

## Meeting Minutes

**Governmental Body: Van Meter Planning and Zoning Commission**

**Date of Meeting: Monday, October 11, 2021**

**Time/Location of Meeting: 5:30 PM – 910 Main Street**

### Agenda:

1. Call to Order/Roll Call  
Akers called the meeting to order at 5:34 PM  
Roll was called: Hulse, Akers, Bruins, Wahlert, Feldman present.  
Staff present included City Administrator Kyle Michel
2. Approval of Agenda  
Feldman moved, supported by Hulse, to approve the agenda as published. Motion carried unanimously.
3. Approval of Minutes – 9-13-2021 Meeting Minutes  
Hulse moved, supported by Feldman, to approve the minutes. Motion carried unanimously.
4. Discussion and Action: Hudson Heights Plat 2
  - a. Plat of Survey
  - b. Annexation and Rezoning Request
  - c. Preliminary Plat of Survey

Jeff Gattis, CEC, was present to provide an overview of the submittal packet for Hudson Heights Plat 2. First item is a plat of survey to divide a portion of a larger parcel into a smaller parcel to be included in the Hudson Heights Plat 2 subdivision. The second items is a request to voluntarily annex the properties identified in the plat of survey and rezone them upon annexation to R-2 residential. The final item is the preliminary plat of survey for Hudson Heights Plat 2.

Discussion ensued regarding the proposed perpetual maintenance of the stormwater management detention basins included in Plat 2. Wahlert recommended that Council have discussion around fencing requirements, if any.

Harrison moved, supported by Akers, to recommend approval of the Plat of Survey to Council as submitted. Motion carried unanimously.

Wahlert moved, supported by Akers, to recommend approval of the annexation and rezoning request to Council as submitted. Motion carried unanimously.

Bruins moved, supported by Wahlert, to recommend approval of the Preliminary Plat for Hudson Heights Plat 2 to Council subject to Council having discussion around the stormwater detention basin maintenance and fencing requirements, subject to resolution of all outstanding comments from the City Engineer, and subject to the Council approving the annexation on November 8<sup>th</sup>, 2021. Motion carried unanimously.

5. Adjournment  
Motion by Akers, supported by Wahlert, to adjourn the meeting. Motion carried unanimously.  
The meeting was adjourned at 6:05 pm.