		\$0	\$312,989
Transfers In (+)	\$428,442						\$428,442
Ending Balance	\$0	\$186,431	(\$1,852)	\$0	(\$91,436)	\$0	\$93,143

Resolution Number:

Execution Date:

Signature:

Agenda Item #8

Public Hearings

a) Proposal to Enter into General Obligation Urban Renewal Loan Agreement and to Borrow Money Thereunder

Mayor: I would entertain a motion to open the public hearing.

City Councilmember: _____ So moved. **City Councilmember:** _____ Second.

Mayor: All in favor? _____ Yes _____ No

Mayor: The public hearing is open as of _____pm. Has City staff received any comment to be heard regarding this matter? **NO**

Mayor: Does anyone present wish to comment on this matter?

Mayor: I would entertain a motion to close the public hearing.

City Councilmember: _____ So moved. **City Councilmember:** _____ Second.

Mayor: All in favor? _____ Yes _____ No

Mayor: The public hearing is closed as of _____p.m.

b) Third Reading and Final Reading Proposed Amendment to Chapter 106 Collection of Solid Waste

Mayor: I would entertain a motion to open the public hearing.

City Councilmember: _____ So moved. **City Councilmember:** _____ Second.

Mayor: All in favor? _____ Yes _____ No

Mayor: The public hearing is open as of _____pm. Has City staff received any comment to be heard regarding this matter? **NO**

City Staff: This is the third and final reading. The amendment will amend Section 106.08 Collection of Fees of Chapter 16 Collection of Solid Waste by increasing the rates 3% due to the rate increase in the City's contract with Waste Connections. The first increase will take effect on August 1, 2025, and the second on July 1, 2026. The fees reflected below are billed monthly.

Service Type	Effective 07/01/2022	Effective 07/01/2025	Effective 07/01/2026
Residential	\$ 22.50	\$ 23.18	\$ 23.87
Extra Residential Solid Waste Cart Rental	\$ 10.00	\$ 10.30	\$ 10.61
Extra Residential Recycling Cart Rental	\$ 8.50	\$ 8.76	\$ 9.02
Extra Bag Sticker	\$ -	\$ -	\$ -
Bulky Bag Sticker	\$ -	\$ -	\$ -
Commercial Light Use 1x/Week	\$ 34.41	\$ 35.44	\$ 36.51
Commercial Light Use 2x/Week	\$ 68.82	\$ 70.88	\$ 73.01
Commercial Heavy Use 1x/Week: 1.5Y	\$ 67.43	\$ 69.45	\$ 71.53
2Y	\$ 83.50	\$ 86.01	\$ 88.59
3Y	\$ 115.76	\$ 119.24	\$ 122.81
4Y	\$ 155.13	\$ 159.78	\$ 164.57
6Y	\$ 212.79	\$ 219.17	\$ 225.75
Commercial Heavy Use 2x/Week: 1.5Y	\$ 134.85	\$ 138.90	\$ 143.06
2Y	\$ 167.00	\$ 172.01	\$ 177.17
3Y	\$ 231.54	\$ 238.48	\$ 245.64
4Y	\$ 296.35	\$ 305.24	\$ 314.40
6Y	\$ 425.56	\$ 438.33	\$ 451.48

Mayor: Does anyone present wish to comment on this matter?

Mayor: I would entertain a motion to close the public hearing.

City Councilmember: _____ So moved.

City Councilmember: _____ Second.

Mayor: All in favor? _____Yes _____No

Mayor: The public hearing is closed as of _____p.m.

NOTICE OF PUBLIC HEARING

YOU ARE HEREBY NOTIFIED THAT on the 14th day of July, 2025, the Van Meter City Council, at its regular business meeting at 7 PM at the Van Meter United Methodist Church, 100 Hazel Street, Van Meter Iowa, will consider a proposed amendment to Chapter 106 Collection of Solid Waste of the Van Meter Code of Ordinances – 3rd and Final Reading. You are invited to attend and comment. Written comments may be submitted to Jess Drake – City Clerk, PO Box 160, Van Meter, Iowa or emailed to jdrake@vanmeteria.gov no later than 5:00pm on the day of the hearing.

This notice is given by order of the Council of the City of Van Meter, Iowa.

Joe Herman, Mayor

ATTEST:

Liz Faust, City Administrator

NOTICE OF PROPOSED ACTION TO INSTITUTE PROCEEDINGS TO ENTER INTO A LOAN AGREEMENT AND TO BORROW MONEY THEREUNDER IN A PRINCIPAL AMOUNT NOT TO EXCEED \$5,600,000

(GENERAL OBLIGATION)

The City Council of the City of Van Meter, Iowa (the "City"), will meet on July 14, 2025, at the Van Meter United Methodist Church located at 100 Hazel Street, Van Meter, Iowa, at 7:00 p.m., for the purpose of instituting proceedings and taking action on a proposal to enter into a loan agreement (the "Loan Agreement") and to borrow money thereunder in a principal amount not to exceed \$5,600,000 for the purpose of paying the costs, to that extent, of undertaking the Van Meter Municipal Building Project, an urban renewal project of the City authorized by action of the City Council on January 13, 2025.

The Loan Agreement is proposed to be entered into pursuant to authority contained in Section 384.24A and Section 384.24(3)(q) of the Code of Iowa and will constitute a general obligation of the City.

It is estimated the annual increase in property taxes on a residential property with an actual valuation of one hundred thousand dollars resulting from the City entering into the Loan Agreement will be \$242.65 per year, however the City Council may determine for any fiscal year while the Loan Agreement is outstanding to budget other available revenues to the payment of some or all of the debt service coming due thereunder.

At any time before the date fixed for taking action to enter into the Loan Agreement, a petition may be filed with the City Clerk of the City asking that the question of entering into the Loan Agreement be submitted to the registered voters of the City, pursuant to the provisions of Section 384.26 of the Code of Iowa. If no such petition is filed, at the aforementioned time and place, oral or written objections may be filed or made to the proposal to enter into the Loan Agreement. After receiving objections, the City may determine to enter into the Loan Agreement, in which case, the decision will be final unless appealed to the District Court within fifteen (15) days thereafter.

By order of the City Council of the City of Van Meter, Iowa.

Jessica Drake

City Clerk

July 10, 2025

Via Email

Liz Faust
City Administrator/City Hall
Van Meter, Iowa

Re: General Obligation Urban Renewal Loan Agreement
Our File No. 420352-30

Dear Liz

We have prepared and attached proceedings related to the action to be taken on the City's General Obligation Urban Renewal Loan Agreement at the July 14, 2025 City Council meeting.

The proceedings attached include the following items:

1. Minutes of the meeting covering the public hearing, followed by the resolution taking additional action in connection with the General Obligation Urban Renewal Loan Agreement (the "Loan Agreement"). This resolution sets forth the City Council's determination to enter into the Loan Agreement in the future, and its adoption constitutes the "additional action" required by the Iowa Code.

2. Attestation Certificate with respect to the validity of the transcript.

On July 14th the City Council should meet as scheduled, hold the hearing on its intention to enter into the Loan Agreement and adopt the attached resolution. The minutes as drafted assume that no petition will be filed asking that the question of entering into the Loan Agreement be submitted to the registered voters of the City. If such a petition is filed, please contact us right away.

As soon as possible after the City Council meeting, please return one fully executed copy of all of the completed pages in these proceedings. If you have any questions, please contact Erin Regan, Amy Bjork or me.

Best regards,

John Danos

Attachments

cc: Jessica Drake
Matt Stoffel

MINUTES FOR HEARING AND
ADDITIONAL ACTION ON ENTERING
INTO A LOAN AGREEMENT

420352-30

Van Meter, Iowa

July 14, 2025

The City Council of the City of Van Meter, Iowa, met on July 14, 2025, at 7:00 o'clock p.m., at the Van Meter United Methodist Church, 100 Hazel Street, Van Meter, Iowa.

The meeting was called to order by the Mayor, and the roll being called, the following named Council Members were present and absent:

Present: _____

Absent: _____.

This being the time and place specified for taking action on the proposal to enter into a General Obligation Urban Renewal Loan Agreement and to borrow money thereunder in a principal amount not to exceed \$5,600,000, the City Administrator announced that no petition had been filed asking that the question of entering into the loan agreement be submitted to the registered voters of the City, and that the City Council may proceed with the authorization of the loan agreement. Whereupon, the Mayor called for any written or oral objections, and there being none, the Mayor declared the public hearing closed.

After due consideration and discussion, Council Member _____ introduced the resolution next hereinafter set out and moved its adoption, seconded by Council Member _____. The Mayor put the question upon the adoption of said resolution, and the roll being called, the following Council Members voted:

Ayes: _____

Nays: _____.

Whereupon, the Mayor declared the resolution duly adopted as hereinafter set out.

RESOLUTION NO. 2025-92

Resolution taking additional action on proposal to enter into a General Obligation
Urban Renewal Loan Agreement

WHEREAS, the City of Van Meter (the “City”), in Dallas County, Iowa heretofore proposed to enter into a General Obligation Urban Renewal Loan Agreement (the “Loan Agreement”) and to borrow money thereunder in a principal amount not to exceed \$5,600,000, pursuant to the provisions of Sections 384.24A and 384.24.3(q) of the Code of Iowa, for the purpose of paying the costs, to that extent, of undertaking the Van Meter Municipal Building Project, an urban renewal project of the City authorized by action of the City Council on January 13, 2025, and has published notice of the proposed action and has held a hearing thereon, on July 14, 2025, and as of such date, no petition had been filed with the City asking that the question of entering into the Loan Agreement be submitted to the registered voters of the City; and

WHEREAS, it is now necessary to take additional action with respect to the proposal to enter into the Loan Agreement;

NOW, THEREFORE, Be It Resolved by the City Council of the City of Van Meter, Iowa, as follows:

Section 1. The City Council hereby determines to enter into the Loan Agreement in the future and orders that General Obligation bonds or notes be issued at such time, in evidence thereof. The City Council further declares that this resolution constitutes the “additional action” required by Section 384.24A of the Code of Iowa.

Section 2. All resolutions or parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

Section 3. This resolution shall be in full force and effect immediately upon its adoption and approval, as provided by law.

Passed and approved July 14, 2025.

Mayor

Attest:

City Administrator

• • • •

On motion and vote, the meeting adjourned.

Mayor

Attest:

City Administrator

ATTESTATION CERTIFICATE

STATE OF IOWA
DALLAS COUNTY SS:
CITY OF VAN METER

I, the undersigned, City Clerk of the City of Van Meter, do hereby certify that attached hereto is a true and correct copy of the proceedings of the City Council relating to the public hearing and additional action on the City Council's intention of entering into a certain loan agreement in the future.

WITNESS MY HAND this _____ day of _____, 2025.

City Administrator

ORDINANCE NO. 2025-10

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY VAN METER, IOWA, BY AMENDING CHAPTER 106 – COLLECTION OF SOLID WASTE

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF VAN METER, IOWA:

SECTION 1. The Code of Ordinances of the City of Van Meter, Iowa, as amended, is further amended by repealing and replacing Section 106.08 Collection of Fees as shown herein:

106.08 COLLECTION OF FEES.

The collection and disposal of solid waste as provided by this chapter are declared to be beneficial to the property served or eligible to be served and there shall be levied and collected fees for the same, in accordance with the following:

Service Type	Effective 07/01/2022	Effective 08/01/2025	Effective 07/01/2026
Residential	\$ 22.50	\$ 23.18	\$ 23.87
Extra Residential Solid Waste Cart Rental	\$ 10.00	\$ 10.30	\$ 10.61
Extra Residential Recycling Cart Rental	\$ 8.50	\$ 8.76	\$ 9.02
Extra Bag Sticker	\$ -	\$ -	\$ -
Bulk Bag Sticker	\$ -	\$ -	\$ -
Commercial Light Use 1x/Week	\$ 34.41	\$ 35.44	\$ 36.51
Commercial Light Use 2x/Week	\$ 68.82	\$ 70.88	\$ 73.01
Commercial Heavy Use 1x/Week: 1.5Y	\$ 67.43	\$ 69.45	\$ 71.53
2Y	\$ 83.50	\$ 86.01	\$ 88.59
3Y	\$ 115.76	\$ 119.24	\$ 122.81
4Y	\$ 155.13	\$ 159.78	\$ 164.57
6Y	\$ 212.79	\$ 219.17	\$ 225.75
Commercial Heavy Use 2x/Week: 1.5Y	\$ 134.85	\$ 138.90	\$ 143.06
2Y	\$ 167.00	\$ 172.01	\$ 177.17
3Y	\$ 231.54	\$ 238.48	\$ 245.64
4Y	\$ 296.35	\$ 305.24	\$ 314.40
6Y	\$ 425.56	\$ 438.33	\$ 451.48

1. Residential Fee. The residential fee shall include curbside recycling for each residential premises and for each dwelling unit of a multiple-family dwelling not utilizing a bulk storage container.

2. Commercial Fees. The fees for commercial, industrial and institutional premises shall be in accordance with the following:

A. The light commercial or industrial uses shall apply to premises utilizing standard curbside collection of containers or bags which shall not include curbside recycling.

B. The heavy commercial or industrial use shall apply to industrial and institutional premises utilizing bulk storage containers.

3. Payment of Bills. All fees are due and payable under the same terms and conditions provided for payment of a combined service account as contained in Section 92.05 of this Code of Ordinances. Solid waste collection service may be discontinued in accordance with the provisions contained in Section 92.06 if the combined service account becomes delinquent, and the provisions contained in Section 92.09 relating to lien notices shall also

apply in the event of a delinquent account.

SECTION 2. Repealer. All ordinances or parts of ordinances in conflict herewith be and the same are hereby repealed to the extent of such conflict.

SECTION 3. Severability Clause. If any section, provision or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 4. When Effective. This Ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed and approved by the Council on the 14th day of July, 2025.

Joe Herman, Mayor

ATTEST:

Elizabeth Faust, City Administrator

First Reading: May 12, 2025

Second Reading: June 9, 2025

Third Reading: July 14, 2025

I certify that the foregoing was published as Ordinance No. 2025-10 on the ____ day of July, 2025.

ATTEST:

Elizabeth Faust, City Administrator

Agenda Item #9

Discussion and Consideration:

Resolution 2025 – 92

Taking additional action on Proposal to enter into a General Obligation Urban Renewal Loan Agreement

Submitted for: **Discussion and Consideration**

Recommendation: **Approval**

Sample Language: **Motion to adopt Resolution 2025-92 as presented.**

City Councilmember: _____ ***So moved.***

City Councilmember: _____ ***Second.***

Mayor: ***Roll Call Please.***

City Clerk: Akers _____ Brott _____ Grolmus absent Pelz _____ Westfall _____

Agenda Item #10

Discussion and Consideration:

Ordinance #2025-10 An Ordinance

Amending the Code of Ordinances of City of
Van Meter – Chapter 106 Collection of Solid
Waste

Submitted for: **Discussion and Consideration**

City Staff: This is the third and final reading. The amendment will amend Section 106.08 Collection of Fees of Chapter 16 Collection of Solid Waste by increasing the rates 3% due to the rate increase in the City's contract with Waste Connections. The first increase will take effect on August 1, 2025, and the second on July 1, 2026. The fees reflected below are billed monthly.

Recommendation: **Approval**

Sample Language: **Motion to make this the final reading of Ordinance #2025-10 An Ordinance Amending Chapter 106 Solid Waste of the Van Meter Code of Ordinances to approve and adopt said Ordinance directing the City Administrator to cause said Ordinance to be published in the newspaper of record for the City.**

City Councilmember: _____ ***So moved.***

City Councilmember: _____ ***Second.***

Mayor: ***Roll Call Please.***

City Clerk: Akers _____ Brott _____ Grolmus absent Pelz _____ Westfall _____

Agenda Item #11

Staff Reports

- a. *City Administration*
- b. *Master Trails*
- c. *Master Parks*
- d. ***Public Works***
- e. *Fire*
- f. ***Police***
- g. *Library*
- h. *Parks & Recreation*
- i. *City Attorney*
- j. *City Engineer*



Real People. Real Solutions.

430 E Grand Avenue
Suite 101
Des Moines, IA 50309

Ph: (515) 259-9190
Fax: (515) 233-4430
Bolton-Menk.com

7/7/25

Parks Master Plan

City of Van Meter, IA

Park and Recreation Board Progress Update:

1. **Online Survey Status** – 115 responses as of 7/7! This is a great response rate but there is still time to pick up a few more responses as the survey will remain open one more week, closing at 8:00 am on 7/14.
 - a. Preliminary takeaways from survey to date:
 - i. Community members desire better sidewalk and trail connections to parks.
 - ii. Limited amenities such as shelters and restrooms discourages community members from spending more time at parks.
 - iii. Community members support an increase in city spending on parks and recreation.
 - iv. Hard surface trails, a splash pad and playgrounds are among the top three facilities/amenities that community members would like to see enhanced.
 - v. Community members feel that the parks are generally well-maintained, the exception to this would be the rec complex. Many participants voiced concern over the quality of the fields and facilities.
2. **General Progress Update** –
 - a. Our first steering committee meeting was held on 6/24. We introduced the project, reviewed the overall scope and timeline and discussed existing conditions at each park.
 - b. Next steps in the process will include:
 - i. Analyzing community input from survey results
 - ii. Reviewing NRPA (National Recreation and Park Association) metrics and benchmarking
 - iii. Reviewing the city's approach to parkland dedication and how this impacts zoning code
 - c. Next Steering Committee Meeting
 - i. Tentatively planned for August 19. We may need to adjust this date to ensure full participation from committee members.

For more information please contact Sam Chia, Parks & Recreation Director, (515) 480-9225 or schia@vanmeteria.gov or myself, (515) 450-4833 casey.byers@bolton-menk.com

Sincerely,

Bolton & Menk, Inc.

Casey Byers, PLA, ASLA
Principal Landscape Architect

UPDATE for the Park Board

Check (95%) plans were submitted to the IDOT on 7/1/2025.

The project has been cleared through an archeological and environmental investigation. The project will need to be cleared by the Army Corp of significant wetland impacts. A report is to be submitted to the ACOE ASAP with the expected outcome that no permanent wetlands would be impacted.

Right of Way acquisition is slated to begin this week. 3 parcels require property acquisition.

1 - Van Meter School district requires a permanent trail easement and a temporary construction easement.

2- The parcel owned by the Methodist Church south of the bus barn requires a temporary construction easement.

3 - the parcel owned by CAPRO holdings south of the Methodist Church property requires a temporary construction easement.

These easements will need to be acquired and the ACOE will need to clear the project of wetland impacts by 8/19/2025 to maintain the current Iowa DOT bidding schedule. The current bidding date is 11/19/2025. Construction would likely begin in Spring 2026.

Thanks!!

Justin



Real People. Real Solution



Justin Nickel, PE (IA)
Municipal Project Manager
Bolton & Menk, Inc.

📍 430 E. Grand Avenue Suite 101, Des Moines, Iowa, 50309

📞 (515) 513-0435

📱 (515) 336-4307

✉ justin.nickel@bolton-menk.com

🌐 www.Bolton-Menk.com

Van Meter Fire Department

Fire Chief Mark Schmitt

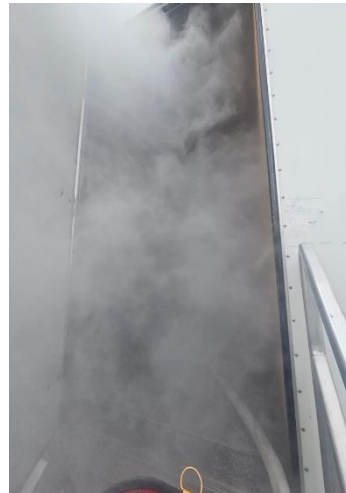
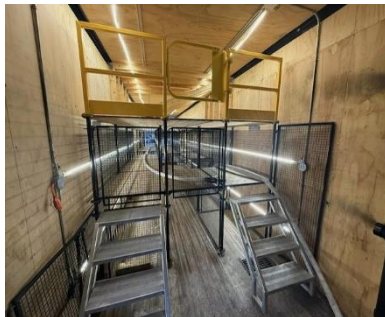


Monthly Report to Council

June 2025

Training

*June training was search and rescue training
And Hydrant/pumping training*



Significant Calls

Nothing major this past month, we did have 1 water rescue on the river.

Projects, Activities, & Special Events

Boards, Groups, and Associations

For the good of the Department

Participated in Raccoon River Days

Monthly Call Report

<i>June 2025</i>	<i>Total</i>	<i>Responded</i>	<i>No Response</i>	<i>Fire</i>	<i>EMS</i>
<i>De Soto</i>	10	3	7	2	8
<i>Van Meter</i>	22	20	2	7	15
<i>Mutual aid</i>	1	1		1	
<i>Total</i>	33	24	9	10	23

Of the 9 no response calls, 7 were EMS calls to DeSoto, and 1 EMS and 1 Fire call in Van Meter.



Work reflected took place between June 9th to July 12th

- June 9th—Wellness & Stress Reduction Tips for Library Workers Webinar; City Council Meeting
- June 10th—Color Mixing: Choose a Book by its Color Program (Summer Reading-Adult Event)
- June 11th—Library Board Meeting
- June 12th—PM StoryTime
- June 14th—Art in the Park Event with Parks and Rec Board
- June 16th—StoryTime @ Brenton Arboretum
- June 17th—Maureen Korte Storyteller Event
- June 19th—Mixology Class @ 5th Quarter (Summer Reading-Adult Event)
- June 20th—Do Art Comic Workshop
- June 23rd-July 7th—Tiny Art Show
- June 24th—Diamond Painting with Unwind Designs
- June 26th—PM StoryTime; Discussion with Author Maggie Rivers (Summer Reading-Adult Event); Books & Banter
- June 28th—Art in the Park Event with Parks and Rec Board
- Month of July—Summer Scavenger Hunt
- July 4th—CLOSED
- July 5th—Saturday Storytime
- July 8th—AM StoryTime; Puzzle Competition (Summer Reading-Adult Event)
- July 9th—Library Board Meeting
- July 10th—Air-Dry Clay Program
- July 11th—Zoo to You Program
- July 12th—Art in the Park Event with Parks and Rec Board; Discussion with Author Linda McCann

The library has been extremely busy! Summer Reading is in full swing with 326 patrons registered. 57 of those patrons have already completed the entire program! We are hoping to see more completions before the finale on July 26th. We are so happy to see parents modeling reading to their children and completing the summer reading challenge with them!

We have also had some great turnouts for our Summer Reading events! We have been focusing heavily on our juvenile patrons; however, we did create several adults only events that were well attended! Our Art in the Park collaboration with the Parks and Rec Board has been well received! I am hopeful that this collaboration will continue next summer, and perhaps, throughout the school year!

Patrons have commented on and are excited about the new Library/Public Safety Building renderings. They have asked great questions and appear supportive of the project at 601 Main St. We hope the trend continues!

As always, we thank our mayor, city council, city staff, and community for supporting us!

FY25 At a Glance	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	FY25
Visitors	718	549	432	610	314	480	346	355	491	485	900	1055	6735
Library checkouts	1524	1093	911	1065	877	859	834	822	987	926	1331	1805	13034
E-books & e-audiobooks check-out	446	343	410	452	497	388	453	354	426	343	422	454	4988
Total Circulation	1970	1436	1321	1517	1374	1247	1287	1176	1413	1269	1753	2259	18022
Programs offered	20	0	16	19	17	12	14	18	16	11	16	16	175
Programming attendance	282	0	204	360	246	344	233	220	254	165	532	349	3189
Passive program participation	0	0	0	0	0	0	0	0	0	0	0	250	250
Total Programming	282	0	204	360	246	344	233	220	254	165	532	599	3439
Library visit schools/daycare	0	0	3	3	3	3	3	3	3	5	3	0	29
Groups/students visit library	0	0	1	0	0	2	0	0	0	0	2	0	5
Other Outreach	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Outreach Participants	0	0	63	49	39	91	35	41	44	125	210	0	697
Total Outreach Events	0	0	4	3	3	3	3	3	3	5	4	0	31
Beanstack Active Readers	175	0	0	0	0	0	0	0	0	0	0	326	501
Beanstack Books Read	0	0	0	0	0	0	0	0	0	0	0	0	0
Reading Rewards (minutes read)	116,638	0	0	0	0	0	0	0	0	0	0	26,880	143,518
Computer usage	6	11	9	15	14	5	1	2	1	4	18	11	97
Wireless usage visits	42	98	69	120	125	64	67	129	140	124	140	91	1209
Reference questions	91	77	60	72	41	60	49	56	64	65	99	92	826
ILL Borrow Completed	31	23	11	29	18	14	24	12	28	22	14	23	249
ILL Lender Completed	17	22	9	9	11	13	27	18	18	17	24	5	190
Website Visits	487	390	338	370	338	439	462	312	351	332	495	515	4829

FY24 At a Glance	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	FY24
Visitors	546	389	327	365	271	470	338	422	423	351	520	835	5257
Library checkouts	954	825	680	696	734	705	662	642	656	798	730	1125	9207
E-books & e-audiobooks check-out	311	321	344	360	306	364	372	368	380	301	394	444	4265
Total Circulation	1265	1146	1024	1056	1040	1069	1034	1010	1036	1099	1124	1569	13472
Programs offered	4	2	9	15	13	16	16	25	20	19	14	21	174
Programming attendance	169	30	82	237	116	404	216	242	263	267	440	763	3229
Passive program participation	0	25	0	0	0	0	0	0	0	0	0	0	25
Total Programming	169	55	82	237	116	404	216	242	263	267	440	763	3254
Library visit schools/daycare	0	0	3	3	3	2	2	3	3	3	4	0	26
Groups/students visit library	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Outreach	3	1	0	1	1	0	0	0	0	1	0	0	7
Total Outreach Participants	108	7	54	150	44	31	32	45	54	72	283	0	880
Total Outreach Events	3	1	3	4	3	2	2	3	3	4	4	0	32
Beanstack Active Readers	67	40	6	0	0	1	21	0	0	0	220	337	692
Beanstack Books Read	382	99	53	34	32	20	204	0	0	0	0	0	824
Reading Rewards (minutes read)	30,324	3,409	248	224	0	0	13597	0	0	0	0	65084	112,886
Computer usage	16	15	11	18	7	9	9	22	21	11	22	12	173
Wireless usage visits	68	57	78	75	59	56	77	93	69	47	59	49	787
Reference questions	57	50	67	65	33	53	82	58	62	63	101	136	827
ILL Borrow Completed	8	10	5	7	9	15	9	33	45	23	26	15	205
ILL Lender Completed	17	15	14	20	15	21	8	17	18	17	17	11	190
Website Visits	262	302	221	377	297	292	381	377	512	385	513	500	4419

July 2025

Monthly Council Report

Sport	Registration # to Date
Youth Basketball	
Youth Football	
Youth Flag Football	75
Youth Soccer – Spring	402
Youth Soccer – Fall	338
Little League – Boys	196
Rec Softball - Girls	100

- Up to date registration numbers
- Fall soccer and flag football registration has ended
- Planning to lay down some sod on the dirt spots on the soccer fields and reseed and aerate them later this fall
- The Master Park plan continues to move along
 - There have been about 122 responses to survey sent out by Bolten & Menk, which we believe is a solid number. The survey is set to close July 14th
 - We had our first steering committee meeting in late June which was good introduction for everybody on the committee. The next meeting is set for August
 - I also will start meeting bi-weekly with Casey Byers from B&M
- As you know Microsoft has agreed to sponsor our membership fees for ICONN Waterways for our first 3 years. I will be meeting with them July 21st to talk about the next steps.
- July Park & rec community events:
 - Art in the Park July 12th, Johnson Park
 - Concert on the corner July 20th, Memorial Park
 - Art in the Park July 26th, Johnson Park
- Master Trails Update:
 - Check (95%) plans were submitted to the IDOT on 7/1/2025. The project has been cleared through an archeological and environmental investigation. The project will need to be cleared by the Army Corp of significant wetland impacts.

A report is to be submitted to the ACOE ASAP with the expected outcome that no permanent wetlands would be impacted.

Right of Way acquisition is slated to begin this week. 3 parcels require property acquisition.

- 1 - Van Meter School district requires a permanent trail easement and a temporary construction easement.
- 2- The parcel owned by the Methodist Church south of the bus barn requires a temporary construction easement.
- 3 - the parcel owned by CAPRO holdings south of the Methodist Church property requires a temporary construction easement.
- These easements will need to be acquired and the ACOE will need to clear the project of wetland impacts by 8/19/2025 to maintain the current Iowa DOT bidding schedule. The current bidding date is 11/19/2025. Construction would likely begin in Spring 2026.



July, 2025

City of Van Meter
Monthly Report to City Council

Veenstra & Kimm, Inc. assisted the City of Van Meter on the following items for the month of June:

City of Van Meter Construction Projects:

- Arlington Avenue Street Improvements – Contractor is nearly complete with installation of new storm sewer pipe. The contractor has started grading the new street for installation of subdrain and subbase. Construction of new PCC pavement will start near the end of the month. The substantial completion date is August 22, 2025.
- Water Main Improvements Phase 1 – Contractor has installed water main along Hazel Street from Arlington Avenue to Desoto Road and along Desoto Road to the intersection of Van Buren Drive. The water main has been tested and the contractor has started water service reconnections from the old water main to the new water main.
- Brookview Annexation – V&K has created draft plat of survey exhibits and legal description for the existing alignment of Brookview Lane.
- Richland Road Cross culvert – V&K has created draft design documents. The schedule is to finalize drawings the week of July 14 and obtain quotes for the culvert replacement project.
- Water Treatment Plant Improvements – V&K has created draft IDNR Preliminary Engineer Report with information on process system for the new water plant for City review. The next step is to send the PER to the IDNR to review and comment on the project.
- School Expansion Project – V&K is participating with discussions on options for new school water service connections to the City 12" water main on Richland Road.
- Data Center Construction Projects
 - Projects on hold waiting for execution of Development Agreement.

Additional Comments:

- Sanitary Lagoon System - V&K has tested the new equipment and working through software bugs. The sonar equipment will be able to map the anticipated sludge thickness at the bottom of the lagoons.

Agenda Item #11

Discussion and Possible Action:

Resolution #2025-94 Approving Plat of Survey & Waiving Compliance with the City of Van Meter Sub-Division Ordinance (Chapter 170) - Parcel 25-50 and 25-51

Submitted for: **Discussion and Possible Action**

Parcels 25-50 and 25-51 are located within the 2 mile Van Meter corporate limits. The plat has been reviewed by the City Engineer and P&Z. Both recommend approval of the plat and waiving of the city's sub-division requirements due to the inability to develop the parcel.

Recommendation: **Approval**

Sample Language: **Motion to adopt Resolution #2025-94 Approving Plat of Survey & Waiving Compliance with the City of Van Meter Sub-Division Ordinance (Chapter 170) - Parcel 25-50 and 25-51.**

City Councilmember: _____ ***So moved.***

City Councilmember: _____ ***Second.***

Mayor: ***Roll Call Please.***

City Clerk: Akers _____ Brott _____ Grolmus absent Pelz _____ Westfall _____

**VEENSTRA & KIMM INC.**

6775 Vista Drive
West Des Moines, Iowa 50266

515.225.8000 // 800.241.8000
www.v-k.net

June 16, 2025

Liz Faust
City Administrator
City of Van Meter
310 Mill Street
P.O. Box 160
Van Meter, Iowa 50261-0160

VAN METER, IOWA
PLAT OF SURVEY
CONSOLVER REVOCABLE TRUST PROPERTY

Veenstra & Kimm, Inc. has reviewed the Plat of Survey of the Consolver Revocable Trust property located in the southeast quarter of the southeast quarter of Section 15 Township 78 North Range 27 West. The primary purpose of the Plat of Survey is to reconfigure two parcels of the original approximately 40 acre aliquot part into two approximately equal area Parcels 25-50 and 25-51. We offer the following comments:

1. The 40 acre aliquot section is located within the 2 mile limits of the City of Van Meter and is subject to the City subdivision ordinance requirements. It may be reasonable for the City to waive the subdivision requirements due to the 40 acre aliquot section is outside of City limits, the City does not have future plans to annex the area, the City does not anticipate future development of the area, the Plat of Survey does not create any new developable lots and the Plat of Survey does not require water, sewer, stormwater drainage or street improvements.
2. The 40 acre aliquot parcel has street access from 337th Court on the north side of the parcel.
3. Existing zoning of Dallas County should be shown on the Plat of Survey.
4. According to the Van Meter Comprehensive Plan, it appears the area is planned for very low density residential land use.

Veenstra & Kimm Inc. would recommend the City waive the requirements of the subdivision ordinance and approve the Plat of Survey.

Liz Faust
June 16, 2025
Page 2

If you have any questions or comments concerning the project, please contact the writer at 515-225-8000, or rjohnson@v-k.net.

VEENSTRA & KIMM, INC.

A handwritten signature in blue ink, appearing to read "Randy Johnson", is positioned above the printed name.

Randy Johnson

RMJ:paj
1937-012
Cc: Jessica Drake

INDEX LEGEND

LOCATION: SE.1/4-SE.1/4 SEC. 15 T78N R27W
DALLAS COUNTY IOWA

REQUESTOR: TYLER RAINEY

PROPRIETOR: WILLIAM & PATRICIA CONSOLVER
JOINT REVOCABLE TRUST

SURVEYOR: JOEL R. ROMÉY

COMPANY & RACCOON VALLEY LAND SURVEYING LLC

RETURN TO: 33235 L AVENUE
ADEL IOWA 50003
PHONE: 515.493.8317

PLAT OF SURVEY

PARCEL DESCRIPTIONS:

PARCEL 25-50

THE WEST 20.00 ACRES OF THE SOUTHEAST QUARTER (SE 1/4) OF THE SOUTHEAST QUARTER (SE 1/4) OF SECTION (15), TOWNSHIP SEVENTY-EIGHT (78) NORTH OF RANGE TWENTY-SEVEN (27) WEST OF THE 5TH P.M., DALLAS COUNTY, IOWA.

PARCEL 25-51

THE SOUTHEAST QUARTER (SE 1/4) OF THE SOUTHEAST QUARTER (SE 1/4) OF SECTION (15), TOWNSHIP SEVENTY-EIGHT (78) NORTH OF RANGE TWENTY-SEVEN (27) WEST OF THE 5TH P.M., DALLAS COUNTY, IOWA; EXCEPT, THE WEST 20.00 ACRES THEREOF.

NOTES:

SAID PARCELS BEING SUBJECT TO AND TOGETHER WITH ANY AND ALL EASEMENTS, COVENANTS OR RESTRICTIONS OF RECORD.

BASIS OF BEARINGS: IOWA REAL TIME NETWORK SOUTH ZONE.

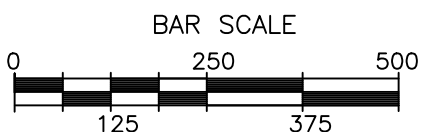
DATE OF FIELD WORK: JUNE 2025



SCALE: 1"=250'

LEGEND:

- INDICATES USPLSS LAND CORNER FOUND AS NOTED
- INDICATES PROPERTY CORNER FOUND 1/2" IRON ROD UNLESS OTHERWISE NOTED
- INDICATES PROPERTY CORNER FOUND 3/4" IRON PIPE WITH ORANGE PLASTIC CAP #12971
- INDICATES PROPERTY CORNER PLACED 3/4" IRON PIPE WITH ORANGE PLASTIC CAP #12971
- M INDICATES MEASURED DISTANCE
- R INDICATES RECORDED DISTANCE
- WC WITNESS CORNER
- IP IRON PIPE
- ROW RIGHT-OF-WAY



Raccoon Valley Land Surveying

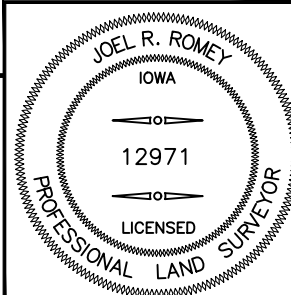
33235 L Avenue Adel Iowa 50003
Phone: 515.493.317

I HEREBY CERTIFY THAT THIS LAND SURVEYING DOCUMENT WAS PREPARED BY ME AND THE RELATED SURVEY WORK WAS PERFORMED UNDER MY DIRECT PERSONAL SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL LAND SURVEYOR UNDER THE LAWS OF THE STATE OF IOWA. LICENSE RENEWAL DATE: 31 DEC. 2025
PAGES COVERED BY THIS SEAL: THIS PAGE ONLY

PRELIMINARY

SIGNED: _____

DATE: _____



PAGE
1 OF 1

REFERENCE No.
16032
25005

DRAWING No.
'25
018

Agenda Item #13

Resolution #2025-95

Approval of Agreement for Construction Inspection and Staking Services with Bolton & Menk, Inc. for the Richland Road Trail Project

Submitted for: **ACTION**

Recommendation: **APPROVAL**

Summary: The City of Van Meter is proceeding with the Richland Road Trail project. To ensure proper oversight and execution, it is necessary to secure professional services for construction inspection and construction staking. Bolton & Menk, Inc., has expressed interest in providing these essential services. This resolution seeks to formalize an agreement with Bolton & Menk, Inc. for these services, which are critical for the successful and compliant completion of the Richland Road Trail. **Bolton & Menk will have the agreement available on Monday.**

Mayor: ***Does the City Council wish to discuss Resolution #2025-95 separately? If not, I would entertain a motion to Adopt Resolution #2025-95 as presented.***

City Councilmember: _____ ***So moved.***

City Councilmember: _____ ***Second.***

Mayor: ***Roll Call Please.***

City Clerk: Akers _____ Brott _____ Grolmus absent Pelz _____ Westfall _____

Mayor: ***Resolution #2025-95 is adopted.***

RESOLUTION #2025 -95

**APPROVING AGREEMENT FOR CONSTRUCTION INSPECTION AND STAKING SERVICES
WITH BOLTON & MENK, INC. FOR THE RICHLAND ROAD TRAIL PROJECT**

WHEREAS, the City of Van Meter is undertaking the Richland Road Trail project; and

WHEREAS, construction inspection and construction staking services are necessary for the successful completion of the Richland Road Trail project ; and

WHEREAS, Justin Nickel, Municipal Project Manager for Bolton & Menk, Inc., inquired about the City's interest in contracting with Bolton & Menk for these services ; and

WHEREAS, the City Clerk, Jess Drake, confirmed that this item would be added to the agenda for the July 14, 2025, meeting ; and

WHEREAS, the City Council of Van Meter deems it in the best interest of the City to contract with Bolton & Menk, Inc. for these services.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Van Meter, Iowa, that:

1. The City of Van Meter approves entering into an agreement with Bolton & Menk, Inc. for construction inspection and construction staking services for the Richland Road Trail project.
2. The City Administrator is hereby authorized to execute the necessary agreement with Bolton & Menk, Inc. for said services.

PASSED AND APPROVED this 14th day of July, 2025.

CITY OF VAN METER, IOWA

By: _____
Joe Herman, Mayor

ATTEST:

By: _____
Liz Faust, City Administrator

Re: Richland Road Trail questions

From Jess Drake <jdrake@vanmeteria.gov>
Date Mon 6/9/2025 10:39 AM
To Justin Nickel <justin.nickel@bolton-menk.com>

I just forgot to add it. It will be on 7/14. Sorry!!

Jess Drake


City of Van Meter | City Clerk
515-996-2644 (o) | 515-478-5047 (c)
jdrake@vanmeteria.gov

From: Justin Nickel <justin.nickel@bolton-menk.com>
Sent: Monday, June 9, 2025 10:38 AM
To: Jess Drake <jdrake@vanmeteria.gov>
Subject: Re: Richland Road Trail questions

I didn't see this on the agenda for tonight. Is it not need it's own item or will it go at the next meeting?



Justin Nickel, PE (IA)
Municipal Project Manager
Bolton & Menk, Inc.

 [\(515\) 336-4307](tel:(515)336-4307)

From: Jess Drake <jdrake@vanmeteria.gov>
Sent: Monday, June 2, 2025 5:12 PM
To: Justin Nickel <justin.nickel@bolton-menk.com>
Subject: Re: Richland Road Trail questions

***** WARNING: This email is from outside the company. Proceed with Caution*****

I would guess so but I'll put it on the agenda for 6/9 to confirm.

Jess Drake

City of Van Meter | City Clerk
515-996-2644 (o) | 515-478-5047 (c)
jdrake@vanmeteria.gov

From: Justin Nickel <justin.nickel@bolton-menk.com>

Sent: Monday, June 2, 2025 3:38 PM

To: Jess Drake <jdrake@vanmeteria.gov>

Subject: Richland Road Trail questions

Hi Jess - just in case I don't remember to ask tomorrow, will the City be interested in contracting with Bolton & Menk for construction inspection and construction staking for the trail project? No hurry, but I wanted to ask the question sooner rather than later.

See you tomorrow.



Real People. Real Solutions.



Justin Nickel, PE (IA)
Municipal Project Manager
Bolton & Menk, Inc.

📍 430 E. Grand Avenue Suite 101, Des Moines, Iowa, 50309

☎ (515) 513-0435

📱 (515) 336-4307

✉ justin.nickel@bolton-menk.com

🌐 www.Bolton-Menk.com

Agenda Item #14

Discussion and Consideration:

Resolution #2025-96 Approving a Service Agreement between the City of Van Meter and RJ Lawn & Landscape for the 2025 Welcome Sign Landscape Project.

Submitted for: **Discussion and Consideration**

The City of Van Meter seeks landscape improvements for its Welcome Sign, located at 340th Trail x Veterans Memorial Dr., Van Meter, IA 50261. This sign marks the main entrance to Van Meter, and staff have identified critical maintenance and aesthetic issues over the past mowing seasons. The existing landscape fabric has deteriorated, allowing weeds to proliferate, and mulch frequently washes away due to the berm's steepness. To address these challenges and enhance the overall appearance of the city's entrance, RJ Lawn & Landscape submitted Proposal Estimate No. 19913. The proposed project includes the demolition of the current landscape and turf around the sign, followed by the installation of new, low-maintenance landscaping designed for ease of care.

Recommendation: **Approval**

Sample Language: Motion to adopt Resolution #2025-96 Approving a Service Agreement with RJ Lawn & Landscape.

City Councilmember: _____ ***So moved.***

City Councilmember: _____ ***Second.***

Mayor: ***Roll Call Please.***

City Clerk: Akers _____ Brott _____ Grolmus absent Pelz _____ Westfall _____

RESOLUTION #2025 -96

APPROVING A SERVICE AGREEMENT BETWEEN THE CITY OF VAN METER AND RJ LAWN & LANDSCAPE FOR THE 2025 WELCOME SIGN LANDSCAPE PROJECT

WHEREAS, the City of Van Meter requires landscape improvements for the Welcome Sign located at 340th Trail x Veterans Memorial Dr., Van Meter, IA 50261; and

WHEREAS, RJ Lawn & Landscape, located at 655 Interstate Pkwy, Waukee, IA 50263 has submitted a proposal (Estimate No. 19913) dated July 11, 2025, for the 2025 Welcome Sign Landscape project; and

WHEREAS, the proposed work includes demolition of existing landscape and turf, installation of new landscaping with Iowa Buff Outcroppings for a wall and accents, river rock with fabric, bullet edging, and plant selections including Red Drift Roses and one 8-9' tall Black Hills Spruce evergreen tree; and

WHEREAS, the total estimated cost for the project is \$11,628.11; and

WHEREAS, the City Council of Van Meter finds it in the best interest of the City to approve said service agreement with RJ Lawn & Landscape.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Van Meter, Iowa, that:

1. The service agreement with RJ Lawn & Landscape for the 2025 Welcome Sign Landscape project, as detailed in Estimate No. 19913 dated July 11, 2025, for \$11,628.11, is hereby approved.
2. The City Administrator is authorized to execute the service agreement and any other necessary documents to facilitate the commencement and completion of the project.

PASSED AND APPROVED this 11th day of July, 2025.

CITY OF VAN METER, IOWA

By: _____

Joe Herman, Mayor

ATTEST:

By: _____

Liz Faust, City Administrator



RJ

LAWN &
LANDSCAPE

www.rjlawnservice.net
515-987-4394

VAN METER SIGN TREE OPTIONS



8

**'BLUE SPRUCE
'HOOPSII'**

- 25' TALL, 10-20' WIDE
- EVERGREEN
- BLUE/GREEN FOLIAGE



9

**SPRUCE 'BLACK
HILLS'**

- 20-30' TALL, 10-20' WIDE
- EVERGREEN
- GREEN FOLIAGE



VAN METER SIGN MATERIALS



1.



2.

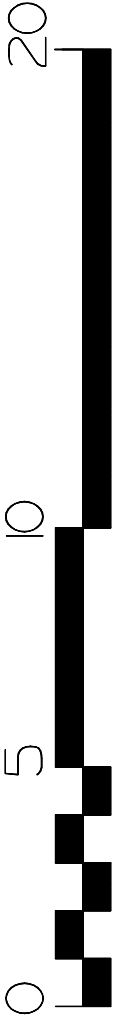
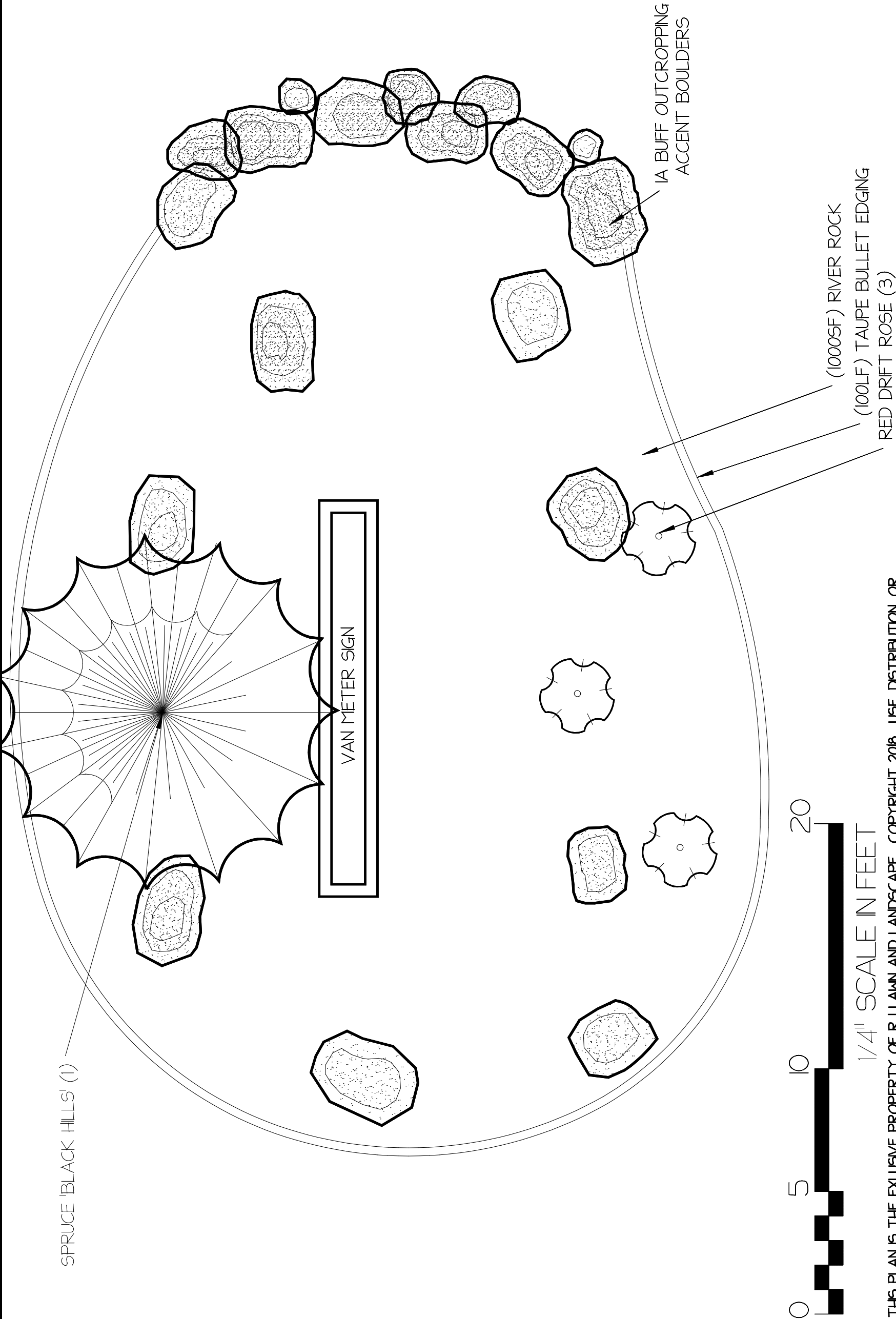
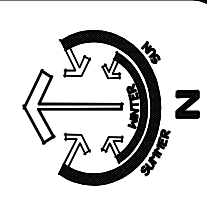


3.

1.
RIVER ROCK 2"

2.
IA BUFF
OUTCROPPING
ACCENTS

3.
BULLET EDGING -
TAUPE (TAN)



1/4" SCALE IN FEET

THIS PLAN IS THE EXCLUSIVE PROPERTY OF RJ LAWN AND LANDSCAPE. COPYRIGHT 2018. USE, DISTRIBUTION, OR SUBMITTAL OF THIS DOCUMENT TO ANY THIRD PARTY SUCH AS MUNICIPAL, GOVERNING, OR PERMITTING BODY, CONTRACTOR, CUSTOMER, OR VENDOR CONSTITUTES ACCEPTANCE OF THE TERMS AND CONDITIONS OF THE RJ LAWN AND LANDSCAPE WRITTEN PROPOSAL DATED: _____



RJ Lawn & Landscape

655 Interstate Pkwy
Waukee, IA 50263
515-987-4394 Ph
515-987-4594 Fax

Proposal

July 9, 2025

Submitted To

Liz Faust
Van Meter, City of
310 Mill St PO Box 160
Van Meter, IA 50261

Project & Location:

2025 Welcome Sign Landscape
City of Van Meter
Van Meter Sign
Van Meter, IA 50261

Thank you for contacting us for your lawn & landscape needs! We look forward to working with you.

The following proposal has been created specifically for you based on our recent discussion regarding landscape improvements at your property. All projects are scheduled on a first-come-first-serve basis. Upon receiving a signed contract, we will then schedule your work for a tentative start date. The start date can vary at any time if other projects sign up prior to your acceptance or if the overall schedule is impacted due to weather. When it is approx 3-7 days prior to the anticipated start of your project, you will receive a call to confirm utility locates and to let you know when we plan to begin the work. If you wish to proceed with the project as proposed, simply sign and date at the bottom, then return to us.

Welcome Sign Landscaping

Work Description: Per overhead layout and photo depiction- revised (7/9/25), demo existing landscape and turf around Van Meter Welcome sign, and install new landscaping. Includes Iowa Buff Outcroppings for a wall at the base of the slope, and as some accents in the bed. Bed includes plants, river rock, and edging for ease of maintenance. Plant selections should be relatively low maintenance after watering to establish them. All drift rose shrubs below the sign will stay low to the ground and not block the view of the sign. **Addition - install (1) 8-9' tall evergreen tree behind sign on hillside.

Demolition & Disposal	1 - LS
Trim & shape existing shrubs around sign	1 - LS
Edger, Bullet 4x4x11.5 Taupe	100 - 1 LF
River Rock, 2" w/ Fabric	1000 - SF
Outcropping 7-8" IA Buff	10 - 1.0 ton
Rose, Red Drift	3 - 3 gal
Spruce, Black Hills 8'-9'	1 - 1 ea

Subtotal

\$11,628.11 plus tax

Estimate No.19913 prepared by Bree Crandall

Terms & Conditions

- Above pricing does not include sales tax. Sales tax applicable to your location will be applied at invoicing.
- This proposal may be withdrawn by RJ Lawn Service if not accepted within thirty (30) days.
- All perennial trees, shrubs, and plants include 1-yr Replacement Warranty (excludes Acts of God and nature, including but not limited to, damage or destruction from animals). Perennial is defined as Zone 4 appropriate plants and does not include annual flowers/color. No warranty or guarantee is implied for grass seed or sod; Any items to be replaced under warranty are to be inspected by RJ Lawn Service, Inc. prior to removal or alteration by customer; Warranty includes one time replacement only at a proper time determined by RJ Lawn Service Inc.; Replacement item may not be substituted unless an exact match is unavailable from the supplier/nursery. Every effort is made to replace with like kind materials and that may include waiting for proper timing of planting based on plant type.
- Hardscape installations include 10-year Workmanship Warranty. This warranty excludes: Wearable parts such as joint filler; Natural stone products such as limestone, boulders, etc. Workmanship warranty implies work was completed at or above current industry standards for proper installation and product should withstand normal wear and tear without failure of structure.
- Unless otherwise noted, Irrigation Allowance excludes moving main irrigation supply line(s). Allowances to be billed at actual Time & Material.
- No warranty work shall be completed until account is paid in full.
- Public utilities shall be marked by Iowa OneCall upon request by RJ Lawn Service, Inc.. Any private utilities shall be marked by Owner. RJ Lawn Service, Inc. is not responsible for damages to any underground items not properly located prior to the commencement of work.

Examples of private utilities includes but is not limited to: Invisible Pet Fencing, Privately run electrical service, Security/Parking lot lighting and irrigation system.

- All agreements contingent upon strikes, accidents or delays beyond our control. RJ Lawn Service Inc. is not responsible for "Acts of God," and assumes no liability for naturally occurring conditions. RJ Lawn Service, Inc. is not responsible for issues resulting from construction by others.
- Services will be invoiced to customer on a Net 15 basis. A service charge of 1.5% per month will be charged for all unpaid balances past 15 days. Additional services will be suspended for accounts past due.
- All material is guaranteed to be as specified. Any alteration or deviation from above specifications involving extra costs will become an extra charge over and above the estimate. Fuel surcharges may apply if market conditions increase fuel costs by 30%.
- Once accepted by an authorized representative of both parties, the above constitutes a legally binding agreement, which may be dissolved or canceled by either party by written notice thirty (30) days prior to cancellation. In the event of any legal action/arbitration/other taken by either party to recover a loss of any sort, the party found at fault will pay legal fees.

Acceptance of Contract Proposal .

RJ Lawn & Landscape

Date

Client / Representative

Date

Agenda Item #15

Resolution #2025-97

Discussion and Consideration: Change Order Request #2 – Arlington Avenue Street Project

Submitted for: **Discussion and Consideration**

Change Order Request #2 provides three changes. Two of the changes include materials resulting in a \$9,665.60 increase in the contract amount and the third change revises the substantial completion date from August 15, 2025, to August 22, 2025. City Engineer Johnson will be available at the meeting for additional questions.

Recommendation: **Approval**

Sample Language: **Motion to adopt Resolution #2025-97**

Approving Change Order Request #2 for the Arlington Avenue Street Project

City Councilmember: _____ ***So moved.***

City Councilmember: _____ ***Second.***

Mayor: ***Roll Call Please.***

City Clerk: Akers _____ Brott _____ Grolmus absent Pelz _____ Westfall _____



A Kleinfelder Company

VEENSTRA & KIMM INC.

6775 Vista Drive
West Des Moines, Iowa 50266

515.225.8000 // 800.241.8000
www.v-k.net

July 2, 2025

Liz Faust
City Administrator
City of Van Meter
310 Mill Street
P.O. Box 160
Van Meter, Iowa 50261-0160

VAN METER, IOWA
ARLINGTON AVENUE
PARTIAL PAYMENT ESTIMATE NO. 2 & CHANGE ORDER NO. 2

Enclosed is a copy of Partial Payment Estimate No. 2 for the Arlington Avenue Public Improvements project under the contract between the City of Van Meter and Alliance Construction Group. Partial Pay Estimate No. 2 is in the amount of \$65,496.72 for the period ending June 30, 2025.

Also enclosed is a copy of Change Order No. 2 addressing the addition of rock chimneys, replacement of intake ST-405 due to a gas main conflict, and request for interim completion date extension due to weather and utility delays.

Veenstra & Kimm, Inc. has completed a review of Partial Pay Estimate No. 2 and recommends approval and payment. Veenstra & Kimm, Inc. also recommends approval of Change Order No. 2.

If you have any questions or comments concerning the project, please contact the writer at 515-669-7768.

VEENSTRA & KIMM, INC.

A handwritten signature in blue ink, appearing to read 'Callin Hornsby', written over a light blue horizontal line.

Callin Hornsby

CRH
193108

cc: Clint Carpenter -Alliance Construction Group (electronic)

**VEENSTRA & KIMM INC.**6775 Vista Drive
West Des Moines, Iowa 50266515.225.8000 // 800.241.8000
www.v-k.net

Date: July 2, 2025

PAY ESTIMATE NO. 2

Project Title	Arlington Avenue	Contractor	Alliance Construction Group LLC 940 Plum Drive, Suite 100 Urbandale, IA 50322
Original Contract Amount & Date	\$ 592,807.751 February 10, 2025	Pay Period	May 29, 2025 to June 30, 2025

BID ITEMS

	Description	Unit	Estimated Quantity	Unit Price	Extended Price	Quantity Complete	Value Completed
2.01	Subgrade Prep	SY	3281	\$ 3.00	\$ 9,843.00		\$ -
2.02	Topsoil, On Site	CY	934	\$ 14.00	\$ 13,076.00	500	\$ 7,000.00
2.03	Excavation, Class 10	CV	4,705	\$ 12.00	\$ 56,460.00		\$ -
2.04	Modified Subbase, 8-inch	SY	2034	\$ 15.50	\$ 31,527.00		\$ -
2.05	Clearing & Grubbing	LS	1	\$ 2,040.00	\$ 2,040.00	1	\$ 2,040.00
4.01	Storm Sewer, Trenched, RCP Class III, 15"	LF	610	\$ 69.00	\$ 42,090.00	427	\$ 29,463.00
4.02	Storm Sewer, Trenched, RCP Class III, 18"	LF	139	\$ 80.00	\$ 11,120.00		\$ -
4.03	Storm Sewer, Trenched, RCP Class III, 24"	LF	23	\$ 160.00	\$ 3,680.00		\$ -
4.04	Storm Sewer, Trenched, RCP Class III, 36"	LF	146	\$ 200.00	\$ 29,200.00		\$ -
4.05	Removal of Storm Sewer, RCP Class III, 15"	LF	SO	\$ 20.00	\$ 1,000.00		\$ -
4.06	Removal of Storm Sewer, RCP Class III, 18"	LF	122	\$ 20.00	\$ 2,440.00		\$ -
4.07	Pipe Apron, Concrete, 24"	EA	1	\$ 3,000.00	\$ 3,000.00		\$ -
4.08	Pipe Apron, Concrete, 36"	EA	1	\$ 4,000.00	\$ 4,000.00		\$ -
4.09	Subdrain, PVC, 6"	LF	966	\$ 13.00	\$ 12,558.00		\$ -
4.10	Subdrain Connection to Intake or Storm Sewer	EA	4	\$ 400.00	\$ 1,600.00		\$ -
4.11	Storm Sewer Service Stub, PVC, 4-inch	LF	376	\$ 25.00	\$ 9,400.00		\$ -
4.12	Video Inspection of Storm Sewer	LS	1	\$ 3,000.00	\$ 3,000.00		\$ -
5.01	Adjust Water Services as Needed	LS	1	\$ 8,500.00	\$ 8,500.00	0.25	\$ 2,125.00
6.01	Manhole, Storm Sewer, SW-401, 48-inch	EA	1	\$ 5,500.00	\$ 5,500.00	1	\$ 5,500.00
6.02	Manhole, Storm Sewer, SW-401, 60-inch	EA	2	\$ 6,500.00	\$ 13,000.00		\$ -
6.03	Intake, Single Grate, SW-501	EA	6	\$ 2,850.00	\$ 17,100.00	3	\$ 8,550.00
6.04	Intake, Single Grate with Manhole, SW-503	EA	1	\$ 3,500.00	\$ 3,500.00		\$ -
6.05	Sanitary Manhole Adjustment, Minor	LS	1	\$ 1,200.00	\$ 1,200.00		\$ -
6.06	Remove Intake, Single Grate, SW-501	EA	2	\$ 500.00	\$ 1,000.00		\$ -
7.01	Pavement, PCC, 7-inch	SY	2,034	\$ 59.75	\$ 121,531.50		\$ -
7.02	Curb & Gutter, 6-inch Width, 6-inch Thickness	LF	1,191	\$ 2.00	\$ 2,382.00		\$ -
7.03	Pee Pavement Samples & Testing	LS	1	\$ 5,500.00	\$ 5,500.00		\$ -
7.04	Removal of Sidewalk, PCC, 4-inch	SY	287	\$ 8.00	\$ 2,296.00	SO	\$ 400.00
7.05	Removal of Driveway, PCC, 6-inch	SY	230	\$ 15.00	\$ 3,450.00	100	\$ 1,500.00
7.06	Sidewalk, PCC, 4-inch	SY	487	\$ 47.00	\$ 22,889.00		\$ -
7.07	Driveway, Paved, PCC, 6-inch	SY	441	\$ 68.00	\$ 29,988.00		\$ -
7.08	Pavement Removal, PCC, 7-inch	SY	2034	\$ 9.00	\$ 18,306.00	1,917	\$ 17,253.00
7.09	Curb & Gutter Removal	LF	954	\$ 1.25	\$ 1,192.50	954	\$ 1,192.50
8.01	Painted Pavement Markings, Durable	STA	0.24	\$ 8,300.00	\$ 1,992.00		\$ -
8.02	Temporary Traffic Control	LS	1	\$ 2,850.00	\$ 2,850.00	0.40	\$ 1,140.00
8.03	Traffic Signs, Stop Sign, 30"x30"	EA	2	\$ 400.00	\$ 800.00		\$ -
8.04	Traffic Signs, No Parking Sign, 12"x18"	EA	3	\$ 200.00	\$ 600.00		\$ -
9.01	Hydraulic Seeding, Fertilizing, & Mulching Type 1	AC	0.37	\$ 4,500.00	\$ 1,665.00		\$ -


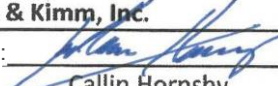
BID ITEMS

	Description	Unit	Estimated Quantity	Unit Price	Extended Price	Quantity Complete	Value Completed
9.02	Watering	LS	1	\$ 1,200.00	\$ 1,200.00		\$ -
9.03	Stormwater Pollution Prevention Plan (SWPPP) Preparation	LS	1	\$ 1,700.00	\$ 1,700.00	1	\$ 1,700.00
9.04	Stormwater Pollution Prevention Plan (SWPPP) Management	LS	1	\$ 2,400.00	\$ 2,400.00	0.50	\$ 1,200.00
9.05	Filter Socks, 8-inch, Installation	LF	1237	\$ 1.50	\$ 1,855.50	418	\$ 627.00
9.06	Filter Socks, 8-inch, Removal	LF	1237	\$ 0.25	\$ 309.25		\$ -
9.07	Silt Fence, Installation	LF	288	\$ 2.00	\$ 576.00		\$ -
9.08	Silt Fence, Removal	LF	288	\$ 0.50	\$ 144.00		\$ -
9.09	Inlet Protection	EA	8	\$ 175.00	\$ 1,400.00		\$ -
9.10	Rip-Rap, Class E	TON	14	\$ 80.00	\$ 1,120.00		\$ -
9.11	Turf Reinforcement Mats, RCEP Type 4	SF	1080	\$ 0.60	\$ 648.00		\$ -
10.01	Demolition Work	LS	1	\$ 479.00	\$ 479.00		\$ -
11.01	Construction Survey	LS	1	\$ 7,000.00	\$ 7,000.00	0.50	\$ 3,500.00
11.02	Mobilization	LS	1.067	\$ 65,000.00	\$ 69,355.00	0.50	\$ 32,500.00
11.03	Maintenance of Postal Service	LS	1	\$ 6,000.00	\$ 6,000.00	0.60	\$ 3,600.00
11.04	Concrete Washout	LS	1	\$ 1,700.00	\$ 1,700.00		\$ -
COI.01	Trench Compaction Testing	LS	1	\$ 6,200.00	\$ 6,200.00		\$ -
COI.02	Maintenance of Solid Waste Collection	LS	1	\$ 6,500.00	\$ 6,500.00	0.60	\$ 3,900.00
COI.03	Granular Surfacing, 6-inch	TON	30	\$ 72.50	\$ 2,175.00	134.44	\$ 9,746.90
					\$ -		\$ -
					\$ -		\$ -
					\$ -		\$ -
					\$ -		\$ -
					\$ -		\$ -
					\$ -		\$ -
					\$ -		\$ -
	TOTAL CONTRACT				\$ 612,037.75		\$ 132,937.40

MATERIALS STORED SUMMARY			
Description	Number of Units	Unit Price	Extended Cost
ST-409 - Rinker Invoice 31280277	0	\$ 1,075.75	\$ -
ST-407 - Rinker Invoice 31280277	1	\$ 1,049.10	\$ 1,049.10
ST-402 - Rinker Invoice 31280278	1	\$ 1,496.63	\$ 1,496.63
ST-404 - Rinker Invoice 31280278	0	\$ 1,451.13	\$ -
ST-405 - Rinker Invoice 31280278	1	\$ 1,445.60	\$ 1,445.60
		\$ -	\$ -
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TOTAL MATERIALS STORED			\$ 3,991.33

SUMMARY			
Contract Price			Value Completed
Original Contract Price		\$ 592,807.75	\$ 132,937.40
Approved Change Orders (list each)	COI	\$ 19,230.00	
TOTAL ALL CHANGE ORDERS		\$ 19,230.00	\$ -
Revised Contract Price		\$ 612,037.75	\$ 132,937.40
Materials Stored			\$ 3,991.33
Value of Completed Work and Materials Stored			\$ 136,928.73
Less Retained Percentage (5%)			\$ 6,846.44
Net Amount Due This Estimate			\$ 130,082.29
Less Estimate(s) Previously Approved	No.1	\$ 64,585.57	
	No.2		
	No.3		
	No.4		
	No.5		
	No.6		
	No. 7		
	No. 8		
	No. 9		
	No.10		
	No.11		
	No.12		
Less Total Pay Estimates Previously Approved			\$ 64,585.57
Amount Due This Estimate			\$ 65,496.72

The amount \$ 65,496.72 is recommended for approval for payment In accordance with the terms of the contract.

Quantities Complete Submitted By: Alliance Construction Group LLC Signature:  Name: Clint Carpenter Title: Project Manager Date: <u>7/2/25</u>	Recommended By: Veenstra & Kimm, Inc. Signature:  Name: Callin Hornsby Title: Project Manager Date: <u>7/2/2025</u>	Approved By: City of Van Meter Signature: Name: Title: Date:
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**VEENSTRA & KIMM INC.**6775 Vista Drive
West Des Moines, Iowa 50266515.225.8000 // 800.241.8000
www.v-k.net

July 2, 2025

CHANGE ORDER NO. 2CITY OF VAN METER, IOWA
ARLINGTON AVENUE

Change Order No. 2 consists of the following three parts:

Part 1-The addition of four (4) Rock Chimneys using 1" Clean Stone in the unit price of \$1,980.00 each totaling \$7,920.00. Work includes excavation and disposal of soil backfill over the four (4) storm sewer cross runs along with the import of granular backfill to be placed from the top of pipe to the bottom of the modified subbase. Pricing also includes the allowed 10% markup for work completed by a subcontractor. The addition of these rock chimneys is in lieu of the impervious cutoffs previously discussed. The rock chimney will collect subsurface drainage under the pavement and direct it downward to the storm sewer cross run where it will enter into the fabric wrapped RCP storm sewer joints. These benefit the subsurface drainage under the pavement by collecting the infiltration into the storm sewer.

Part 1 of Change Order No. 2 adds the following items to the contract:

Item No.	Description	Unit	Qty	Unit Price	Extended Price
CO2.01	Rock Chimney (1" Clean Stone)	EA	4	\$1,980.00	\$7,920.00

Part 2 - The replacement of intake ST-405 which is a SW-503 intake composed of a single grate intake in the gutter line with a manhole access point into the intake located at the back of curb. There is an existing 2" gas main that conflicts approximately 18" into manhole access area of the structure that extends beyond the back of curb. Replacing this SW-503 intake with a SW-501 intake eliminates the manhole access part of structure behind the back of curb and eliminates the gas main conflict while allowing construction to continue without downtime to relocate the gas main. Pricing includes the addition of one SW-501 intake, the deletion of one SW-503 intake, the material cost of the already supplied SW-503 intake, the disposal of the already supplied SW-503 intake, and the additional delivery fee of the new SW-501 intake.

Part 2 of Change Order No. 2 adds the following items to the contract:

Item No.	Description	Unit	Qty	Unit Price	Extended Price
6.03	Intake, Single Grate, SW-501	EA	1	\$2,850.00	\$2,850.00
6.04	Intake, Single Grate, SW-503	EA	-1	\$3,500.00	-\$3,500.00
CO2.02	SW-503 Material Cost	LS	1	\$1,445.60	\$1,445.60
CO2.03	Delivery 501 & Disposal 503 Fee	LS	1	\$950.00	\$950.00

Part 3 - Contract extension for the interim completion date for roadway, sidewalks, and driveway paving to be completed and opened for use to be revised from August 15, 2025 to August 22, 2025 due to delays caused by weather and utility conflicts. Final Completion date shall remain September 1, 2025.

Change Order No. 2 Increases the contract amount by \$9,665.60.

Completion Date

Change Order No. 2 changes the Project Completion Date as follows:

- Substantial Completion including all PCC pavements, PCC sidewalks and PCC driveways by August 22, 2025.
- Final Completion including surface restoration by September 1, 2025.

ALLIANCE CONSTRUCTION GROUP, LLC

CITY OF VAN METER, IOWA

By (1/4, ? G. -----, ---c= --

By _____

Title Project Manager

Title _____

Date 7/2/2025

Date _____

VEENSTRA & KILPATRICK

By #-r==

Title Project Manager

Date 7/2/2025

Resolution #2025-97

“A Resolution to Approve Change Order #2 – Arlington Avenue Street Project”

Whereas, the City Council reviewed and accepted a contract with Alliance Construction Group in the amount of \$592,807.75 for the Arlington Avenue Street Project on January 13, 2025; and

Whereas, the City Council approved Change Order #1 on May 12, 2025 in the amount of \$19,230 bringing the contract total to \$612,037.75; and

Whereas, the Contractor, City Engineer and Public Works director have identified the need for a change order pertaining to the addition of four (4) Rock Chimneys using 1: Clean Stone in the unit price of \$1,980 each totaling \$7,920; and

Whereas, the Contractor, City Engineer and Public Works director have identified the need to replace Intake, Single Grate, SW-501; eliminate Intake, Single Grate, SW-503 allowing construction to continue without downtime to relocate the gas main. Pricing includes the addition of one intake, the deletion of one intake, the material cost of the already supplied SW-503 intake, the disposal of the already supplied SW-503 intake, and the additional delivery fee of the new SW-501 intake.

Whereas, the Contractor, City Engineer and Public Works director have identified the need for a change order pertaining to the contract extension for the interim completion date for roadway, sidewalks, and driveway paving to be completed and opened for use to be revised from August 15, 2025, to August 22, 2025, due to delays caused by weather and utility conflicts. Final completion date shall remain September 1, 2025.

Whereas, the City Engineer recommends approval of the proposed change order; now

Therefore, be it resolved by the Van Meter City Council that Change Order #2 increases the contract amount by \$9,665.60 bringing the contract total to \$621,702.35 and revises the substantial completion date to August 22, 2025, for the Arlington Avenue Street Project is accepted & approved and the City Council authorizes the Mayor, City Administrator and/or City Clerk to execute the Agreement on behalf of the City.

Passed and approved this 14th day of July, 2025

Joe Herman, Mayor

ATTEST:
Liz Faust, City Administrator

Agenda Item #16

Discussion and Possible Action:

Tax Abatement Application –
29340 Hickory Lodge Drive

Submitted for: **Discussion and Possible Action**

Tax abatement application received for 29340 Hickory Lodge Drive

Existing Residential Improvements - Tax Abatement

Year 1 – 100%

Year 2 – 100%

Year 3 – 100%

Year 4 – 75%

Year 5 – 50%

As a reminder, the City Council approved qualifying improvements to be eligible for tax abatements on existing residential properties. The County will make the ultimate determination upon inspection of the property to determine if the improvements qualify and if so, what the valuation of the improvements are that would be eligible for abatement.

Recommendation: Approval

Sample Language: Motion to approve the tax abatement application for existing residential improvements at 29340 Hickory Lodge Drive

City Councilmember: _____ ***So moved.***

City Councilmember: _____ ***Second.***

Mayor: ***Roll Call Please.***

City Clerk: Akers _____ Brott _____ Grolmus absent Pelz _____ Westfall _____



Tax Abatement Application

The City of Van Meter offers tax abatement in certain circumstances. Please contact info@vanmeteria.gov to determine eligibility. Tax abatement is NOT offered on any new construction except for certain properties in Hickory Lodge Plats 4 and 5. Exemption schedule is attached. The property owner must apply to the City for an exemption by February 1st of the assessment year for which the exemption is first claimed.

Application Date: 07/04/2025

Address of Property: 29340 Hickory Lodge Dr

The following are persons having an interest in the above-mentioned property:

Recorded Owner/s: Wendi Buckel (Dunn) & Todd Buckel

Mailing Address: 29340 Hickory Lodge Dr Van Meter, IA 50261

Contract Purchaser/s: _____

Mailing Address: _____

Lessee/s: _____

Mailing Address: _____

Existing Property Use: ☒ Residential _____ Commercial _____ Industrial _____ Vacant _____

Proposed Property Use: _____

Nature of Improvements: _____ New Construction _____ Addition ☒ General Improvements

Description of Improvements:

Finished majority of basement

Estimated or Actual Date of Completion: May 2025

Estimated or Actual Cost of Improvements: 63,000

Applicant Signature



FOR CITY USE:

City Council

Application: _____ Approved _____ Denied

Reason if Denied: _____

Date: _____

City Clerk Attestation: _____

Assessor

Present Assessed Value \$ _____

Assessed Value with Improvements \$ _____

Eligible for Tax Abatement: _____ YES _____ NO

Amount of Value Eligible for Tax Abatement \$ _____

Date: _____

Assessor: _____

TAX ABATEMENT SCHEDULE

ELIGIBLE IMPROVEMENTS AND EXEMPTIONS

Existing Residential Improvements. The rehabilitation of and additions to existing residential facilities not located within the Hickory Lodge Subdistrict (as hereinafter defined).

All qualified real estate assessed as residential property, excluding property classified as residential property under Section 441.21, subsection 14, paragraph "a", subparagraph (6) of the Code of Iowa, is eligible to receive an exemption from taxation for a period of five years as follows:

- *For the first year, an exemption from taxation on 100% of the actual value added.*
- *For the second year, an exemption from taxation on 100% of the actual value added.*
- *For the third year, an exemption from taxation on 100% of the actual value added.*
- *For the fourth year, an exemption from taxation on 75% of the actual value added.*
- *For the fifth year, an exemption from taxation on 50% of the actual value added.*

New Construction and Existing Residential Improvements Hickory Lodge Subdistrict (Plat 4 Outlot Y, Lots 8, 9, 12, 13 and Plat 5 All Lots).

Exemption: All qualified real estate assessed as residential property, excluding property classified as residential property under Section 441.21, subsection 14, paragraph "a", subparagraph (6) of the Code of Iowa, is eligible to receive an exemption from taxation for a period of five years as follows:

- *For the first year, an exemption from taxation on 100% of the actual value added.*
- *For the second year, an exemption from taxation on 100% of the actual value added.*
- *For the third year, an exemption from taxation on 100% of the actual value added.*
- *For the fourth year, an exemption from taxation on 75% of the actual value added.*
- *For the fifth year, an exemption from taxation on 50% of the actual value added.*

New Construction and Existing Commercial and Industrial Improvements.

Exemption: All qualified real estate assessed as commercial or industrial property is eligible to receive an exemption from taxation for a period of three years on 100% of the actual value added by the improvements.

Actual Value Added: Actual value added by improvements, as used in this plan, means the actual value added as of the first year for which the exemption was received. To be eligible for tax abatement for residential improvements, the increase in actual value of the property must be at least 10%. To be eligible for tax abatement for commercial and industrial improvements, the increase in actual value of the property must be at least 15%.

All improvements, to be considered eligible, must be completed in conformance with all applicable regulations of the City of Van Meter, and must be completed during the time the Revitalization Area is designated by ordinance as a revitalization area.

RESIDENTIAL PERMIT TYPE: New Construction ☐ Renovation ☒ Garage ☐ Shed ☐ Deck ☐ Pool ☐ Other ☐

COMMERCIAL/INDUSTRIAL PERMIT TYPE: New Construction ☐ Renovation ☐ Other ☐

ATTACH SITE PLAN, DRAWINGS AND/OR BUILDING PLANS

JOB SITE INFORMATION

Project Address: 29340 Hickory Lodge Dr. Van Meter

Applicant Name: Behr Construction

Application Date: 1-21-2025

Plat #: 5 Lot #: 13

Development Name: _____

Commercial ☐ Industrial ☐ Public ☐

Single Family ☒ Two Family ☐ Mult-Family ☐

Property in a flood plain? Yes ☐ No ☐ Minimum Elevation MPE _____

BUILDING SQUARE FOOTAGE

Level 1 _____ Pool Size _____

Level 2 _____ Deck Size _____

Basement Finished _____ Garage _____

Basement Unfinished 1000 Shed _____

DESCRIPTION OF PROJECT

Basement Finish

Flooring, Electrical, Dry Wall, Fixtures

Cabinets

VAL \$23,200.00

(Already plumbed & HVAC)

PDF building plans preferred

PERMIT FEES (to be completed by V&K)

PROJECT VALUATION

\$ 51,054

Building \$ 338.00

Trades \$ 100.00

Approach \$ _____

Sewer Connection \$ _____

Water Connection & Excise Tax \$ _____

Total Permit Fee \$ 438.00

ADDITIONAL ACKNOWLEDGEMENTS

- Except as provided by law, where any work has been started prior to obtaining this permit, the regular fee should be doubled.
- This permit shall expire if work has not commenced or has been abandoned for 120 days.
- ALL WORK MUST BE INSPECTED. It is the responsibility of the permittee to call for inspections. No work shall be concealed or covered until approved by the inspector.
- The permittee acknowledges that they are proficient in the performance of the work covered by this permit.
- Complete the application and submit all required documentation (including PDF plans) to the City of Van Meter at permits@vanmeteria.gov. Work may only commence upon receipt of an approved permit and payment of the permit fee to the City of Van Meter.

OWNER OR AGENT SIGNATURE

X [Signature] Date: 1-21-2025

WHEN APPROVED BELOW, THIS BECOMES A VALID PERMIT

Issued By: Adam Holiday Date: 1-23-25

Building Official

☒ Payment Received Date: 1/29/25 Amount: \$ 438

Property Owner

Name: Dunn, Wendi & Buckel Todd

Address: 29340 Hickory Lodge Dr

City: Van Meter State: IA Zip Code: 50261

Email: _____ Phone: _____

Contractor

Name: Behr Construction Homes

Address: 28901 R Ave

City: Adel State: IA Zip Code: 50003

Email: behroffice2@gmail.com Phone: 515-993-4922

Architect-Engineer

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Email: _____ Phone: _____

Sub-Contractors

Electrical Contractor Name: _____ Phone: 515-963-3355

Armor Electric State License #: EL 002661 RM

Plumbing Contractor Name: _____ Phone: _____

State License #: _____

Mechanical Contractor Name: _____ Phone: _____

State License #: _____

Please contact Veenstra & Kimm with any questions or to schedule an inspection. A 24 hour notice is required prior to an inspection request.

Email: BuildingInspection@v-k.net Phone: 515-850-2980

Agenda Item #17

Resolution #2025-98

Discussion and Consideration: Resolution #2025-98 Approving a Contract for Street Repairs at the F90 and Jerry Street Intersection.

Submitted for: **Discussion and Consideration**

Recommendation: **Approval**

Mayor: Does the City Council wish to discuss Resolution #2025-98 separately? If not, I would entertain a motion to adopt Resolution #2025-98 as presented.

OR: Sample Language: **Motion to adopt Resolution #2025-98 Approving a Contract for Street Repairs at the F90 and Jerry Street Intersection.**

City Councilmember: _____ ***So moved.***

City Councilmember: _____ ***Second.***

Mayor: ***Roll Call Please.***

City Clerk: Akers _____ Brott _____ Grolmus _____ Pelz _____ Westfall _____

RESOLUTION NO. 2025 - 98

A RESOLUTION OF THE CITY COUNCIL OF VAN METER, IOWA, APPROVING A CONTRACT FOR STREET REPAIRS AT THE F90 AND JERRY STREET INTERSECTION.

WHEREAS, the City of Van Meter Public Works Director McCombs has identified a critical need to repair significant road damage to F90 at the Jerry Street intersection, posing a potential hazard to public safety and infrastructure; and

WHEREAS, in response to this identified need, the Public Works Director solicited and received a formal quote for the necessary repairs; and

WHEREAS, after careful review of the submitted quote and due consideration of the scope of work, the Public Works Director recommends the approval of the proposed HMA 10" Patch, which includes saw cutting, demolition, installation of 10" hot mix asphalt in three (3) lifts, and comprehensive traffic control and flagging services; and

WHEREAS, the City Council has reviewed the recommendation and finds the proposed repairs and associated cost to be reasonable, necessary, and in the best interest of the City of Van Meter;

NOW, THEREFORE, BE IT RESOLVED by the City Council of Van Meter, Iowa, that the repairs to the F90 at the Jerry Street intersection, as recommended by the Public Works Director and proposed by Grimes Asphalt and Paving Corporation, in the amount not to exceed Sixteen Thousand Two Hundred Fifty Dollars (\$16,250.00), are hereby approved.





Passed and approved by the City Council of Van Meter, Iowa, this 14th day of July, 2025.

Joe Herman, Mayor

ATTEST:

Liz Faust, City Administrator



 SINCE 1972
 5550 NE 22ND STREET
DES MOINES, IA 50316
 515.262.8096
 WWW.GRIMESASPHALT.COM

To:	City Of Van Meter	Contact:	Drew McCombs
Address:	Van Meter, IA	Phone:	
		Fax:	
Project Name:	Van Meter F90 Patch	Bid Number:	
Project Location:	F90 & Jerry St, Van Meter, IA	Bid Date:	

Item #	Item Description	Estimated Quantity	Unit
1	HMA 10" Patch: Includes Saw Cutting, Demo, Installation Of 10" Hot Mix Asphalt In 3 Lifts, Traffic Control And Flaggers.	65.00	SY

Total Bid Price: **\$16,250.00**

Notes:

- Price is contingent upon completing the work during the 2025 construction season.
- To the fullest extent provided by law, Owner shall indemnify, defend and hold harmless Grimes Asphalt and Paving Corporation, it's officers, directors, employees, and agents from and against all claims, damages, losses, and expenses, including but not limited to attorneys fees and court costs resulting from or arising out of Owner or Owner Representative failure to provide accurate information of the existence and location of any non-public utilities or hazardous materials at the project site.

Payment Terms:

This proposal may be withdrawn by us if not accepted within 30 days.

It is understood that progress payments shall be made as work progresses, final payment due upon completion. A service charge of 1-1/2% will be added if not paid within 30 days from date of invoice.

This proposal voids all previous proposals.

It is understood that Grimes Asphalt may require credit assurances from the customer and/or owner, including but not limited to bank letters of guarantee and/or payments deposited into escrow accounts before work commences or at anytime during the performance of work.

ACCEPTED:

The above prices, specifications and conditions are satisfactory and are hereby accepted.

Buyer: _____

Signature: _____

Date of Acceptance: _____

CONFIRMED:

Grimes Asphalt and Paving Corporation

Authorized Signature: _____

Estimator: Tom Pike
515-491-6053 tom@grimesasphalt.com

Agenda Item #18

Discussion and Consideration: Results of the Legal Services RFP

Submitted for: **Discussion and Consideration**

The City received three submissions in response to its Request for Proposals (RFP) for Attorney services. For the Council's review, the RFP document used, and the scoring sheets received as of July 11, 2025, have been provided in the packet.

Mayor: Does the City Council wish to discuss any aspects of the Legal Services RFP submissions or scoring?

If the City Council chooses a new firm for attorney services, the transition process typically involves several key steps to ensure a smooth handover and continuity of legal support: Formal notification, transition meetings, document and file transfer, etc. This could take a few weeks to a couple months. Staff will coordinate the transition and keep the City Council informed.

Sample Language: I move to direct staff to

City Councilmember: _____ ***So moved.***

City Councilmember: _____ ***Second.***

Mayor: ***Roll Call Please.***

City Clerk: Akers _____ Brott _____ Grolmus absent Pelz _____ Westfall _____

Request for Proposals – City Attorney

The City of Van Meter, population 1,725, is accepting letters of interest and qualifications for a City Attorney and/ or Firm to represent the city regarding legal matters. Our desire is to hire an attorney to be the primary contact but also have the ability to draw upon the expertise of other attorneys within a firm.

John Fatino of Whitfield & Eddy PLC currently serves as the City Attorney. Dorsey & Whitney LLP represents the City as bond counsel.

Scope of Services

- Interpret and provide opinions on questions regarding a variety of legal issues.
- Review and provide written legal opinions on proposed ordinances, when requested.
- Prepare or revise and provide recommendations for proposed ordinances and resolutions.
- Interpret and provide staff and Council written opinions on questions interpreting City and State Code matters when requested.
- Act as legal advisor to all city officials, boards, and commissions.
- Attend all regular and special meetings of the City Council and act as meeting parliamentarian unless otherwise directed by staff.
- At the request of staff, attend board or commission meetings to provide legal guidance.
- Review materials prepared for the City Council and confer with the City Administrator and/or staff regarding issues that may need to be discussed prior to a meeting, including but not limited to: contracts, agreements, plats, and easements.
- Prepare, review, and/or provide legal opinion on all contracts and agreements prior to approval by the City Council.
- Prosecute traffic citations, simple misdemeanor offenses, and other police matters.
- Advise staff on personnel issues, including providing direction when requested.
- Assist staff in preparing civil citations for violations of the City Code.
- Advise staff on planning and zoning issues.
- Advise staff on code enforcement and nuisance abatement issues.
- Prepare and review documents related to land acquisition and/ or development.
- Represent the City in the Magistrate's Court and Associate District Court where the City is a party.
- Provide any other general legal advice as needed.

The Selection Process

Letters of interest and qualifications must be submitted to the City Administrator by _____ to:

City of Van Meter
Attn: City Administrator
PO Box 160
310 Mill St
Van Meter, IA 50261

Or by email: lfaust@vanmeteria.gov

- Information required in the submittal:
 - o Letter highlighting related legal experience of the primary attorney as well as the experience of that attorney's firm.
 - o Resume of all attorneys who would be providing services to the City.
 - o List of three references, preferably from governmental clients.
 - o Cost, on an annual basis, to retain the services of the attorney and/or firm (based on the proposed scope of services).
 - o Hourly rate for services beyond the scope of the retainer.
- Attorneys should have at least five (5) years' experience in municipal law.
- The search committee consists of the Mayor, two Council Members, and the City Administrator. The search committee will select the candidates to be interviewed, conduct the interviews, and make a recommendation to the City Council, who may choose to interview any or all finalists, at their discretion.
- Interviews will be conducted in _____
- Once the attorney and/or firm is chosen, the scope of services will be further defined, and a contract will be prepared to be acted upon by City Council.

Basis of Selection

- The amount of expertise in municipal legal issues by the lead attorney and others within the firm and the estimated cost of services will be used to determine selection of the successful firm/candidate, among other relevant factors.
- The City of Van Meter has the right to reject any and/or all proposals.

Questions may be directed to info@vanmeteria.gov or 515-996-2644.

Category	Specific Criterion	Scoring	
		Weight (%)	Scale (1-5)
I. Firm Expertise & Experience		35%	
	Relevant Legal Expertise		1-5
	Key Personnel Qualifications		1-5
	Similar Client Engagements		1-5
II. Proposed Approach & Methodology		25%	
	Understanding of Scope		1-5
	Strategic Plan/Timeline		1-5
	Communication Plan		1-5
III. Cost & Fee Structure		20%	
	Competitiveness of Fees		1-5
	Transparency of Billing		1-5
IV. Client Service & Value-Add		10%	
	Responsiveness/Accessibility		1-5
	Value-Added Services		1-5
V. References & Reputation		10%	
	Quality of References		1-5
	Overall Firm Reputation		1-5
Total Score		100%	

Whitfield & Eddy	Hopkins & Huebner	Brick Gentry
3	4	4
3	4	4
1	3	4
4	4	5
3	3	4
3	3	4
2	4	4
3	3	3
3	3	3
3	3	3
2	3	4
3	3	4
33	40	46

Category	Specific Criterion	Scoring	
		Weight (%)	Scale (1-5)
I. Firm Expertise & Experience		35%	
	Relevant Legal Expertise		1-5
	Key Personnel Qualifications		1-5
	Similar Client Engagements		1-5
II. Proposed Approach & Methodology		25%	
	Understanding of Scope		1-5
	Strategic Plan/Timeline		1-5
	Communication Plan		1-5
III. Cost & Fee Structure		20%	
	Competitiveness of Fees		1-5
	Transparency of Billing		1-5
IV. Client Service & Value-Add		10%	
	Responsiveness/Accessibility		1-5
	Value-Added Services		1-5
V. References & Reputation		10%	
	Quality of References		1-5
	Overall Firm Reputation		1-5
Total Score		100%	

Whitfield & Eddy	Hopkins & Huebner	Brick Gentry
3	3	4
3	3	4
3	3	4
4	3	5
3	3	4
3	3	4
2	4	4
3	3	3
3	3	3
3	3	3
2	3	4
3	3	4
35	37	46

Category	Specific Criterion	Weight (%)	Scoring Scale (1-5)	Whitfield & Eddy	Hopkins & Huebner	Brick Gentry
I. Firm Expertise & Experience		35%				
	Relevant Legal Expertise		1-5	3	4	4
	Key Personnel Qualifications		1-5	3	4	4
	Similar Client Engagements		1-5	3	3	4
II. Proposed Approach & Methodology		25%				
	Understanding of Scope		1-5	4	4	5
	Strategic Plan/Timeline		1-5	3	3	4
	Communication Plan		1-5	3	3	4
III. Cost & Fee Structure		20%				
	Competitiveness of Fees		1-5	2	4	4
	Transparency of Billing		1-5	3	3	3
IV. Client Service & Value-Add		10%				
	Responsiveness/Accessibility		1-5	3	3	3
	Value-Added Services		1-5	3	3	3
V. References & Reputation		10%				
	Quality of References		1-5	3	3	4
	Overall Firm Reputation		1-5	3	3	4
Total Score		100%		36	40	46

Category	Specific Criterion	Weight (%)	Scoring Scale (1-5)
I. Firm Expertise & Experience		35%	
	Relevant Legal Expertise		1-5
	Key Personnel Qualifications		1-5
	Similar Client Engagements		1-5
II. Proposed Approach & Methodology		25%	
	Understanding of Scope		1-5
	Strategic Plan/Timeline		1-5
	Communication Plan		1-5
III. Cost & Fee Structure		20%	
	Competitiveness of Fees		1-5
	Transparency of Billing		1-5
IV. Client Service & Value-Add		10%	
	Responsiveness/Accessibility		1-5
	Value-Added Services		1-5
V. References & Reputation		10%	
	Quality of References		1-5
	Overall Firm Reputation		1-5
Total Score		100%	

Whitfield & Eddy	Hopkins & Huebner	Brick Gentry
5	3	3
4	3	3
4	3	5
4	3	3
3	3	3
3	3	3
3	5	5
4	4	4
4	3	3
4	3	3
4	4	4
4	4	4
46	41	43

A	B	C	D	E	F	G
Category	Specific Criterion	Weight (%)	Scoring Scale (1-5)	Whitfield & Eddy	Hopkins & Huebner	Brick Gentry
I. Firm Expertise & Experience		35%				
	Relevant Legal Expertise		1-5	5	4	4
	Key Personnel Qualifications		1-5	5	4	4
	Similar Client Engagements		1-5	3	3	4
II. Proposed Approach & Methodology		25%				
	Understanding of Scope		1-5	5	4	4
	Strategic Plan/Timeline		1-5	3	2	2
	Communication Plan		1-5	3	3	3
III. Cost & Fee Structure		20%				
	Competitiveness of Fees		1-5	4	3	3
	Transparency of Billing		1-5	3	3	3
IV. Client Service & Value-Add		10%				
	Responsiveness/Accessibility		1-5	4	3	3
	Value-Added Services		1-5	3	3	3
V. References & Reputation		10%				
	Quality of References		1-5	3	3	3
	Overall Firm Reputation		1-5	3	3	3
Total Score		100%		44	38	39

Agenda Item #19

Adjournment

Submitted for: **ACTION**

Recommendation: **APPROVAL**

Sample Language:

Mayor: *With no further business, do I hear a motion to adjourn?*

City Councilmember: _____ *So moved.*

City Councilmember: _____ *Second.*

Mayor: *Roll Call Please.*

City Clerk: Akers _____ Brott _____ Grolmus absent Pelz _____ Westfall _____

Mayor: *This meeting is adjourned at _____pm. Thank you.*