

**-NOTICE OF A PUBLIC MEETING-**  
**Governmental Body: Van Meter City Council**  
**Date of Meeting: Monday, March 14<sup>th</sup>, 2022**  
**Time/Place of Meeting: 7:00 p.m. – 910 Main Street**

*NOTE: All public comments require that an individual sign in at the beginning of the meeting. Comments will generally be limited to a maximum of three (3) minutes per person. Under Iowa law, the City Council is prohibited from discussing or taking any action on an item not appearing on its posted agenda. Any issue raised by public comment under the Citizen Hearing will be referred to staff for a decision on whether or not it should be placed on a future agenda. All comments from the public, Council, and Staff shall address the presiding officer, and upon recognition by the presiding officer, shall be confined to the question under debate, avoiding all indecorous language and references to personalities and abiding by the following rules of civil debate. • We may disagree, but we will be respectful of one another. • All comments will be directed to the issue at hand. • Personal attacks will not be tolerated.*

**Business Meeting Agenda:**

1. Call to Order
2. Pledge of Allegiance
3. Introductions
4. Civility Statement
5. Approval of Agenda
6. Citizen Hearing
7. Consent Agenda:
  - a. Minutes of the 2-14-22 Regular Council Meeting
  - b. Minutes of the 2-28-22 Special Council Meeting
  - c. March Claims List
  - d. February Financial Statements
  - e. Minutes of the 3-7-22 Planning and Zoning Commission Meeting
  - f. Cancellation of the 3-8-22 Board of Adjustment Meeting
  - g. Resolution Approving Seasonal Parks and Recreation Employees
8. Public Hearing on Proposed Fiscal Year 2023 Budget
9. Action on a Resolution to Adopt the Fiscal Year 2023 Budget and Direct Staff to Certify the Budget
10. Resolution Authorizing Early Redemption of General Obligation Corporate Purpose and Refunding Bonds, Series 2013
11. Public Hearing on an Ordinance Amending Chapter 75 of the Van Meter Code of Ordinances
12. Action on an Ordinance Amending Chapter 75 for Off-Road Utility Vehicles, Snowmobiles, and Golf Carts
13. Discussion and Possible Action on a proposed professional services agreement with WHKS for the East Street Underpass Stabilization Project
14. Preliminary Plat of Survey and Site Plan – Inspired Kids Daycare
  - a. Engineer’s Comments
  - b. Planning & Zoning Commission Recommendations
15. Discussion and Possible Action of the Raccoon River Day donation
16. Boat Ramp Parking Lot Improvements Agreement for Professional Services
17. Discussion and Possible Action of hiring the Fire Chief.
18. Reports
19. Closed Session- Statute 21.5(1)(c)
20. Potential Action on Matters Arising from Closed Session
21. Adjournment

# Agenda Item #1 - Call to Order

Submitted for:

Recommendation:

Sample Language:

Mayor: *The time is Seven O'clock PM on Monday March 14<sup>th</sup>, 2022, I hereby call this meeting of the Van Meter City Council to order.*

# Agenda Item #2 - Pledge of Allegiance

Submitted for:

Recommendation:

Sample Language:

Those Present Led by Mayor:

*"I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all."*

# Agenda Item #3 – Introductions



# Agenda Item #4 - Civility Statement

Submitted for:

Recommendation:

Sample Language:

Mayor: *Our organization is proud to participate in the Show Some Respect initiative from the Iowa Civility Project. The goal of the Show Some Respect campaign is to improve respect and civility in our community. To help achieve this goal, our expectations are that everyone will:*

- 1. Listen attentively*
- 2. Respect the opinions of others*
- 3. Keep an open mind*
- 4. Give constructive comments, suggestions & feedback*
- 5. Avoid personal attacks*
- 6. Remember the things we have in common*
- 7. Value people, the process, and the results*

# Agenda Item #5 – Approval of the Agenda

Submitted for:

Action

Recommendation:

Approval

Sample Language:

Mayor: *Do I hear a motion to approve the agenda?*

City Councilmember \_\_\_\_\_: *So moved.*

City Councilmember \_\_\_\_\_: *Second.*

Mayor: *Roll call please.*

City Clerk: *Brott \_\_\_; Lyon \_\_\_; Grolmus \_\_\_; Herman \_\_\_; Greer \_\_\_;*

Mayor: *The agenda is adopted. Thank you.*

# Agenda Item #6 – Citizen Hearing

Submitted for:

Information

Recommendation:

N/A

Sample Language:

Mayor: *At this time I will recognize members of the public who have signed in and wish to address the City Council. Once given the floor you will have a maximum of three minutes to read your statement into the record.*

*Under Iowa law, the City Council is prohibited from discussing or taking any action on an item not appearing on its posted agenda. Any issue raised by public comment under the Citizen Hearing will be referred to staff for a decision on whether or not it should be placed on a future agenda.*

*It is required that individuals addressing the City Council avoid all indecorous language, references to personalities, and abide by these two simple rules of civil debate:*

- We may disagree, but we will be respectful of one another.*
- Personal attacks will not be tolerated.*

# Agenda Item #7 – Consent Agenda

Submitted for:

Action

Recommendation:

Approval

Sample Language:

Mayor: *Would staff please review the Consent Agenda.*

Staff: *Gives Review.*

Mayor: *Does the City Council wish to discuss any item on the consent agenda separately? If not, I would entertain a motion to Adopt the Consent Agenda as it has been presented to us.*

City Councilmember \_\_\_\_\_: *So moved.*

City Councilmember \_\_\_\_\_: *Second.*

Mayor: *Roll Call Please.*

City Clerk: *Brott \_\_\_; Lyon \_\_\_; Grolmus \_\_\_; Herman \_\_\_; Greer \_\_\_;*

Mayor: *The Consent Agenda is adopted. Thank you.*

## Consent Agenda Notes:

A copy of the Planning and Zoning minutes is included as your reference since the item for the Kids Academy is on the agenda.

A copy of the Board of Adjustment minutes is included as an informational item.

- 1) The Van Meter City Council met for a regular council meeting on Monday, February 14<sup>th</sup>, 2022, at the Veterans Reception Center, 910 Main Street. Mayor Adams called the meeting to order at 7:00PM. The following council members were present upon roll call: Travis Brott, Joe Herman, Lyn Lyon, Blake Grolmus, and Craig Greer.

Staff present: City Attorney Gary Goudelock Jr., City Engineer Bob Veenstra, City Administrator Kyle Michel, Interim City Administrator Jeff Kooistras, Police Chief Bill Daggett, Administrative Intern Grace Grob, City Clerk Liz Thompson, Library Director Nancy Studebaker, and Library Assistant Katrina Brocka.

- 2) Mayor Adams lead the Pledge of Allegiance.
- 3) Introductions were made.
- 4) Mayor Adams read a Civility Statement setting expectations of respect for the meeting.
- 5) Mayor Adams asked for a motion to approve the agenda. Lyon moved, supported by Brott, to approve the agenda. On roll call the votes were as follows: Brott – YES; Herman – Yes; Lyon – YES; Grolmus – YES; Greer – YES
- 6) Those present did not address council during the Citizen Hearing.
- 7) Mayor Adams reviewed the consent agenda. Mayor Adams asked for a motion to adopt the consent agenda which included the following:
  - a. Minutes of the 1-10-2022 regular Council meeting
  - b. Minutes of the 1-24-2022 special Council meeting
  - c. February Claims List

**CLAIMS REPORT**

<b>VENDOR</b>	<b>REFERENCE</b>	<b>AMOUNT</b>
ABSOLUTE CONCRETE CONSTRUCTION	RICHLAND CIR ST IMPROVEMENTS	235,471.28
ACCO	WATER CHEMICALS	952.56
ACCUJET LLC	JET VAC/VIDEO SW LINE	1,910.40
	ALARM MONITORING SERVICE	
ADT SECURITY SERVICES	PLAN	180.03
AFLAC	AFLAC PRETAX	102.06
AGSOURCE COOPERATIVE SERVICES	SW TESTING	306.25
ALL AMERICAN TURF BEAUTY	IRRIGATION MAINTENANCE	437.55
AMERICAN WATER WORKS ASSOC	MEMBERSHIP DUES 22/23	92.00
ARNOLD MOTOR SUPPLY	ENGINE OIL & FILTER PUB WORKS	35.09
AT&T MOBILITY	PD/FD PHONE SERVICE	240.20
AXON ENTERPRISE INC	2019 TASER 7 BUNDLE & CERT	1,987.20
BAKER & TAYLOR	LIB MATERIALS	878.22
BALDON & SON HARDWARE	KEYS FOR PUB WORKS	6.28
BELIN McCORMICK	COMPLAINT RESEARCH	1,750.50
BOLTON & MENK INC	GIS ADMINISTRATION SERVICES	4,283.00
CHALLENGER TEAMWEAR	YOUTH JERSEYS	1,308.44
CONFLUENCE	PROFESSIONAL SERVICES	1,252.80
CORE & MAIN	WATER LINE REPAIR CLAMPS	874.29
CULLIGAN	WATER RENTAL/AUTO RENTAL	50.51
DALLAS COUNTY NEWS	LEGAL PUBLICATIONS	869.89
DELTA DENTAL	EMPLOYEE DENTAL & VISION	534.84
DEMOSPHERE INTERNATIONAL INC	REC ONLINE PAYMENT	150.00
	2021 GO WA IMPROVEMENT	
DORSEY & WHITNEY LLP	BONDS	17,500.00
EARLHAM SAVINGS BANK		25.00
EFTPS	FED/FICA TAX	4,927.57
EFTPS	FED/FICA TAX	4,120.64
ELECTRONIC ENGINEERING	G5 BATTERY - FIRE DEPT	72.00
FORTE	WEB PROCESSING FEES	239.66
FORTE	POS PROCESSING FEES	49.92
FORTE	POS PROCESSING FEES	16.79
FORTE	WEB PROCESSING FEE	270.15

HACH	WATER CHEMICALS	362.34
HAWKEYE TRUCK EQUIPMENT	PUB WORKS CUTTING EDGE	490.00
HEIMAN FIRE EQUIPMENT	FIRE DEPT GEAR	2,704.55
IA ASSOC OF MUNICIPAL UT	2022/23 WATER MEMBER DUES	731.00
IACP	DUES 01/22-12/22	210.00
EMERGENCY SERVICE MARKETING CO	YR 4 OF 5 SUBSCRIPTION	660.00
INTOXIMETERS INC	DRYGAS 108L/223PPM (.082)C	115.00
IOWA DEPARTMENT OF NATURAL RES	NPDES PERMIT FEE	103.00
IOWA ONE CALL	EMAIL LOCATES	15.20
IPERS	ROUNDING DIFFERENCES	0.13
IPERS	PROTECT IPERS	2,652.04
JAY OLSON	REC PROGRAMMING SERVICES	2,000.00
JONES CREEK APPAREL	PUB WORKS UNIFORMS	261.00
JUNGMANN CORPORATION	ICE CONTROL SAND	367.22
LAURA KUNKEL	CLEANING SERVICES	125.00
LOWE'S	PUB WORKS SHOP ITEMS	122.04
MATHESON TRI GAS INC	OXYGEN	110.44
MATT PARROTT/STOREY KENWORTHY	DOOR HANGERS	341.25
MEDIACOM	INTERNET SERVICES	286.90
MIDAMERICAN ENERGY	GAS/ELEC	3,067.05
MMIT BUSINESS SOLUTIONS GROUP	COPIER CONTRACT	153.10
OFFICE DEPOT	POLICE & FIRE DEPT SUPPLIES	294.59
OVERDRIVE INC	LIB MATERIALS	202.74
PLS INVESTMENTS	JAN STORAGE FEE	65.00
RANGEMASTERS TRAINING CTR	YANKEE HILL SUPPRESSOR PD	605.77
SAFE BUILDING LLC	BLDG INSPECT SERVICES	5,125.62
SAM'S CLUB MC/SYNCB	LIFT STATION HEATER	49.99
SHELLY JAMES	JUNE, JYLY, AUG, SEPT 2021	720.00
STIVERS FORD	PD VEHICLE MAINTENANCE	162.47
SYNCB/AMAZON	LIB, PD & CITY HALL MISC	1,166.66
THE HARTFORD	LIFE & DISABILITY	188.86
TREAS - ST OF IA SALES TX	4TH QRT 21 WET	1,336.92
TREAS - ST OF IA SALES TX	4TH QRT 21 SALES TAX	296.51
TREAS - ST OF IA SALES TX	JAN 22 WET	1,395.99
TREAS - STATE OF IOWA W/H	STATE TAX	726.00
US POSTMASTER	FEB UT BILLS/NEWSLETTERS	226.31
VC3 INC	IT N BOX	1,724.98
VEENSTRA & KIMM INC	RICHLAND CIRCLE ST IMPROVEMENT	14,473.64
VERIZON WIRELESS	PHONE SERVICES/OFFICE & CELL	734.35
WASTE CONNECTIONS	GARBAGE CONTRACT	8,383.30
WELLMARK	EMPLOYEE HEALTH INS	9,237.90
WELLS FARGO CC	CREDIT CARD EXPENSES	806.76
WEX BANK	PD FUEL	3,292.47
WHITFIELD & EDDY PLC	LEGAL SERVICES	2,562.50
<b>Accounts Payable Total</b>		<b>349,551.71</b>

d. January Financial Statements		
<b>FUND</b>	<b>RECEIVED</b>	<b>DISBURSED</b>
GENERAL	73,396.78	75,726.44
PARK OPERATIONS	12,369.87	4,038.78
GAS/ELEC FRANCHISE FEE	14,435.92	0.00
ROAD USE TAX	16,820.44	4,680.82
EMPLOYEE BENEFITS	14.40	9,841.70
EMERGENCY FUND	13.81	0.00
LOCAL OPTION SALES TAX	25,549.68	0.00
PARK TRUST FUND	0.00	2,400.00
LIBRARY TRUST FUND	7,613.11	6,522.99
DEBT SERVICE	195.21	0.00
TRINDLE CITY PROJECTS	0.00	267,587.90
WATER SUPPLY IMPROVEMENTS	0.00	8,250.00
CEMETERY – PERPETUAL CARE	500.00	0.00
WATER	30,260.33	16,140.12
SEWER	19,105.56	9,904.70
CARES ACT PROJECT FUND	322.54	0.00
<b>*****REPORT TOTAL*****</b>	<b>3,026,007.26</b>	<b>168,188.83</b>

- e. Resolution 2022-06 Approving Transfers
- f. Resolution 2022-07 Regarding Mutual Aid Agreement with City of Norwalk
- g. Board of Adjustment Appointment – David Lyons, term expiring June 30<sup>th</sup>, 2026
- h. Resolution 2022-08 DOT Sign Replacement Program
- i. Liquor License Renewal – 5th Quarter

Herman moved, supported by Grolmus, to approve the Consent Agenda. On roll call the votes were as follows: Brott – YES; Lyon – YES; Herman – YES; Grolmus – Yes; Greer – YES

- 8) A Public Hearing on Proposed Maximum Property Tax Rate for Fiscal Year 2023 was held. There were no comments from the public.
- 9) Resolution 2022-09 Approving FY2023 Maximum Property Tax Dollars  
Brott moved, supported by Herman, to approve the Resolution as recommended. On roll call the votes were as follows: Brott – YES; Herman – Yes; Lyon – YES; Grolmus – YES; Greer – YES
- 10) Resolution 2022-10 Setting the Date of March 14, 2022, for Public Hearing Re. Proposed FY 2023 Budget.  
Brott moved, supported by Grolmus, to approve the resolution as recommended. On roll call the votes were as follows: Brott – YES; Herman – Yes; Lyon – YES; Grolmus – YES; Greer – YES
- 11) Ordinance 2022-01 Repealing Ordinance No. 151 Providing for the Division of Taxes Levied on Taxable Property in the Van Meter Urban Renewal Area.  
A motion to adopt and waive subsequent readings was made by Herman, supported by Greer, to approve the ordinance. On roll call the votes were as follows: Brott – YES; Herman – YES; Lyon – YES; Grolmus – YES; Greer – YES
- 12) A WHKS & Co. engineer was in attendance to lead discussion regarding the proposed improvement options to the R16/School Tunnel Project. A motion to follow the professional recommendation made by WHKS of the maximum design estimate at \$110,000 with work to be paid on a quantity basis was made by Grolmus, supported by Lyon. On roll call the votes were as follows: Brott – YES; Herman – YES; Lyon – YES; Grolmus – YES; Greer – YES
- 13) Joel Akers provided an update on the Pocket Park project to be located on the vacant city lot on Grant St. A motion to allocate \$25,000 to the project was made by Lyon, supported by Herman. On roll call the votes were as follows: Brott – YES; Herman – YES; Lyon – YES; Grolmus – YES; Greer – YES
- 14) Due to council concerns regarding the F90/R16 intersection the council discussed the possibility of adding traffic lights, a traffic circle, or other considerations. Bob Veenstra spoke on the merits of each. The council will continue to keep this as a priority future project.
- 15) Heath Hockenberry from Jester Insurance was present to present the annual insurance renewal. He was able to explain where there were increases. He provided recommendations where we can potentially create savings.
- 16) None
- 17) Adjournment  
Lyon moved, supported by Grolmus, to adjourn the meeting. Motion carried unanimously. Mayor Adams adjourned the meeting at 9:25PM

Allan B. Adams Allan B. Adams, Mayor

ATTEST  
Liz Thompson Liz Thompson, City Clerk



City of Van Meter, Iowa

City Council Minutes – 2-28-2022

The Van Meter City Council met for a special council meeting on Monday, February 28th, 2022, at the Veterans Reception Center, 910 Main Street. Mayor Adams called the meeting to order at 6:00 pm. The following council members were present upon roll call: Travis Brott, Joe Herman, Lyn Lyon, and Craig Greer. Blake Grolmus was absent.

Staff present: City Attorney Gary Goudebeck, City Engineer Bob Veenstra, Police Chief Bill Daggett, Interim City Administrator Jeff Kooistra, and City Clerk Liz Thompson

1) Mayor Adams asked for a motion to approve the agenda. Lyon moved, supported by Brott, to approve the agenda. On roll call the votes were as follows: Brott – YES; Herman – Yes; Lyon – YES; Greer – YES

2) Discussion and Possible Action:

a. Pocket Park – The Mayor and City Council discussed the Pocket Park project and various options for developing the site as it relates to the engineer's plans. On a motion by Brott, seconded by Lyon to commit a total of \$150,000 to the project to be paid from bond proceeds from the 2021 bond issue and money from available LOST funds. On roll call the votes were as follows: Brott – YES; Herman – Yes; Lyon – YES; Greer – YES

b. F90/R16 Intersection – Bob Veenstra discussed with the Mayor and City Council the various aspects of the R90/R16 Intersection needs including permanent signals, stop signs, road realignment, pedestrian traffic, and turn lanes. On a motion by Brott, seconded by Greer approved a contract with Veenstra and Kimm for \$126,100 for the design of this project. This project will need to be added to the Urban Renewal Plan by amendment. The city will utilize LOST funds with TIF funds reimbursing the LOST account in FY 2024. On roll call the votes were as follows: Brott – YES; Herman – Yes; Lyon – YES; Greer – YES

c. Boat Ramp – The Mayor and City Council discussed the development of the Boat Ramp parking project. The project will be funded with a Dallas County Grant and a DNR/REAP Grant. The project will need to be bid because the estimated cost is over \$54,000 which is the State of Iowa's bid threshold for horizontal projects. Bob Veenstra will come back to the City with a proposed contract to design this project.

3) Resolution 2022-11 was presented to approve the contract for a newly appointed City Administrator, Sarah Ames. The Mayor present information concerning the contract. Greer moved, supported by Lyon, to approve the Resolution. On roll call the votes were as follows: Brott – YES; Herman – Yes; Lyon – YES; Greer – YES

4) The Mayor presented a modified Resolution 2022-12 which authorized a temporary stipend for the City Clerk during the transition of City Administrators. Greer moved, supported by Herman, to approve the Resolution. On roll call the votes were as follows: Brott – NO; Herman – Yes; Lyon – YES; Grolmus – YES; Greer – YES. The 8 pay periods will start with the first pay period in January 2022.

5) Brott moved, supported by Greer, to approve the motion to appoint Grace Grob as Deputy City Clerk

6) Information concerning the Des Moines Partnership's Washington DC trip was discussed. The Interim City Administrator was asked to see if private business owners could attend.

7) Adjournment

Lyon moved, supported by Greer, to adjourn the meeting. Motion carried unanimously. The Mayor adjourned the meeting at 7:42 pm.

Allan B. Adams Allan B. Adams, Mayor

ATTEST  
Liz Thompson Liz Thompson, City Clerk

**CLAIMS REPORT**  
**Check Range: 2/15/2022- 3/14/2022**

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
ACCO	WATER CHEMICALS		522.80		
AGSOURCE COOPERATIVE SERVICES	WA TESTING		78.75		
ANDERSON SERVICE	PUMP HOUSE WALL FURNACE		1,840.00		
ARNOLD MOTOR SUPPLY	PW SUPPLIES TO CHANGE OIL		35.09		
AT&T MOBILITY	PD/FD PHONE SERVICE		240.19		
BAKER & TAYLOR	LIBRARY MATERIALS		323.27		
BOLTON & MENK INC	POCKET PARK CONSTRUCTION		2,916.50		
BOUND TREE MEDICAL LLC	FD/PD MEDICAL SUPPLIES		130.35		
BREEDING'S TRUE VALUE	STIHL OIL		12.49		
CULLIGAN	WATER/COOLER		50.51		
DALLAS CO RECORDER	MISC.RECORDED DOCUMENTS		164.00		
DALLAS COUNTY NEWS	LEGAL PUBLICATIONS		271.36		
DELTA DENTAL	EMPLOYEE DENTAL & VISION		534.84	11179604	2/28/22
DEMOSPHERE INTERNATIONAL INC	REC ONLINE PAYMENT		150.00		
EARLHAM SAVINGS BANK	EBANK EFT ACH FEES	25.00		11179601	2/15/22
EARLHAM SAVINGS BANK	RETURN CHECK FEE	5.00		11179602	2/18/22
EARLHAM SAVINGS BANK	SALES TAX FEE TO BE REVERSED	.35	30.35	11179603	2/18/22
EFTPS	FED/FICA TAX		6,598.47	11179607	3/04/22
FIRE SERVICE TRAINING BUREAU	DOP FOR KARI DAVIS		50.00		
GALLS LLC	BADGE ITEMS		2,495.97		
HEARTLAND COOP	L.P. WATER SHED		1,354.77		
IMPACT7G	EAST STREET UNDERPASS		2,700.00		
IOWA RURAL WATER ASSOC	IAWEA MEMBER FEE		40.00		
IA POLICE CHIEFS ASSOC	FULL CONF REGISTRATION		150.00		
JAY OLSON	REC PROGRAMMING SERVICES		2,000.00		
JUNGMANN CORPORATION	ICE CONTROL SAND		338.59		
LAURA KUNKEL	CLEANING SERVICES		100.00		
MATHESON TRI GAS INC	OXYGEN		317.73		
MEDIACOM	INTERNET SERVICES		289.44		
MIDAMERICAN ENERGY	GAS/ELEC		2,851.05		
MMIT BUSINESS SOLUTIONS GROUP	COPIER CONTRACT		283.05		
OFFICE DEPOT	OFFICE SUPPLIES		113.61		
OVERDRIVE INC	LIBRARY SUPPLIES		470.05		
PLS INVESTMENTS	RENT FOR EVIDENCE STORAGE		260.00		
RANGEMASTERS TRAINING CTR	UNIFORM SUPPLIES		145.98		
SAFE BUILDING LLC	BLDG INSPECT SERVICES		334.57		
SAM'S CLUB MC/SYNCB	DAVE CLOTHING		59.98		
SHELLY JAMES	CLEANING CITY HALL		90.00		
SIG SAUER INC	P320 9MM GUN		463.66		
SIGLER	SCOREBOARD DECAL		382.00		
SO DALLAS LITTLE LEAGUE	SOFTBALL/BASEBALL PLAYER FEES		2,600.00		
SOUTHERN IA COUNCIL OF GOV	ASSOCIATE MEMBERSHIP		3,368.68		
STIVERS FORD	VEHICLE REPAIRS		478.84		
SYNCB/AMAZON	LIBRARY AMAZON		671.26		
THE HARTFORD	EMPLOYEE DISABILITY & LIFE		188.86	11179605	2/28/22
US POSTMASTER	MARCH UT BILLS/NEWSLETTERS		226.31	30929	2/24/22
VC3 INC	IT N BOX		1,747.93		
VEENSTRA & KIMM INC	Richland Circle St Improvement	13,463.64		30928	2/23/22
VEENSTRA & KIMM INC	Richland Circle St Improvement	180.00	13,643.64		
VERIZON WIRELESS	CELL PHONE CHARGES		813.91		
WASTE CONNECTIONS	GARBAGE CONTRACT		8,520.65		
WELLMARK	EMPLOYEE HEALTH X 2 MONTHS		18,475.80	11179606	2/28/22
WELLS FARGO CC	CREDIT CARD EXPENSES		5,011.58		

**CLAIMS REPORT**  
Check Range: 2/15/2022- 3/14/2022

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
WHITFIELD & EDDY PLC	LEGAL SERVICES		4,414.00		
			=====		
	Accounts Payable Total		89,350.88		
	Invoices: Paid		39,518.27		
	Invoices: Scheduled		49,832.61		

**CLAIMS REPORT  
CLAIMS DEPT SUMMARY**

DEPT	NAME	AMOUNT
050	LIABILITIES	7,009.48
110	POLICE	12,160.96
130	EMERGENCY MANAGEMENT	12.51
150	FIRE	1,984.20
160	AMBULANCE	768.29
210	ROADS, BRIDGES, SIDEWALKS	6,865.58
230	STREET LIGHTING	178.13
290	GARBAGE	8,520.65
410	LIBRARY	1,907.36
430	PARKS	2,937.39
440	RECREATION	8,896.36
450	CEMETERY	4.16
610	MAYOR/COUNCIL/CITY MGR	421.52
620	CLERK/TREASURER/ADM	5,418.76
640	LEGAL SERVICES/ATTORNEY	10,481.14
650	CITY HALL/GENERAL BLDGS	325.88
810	WATER	6,301.74
815	SEWER/SEWAGE DISPOSAL	6,705.55
910	TRANSFERS IN/OUT	8,451.22
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	TOTAL DEPARTMENTS	89,350.88

**CLAIMS REPORT  
CLAIMS FUND SUMMARY**

FUND	NAME	AMOUNT
001	GENERAL	34,012.51
059	PARK OPERATIONS	8,866.46
110	ROAD USE TAX	4,353.33
112	EMPLOYEE BENEFITS	11,917.19
180	PARK TRUST FUND	2,916.50
182	LIBRARY TRUST FUND	2,226.15
310	TRINDLE CITY PROJECTS	8,079.22
330	WATER SUPPLY IMPROVEMENTS	372.00
600	WATER	8,266.59
610	SEWER	8,340.93
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	TOTAL FUNDS	89,350.88

## **Meeting Minutes**

**Governmental Body: Van Meter Planning and Zoning Commission**

**Date of Meeting: Monday, March 7, 2022**

**Time/Location of Meeting: 5:30 PM – 310 Mill Street**

### **Agenda:**

1. Call to Order/Roll Call  
Akers called the meeting to order at 5:30 PM  
Roll was called: Akers, , Feldman, Harrison, Devore, and Hulse were present. Absent was Bruins and Wahlert.  
Staff present included City Administrator Sarah Ames, City Engineer Bob Veenstra, and Interim City Administrator Jeff Kooistra.
2. Approval of Agenda  
Feldman moved, supported by Harrison, to approve the agenda as published. Motion carried unanimously.
3. Approval of Minutes – 11-1-2021 Meeting Minutes  
Feldman moved, supported by DeVore, to approve the minutes. Motion carried unanimously.
4. Discussion and Action on the Preliminary Plat and Site Plan for Inspired Kids Academy  
Hulse moved, supported by Harrison, to recommend approval of the Preliminary Plat and Site Plan for Inspired Kids Academy as presented, including support for the exterior siding which meets the CO zoning requirements and recommending the developer get a General Permit 2 (GP2). Motion carried unanimously.
5. Adjournment  
Motion by Feldman, supported by DeVore, to adjourn the meeting. Motion carried unanimously.  
The meeting was adjourned at 6:23 pm.

City of Van Meter  
Board of Adjustment

Minutes  
3-8-2022

The Van Meter Board of Adjustment meeting on March 8, 2022 was cancelled due to lack of quorum. The meeting is in the process of being rescheduled and the proper notices will be posted in the appropriate time frame.



**Resolution # 2022-\_\_\_\_\_**

**“A Resolution Approving Personnel Transactions”**

**Whereas**, the City Administrator recommends the following hires and additions to the payroll.

**Now therefore**, be it is resolved by the City Council of the City of Van Meter, Iowa that:

**Section 1.** The following individuals are named employees of the City of Van Meter and their pay is authorized per the following schedule:

<b>Title</b>	<b>Name</b>	<b>Wage</b>	<b>FTE</b>
Parks Associate	Laynie Madden	\$11.00/Hour	Temporary/Seasonal
Parks Associate	Hagan Miller	\$11.00/Hour	Temporary/Seasonal
Parks Associate	Bob Roberts	\$12.00/Hour	Temporary/Seasonal

**Section 2.** If applicable, the pay for each employee is approved and authorized retroactively to their respective start date as determined by the City Administrator.

**Section 3.** All new hires are subject to a standard probationary period that shall be no less than 90 days but may be extended for a longer period as determined by the City Administrator.

**Section 4.** The employment of temporary and/or seasonal employees shall terminate on a date certain determined by the City Administrator.

Passed and approved this 14<sup>th</sup> day of March 2022.

\_\_\_\_\_ Mayor

ATTEST:

\_\_\_\_\_ City Clerk

# Agenda Item #8 – Public Hearing on Proposed Fiscal Year 2023 Budget

Submitted for:

Information

Recommendation:

NA

Sample Language:

This is the public hearing for FY 2022-23 annual budget. All notices including postings and publications have been met.

After the hearing, Council will approve the budget under item 9 on the agenda.

Once approved and adopted, staff will submit the budget materials to the State and Dallas County Auditor.

**NOTICE OF PUBLIC HEARING -- PROPOSED BUDGET**

**Fiscal Year July 1, 2022 - June 30, 2023**

**City of: VAN METER**

The City Council will conduct a public hearing on the proposed Budget at: 900 Main Street, Van Meter, IA 50261 Meeting Date: 3/14/2022 Meeting Time: 07:00 PM

At the public hearing any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget. This notice represents a summary of the supporting detail of revenues and expenditures on file with the City Clerk and County Auditor.

City budgets are subject to protest. If protest petition requirements are met, the State Appeal Board will hold a local hearing. For more information, consult <https://dom.iowa.gov/local-gov-appeals>.

**The Budget Estimate Summary of proposed receipts and expenditures is shown below. Copies of the the detailed proposed Budget may be obtained or viewed at the offices of the Mayor, City Clerk, and at the Library.**

The estimated Total tax levy rate per \$1000 valuation on regular property 14.33625

The estimated tax levy rate per \$1000 valuation on Agricultural land is 2.00044

**At the public hearing, any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget.**

Phone Number  
(515) 996-2644

City Clerk/Finance Officer's NAME  
Kyle Michel

		<b>Budget FY 2023</b>	<b>Re-estimated FY 2022</b>	<b>Actual FY 2021</b>
<b>Revenues &amp; Other Financing Sources</b>				
Taxes Levied on Property	1	693,135	601,100	661,976
Less: Uncollected Property Taxes--Levy Year	2	0	0	0
<b>Net Current Property Taxes</b>	3	693,135	601,100	661,976
Delinquent Property Taxes	4	0	0	0
TIF Revenues	5	140,000	2,000	112,697
Other City Taxes	6	270,708	210,000	256,284
Licenses & Permits	7	219,100	94,100	96,550
Use of Money and Property	8	6,500	4,500	54,042
Intergovernmental	9	314,500	339,300	263,119
Charges for Fees & Service	10	865,350	823,200	778,064
Special Assessments	11	0	0	0
Miscellaneous	12	57,500	68,750	54,216
Other Financing Sources	13	0	2,000,000	0
Transfers In	14	558,000	561,938	324,114
<b>Total Revenues and Other Sources</b>	15	3,124,793	4,704,888	2,601,062
<b>Expenditures &amp; Other Financing Uses</b>				
Public Safety	16	327,025	318,050	349,004
Public Works	17	287,350	276,163	211,251
Health and Social Services	18	0	0	0
Culture and Recreation	19	340,270	329,930	228,898
Community and Economic Development	20	52,000	62,000	144,475
General Government	21	358,100	384,550	361,963
Debt Service	22	244,887	81,838	261,834
Capital Projects	23	0	0	1,486
<b>Total Government Activities Expenditures</b>	24	1,609,632	1,452,531	1,558,911
Business Type / Enterprises	25	2,045,030	3,171,886	551,606
<b>Total ALL Expenditures</b>	26	3,654,662	4,624,417	2,110,517
Transfers Out	27	558,000	561,938	324,114
Total ALL Expenditures/Transfers Out	28	4,212,662	5,186,355	2,434,631
<b>Excess Revenues &amp; Other Sources Over (Under) Expenditures/Transfers Out</b>	29	-1,087,869	-481,467	166,431
Beginning Fund Balance July 1	30	2,394,449	2,875,916	2,709,485
<b>Ending Fund Balance June 30</b>	31	1,306,580	2,394,449	2,875,916



FISCAL YEAR JULY 1, 2022 - JUNE 30, 2023  
ADOPTION OF BUDGET AND CERTIFICATION OF CITY TAXES  
The City of : VAN METER County Name: DALLAS COUNTY

Adopted On: (entered upon adoption) Resolution: (entered upon adoption)

The below-signed certifies that the City Council, on the date stated above, lawfully approved the named resolution adopting a budget for next fiscal year, as summarized on this and the supporting pages.

		With Gas & Electric		Without Gas & Electric	
Regular	2a	48,133,671	2b	47,037,973	City Number: 25-239 Last Official Census: 1,484
DEBT SERVICE	3a	53,307,553	3b	52,211,855	
Ag Land	4a	929,795			

TAXES LEVIED

Purpose	Dollar Limit	ENTER FIRE DISTRICT RATE BELOW		Request with Utility Replacement	Property Taxes Levied		Rate
Regular General levy	8.10000			389,883	381,008	43	8.10000
<b>Non-Voted Other Permissible Levies</b>							
Contract for use of Bridge	0.67500		6		0	44	0.00000
Opr & Maint publicly owned Transit	0.95000		7		0	45	0.00000
Rent, Ins. Maint of Civic Center	Amt Nec		8		0	46	0.00000
Opr & Maint of City owned Civic Center	0.13500		9		0	47	0.00000
Planning a Sanitary Disposal Project	0.06750		10		0	48	0.00000
Aviation Authority (under sec.330A.15)	0.27000		11		0	49	0.00000
Levee Impr. fund in special charter city	0.06750		13		0	51	0.00000
Liability, property & self insurance costs	Amt Nec		14	60,000	58,634	52	1.24653
Support of a Local Emerg.Mgmt.Comm.	Amt Nec		462		0	465	0.00000
<b>Voted Other Permissible Levies</b>							
Instrumental/Vocal Music Groups	0.13500		15		0	53	0.00000
Memorial Building	0.81000		16		0	54	0.00000
Symphony Orchestra	0.13500		17		0	55	0.00000
Cultural & Scientific Facilities	0.27000		18		0	56	0.00000
County Bridge	As Voted		19		0	57	0.00000
Missi or Missouri River Bridge Const.	1.35000		20		0	58	0.00000
Aid to a Transit Company	0.03375		21		0	59	0.00000
Maintain Institution received by gift/devise	0.20500		22		0	60	0.00000
City Emergency Medical District	1.00000		463		0	466	0.00000
Support Public Library	0.27000		23		0	61	0.00000
Unified Law Enforcement	1.50000		24		0	62	0.00000
<b>Total General Fund Regular Levies (5 thru 24)</b>			25	449,883	439,642		
Ag Land	3.00375		26	1,860	1,860	63	2.00044
<b>Total General Fund Tax Levies (25 + 26)</b>			27	451,743	441,502		
<b>Special Revenue Levies</b>							
Emergency (if general fund at levy limit)	0.27000		28	12,700	12,411	64	0.26385
Police & Fire Retirement	Amt Nec		29		0		0.00000
FICA & IPERS (if general fund at levy limit)	Amt Nec		30	45,000	43,976		0.93490
Other Employee Benefits	Amt Nec		31	25,000	24,431		0.51939
<b>Total Employee Benefit Levies (29,30,31)</b>			32	70,000	68,407	65	1.45429
<b>Sub Total Special Revenue Levies (28+32)</b>			33	82,700	80,818		
<b>As Req</b>		<b>With Gas &amp; Elec Valuation</b>	<b>Without Gas &amp; Elec Valuation</b>				
SSMID 1		0	0	34	0	66	0.00000
SSMID 2		0	0	35	0	67	0.00000
SSMID 3		0	0	36	0	68	0.00000
SSMID 4		0	0	37	0	69	0.00000
SSMID 5		0	0	555	0	565	0.00000
SSMID 6		0	0	556	0	566	0.00000
SSMID 7		0	0	1177	0	1179	0.00000
SSMID 8		0	0	1185	0	1187	0.00000
<b>Total Special Revenue Levies</b>			39	82,700	80,818		
Debt Service Levy 76.10(6)	Amt Nec		40	174,400	170,815	70	3.27158
Capital Projects (Capital Improv. Reserve)	0.67500		41		0	71	0.00000
<b>Total Property Taxes (27+39+40+41)</b>			42	708,843	693,135	72	14.33625

( Signature )

(Date)

( County Auditor )

(Date)

**NOTICE OF PUBLIC HEARING - CITY OF VAN METER - PROPOSED PROPERTY TAX LEVY  
Fiscal Year July 1, 2022 - June 30, 2023**

The City Council will conduct a public hearing on the proposed Fiscal Year City property tax levy as follows:

**Meeting Date:** 2/14/2022 **Meeting Time:** 07:00 PM **Meeting Location:** 910 Main Street

At the public hearing any resident or taxpayer may present objections to, or arguments in favor of the proposed tax levy. After adoption of the proposed tax levy, the City Council will publish notice and hold a hearing on the proposed city budget.

City Website (if available)  
www.vanmeteria.gov

City Telephone Number  
(515) 996-2644

	<b>Current Year Certified Property Tax 2021 - 2022</b>	<b>Budget Year Effective Property Tax 2022 - 2023</b>	<b>Budget Year Proposed Maximum Property Tax 2022 - 2023</b>	<b>Annual % CHG</b>
Regular Taxable Valuation	50,680,129	48,133,671	48,133,671	
Tax Levies:				
Regular General	410,509	410,509	389,883	
Contract for Use of Bridge			0	
Opr & Maint Publicly Owned Transit			0	
Rent, Ins. Maint. Of Non-Owned Civ. Ctr.			0	
Opr & Maint of City-Owned Civic Center			0	
Planning a Sanitary Disposal Project			0	
Liability, Property & Self-Insurance Costs	56,000	56,000	60,000	
Support of Local Emer. Mgmt. Commission			0	
Emergency	13,684	13,684	12,996	
Police & Fire Retirement			0	
FICA & IPERS	30,000	30,000	45,000	
Other Employee Benefits	15,000	15,000	25,000	
<b>Total Tax Levy</b>	<b>525,193</b>	<b>525,193</b>	<b>532,879</b>	<b>1.46</b>
<b>Tax Rate</b>	<b>10.36290</b>	<b>10.91114</b>	<b>11.07082</b>	

**Explanation of significant increases in the budget:**

Increases occurring across all insurance and benefits expenses functions due to anticipated cost of living adjustments and hiring additional full-time staff in City Hall and Public Works

**If applicable, the above notice also available online at:**

www.vanmeteria.gov

\*Total city tax rate will also include voted general fund levy, debt service levy, and capital improvement reserve levy.

\*\*Budget year effective property tax rate is the rate that would be assessed for these levies if the dollars requested is not changed in the coming budget year

**FUND BALANCE**

City Name: VAN METER

Fiscal Year July 1, 2022 - June 30, 2023

	GENERAL	SPECIAL REVENUES	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	TOTAL GOVERNMENT	PROPRIETARY	GRAND TOTAL
<b>Annual Report FY 2021</b>									
Beginning Fund Balance July 1	289,431	504,918	841,838	211,770	18,888	30,150	1,896,995	812,490	2,709,485
Actual Revenues Except Beg Balance	1,090,060	576,442	112,697	215,538	0	1,450	1,996,187	604,875	2,601,062
Actual Expenditures Except End Balance	1,104,032	341,561	174,112	261,834	1,486	0	1,883,025	551,606	2,434,631
Ending Fund Balance June 30	275,459	739,799	780,423	165,474	17,402	31,600	2,010,157	865,759	2,875,916
<b>Re-Estimated FY 2022</b>									
Beginning Fund Balance	275,459	739,799	780,423	165,474	17,402	31,600	2,010,157	865,759	2,875,916
Re-Est Revenues	1,416,900	483,450	2,000	198,338	0	1,500	2,102,188	2,602,700	4,704,888
Re-Est Expenditures	1,272,243	557,050	53,338	81,838	0	0	1,964,469	3,221,886	5,186,355
Ending Fund Balance	420,116	666,199	729,085	281,974	17,402	33,100	2,147,876	246,573	2,394,449
<b>Budget FY 2023</b>									
Beginning Fund Balance	420,116	666,199	729,085	281,974	17,402	33,100	2,147,876	246,573	2,394,449
Revenues	1,468,843	612,700	140,000	174,400	0	5,150	2,401,093	723,700	3,124,793
Expenditures	1,284,925	577,820	10,000	244,887	0	0	2,117,632	2,095,030	4,212,662
Ending Fund Balance	604,034	701,079	859,085	211,487	17,402	38,250	2,431,337	-1,124,757	1,306,580

**LOCAL EMC SUPPORT**

City Name: VAN METER

Fiscal Year July 1, 2022 - June 30, 2023

As provided in Iowa Code Section 384.12, subsection 22, a city may levy the amount necessary in support of a local Emergency Management Commission. In addition to this individual levy, Emergency Management Commission support may also be included as part of the General Fund Levy. Iowa Code Section 29C.17, subsection 5 states that any support from cities or counties must be separately reported on tax statements issued by the county treasurer. Input the amount of General Fund Levy request to be used for support of an Emergency Management Commission. The total below will reflect the total amount of Emergency Management Commission support provided by the City.

	<b>Request with Utility Replacement</b>	<b>Property Taxes Levied</b>
Portion of General Fund Levy Used for Emerg. Mgmt. Comm.		0
Support of a Local Emerg.Mgmt.Comm.	0	0
<b>TOTAL FOR FY 2023</b>	0	0



RE-ESTIMATED EXPENDITURES SCHEDULE PAGE 1

City Name: VAN METER

Fiscal Year July 1, 2021 - June 30, 2022

GOVERNMENT ACTIVITIES CONT.	GENERAL	SPECIAL REVENUE	TIF/SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	RE-ESTIMATED 2022	ACTUAL 2021
<b>PUBLIC SAFETY</b>									
1 Police Department/Crime Prevention	170,800	39,000						209,800	222,263
Jail								0	0
2 Emergency Management	1,000							1,000	1,962
3 Flood Control								0	0
4 Fire Department	73,600	2,000						75,600	110,851
5 Ambulance	31,400	250						31,650	13,928
6 Building Inspections								0	0
7 Miscellaneous Protective Services								0	0
8 Animal Control								0	0
9 Other Public Safety								0	0
10 TOTAL (lines 1 - 10)	276,800	41,250				0		318,050	349,004
<b>PUBLIC WORKS</b>									
12 Roads, Bridges, & Sidewalks	2,163	155,000						157,163	108,785
13 Parking - Meter and Off-Street								0	0
14 Street Lighting	2,800							2,800	2,143
15 Traffic Control and Safety								0	0
16 Snow Removal								0	40
17 Highway Engineering								0	0
18 Street Cleaning								0	0
19 Airport (if not Enterprise)								0	0
20 Garbage (if not Enterprise)	116,200							116,200	100,283
21 Other Public Works								0	0
22 TOTAL (lines 12 - 21)	121,163	155,000				0		276,163	211,251
<b>HEALTH &amp; SOCIAL SERVICES</b>									
23 Welfare Assistance								0	0
24 City Hospital								0	0
25 Payments to Private Hospitals								0	0
26 Health Regulation and Inspection								0	0
27 Water, Air, and Mosquito Control								0	0
28 Community Mental Health								0	0
29 Other Health and Social Services								0	0
30 TOTAL (lines 23 - 29)	0	0				0		0	0
<b>CULTURE &amp; RECREATION</b>									
31 Library Services		90,600						90,600	81,823
32 Museum, Band and Theater								0	0
33 Parks	2,500	9,500						12,000	11,295
34 Recreation	200,630	26,050						226,680	131,686
35 Cemetery	650							650	794
36 Community Center, Zoo, & Marina								0	0
37 Other Culture and Recreation								0	3,300
38 TOTAL (lines 31 - 37)	203,780	126,150				0		329,930	228,898



**RE-ESTIMATED REVENUES DETAIL**

City Name: VAN METER

Fiscal Year July 1, 2021 - June 30, 2022

REVENUES & OTHER FINANCING SOURCES	GENERAL	SPECIAL REVENUE	TIF/SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	RE-ESTIMATED 2022	ACTUAL 2021
1 Taxes Levied on Property	457,700	43,400		100,000				601,100	661,976
2 Less: Uncollected Property Taxes - Levy Year								0	0
3 Net Current Property Taxes (line 1 minus line 2)	457,700	43,400	0	100,000				601,100	661,976
4 Delinquent Property Taxes								0	0
5 TIF Revenues			2,000					2,000	112,697
6 Other City Taxes:								0	16,377
7 Utility Tax Replacement Excise Taxes								0	0
8 Utility franchise tax (Iowa Code Chapter 364.2)								0	0
9 Parimutuel wager tax								0	0
10 Gaming wager tax								0	0
11 Mobile Home Taxes								0	0
12 Hotel/Motel Taxes								0	0
13 Other Local Option Taxes		210,000						210,000	239,907
14 Subtotal - Other City Taxes (lines 6 thru 12)	0	210,000	0	0	0			210,000	256,284
15 Licenses & Permits	94,100							94,100	96,550
16 Use of Money & Property	4,500							4,500	54,042
17 Intergovernmental:									
18 Federal Grants & Reimbursements								0	33,706
19 Road Use Taxes		135,000					362,000	135,000	152,057
20 Other State Grants & Reimbursements	142,500	1,300					240,700	143,800	6,352
21 Local Grants & Reimbursements	56,000	4,500						60,500	71,004
22 Subtotal - Intergovernmental (lines 16 thru 19)	198,500	140,800	0	0	0		0	339,300	263,119
23 Charges for Fees & Service:									
24 Water Utility									
25 Sewer Utility									
26 Electric Utility									
27 Gas Utility									
28 Parking									
29 Airport									
30 Landfill/Garbage	160,000							160,000	142,491
31 Hospital								0	0
32 Transit								0	0
33 Cable TV, Internet & Telephone								0	0
34 Housing Authority								0	0
35 Storm Water Utility								0	0
36 Other Fees & Charges for Service	60,000					500		60,500	78,067
37 Subtotal - Charges for Service (lines 21 thru 33)	220,000	0	0	0	0	500	602,700	823,200	778,064
38 Special Assessments								0	0
39 Miscellaneous	31,000	36,750				1,000		68,750	54,216
40 Other Financing Sources:									
41 Regular Operating Transfers In	411,100	52,500		50,000				513,600	275,126
42 Internal TIF Loan Transfers In				48,338				48,338	48,988
43 Subtotal ALL Operating Transfers In	411,100	52,500	0	98,338	0	0	0	561,938	324,114
44 Proceeds of Debt (Excluding TIF Internal Borrowing)							2,000,000	2,000,000	0
45 Proceeds of Capital Asset Sales								0	0
46 Subtotal-Other Financing Sources (lines 36 thru 38)	411,100	52,500	0	98,338	0	0	2,000,000	2,561,938	324,114
47 Total Revenues except for beginning fund balance (lines 3, 4, 5, 12, 13, 14, 19, 33, 34, 35, & 39)	1,416,900	483,450	2,000	198,338	0	1,500	2,602,700	4,704,888	2,601,062
48 Beginning Fund Balance July 1	275,459	739,799	780,423	165,474	17,402	31,600	865,759	2,875,916	2,709,485
49 TOTAL REVENUES & BEGIN BALANCE (lines 41+42)	1,692,359	1,223,249	782,423	363,812	17,402	33,100	3,468,459	7,580,804	5,310,547

**EXPENDITURES SCHEDULE PAGE 1**

City Name: VAN METER

Fiscal Year July 1, 2022 - June 30, 2023

GOVERNMENT ACTIVITIES	GENERAL	SPECIAL REVENUES	TIF/SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	BUDGET 2023	RE-ESTIMATED 2022	ACTUAL 2021
<b>PUBLIC SAFETY</b>										
Police Department/Crime Prevention	209,875	49,000						258,875	209,800	222,263
Jail								0	0	0
Emergency Management	1,000							1,000	1,000	1,962
Flood Control								0	0	0
Fire Department	49,300	3,000						52,300	75,600	110,851
Ambulance	14,400	450						14,850	31,650	13,928
Building Inspections								0	0	0
Miscellaneous Protective Services								0	0	0
Animal Control								0	0	0
Other Public Safety								0	0	0
TOTAL (lines 1 - 10)	274,575	52,450				0		327,025	318,050	349,004
<b>PUBLIC WORKS</b>										
Roads, Bridges, & Sidewalks	6,000	159,200						165,200	157,163	108,785
Parking - Meter and Off-Street								0	0	0
Street Lighting	2,800							2,800	2,800	2,143
Traffic Control and Safety								0	0	0
Snow Removal								0	0	40
Highway Engineering								0	0	0
Street Cleaning								0	0	0
Airport								0	0	0
Garbage (if not Enterprise)	119,350							119,350	116,200	100,283
Other Public Works								0	0	0
TOTAL (lines 12 - 21)	128,150	159,200				0		287,350	276,163	211,251
<b>HEALTH &amp; SOCIAL SERVICES</b>										
Welfare Assistance								0	0	0
City Hospital								0	0	0
Payments to Private Hospitals								0	0	0
Health Regulation and Inspection								0	0	0
Water, Air, and Mosquito Control								0	0	0
Community Mental Health								0	0	0
Other Health and Social Services								0	0	0
TOTAL (lines 23 - 29)	0	0				0		0	0	0
<b>CULTURE &amp; RECREATION</b>										
Library Services		116,020						116,020	90,600	81,823
Museum, Band and Theater								0	0	0
Parks	2,500	15,000						17,500	12,000	11,295
Recreation	201,600	650						202,250	226,680	131,686
Cemetery	1,000							1,000	650	794
Community Center, Zoo, & Marina								0	0	0
Other Culture and Recreation	3,500							3,500	0	3,300
TOTAL (lines 31 - 37)	208,600	131,670				0		340,270	329,930	228,898

**EXPENDITURES SCHEDULE PAGE 2**

City Name: VAN METER

Fiscal Year July 1, 2022 - June 30, 2023

	GOVERNMENT ACTIVITIES	GENERAL	SPECIAL REVENUES	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	BUDGET 2023	RE-ESTIMATED 2022	ACTUAL 2021
	<b>COMMUNITY &amp; ECONOMIC DEVELOPMENT</b>										
39	Community Beautification								0	0	0
40	Economic Development	42,000		10,000					52,000	62,000	144,475
41	Housing and Urban Renewal								0	0	0
42	Planning & Zoning								0	0	0
43	Other Com & Econ Development								0	0	0
44	TIF Rebates								0	0	0
45	TOTAL (lines 39 - 44)	42,000	0	10,000			0		52,000	62,000	144,475
	<b>GENERAL GOVERNMENT</b>										
46	Mayor, Council, & City Manager	13,100	1,000						14,100	24,850	12,061
47	Clerk, Treasurer, & Finance Adm.	104,000	20,500						124,500	136,700	93,283
48	Elections	3,500							3,500	3,500	0
49	Legal Services & City Attorney	200,000							200,000	198,500	139,529
50	City Hall & General Buildings	12,500							12,500	17,500	112,243
51	Tort Liability	3,500							3,500	3,500	4,847
52	Other General Government								0	0	0
53	TOTAL (lines 46 - 52)	336,600	21,500	0			0		358,100	384,550	361,963
54	<b>DEBT SERVICE</b>				244,887				244,887	81,838	261,834
55	Gov Capital Projects								0	0	1,486
56	TIF Capital Projects								0	0	0
57	TOTAL CAPITAL PROJECTS	0	0	0			0		0	0	1,486
58	TOTAL Government Activities Expenditures (lines 11+22+30+38+45+53+54+57)	989,925	364,820	10,000	244,887		0		1,609,632	1,452,531	1,558,911
	<b>BUSINESS TYPE ACTIVITIES</b>										
	<b>Proprietary: Enterprise &amp; Budgeted ISF</b>										
59	Water Utility								1,828,950	2,986,150	221,747
60	Sewer Utility								216,080	185,736	137,594
61	Electric Utility								0	0	0
62	Gas Utility								0	0	0
63	Airport								0	0	0
64	Landfill/Garbage								0	0	0
65	Transit								0	0	0
66	Cable TV, Internet & Telephone								0	0	0
67	Housing Authority								0	0	0
68	Storm Water Utility								0	0	0
69	Other Business Type (city hosp., ISF, parking, etc.)								0	0	0
70	Enterprise DEBT SERVICE								0	0	185,000
71	Enterprise CAPITAL PROJECTS								0	0	7,265
72	Enterprise TIF CAPITAL PROJECTS								0	0	0
73	TOTAL Business Type Expenditures (lines 59 - 72)								2,045,030	3,171,886	551,606
74	TOTAL ALL EXPENDITURES (lines 58 + 73)	989,925	364,820	10,000	244,887	0	0	0	2,045,030	4,624,417	2,110,517
75	Regular Transfers Out	295,000	213,000						50,000	513,600	275,126
76	Internal TIF Loan / Repayment Transfers Out								0	48,338	48,988
77	Total ALL Transfers Out	295,000	213,000	0	0	0	0	0	50,000	561,938	324,114
78	Total Expenditures & Fund Transfers Out (lines 74+77)	1,284,925	577,820	10,000	244,887	0	0	0	2,095,030	4,212,662	2,434,631
79	Ending Fund Balance June 30	604,034	701,079	859,085	211,487	17,402	38,250	-1,124,757	1,306,580	2,394,449	2,875,916

**REVENUES DETAIL**

City Name: VAN METER

Fiscal Year July 1, 2022 - June 30, 2023

	GENERAL	SPECIAL REVENUES	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	BUDGET 2023	RE-ESTIMATED 2022	ACTUAL 2021
<b>REVENUES &amp; OTHER FINANCING SOURCES</b>										
1	441,502	80,818		170,815	0			693,135	601,100	661,976
2								0	0	0
3	441,502	80,818		170,815	0			693,135	601,100	661,976
4								0	0	0
5		140,000						140,000	2,000	112,697
6	10,241	1,882		3,585	0			15,708	0	16,377
7								0	0	0
8								0	0	0
9								0	0	0
10								0	0	0
11								0	0	0
12		255,000						255,000	210,000	239,907
13	10,241	256,882		3,585	0			270,708	210,000	256,284
14	219,100							219,100	94,100	96,550
15	1,500	5,000						6,500	4,500	54,042
Intergovernmental:										
16								98,000	0	33,706
17		150,000						150,000	135,000	152,057
18								0	143,800	6,352
19	61,500	5,000						66,500	60,500	71,004
20	61,500	155,000	0	0	0		98,000	314,500	339,300	263,119
Charges for Fees & Service:										
21								373,500	362,000	314,652
22								252,200	240,700	242,854
23								0	0	0
24								0	0	0
25								0	0	0
26								0	0	0
27	165,000							165,000	160,000	142,491
28								0	0	0
29								0	0	0
30								0	0	0
31								0	0	0
32								0	0	0
33	74,500				150			74,650	60,500	78,067
34	239,500	0		0	150			865,350	823,200	778,064
35								0	0	0
36	32,500	20,000				5,000		57,500	68,750	54,216
Other Financing Sources:										
37	463,000	95,000						558,000	513,600	275,126
38								0	48,338	48,988
39	463,000	95,000	0	0	0	0		558,000	561,938	324,114
40								0	2,000,000	0
41								0	0	0
42	463,000	95,000	0	0	0	0		558,000	2,561,938	324,114
43	1,468,843	612,700	140,000	174,400	0	5,150	723,700	3,124,793	4,704,888	2,601,062
44	420,116	666,199	729,085	281,974	17,402	33,100	246,573	2,394,449	2,875,916	2,709,485
45	1,888,959	1,278,899	869,085	456,374	17,402	38,250	970,273	5,519,242	7,580,804	5,310,547
<b>TOTAL REVENUES &amp; BEGIN BALANCE (lines 42-43)</b>										

**ADOPTED BUDGET SUMMARY**

City Name: VAN METER

Fiscal Year July 1, 2022 - June 30, 2023

	GENERAL	SPECIAL REVENUES	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	BUDGET 2023	RE-ESTIMATED 2022	ACTUAL 2021
<b>Revenues &amp; Other Financing Sources</b>										
Taxes Levied on Property	1 441,502	80,818		170,815	0			693,135	601,100	661,976
Less: Uncollected Property Taxes-Levy Year	2 0	0		0	0			0	0	0
Net Current Property Taxes	3 441,502	80,818		170,815	0			693,135	601,100	661,976
Delinquent Property Taxes	4 0	0		0	0			0	0	0
TIF Revenues	5		140,000					140,000	2,000	112,697
Other City Taxes	6 10,241	256,882		3,585	0			270,708	210,000	256,284
Licenses & Permits	7 219,100	0						219,100	94,100	96,550
Use of Money and Property	8 1,500	5,000	0	0	0	0	0	6,500	4,500	54,042
Intergovernmental	9 61,500	155,000	0	0	0	98,000	98,000	314,500	339,300	263,119
Charges for Fees & Service	10 239,500	0	0	0	0	150	625,700	865,350	823,200	778,064
Special Assessments	11 0	0		0	0			0	0	0
Miscellaneous	12 32,500	20,000		0	0	5,000	0	57,500	68,750	54,216
Sub-Total Revenues	13 1,005,843	517,700	140,000	174,400	0	5,150	723,700	2,566,793	2,142,950	2,276,948
<b>Other Financing Sources:</b>										
<b>Total Transfers In</b>	14 463,000	95,000	0	0	0	0	0	558,000	561,938	324,114
Proceeds of Debt	15 0	0	0	0	0	0	0	0	2,000,000	0
Proceeds of Capital Asset Sales	16 0	0	0	0	0	0	0	0	0	0
<b>Total Revenues and Other Sources</b>	17 1,468,843	612,700	140,000	174,400	0	5,150	723,700	3,124,793	4,704,888	2,601,062
<b>Expenditures &amp; Other Financing Uses</b>										
Public Safety	18 274,575	52,450	0					327,025	318,050	349,004
Public Works	19 128,150	159,200	0					287,350	276,163	211,251
Health and Social Services	20 0	0	0					0	0	0
Culture and Recreation	21 208,600	131,670	0					340,270	329,930	228,898
Community and Economic Development	22 42,000	0	10,000					52,000	62,000	144,475
General Government	23 336,600	21,500	0					358,100	384,550	361,963
Debt Service	24 0	0	0	244,887				244,887	81,838	261,834
Capital Projects	25 0	0	0					0	0	1,486
<b>Total Government Activities Expenditures</b>	26 989,925	364,820	10,000	244,887	0	0	0	1,609,632	1,452,531	1,558,911
Business Type Proprietary: Enterprise & ISF	27							2,045,030	3,171,886	551,606
<b>Total Gov &amp; Bus Type Expenditures</b>	28 989,925	364,820	10,000	244,887	0	0	2,045,030	3,654,662	4,624,417	2,110,517
<b>Total Transfers Out</b>	29 295,000	213,000	0	0	0	0	50,000	558,000	561,938	324,114
Total ALL Expenditures/Fund Transfers Out	30 1,284,925	577,820	10,000	244,887	0	0	2,095,030	4,212,662	5,186,355	2,434,631
Excess Revenues & Other Sources Over	31									
(Under) Expenditures/Transfers Out	32 183,918	34,880	130,000	-70,487	0	5,150	-1,371,330	-1,087,869	-481,467	166,431
<b>Beginning Fund Balance July 1</b>	33 420,116	666,199	729,085	281,974	17,402	33,100	246,573	2,394,449	2,875,916	2,709,485
<b>Ending Fund Balance June 30</b>	34 604,034	701,079	859,085	211,487	17,402	38,250	-1,124,757	1,306,580	2,394,449	2,875,916

**LONG TERM DEBT SCHEDULE - LT DEBT1**  
 GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS

Debt Name	Amount of Issue	Type of Debt Obligation	Debt Resolution Number	Principal Due FY	Interest Due FY	Total Obligation Due FY	Bond Reg./Paying Agent Fees Due FY	Reductions due to Refinancing or Prepayment of Certified Debt	Paid from Funds OTHER THAN Current Year Debt Service Taxes	Amount Paid Current Year Debt Service Levy
Series 2013 Refinance and Rec Complex/Site Certification	1 995,000	GO	2013-36	50,000	19,987	69,987	500		70,487	0
Series 2021 Trindle Ridge and Water Treatment	2 2,790,000	GO	2021-83	120,000	53,800	173,800	600			174,400
	3	-				0				0
	4	-				0				0
	5	-				0				0
	6	-				0				0
	7	-				0				0
	8	-				0				0
	9	-				0				0
	10	-				0				0
	11	-				0				0
	12	-				0				0
	13	-				0				0
	14	-				0				0
	15	-				0				0
	16	-				0				0
	17	-				0				0
	18	-				0				0
	19	-				0				0
	20	-				0				0
	21	-				0				0
	22	-				0				0
	23	-				0				0
	24	-				0				0
	25	-				0				0
	26	-				0				0
	27	-				0				0
	28	-				0				0
	29	-				0				0
	30	-				0				0
<b>TOTALS</b>				170,000	73,787	243,787	1,100	0	70,487	174,400



**LONG TERM DEBT SCHEDULE - LT DEBT2**  
 GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS

Debt Name	Amount of Issue	Type of Debt Obligation	Debt Resolution Number	Principal Due FY	Interest Due FY	Total Obligation Due FY	Bond Reg./Paying Agent Fees Due FY	Reductions due to Refinancing or Prepayment of Certified Debt	Paid from Funds OTHER THAN Current Year Debt Service Taxes	Amount Paid Current Year Debt Service Levy
	31	-				0				0
	32	-				0				0
	33	-				0				0
	34	-				0				0
	35	-				0				0
	36	-				0				0
	37	-				0				0
	38	-				0				0
	39	-				0				0
	40	-				0				0
	41	-				0				0
	42	-				0				0
	43	-				0				0
	44	-				0				0
	45	-				0				0
	46	-				0				0
	47	-				0				0
	48	-				0				0
	49	-				0				0
	50	-				0				0
	51	-				0				0
	52	-				0				0
	53	-				0				0
	54	-				0				0
	55	-				0				0
	56	-				0				0
	57	-				0				0
	58	-				0				0
	59	-				0				0
	60	-				0				0
<b>TOTALS</b>				170,000	73,787	243,787	1,100	0	70,487	174,400

**LONG TERM DEBT SCHEDULE - LT DEBT3**  
 GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS

Debt Name	Amount of Issue	Type of Debt Obligation	Debt Resolution Number	Principal Due FY	Interest Due FY	Total Obligation Due FY	Bond Reg./ Paying Agent Fees Due FY	Reductions due to Refinancing or Prepayment of Certified Debt	Paid from Funds OTHER THAN Current Year Debt Service Taxes	Amount Paid Current Year Debt Service Levy
	61	-				0				0
	62	-				0				0
	63	-				0				0
	64	-				0				0
	65	-				0				0
	66	-				0				0
	67	-				0				0
	68	-				0				0
	69	-				0				0
	70	-				0				0
	71	-				0				0
	72	-				0				0
	73	-				0				0
	74	-				0				0
	75	-				0				0
	76	-				0				0
	77	-				0				0
	78	-				0				0
	79	-				0				0
	80	-				0				0
	81	-				0				0
	82	-				0				0
	83	-				0				0
	84	-				0				0
	85	-				0				0
	86	-				0				0
	87	-				0				0
	88	-				0				0
	89	-				0				0
	90	-				0				0
<b>TOTALS</b>				170,000	73,787	243,787	1,100	0	70,487	174,400

**LONG TERM DEBT SCHEDULE - LT DEBT4**  
 GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS

Debt Name	Amount of Issue	Type of Debt Obligation	Debt Resolution Number	Principal Due FY	Interest Due FY	Total Obligation Due FY	Bond Reg./Paying Agent Fees Due FY	Reductions due to Refinancing or Prepayment of Certified Debt	Paid from Funds OTHER THAN Current Year Debt Service Taxes	Amount Paid Current Year Debt Service Levy
	91	-				0				0
	92	-				0				0
	93	-				0				0
	94	-				0				0
	95	-				0				0
	96	-				0				0
	97	-				0				0
	98	-				0				0
	99	-				0				0
	100	-				0				0
	101	-				0				0
	102	-				0				0
	103	-				0				0
	104	-				0				0
	105	-				0				0
	106	-				0				0
	107	-				0				0
	108	-				0				0
	109	-				0				0
	110	-				0				0
	111	-				0				0
	112	-				0				0
	113	-				0				0
	114	-				0				0
	115	-				0				0
	116	-				0				0
	117	-				0				0
	118	-				0				0
	119	-				0				0
	120	-				0				0
<b>TOTALS</b>				170,000	73,787	243,787	1,100	0	70,487	174,400

**LONG TERM DEBT SCHEDULE - LT DEBTS**  
 GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS

Debt Name	Amount of Issue	Type of Debt Obligation	Debt Resolution Number	Principal Due FY	Interest Due FY	Total Obligation Due FY	Bond Reg./Paying Agent Fees Due FY	Reductions due to Refinancing or Prepayment of Certified Debt	Paid from Funds OTHER THAN Current Year Debt Service Taxes	Amount Paid Current Year Debt Service Levy
	121	-				0				0
	122	-				0				0
	123	-				0				0
	124	-				0				0
	125	-				0				0
	126	-				0				0
	127	-				0				0
	128	-				0				0
	129	-				0				0
	130	-				0				0
	131	-				0				0
	132	-				0				0
	133	-				0				0
	134	-				0				0
	135	-				0				0
	136	-				0				0
	137	-				0				0
	138	-				0				0
	139	-				0				0
	140	-				0				0
	141	-				0				0
	142	-				0				0
	143	-				0				0
	144	-				0				0
	145	-				0				0
	146	-				0				0
	147	-				0				0
	148	-				0				0
	149	-				0				0
	150	-				0				0
<b>TOTALS</b>				170,000	73,787	243,787	1,100	0	70,487	174,400

**LONG TERM DEBT SCHEDULE - LT DEBT6**  
 GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS

Debt Name	Amount of Issue	Type of Debt Obligation	Debt Resolution Number	Principal Due FY	Interest Due FY	Total Obligation Due FY	Bond Reg./Paying Agent Fees Due FY	Reductions due to Refinancing or Prepayment of Certified Debt	Paid from Funds OTHER THAN Current Year Debt Service Taxes	Amount Paid Current Year Debt Service Levy
	151	-				0				0
	152	-				0				0
	153	-				0				0
	154	-				0				0
	155	-				0				0
	156	-				0				0
	157	-				0				0
	158	-				0				0
	159	-				0				0
	160	-				0				0
	161	-				0				0
	162	-				0				0
	163	-				0				0
	164	-				0				0
	165	-				0				0
	166	-				0				0
	167	-				0				0
	168	-				0				0
	169	-				0				0
	170	-				0				0
	171	-				0				0
	172	-				0				0
	173	-				0				0
	174	-				0				0
	175	-				0				0
	176	-				0				0
	177	-				0				0
	178	-				0				0
	179	-				0				0
	180	-				0				0
<b>TOTALS</b>				170,000	73,787	243,787	1,100	0	70,487	174,400

**LONG TERM DEBT SCHEDULE - LT DEBT7**  
**GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS**

Debt Name	Amount of Issue	Type of Debt Obligation	Debt Resolution Number	Principal Due FY	Interest Due FY	Total Obligation Due FY	Bond Reg./Paying Agent Fees Due FY	Reductions due to Refinancing or Prepayment of Certified Debt	Paid from Funds OTHER THAN Current Year Debt Service Taxes	Amount Paid Current Year Debt Service Levy
	181	-				0				0
	182	-				0				0
	183	-				0				0
	184	-				0				0
	185	-				0				0
	186	-				0				0
	187	-				0				0
	188	-				0				0
	189	-				0				0
	190	-				0				0
	191	-				0				0
	192	-				0				0
	193	-				0				0
	194	-				0				0
	195	-				0				0
	196	-				0				0
	197	-				0				0
	198	-				0				0
	199	-				0				0
	200	-				0				0
	201	-				0				0
	202	-				0				0
	203	-				0				0
	204	-				0				0
	205	-				0				0
	206	-				0				0
	207	-				0				0
	208	-				0				0
	209	-				0				0
	210	-				0				0
<b>TOTALS</b>				170,000	73,787	243,787	1,100	0	70,487	174,400

**LONG TERM DEBT SCHEDULE - GRAND TOTALS**  
 GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS

	Principal Due FY 2023	Interest Due FY 2023	Total Obligation Due FY 2023	Bond Reg./ Paying Agent Fees Due FY 2023	Reductions due to Refinancing or Prepayment of Certified Debt	Paid from Sources OTHER THAN Budget Year Debt Service Levy	Amount Paid Budget Year Debt Service Levy
GO - TOTAL	170,000	73,787	243,787	1,100	0	70,487	174,400
NON GO - TOTAL	0	0	0	0	0	0	0
GRAND - TOTAL	170,000	73,787	243,787	1,100	0	70,487	174,400

# Agenda Item #9 – Resolution Adopting the Fiscal Year 2023 Budget and Direct Staff to Certify the Budget.

Submitted for:

Action

Recommendation:

Approval

Sample Language:

City Councilmember \_\_\_\_\_: *moved*

City Councilmember \_\_\_\_\_: *Second.*

Mayor: *Roll Call Please.*

City Clerk: *Brott \_\_\_; Lyon \_\_\_; Grolmus \_\_\_; Herman \_\_\_; Greer \_\_\_;*



**Resolution # 2022-\_\_\_\_\_**

**“A Resolution Adopting the Budget for Fiscal Year July 1, 2022 – June 30, 2023 (FY 2023) and  
Certifying the Tax Levies to the Dallas County Auditor”**

**Whereas**, notice of the Public Hearing for the proposed FY 2023 Budget was published on February 24, 2022 in the Dallas County News and said hearing was held on March 14, 2022 at 7:00 pm at the Veterans Reception Center, Van Meter, Iowa, and

**Whereas**, State law requires a hearing to be held prior to the adoption of the annual budget and budgets must be certified by the County Auditor by March 31<sup>st</sup>, now

**Therefore**, be it resolved by the Van Meter City Council that the budget for Fiscal Year 2023 is hereby adopted and the City Clerk is directed to certify the budget and property tax levies to the Dallas County Auditor prior to March 31, 2022.

Passed and approved this 14<sup>th</sup> day of March 2022

\_\_\_\_\_ Mayor

ATTEST:

\_\_\_\_\_ City Clerk

# Agenda Item #10

## Resolution Authorizing Early Redemption of General Obligation Corporate Purpose and Refunding Bonds, Series 2013

Submitted for:

Action

Recommendation:

Approval

Sample Language:

City Councilmember \_\_\_\_\_: *moved*

City Councilmember \_\_\_\_\_: *Second.*

Mayor: *Roll Call Please.*

City Clerk: *Brott \_\_\_; Lyon \_\_\_; Grolmus \_\_\_; Herman \_\_\_; Greer \_\_\_;*

The City had purposely levied funds so that this bond could be called. Those funds are now available in the city's account. The bonding attorney has developed the attached resolution so that the City can proceed to call the Series 2013 Bond Issue.

March 7, 2022

**Via Email**

Sarah Ames  
City Administrator/City Hall  
Van Meter, Iowa

Re: Redemption of General Obligation Corporate Purpose and Refunding Bonds,  
Series 2013  
Our File No. 420352-23

Dear Sarah:

We have prepared and attach proceedings for use at the March 14, 2022, City Council meeting in order to authorize early redemption of the City's outstanding General Obligation Corporate Purpose and Refunding Bonds, Series 2013, dated September 9, 2013.

The proceedings attached include the following items:

1. Resolution of the City Council authorizing the redemption of the City's outstanding General Obligation Corporate Purpose and Refunding Bonds, Series 2013.
2. Certificate attesting transcript.

As these proceedings are completed, please return one fully executed copy to our office. Also, please forward (by scan and email) an executed copy of this resolution to Diana VanVleet ([Diana.VanVleet@umb.com](mailto:Diana.VanVleet@umb.com)) at UMB Bank, n.a. as soon as possible after its adoption so that she may send notice of early redemption of the Series 2013 Bonds.

If you have any questions, please contact Erin Regan, Cheryl Ritter or me.

Best regards,

John P. Danos

Attachments

cc: Liz Thompson  
Matthew Stoffel  
Diana VanVleet

MINUTES TO AUTHORIZE  
REDEMPTION OF BONDS

420352-23

Van Meter, Iowa

March 14, 2022

The City Council of the City of Van Meter, Iowa, met on March 14, 2022, at \_\_\_\_\_  
o'clock \_\_\_\_.m., at the \_\_\_\_\_, Van Meter, Iowa.

The Mayor presided and the roll was called showing the following members of the City  
Council present and absent:

Present: \_\_\_\_\_

Absent: \_\_\_\_\_.

After due consideration and discussion, Council Member \_\_\_\_\_  
introduced the following resolution and moved its adoption, seconded by Council Member  
\_\_\_\_\_. The Mayor put the question upon the adoption of said  
resolution, and the roll being called, the following Council Members voted:

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_.

Whereupon, the Mayor declared the resolution duly adopted, as hereinafter set out.

••••

At the conclusion of the meeting and upon motion and vote, the City Council adjourned.

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk

RESOLUTION NO. \_\_\_\_\_

Resolution authorizing early redemption of General Obligation Corporate Purpose and Refunding Bonds, Series 2013

WHEREAS, the City of Van Meter (the “City”), in Dallas County, State of Iowa previously issued its \$995,000 General Obligation Corporate Purpose and Refunding Bonds, Series 2013, dated September 9, 2013 (the “Series 2013 Bonds”), a portion of which remains outstanding, maturing on May 1, in each of the years and in such amounts as follows:

<u>Year</u>	<u>Principal Amount</u>
2024	\$100,000
2027	\$140,000
2030	\$110,000
2033	\$125,000

; and

WHEREAS, pursuant to the resolution authorizing the issuance of the Series 2013 Bonds, the City reserved the right to call part or all of the Series 2013 Bonds (the “Callable Series 2013 Bonds”) for optional early redemption on May 1, 2018 or on any date thereafter, on terms of par and accrued interest; and

WHEREAS, it has been proposed that the City Council authorize the early, full redemption of the Callable Series 2013 Bonds on May 1, 2022 (the “Redemption Date”);

NOW, THEREFORE, It Is Resolved by the City Council of the City of Van Meter, Iowa, as follows:

Section 1. UMB Bank, N.A., as Registrar and Paying Agent for the Series 2013 Bonds, is hereby authorized to take all action necessary to call the Callable Series 2013 Bonds for early redemption on the Redemption Date. UMB Bank, N.A. is further authorized and directed to give notice of such redemption by sending written notice by electronic means or regular mail to the registered owners of the Callable Series 2013 Bonds at the addresses shown on the County’s registration books, not less than thirty (30) days prior to the Redemption Date.

Section 2. All resolutions and orders or parts thereof in conflict with the provisions of this resolution, to the extent of such conflict, are hereby repealed.

Section 3. This resolution shall be in full force and effect immediately upon its adoption and approval, as provided by law.

Passed and approved March 14, 2022.

---

Mayor

Attest:

---

City Clerk

**ATTESTATION CERTIFICATE**

STATE OF IOWA  
DALLAS COUNTY           SS:  
CITY OF VAN METER

I, the undersigned, City Clerk of the City of Van Meter, do hereby certify that attached hereto is a true and correct copy of the proceedings of the City Council relating to the City Council's intention to call and redeem the City's outstanding General Obligation Corporate Purpose and Refunding Bonds, Series 2013, dated September 9, 2013.

WITNESS MY HAND this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
City Clerk

# Agenda Item #11 –

## Public Hearing on an Ordinance Amending Chapter 75 of the Van Meter Code of Ordinances

Submitted for:

Action

Recommendation:

N/A

Sample Language:

This is a public hearing concerning an amendment to Chapter 75: Off-road Utility Vehicles, Snowmobiles, & Golf Carts of the Van Meter Code of Ordinances. The proposed ordinance is attached to Item #12 for your review. The action item is #12.



NOTICE OF PUBLIC HEARING OF THE CITY COUNCIL OF VAN METER,  
IOWA, RELATING TO THE FIRST READING OF AN ORDINANCE TO  
AMEND CHAPTER 75: OFF-ROAD UTILITY VEHICLES, SNOWMOBILES,  
& GOLF CARTS OF THE CODE OF ORDINANCES OF THE CITY OF VAN  
METER

NOTICE IS HEREBY GIVEN:

The City Council will meet at seven o'clock p.m., on March 14<sup>th</sup>, 2022, at the Veterans Reception Center, 910 Main Street, Van Meter, Iowa, at which time a hearing will be held to provide the first reading of an Ordinance to amend Chapter 75: Off-road Utility Vehicles, Snowmobiles, & Golf Carts of the Van Meter Code of Ordinances. At such public hearing all residents of the City, and any other person having an interest in the matter may appear and be heard. A copy of the Ordinance is available for public review at City Hall.

Published by order of the City Council of the City of Van Meter, Iowa.

Jeff Kooistra  
Interim City Administrator

# Agenda Item #12 –

## Action on an Ordinance Amending Chapter 75 for Off-Road Utility Vehicles, Snowmobiles, and Golf Carts

Mr. Bill Daggett will review the ordinance with you and explain the need for this action.

City Councilmember \_\_\_\_\_: *moved.*

City Councilmember \_\_\_\_\_: *Second.*

Mayor: *Roll Call Please.*

City Clerk: *Brott \_\_\_; Lyon \_\_\_; Grolmus \_\_\_; Herman \_\_\_; Greer \_\_\_;*

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## CHAPTER 75

### OFF-ROAD UTILITY VEHICLES, SNOWMOBILES & GOLF CARTS

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75.01 Purpose	75.07 Speed
75.02 Definitions	75.08 Traffic Code
75.03 Operation of UTVs, Snowmobiles & Golf Carts Permitted	75.09 Parking Prohibited
75.04 Prohibited Locations	75.10 Permits
75.05 Equipment	75.11 Accident Reports
75.06 Hours of Operation	75.12 Operation of Snowmobiles
	75.13 Violation and Penalty

#### 75.01 PURPOSE.

The purpose of this ordinance is to permit the operation of "UTVs" (Off-road Utility Vehicles) and Golf Carts on certain streets in the city, as authorized by Section 321.247 of the Code of Iowa, as amended, and regulate the operation of snowmobiles within the city limits. This chapter applies whenever a UTV, Golf Cart or Snowmobile is operated within the City of Van Meter and when UTV's or Golf Carts are operated on any street or alley, subject to those exceptions stated herein. ATVs are prohibited, except for the purpose of snow removal & farm use, from operation in the City of Van Meter, Iowa.

#### 75.02 DEFINITIONS.

Off-road Utility Vehicle ("UTV") means a motorized vehicle, with not less than four and not more than eight non-highway tires or rubberized tracks, that is limited in engine displacement to less than 1,500 cubic centimeters and in total dry weight to no more than 2,000 pounds and that has a seat that is of bucket or bench design, not intended to be straddled by the operator, and a steering wheel or control levers for control.

*(Code of Iowa, Sec. 3211.1)*

A. "Off-road utility vehicle - type 1" includes vehicles with a total dry weight of 1,200 pounds or less and a width of 50 inches or less.

B. "Off-road utility vehicle - type 2" includes vehicles, other than type 1 vehicles, with a total dry weight of 2,000 pounds or less and a width of 65 inches or less.

C. "Off-road utility vehicle - type 3" includes vehicles with a total dry weight of more than 2,000 pounds or a width of more than 65 inches, or both.

"All-terrain vehicle or "ATV" means a motorized flotation-tire vehicle with not less than three (3) low pressure tires, but not more than six (6) low pressure tires, or a two-wheeled, off-road motorcycle, that is limited in engine displacement to less than eight hundred (800) cubic centimeters and in total dry weight to less than seven hundred fifty (750) pounds and that has a seat or saddle designed to be straddled by the operator and handlebars for steering control. Two-wheeled, off-road motorcycles shall be considered all-terrain vehicles only for the purpose of titling and registration. An operator of a two -wheeled, off-road motorcycle is exempt from the safety instruction and certification program requirements of Sections 321G.23 and 321G.24 of the Code of Iowa.

"Golf cart" means a four wheeled recreational vehicle generally used for transportation of person(s) in the sport of golf that is either electric powered or gas powered with an engine displacement of less than 300 cubic centimeters, and a total dry weight of less than 800 pounds.

"Snowmobile" means a motorized vehicle that weighs less than 1,000 pounds, that uses sled-type runners or skis, endless belt-type tread with a width of 48 inches or less, or any combination of runners, skis, or tread, and is designed for travel on snow or ice. "Snowmobile" does not include an all-terrain vehicle that has been altered or equipped with runners, skis, belt-type tracks, or treads.

*(Code of Iowa, Sec. 321G.1)*

### **75.03 OPERATION OF UTVS, SNOWMOBILES & GOLF CARTS PERMITTED WITHIN THE CITY.**

UTVs & Golf Carts may be operated upon the streets of the City by persons who are 18 years of age or older and possess a valid driver's license. While operated on a City Street, the number of passengers permitted on a UTV, or Golf Cart shall not exceed the number of seats intended for passengers. While on city streets, operators must have on their person or in the UTV or Golf Cart proof of the required insurance. Both driver and passengers must always wear seat belts for UTV's and must keep feet and hands inside of the vehicle while the vehicle is in motion.

Towing of persons for business purposes is only allowed in a trailer manufactured for such purpose that has not been altered from the manufacturer's specifications. All other towing of persons is prohibited.

### **75.04 PROHIBITED LOCATIONS.**

1. Streets. UTVs and Golf Carts shall not be operated upon any City streets with a posted speed limit of greater than 45 mph or any City Street or parts of any City streets listed below:
  - A. 360th Street
  - B. However, UTVs may cross the streets listed in section A only at controlled intersections.
2. Trails. UTVs Snowmobiles & Golf Carts shall not be operated on any City recreational trail or lanes.
3. Sidewalks. UTVs, snowmobiles & Golf Carts shall not be operated upon sidewalks, unless operated for official city use or snow removal.
4. "Parking". UTVs, Snowmobiles and Golf Carts shall not be operated upon that portion of a street right-of-way between the curb or edge of street paving and the sidewalk referred to as the "parking".
5. City Parks and other land owned by the City of Van Meter. UTVs, Snowmobiles & Golf Carts shall not be operated in City parks or upon other city owned land unless for a special event authorized by the City Council and the operator possess a valid City permit.
6. Special Exemptions.
  - A. The Chief of Police is authorized to permit UTVs, Snowmobiles & Golf Carts to operate on restricted City streets or sidewalks for certain special events.
  - B. Any UTV, Snowmobile or Golf Cart meeting the specifications in section 82.05 being operated for official city use.
  - C.

### **75.05 EQUIPMENT.**

UTVs operated upon City streets shall be equipped with at least the following:

1. A regulation (16") slow moving vehicle sign displayed on the rear of the vehicle.
2. Mufflers. No person shall operate an UTV or Golf Cart that is constructed or altered in a manner that noise emitted from the machine exceeds 96decibels on the A scale when measured in the manner prescribed in the revised 2008-05, Society of Automotive Engineers Standard J1287, titled "Measurement of Exhaust Sound Pressure Levels of Stationary Motorcycles."

*(Code of Iowa, Sec. 32II.12)*

3. Headlight and taillight. Every UTV must have a lighted headlight and taillight from sunset to sunrise and at such other times when conditions provide insufficient lighting to render clearly discernible persons and vehicles at a distance of five hundred feet ahead.

(Code of Iowa, Sec. 32II.13)

4. Brakes. Every UTV and shall be equipped with working brakes.

(Code of Iowa, Sec. 32II.13)

5. Vehicles cannot be home built or substantially modified from the manufacturer's specifications.

6. Seat Belts. The vehicle must be equipped with manufacturer seat belts.

7. The vehicle must be equipped with a roll-over protection system (ROPS) installed by the manufacturer.

8. Rear view mirror.

Golf Carts operated upon City streets shall be equipped with at least the following:

1. A regulation (16") slow moving vehicle sign displayed on the rear of the vehicle.
2. A regulation visible bicycle safety flag (a flag with an area of not less than six (6) by nine (9) inches of fluorescent orange color on a staff holder to put such flag at least five (5) feet above the surface of the street) at all times during operation.
3. Headlights, taillights, brake lights, and turn signals.
4. Rear view mirror – driver's side.

#### **75.06 HOURS OF OPERATION.**

UTVs, and Golf Carts may be operated on City streets only between sunrise and sunset as set by the U. S. Naval Observatory, except for emergency situations or for loading or unloading from a transport trailer; except that UTVs and Golf Carts with lighted headlights and taillights may be operated during prohibited hours to perform snow removal activities, conduct activities related to a business as approved by the Chief of Police and also to travel the most direct route from place of residence to and from Van Meter to be operated on public land, snow, or ice of the Raccoon River or Badger Creek Recreation Area in compliance with Iowa Department of Natural Resources rules.

#### **75.07 SPEED & RECKLESS OR CARELESS OPERATION.**

No UTV or Golf Cart shall be operated at a speed in excess of thirty-five (35) miles per hour or more than the posted speed limit if less than thirty- five miles per hour, nor shall any UTV or Golf Cart be operated at a speed greater than is reasonable and proper for the existing conditions. No UTV or Golf Cart shall be operated in a reckless or careless manner as defined by Iowa Code.

#### **75.08 TRAFFIC CODE.**

Any person operating an UTV or Golf Cart, including those for which a City of Van Meter permit has been issued, shall strictly adhere to all traffic signs and signals and all other traffic rules and regulations of the City of Van Meter and the State of Iowa, and shall obey the orders and direction of any law enforcement officer authorized to direct or regulate traffic. No person shall leave an UTV, Golf Cart or Snowmobile unattended on public property while the motor is running, or the keys are in the ignition switch. Such violation of City of Van Meter Ordinances and the Code of the State of Iowa shall be a violation of this section punishable by the penalty defined in this ordinance in addition to any other penalties defined by the code being violated.

#### **75.09 PARKING PROHIBITED.**

UTVs & Golf Carts shall not be parked overnight on City streets or alleys at any time.

## **75.10 PERMITS.**

No person shall operate a UTV or Golf Cart on any public street, or alley for any purpose or operate a Snowmobile within city limits as restricted by this ordinance unless the UTV, Golf Cart or snowmobile has passed a safety inspection by the Police Department and the operator possesses a City of Van Meter permit to operate a UTV or Golf Cart on city streets, or operate a snowmobile within city limits as restricted by this ordinance that has been issued by the Police Chief.

1. UTV, Golf Cart or snowmobile owners may apply for a permit on a form provided by the Police Department.
2. The Police Chief shall not issue a permit until the owner/operator has provided the following:
  - A. Evidence that the owner possesses a valid driver's license as defined in the Code of Iowa, Sec. 321.1.
  - B. Proof owner/operator has liability insurance (minimum limit of \$300,000.00 coverage for non-commercial operation and a minimum of \$500,000.00 coverage for commercial operation) covering operation of UTVs, Golf Carts or Snowmobiles on city streets or within the city as restricted by ordinance. If the vehicle is operated for commercial purposes a copy of the insurance contract, rider, agreement must be reviewed by the city attorney and approved.
  - C. Owner/operator has obtained a valid Iowa Department of Natural Resources Registration Certificate as defined in Chapter 3211 of the Code of Iowa if applicable.
3. The operator of a UTV, Golf Cart or Snowmobile shall display the City permit sticker prominently on a rear fender or on a similar component which is clearly visible from the rear.
4. The fee for such permits shall be twenty-five (\$25.00) dollars. Permits shall be granted for one year valid from January 1 through December 31.
5. Permit Fee Exemption.
  - A. Any Federal, State, County, or City-owned UTV, being operated in an official capacity.
  - B. The permit fee may be waived at the discretion of the Chief of Police for any UTV, Golf Cart or Snowmobile operated for special events.
6. Permits can be revoked by the Chief of Police as result of any violation of the City's Code or the Code of Iowa. The revocation, including a description of the violation, shall be provided in writing to the owner of the UTV, Golf Cart or Snowmobile. The revocation may be appealed to the City Council within 10 days of the written notice of revocation of the permit.

## **75.11 ACCIDENT REPORTS.**

Either the operator, or someone acting for the operator, shall immediately notify a law enforcement officer whenever a UTV or Golf Cart is involved in an accident resulting in injury or death to anyone, or property damage amounting to one thousand five hundred dollars (\$1,500) or more, and shall file an accident report within forty-eight (48) hours, in accordance with State law.

## **75.12 OPERATION OF SNOWMOBILES**

The operators of snowmobiles shall comply with the laws of the State of Iowa governing snowmobile operation and comply with the following restrictions as to where snowmobiles may be operated within the City:

1. Streets. Snowmobiles shall not be operated on City streets.

*(Code of Iowa, Sec. 321G.9[4a])*

2. Exceptions. Snowmobiles may be operated on prohibited streets only under the following circumstances:
  - A. Emergencies. Snowmobiles may be operated on any street in an emergency during the period when and at locations where snow upon the roadway renders travel by conventional motor vehicles impractical.

*(Code of Iowa, Sec. 321G.9[4c])*

B. Direct Crossing. Snowmobiles may make a direct crossing of a prohibited street provided all of the following occur:

- (1) The crossing is made at an angle of approximately 90 degrees to the direction of the street and at a place where no obstruction prevents a quick and safe crossing.
- (2) The snowmobile is brought to a complete stop before crossing the street.
- (3) The driver yields the right-of-way to all on-coming traffic that constitutes an immediate hazard; and
- (4) In crossing a divided street, the crossing is made only at an intersection of such street with another street.

*(Code of Iowa, Sec. 321G.9[2])*

3. Railroad Right-of-Way. Snowmobiles shall not be operated on an operating railroad right-of-way. A snowmobile may be driven directly across a railroad right-of-way only at an established crossing and notwithstanding any other provisions of law may, if necessary, use the improved portion of the established crossing after yielding to all oncoming traffic.

*(Code of Iowa, Sec. 321G.13[1h])*

### 75.13 VIOLATION AND PENALTY

In addition to the suspension or revocation of the permit, a person who violates this Chapter is guilty of a simple misdemeanor punishable as follows:

1. First Offense - a fine of one hundred dollars (\$100.00), unless otherwise specified in the Code of Iowa, and revocation of the City of Van Meter permit for a period of up to one year as determined by the Chief of Police.
2. Second Offense - a fine of two-hundred fifty dollars (\$250.00), unless otherwise specified in the Code of Iowa, and revocation of the City of Van Meter permit for one year.
3. Third or subsequent offense – a fine of five-hundred dollars (\$500.00) unless specified in the Code of Iowa, and permanent revocation of the City of Van Meter permit.

\_\_\_\_\_ Mayor Allan Adams

ATTEST

\_\_\_\_\_ City Clerk Liz Thompson

# Agenda Item #13 –

## Discussion and Possible Action on a proposed professional services agreement with WHKS for the East Street Underpass Stabilization Project

The attached professional services agreement is based on the discussion at the city's council meeting. I have had the city attorney review the agreement and with a few changes, he has signed off on the language in this agreement.

City Councilmember \_\_\_\_\_: *moved.*

City Councilmember \_\_\_\_\_: *Second.*

Mayor: *Roll Call Please.*

City Clerk: *Brott \_\_\_; Lyon \_\_\_; Grolmus \_\_\_; Herman \_\_\_; Greer \_\_\_;*





**PROFESSIONAL SERVICES AGREEMENT**

THIS AGREEMENT, by and between **Van Meter, Iowa** hereinafter referred to as the "Client" and WHKS & Co., hereinafter referred to as "WHKS", is made as follows:

WHEREAS, the Client has a need for certain professional services relating to the project described as **East Street Underpass Stabilization**.

WHEREAS, WHKS proposes to furnish the professional services required by the Client for said project,

NOW THEREFORE, the Client hereby agrees to retain and compensate WHKS to perform the professional services in accordance with the terms and conditions of this Agreement and the attached Standard Terms and Conditions.

**Scope of Services**

WHKS shall perform the following described services for the Client:

**Design, bid, and construction phase engineering services as described on the attached Scope of Services included in Exhibit A.**

**Basis of Compensation**

For the services described above, the Client shall remunerate WHKS as follows:

**Billed Hourly with a Not-to-Exceed Fee of \$15,800 including Expenses. External expenses include an administrative charge of 10 percent.**


Breakdown of Fee by phase:	
Design and Bidding Services:	\$8,000
Construction Services:	\$7,800

Executed this \_\_\_\_\_ day of \_\_\_\_\_, 2022

**Van Meter, Iowa**

By: \_\_\_\_\_  
Printed Name: \_\_\_\_\_  
Title: \_\_\_\_\_

**WHKS & CO.**

By:   
Printed Name: Derek J. Thomas, P.E.  
Title: Vice President



## **Exhibit A to Professional Services Agreement**

### **A. Project Description**

In 2014 a pedestrian underpass was constructed to connect the Van Meter school with athletic fields on the east side of East Street. The precast concrete box culvert underpass was constructed to SUDAS standards and native material was used as backfill. Since construction there has been settlement of the fill adjacent to the culvert and the City has patched the roadway near and over the culvert multiple times to mitigate the “dip” in the road resulting from this settlement.

Recent subsurface investigation by CMT suggests that the native fill materials are retaining moisture and will continue to settle, although the amount of additional settlement was not predicted.

This Project consists of removing the asphalt pavement over the culvert and excavating the backfill adjacent to the culvert to the bottom of the floor slab. The backfill will be replaced with material in accordance with Iowa DOT Standard Road Plan DR-111. This standard plan includes material that will properly drain and includes a subdrain along each side of the culvert. The roadway pavement over the culvert will be replaced with reinforced concrete in accordance with Iowa DOT Standard Road Plan PR-120.

The road will be closed during construction and traffic will be detoured. The existing guardrail will be removed and reinstalled.

Existing plans of the underpass provided by the City will be used to develop plans and estimate quantities for the Project. The Project will reference Iowa DOT standard specifications.

### **B. Scope of Services Provided Under This Agreement:**

#### **1. Project Management and Meetings**

- Perform general project administrative duties including supervision and coordination of the project team, review of project costs and billings, prepare invoices using Consultant's standard forms, preparation of status reports, and general administrative activities.
- Hold kick-off meeting with Client to discuss the project and review the scope.
- Advise the Client of the necessity of obtaining Special Engineering Services as described in Paragraph C., and act as the Client's representative in connection with any such services not actually performed by WHKS.
- Attend one (1) City Council meeting for the project to discuss plans prior to letting.

#### **2. Research of Existing Conditions**

- A design information request will be performed through the Iowa One Call locate system to identify existing underground utilities within the project limits. Utility conflicts are not anticipated.
- Collect, obtain and review relevant information from the Client.

#### **3. Preliminary and Final Design**

- Prepare preliminary and final plans and specifications to show the character and scope of work to be performed by contractors on the Project. Plans will follow Iowa DOT standards.
- Prepare forms of notice for bids, contractor's proposal, construction agreement, payment bond and performance bond for approval by the Client, subject to prior review and approval by Client's Attorney, Bond Counsel, and/or Fiscal Agent.
- Prepare opinion of probable construction cost on completed plans and specifications.
- Furnish one (1) original signed copy of the plans, specifications, and other contract documents as required to the Client.
- Furnish plans and specifications to bidders through the use of a web based plan room.
- Answer contractor's questions during the bidding phase.
- Prepare addendums to the contract documents prior to bid letting, if necessary.
- Assist in the receiving and tabulation of Contractors' proposals and assist in awarding construction contract.

#### **4. Construction Administration**

- Provide construction administration assistance during construction. Contract administration assistance activities conducted during project construction include clarification of design details, visits to the construction site to observe the progress of work periodically as needed (but not less than weekly unless otherwise agreed to), review of shop drawings, review periodic payment estimates for completed construction work and recommend payments for processing, prepare change orders when required, and prepare the final summary of construction costs.
- Conduct a preconstruction meeting with Client, Contractor and Utility Owners.
- Prepare record drawings from Contractor provided "mark-ups" at the completion of the construction.
- Provide construction updates to the Client.

#### **5. Construction Observation**

- Provide resident project observation services during the construction of the Project. Resident observation is a part time function during construction. Duties are to provide on-site evaluations of the Project progress in accordance with the plans and specifications and report said progress to the Engineer. Additionally, the observer maintains a log book recording conditions at the job site, weather, record of visitors, summary of daily activities, actions taken, observations in general and assists in recording data for eventual preparation of Record Drawings. The observer duties do not include construction means, methods, procedures, and job-site safety. Fee based on 40 hours of observation and travel time.
- The testing of materials will be included in the bid package as a bid allowance to be paid by the Contractor.

#### **C. Special Engineering Services:**

Special Engineering Services are those services not listed above, but which may be required or advisable to accomplish the Project. Special Engineering Services shall be performed when authorized by the Client for additional fees, to be determined at the time authorized.

Special Engineering Services include:

1. Land surveying and platting
2. Easement research, plats or descriptions
3. Negotiation for easements or land acquisition
4. Special assessment assistance
5. Quality control testing and construction materials testing
6. Permits other than those identified above
7. Funding assistance, including grant and/or loan applications
8. Wetland Delineations or mitigation plans
9. Floodplain and hydraulic/hydrologic modeling
10. Geotechnical design/recommendations
11. Cultural resource survey or other studies or documentation that may be required by regulatory agencies that are not specifically listed in the scope of services
12. National Environmental Policy Act (NEPA) compliance, including historical and archeological investigations
13. Structural evaluation and/or design
14. Bridge aesthetics
15. Attendance at additional meetings (other than those listed above)

## STANDARD TERMS AND CONDITIONS FOR PUBLIC SECTOR PROJECTS

### 1. Scope of Services

Client and WHKS have agreed to a list of services WHKS will provide to Client as listed on the Professional Services Agreement Form.

### 2. Governing Law

The laws of the State of Iowa will govern this Agreement, its interpretation and performance. Any litigation arising in any way from this Agreement shall be brought in the courts of that State.

### 3. Standard of Care

Services provided by WHKS under this Agreement will be performed in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances and locality.

### 4. Integration

This Agreement comprises the final and complete agreement between Client and WHKS. It supersedes all prior communications, representations, or agreements, whether oral or written, relating to the subject matter of this Agreement. Execution of this Agreement signifies that each party has read the document thoroughly. Amendments to this Agreement shall not be binding unless made in writing and signed by both Client and WHKS.

### 5. Guarantees and Warranties

WHKS shall not be required to sign any documents, no matter by whom requested, that would result in WHKS having to guarantee or warrant the existence of conditions whose existence WHKS cannot ascertain. Client also agrees not to make resolution of any dispute with WHKS

or payment of any amount due to WHKS in any way contingent upon WHKS signing any such guarantee or warranty.

### 6. Indemnification

WHKS agrees, to the extent permitted by law, to indemnify and hold Client harmless from any damage, liability or cost (including reasonable attorney's fees and costs of defense) to the extent caused by WHKS' negligent, reckless, or intentional acts, errors or omissions in the performance of professional services under this Agreement and those of its subconsultants or anyone for whom WHKS is legally liable.

Client agrees, to the extent permitted by law, to indemnify and hold WHKS harmless from any damage, liability or cost (including reasonable attorneys' fees and costs of defense) to the extent caused by Client's negligent acts, errors or omissions and those of Client's contractors, subcontractors or consultants or anyone for whom Client is legally liable.

Neither WHKS nor Client shall be obligated to indemnify the other party in any manner whatsoever for the other party's own negligence.

### 7. Billing and Payment Provisions

Invoices shall be submitted by WHKS monthly and are due upon presentation and shall be considered PAST DUE if not paid within thirty (30) calendar days of the invoice date.

If payment is not received by WHKS within thirty (30) calendar days of the invoice date, Client shall pay as interest an additional charge of one and one-quarter percent (1.25%) of the PAST DUE amount per month. Payment thereafter shall first be

applied to accrued interest and then to the unpaid principal.

If Client fails to make payments within sixty (60) days from the date of an invoice or otherwise is in breach of this Agreement, WHKS may, at its option, suspend performance of services upon five (5) calendar days' notice to Client. WHKS shall have no liability whatsoever to Client for any costs or damages as a result of such suspension caused by any breach of this Agreement by Client. If Client fails to make payment to WHKS in accordance with the payment terms herein, this shall constitute a material breach of this Agreement and shall be cause for termination by WHKS.

In the event legal action is necessary to enforce the payment provisions of this Agreement, WHKS shall be entitled to collect from Client any judgment or settlement sums due, reasonable attorneys' fees, court costs and expenses incurred by WHKS in connection therewith and, in addition, the reasonable value of WHKS personnel time and expenses spent in connection with such collection action, computed at WHKS current fee schedule and expense policies.

In the event legal action is necessary due to breach of this Agreement, Client shall be entitled to collect from WHKS any judgement or settlement sums due, reasonable attorneys' fees, court costs and expenses incurred by Client in connection therewith.

Payment of invoices is in no case subject to unilateral discounting or set-offs by Client, and payment is due regardless of suspension or termination of this Agreement by either party.

**8. Ownership of Records**

All reports, plans, specifications, field data and notes and other documents, including all documents on electronic media, prepared by WHKS as instruments of service shall remain the property of WHKS.

Client shall be permitted to retain copies, including reproducible copies, of the plans and specifications for information and reference in connection with Client's use of the completed project. The plans and specifications shall not be used by Client or by others on other similar projects except by agreement in writing by WHKS.

**9. Delivery of Electronic Files**

In accepting and utilizing any drawings, reports and data on any form of electronic media generated and provided by WHKS, Client covenants and agrees that all such electronic files are instruments of service of WHKS, who shall be deemed the author, and who shall retain all rights under common and statutory laws, and other rights, including copyrights. Client is aware that differences may exist between the electronic files delivered and the respective construction documents due to addenda, change orders or other revisions. In the event of a conflict between the signed construction documents prepared by WHKS and electronic files, the signed construction documents shall govern.

Client and WHKS agree that the electronic files prepared by WHKS shall conform to the current CADD software in use by WHKS or to other mutually agreeable CADD specifications defined in the Agreement. Any changes to the CADD specifications by either Client or WHKS are subject to review and acceptance by the other party. Additional efforts by WHKS made necessary by a change to the CADD specifications or other software shall be compensated for as Additional Services.

The electronic files provided by WHKS to Client are submitted for an

acceptance period of 60 days. Any defects Client discovers during this period will be reported to WHKS and will be corrected as part of the Scope of Services. Correction of defects detected and reported after the acceptance period will be compensated for as Additional Services.

Client agrees not to reuse the electronic files, in whole or in part, for any purpose or project other than the project that is the subject of this Agreement. Client agrees not to transfer the electronic files to others without the prior written consent of WHKS, except as required by law. In addition, Client agrees, to the extent permitted by law, to indemnify and hold WHKS harmless from any damage, liability or cost, including reasonable attorney's fees and costs of defense, arising from any changes made by anyone other than WHKS or from any reuse of the electronic files without the prior written consent of WHKS.

Under no circumstance shall delivery of the electronic files for use by Client be deemed a sale by WHKS and WHKS makes no warranties, either express or implied, of merchantability and fitness for any particular purpose. In no event shall WHKS be liable for any loss of profit or any consequential damages.

**10. Changed Conditions**

Client shall rely on the judgment of WHKS as to the continued adequacy of this agreement in light of occurrences or discoveries that were not originally contemplated by or known to WHKS. Should WHKS call for contract renegotiation, WHKS shall identify the changed conditions necessitating renegotiation and WHKS and Client shall promptly and in good faith enter into renegotiation of this Agreement. If terms cannot be agreed to, the parties agree that either party has the absolute right to terminate this Agreement.

**11. Permits and Approvals**

WHKS shall assist Client in applying for those permits and approvals

typically required by law for projects similar to the one for which WHKS services are being engaged. This assistance consists of completing and submitting forms as to the results of certain work included in the Scope of Services.

**12. Suspension of Services**

If the project is suspended for more than thirty (30) calendar days in the aggregate, WHKS shall be compensated for services performed and charges incurred prior to receipt of notice to suspend and, upon resumption, an equitable adjustment in fees to accommodate the resulting demobilization and remobilization costs. In addition, there shall be an equitable adjustment in the project schedule based on the delay caused by the suspension. If the project is suspended for more than ninety (90) calendar days in the aggregate, WHKS may, at its option, terminate this Agreement upon giving notice in writing to Client.

**13. Termination**

Either Client or WHKS may terminate this Agreement at any time with or without cause upon giving the other party seven (7) calendar days prior written notice. Client shall within thirty (30) calendar days of termination pay WHKS for all services rendered and all costs incurred up to the date of termination, in accordance with the compensation provisions of the Agreement.

**14. Unauthorized Changes**

In the event Client, Client's contractors or subcontractors or anyone for whom Client is legally liable makes or permits to be made any changes to any reports, plans, specifications or other contract documents prepared by WHKS without obtaining WHKS' prior written consent, Client shall assume full responsibility for the results of such changes. Therefore, Client agrees to waive any claim against WHKS and to release WHKS from any liability arising directly or indirectly from such changes.

Client also agrees, to the extent permitted by laws, to indemnify and hold WHKS harmless from any damage, liability or cost, including reasonable attorneys' fees and costs of defense, arising from such changes.

#### **15. Jobsite Safety**

Neither the professional activities of WHKS nor the presence of WHKS or its employees and subconsultants at a construction site, shall relieve the General Contractor and any other entity of their obligations, duties and responsibilities including, but not limited to, construction means, methods, sequence, techniques or procedures necessary for performing, superintending or coordinating all portions of the construction work in accordance with the contract documents and any health or safety precautions required by any regulatory agencies. WHKS and its personnel have no authority to exercise any control over any construction contractor or other entity or their employees in connection with their work or any health or safety precautions.

#### **16. Additional Services**

Services which are requested by Client or are required as part of the Project, but are not included in the Scope of Services, are considered Additional Services.

WHKS will notify Client in writing when Additional Services will be needed. WHKS and Client will agree on the extent of the Additional Service(s) required and will agree on the method and amount of the compensation for performance of said agreed upon Additional Services.

WHKS will not perform Additional Services which will result in additional cost to Client without documented verbal or written authority of Client.

In the event WHKS is requested or required to participate in any dispute resolution procedure which involves any aspect of the Project, Client agrees to compensate WHKS for the reasonable value of WHKS'

personnel time and expenses spent in connection with such procedures computed at WHKS' then current fee schedule and expense policies.

#### **17. Dispute Resolution**

In an effort to resolve any conflicts that arise, Client and WHKS agree that all disputes between them arising out of or relating to this Agreement shall be submitted to nonbinding mediation unless the parties mutually agree otherwise.

#### **18. Third Party Beneficiaries**

Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either Client or WHKS. WHKS' services under this Agreement are being performed solely for Client's benefit, and no other entity shall have any claim against WHKS because of this Agreement or the performance or nonperformance of services hereunder.

#### **19. Extension of Protection**

Client agrees to extend any and all liability limitations and indemnifications provided by Client to WHKS to those individuals and entities WHKS retains for performance of the services under this Agreement, including but not limited to WHKS officers and employees and their heirs and assigns, as well as WHKS subconsultants and their officers, employees, heirs and assigns.

#### **20. Timeliness of Performance**

WHKS will perform the services described in the Scope of Services with due and reasonable diligence consistent with sound professional practices.

#### **21. Delays**

WHKS is not responsible for delays caused by factors beyond WHKS' reasonable control, including but not limited to delays because of strikes, lockouts, work slowdowns or stoppages, accidents, acts of God,

failure of any governmental or other regulatory authority to act in a timely manner, failure of Client to furnish timely information or approve or disapprove of WHKS' services or work product promptly, or delays caused by faulty performance by Client or by contractors of any level. When such delays beyond WHKS' reasonable control occur, Client agrees WHKS is not responsible for damages, nor shall WHKS be deemed to be in default of this Agreement.

#### **22. Right to Retain Subconsultants**

WHKS may use the services of subconsultants when, in the sole opinion of WHKS, it is appropriate and customary to do so. Such persons and entities include, but are not limited to, aerial mapping specialists, geotechnical consultants and testing laboratories. WHKS' use of other consultants for additional services shall not be unreasonably restricted by Client provided WHKS notifies Client in advance.

#### **23. Assignment**

Neither party to this Agreement shall transfer, sublet or assign any rights under or interest in this Agreement (including but not limited to monies that are due or monies that may be due) without the prior written consent of the other party.

#### **24. Severability and Survival**

Any provision of this Agreement later held to be unenforceable for any reason shall be deemed void, and all remaining provisions shall continue in full force and effect.

#### **25. Hazardous Materials**

It is acknowledged by both parties that WHKS' Scope of Services does not include any services related to asbestos or hazardous or toxic materials. In the event WHKS or any other party encounters asbestos or hazardous or toxic materials at the jobsite, or should it become known in any way that such materials may be

present at the jobsite or any adjacent areas that may affect the performance of WHKS services, WHKS may, at its option and without liability for consequential or any other damages, suspend performance of services on the project until Client retains appropriate specialist consultant(s) or contractor(s) to identify, abate and/or remove the asbestos or hazardous or toxic materials, and warrant that the jobsite is in full compliance with applicable laws and regulations.

#### **26. Joint Participation**

~~The parties have participated jointly in the negotiation and preparation of all agreements between the parties. Each party has had an opportunity to obtain the advice of legal counsel and to review and comment upon this instrument. Accordingly, no rule of construction shall apply against any party or in favor of any party. This instrument shall be construed as if the parties jointly prepared it and any uncertainty or ambiguity shall not be interpreted against one party and in favor of another.~~

#### **27. Record Documents**

If required in the Professional Services Agreement, WHKS shall, upon completion of the Work, compile for and deliver to the Client a reproducible set of Record Documents that are based upon the marked-up record drawings, addenda, change orders and other data furnished by the Contractor or other third parties. These Record Documents may show certain significant changes from the original design made during construction. Because these Record Documents are based on unverified information provided by other parties, which the Consultant is entitled to assume as reliable, the Consultant does not warrant their accuracy.

Revised 02/23/07

Revised: 04/29/09

Revised: 02/24/22, BA, VM, Sec 6, 7,

26



# Agenda Item #14 –

## Discussion and Action Regarding Preliminary Plat and Site Plan for Inspired Kids Daycare

### a. Engineer's Comments

### b. Planning & Zoning Commission Recommendations

The Planning and Zoning Commission met on March 7, 2022 to review and the Preliminary Plat and Site Plan for the Inspired Kids Daycare proposal. As per the minutes attached in the consent agenda, the Planning and Zoning Commission recommends approval of the plat and site plan with a couple of items mentioned. Bob Veenstra had reviewed the plat and site plan and sent comments to the developer. The developer updated the plat and site plan based on Bob's comments. The attachment is the updated version of the plat and site plan addressing Bob's comments.

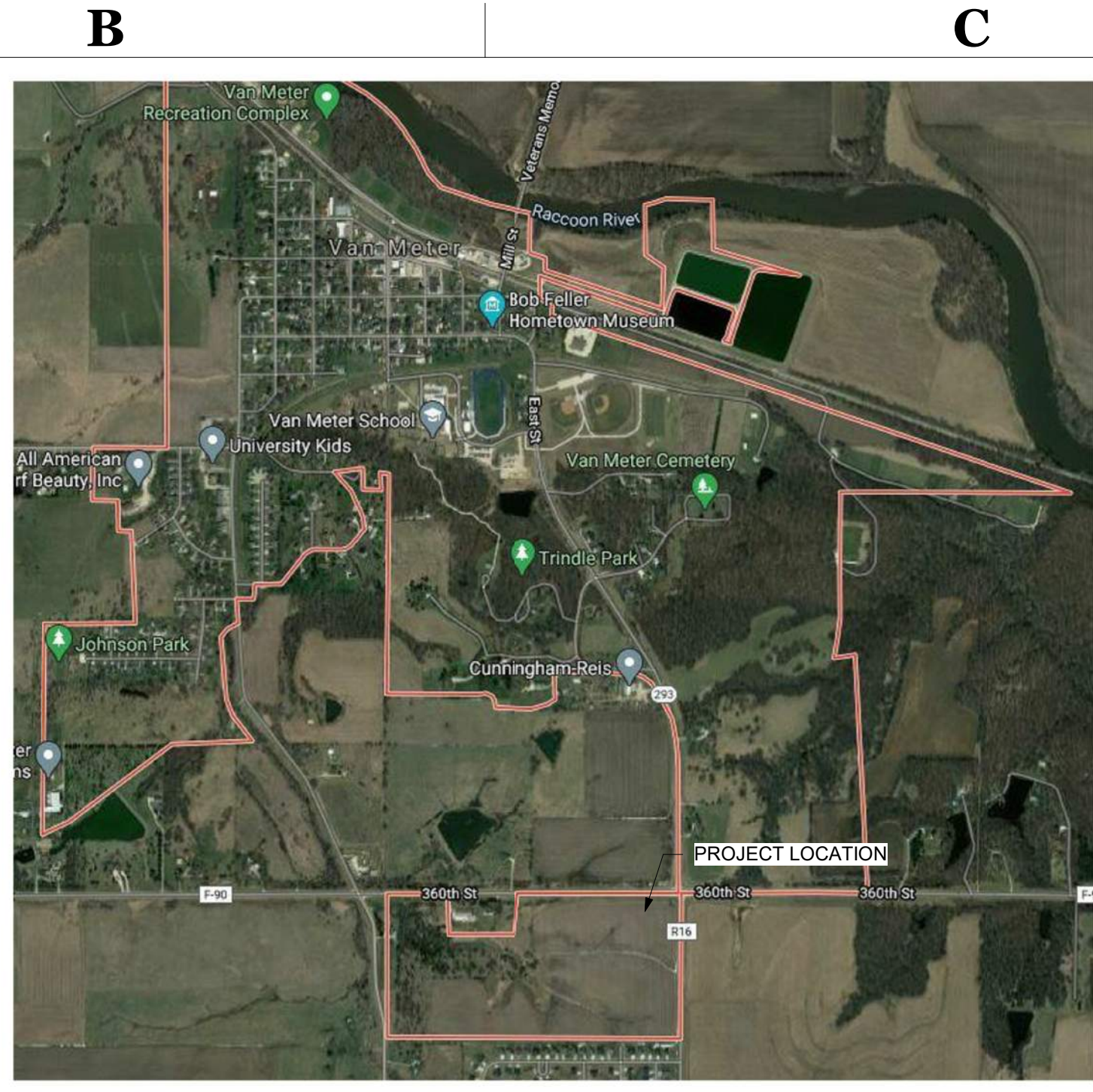
City Councilmember \_\_\_\_\_: *moved.*

City Councilmember \_\_\_\_\_: *Second.*

Mayor: *Roll Call Please.*

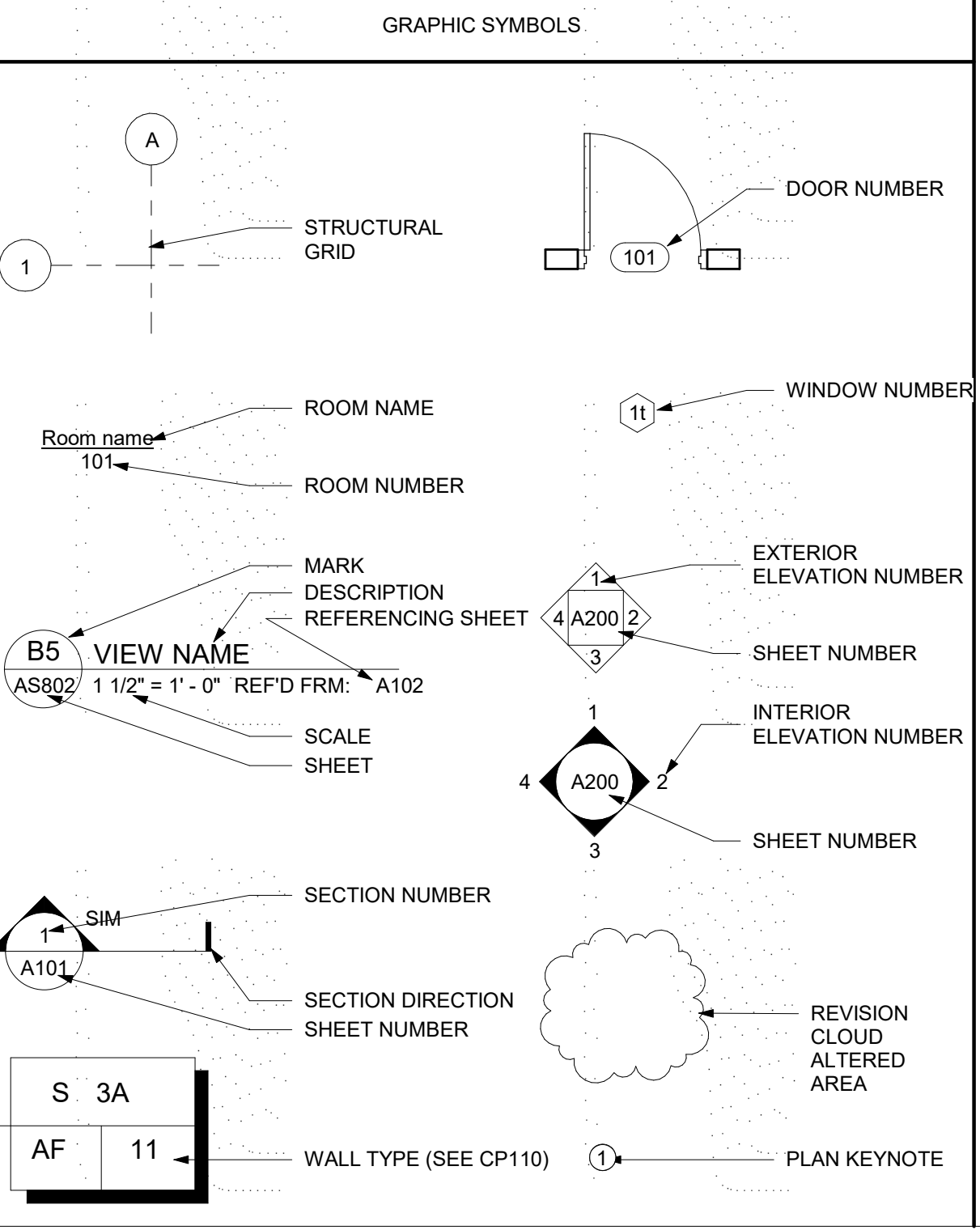
City Clerk: *Brott \_\_\_; Lyon \_\_\_; Grolmus \_\_\_; Herman \_\_\_; Greer \_\_\_;*





**HVAC, Plumbing, Electrical: Design Provided by:**  
 Design/Build delivery method for each system. Successful bidder will be expected to provide what is needed to satisfy Authority Having Jurisdiction – including "stamped" drawings & calculations, if required.

ABBREVIATIONS	
& @	And At
AFFE	Above Finished Floor Elevation
ADDTL	Additional
ALUM	Aluminum
AB	Anchor Bolt
APPROX	Approximate
ARCH	Architectural
BM	Beam
BRG	Bearing
BTWN	Between
BLK	Block
BLKG	Blocking
BD	Board
BOTT	Bottom
BO	Bottom of
BFE	Bottom of Footing Elevation
BRK	Brick
BLDG	Building
CAB	Cabinet
CLG	Ceiling
CLR	Clear
COL	Column
CONC	Concrete
CMU	Concrete Masonry Unit
CONST	Construction
CONT	Continuous
CI	Contractor Installed
CP	Contractor Provided
CTRL	Control
CJ	Control Joint
C-TOP	Countertop
DPTH	Depth
DTL	Detail
DIA	Diameter
DIM	Dimension
DISP	Dispenser
DBL	Double
DN	Down
DNSPST	Downspout
DWG	Drawing
EA	Each
ELEC	Electrical
ELEV	Elevation
EQ	Equal
EST	Estimated
EXST	Existing
EXP	Expansion
EXT	Exterior
EIFS	Exterior Insulation & Finish System
FOM	Face of Masonry
FOS	Face of Stud
FOW	Face of Wall
FT	Feet
FV	Field Verify
FIN	Finish
FE	Finished End Panel
FFE	Finished Floor Elevation
FRT	Fire-Retardant Treated
FLR	Floor
FTG	Footing
FND	Foundation
FUR	Fur / Furring
GALV	Galvanized
GA	Gauge
GC	General Contractor
GYP	Gypsum
HDWR	Hardware
HD	Head
HDR	Header
HTR	Heater
HGT	Height
HM	Hollow Metal
HORIZ	Horizontal
ID	Inside Diameter
INSUL	Insulation
INT	Interior
JAN	Janitor
JT	Joint
JST	Joist
LH	Left-Hand
LHR	Left-Hand Reverse
MO	Masonry Opening
MFR	Manufacturer
MATL	Material
MAX	Maximum
MECH	Mechanical
MDF	Medium Density Fiberboard
MTL	Metal
MIN	Minimum
MISC	Miscellaneous
NML	Normal
N/A	Not Applicable
NIC	Not in Contract
NTS	Not To Scale
OC	On Center
OPNG	Opening
OPP HND	Opposite Hand
OD	Outside Diameter
OA	Overall
OVHD	Overhead
OFCL	Owner Furnish, Contractor Install
OFCL	Owner Furnish, Owner Install
OI	Owner Installed
OP	Owner Provided
PNT	Paint
PNL	Panel
PED	Pedestal
PLAM	Plastic Laminate
PL	Plate
PLMBG	Plumbing
PLYWD	Plywood
PREFIN	Prefinished
PT	Pressure Treated
REINF	Reinforced
RA	Return Air
REQ	Required
RH	Right-Hand
RHR	Right-Hand Reverse
ROW	Right Of Way
RO	Rough Opening
SCHED	Schedule
SECT	Section
SHT	Sheet
SMS	Sheet Metal Screw
SIM	Similar
SOG	Slab on Grade
SLDS	Solid Surface
SPEC	Specification
SF	Square Feet
SS	Stainless Steel
STD	Standard
STL	Steel
STRUCT	Structural
SD	Stud
SA	Supply Air
SUSP	Suspended
SYS	System
THRD	Threaded
TBD	To Be Determined
T&G	Tongue and Groove
TFE	Top of Footing Elevation
TOM	Top of Masonry
TOS	Top of Steel
TOW	Top of Wall
TRTD	Treated
TS	Tube Steel
TYP	Typical
UNO	Unless Noted Otherwise
VERT	Vertical
WC	Water Closet
WWM	Welded Wire Mesh
W	Width
WDW	Window
W/	With
W/O	Without
WD	Wood





I HEREBY CERTIFY THAT THIS TECHNICAL DRAWING DOCUMENT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND RESPONSIBLE GUIDANCE. I AM A DULY LICENSED PROFESSIONAL ARCHITECT UNDER THE LAWS OF THE STATE OF IOWA.

SIGNATURE: *Matthew Floren*

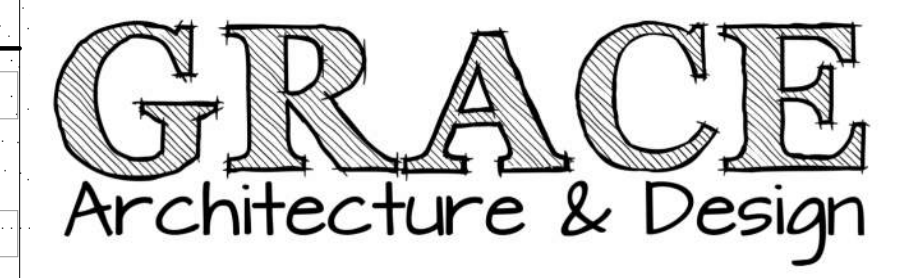
DISCIPLINE: ARCHITECTURE

IOWA REGISTRATION NO. 6593

PAGES COVERED BY THIS SEAL: ARCHITECTURAL SHEETS

DATE OF ISSUANCE: 3/01/2022

SHEET NUMBER	SHEET NAME
GENERAL	
A0	COVER SHEET
CIVIL (NOTE: CIVIL DRAWINGS ARE "PRELIMINARY" - WILL UPDATE UPON COMPETITION & APPROVAL)	
01	COVER SHEET (CIVIL)
02	NOTES & INFORMATION
03	DETAIL SHEET
04	DIMENSION PLAN
05	SANITARY SEWER & WATER MAIN PLAN
06	STORM SEWER PLAN
07	PAVING PLAN
08	PAVING DETAIL SHEET
09	GRADING PLAN
10	LANDSCAPE PLAN
STRUCTURAL	
S0	GENERAL NOTES
S101	FOUNDATION PLAN
S102	ATTIC FRAMING PLAN
S103	ROOF FRAMING PLAN
S501	FOUNDATION DETAILS
S502	FRAMING DETAILS
ARCHITECTURAL	
A0 CP100	CODE PLAN
A0 CP101	ADA DETAILS
A0 CP110	WALL TYPES
A101	FLOOR PLAN
A101.1	ENLARGED PLANS
A102	EQUIPMENT PLATFORM & LADDER DETAILS
A103	ROOF PLAN
A110	DUMPSTER ENCLOSURE
A200	ELEVATIONS
A300	SECTIONS
A400	INTERIOR ELEVATIONS
A500	WALL & WINDOW DETAILS
A501	HM FRAME - CMU / WD STUDS
A600	SCHEDULES
A700	REFLECTED CEILING PLAN
A800	MILLWORK DETAILS
A900	FINISH PLAN
Grand total: 34	



**Project**  
 Inspired Kids Academy  
 Grand Estates Plat 1  
 Van Meter, IA 50261

**Client**  
 Inspired Kids, LLC

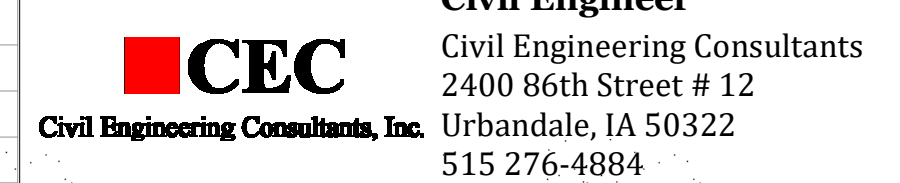
Lyn Lyon  
 515 314-5914  
 Dan Cornelison  
 515 480-7857



**Architect**  
 Grace Architecture & Design  
 113 East Court Avenue  
 Winterset, IA 50273  
 515 979-9824



**Structural Engineer**  
 Long Engineering  
 13001 Twana Drive  
 Urbandale, IA 50323  
 515 666-4971



**Civil Engineer**  
 Civil Engineering Consultants  
 2400 86th Street # 12  
 Urbandale, IA 50322  
 515 276-4884

THIS DESIGN AND PLANS ARE THE SOLE RESPONSIBILITY OF GRACE ARCHITECTURE & DESIGN, LLC, AND HAVE BEEN GENERATED FOR THE CLIENTS LISTED IN THE PROJECT NAME AND ARE NOT TO BE USED, REPRODUCED, COPIED, OR DISTRIBUTED FOR ANY OTHER PROJECT WITHOUT WRITTEN PERMISSION FROM AND OR COMPENSATION DUE GRACE ARCHITECTURE & DESIGN, LLC.

UTILIZATION OF THESE DOCUMENTS AND SUBSEQUENT FABRICATION-CONSTRUCTION ARE THE SOLE RESPONSIBILITY OF THE CONTRACTOR. BEFORE STARTING CONSTRUCTION THE CONTRACTOR SHALL REVIEW AND VERIFY ON SITE ALL DIMENSIONS, DETAILS AND THEIR CORRELATION TO ATTACHED ENGINEERING. ANY DISCREPANCIES IN PLANS, DIMENSIONS, NOTES, OR DETAILS SHALL BE BROUGHT TO THE IMMEDIATE ATTENTION OF THE DESIGNER PRIOR TO COMMENCING ASSOCIATED WORK, ALLOWING REQUIRED CORRECTIONS TO BE PERFORMED. ANY ATTACHED ENGINEERING OR LOCAL BUILDING AUTHORITY NOTATIONS SUPERSEDE AND OVERRIDE MATERIALS, FASTENING, NAILING SCHEDULES AND CONSTRUCTION PROCEDURES PRESENTED IN PLAN, SECTION OR DETAIL VIEWS AND SHALL TAKE PRECEDENCE OVER ANYTHING SHOWN, DESCRIBED OR IMPLIED. THE CONTRACTOR ASSUMES LIABILITY FOR ANY PROBLEMS THAT MAY ARISE DUE TO NON-COMPLIANCE. USE OF THESE PLANS CONSTITUTES COMPLIANCE WITH THE ABOVE TERMS.

Date	Description
3/01/2022	PERMIT SET
Grace A&D Job # 20210324	
Project: INSPIRED KIDS ACADEMY (11,942 SF)	

**COVER SHEET**

**A0**

3/1/2022 9:30:08 AM



# PRELIMINARY PLAT / SITE PLAN INSPIRED KIDS ACADEMY

DALLAS COUNTY, IOWA  
3117 JERRY STREET, VAN METER, IOWA

OFFICIAL'S  
STAMP



VICINITY MAP  
1" = 1000'



### GENERAL LEGEND

PROPOSED	EXISTING
--- PLAT BOUNDARY	--- LOT LINE
--- SECTION LINE	o SANITARY/STORM MANHOLE
--- LOT LINE	W WATER VALVE
--- CENTERLINE	o FIRE HYDRANT
--- EASEMENT LINE	o STORM SEWER SINGLE INTAKE
o FLARED END SECTION	o STORM SEWER DOUBLE INTAKE
o DRAIN BASIN OR SEDIMENT RISER	o STORM SEWER ROUND INTAKE
o DRAIN BASIN WITH SOLID GRATE	o FLARED END SECTION
o WATER VALVE	o DECIDUOUS TREE
o FIRE HYDRANT ASSEMBLY	o CONIFEROUS TREE
o BLOW-OFF HYDRANT	o SHRUB
o SCOUR STOP MAT	o POWER POLE
o TURF REINFORCEMENT MAT	o STREET LIGHT
o STORM SEWER WITH SIZE	o GUY ANCHOR
o SUBDRAIN	o ELECTRIC TRANSFORMER
o WATER SEWER WITH SIZE	o GAS METER
o WATER SERVICE	o TELEPHONE RISER
o PROPOSED CONTOUR	o SIGN
o SILT FENCE	o CATV
o ADDRESS	o UNDERGROUND TELEVISION
o RIPRAP	o USE
	o UNDERGROUND ELECTRIC
	o UNDERGROUND GAS
	o U6FO
	o UNDERGROUND FIBER OPTIC
	o UGT
	o UNDERGROUND TELEPHONE
	o OHW
	o OVERHEAD ELECTRIC
	o SAN
	o SANITARY SEWER WITH SIZE
	o ST
	o STORM SEWER WITH SIZE
	o M
	o WATER MAIN WITH SIZE
	o EXISTING CONTOUR
	o TREELINE
	o B.S.L.
	o BUILDING SETBACK LINE
	o P.U.E.
	o PUBLIC UTILITY EASEMENT
	o M.O.E.
	o MINIMUM OPENING ELEVATION

### Sheet List Table

Sheet Number	Sheet Title
01	COVER SHEET
02	NOTES & INFORMATION
03	DETAIL SHEET
04	DIMENSION PLAN
05	SANITARY SEWER & WATER MAIN PLAN
06	STORM SEWER PLAN
07	PAVING PLAN
08	PAVING DETAIL SHEET
09	GRADING PLAN
10	LANDSCAPE PLAN

### SUBMITTAL TABLE

SUBMITTAL DATE	SUBMITTAL NOTES
FEBRUARY 07, 2022	INITIAL SUBMITTAL

**UTILITIES**  
VAN METER PUBLIC WORKS  
ADDRESS: 310 MILL STREET,  
VAN METER, IOWA 50261  
PHONE: (515) 496-2644

SANITARY SEWER - CITY OF VAN METER  
STORM SEWER - CITY OF VAN METER  
WATER - CITY OF VAN METER

**ELECTRIC AND NATURAL GAS UTILITY**  
MIDAMERICAN ENERGY CORPORATION  
666 GRAND AVENUE  
DES MOINES, IA 50304  
CONTACT: MATT REINHARDT  
PHONE: 515-515-252-6413  
EMAIL: MREINHARDT@MIDAMERICAN.COM

**TELEPHONE**  
CENTURY LINK  
4201 KINGMAN BLVD. 2ND FLOOR  
DES MOINES, IA 50311  
CONTACT: CINDY CARTER  
PHONE: 515-554-3316

**BUILDING DEPARTMENT**  
CITY OF VAN METER  
ADDRESS: 310 MILL STREET,  
VAN METER, IOWA 50261  
PHONE: (515) 496-2644

**HEALTH DEPARTMENT**  
DALLAS COUNTY  
PUBLIC HEALTH DEPARTMENT  
ADDRESS: 25147 N AVENUE,  
ADEL, IA 50003  
PHONE: (515) 943-3150

**FIRE DEPARTMENT**  
505 GRANT ST,  
VAN METER, IA 50261  
DIRECTOR DAGGETT, 515-202-4154  
STATION PHONE NUMBER - 515-943-4561

**FRANCHISE UTILITIES**

- CONTRACT FOR STREET LIGHTING SHALL BE EXECUTED WITH FINAL PLAT.
- CONTRACT FOR ELECTRIC DISTRIBUTION SYSTEM SHALL BE EXECUTED WITH FINAL PLAT.
- NATURAL GAS, TELEPHONE, CABLE OR OTHER UTILITIES SHALL BE INSTALLED AFTER COMPLETION OF PLAT IMPROVEMENTS.

**QUANTITIES**

**SANITARY SEWER**

106 L.F. 6-INCH SANITARY SEWER  
1 E.A. 5N-301 MANHOLE  
1 E.A. 5N-CLEANOUT

**STORM SEWER**

49 L.F. 8-INCH PVC  
326 L.F. 12-INCH PVC  
143 L.F. 15-INCH PVC  
49 L.F. 12-INCH RCP CLASS III  
84 L.F. 15-INCH RCP CLASS III  
1 E.A. 5N-401 MANHOLE  
5 E.A. 5N-501 INTAKE W/ 5N-603 R' GRATE  
3 E.A. 5N-503 INTAKE W/ 5N-602 E' CASTING  
4 5N-603 R' GRATE  
7 E.A. 5N-512 INTAKE W/ 5N-604 TYPE 3' GRATE  
236 L.F. DOWNSPOUT SUBDRAIN

**WATER MAIN**

103 L.F. 2-INCH WATER MAIN  
1 E.A. 8"x8"x2" TAPPING TEE SLEEVE AND VALVE

**PAVING**

833 S.Y. 6-INCH NON-REINFORCED P.C.C.  
1,616 S.Y. 7-INCH NON-REINFORCED P.C.C.  
2,754 S.Y. 12" SUBGRADE PREP.

**PROPERTY OWNER / DEVELOPER / APPLICANT:**  
INSPIRED KIDS, LLC  
DAN CORNELISON  
26819 360TH STREET  
VAN METER, IOWA  
PH. 515-480-1857  
EMAIL: CORNELISOND@GMAIL.COM

**PROJECT MANAGER:**  
PAUL CLAUSEN, PE,  
CIVIL ENGINEERING CONSULTANTS  
2400 26TH STREET, #12  
DES MOINES, IOWA 50322  
PH. 515-276-4884 EXT. #217  
EMAIL: CLAUSEN@CECLAC.COM

**PROFESSIONAL LAND SURVEYOR:**  
CIVIL ENGINEERING CONSULTANTS, INC.  
PH. JEFFREY A. GADDIS, PLS  
2400 26TH STREET, SUITE 12  
URBANDALE, IA 50322  
PH. 515-276-4884 EXT. 221  
EMAIL: GADDIS@CECLAC.COM

**MUNICIPALITY PLANNER:**  
KYLE MICHEL  
CITY ADMINISTRATOR  
CITY OF VAN METER, IOWA  
PHONE: (515) 496-2644  
EMAIL: KMICHEL@VANMETERIA.GOV

**LEGAL DESCRIPTION**  
LOT 80, GRAND RIDGE ESTATES PLAT I, AN OFFICIAL PLAT RECORDED IN BOOK 2021, PAGE 33832 AT THE DALLAS COUNTY RECORDER'S OFFICE AND CONTAINING 2.71 ACRES MORE OR LESS.

**TOTAL LAND AREA:**  
118,023 SQ. FT  
2.71 AC.

**EXISTING ZONING:**  
C-0 (COMMERCIAL-RESIDENTIAL DISTRICT)

**ZONING BULK REGULATIONS:**  
FRONT YARD SETBACK - 25'  
REAR YARD SETBACK - 15'  
SIDE YARD SETBACK - 10'  
BUILDING HEIGHT MAX. - TWO & ONE HALF STORIES, OR 35'

**PROPOSED ZONING:**  
GRAND ESTATES P.U.D.

**FLOOD ZONE**  
ZONE 'X' ACCORDING TO FEMA FLOOD INSURANCE RATE MAPS.  
COMMUNITY-PANEL #19181C01016  
MAP REVISED NOVEMBER 16, 2018.

**NOTES**  
1. IMPROVEMENTS SHALL BE CONSTRUCTED USING 2022 S.U.D.A.S. SPECIFICATIONS

### CONSTRUCTION SCHEDULE

GRADING ACTIVITIES - MARCH, 2022  
UTILITY PLACEMENT - APRIL, 2022  
PAVING - JUNE, 2022  
PUNCH LIST ITEMS - SEPTEMBER, 2022

\*\*\* THIS LAND SURVEYOR'S CERTIFICATION DOES NOT INCLUDE DESIGN SPOT ELEVATIONS, MINIMUM PROTECTION ELEVATIONS, MINIMUM OPENING ELEVATIONS, MINIMUM BASEMENT ELEVATIONS, DETENTION BASIN & STORM WATER EVENT ELEVATIONS, OR ANY OTHER ITEMS THAT MAY FALL UNDER THE PRACTICE OF A PROFESSIONAL CIVIL ENGINEER. \*\*\*



### CERTIFICATIONS

**PRELIMINARY**

I HEREBY CERTIFY THAT THIS LAND SURVEYING DOCUMENT WAS PREPARED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL LAND SURVEYOR UNDER THE LAWS OF THE STATE OF IOWA.  
JEFFREY A. GADDIS, IOWA LICENSE NO. 18381 DATE MY LICENSE RENEWAL DATE IS DECEMBER 31, 2022

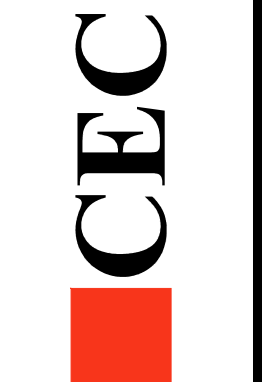
**PRELIMINARY**

I HEREBY CERTIFY THAT THIS ENGINEERING DOCUMENT WAS PREPARED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF IOWA.  
PAUL J.D. CLAUSEN, IOWA LICENSE NO. 28712 DATE MY LICENSE RENEWAL DATE IS DECEMBER 31, 2023. PAGES OR SHEETS COVERED BY THIS SEAL:  
ALL SHEETS

**PRELIMINARY**

I HEREBY CERTIFY THAT THE PORTION OF THIS TECHNICAL SUBMISSION DESCRIBED BELOW WAS PREPARED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL LANDSCAPE ARCHITECT UNDER THE LAWS OF THE STATE OF IOWA.  
BY: KENT R. ZARLEY DATE: IOWA REG. NO. 257 MY LICENSE RENEWAL DATE IS: JUNE 30, 2023 PAGES OR SHEETS COVERED BY THIS SEAL:  
LANDSCAPING DRAWINGS

Civil Engineering Consultants, Inc.  
2400 86th Street Unit 12 Des Moines, Iowa 50322  
515.276.4884 Fax: 515.276.7084 mail@ceclac.com



PUBLISH DATE: February 7, 2022  
DATE OF SURVEY: JUNE 16, 2020  
DESIGNED BY: PC  
DRAWN BY: MEH

INSPIRED KIDS ACADEMY  
3117 JERRY STREET, VAN METER, IOWA

SHEET  
OF  
10  
E8684



q:\p-FILES\00018684\_c3d\drawings\construction documents\Site Plan\8684.SP NOTES & INFO.dwg, 2/7/2022 10:13:44 AM, mshib, 1:1  
 PLOT BY: MARTIN HILL - 2022/02/07 - q:\p-FILES\00018684\_c3d\drawings\construction documents\Site Plan\8684.SP NOTES & INFO.dwg | - ANSI/EXPAND D (94.00 X 23.00 INCHES) - AUTOCAD PLOT (GENERAL DOCUMENTATION)PC3 - CEC-RES TEST.CTB - PLOT SCALE = 1:1

**GENERAL NOTES**

- ALL CONSTRUCTION (PUBLIC & PRIVATE) SHALL BE IN ACCORDANCE WITH 2022 EDITION OF SUD.A.S. STANDARD SPECIFICATIONS. CONTRACTOR SHALL ARRANGE FOR TESTING AND INSPECTION AND NOTIFY FOLLOWING AT LEAST ONE WEEK PRIOR TO BEGINNING CONSTRUCTION:
  - CITY OF VAN METER (515-946-2644).
  - INSPIRED KIDS, LLC. (515)480-7851.
  - CIVIL ENGINEERING CONSULTANTS, INC. (515-276-4884)
  - IOWA ONE-CALL
- PARKLAND DEDICATION WAS SATISFIED WITH GRAND RIDGE ESTATES PLAT I.
- CONTRACTOR SHALL VERIFY LOCATION AND PROTECT ALL UTILITIES AND STRUCTURES. DAMAGE TO UTILITIES AND STRUCTURES SHALL BE REPAIRED BY CONTRACTOR AT CONTRACTOR'S EXPENSE TO SATISFACTION OF OWNER.
- CIVIL ENGINEERING CONSULTANTS INC. IS NOT GEOTECHNICAL ENGINEER. GEOTECHNICAL REPORT IS AVAILABLE BY CONTACTING ENGINEER. CONTRACTORS AND BIDDERS SHALL REFER TO AND FOLLOW RECOMMENDATIONS OF GEOTECHNICAL REPORT PREPARED BY ALLENDER BUTZKE (P#\*\*\*\*\*).
- SOME LOTS ACCEPT DRAINAGE FROM ADJACENT PROPERTY. BUILDING ON THESE LOTS MUST TAKE INTO ACCOUNT UPSTREAM DRAINAGE.
- CONTRACTOR RESPONSIBLE FOR RECORDING AS-BUILT LOCATIONS OF UTILITY SERVICES.
- LOCATION OF EXISTING FACILITIES AND APPURTENANCES SHOWN ON PLAN ARE BASED ON AVAILABLE INFORMATION WITHOUT UNCOVERING AND MEASURING TO DETERMINE EXACT FACILITIES LOCATIONS. CIVIL ENGINEERING CONSULTANTS, INC. DOES NOT GUARANTEE LOCATION OF EXISTING FACILITIES AS SHOWN, OR THAT ALL EXISTING FACILITIES ARE SHOWN. IT IS CONTRACTOR'S RESPONSIBILITY TO CONTACT ALL PUBLIC AND PRIVATE UTILITY PROVIDERS SERVING AREA, AND IOWA ONE CALL, TO DETERMINE EXTENT AND PRECISE LOCATION OF EXISTING FACILITIES BEFORE CONSTRUCTION BEGINS.
- CONTRACTOR SHALL PROTECT EXISTING ON-SITE FACILITIES FROM DAMAGE RESULTING FROM CONTRACTOR'S WORK. IF DAMAGE, BREAKAGE, INTERRUPTION OF SERVICE, ETC., OF EXISTING FACILITIES DOES OCCUR CONTRACTOR SHALL IMMEDIATELY CONTACT UTILITY'S OWNER.
- CONTRACTOR SHALL BE RESPONSIBLE FOR REPAIRING ANY FARM TILE DAMAGE DURING CONSTRUCTION AND RECORDING LOCATION OF TILE. CONTRACTOR SHALL RECONNECT ALL FIELD TILE INTERCEPTED DURING CONSTRUCTION.
- ANY CHANGES TO CONSTRUCTION DRAWINGS DURING CONSTRUCTION SHALL BE APPROVED IN WRITING BY CITY OF VAN METER PUBLIC WORKS DEPARTMENT.
- CONTRACTOR IS RESPONSIBLE FOR ANY CHANGES MADE DURING CONSTRUCTION THAT HAVE NOT BEEN APPROVED IN WRITING BY CITY OF VAN METER PUBLIC WORKS DEPARTMENT.
- CONTRACTOR SHALL NOTIFY CITY OF VAN METER PUBLIC WORKS DEPARTMENT 48-HOURS IN ADVANCE OF ANY WORK BEING PERFORMED ON HOLIDAY OR WEEKEND.
- ALL CONSTRUCTION STAKING SHALL BE PERFORMED BY LICENSED ENGINEER OR LAND SURVEYOR.
- ALL WORK SHALL BE CONDUCTED IN ACCORDANCE WITH OSHA CODES AND STANDARDS. NOTHING INDICATED ON PLANS SHALL RELIEVE CONTRACTOR FROM COMPLYING WITH ALL APPLICABLE SAFETY REGULATIONS.
- CONTRACTOR SHALL CONDUCT CLEAN-UP, SURFACE RESTORATION AND SURFACE REPLACEMENT ACTIVITIES AS CONSTRUCTION PROGRESSES. ALL DEBRIS SPILLED ON R.O.W. OR ON ADJACENT PROPERTY SHALL BE PICKED UP BY CONTRACTOR AT END OF EACH DAY.
- IF DISCREPANCY EXISTS BETWEEN DETAILED PLANS AND QUANTITIES, PLANS SHALL GOVERN.
- LOCATIONS OF ALL UTILITY SERVICES SHALL BE CLEARLY MARKED AND LOCATION INFORMATION SHALL BE GIVEN TO CITY OF VAN METER.
- ALL STATIONING IS BASED ON STREET CENTERLINE MEASUREMENT AND SPECIFICATIONS.

**SANITARY NOTES**

- CASTING TYPES ARE FROM SUD.A.S. SPECS.
- CONTRACTOR SHALL BE RESPONSIBLE FOR RECORDING AS-BUILT LOCATIONS OF ALL SANITARY SEWER SERVICES & PROVIDING THIS INFORMATION TO ENGINEER AND CITY OF VAN METER.
- CONTRACTOR SHALL CLEAN AND VIDEO SANITARY SEWER AT PROJECT COMPLETION. COPY OF VIDEO SHALL BE PROVIDED TO CITY OF VAN METER PUBLIC WORKS DEPARTMENT.
- ALL MANHOLES TO HAVE 14" BARRIERS.
- ALL MANHOLES AND MANHOLE CASTINGS MUST BE ROTATED AS REQUIRED TO AVOID MANHOLE CONFLICTS WITH SIDEWALKS.

**STORM NOTES**

- ALL STORM SEWER ARE TO CLEAN AND VIDEO UPON COMPLETION. COPY OF VIDEO SHALL BE PROVIDED TO CITY OF VAN METER PUBLIC WORKS DEPARTMENT.
- CONTRACTOR SHALL BE RESPONSIBLE FOR RECORDING AS-BUILT LOCATIONS OF ALL STORM SEWER SERVICES & PROVIDING THIS INFORMATION TO ENGINEER.
- SUMP SERVICE LINES WILL BE CONNECTED TO STORM SEWER, NOT SUB-DRAIN LINES.
- ALL PRIVATE INFRASTRUCTURE SHALL BE OWNED AND MAINTAINED BY OWNER.

**WATER NOTES**

- CONTRACTOR SHALL PROTECT AND BACKFILL AROUND ALL UTILITIES AND STRUCTURES. BACKFILL SHALL BE IN 6-INCH LIFTS AND COMPACTED TO 95% STANDARD PROCTOR DENSITY, AT 0% TO 14% OPTIMUM MOISTURE CONTENT.
- SERVICES TO BE 2-INCH NON-METALLIC AND SHALL BE BORED WHEN FEASIBLE. STOP BOXES TO BE FORD BALL VALVE TYPE CURB STOPS.
- CONTRACTOR SHALL BE RESPONSIBLE FOR RECORDING AS-BUILT LOCATION OF ALL WATER SERVICES AND PROVIDING INFORMATION TO ENGINEER AND CITY OF VAN METER.
- AN APPROVED SADDLE SHALL BE USED FOR ALL WATER SERVICE TAPS.
- CURB STOPS SHALL BE LOCATED NO FARTHER THAN 10' INSIDE R.O.W. FROM PROPERTY LINE. UNDER NO CIRCUMSTANCES SHALL BE LOCATED IN SIDEWALK.
- ALL SERVICE LINES SHALL BE TESTED WITH WATER MAIN.
- WHERE SEWERS CROSS OVER OR LESS THAN 18-INCHES BELOW WATER MAIN:
  - STORM SEWERS: FLEXIBLE O-RING-GASKET JOINTS RATED AT 13 PSI OR GREATER SHALL BE UTILIZED UNTIL NORMAL DISTANCE FROM SEWER TO WATER MAIN IS 10' MIN.
  - ONE FULL LENGTH OF WATER MAIN SHALL BE LOCATED SO THAT BOTH JOINTS AREA AS FAR AS POSSIBLE FROM SEWER.
  - SEWER MUST BE ADEQUATELY SUPPORTED.
  - LOW PERMEABLE SOIL SHALL BE USED FRO BACKFILL WITHIN 10' OF POINT OF CROSSING.
  - SANITARY SEWERS SHALL BE CONSTRUCTED OF WATER MAIN MATERIAL FOR 20' CENTERED ON WATER MAIN.
- ALL STORM SEWER CROSSING ABOVE WATER MAIN WILL NEED TO INSTALL O-RING JOINT PIPE FOR 20' CENTERED OVER WATER MAIN.
- SPECIAL CARE MUST BE USED TO AVOID AIR ENTRAPMENT AT AREA WHERE WATER MAIN DIPS.

**PAVING NOTES**

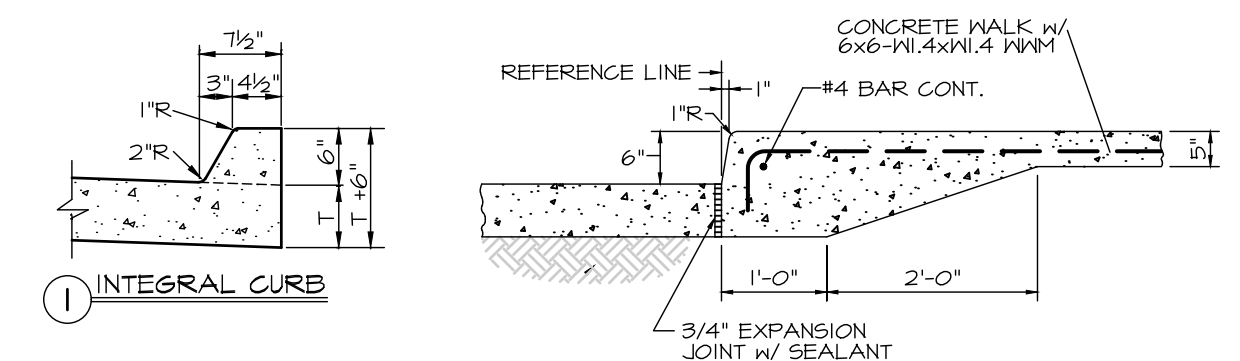
- ALL ELEVATIONS ARE PROPOSED FINISHED GRADE AT CENTERLINE UNLESS OTHERWISE NOTED.
- ALL PAVING SHALL HAVE 6-INCH CURBS UNLESS NOTED OTHERWISE.
- PROVIDE CURB DROPS FOR SIDEWALKS AT INTERSECTIONS.
- CONTRACTOR SHALL FOLLOW PAVEMENT RECOMMENDATIONS OF GEOTECHNICAL REPORT PREPARED BY ALLENDER BUTZKE (P#\*\*\*\*\*).
- CITY OF VAN METER SHALL BE NOTIFIED OF ALL SUBGRADE TREATMENTS PRIOR TO USE.
- SPECIAL CARE IS REQUIRED IN AREAS OF FILL TO MINIMIZE AMOUNT OF SETTLEMENT AND POTENTIAL FOR CRACKING.

**NPDES/SWPPP**

- OWNER AND/OR CONTRACTOR ARE REQUIRED TO OBTAIN NPDES PERMIT AND FOLLOW REQUIREMENTS OF ASSOCIATED STORM WATER POLLUTION PREVENTION PLAN PRIOR TO COMMENCING CONSTRUCTION ACTIVITIES.

**GRADING NOTES**

- STRIP TOPSOIL FROM ALL AREAS WHICH ARE TO RECEIVE STRUCTURAL FILL.
- ALL AREAS TO RECEIVE FILL TO BE BENCHED.
- PREPARE BOTTOM OF BENCH FOR FILL BY DISCING TO DEPTH OF 6-INCHES.
- ALL SITE GRADING FILL SHALL BE COMPACTED TO DENSITY NOT LESS THAN 95% STANDARD PROCTOR. MOISTURE CONTENT OF FILL MATERIAL SHALL MATCH URBAN STANDARD.
- MAINTAIN ALL CUT AND FILL AREAS FOR SURFACE DRAINAGE AT ALL TIMES.
- FINAL GRADES WITHIN PAVED AREAS SHALL BE WITHIN 0.1' OF PLAN GRADE, ALL OTHER AREAS TO BE WITHIN 0.2' OF PLAN GRADE.
- STRIP TOPSOIL AND RE-SPREAD, (8" MINIMUM)
- ADDITIONAL SILT FENCING MAY BE REQUIRED AFTER CITY FIELD INSPECTION.
- SPECIAL CARE MUST BE TAKEN IN AREAS OF FILL TO REDUCE RISK OF SETTLEMENT AND SAGGING.
- AREAS TO BE SURCHARGED SHALL BE STRIPPED PRIOR TO SURCHARGING.



(T IS THE THICKNESS SPECIFIED FOR PAVEMENT -- SEE PLAN & PAVING NOTES)

**INTEGRAL CURB AND SIDEWALK**

**PRELIMINARY**

**INSPIRED KIDS ACADEMY**  
 3117 JERRY STREET, VAN METER, IOWA

**NOTES & INFORMATION**

PUBLISH DATE: February 7, 2022

DATE OF SURVEY: JUNE 16, 2020

DESIGNED BY: PC

DRAWN BY: MEH

SHEET

**02**

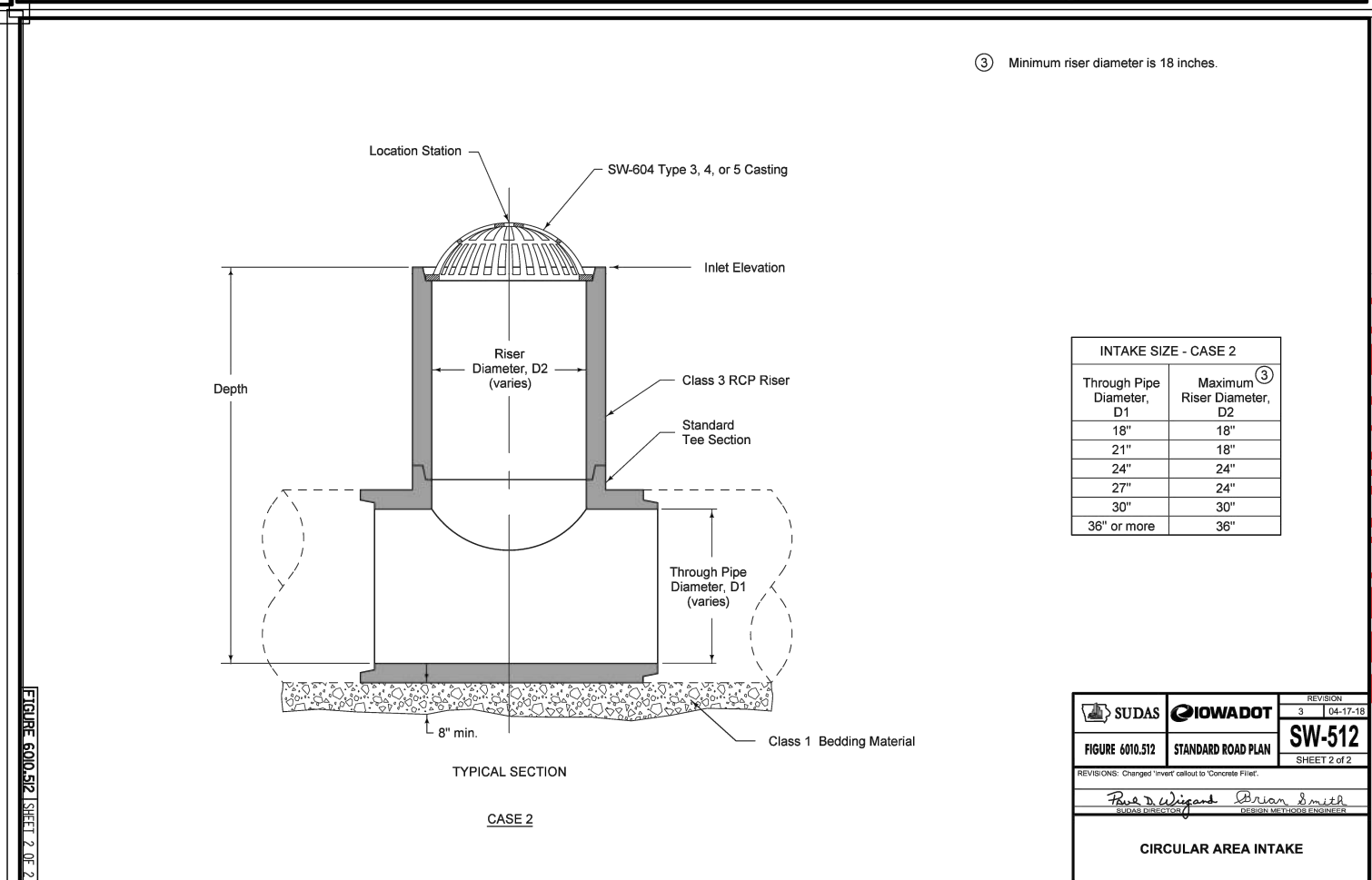
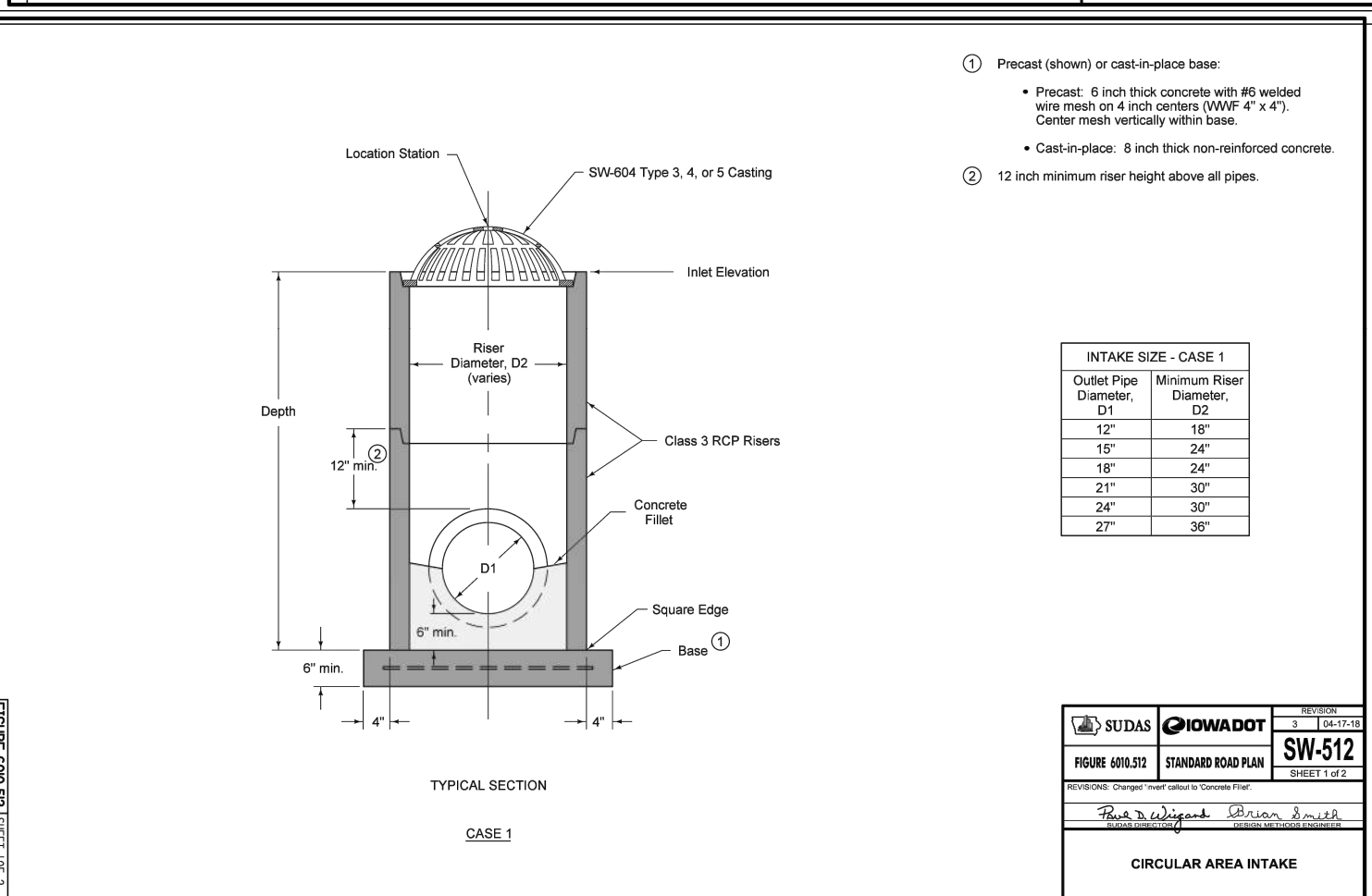
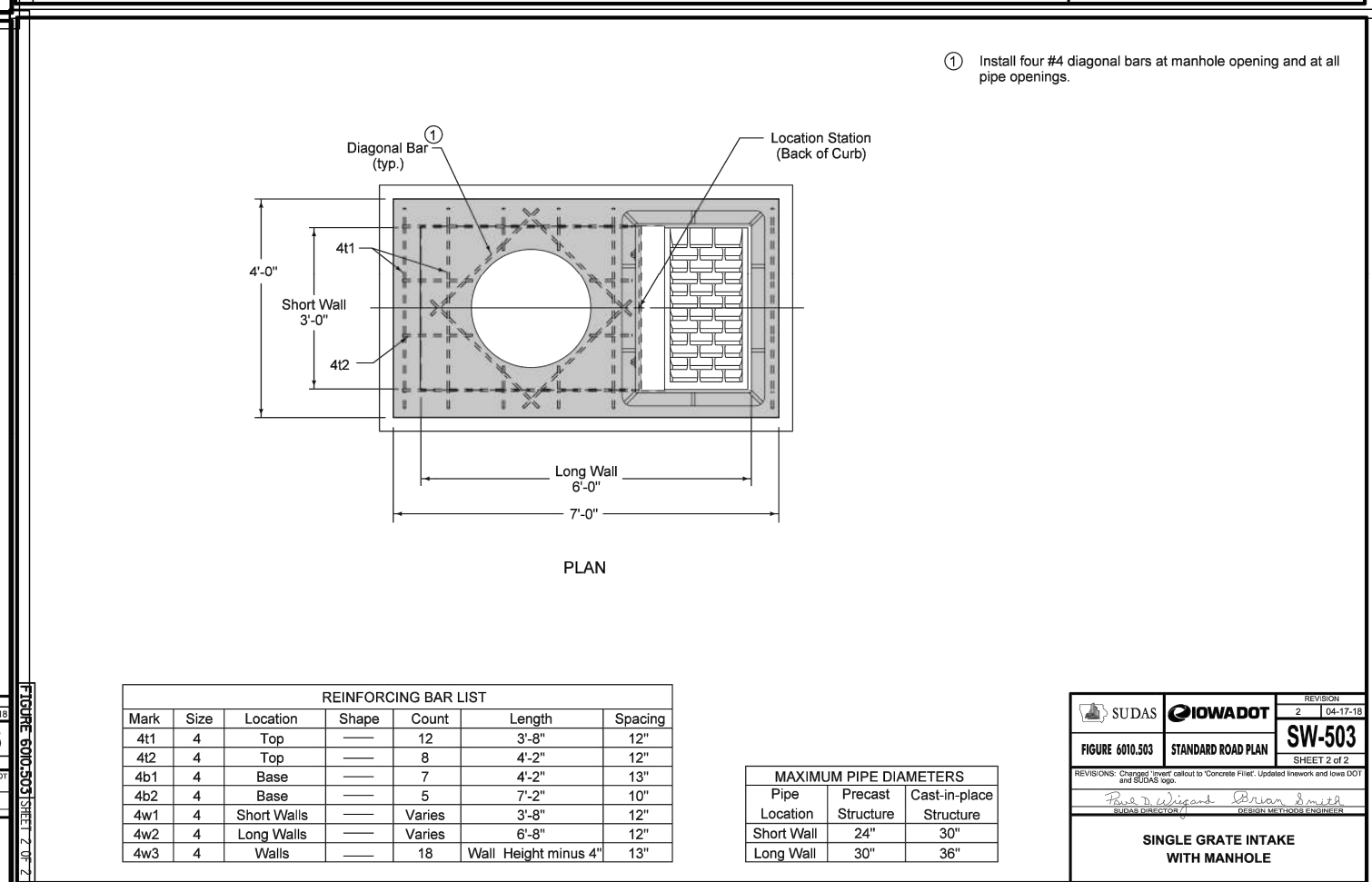
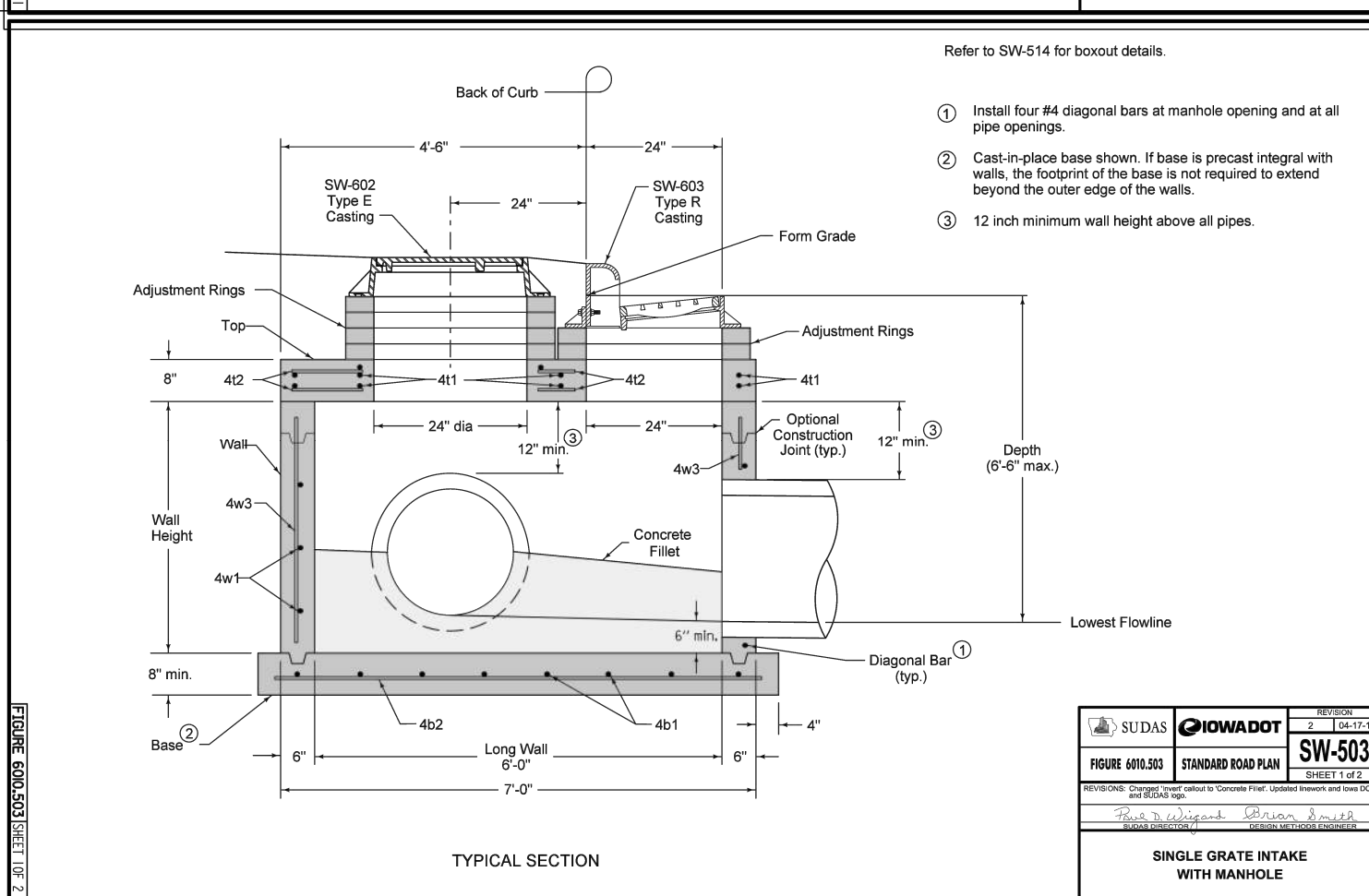
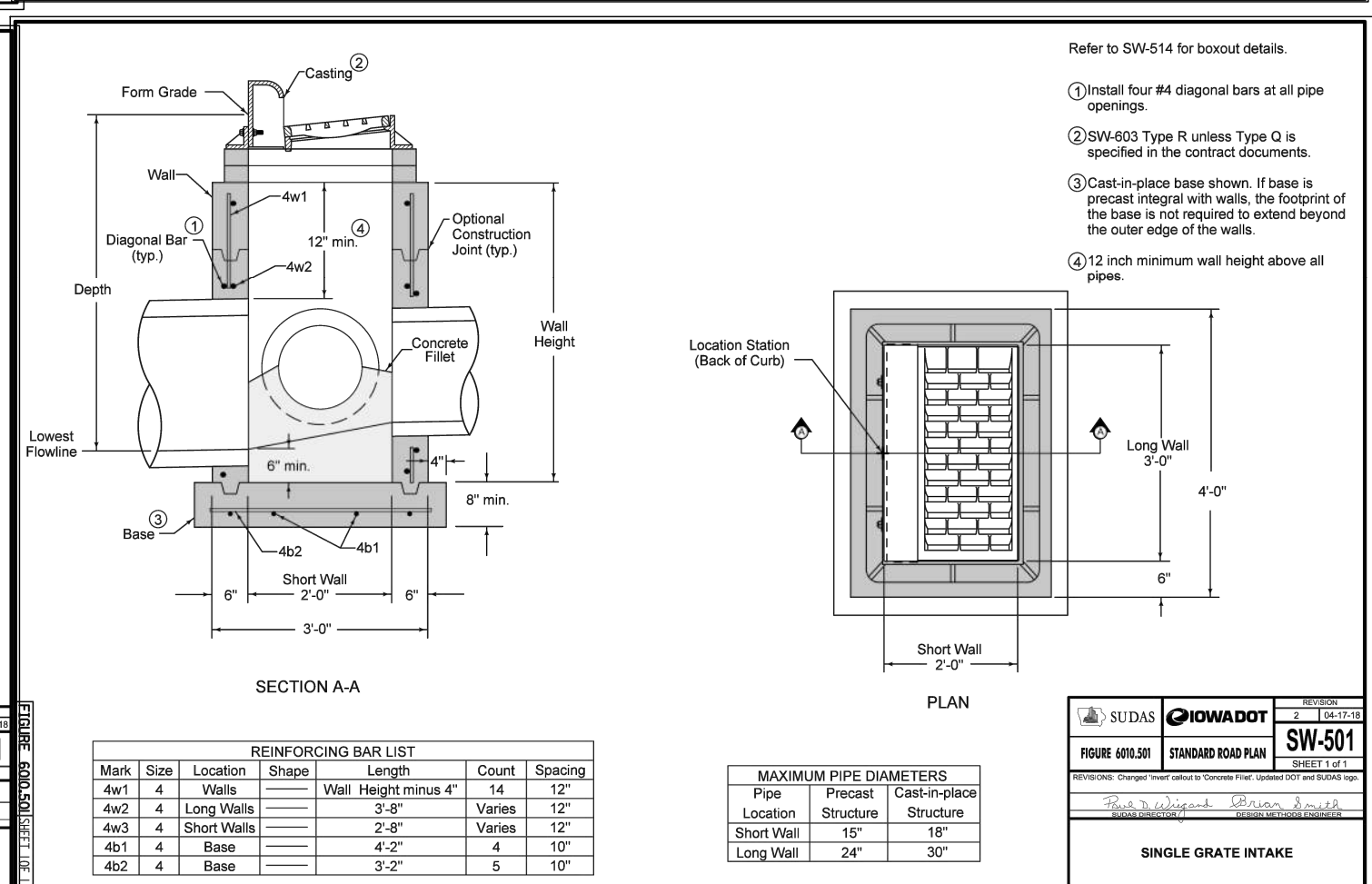
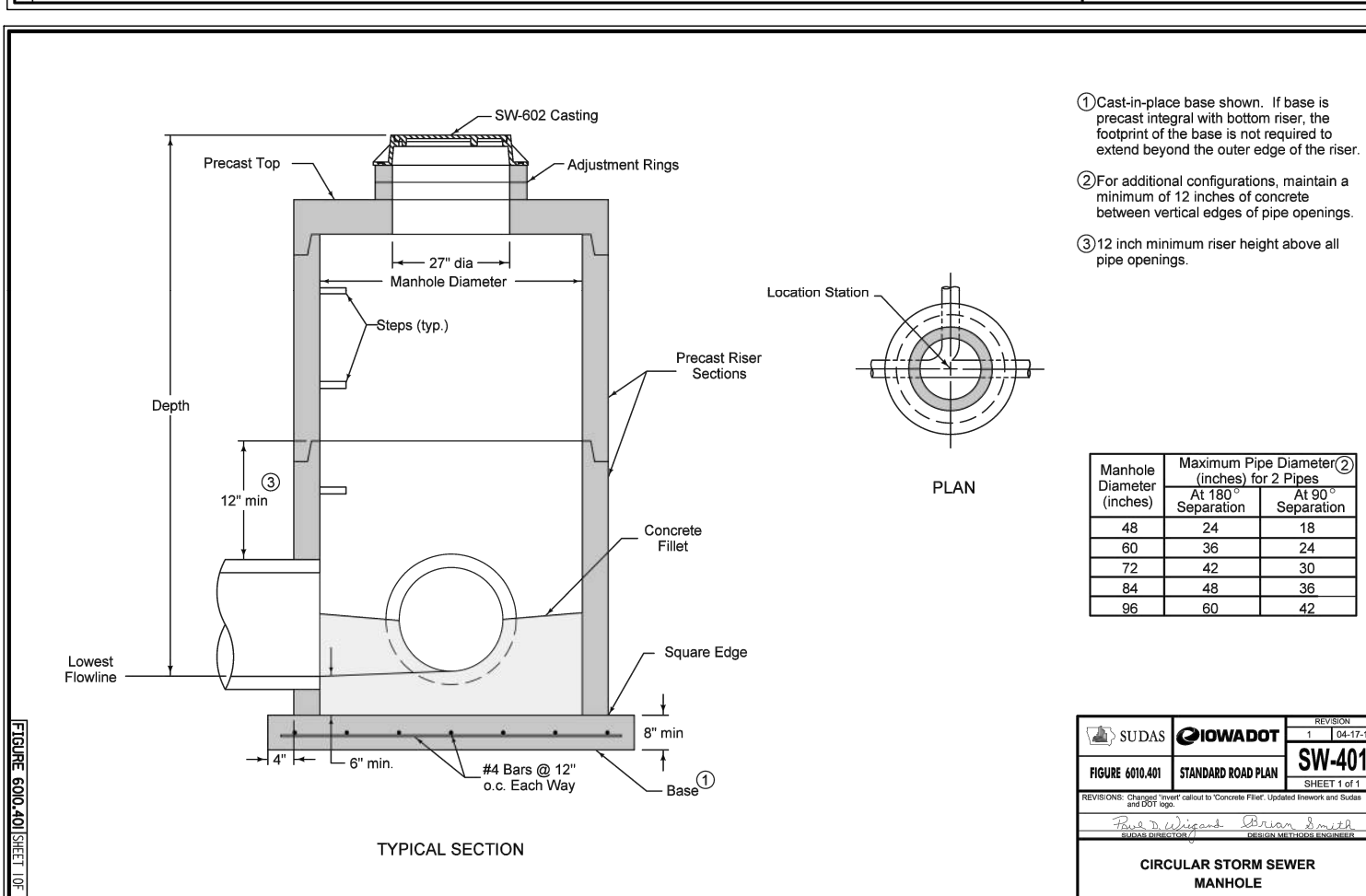
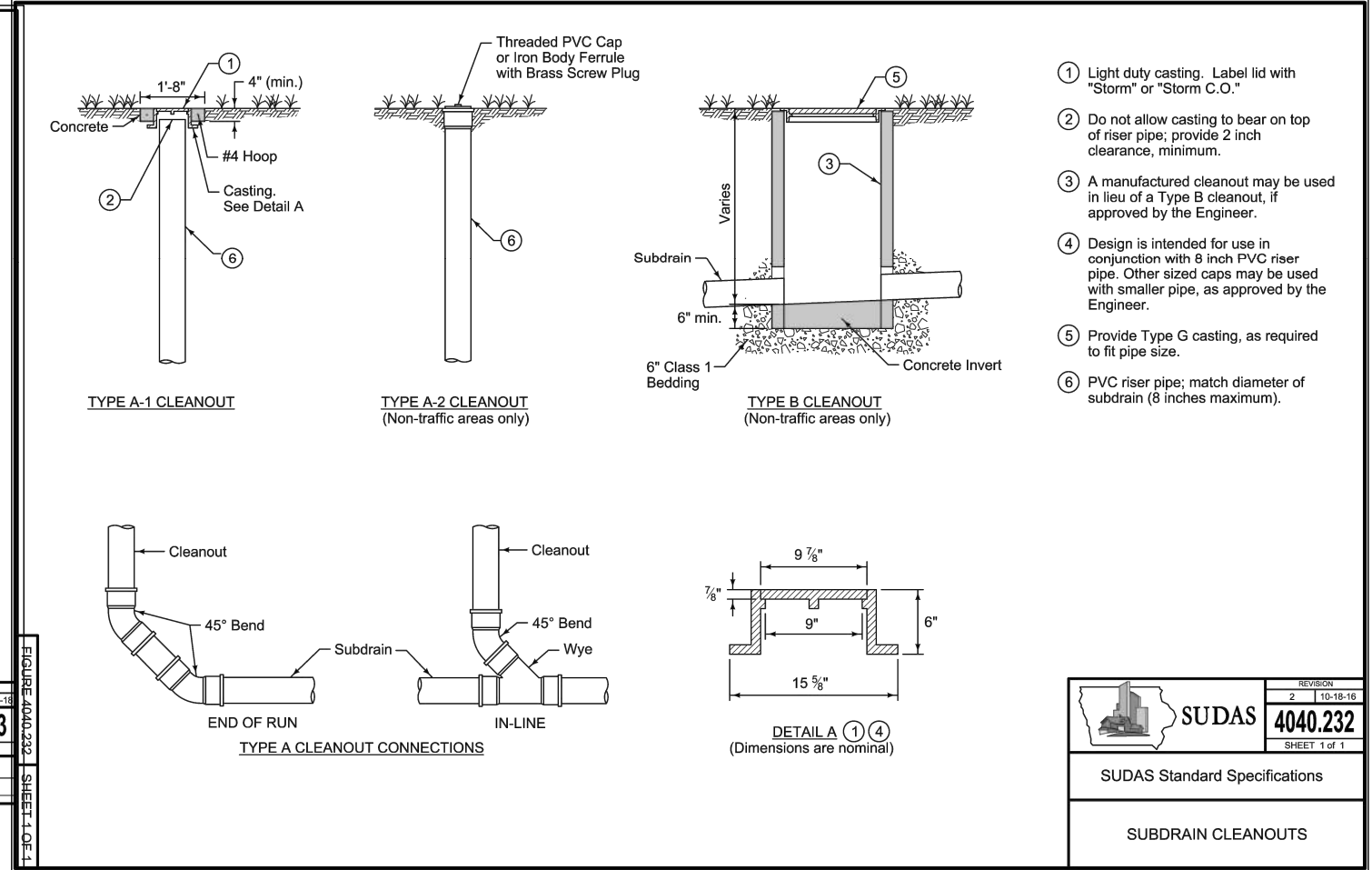
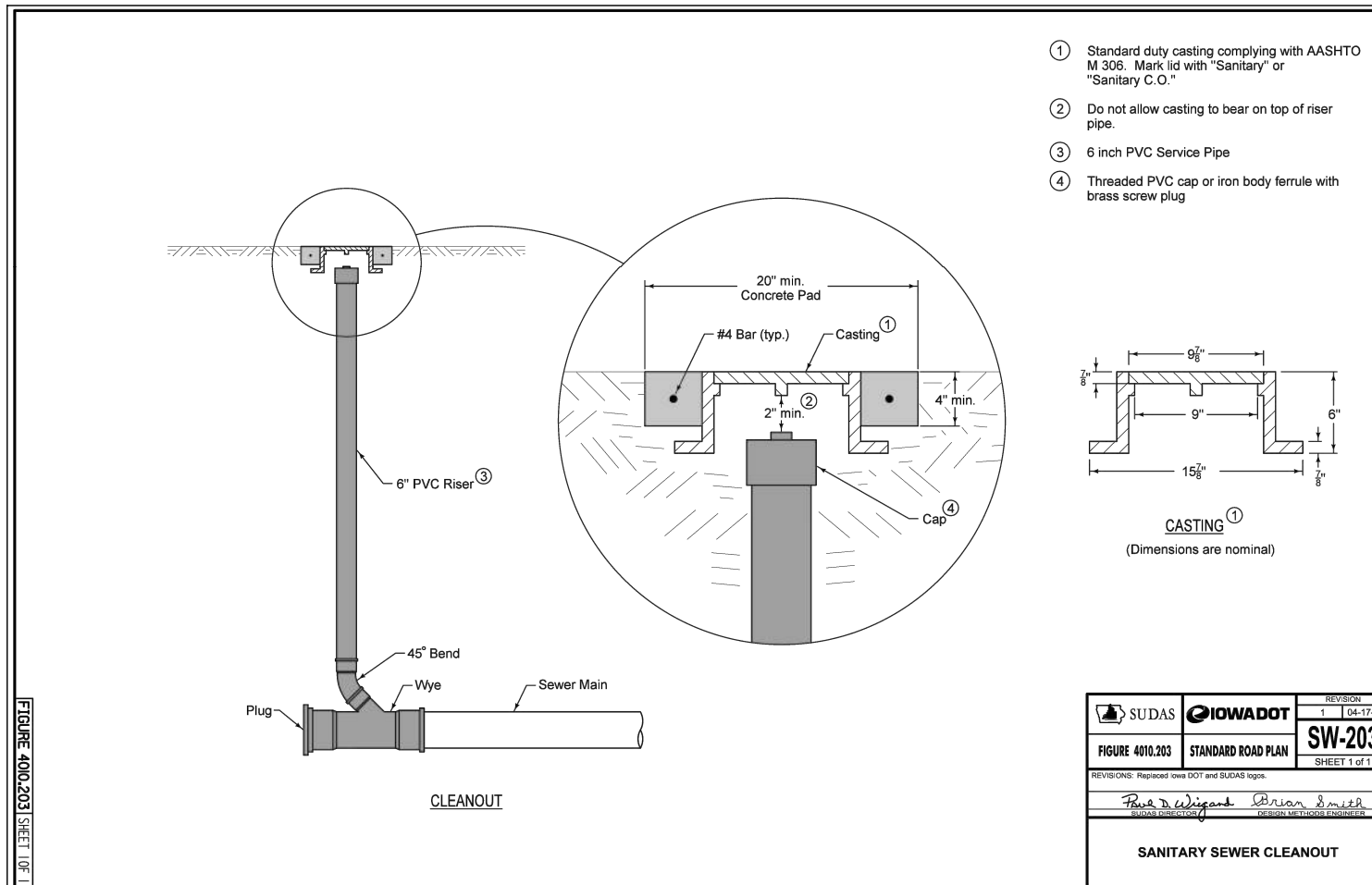
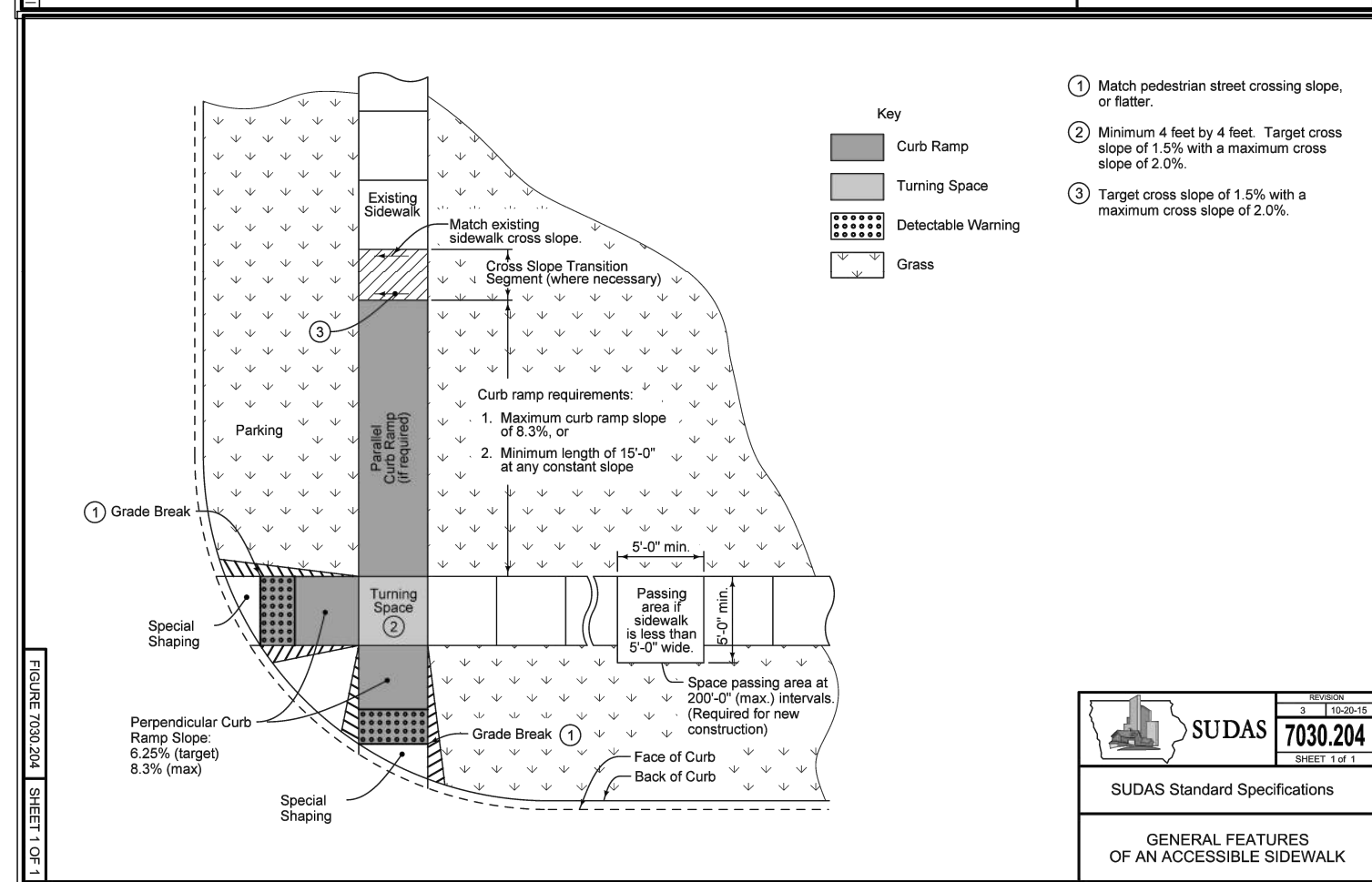
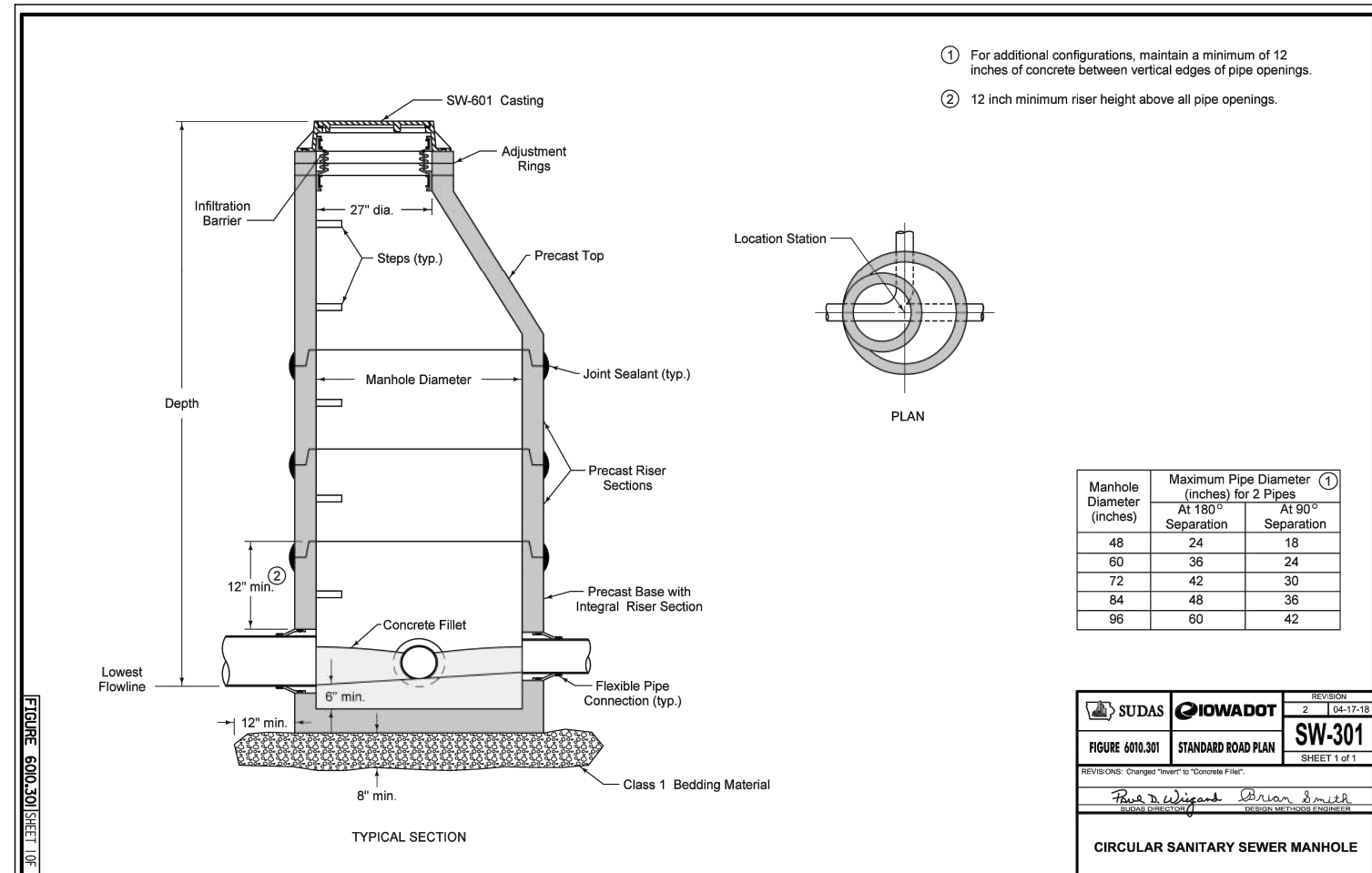
OF 10

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 2400 86th Street Unit 12 · Des Moines, Iowa 50322  
 515.276.4884 · Fax: 515.276.7084 · mail@cecinc.com











F-90 / 360th STREET  
(PUBLIC)

EX SAN 015  
48" SM-301  
N=15193292.27  
E=1517652.13  
RIM = 443.12  
IN N E = 180.00  
OUT S E = 141.74

EXISTING  
15.00'  
P.U.E.  
BK. 2021,  
Pg. 33832.

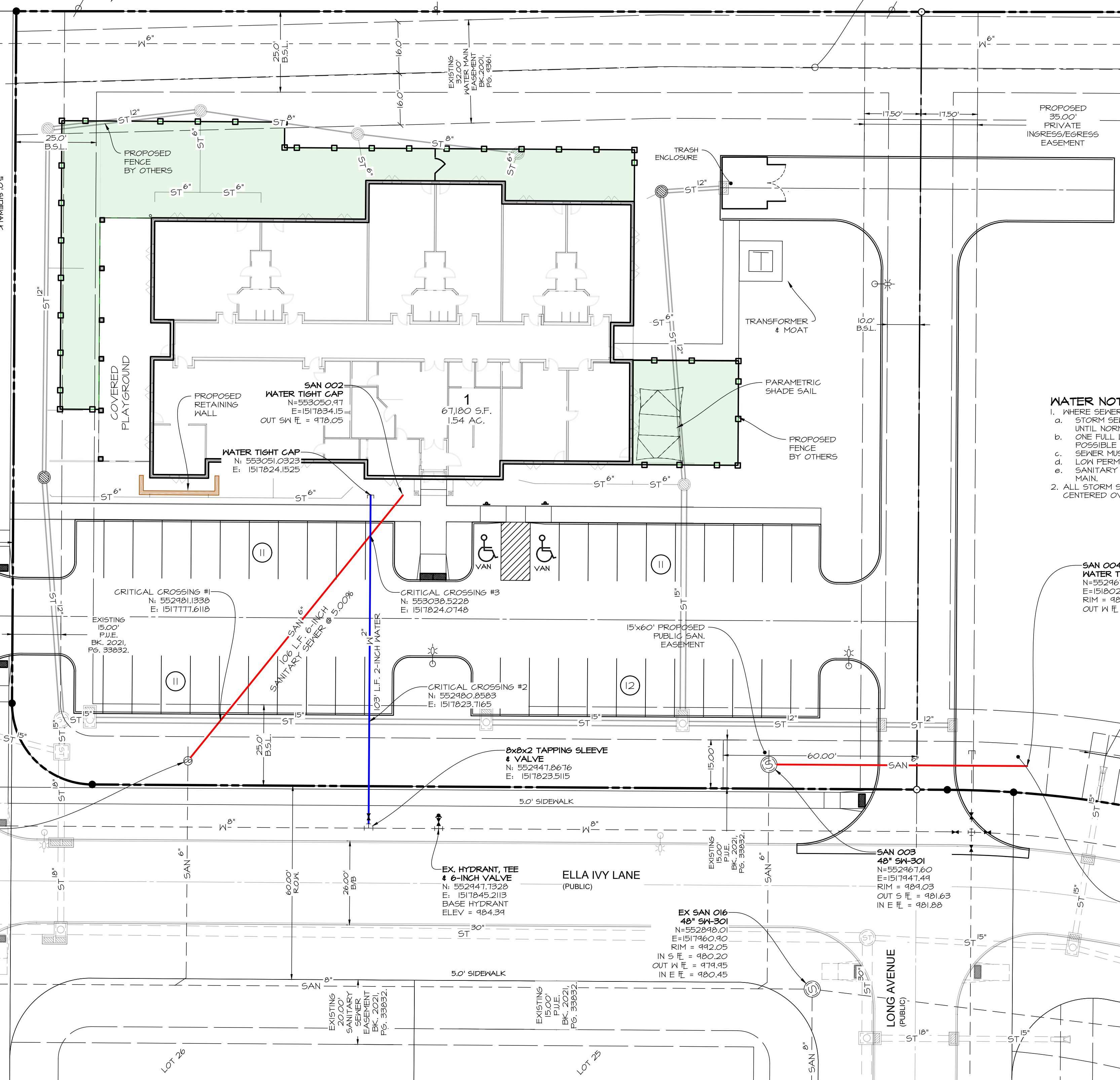
EXISTING  
20.00'  
SANITARY  
SEWER  
EASEMENT  
BK. 2021,  
Pg. 33832.

JERRY STREET  
(PUBLIC)

SAN 001  
SM-CLEANOUT  
N=552466.72  
E=1517167.56  
RIM = 480.41  
OUT S E = 471.67  
IN NE E = 412.75

EX SAN 014  
48" SM-301  
N=55229191.44  
E=1517650.54  
RIM = 476.02  
IN E E = 464.80  
IN W E = 464.52  
IN N E = 464.77

EXISTING  
20.00'  
SANITARY  
SEWER  
EASEMENT  
BK. 2021,  
Pg. 33832.



CRITICAL CROSSING TABLE	
<b>CRITICAL CROSSING #1</b>	
BOTTOM OF 15-INCH STORM SEWER ELEVATION = 917.0	
TOP OF 6-INCH SANITARY SEWER ELEVATION = 913.9	
<b>CRITICAL CROSSING #2</b>	
BOTTOM OF 15-INCH STORM SEWER ELEVATION = 919.1	
TOP OF 2-INCH WATER MAIN ELEVATION = 917.6	
(SEE NOTES 1 AND 2)	
<b>CRITICAL CROSSING #3</b>	
TOP OF 6-INCH SANITARY SEWER ELEVATION = 916.9	
BOTTOM OF 2-INCH WATER MAIN ELEVATION = 982.0	
(SEE NOTES 1 AND 2)	
<b>NOTES</b>	
1. MINIMUM BURY OF 2-INCH WATER MAIN = 5.5 FEET	
2. MINIMUM VERTICAL SEPARATION OF WATER MAIN UNDER STORM/SANITARY SEWER = 1.5 FEET	
3. MINIMUM VERTICAL SEPARATION OF WATER MAIN OVER STORM/SANITARY SEWER = 1.0 FEET	

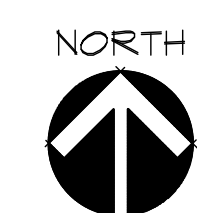
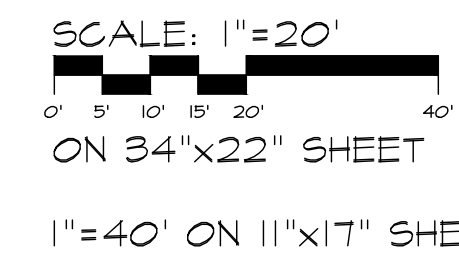
**WATER NOTES**

1. WHERE SEWERS CROSS OVER OR LESS THAN 18-INCHES BELOW WATER MAIN.
  - a. STORM SEWERS: FLEXIBLE O-RING-GASKET JOINTS RATED AT 13 PSI OR GREATER SHALL BE UTILIZED UNTIL NORMAL DISTANCE FROM SEWER TO WATER MAIN IS 10' MIN.
  - b. ONE FULL LENGTH OF WATER MAIN SHALL BE LOCATED SO THAT BOTH JOINTS AREA AS FAR AS POSSIBLE FROM SEWER.
  - c. SEWER MUST BE ADEQUATELY SUPPORTED.
  - d. LOW PERMEABLE SOIL SHALL BE USED FROM BACKFILL WITHIN 10' OF POINT OF CROSSING.
  - e. SANITARY SEWERS SHALL BE CONSTRUCTED OF WATER MAIN MATERIAL FOR 20' CENTERED ON WATER MAIN.
2. ALL STORM SEWER CROSSING ABOVE WATER MAIN WILL NEED TO INSTALL O-RING JOINT PIPE FOR 20' CENTERED OVER WATER MAIN.

SAN 004  
WATER TIGHT CAP  
N=552467.10  
E=15180271.44  
RIM = 483.22  
OUT W E = 482.68

2  
50.843 S.F.  
1.17 AC.

EXISTING  
10.00'  
STORM SEWER  
EASEMENT  
BK. 2021,  
Pg. 33832.



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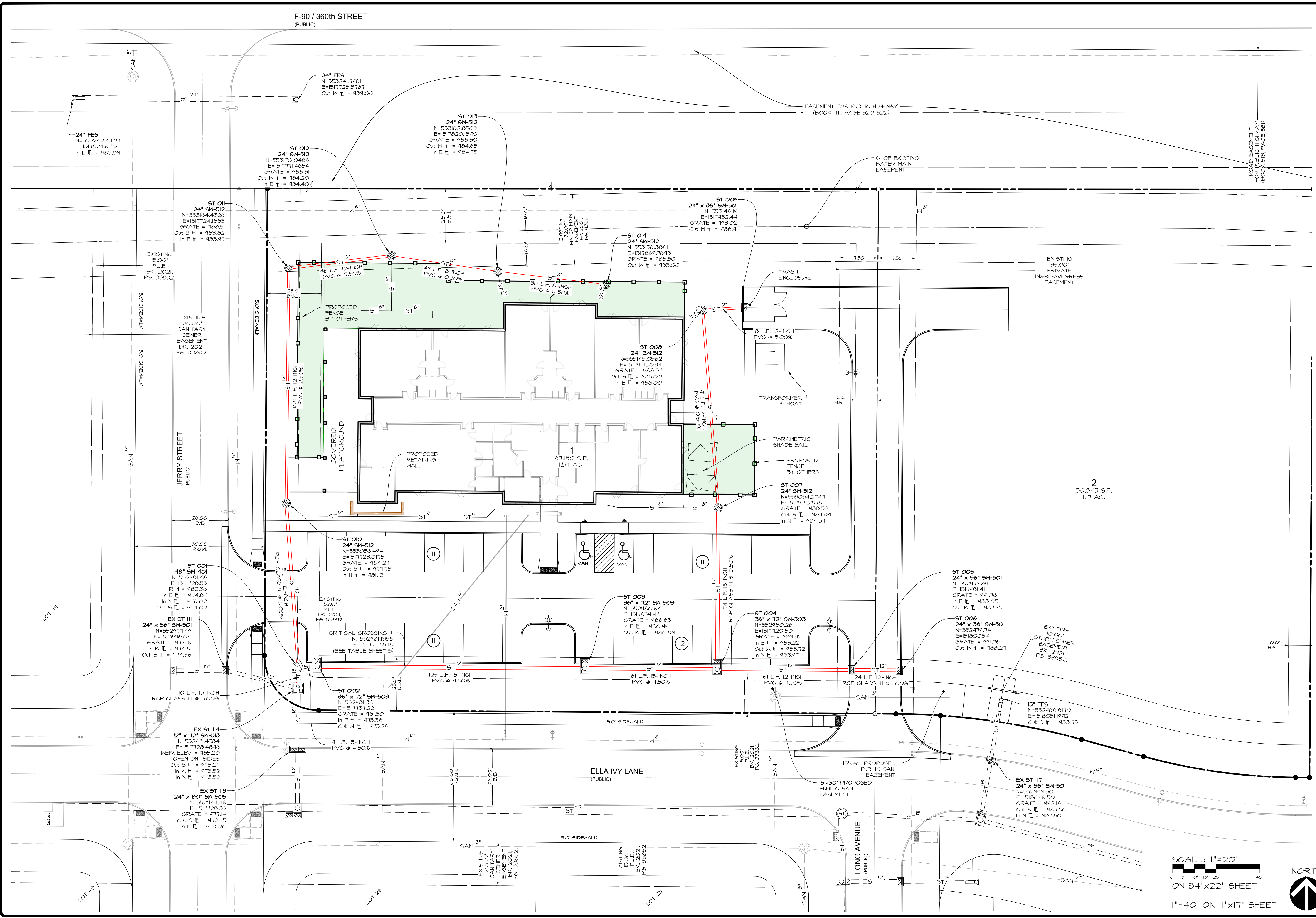
**PRELIMINARY**  
**INSPIRED KIDS ACADEMY**  
 3117 JERRY STREET, VAN METER, IOWA  
**SANITARY SEWER & WATER MAIN PLAN**

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SCALE: 1"=20'  
 0 5 10 15 20 40'  
 ON 34"x22" SHEET  
 1"=40' ON 11"x17" SHEET

NORTH

**PRELIMINARY**

**INSPIRED KIDS ACADEMY**  
 3117 JERRY STREET, VAN METER, IOWA

**STORM SEWER PLAN**

PUBLISH DATE: February 7, 2022

DATE OF SURVEY: JUNE 16, 2020  
 DESIGNED BY: PC  
 DRAWN BY: MEH

SHEET 06 OF 10  
 E0604

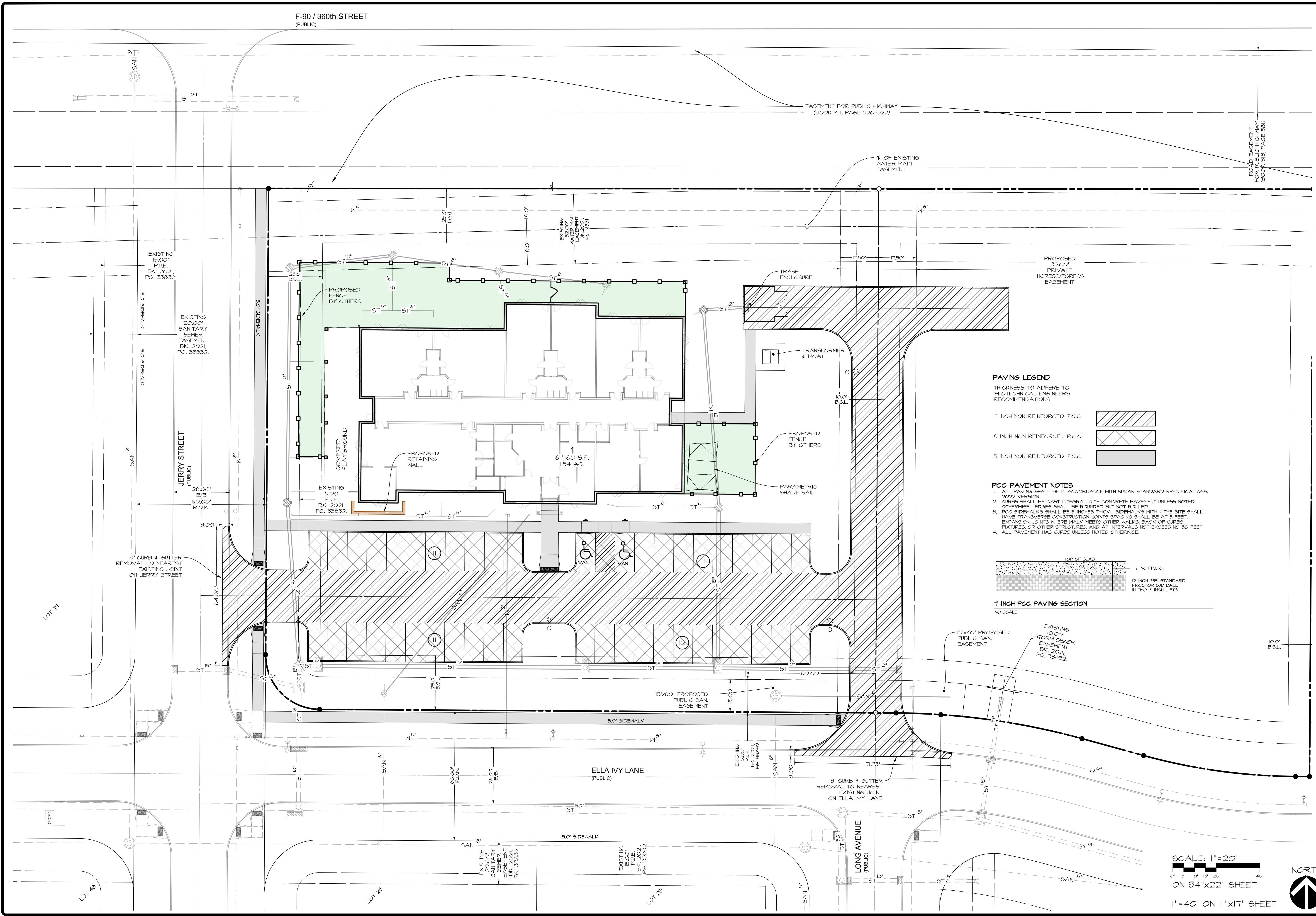
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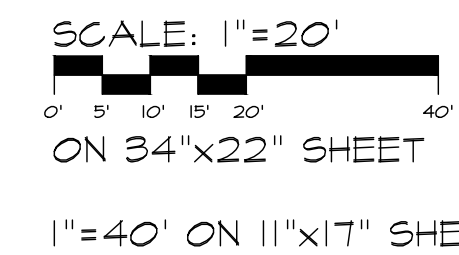
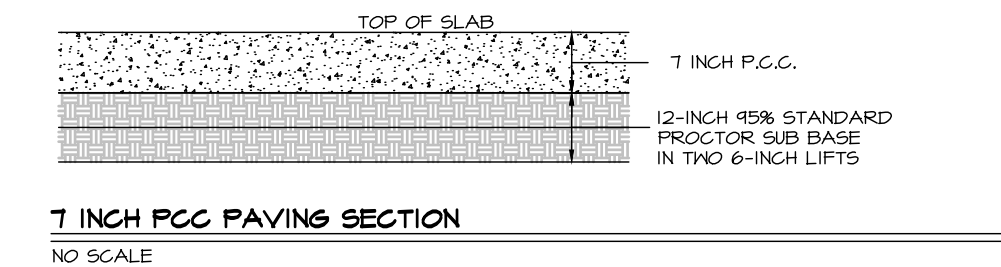
**PAVING LEGEND**

THICKNESS TO ADHERE TO GEOTECHNICAL ENGINEERS RECOMMENDATIONS

- 7 INCH NON REINFORCED P.C.C.
- 6 INCH NON REINFORCED P.C.C.
- 5 INCH NON REINFORCED P.C.C.

**PCC PAVEMENT NOTES**

1. ALL PAVING SHALL BE IN ACCORDANCE WITH SUDAS STANDARD SPECIFICATIONS, 2022 VERSION.
2. CURBS SHALL BE CAST INTEGRAL WITH CONCRETE PAVEMENT UNLESS NOTED OTHERWISE. EDGES SHALL BE ROUNDED BUT NOT ROLLED.
3. PCC SIDEWALKS SHALL BE 5 INCHES THICK. SIDEWALKS WITHIN THE SITE SHALL HAVE TRANSVERSE CONSTRUCTION JOINTS SPACINGS SHALL BE AT 5 FEET. EXPANSION JOINTS WHERE WALK MEETS OTHER WALKS, BACK OF CURBS, FIXTURES, OR OTHER STRUCTURES, AND AT INTERVALS NOT EXCEEDING 50 FEET.
4. ALL PAVEMENT HAS CURBS UNLESS NOTED OTHERWISE.



**PRELIMINARY**

**INSPIRED KIDS ACADEMY**

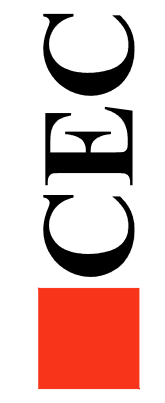
3117 JERRY STREET, VAN METER, IOWA

**PAVING PLAN**

SHEET 07 OF 10  
E6884

PUBLISH DATE: February 7, 2022

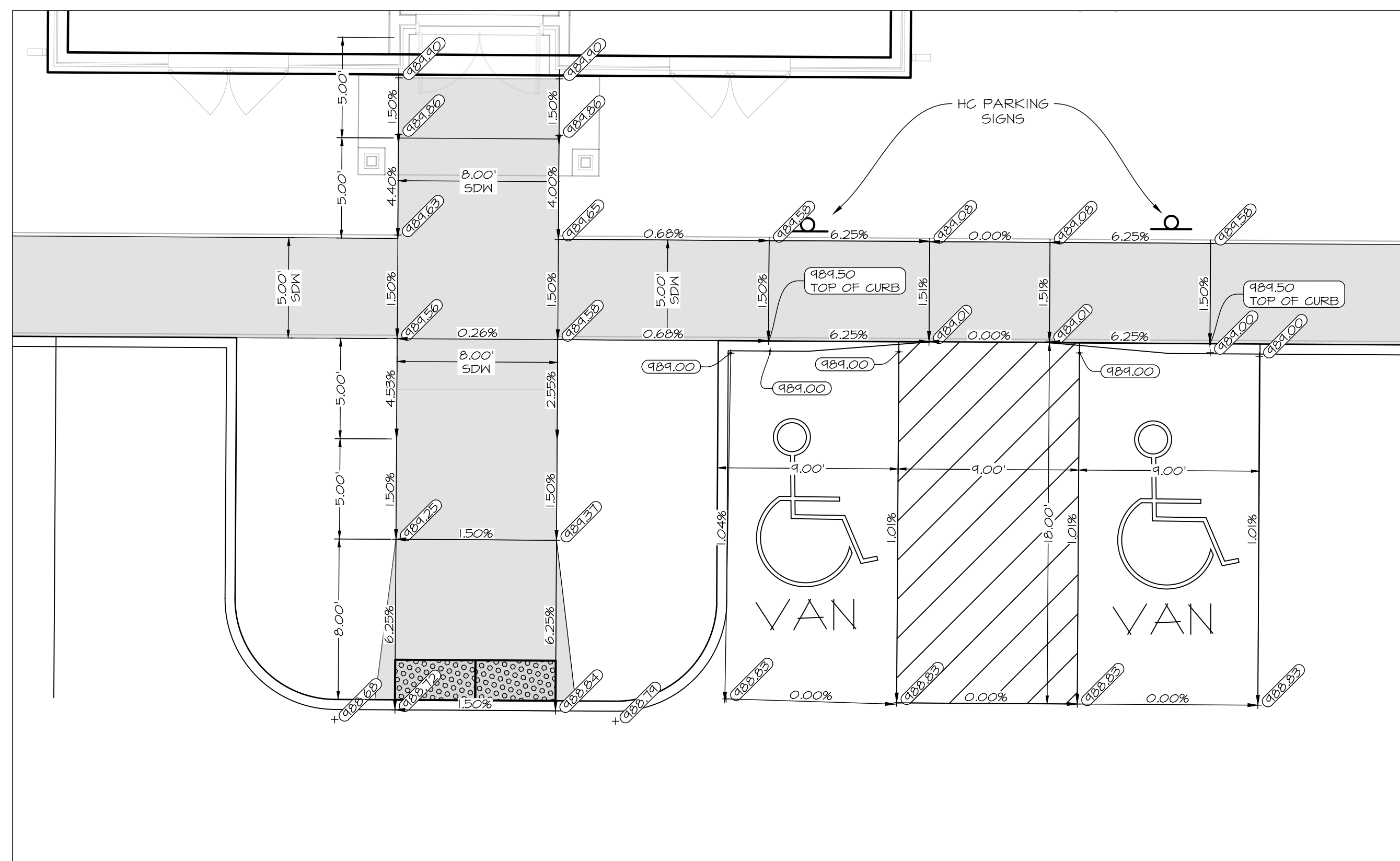
DATE OF SURVEY: JUNE 16, 2020  
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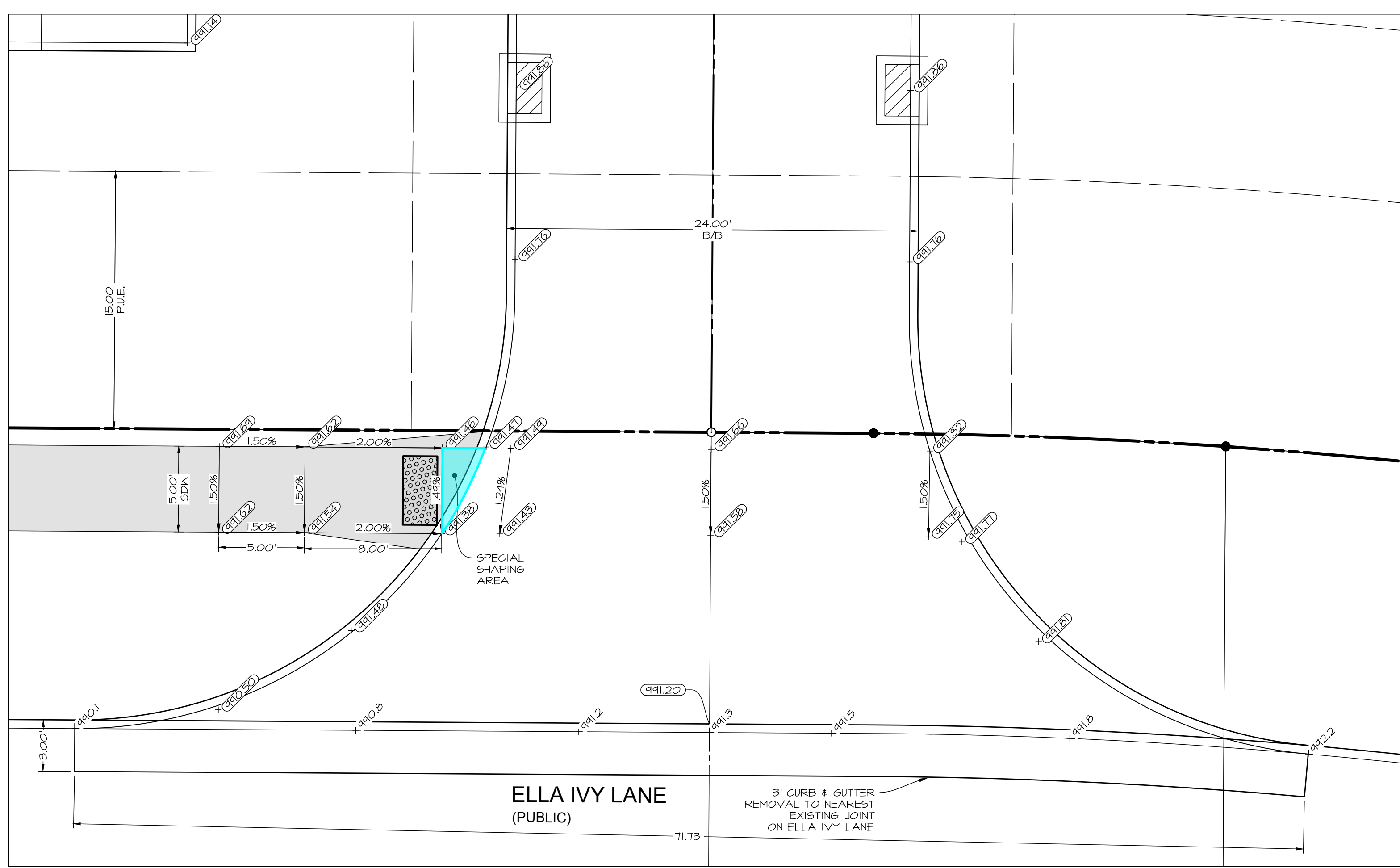
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DETAIL 'A'

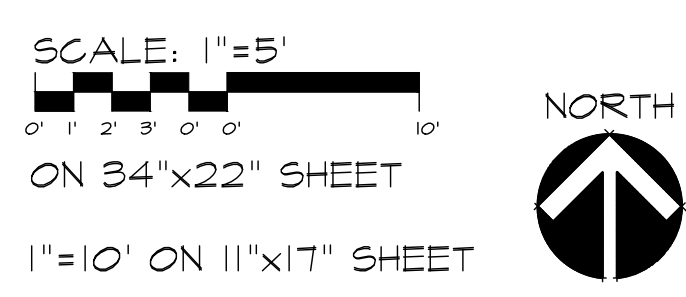


DETAIL 'C'



DETAIL 'B'

- PRONG RAMP NOTES:**
- 1. RAMP SLOPES:
    - 6.25% TARGET
    - 8.33% MAX (ASBUILT)
  - 2. CROSS SLOPE:
    - 1.5% TARGET
    - 2.0% MAX (ASBUILT)



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 Civil Engineering Consultants, Inc.  
 2400 86th Street, Unit 12, Des Moines, Iowa, 50322  
 515.276.4884 · Fax: 515.276.7084 · mail@cecinc.com

PUBLISH DATE: February 7, 2022  
 DATE OF SURVEY: JUNE 16, 2020  
 DESIGNED BY: PC  
 DRAWN BY: MEH

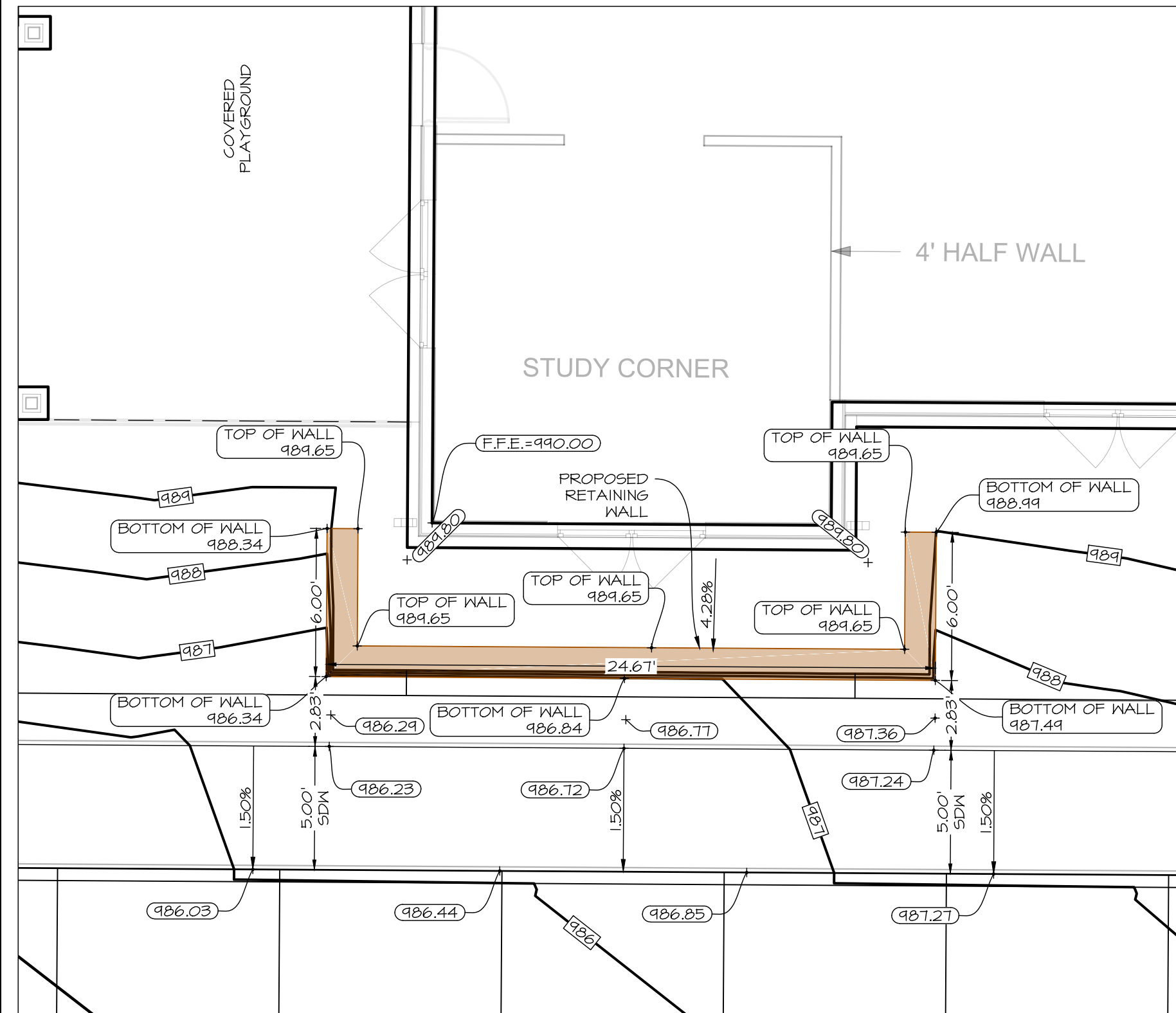
**PRELIMINARY**  
**INSPIRED KIDS ACADEMY**  
 3117 JERRY STREET, VAN METER, IOWA  
**PAVING DETAIL SHEET**

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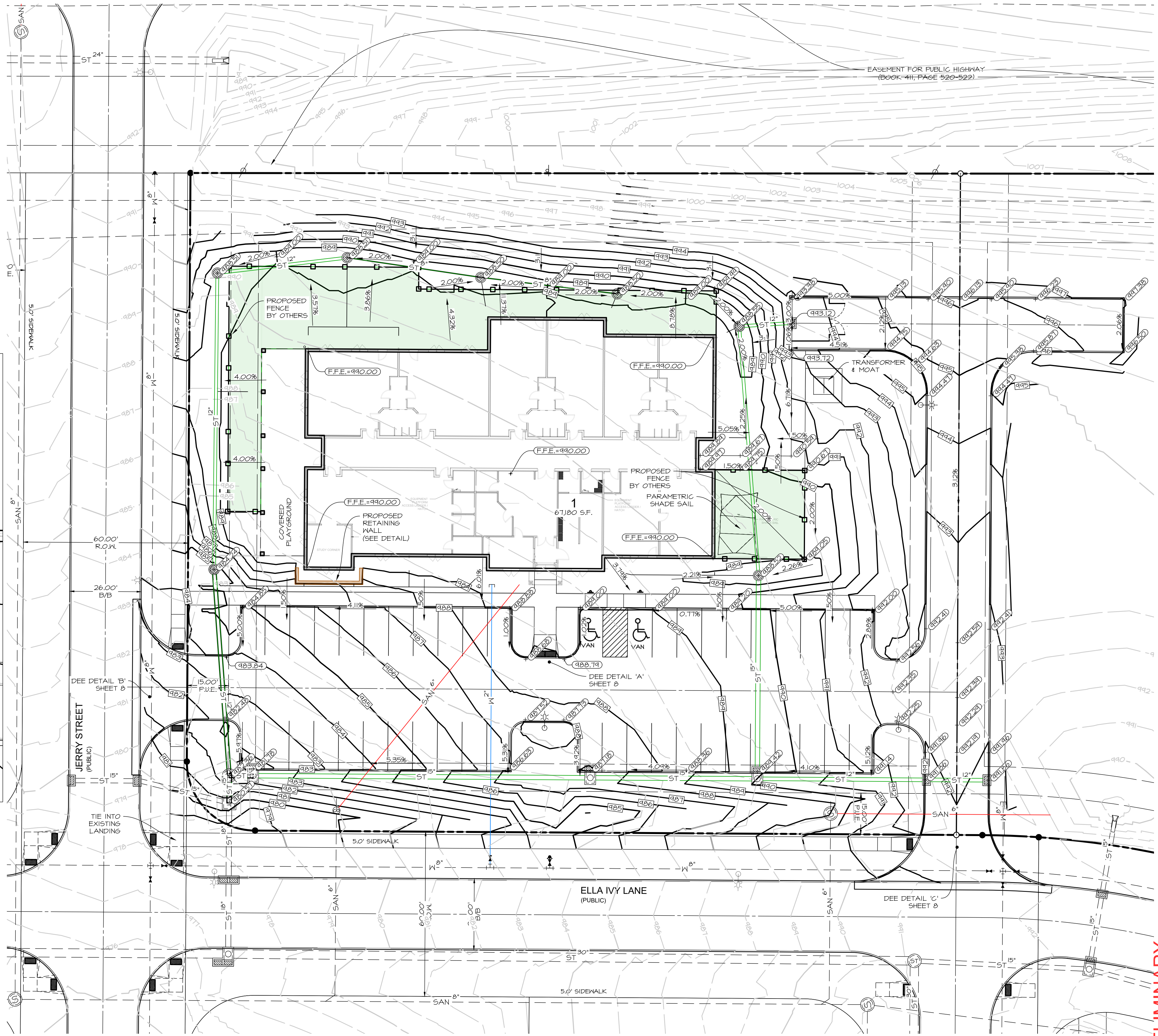
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SCALE: 1"=5'  
ON 34"x22" SHEET

1"=10' ON 11"x17" SHEET



SCALE: 1"=20'  
ON 34"x22" SHEET

1"=40' ON 11"x17" SHEET



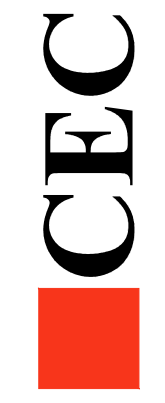
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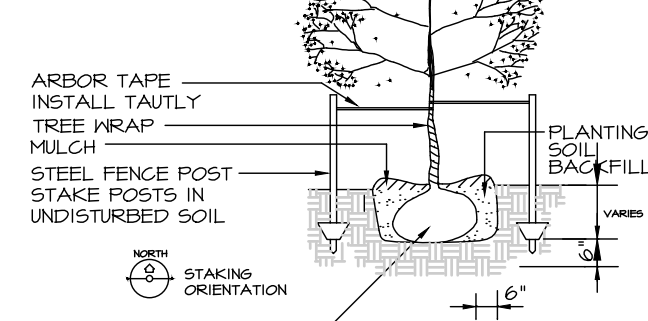
PLANT SCHEDULE

MARK	Botanical name COMMON NAME	QUAN.	SIZE	ROOT TYPE	REMARKS
A	<i>Acer truncatum</i> SHANTUNG MAPLE	8	1.5" CAL.	CONT.	MATCHED, SPECIMEN 25' OC, 5' CLEAR TRUNK
B	<i>Amelanchier canadensis</i> SERVICEBERRY	4	1.5" CAL.	CONT.	MATCHED, SPECIMEN, TREE FORM 16' OC, 3.5' CLEAR TRUNK
C	<i>Calamagrostis acutiflora</i> 'Karl Foerster' KARL FOERSTER GRASS	19	1 GAL.	CONT.	MATCHED, SPECIMEN, MULCH BED, 18" OC 15" FROM SIDEWALK, 15" FROM MOAT
D	<i>Gleditsia triacanthos f. inermis</i> 'Skycole' SKYLINE HONEYLOCUST	4	1.5" CAL.	B&B	MATCHED, SPECIMEN, TREE FORM 5' CLEAR TRUNK
E	<i>Juniperus horizontalis</i> 'Blue Forest' BLUE FOREST JUNIPER	95	3 GAL.	CONT.	MATCHED, SPECIMEN, MULCH BED 3' OC, 2' FROM SIDEWALK
F	<i>Juniperus x pfitziana</i> 'Mint Julep' MINT JULEP JUNIPER	20	3 GAL.	CONT.	MATCHED, SPECIMEN, MULCH BED 6' FROM CURB, 5' OC
G	<i>Quercus x bimundorum</i> 'JFS-KW1QX' STREETSPICE OAK	6	1.5" CAL.	B&B	MATCHED, SPECIMEN, MULCH BED 5' CLEAR TRUNK
H	<i>Syringa meyeri</i> 'Palibin' DWARF KOREAN LILAC	23	3 GAL.	CONT.	MATCHED, SPECIMEN, MULCH BED 6' FROM CURB, 5' OC
J	<i>Viburnum opulus var. americanum</i> 'Habs' AMERICAN CRANBERRYBUSH VIBURNUM	12	3' HT.	CONT.	MATCHED, SPECIMEN, 5' OC MULCH BED
K	<i>Viburnum opulus</i> 'Xanthocarpum' EUROPEAN CRANBERRYBUSH VIBURNUM	6	3' HT.	CONT.	MATCHED, SPECIMEN, 5' OC MULCH BED

NOTES

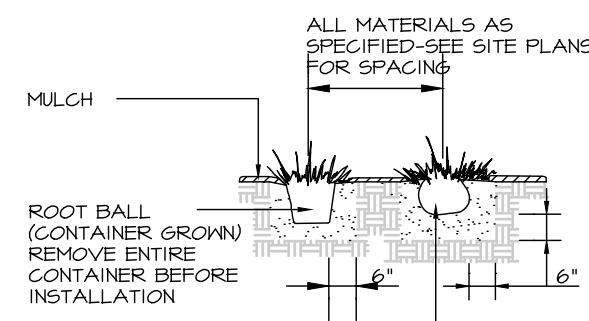
- MULCH WITH 3" SHREDDED HARDWOOD MULCH - NATURAL COLOR.
- SEED ALL DISTURBED AREAS WITH S.U.D.A.S. TYPE 1 SEED.
- ALL MULCH BEDS TO HAVE SPADE CUT EDGE UNLESS NOTED OTHERWISE.

DO NOT CUT OR DAMAGE LEADER ALL MATERIALS AS SPECIFIED



ARBOR TAPE INSTALL TIGHTLY TREE WRAP MULCH STEEL FENCE POST STAKE POSTS IN UNDISTURBED SOIL STAKING ORIENTATION

DECIDUOUS TREE PLANTING AND STAKING DETAIL NO SCALE



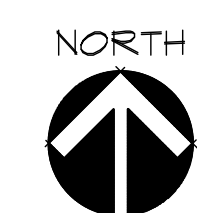
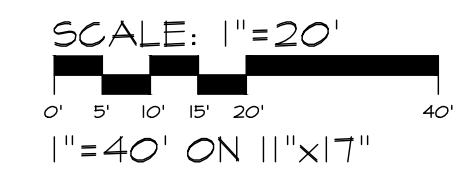
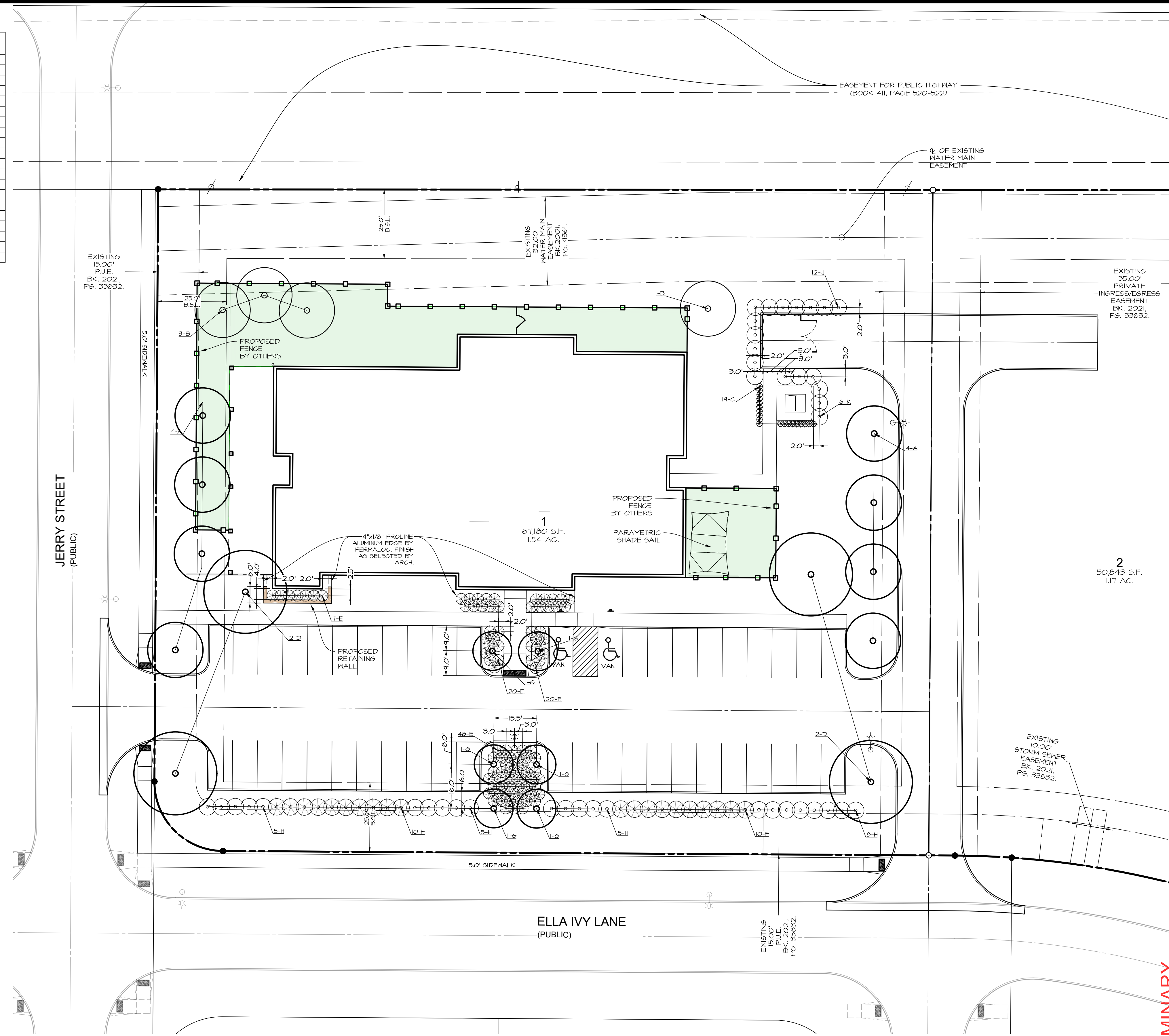
MULCH ROOT BALL (CONTAINER GROWN) REMOVE ENTIRE CONTAINER BEFORE INSTALLATION

SHRUB PLANTING DETAIL NO SCALE

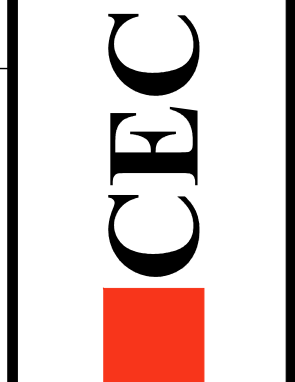
SIZES NOTED IN PLANT SCHEDULE ARE STRICT MINIMUM SIZES AND WILL BE VERIFIED DURING INITIAL ACCEPTANCE INSPECTION.

MINIMUM OF 10% OF EACH SPECIES SPECIFIED ARE TO HAVE PLANT IDENTIFICATION TAGS ATTACHED DURING INITIAL ACCEPTANCE. TAGS SHALL BE REMOVED AFTER PLANT MATERIAL HAS BEEN ACCEPTED.

ALL DECIDUOUS TREES ARE TO BE WRAPPED WITH TREE WRAP AND SHALL BE ATTACHED WITH COTTON STRING. TAPES AND PLASTIC FASTENERS ARE NOT ACCEPTABLE.



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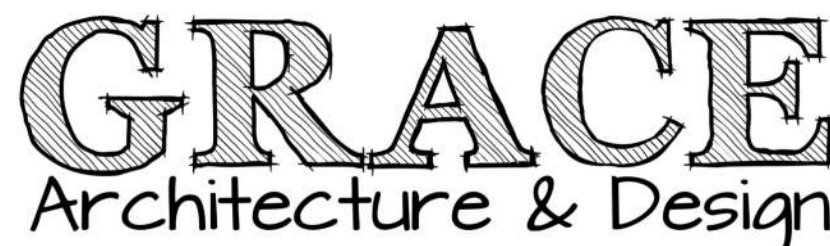
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PLOT BY: MARTIN HILL - 2022/02/07 - q:\E-FILES\9000\EB694-SP - LANDSCAPING.dwg, 2/7/2022 10:17:59 AM, mhill, 1:1





Project
Inspired Kids Academy
Grand Estates Plat 1
Van Meter, IA 50261

Client
Inspired Kids, LLC

Lyn Lyon
515 314-5914
Dan Cornelison
515 480-7857

Architect
Grace Architecture & Design
113 East Court Avenue
Winterset, IA 50273
515 979-9824

Structural Engineer
Long Engineering
13001 Twana Drive
Urbandale, IA 50323
515 666-4971

Civil Engineer
Civil Engineering Consultants
2400 86th Street # 12
Urbandale, IA 50222
515 276-4884



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UTILIZATION OF THESE DOCUMENTS AND SUBSEQUENT FABRICATION-CONSTRUCTION ARE THE SOLE RESPONSIBILITY OF THE CONTRACTOR. BEFORE STARTING CONSTRUCTION THE CONTRACTOR SHALL REVIEW AND VERIFY ON SITE ALL DIMENSIONS, DETAILS AND THEIR CORRELATION TO ATTACHED ENGINEERING. ANY DISCREPANCIES IN PLANS, DIMENSIONS, NOTES, OR DETAILS SHALL BE BROUGHT TO THE IMMEDIATE ATTENTION OF THE DESIGNER PRIOR TO COMMENCING ASSOCIATED WORK, ALLOWING REQUIRED CORRECTIONS TO BE PERFORMED. ANY ATTACHED ENGINEERING OR LOCAL BUILDING AUTHORITY NOTATIONS SUPERSEDE AND OVERRIDE MATERIALS, FASTENING, NAILING SCHEDULES AND CONSTRUCTION PROCEDURES PRESENTED IN PLAN, SECTION OR DETAIL VIEWS AND SHALL TAKE PRECEDENCE OVER ANYTHING SHOWN, DESCRIBED OR IMPLIED. THE CONTRACTOR ASSUMES LIABILITY FOR ANY PROBLEMS THAT MAY ARISE DUE TO NON-COMPLIANCE. USE OF THESE PLANS CONSTITUTES COMPLIANCE WITH THE ABOVE TERMS.

Table with 2 columns: Date, Description. Row 1: 03/01/2022, PERMIT SET

Grace A&D Job # 20210324

Project:
INSPIRED KIDS ACADEMY

GENERAL NOTES

SO

DESIGN DATA

- 1. CODES AND STANDARDS: 2015 INTERNATIONAL BUILDING CODE ASCE/SEI 7-10 MINIMUM DESIGN LOADS FOR BUILDINGS AND OTHER STRUCTURES
2. RISK CATEGORY III
3. ROOF LIVE LOADS: Lr = 20 PSF, Pg = 30 PSF
4. FLOOR LIVE LOADS: CLASSROOM 40 PSF, MECHANICAL ROOMS 40 PSF + MEP UNIT STORAGE: 125 PSF
5. WIND LOADS: ULTIMATE DESIGN WIND SPEED: 120 MPH
6. SEISMIC LOAD: Ss = .065, Si = .046
7. FOUNDATION DESIGN: CONTINUOUS FOOTINGS 1500 PSF, ISOLATED FOOTINGS 1500 PSF

GENERAL NOTES

- 1. ELEVATIONS NOTED THIS (+/- 2'-0") ARE TO TOP OF SLAB, BEAMS OR OTHER STRUCTURAL FEATURES WITH REFERENCE TO THE FINISHED FIRST LEVEL FLOOR SLAB (+0'-0").
2. CONTRACTOR SHALL FIELD VERIFY EXISTING CONDITIONS, ELEVATIONS, AND DIMENSIONS PRIOR TO START OF CONSTRUCTION...
3. DIMENSIONS MARKED V.I.F. REQUIRE FIELD VERIFICATION BY THE CONTRACTOR.
4. CONTRACTOR SHALL NOTIFY ARCHITECT IMMEDIATELY OF ANY DISCREPANCIES FOUND BETWEEN STRUCTURAL DOCUMENTS AND SPECIFICATIONS.
5. VERIFY SIZE AND LOCATION OF ALL OPENINGS OR INSERTS AS REQUIRED BY MECHANICAL, ELECTRICAL OR PLUMBING CONTRACTORS.
6. NO BEAMS, JOISTS, COLUMNS OR SLABS SHALL BE FIELD CUT OR MODIFIED WITHOUT THE STRUCTURAL ENGINEERS WRITTEN APPROVAL.
7. THE STRUCTURAL CONTRACT DOCUMENTS REPRESENT THE FINISHED STRUCTURE.
8. THE CONTRACTOR IS RESPONSIBLE FOR PROVIDING ALL TEMPORARY SHORING OR BRACING OF WALLS, COLUMNS, BEAMS, JOISTS, ETC. AS REQUIRED TO PREVENT EXCESSIVE STRESSES IN THE STRUCTURAL ELEMENTS AND TO HOLD THEM IN PLACE DURING CONSTRUCTION.
9. THE CONTRACTOR IS RESPONSIBLE FOR COMPLYING WITH ALL APPLICABLE LOCAL, STATE, AND FEDERAL LAWS, ORDINANCES, LAWS, AND REGULATIONS PERTAINING TO CONSTRUCTION SAFETY.
10. OBSERVATION VISITS TO THE SITE BY STRUCTURAL ENGINEERS FIELD REPRESENTATIVES SHALL NOT INCLUDE ABOVE NOTED ITEMS.

SUBMITTALS

- 1. SHOP DRAWINGS, MIX DESIGNS, PRODUCT DATA AND CALCULATIONS SHALL BE SUBMITTED FOR APPROVAL FOR ALL STRUCTURAL COMPONENTS AND/OR SYSTEMS PRIOR TO THEIR CONSTRUCTION.
A. CONCRETE & REINFORCEMENT: CONCRETE MIX DESIGNS, REINFORCING STEEL DRAWINGS, SLAB-ON-GRADE JOINT LAYOUT
B. MASONRY: GROUT & MORTAR MIX DESIGNS, REINFORCING STEEL DRAWINGS
C. WOOD TRUSSES: STRUCTURAL CALCULATIONS, TRUSS LAYOUT AND PROFILES
D. STRUCTURAL STEEL: PIECE DRAWINGS FOR LINTELS
2. ANY ENGINEERING DESIGN PROVIDED BY OTHERS AND SUBMITTED FOR REVIEW OR RECORD SHALL BEAR THE STAMP AND SIGNATURE OF A PROFESSIONAL STRUCTURAL ENGINEER REGISTERED IN THE STATE OF IOWA.
3. CONTRACTOR IS RESPONSIBLE TO CHECK SHOP DRAWINGS, ETC. PRIOR TO SUBMITTAL TO ARCHITECT OR ENGINEER. SHOP DRAWINGS NOT CHECKED WILL BE RETURNED. CONTRACTOR SHALL VERIFY DIMENSIONS, QUANTITIES, AND COORDINATE WITH ALL OTHER TRADES.

SPECIAL INSPECTION

- 1. A SPECIAL INSPECTION PROGRAM SHALL BE PERFORMED IN ACCORDANCE WITH CHAPTER 17 OF THE INTERNATIONAL BUILDING CODE AND THE PROJECT MANUAL.
2. THE SPECIAL INSPECTION PROGRAM SHALL BE PERFORMED BY AN INDEPENDENT AGENCY HIRED DIRECTLY BY THE OWNER.
3. A SPECIAL INSPECTION AND TESTING PROGRAM REVIEW MEETING IS REQUIRED PRIOR TO CONSTRUCTION. THE STRUCTURAL ENGINEER, SPECIAL INSPECTOR, LOCAL BUILDING INSPECTOR, GENERAL CONTRACTOR, AND ALL SUBCONTRACTORS PERFORMING STRUCTURAL WORK SHALL BE IN ATTENDANCE.
4. IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO INFORM THE SPECIAL INSPECTION & TESTING AGENCY AT LEAST ONE WORKING DAY PRIOR TO PERFORMING ANY WORK THAT REQUIRES SPECIAL INSPECTION & TESTING. WORK PERFORMED WITHOUT REQUIRED SPECIAL INSPECTIONS & TESTS IS SUBJECT TO REMOVAL.
5. THE FOLLOWING ITEMS SHALL BE INCLUDED IN THE SPECIAL INSPECTION PROGRAM:
A. SPECIAL GRADING, EXCAVATION AND FILLING
B. STEEL REINFORCEMENT
C. CONCRETE
D. BOLTS INSTALLED IN CONCRETE
E. STRUCTURAL MASONRY
F. PLYWOOD SHEAR WALLS

FOOTINGS AND FOUNDATIONS

- 1. FOUNDATION DESIGN IS IN ACCORDANCE WITH REQUIREMENTS FOR PRESUMPTIVE LOAD-BEARING VALUES OF SOILS AS LISTED IN CHAPTER 18 OF THE INTERNATIONAL BUILDING CODE. OWNERS SPECIAL INSPECTOR SHALL TEST SUBGRADE SOILS FOR EXPANSIVE SOIL CHARACTERISTICS AS PART OF THE SPECIAL INSPECTION PROGRAM WHEN GEOTECHNICAL ENGINEERING REPORT IS NOT AVAILABLE.
2. FOOTINGS AND FOUNDATIONS SHALL BEAR ON FIRM, UNDISTURBED SOIL OR COMPACTED, ENGINEERED FILL WITH A MINIMUM NET ALLOWABLE BEARING CAPACITY LISTED IN DESIGN DATA.
3. FOOTING ELEVATIONS AND SOIL BEARING CAPACITIES SHOWN ON THE DRAWINGS ARE ESTIMATED FROM THE INTERNATIONAL BUILDING CODE. FINAL ELEVATIONS AND BEARING CAPACITIES SHALL BE FIELD VERIFIED BY THE OWNERS GEOTECHNICAL ENGINEER. NOTIFY STRUCTURAL ENGINEER WHEN REQUIRED NET ALLOWABLE BEARING PRESSURE IS NOT ACHIEVED.
4. ALL FOOTINGS SHALL BE EXTENDED TO FROST DEPTH AND BEAR 3'-6" BELOW ACTUAL GRADE DURING WINTER CONSTRUCTION SITUATIONS. CONSULT STRUCTURAL ENGINEER FOR REINFORCEMENT REVISIONS.
5. CENTER THE FOOTINGS UNDER COLUMNS OR WALLS, UNLESS NOTED OTHERWISE.
6. "TRANSVERSE" FOOTING REINFORCING, WHERE INDICATED SHALL BE IN THE BOTTOM LAYER AND TIED TO THE CONTINUOUS REINFORCING.
7. PROVIDE SLEEVES FOR ALL DUCTS, PIPES, UTILITY LINES AND OTHER PENETRATIONS THROUGH TRENCH FOOTINGS OR FOUNDATION WALLS. CORE DRILLING IS NOT PERMITTED.

SLABS-ON-GRADE

- 1. SLABS-ON-GRADE SHALL BE PLACED ON VAPOR BARRIER OVER 4" MINIMUM GRANULAR DRAINAGE FILL.
2. PREPARE SUBGRADE IN ACCORDANCE WITH GEOTECHNICAL REPORT.
3. PROVIDE A MINIMUM TWO FOOT THICK BUFFER OF LOW PLASTICITY SOIL BELOW SLABS-ON-GRADE BUFFER LAY INCLUDES DRAINAGE FILL. SEE GEOTECHNICAL REPORT FOR LOW PLASTICITY SOIL REQUIREMENTS.
4. SLABS-ON-GRADE SHALL BE SEPARATED FROM ALL VERTICAL SURFACES, SUCH AS, WALLS AND COLUMNS BY EXPANSION JOINTS.
5. PROVIDE CONTROL JOINTS IN SLABS-ON-GRADE AS SHOWN ON THE DRAWINGS. JOINTS SHALL BE 18" WIDE BY 1/4 OF THE SLAB THICKNESS. CUTTING OPERATIONS SHALL BE AS SOON AS POSSIBLE AFTER PLACING CONCRETE WITHOUT RAVELING EDGES.
6. CONTRACTOR SHALL SUBMIT PROPOSED JOINT LAYOUT FOR APPROVAL WHEN JOINTS ARE NOT SHOWN ON DRAWINGS. MAXIMUM SPACING OF JOINTS SHALL BE 30 TIMES THE SLAB THICKNESS IN ANY DIRECTION. JOINT LAYOUT SHALL FORM A REGULAR GRID PATTERN WITH JOINTS INTERSECTING AT 90 DEGREES AND AT COLLINS WHERE POSSIBLE. MAXIMUM RATIO OF LONG SIDE TO SHORT SIDE SHALL NOT EXCEED 1.5 WHEN SLAB AREAS ARE NOT SQUARE.
7. CONSTRUCTION JOINTS IN SLABS-ON-GRADE SHALL BE AT CONTROL JOINT LOCATIONS AS IDENTIFIED ABOVE WHEN ENTIRE FLOOR SLAB IS NOT PLACED IN ONE SEQUENCE. SEE DETAILS FOR PLATE DOWEL REQUIREMENTS.
8. REFER TO ARCHITECTURAL DRAWINGS FOR LOCATIONS OF DEPRESSIONS IN SLABS-ON-GRADE.

CONCRETE

- 1. CONCRETE WORK SHALL BE IN ACCORDANCE WITH "SPECIFICATIONS FOR STRUCTURAL CONCRETE FOR BUILDINGS (ACI 311)" AND "BUILDING CODE REQUIREMENTS FOR STRUCTURAL CONCRETE (ACI 318)".
2. PROVIDE CONCRETE WITH MINIMUM 28 DAY COMPRESSIVE STRENGTH AS SHOWN BELOW:
A. FOOTINGS 3,000 PSI
B. SLABS-ON-GRADE 4,000 PSI
3. CONCRETE SHALL CONSIST OF THE FOLLOWING: PORTLAND CEMENT ASTM C150, TYPE I OR II, NORMAL WEIGHT AGGREGATES ASTM C33, POTABLE WATER ASTM C94
4. MAXIMUM AGGREGATE SIZE SHALL BE 1" UNLESS NOTED OTHERWISE.
5. REPLACEMENT OF PORTLAND CEMENT WITH FLY ASH SHALL NOT EXCEED 15% OF ALL CEMENTITIOUS MATERIALS.
6. NO MATERIAL CONTAINING CALCIUM CHLORIDE, SALT OR ANTIFREEZE AGENTS IS PERMITTED FOR USE IN CONCRETE.
7. ALL CONCRETE EXPOSED TO EARTH OR WEATHER SHALL BE AIR ENTRAINED.
8. WATER REDUCING ADMIXTURES (PLASTICIZERS AND SUPER PLASTICIZERS) MAY BE USED WHEN INCLUDED IN THE APPROVED CONCRETE MIX DESIGN.
9. SLUMP SHALL BE 3" TO 5" MAXIMUM FOR CONCRETE MIXES WITHOUT WATER REDUCING ADMIXTURES AND 8" MAXIMUM WHEN WATER REDUCING ADMIXTURES ARE INCLUDED IN THE MIX DESIGN. REFER TO SPECIFICATIONS.
10. REINFORCING SHALL BE DETAILED AND PLACED IN ACCORDANCE WITH ACI 315, UNLESS DETAILED OR NOTED OTHERWISE.
11. REINFORCING STEEL SHALL CONFORM TO THE FOLLOWING:
A. DEFORMED BARS ASTM A615, GRADE 60
B. WELDED WIRE FABRIC ASTM A1064
12. REINFORCING STEEL SHALL BE SECURELY WIRED IN PLACE AND SUPPORTED PRIOR TO PLACING CONCRETE. MAXIMUM SPACING OF BARS SUPPORTS SHALL BE 3'-0".
13. PROVIDE MINIMUM CONCRETE COVER OVER REINFORCING AS FOLLOWS:
A. CAST AGAINST AND PERMANENTLY EXPOSED TO EARTH = 3"
B. EXPOSED TO EARTH OR WEATHER: #6 THROUGH #8 BARS = 2", #9 OR SMALLER BARS = 1 1/2"
C. NOT EXPOSED TO EARTH OR WEATHER OR IN CONTACT WITH THE GROUND: SLABS, WALLS AND JOISTS (#11 & SMALLER) = 1", BEAMS AND COLUMNS = 1 1/2"
14. LAP ALL REINFORCING SPLICES MINIMUM OF 48 BAR DIAMETERS OR 2'-0", WHICHEVER IS GREATER, UNLESS NOTED OTHERWISE.
15. PROVIDE CORNER BARS AT ALL INTERSECTIONS AND CORNERS IN WALLS AND FOOTINGS. LAP 2'-0" WITH HORIZONTAL BARS. MATCH NUMBER AND SPACING OF HORIZONTAL BARS.
16. PROVIDE (2) #5 EACH SIDE OF OPENINGS IN CONCRETE WALLS AND SLABS, UNLESS OTHERWISE NOTED. BARS SHALL EXTEND 2'-0" BEYOND OPENING EDGES. PROVIDE 5'-0" #5 DIAGONAL BARS AT CORNERS.
17. SPLICES OF VERTICAL REINFORCEMENT ARE NOT PERMITTED, UNLESS NOTED OTHERWISE.
18. CONSTRUCTION JOINTS IN WALLS SHALL BE KEYS, WITH REINFORCING EXTENDED THROUGH THE JOINT. LOCATE JOINTS AT QUARTER POINT OF SPAN BETWEEN SUPPORTS.

POST INSTALLED ANCHORS

- 1. POST INSTALLED ANCHORS SHALL BE INSTALLED PER MANUFACTURERS WRITTEN INSTRUCTIONS INCLUDED IN THE ANCHOR PACKAGING.
2. CONTRACTOR IS RESPONSIBLE TO VERIFY DRILL BIT DIAMETER COMPLIES WITH MANUFACTURERS REQUIREMENTS FOR TYPE AND DIAMETER OF ANCHOR TO BE INSTALLED.
3. FASTEN WOOD MEMBERS TO CONCRETE (CRACKED) WITH SCREW ANCHORS OR THREADED ROD ADHESIVE ANCHORS. SEE DETAILS FOR MINIMUM DIAMETER AND EMBEDMENT DEPTH.
A. SCREW ANCHOR BASIS OF DESIGN: SIMPSON STRONG-TIE TITEN HD HILTI KWIK HUS-EZ
B. THREADED ROD BASIS OF DESIGN: ASTM A36 THREADED ROD HILTI HIT-HAS ROD
C. ADHESIVE BASIS OF DESIGN: SIMPSON STRONG-TIE SET-3G HILTI HIT-HV 200 OR HIT RE-500 V3
4. FASTEN WOOD MEMBERS TO CMU (GROUTED) WITH SCREW ANCHORS. SEE DETAILS FOR MINIMUM DIAMETER AND EMBEDMENT DEPTH.
A. SCREW ANCHOR BASIS OF DESIGN: SIMPSON STRONG-TIE TITEN HD HILTI KWIK HUS-EZ
5. SUBSTITUTION REQUESTS FOR ALTERNATE ANCHOR AND ADHESIVE PRODUCTS MUST BE APPROVED IN WRITINGS BY THE ENGINEER PRIOR TO INSTALLATION. SUBMITTAL SHALL DEMONSTRATE TENSION & SHEAR VALUES GREATER THAN OR EQUAL TO PRODUCT(S) SPECIFIED AS LISTED IN ICC-ESR REPORTS.
6. DO NOT CUT REINFORCING STEEL IN NEW OR EXISTING CONSTRUCTION WITHOUT ENGINEER'S WRITTEN APPROVAL.
7. INSTALL ANCHORS IN ACCORDANCE WITH SPACING AND EDGE CLEARANCES INDICATED ON DRAWINGS TO MAINTAIN APPROPRIATE ANCHOR CAPACITY.

MASONRY

- 1. MASONRY WORK SHALL BE IN ACCORDANCE WITH "BUILDING CODE REQUIREMENTS FOR MASONRY STRUCTURES" (ACI 530.1), AND THE INTERNATIONAL BUILDING CODE.
2. ALL WALLS SHALL BE BRACED IN ACCORDANCE WITH "STANDARD PRACTICE FOR BRACING WALLS UNDER CONSTRUCTION".
3. MASONRY SHALL HAVE A MINIMUM SPECIFIED COMPRESSIVE STRENGTH (Fm) OF 2,000 psi.
4. MASONRY COMPONENTS SHALL CONFORM TO THE FOLLOWING: HOLLOW LOAD BEARING UNITS ASTM C90 (GRADE N, TYPE I), SOLID LOAD BEARING UNITS ASTM C145 (GRADE N, TYPE I), CONCRETE BRICK ASTM C25 (GRADE N, TYPE I), REINFORCING BARS ASTM A615, GRADE 60, MORTAR (TYPE S) ASTM C270, GROUT COMPRESSIVE STRENGTH 2,000 PSI AT 28 DAYS
5. LAY ALL MASONRY WALLS IN RUNNING BOND, UNLESS NOTED OTHERWISE. OVERLAP UNITS AT CORNERS.
6. PROVIDE CONTROL JOINTS AND EXPANSION JOINTS AS INDICATED ON ARCHITECTURAL DRAWINGS WHERE JOINTS ARE NOT SHOWN, CONTRACTOR SHALL SUBMIT PROPOSED LOCATIONS PER ACI 530 AND 530.1 TO ARCHITECT FOR APPROVAL.
7. PROVIDE VERTICAL REINFORCING CONTINUOUS, FULL HEIGHT OF WALL CENTERED IN GROUTED CELLS AT SPACING INDICATED ON PLAN AND AT THE FOLLOWING LOCATIONS: ALL CORNERS, INTERSECTIONS, ENDS OF WALLS, JAMBS, BELOW BEAM BEARINGS, AND EACH SIDE OF EXPANSION AND CONTROL JOINTS.
8. LAP SPLICES IN MASONRY REINFORCEMENT SHALL BE 48 BAR DIAMETERS MINIMUM, UNLESS NOTED OTHERWISE.
9. SUPPORT AND SECURE VERTICAL REINFORCING BARS AGAINST DISPLACEMENT AT BOTH ENDS OF EACH LIFT.
10. PROVIDE DOWELS FROM CONCRETE FOOTINGS TO MATCH SIZE AND LOCATION OF VERTICAL REINFORCING. LAP 48 BAR DIAMETERS WITH VERTICAL BARS.
11. GROUT ALL REINFORCED CELLS SOLID FULL HEIGHT. GROUT ALL CELLS SOLID BELOW GRADE.
12. PROVIDE A MINIMUM 2" x 3" CLEAR, UNOBSTRUCTED CONTINUOUS VERTICAL CELL AT EACH LOCATION TO RECEIVE GROUT. ANY OVERHANGING MORTAR OR OTHER OBSTRUCTION OR DEBRIS SHALL BE REMOVED AND/OR CLEANED PRIOR TO GROUT PLACEMENT.
13. LOW LIFT GROUTING SHALL BE USED WITH A MAXIMUM GROUT LIFT AND MASONRY HEIGHT OF 4'-0" FOR SINGLE WYTHE WALLS. STOP GROUT POURS 1/2" BELOW THE TOP MASONRY UNIT ON INTERMEDIATE GROUT POURS. LIMIT MASONRY HEIGHT TO 18" AND GROUT LIFT TO 8" FOR GROUT SPACES OF MULTI-WYTHE WALLS.
14. CONSOLIDATE GROUT IMMEDIATELY AT TIME OF PLACEMENT BY MECHANICAL VIBRATION OR PUDDLING. RECONSOLIDATE GROUT BY MECHANICAL VIBRATION AFTER INITIAL WATER LOSS AND SETTLEMENT HAS OCCURRED.
15. PROVIDE BOND BEAMS AT TOP OF WALLS, AND OTHER LOCATIONS SHOWN, REINFORCED WITH (2) #5 CONTINUOUS, UNLESS NOTED OTHERWISE.
16. PROVIDE CORNER BARS AT ALL INTERSECTIONS AND CORNERS IN BOND BEAMS AND LAP 2'-0" WITH HORIZONTAL BARS. MATCH NUMBER AND SPACING OF HORIZONTAL BARS.
17. PROVIDE CONTINUOUS WIRE LATH OR MESH GROUT BARRIERS BELOW BOND BEAMS.
18. HORIZONTAL JOINT REINFORCING SHALL BE 9 GAGE LADDER TYPE AT 16" O.C. MAXIMUM, UNLESS NOTED OTHERWISE. LAP #7 AT SPLICES AND PROVIDE PREFABRICATED "L" & "T" SECTIONS AT CORNERS AND INTERSECTIONS. DISCONTINUE AT CONTROL JOINTS. PROVIDE 2 COURSES JOINT REINFORCEMENT ABOVE AND BELOW OPENINGS EXTENDING 16" BEYOND OPENINGS HORIZONTALLY, EACH DIRECTION.
19. PROVIDE FLASHING, WEEPS, AND OTHER ITEMS TO BE BUILT INTEGRAL WITH THE WORK AS INDICATED ON ARCHITECTURAL DRAWINGS.
20. PROVIDE BRICK TIES TO ANCHOR MASONRY VENEER TO BACKUP MATERIALS AT NOT MORE THAN 16" ON CENTER EACH WAY.

STRUCTURAL WOOD

- 1. ALL STRUCTURAL DIMENSIONAL LUMBER FOR COLUMNS, BEAMS, JOISTS, HEADERS AND OTHER STRUCTURAL MEMBERS SHALL BE DOUGLAS FIR-LARCH OR SOUTHERN PINE.
2. ALL STRUCTURAL WOOD SHALL MEET THE MATERIAL REQUIREMENTS AS SHOWN BELOW, UNLESS NOTED OTHERWISE:
A. DIMENSIONAL LUMBER: 1. GIRTS, PURLINS, & HEADERS NO 2 & BETTER, 2. WALL FRAMING STUDS & PLATES NO 2 & BETTER
B. LVL BEAMS & HEADERS: 1. MODULUS OF ELASTICITY 1,800,000 PSI, 2. FLEXURAL STRESS 2,800 PSI
3. HORIZONTAL FRAMING MEMBERS SHALL BE SUPPORTED BY EITHER DIRECT BEARING OR BY THE USE OF MANUFACTURED SHEET METAL JOIST HANGERS. THERE SHALL BE NO NAILING INTO END GRAIN OF HORIZONTAL MEMBERS NOR SHALL THEY BE ATTACHED TO OTHER MEMBERS BY TOE-NAILING.
4. CUTTING, NOTCHING, OR DRILLING OF MEMBERS SHALL BE ONLY AS DETAILED OR APPROVED BY THE ENGINEER.
5. WHERE SPECIFIC NAIL SIZES ARE CALLED FOR THE NAILS SHALL BE COMMON NAILS ONLY.
6. ALL HORIZONTAL MEMBERS SHALL BE INSTALLED WITH THE CAMBER UP. REJECT ALL LUMBER THAT HAS KNOTS OCCURRING AT THE EXTREME EDGE OF THE LUMBER PIECE.
7. PROVIDE SOLID BLOCKING BETWEEN DIMENSIONAL LUMBER, JOISTS AT EACH END AND AT MID-SPAN OF JOISTS WITH SPANS GREATER THAN 8'-0" UNLESS NOTED OTHERWISE.
8. FRAMING ANCHORS, JOIST HANGERS, POST CAPS AND BASES SHALL BEAR THE APPROVAL OF THE INTERNATIONAL CONFERENCE OF BUILDING OFFICIALS (ICBO).
9. USE TREATED LUMBER FOR ALL LUMBER WHICH IS IN CONTACT WITH CONCRETE, MASONRY, OR EARTH.
10. BUILT-UP DIMENSIONAL LUMBER SHALL BE NAILED AND GLUED TOGETHER WITH MINIMUM OF 2 ROWS OF 16D NAILS AT 12" O.C. STAGGERED.
11. ALL FASTENERS TO BE GALVANIZED IN AREAS DIRECTLY EXPOSED TO EXTERIOR ELEMENTS OR PRESERVATIVE PRESSURE TREATED MATERIAL.
12. ALL LAG SCREW CONNECTIONS TO BE PRE-DRILLED.
13. WOOD SHEATHING SHALL BE IN ACCORDANCE WITH DOC PS 2.
14. POSITION WOOD SHEATHING SO THAT FACE-GRAIN IS PERPENDICULAR TO SUPPORT MEMBERS, AND STAGGER END JOINTS.
A. CHANNELS, PLATES, & ANGLES ASTM A36
3. ALL WELDING SHALL CONFORM TO AMERICAN WELDING SOCIETY STANDARDS AND SPECIFICATIONS, AND SHALL BE DONE BY CERTIFIED WELDERS WITH EXPERIENCE AND CERTIFICATION IN THE TYPE OF WELDING INDICATED.
4. ALL WELDING ELECTRODES SHALL BE E70 SERIES, UNLESS NOTED OTHERWISE.
5. SEQUENCE WELDS TO AVOID DISTORTION OF MEMBERS. DO NOT WELD OR BOLT UNTIL MEMBER IS PROPERLY ALIGNED AND SECURED IN ITS FINAL POSITION.
6. WELDS NOT OTHERWISE NOTED SHALL BE 3/16" CONTINUOUS FILLET WELDS. PARTIAL AND/ OR FULL PENETRATION WELDS SHALL BE FULLY DETAILED ON SHOP DRAWINGS.
7. PROVIDE ONE COAT OF SHOP APPLIED RUST INHIBITIVE PRIMER TO ALL STRUCTURAL MEMBERS. DO NOT PAINT SURFACES TO BE GALVANIZED, FIELD WELDED, EMBEDDED IN CONCRETE OR MASONRY, CONTACT SURFACES OF FRICTION CONNECTIONS, AND SURFACES TO RECEIVE SPRAY ON FIREPROOFING.
8. ALL STRUCTURAL STEEL LOCATED IN EXTERIOR WALLS OR PERMANENTLY EXPOSED TO WEATHER SHALL BE HOT DIPPED GALVANIZED IN ACCORDANCE WITH ASTM A123.

STRUCTURAL STEEL

- 1. ALL DESIGN, DETAILING, FABRICATION AND ERECTION OF STRUCTURAL STEEL SHALL CONFORM TO AISC MANUAL OF STEEL CONSTRUCTION (AISC 325-11) AND SPECIFICATIONS FOR STEEL BUILDINGS (AISC 360-11) UNLESS NOTED OTHERWISE.
2. ALL STRUCTURAL STEEL SHALL MEET THE MATERIAL REQUIREMENTS AS SHOWN BELOW.
A. CHANNELS, PLATES, & ANGLES ASTM A36
3. ALL WELDING SHALL CONFORM TO AMERICAN WELDING SOCIETY STANDARDS AND SPECIFICATIONS, AND SHALL BE DONE BY CERTIFIED WELDERS WITH EXPERIENCE AND CERTIFICATION IN THE TYPE OF WELDING INDICATED.
4. ALL WELDING ELECTRODES SHALL BE E70 SERIES, UNLESS NOTED OTHERWISE.
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8. ALL STRUCTURAL STEEL LOCATED IN EXTERIOR WALLS OR PERMANENTLY EXPOSED TO WEATHER SHALL BE HOT DIPPED GALVANIZED IN ACCORDANCE WITH ASTM A123.

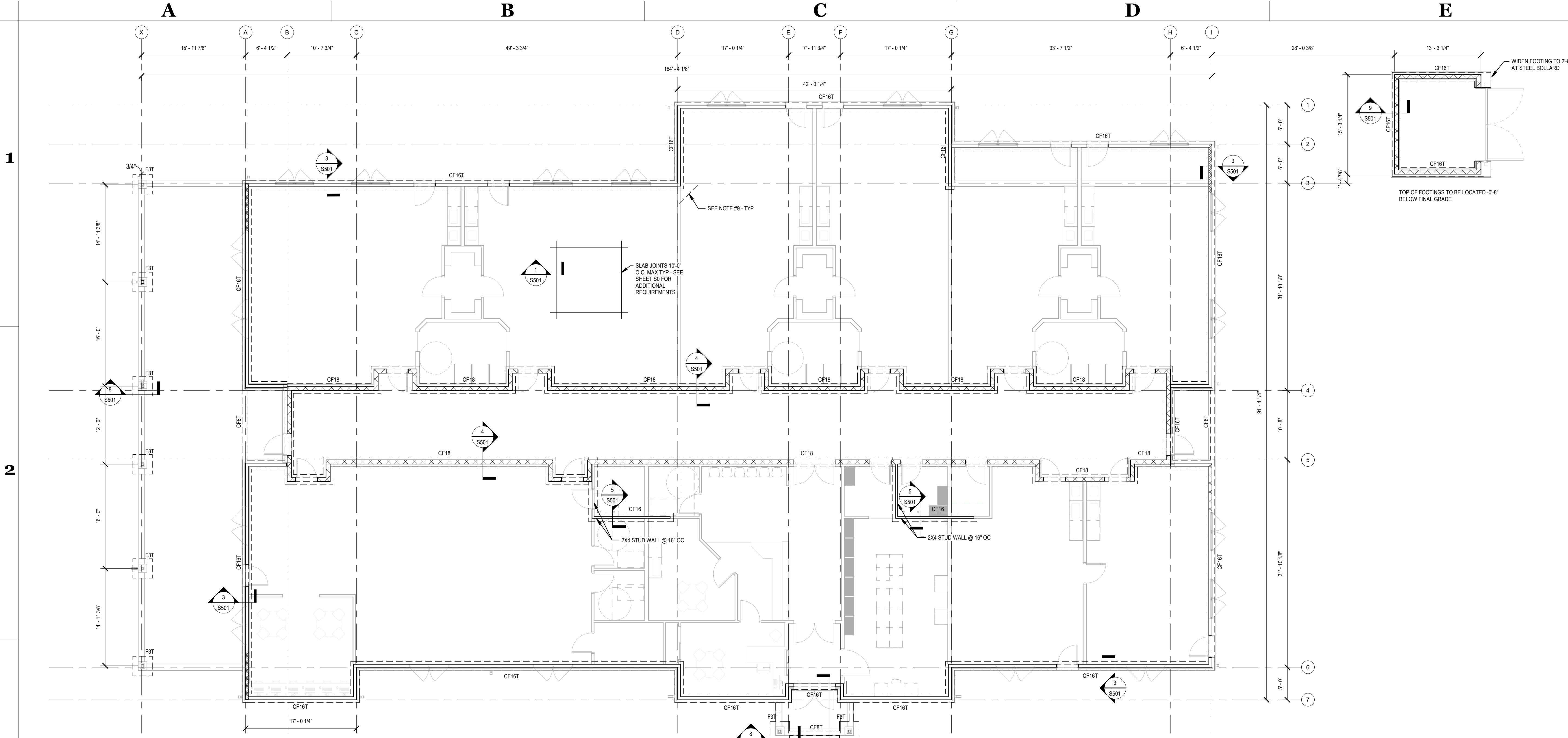
LINTELS

- 1. PROVIDE LINTELS OVER ALL OPENINGS AND RECESSES 1'-0" OR WIDER IN MASONRY WALLS.
2. FOR ALL OPENINGS NOT OTHERWISE DETAILED OR NOTED, MINIMUM LINTELS SHALL BE AS FOLLOWS FOR EACH 4" OF MASONRY WIDTH: PL 5/16" x 1/2" LESS THAN WALL WIDTH FOR SPANS UP TO 2'-0" WIDE.
L312x312x5/16 FOR SPANS UP TO 4'-0" WIDE.
L4x312x5/16 FOR SPANS UP TO 6'-0" WIDE. (LLV)
L5x312x5/16 FOR SPANS UP TO 8'-0" WIDE. (LLV)
3. LINTELS SHALL HAVE MINIMUM BEARING OF 6" EACH END, UNLESS NOTED.
4. WELD BACK-TO-BACK ANGLES WITH 3" WELDS, 12" ON CENTER TOP AND BOTTOM. WELD PLATES TO ROLLED SECTIONS WITH 3/16" x 3" FILLET WELDS AT 12" ON CENTER, EACH SIDE.
5. ALL STEEL LINTELS IN EXTERIOR WALLS SHALL BE HOT DIP GALVANIZED.



I hereby certify that this engineering document was prepared by me or under my direct personal supervision and that I am a duly licensed Professional Engineer under the laws of the State of Iowa.
Signature: Benjamin J Long
License number 16525
My license renewal date is December 31, 2022.
Pages or sheets covered by this seal:
Date: 02/28/2022





**Project**  
Inspired Kids Academy  
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Van Meter, IA 50261

**Client**  
Inspired Kids, LLC

Lyn Lyon  
515 314-5914  
Dan Cornelison  
515 480-7857

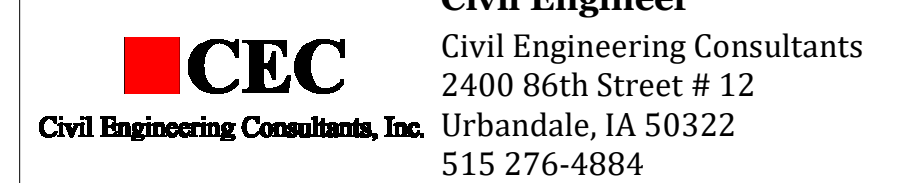
**Architect**  
Grace Architecture & Design  
113 East Court Avenue  
Winterset, IA 50273  
515 979-9824



**Structural Engineer**  
Long Engineering  
13001 Twana Drive  
Urbandale, IA 50223  
515 666-4971



**Civil Engineer**  
Civil Engineering Consultants  
2400 86th Street # 12  
Urbandale, IA 50322  
515 276-4884



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Date	Description
03/01/2022	PERMIT SET

Grace A&D Job # 20210324

Project:  
**INSPIRED KIDS ACADEMY**

**FOUNDATION PLAN**

**S101**

**1 FOUNDATION PLAN**  
1/8" = 1'-0"  
FOUNDATION PLAN NOTES  
1. SEE ARCHITECTURAL DRAWINGS FOR DIMENSIONS AND ELEVATIONS NOT SHOWN.  
2. ALL ELEVATIONS REFERENCED TO FINISH FLOOR ELEVATION = (0'-0").  
3. 4" CONCRETE SLAB-ON-GRADE REINFORCED 6X6-W2.1XW2.1 WWF ON VAPOR BARRIER, OVER FREE DRAINING GRANULAR FILL.  
4. TOP OF FOOTINGS = (4'-8") UNLESS NOTED OTHERWISE.  
6. [Symbol] INDICATES SHEAR WALL WITH HOLD DOWN AT EACH END. ANCHOR EACH END OF SHEAR WALL TO FOUNDATION WITH SIMPSON HDU8-SDS2.5 HOLD DOWN AND 7/8" DIAMETER ANCHOR ROD W/ HIT-HY200 EPOXY - 15' EMBED SEE 7/S501  
6. SHEAR WALLS SHEATHED W/ 1/2" OSB SHEATHING (ONE SIDE) & FASTENED W/ 8d NAILS AT 6" O.C. PANEL EDGES AND 12" O.C. AT INTERMEDIATE SUPPORTS.  
7. [Symbol] INDICATES CMU WALL. REINFORCE ALL CMU WALLS WITH #5 AT 48" O.C. IN CELL. GROUTED SOLID U.N.O.  
8. SEE CIVIL DRAWINGS LANDSCAPING RETAINING WALL ELEVATION/LOCATION  
9. (2) #4X4'-0" BARS IN SLAB AT RE-ENTRANT CORNERS  
10. DIMENSIONS ARE TO FACE OF STUD AND FACE OF COLUMN U.N.O.  
11. WOOD STUD WALLS ARE TO BE 2x6 STUDS AT 16" O.C. U.N.O.

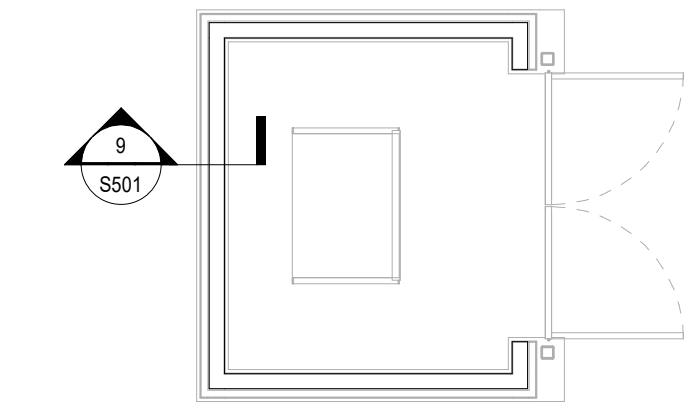
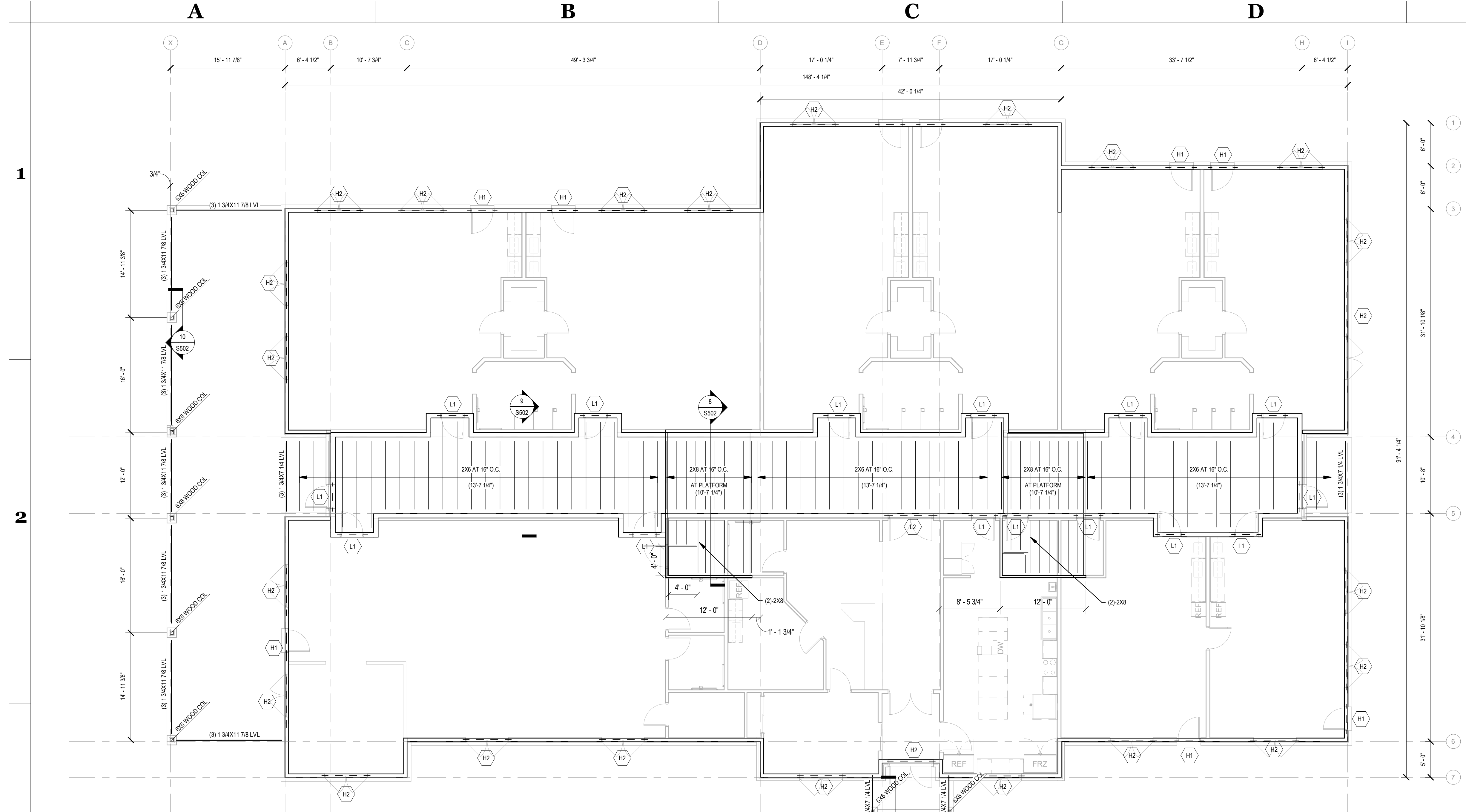
**CONTINUOUS FOOTING SCHEDULE**

MARK	WIDTH	THICKNESS	REINFORCING
CF16	1'-4"	1'-0"	(2) #5 CONT.
CF18	1'-6"	1'-0"	(3) #5 CONT.
CF8T	8"	3'-6"	(2) #5 CONT. TOP & BOTTOM AND #4 VERTICAL AT 24" O.C.
CF16T	1'-4"	3'-6"	(2) #5 CONT. TOP & BOTTOM AND #4 VERTICAL AT 24" O.C.

**ISOLATED FOOTING SCHEDULE**

MARK	LENGTH	WIDTH	DEPTH	REINFORCING
F3T	3'-0"	3'-0"	3'-6"	(4) #5 VERTICAL & #4 TIES AT 12" O.C.





**1 ATTIC FRAMING PLAN**  
 1/8" = 1'-0"

- ATTIC FRAMING PLAN NOTES**
- SEE ARCHITECTURAL DRAWINGS FOR DIMENSIONS AND ELEVATIONS NOT SHOWN.
  - ALL ELEVATIONS REFERENCED TO FINISH FLOOR ELEVATION = (0'-0").
  - BOTTOM OF LVL EL: 10'-0" TYP U.N.O.
  - ALL WALLS ARE TO BE SHEATHED PER ARCHITECT UNLESS NOTED AS A SHEAR WALL ON PLAN.
  - FLOOR SHEATHING TO BE 3/4" TONGUE & GROOVE PLYWOOD SHEATHING GLUED & NAILED TO FLOOR FRAMING WITH 8d NAILS AT 6" O.C. AT PANEL EDGES AND 12" O.C. AT INTERMEDIATE SUPPORTS.

HEADER SCHEDULE			
MARK	HEADER	JAMBS	SILL
H1	(3) 2X6	(1)-JACK (1)-KING	2X6 AT WINDOW
H2	(3) 2X8	(2)-JACKS (2)-KINGS	2X6 AT WINDOW

- SEE S6.02 FOR HEADER DETAIL

LINTEL SCHEDULE		
MARK	SIZE	NOTES
L1	(2) L3 1/2x3 1/2x 5/16	
L2	(2) L5x3 1/2x 5/16	

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 Dan Cornelison  
 515 480-7857

**Architect**  
 Grace Architecture & Design  
 113 East Court Avenue  
 Winterset, IA 50273  
 515 979-9824

**Structural Engineer**  
 Long Engineering  
 13001 Twana Drive  
 Urbandale, IA 50323  
 515 666-4971

**Civil Engineer**  
 Civil Engineering Consultants  
 2400 86th Street # 12  
 Urbandale, IA 50322  
 515 276-4884

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Date	Description
03/01/2022	PERMIT SET

Grace A&D Job # 20210324

Project:  
**INSPIRED KIDS ACADEMY**

**ATTIC FRAMING PLAN**

**Project**  
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 515 314-5914  
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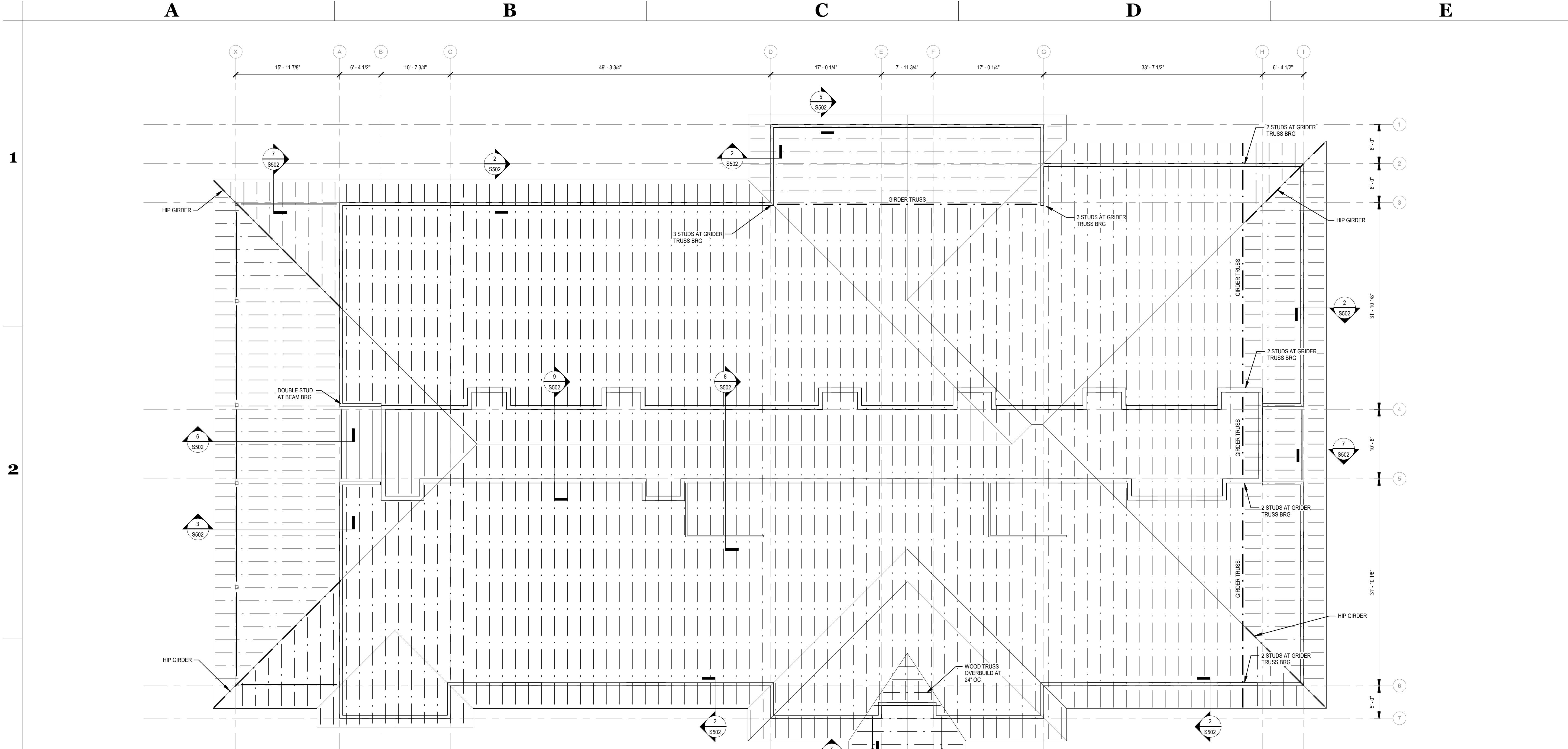
Date	Description
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Grace A&D Job # 20210324

Project:  
**INSPIRED KIDS ACADEMY**

## ROOF FRAMING PLAN

# S103



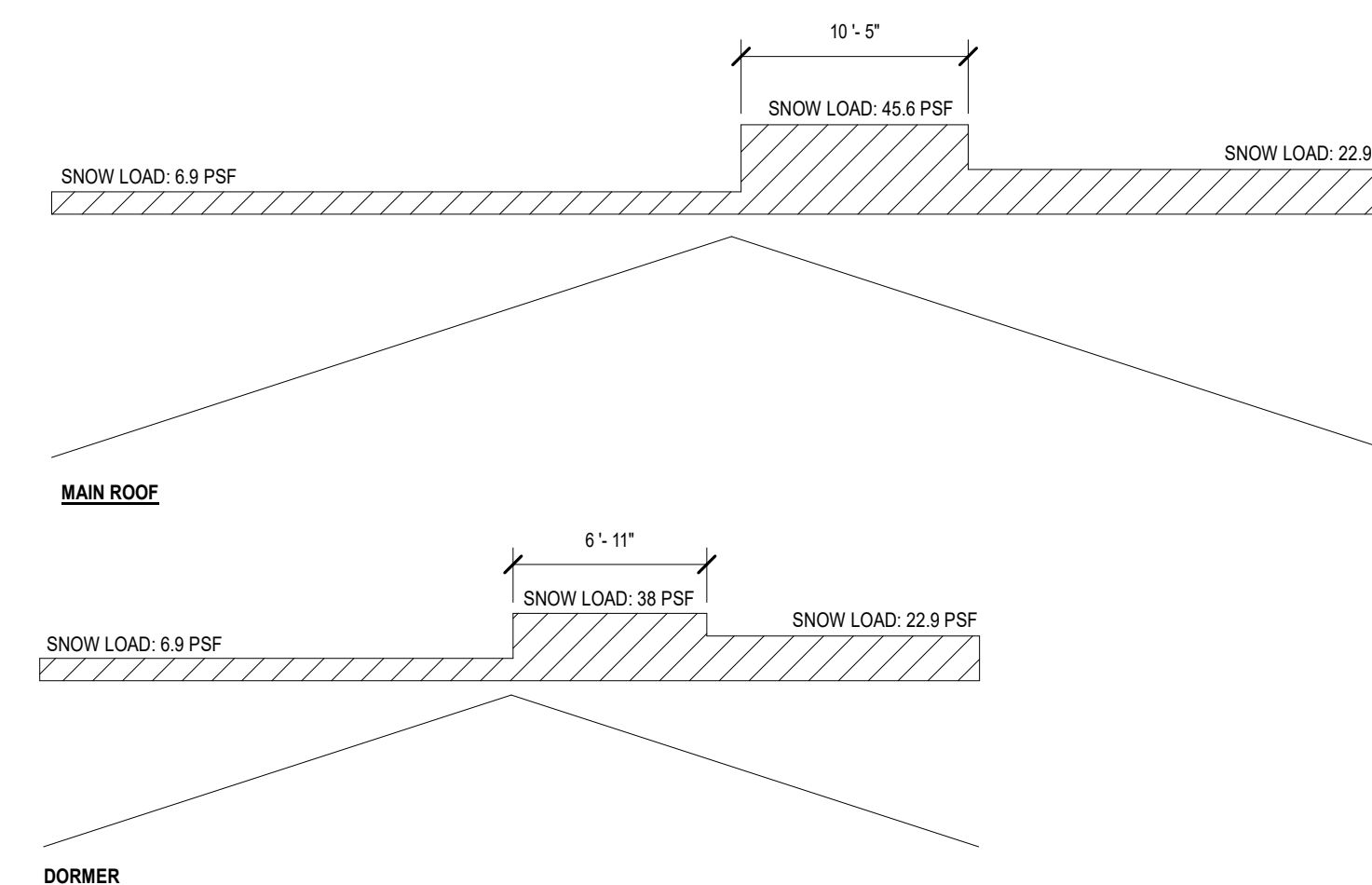
## 1 ROOF

1/8" = 1'-0"

- ROOF FRAMING PLAN NOTES**
- SEE ARCHITECTURAL DRAWINGS FOR DIMENSIONS AND ELEVATIONS NOT SHOWN.
  - ALL ELEVATIONS REFERENCED TO FINISH FLOOR ELEVATION = (0'-0").
  - TRUSS BEARING EL.: (10'-0") U.N.D.
  - ALL FRAMING MEMBERS TO BE PRE-ENGINEERED WOOD TRUSSES AT 24" O.C.
  - ROOF SHEATHING TO BE 1/2" OSB SHEATHING FASTENED TO ROOF FRAMING WITH 8d NAILS AT 6" O.C. AT PANEL EDGES AND 12" O.C. AT INTERMEDIATE SUPPORTS.

**TRUSS LOADING:**

BOTTOM CHORD DEAD LOAD: 10 PSF  
 TOP CHORD DEAD LOAD: 10 PSF  
 TOP CHORD SNOW LOAD (BALANCED): 25 PSF  
 TOP CHORD SNOW LOAD (UNBALANCED): SEE DIAGRAM  
 \*APPLY UNBALANCED LOAD IN BOTH DIRECTIONS



## 2 ROOF TRUSS LOADING

N.T.S.



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Grace Architecture & Design  
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Urbandale, IA 50323  
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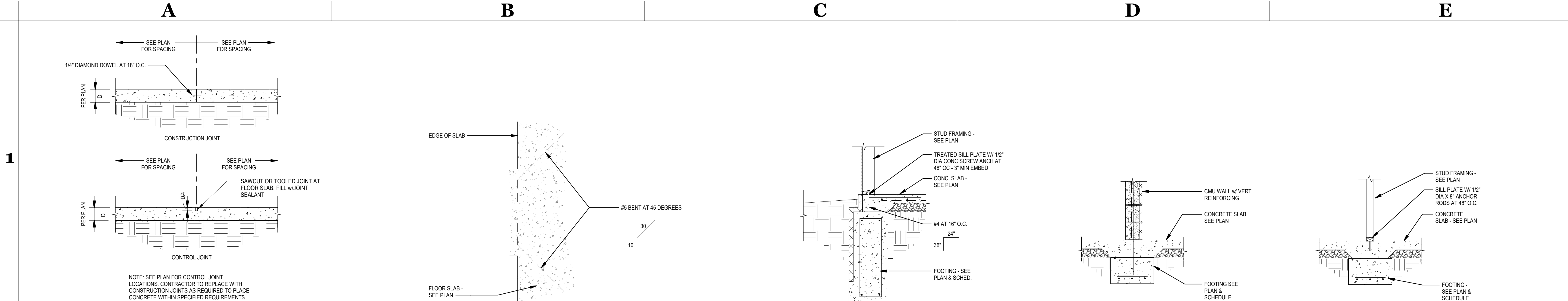
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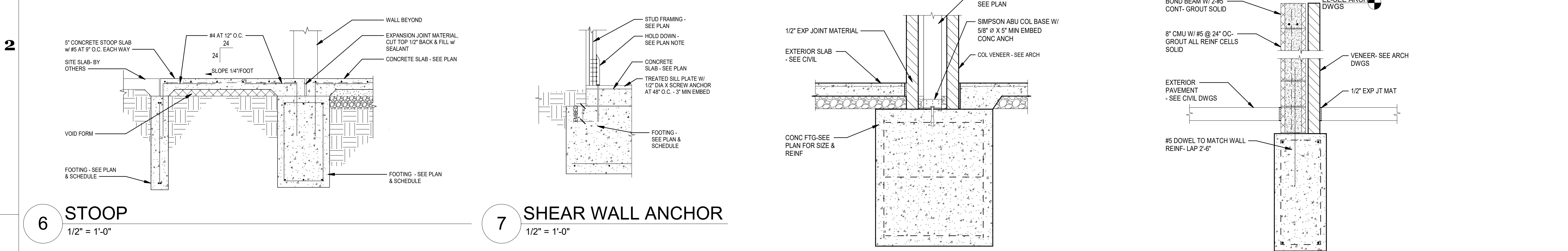
Project:  
**INSPIRED KIDS ACADEMY**

## FOUNDATION DETAILS

# S501



**1** CONSTRUCTION & CONTROL JOINT 1/2" = 1'-0"  
**2** SLAB REINF AT DOOR OPENINGS 1/2" = 1'-0"  
**3** PERIMETER WALL FTG 1/2" = 1'-0"  
**4** INTERIOR FTG AT CMU 1/2" = 1'-0"  
**5** INTERIOR FTG AT STUD WALL 1/2" = 1'-0"



**6** STOOP 1/2" = 1'-0"  
**7** SHEAR WALL ANCHOR 1/2" = 1'-0"  
**8** WOOD COL BASE 3/4" = 1'-0"  
**9** TRASH ENCLOSURE WALL 3/4" = 1'-0"



A

B

C

D

E

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**Civil Engineer**  
Civil Engineering Consultants  
2400 86th Street # 12  
Urbandale, IA 50322  
515 276-4884

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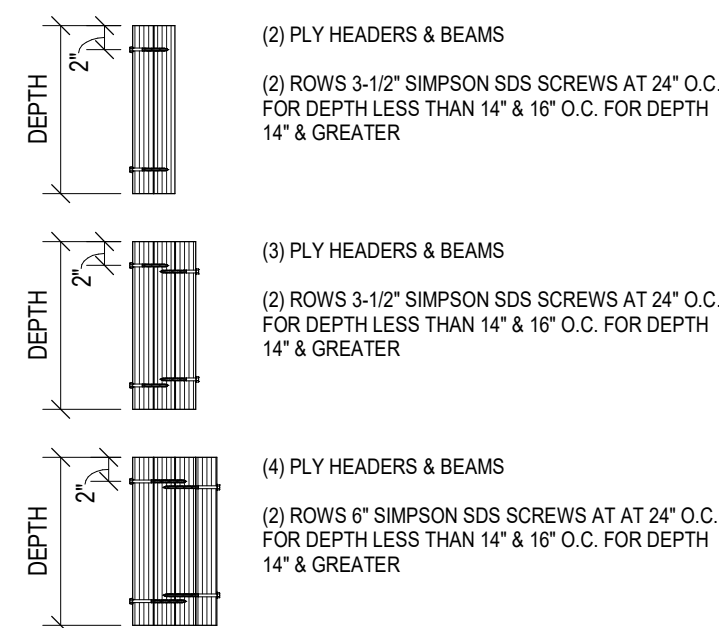
Grace A&D Job # 20210324

Project:  
**INSPIRED KIDS ACADEMY**

## FRAMING DETAILS

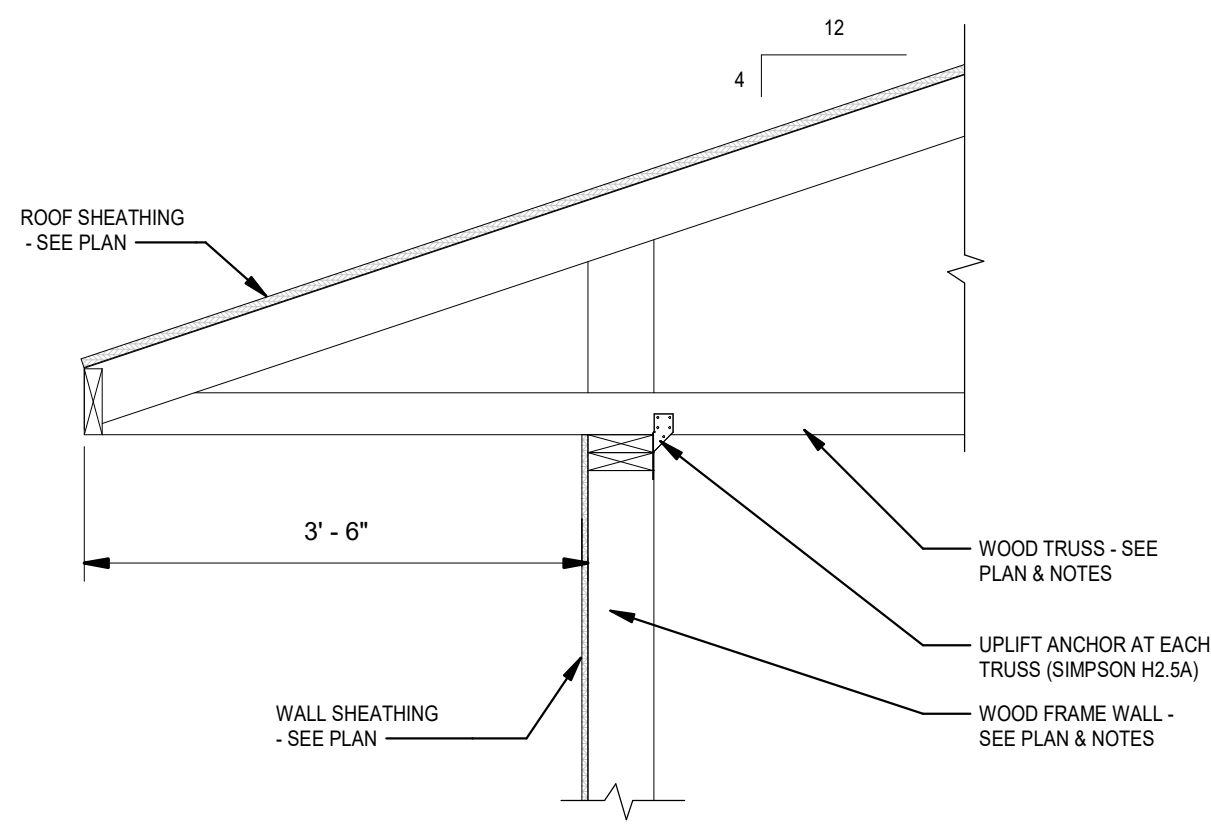
# S502

1



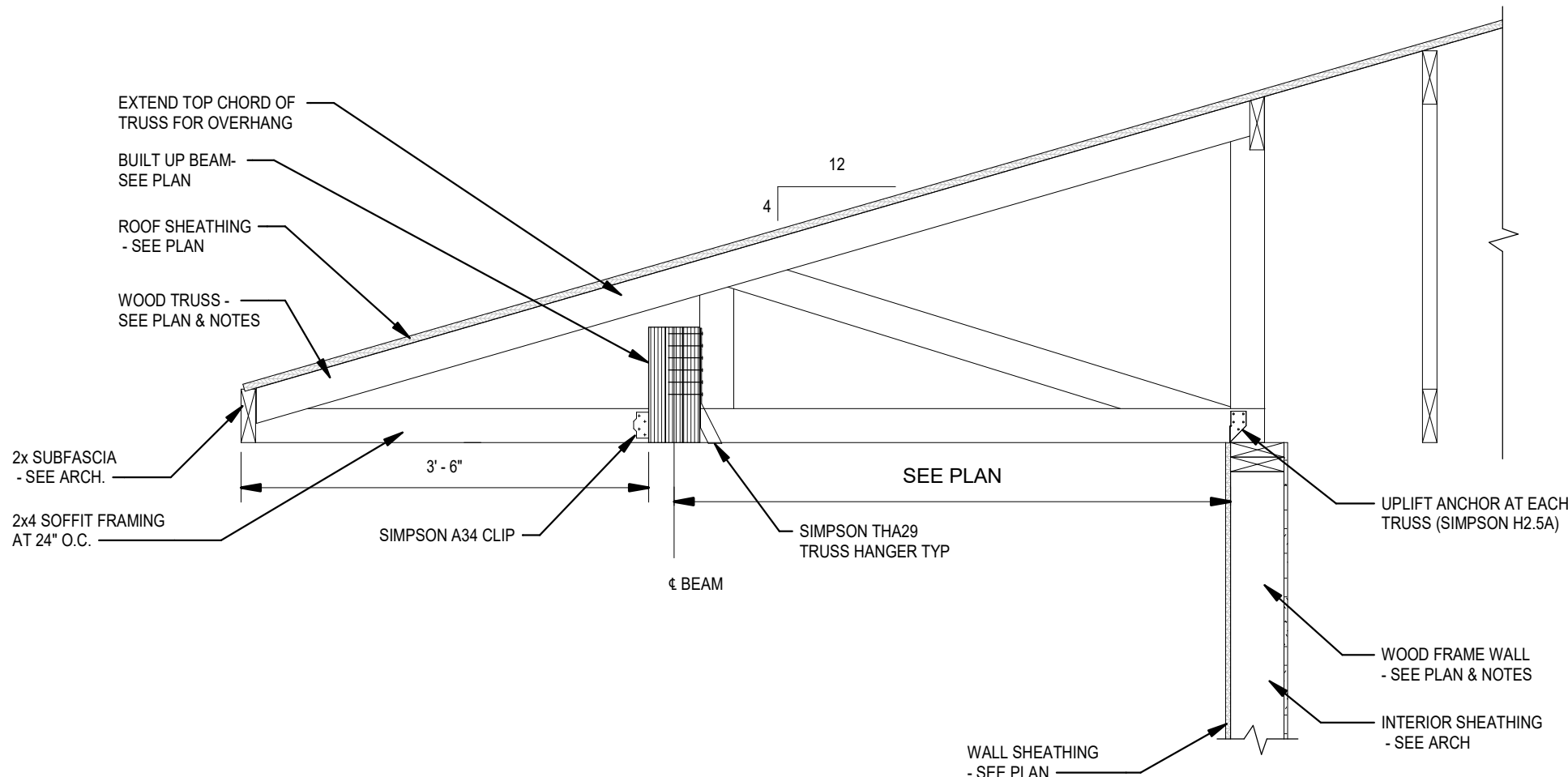
**1 LVL FASTENING**  
3/4" = 1'-0"

2



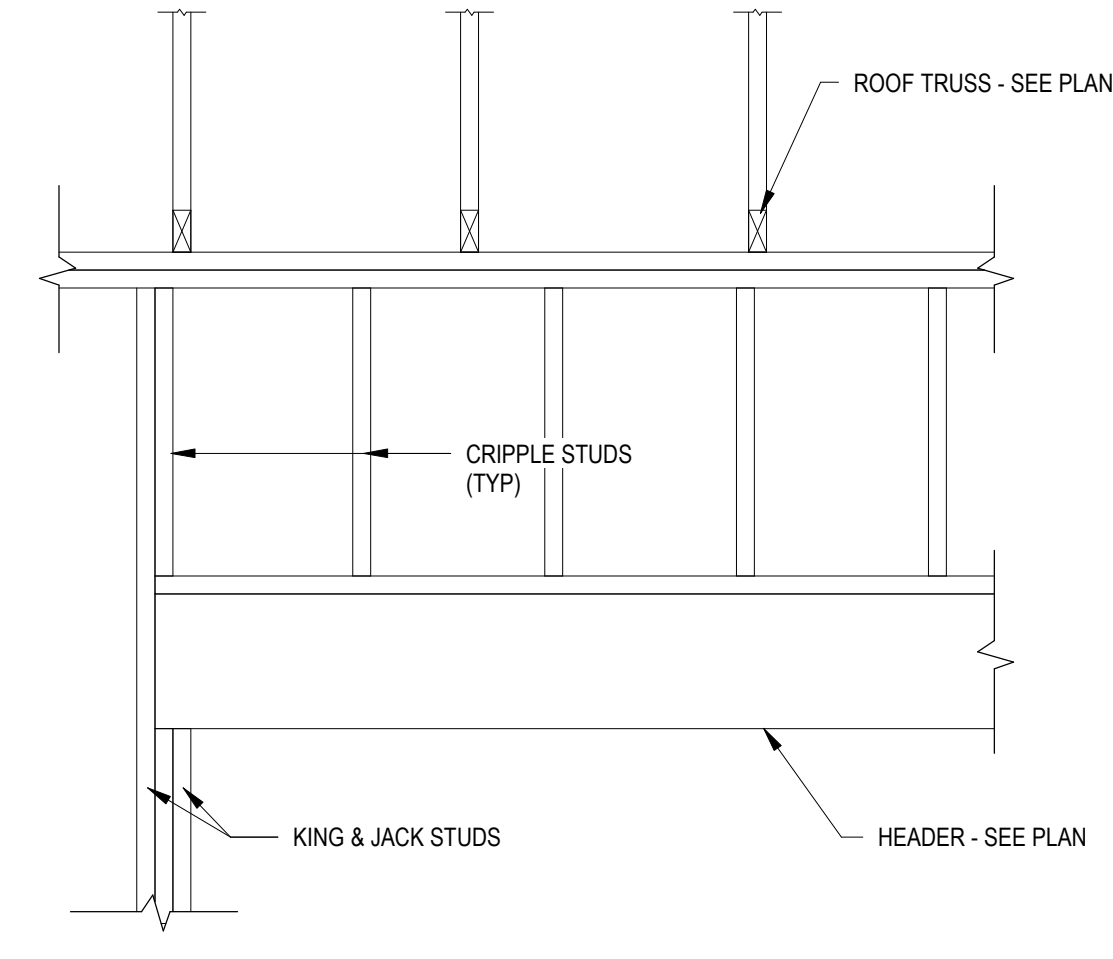
**2 TRUSS BEARING**  
3/4" = 1'-0"

3



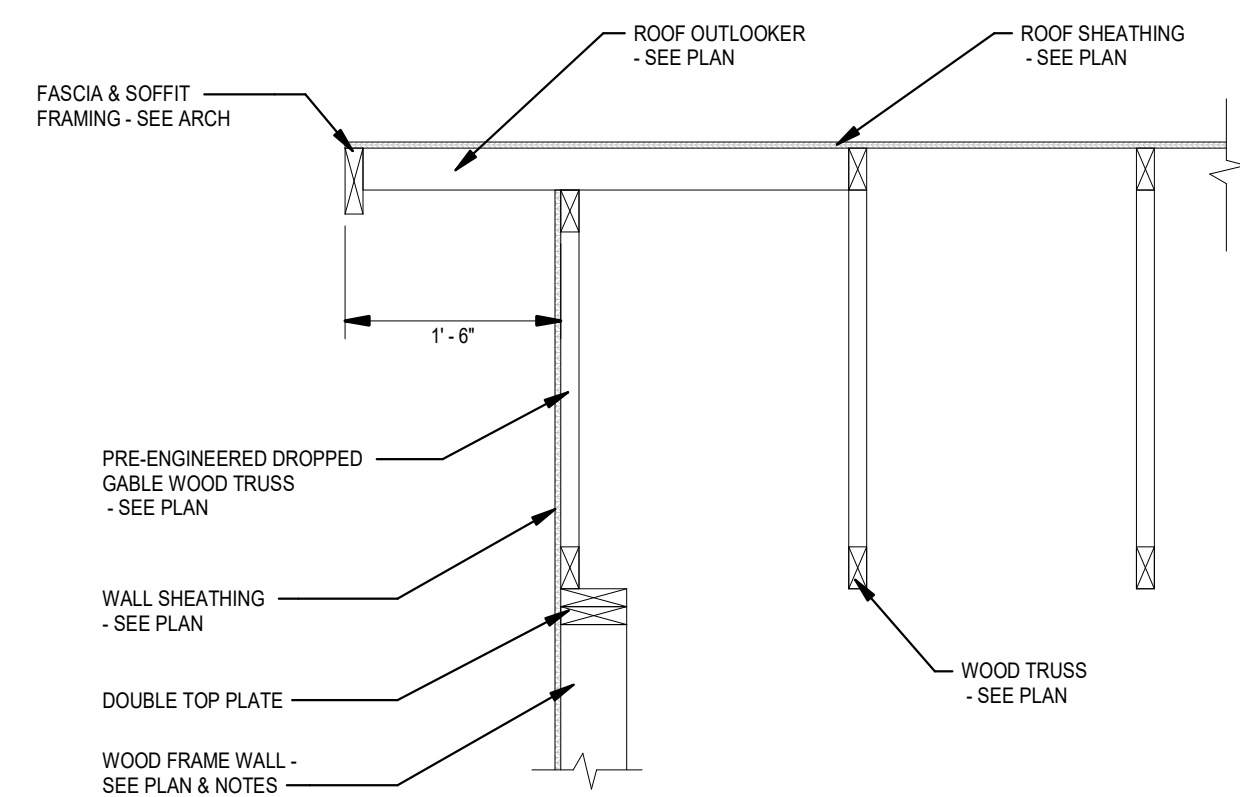
**3 TRUSS BEARING AT BEAM**  
3/4" = 1'-0"

4



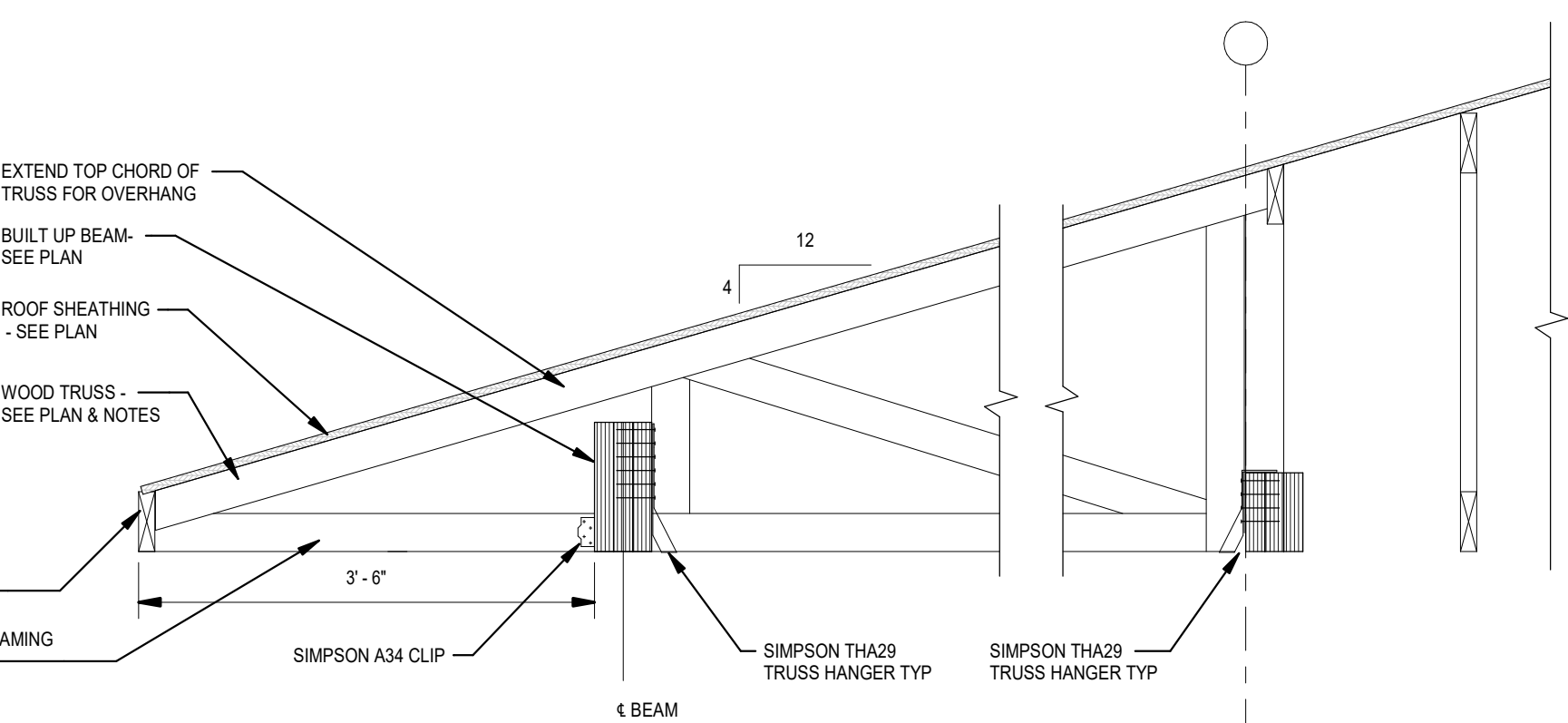
**4 TYPICAL HEADER DETAIL**  
3/4" = 1'-0"

2



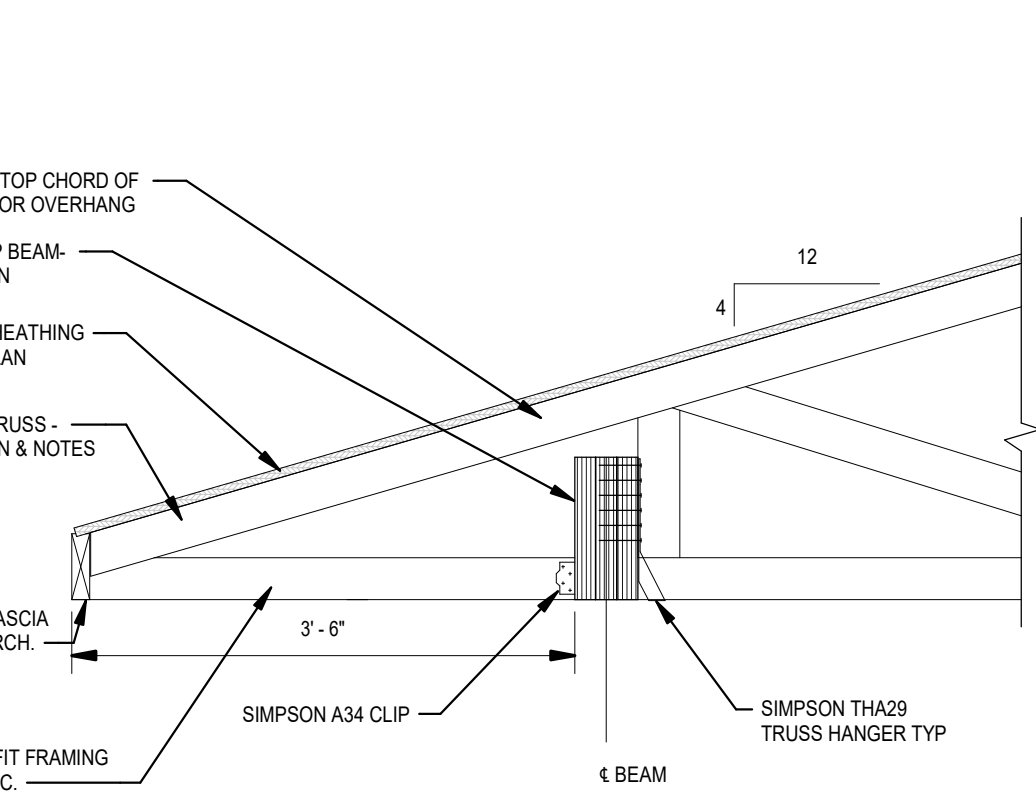
**5 GABLE END TRUSS**  
3/4" = 1'-0"

6



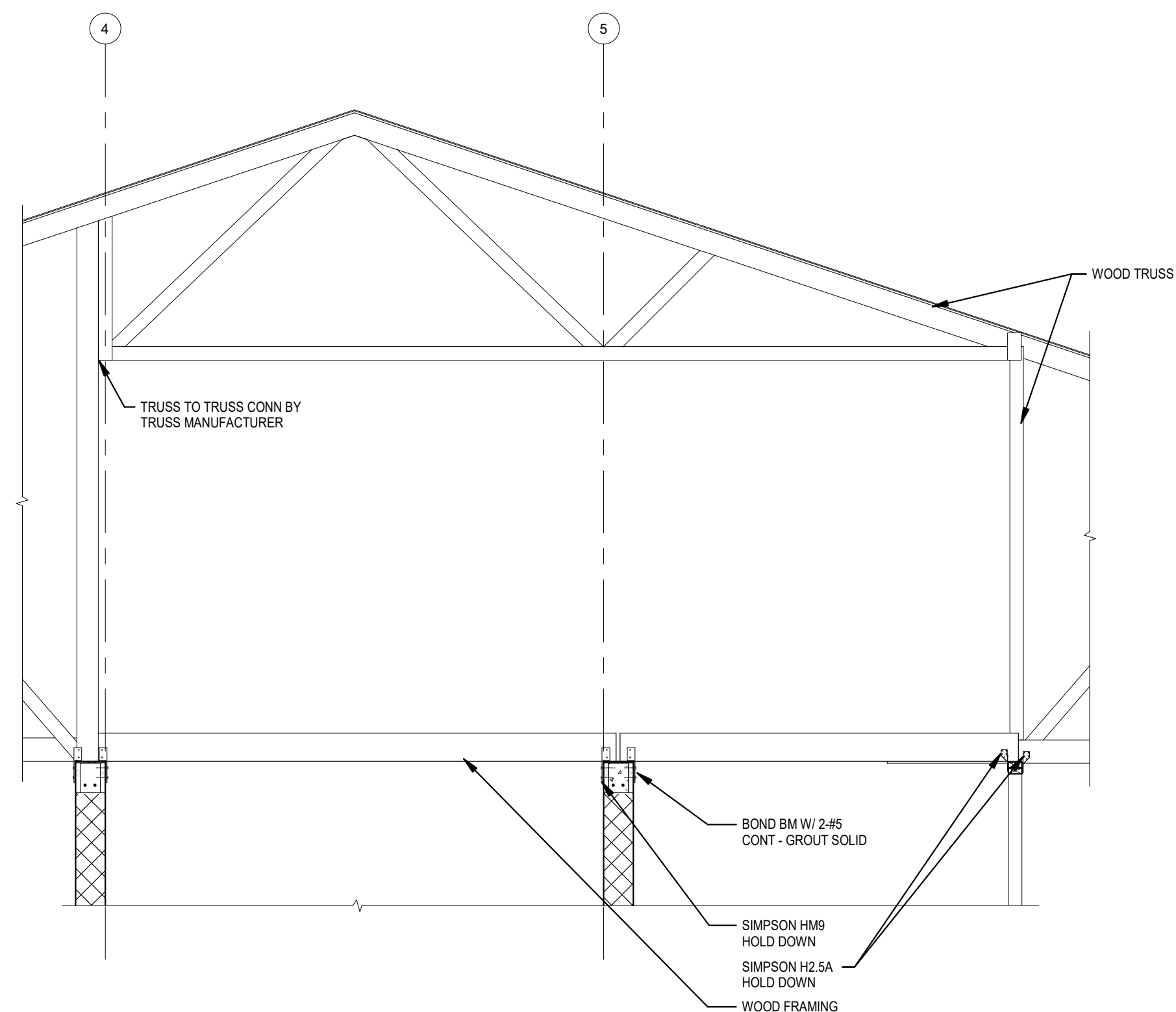
**6 TRUSS BEARING AT BEAM**  
3/4" = 1'-0"

7



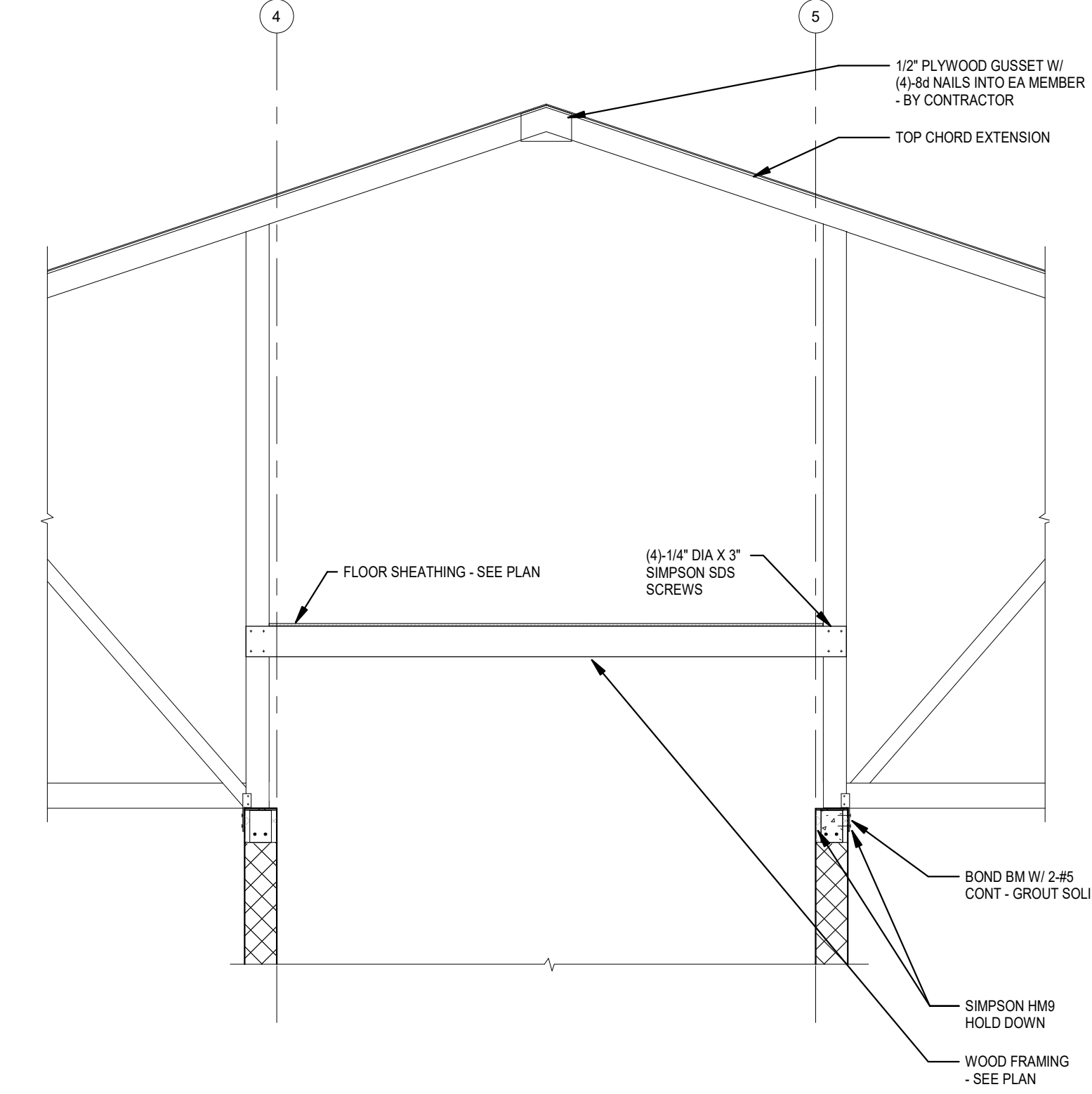
**7 TRUSS BEARING AT BEAM**  
3/4" = 1'-0"

3



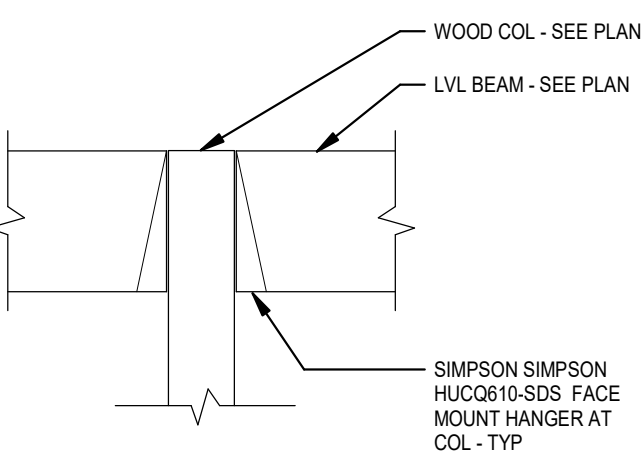
**8 TRUSS BRG AT CORRIDOR - MEP PLATFORM**  
3/8" = 1'-0"

9

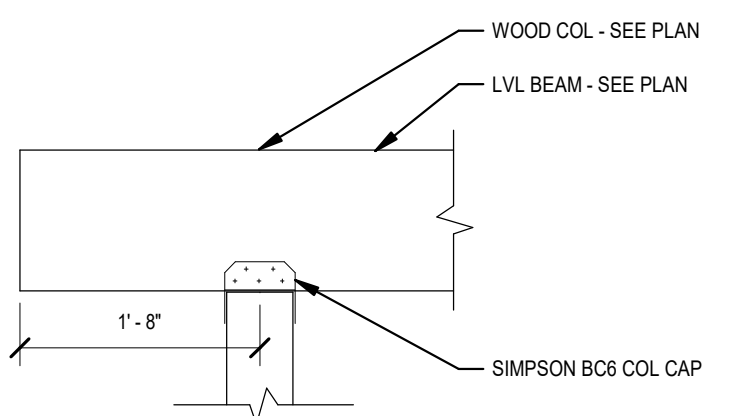


**9 TRUSS BRG AT CORRIDOR**  
3/8" = 1'-0"

10



**10 LVL TO COL CONN**  
3/4" = 1'-0"



**11 LVL TO COL CONN**  
3/4" = 1'-0"

4

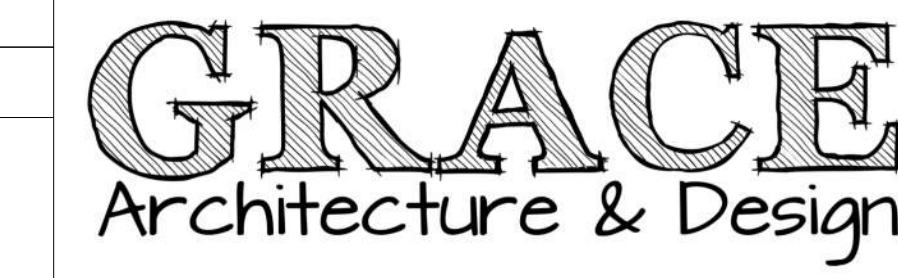


Project Name	VAN METER DAYCARE	Address	GRAND ESTATES PLAT 1, VAN METER, IA 50261
Arch Project #	202024	Last Update	02/23/22
Project Description	NEW CONSTRUCTION		
Code Referenced	2018 International Building Code [2018 IBC] 2018 International Existing Building Code [2018 IBC] 2018 International Energy Conservation Code [2018 IECC]		
<b>International Building Code</b>			
<b>Chapter 3 Use &amp; Occupancy Classification</b>			
<b>Group I, day care facilities</b>			
<b>Project Area</b>			
Use	Occupancy	Area	% OF TOTAL SF
Day Care	I	7,991 sf	69.67%
Corridor/Lobby/Waiting/Storage	E (Support)	3,484 sf	32.17%
Office/Reception	B (Accessory)	495 sf	4.15%
Kitchen/Laundry/Janitor	E-1 (Accessory)	511 sf	4.02%
<b>Total Building Area upon Completion</b>		<b>11,481 sf</b>	
S903.1 Small Assembly Spaces	The following rooms and spaces shall not be classified as Assembly occupancies: 1. A room or space used for assembly purposes with an occupant load of less than 50 persons and accessory to another occupancy shall be classified as a Group B occupancy or as part of that occupancy. 2. A room or space used for assembly purposes that is less than 250 square feet (70 m <sup>2</sup> ) in area and accessory to another occupancy shall be classified as a Group B occupancy or as part of that occupancy.		
<b>Chapter 4 Special Detailed Requirements based on use and occupancy</b>			
S410.1 Platform Construction	Permanent platforms shall be constructed of materials as required for the type of construction of the building in which the permanent platform is located.		
S413.4 Storm Shelters for Group E Occupancy	Occupant load of 50 or more shall have a storm shelter constructed in accordance with ICC 500. Not required for Group E day care (Exception 1).		
<b>Chapter 5 General Building Heights and Areas</b>			
S501 Equipment Platform	Equipment Platform is an unoccupied, elevated platform used exclusively for mechanical systems or industrial process equipment, including associated elevated walkways, stairways, alternating tread devices and ladders necessary to access the platform. Equipment Platform shall not be considered as a portion of the floor below. It shall not contribute to either the building area or the number of stories.		
S503.5 Area Limitation for Equipment Platform	The aggregated area of all equipment platforms shall be not greater than two-thirds of the area of the room where they are located. Where an equipment platform is located in the same room as a mezzanine, the area of the mezzanine shall be determined by Section 503.4.1 and the combined aggregate area of the equipment platforms and mezzanine shall be not greater than two-thirds of the room in which they are located.		
S505.3 Guards	Equipment platform shall have guards where required by Section 5.02.2.		
T504.3, T506.4 Allowable Height & Area (By Type of Construction, Group, SI/NS)	Occupancy Group	Building Height	Allowable Area Factor
Occupancy Group E (V-B, No Sprinkler)	E	40'	0.500
Occupancy Group E (V-B, Sprinkler)	E	60'	0.600
S506.2 Single-Occupancy, one-story Buildings	The allowable area of a single-occupancy building with no more than one story above grade plane shall be determined in accordance with Equation 5-1: $A = A_c \times (NS)^L$ A = Allowable Area (sf) A <sub>c</sub> = Tabular allowable area factor in accordance with Table 506.2 NS = Tabular allowable area factor in accordance with Table 506.2 for non-sprinklered building L = Area factor increase due to footage (percent) as calculated in accordance with Section 506.3 St = Actual number of building stories, not to exceed 4 for fully sprinklered buildings.		

Occupancy	E (1-story)	
Allowable Area (frontage increase)	A <sub>c</sub>	16642
	NS	9.240
Proposed Building Area	L	11,942
		= 16,642 (NO SPRINKLER REQUIRED)
S506.3.2 Equation 5-4	$W = (L_s \times W_s + L_o \times W_o + L_p \times W_p) \times 1.1F$ W (Width, weighted average) = calculated width of public way or open space (feet) L <sub>s</sub> = Length of a portion of the exterior perimeter wall W <sub>s</sub> = Width (feet) of a public way or open space associated with that portion of the exterior perimeter wall F = Building perimeter that fronts on a public way or open space having a width of 20 feet or more.	
	Clear Distance (W <sub>c</sub> )	Perimeter (L <sub>c</sub> )
North	L <sub>s</sub> x W <sub>s</sub>	30 x 100 = 3000
East	L <sub>o</sub> x W <sub>o</sub>	30 x 2760 = 82800
South	L <sub>s</sub> x W <sub>s</sub>	30 x 100 = 3000
West	L <sub>s</sub> x W <sub>s</sub>	30 x 2760 = 82800
	F	3134
	Where the value of W is greater than 30 feet, a value of 30 feet shall be used in calculating the building area increase based on frontage. W = 30	
S506.3.3 Equation 5-5	$L = (F/P) \times 250V/300$ L = Area factor increase due to frontage F = Building perimeter that fronts on a public way or open space having minimum distance of 20 feet P = Perimeter of entire building (feet) W = Width of public way or open space (feet) in accordance with Section 506.3.2 Area factor increase due to frontage: L = 0.75 F/P = 0.75 W = 30 F/P/W = 0.75/30 = 0.025 F/P/W = 250(0.025)/300 = 0.208	
T509 Incidental Uses	Laundry areas over 100 square feet require 1-hour separation or provide automatic sprinkler system. Laundry area provided in 50 square feet x 100 square feet, separation or protection not required.	
<b>Chapter 6 Type of Construction</b>		
<b>Type V-B</b>		
T601 Fire Resistance Ratings Requirements for Building Elements (By Type of Construction)	Primary Structural Frame	Hours
	Bearing Walls - Exterior	0
	Bearing Walls - Interior	0
	Nonbearing Walls - Exterior (Table 602)	0
	Nonbearing Walls - Interior	0
	Floor Construction & Secondary Street	0
	Roof Construction & Secondary Street	0
T602 Fire Resistance Ratings Requirements for Exterior Wall based on Fire Separation Distance (By Type of Construction)	Less than 5'	1
	5' - less than 10'	1
	10' - less than 30'	0
	Greater than 30'	0

<b>Chapter 9 Fire Protection Systems</b>			
S903.1.3 Group E	An automatic sprinkler system shall be provided for Group E occupancy as follows: 1. Throughout all group E fire areas greater than 12,000 square feet. (Project is less than 12,000 sf) 2. The fire area is located on a floor other than a level of exit discharge. (Project is on ground level) 3. The fire area has an occupant load of 300 or more. (Occupant load is less than 300)		
S907.2.3 Group E	1. In Group A, B, E, F, H, I, M, R-1, R-2, R-3 and S occupancies. 2. Within 20 feet (6.1 m) of commercial cooking equipment. 3. In areas where flammable or combustible liquids are stored, used or dispensed. 4. On each floor of structures under construction, except Group R-3 occupancies, in accordance with Section 903.5 of the International Fire Code. 5. Where required by the International Fire Code sections indicated in Table 906.1. 6. Special-hazard areas, including but not limited to laboratories, computer rooms and generator rooms, where required by the fire code official. A manual fire alarm that activates the occupant notification system with Section 907.5.2.2 and installed in accordance with Section 907.6 shall be installed in Group E occupancies.		
<b>Chapter 10 Means of Egress</b>			
<b>T1004.1.1 Maximum Floor Area Allowance per Occupant (By Use)</b>			
Project Area	Portion of space Use	Area	Occupant Load
Day Care	Day care (net)	7,991	35 (net)
Office/Reception	Business area (gross)	495	50
Lobby	Waiting area (gross)	167	15
Kitchen	Kitchen, commercial (gross)	433	200
Accessories/Storage	Storage area (access)	495	200
	<b>Grand Total</b>		<b>231</b>
T1006.2.1	When 2 or more exits are required by Occupant Load and Common path of Egress)	E-Occupancy	When Occupant Load is greater than 50 Less than or equal to 30 occupants = 100' Greater than 30 occupants = 75'
S1010.1.2	Direction of swing.	Proot or side-hinged swinging doors shall swing in the direction of egress travel where serving a room or area containing an occupant load of 50 or more or in a Group II occupancy.	
T1007.1	Exit Access Travel Distance	Occupancy	Without Sprinkler System = 200' No exit is greater than 200' from any space within the building.
T1009.1	Corridor Fire-Resistance Rating	Group E, without sprinkler, requires 1-hour corridor walls. Exception #1 is taken, each classroom has a direct, ground level, exit outside. 1-hour walls are not required or provided.	
<b>Chapter 29 Plumbing Systems (Plumbing Fixtures [2018 IPC])</b>			
Criteria (By Group)	Day Care	Staff / Lobby	
Toilets/Urinals	1 per 15	1 per 25	
Lavatories	1 per 15	1 per 40	
Drinking Fountains	1 per 100	1 per 100	
	Day Care	Staff / Lobby	
Required Number of Fixtures	Required	Provided	
Occupants	210	21	
Toilets	12	14	
Lavatories	12	14	
Drinking Fountain	2	2	
Service Sink	1	1	
	End of Code Review		

CODE LEGEND	
OCCUPANCY CLASSIFICATION	
MARK	DESCRIPTION
[Hatched Box]	ACCESSORY / STORAGE
[Cross-hatched Box]	ASSEMBLY / WAITING AREAS
[Diagonal Lines]	BUSINESS
[Horizontal Lines]	DAY CARE
[White Box]	INCIDENTAL
PLAN SYMBOLS	
SYMBOL	DESCRIPTION
[Arrow]	EXIT - EXTERIOR
[Arrow]	EXIT - INTERIOR
[Circle]	FIRE EXTINGUISHER
[Square]	HOSE CABINET
[Square]	HOSE CABINET WITH EXTINGUISHER
[Circle]	FIRE DEPT CONNECTION
[Circle]	RISER LOCATION
[Dashed Line]	3 HOUR WALL
[Dashed Line]	2 HOUR WALL
[Dashed Line]	1 HOUR WALL
[Arrow]	LINE OF TRAVEL
[KB]	KNOX BOX
[Circle]	EMERGENCY LIGHTS
[EXIT]	EXIT
[FEC]	FIRE EXTINGUISHER CABINET
[FCP]	FIRE CONTROL PANEL



**Project**  
Inspired Kids Academy  
Grand Estates Plat 1  
Van Meter, IA 50261

**Client**  
Inspired Kids, LLC

Lyn Lyon  
515 314-5914  
Dan Cornelison  
515 480-7857

**Architect**  
Grace Architecture & Design  
113 East Court Avenue  
Winteret, IA 50273  
515 979-9824

**Structural Engineer**  
Long Engineering  
13001 Twana Drive  
Urbandale, IA 50233  
515 666-4971

**Civil Engineer**  
Civil Engineering Consultants  
2400 86th Street # 12  
Urbandale, IA 50222  
515 276-4884

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Date	Description
3/01/2022	PERMIT SET

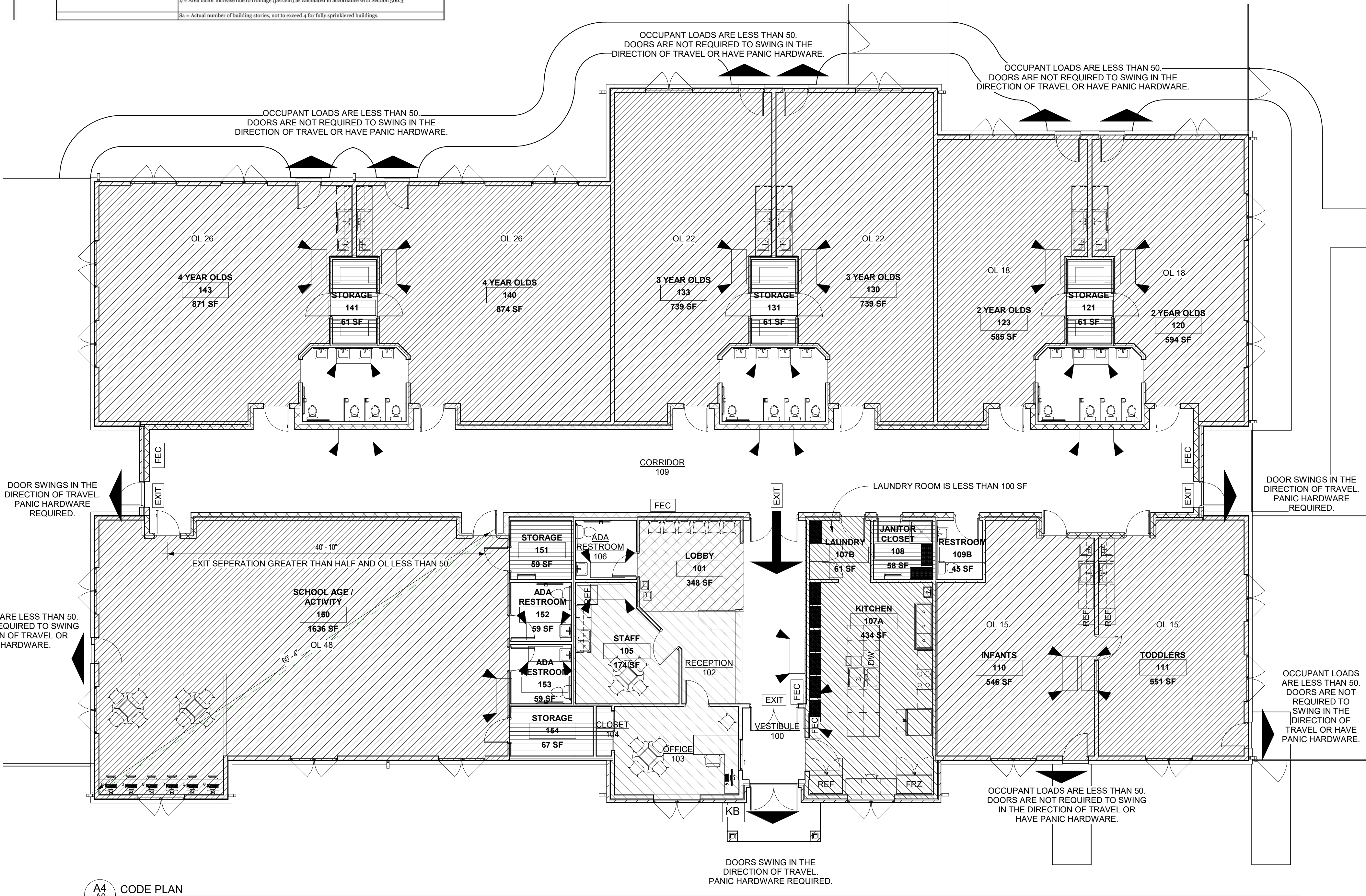
Grace A&D Job # 20210324

Project:  
**INSPIRED KIDS ACADEMY (11,942 SF)**

**CODE PLAN**

**A0 CP100**

1  
2  
3  
4  
3/1/2022 9:30:11 AM



A4  
A0  
CP100  
CODE PLAN  
1/8" = 1'-0"



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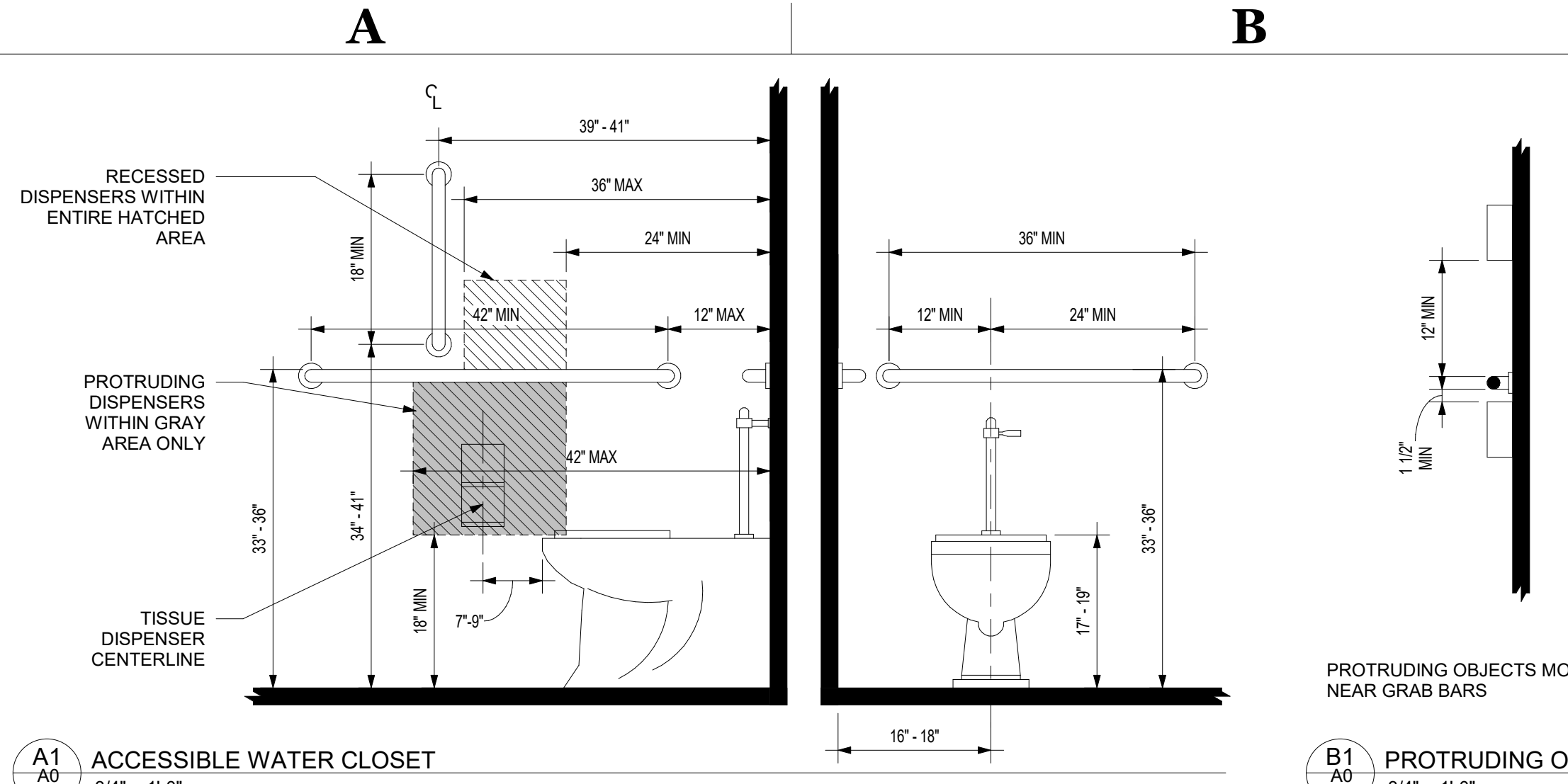
Grace A&D Job # 20210324

Project:  
**INSPIRED KIDS ACADEMY (11,942 SF)**

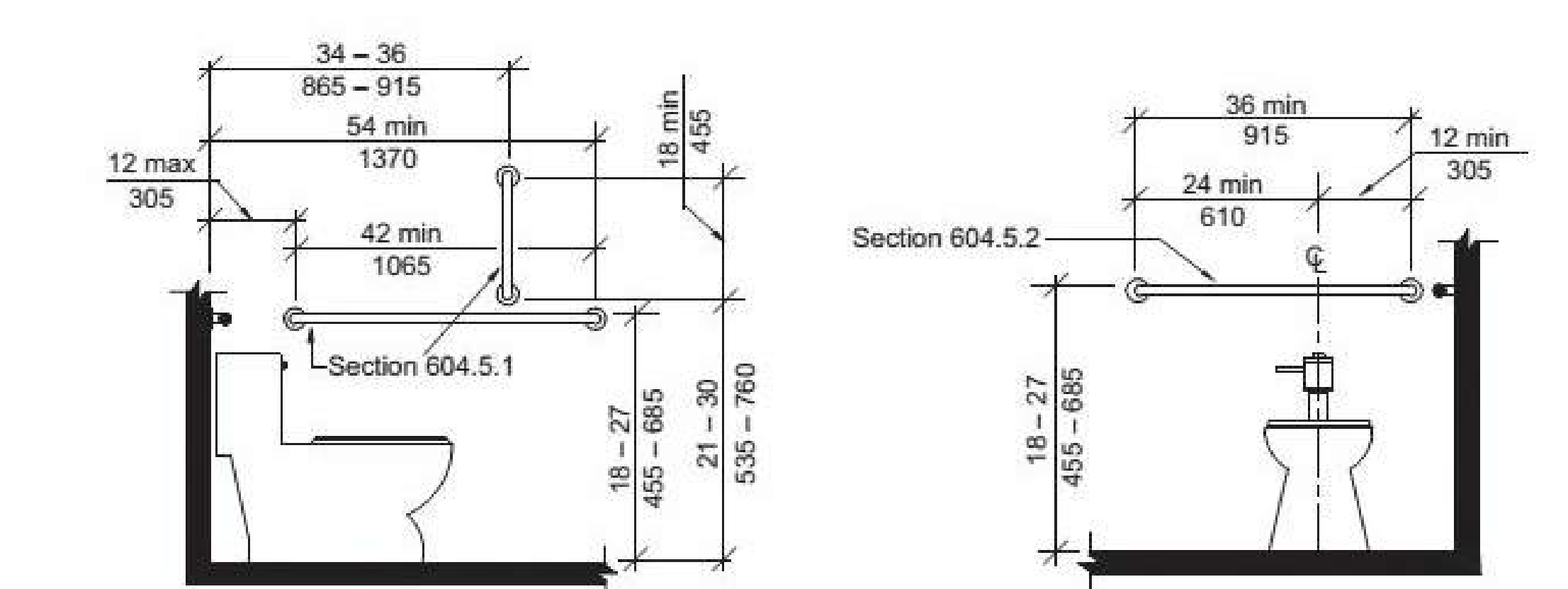
## ADA DETAILS

# A0 CP101

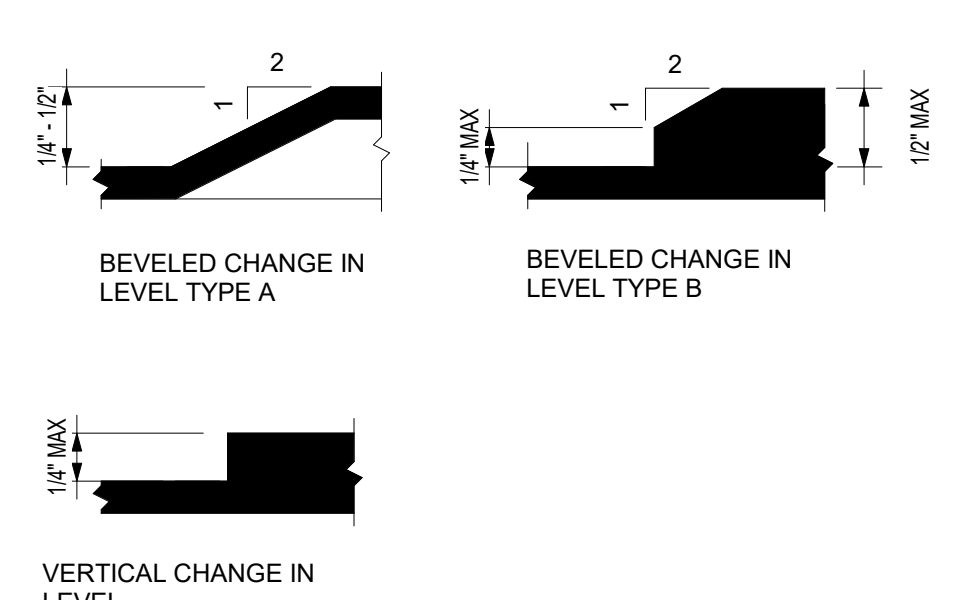
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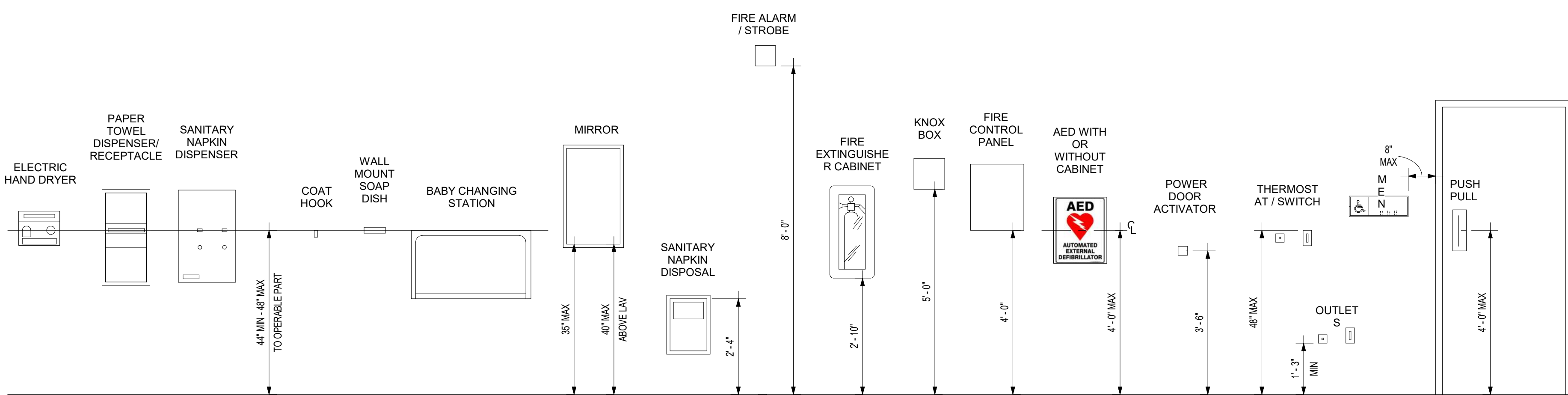
**A1**  
A0  
CP101  
ACCESSIBLE WATER CLOSET  
3/4" = 1'-0"



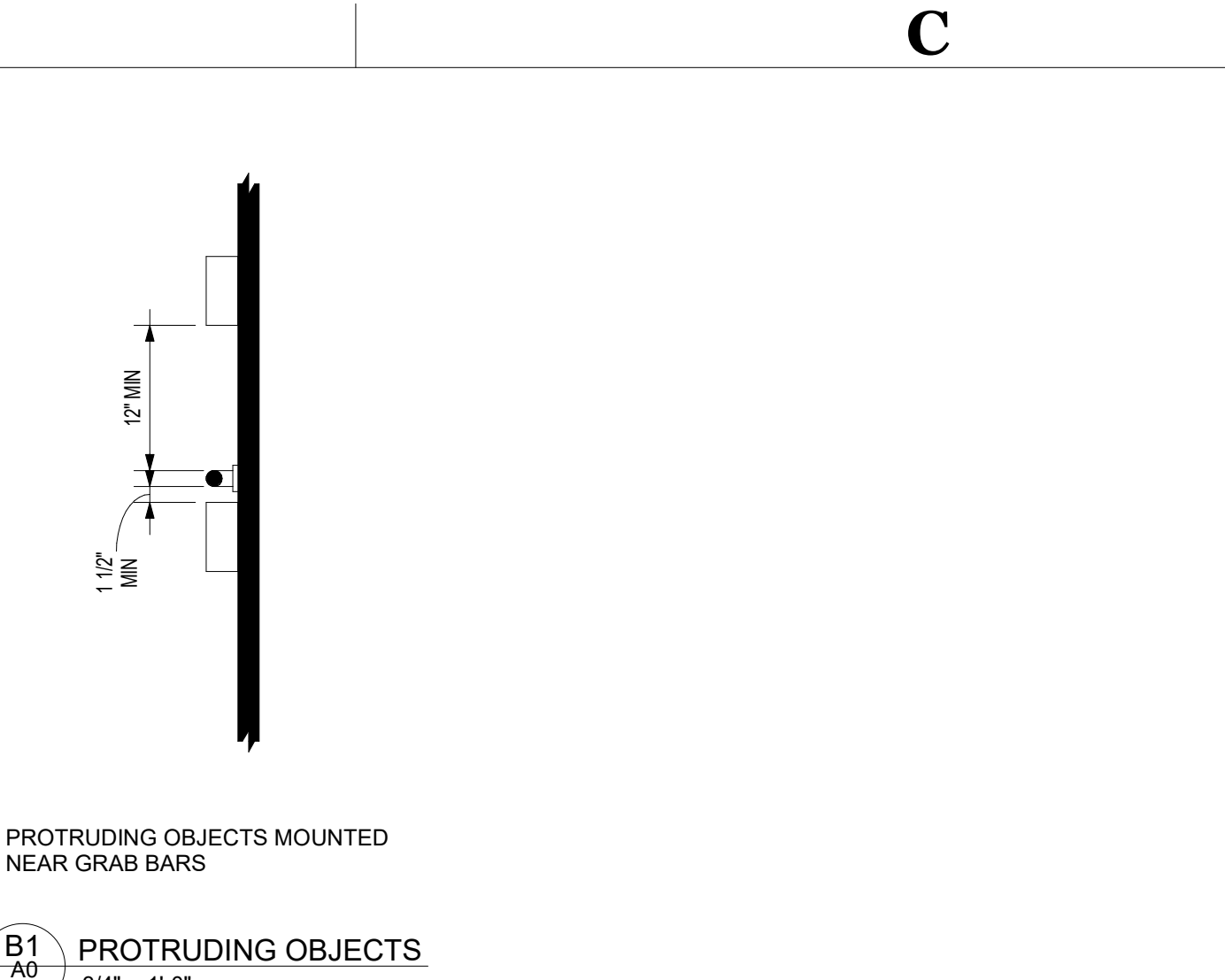
**A2**  
A0  
CP101  
ACCESSIBLE WATER CLOSET - CHILD HEIGHT  
3/4" = 1'-0"



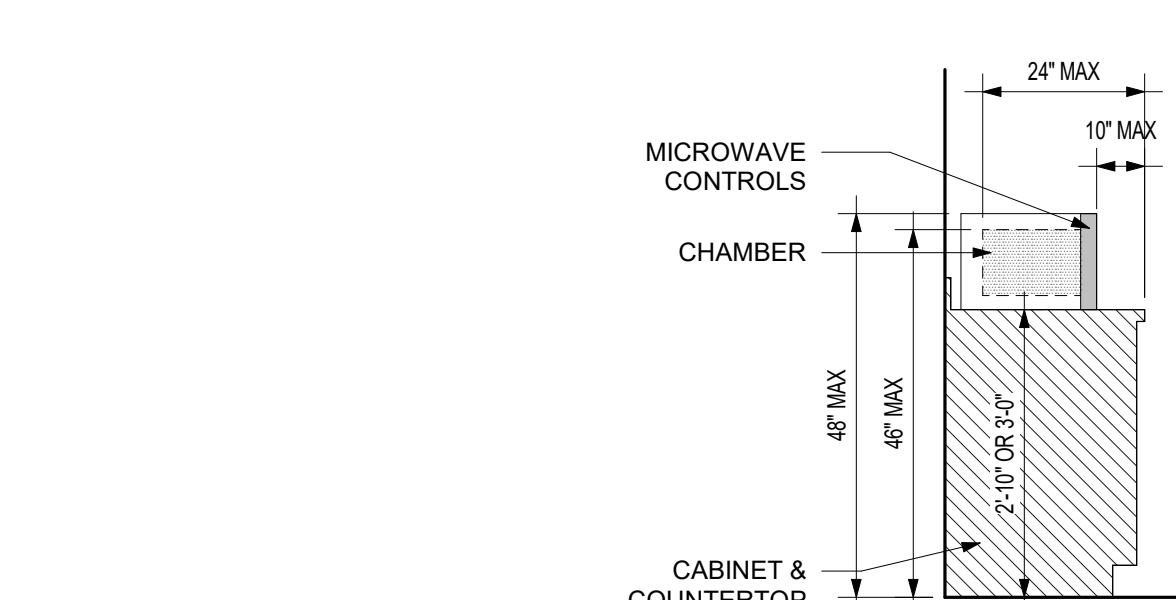
**A3**  
A0  
CP101  
ACCESSIBLE SHOWER THRESHOLDS  
NOT TO SCALE



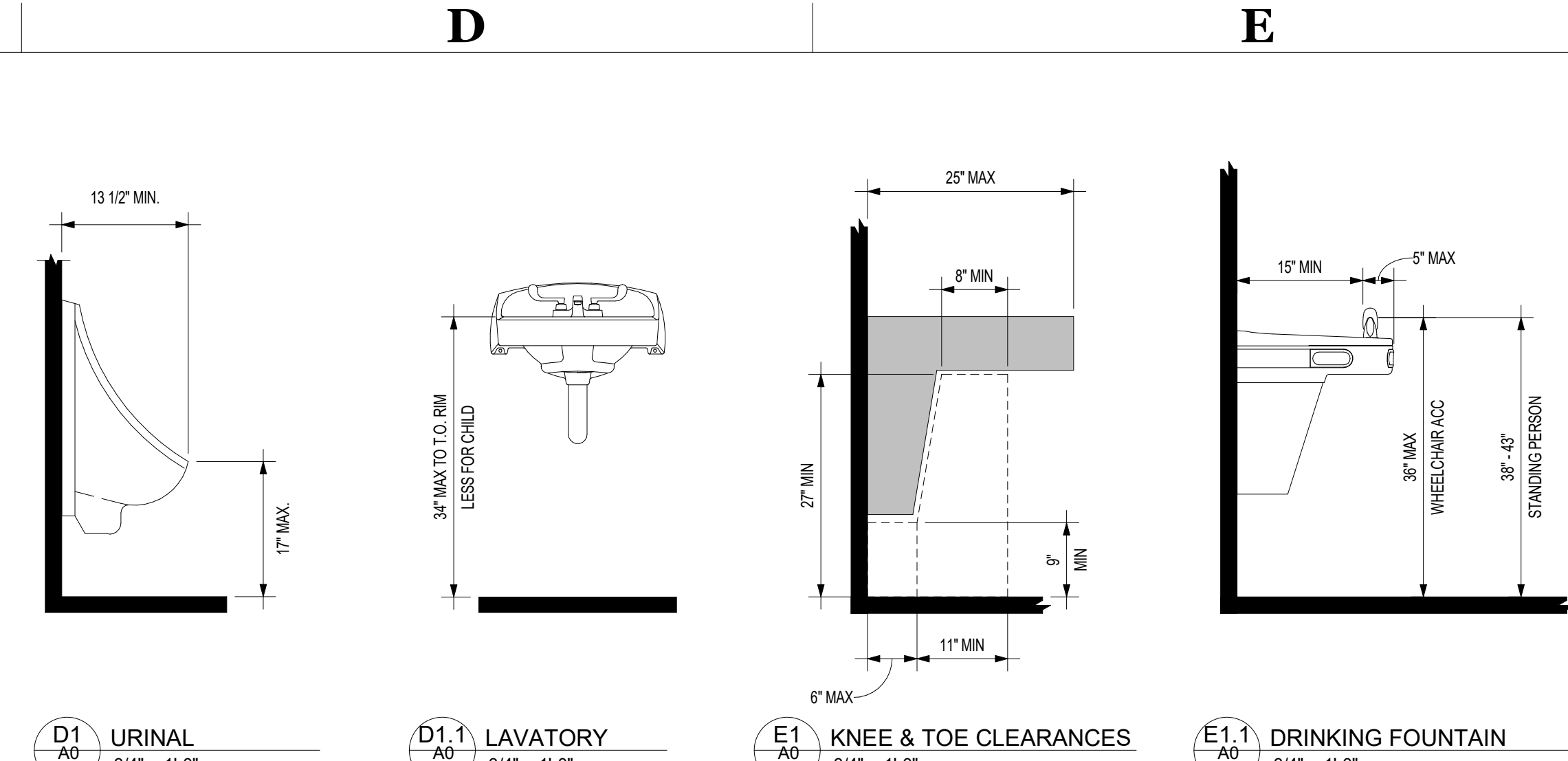
**A4**  
A0  
CP101  
MOUNTING HEIGHTS  
1/2" = 1'-0"



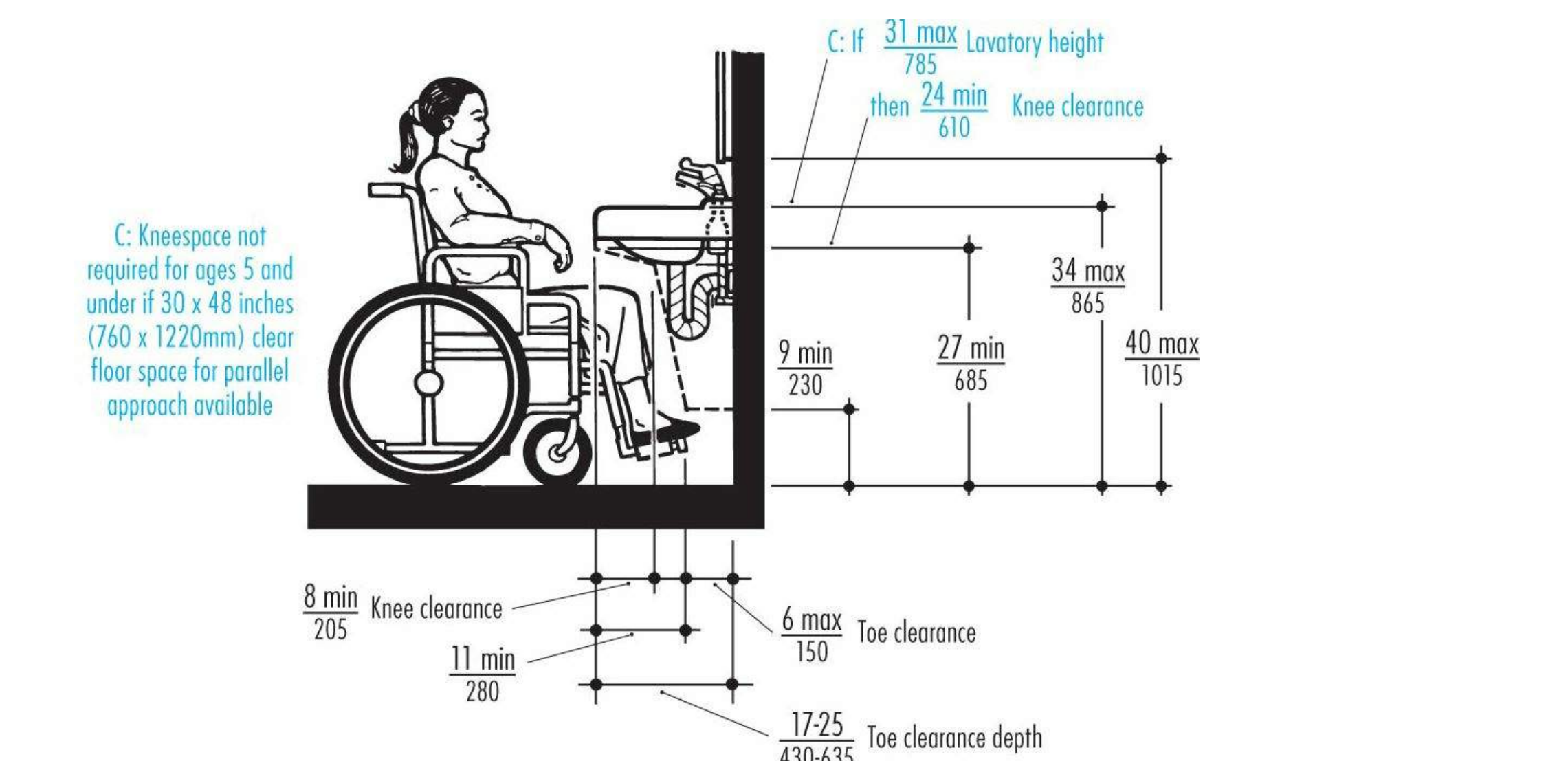
**B1**  
A0  
CP101  
PROTRUDING OBJECTS  
3/4" = 1'-0"



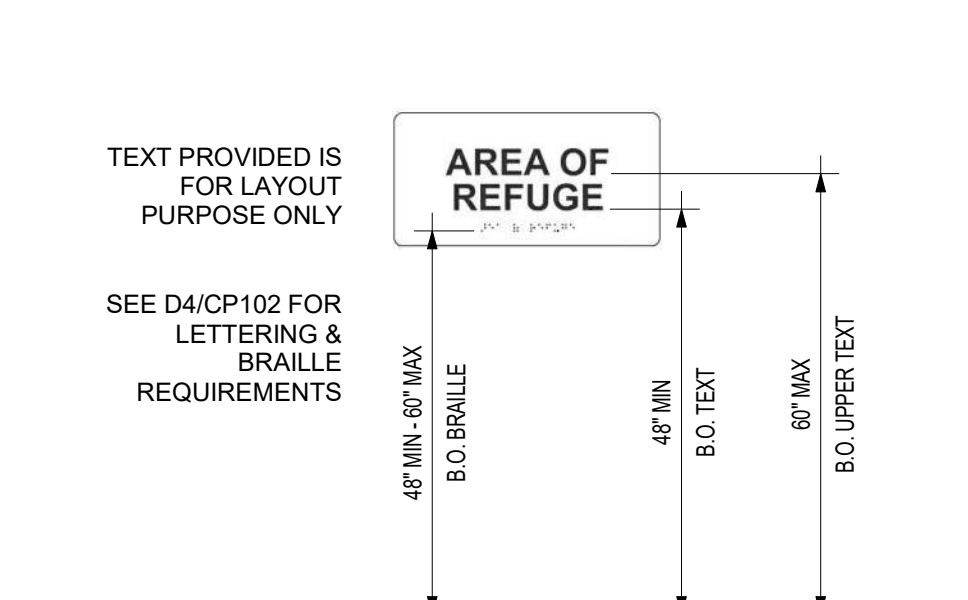
**C3**  
A0  
CP101  
ACCESSIBLE MICROWAVE  
1/2" = 1'-0"



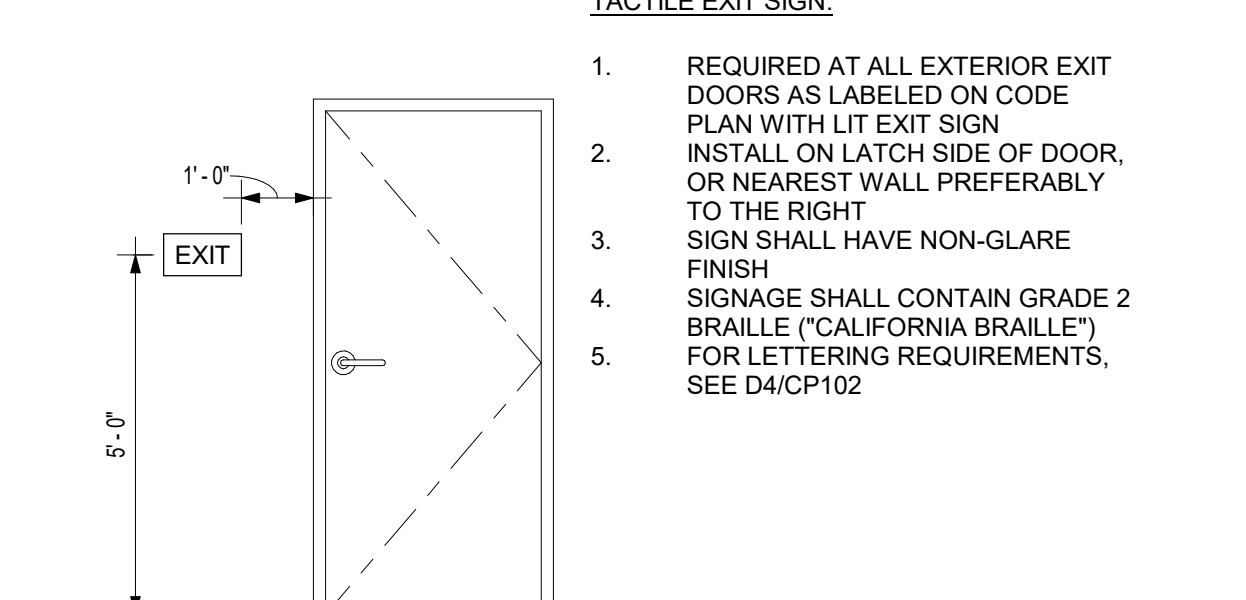
**D1** URINAL 3/4" = 1'-0"  
**D1.1** LAVATORY 3/4" = 1'-0"  
**E1** KNEE & TOE CLEARANCES 3/4" = 1'-0"  
**E1.1** DRINKING FOUNTAIN 3/4" = 1'-0"



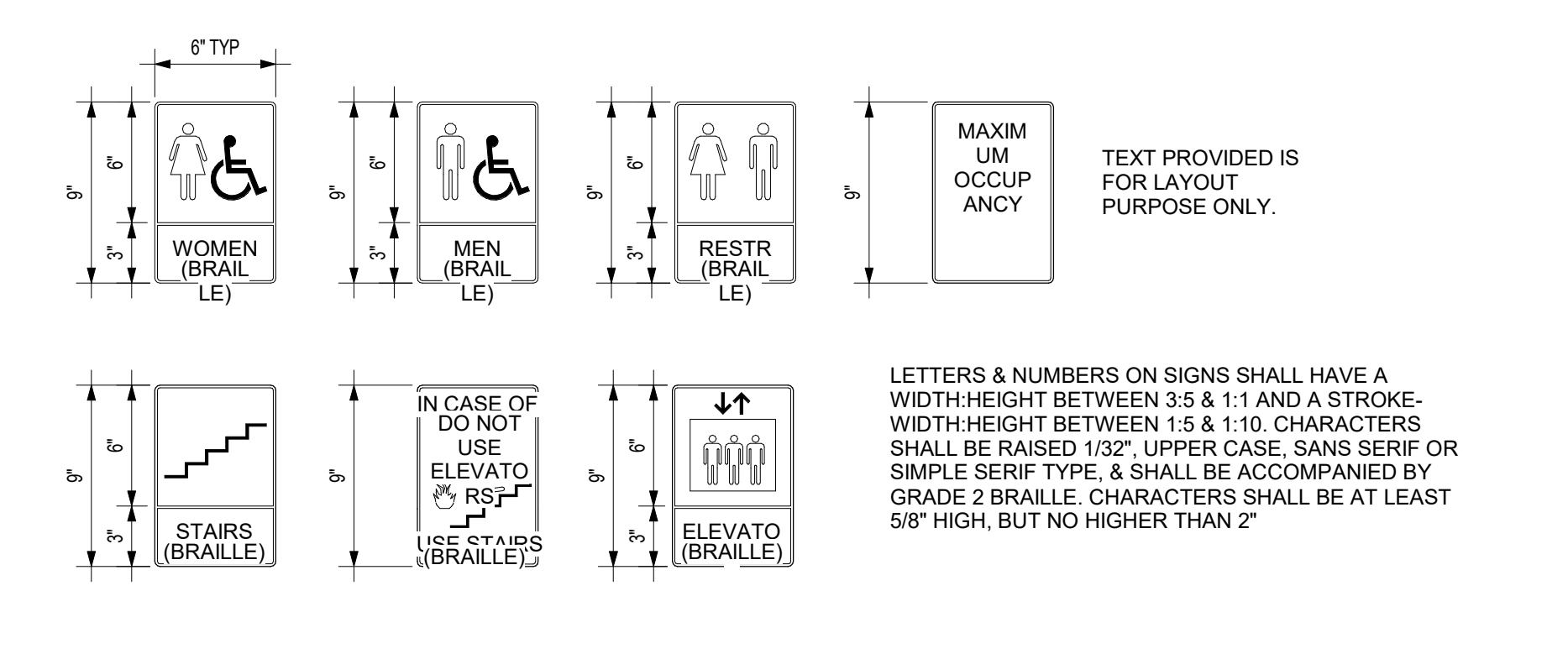
**D2**  
A0  
CP101  
LAVATORY - CHILD HEIGHT NOTES  
3/4" = 1'-0"



**D3**  
A0  
CP101  
SIGNAGE MOUNTING HEIGHTS  
NOT TO SCALE



**E3**  
A0  
CP101  
TACTILE EXIT SIGN  
NOT TO SCALE



**D4**  
A0  
CP101  
SIGNAGE REQUIREMENTS  
NOT TO SCALE



1

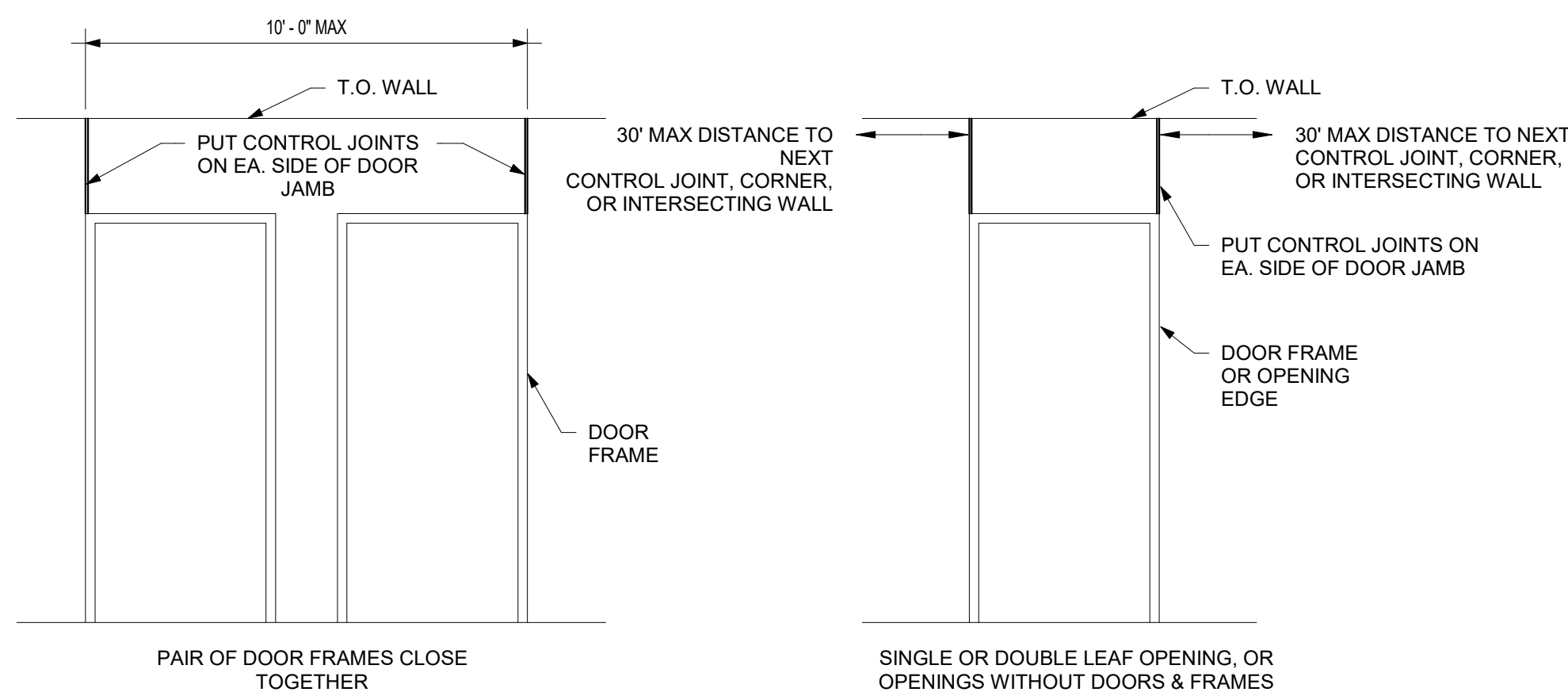
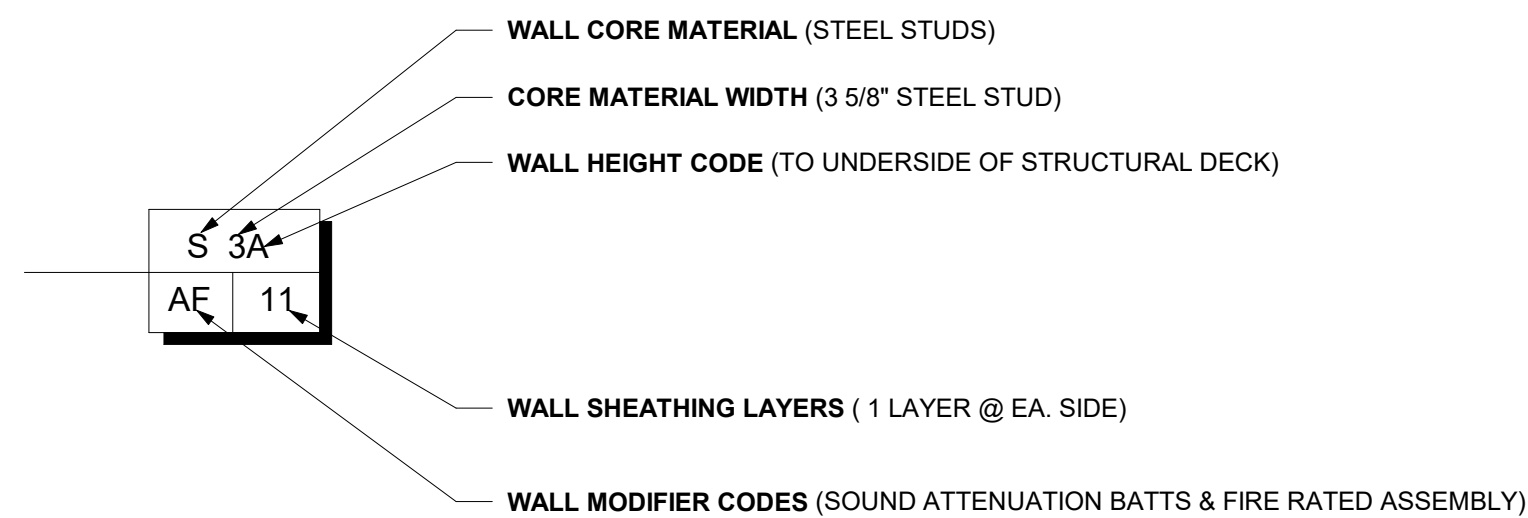
2

3

4

WALL TYPE LEGEND					
WALL CORE MATERIAL		MATERIAL WIDTH		WALL HEIGHT	
CODE	MATERIAL	CODE	WIDTH	CODE	DESCRIPTION
C	CONCRETE	4	4" CAST-IN PLACE CONC.	A	TO DECK OR TRUSS
		6	6" CAST-IN PLACE CONC.		
		8	8" CAST-IN PLACE CONC.		
		10	10" CAST-IN PLACE CONC.	B	TO 4" ABOVE CEILING
		12	12" CAST-IN PLACE CONC.		
IMP	INSULATED METAL PANEL	2	2" INSUL MTL PNL		
		3	3" INSUL MTL PNL	D	CLADDING ON ONE SIDE AT 4" ABOVE CEILING. CORE AND OTHER SIDE TO DECK
		4	4" INSUL MTL PNL		
				C	TO GRID
M	MASONRY	4	3 5/8" CMU		
		6	5 5/8" CMU	E	CLADDING ON BOTH SIDES AT 4" ABOVE CEILING. CORE TO DECK
		8	7 5/8" CMU		
		12	11 5/8" CMU		
PC	PRECAST CONCRETE	4	4" PRECAST PANEL		
		8	8" PRECAST PANEL		
		12	12" PRECAST PANEL		
S	STEEL STUDS	0	7/8" FURRING CHANNEL		
		1	1 5/8" STEEL STUD		
		2	2 1/2" STEEL STUD		
		3	3 5/8" STEEL STUD		
		4	4" STEEL STUD		
		6	6" STEEL STUD		
SH	STEEL CH STUDS	2	2 1/2" C-H STEEL STUD		
		4	4" C-H STEEL STUD		
		6	6" C-H STEEL STUD		
W	WOOD STUDS	2	1 1/2" FLAT FURRING		
		4	3 1/2" WOOD STUD		
		6	5 1/2" WOOD STUD		

WALL TAG EXAMPLE:



A4 A0 CP110 GYP BD CONTROL JOINTS NOT TO SCALE

C4 A0 CP110 CMU CONTROL JOINT NOT TO SCALE

GYP SUM BOARD & INTERIOR PARTITION NOTES:

- ALL INTERIOR PARTITIONS TO BE FULL HEIGHT, UNO
- ALL INTERIOR STUDS TO BE 2x4 AND 2x6 @ 16" O.C.
- HOLD ALL GYPSUM BOARD 1/2" OFF SLABS AND STRUCTURE
- PROVIDE SOLID BLOCKING BEHIND WALL MOUNTED EQUIPMENT, CABINETS, SHELVING, GRAB BARS, RESTROOM ACCESSORIES, AND SIMILAR ITEMS TO BE MOUNTED ON GYPSUM BOARD PARTITIONS
- CONTROL JOINTS NOT TO EXCEED 30' SPACING IN ANY DIRECTION FOR GYPSUM BOARD WALLS. WHERE CONTROL JOINTS ARE NOT DIMENSIONED, LOCATE JOINTS AT INTERSECTIONS OF INTERIOR WALLS AND COORDINATE WITH ARCHITECT. IF CONTROL JOINTS ARE NOT INDICATED ON THE FLOOR PLANS, CEILING PLANS, EXTERIOR ELEVATIONS, OR INTERIOR ELEVATIONS, OBTAIN APPROVAL OF LOCATIONS FROM THE ARCHITECT PRIOR TO CONSTRUCTION. SEE TYPICAL CONTROL JOINT DETAILS
- PROVIDE FIRE-RATED SEALANT AT TOP & BOTTOM OF FIRE AND SMOKE RATED WALLS; PROVIDE ACOUSTIC SEALANT AT TOP AND BOTTOM OF ACOUSTIC INSULATED WALLS
- ACOUSTIC INSULATION TO BE ROCKWOOL SAFE & SOUND OR APPROVED EQUAL. INTERIOR PARTITIONS TO RECEIVE ACOUSTIC INSULATION ARE LABELED WITH AN "I" AFTER THE WALL TYPE NUMBER ON FLOOR PLANS
- SEE SHEET A540 FOR ACOUSTIC WALL DETAILS
- ALL INTERIOR PARTITIONS SHALL BE FINISHED TO A LEVEL 4 FINISH, UNO

GYP SUM BOARD TYPES:

USE NATIONAL GYPSUM PRODUCTS AS LISTED BELOW, OR APPROVED EQUAL. SEE FINISH SCHEDULE SHEET A600 FOR ADDITIONAL WALL FINISH NOTES

ABUSE RESISTANT 5/8" GYP LEVEL 5 FINISH REQUIRED

GOLD BOND STANDARD 5/8" GYP TYPICAL INTERIOR PARTITIONS

GOLD BOND FIRE-SHIELD C FIRE / SMOKE RATED PARTITIONS (SEE WALL TYPES)

GOLD BOND XP RESTROOM WALLS WALLS w/ SINKS AND/OR PLUMBING FIXTURES

GOLD BOND eXP TILE BACKER BEHIND SHOWER TILE

GOLD BOND HIGH STRENGTH CEILING BOARD AT GYPSUM BOARD CEILINGS

GOLD BOND FIRE-SHIELD SHAFTLINER FIRE / SMOKE RATED SHAFT WALLS

GYP SUM BOARD FINISHING LEVEL DEFINITIONS

LEVEL 0

USED IN TEMPORARY CONSTRUCTION. UNFINISHED. NO TAPING, FINISHING OR CORNER BEADS ARE REQUIRED.

LEVEL 1

USED IN PLENUM AREAS ABOVE CEILING, IN ATTICS, IN AREAS WHERE THE ASSEMBLY WOULD GENERALLY BE CONCEALED OR IN BUILDING SERVICE CORRIDORS AND OTHER AREAS NOT NORMALLY OPEN TO PUBLIC VIEW.

ALL JOINTS AND INTERIOR ANGLES SHALL HAVE TAPE EMBEDDED IN JOINT COMPOUND. TAPE AND FASTENER HEADS NEED NOT BE COVERED WITH JOINT COMPOUND. SURFACE SHALL BE FREE OF EXCESS JOINT COMPOUND. TOOL MARKS AND RIDGES ARE ACCEPTABLE.

LEVEL 2

USED WITH SETTING-TYPE COMPOUND FOR AREAS WHERE WATER-RESISTANT GYPSUM BACKING BOARD IS USED AS A SUBSTRATE FOR TILE. MAY ALSO BE USED FOR STANDARD GYPSUM BOARD SURFACES IN GARAGES, WAREHOUSE STORAGE OR OTHER SIMILAR AREAS WHERE SURFACE APPEARANCE IS NOT OF PRIMARY IMPORTANCE.

ALL JOINTS AND INTERIOR ANGLES SHALL HAVE TAPE EMBEDDED IN JOINT COMPOUND AND SHALL BE IMMEDIATELY WIPED WITH A JOINT KNIFE OR TROWEL, LEAVING A THIN COATING OF JOINT COMPOUND OVER ALL JOINTS AND INTERIOR ANGLES. FASTENER HEADS AND ACCESSORIES SHALL BE COVERED WITH A COAT OF JOINT COMPOUND. SURFACE SHALL BE FREE OF EXCESS JOINT COMPOUND. TOOL MARKS AND RIDGES ARE ACCEPTABLE.

LEVEL 3

USED IN AREAS WHICH ARE TO RECEIVE HEAVY TEXTURE (SPRAY OR HAND APPLIED) FINISHES BEFORE FINAL PAINTING, OR WHERE COMMERCIAL-GRADE (HEAVY-DUTY) WALL COVERINGS ARE TO BE APPLIED AS THE FINAL DECORATION. THIS LEVEL OF FINISH SHOULD NOT BE USED WHERE SMOOTH PAINTED SURFACES OR WHERE LIGHTER WEIGHT WALL COVERINGS ARE SPECIFIED. THE PREPARED SURFACE SHALL BE COATED WITH A DRYWALL PRIMER PRIOR TO THE APPLICATION OF FINAL FINISHES.

ALL JOINTS AND INTERIOR ANGLES SHALL HAVE TAPE EMBEDDED IN JOINT COMPOUND AND SHALL BE IMMEDIATELY WIPED WITH A JOINT KNIFE OR TROWEL, LEAVING A THIN COATING OF JOINT COMPOUND OVER ALL JOINTS AND INTERIOR ANGLES. ONE ADDITIONAL COAT OF JOINT COMPOUND SHALL BE APPLIED OVER ALL JOINTS AND INTERIOR ANGLES. FASTENER HEADS AND ACCESSORIES SHALL BE COVERED WITH TWO SEPARATE COATS OF JOINT COMPOUND. ALL JOINT COMPOUNDS SHALL BE SMOOTH AND FREE OF TOOL MARKS AND RIDGES. THE PREPARED SURFACE SHALL BE COVERED WITH A DRYWALL PRIMER PRIOR TO THE APPLICATION OF THE FINAL DECORATION.

LEVEL 4

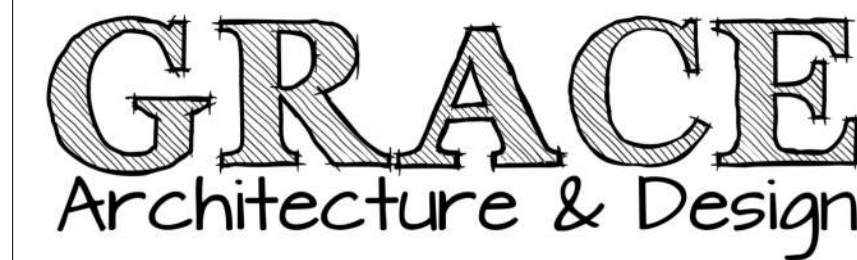
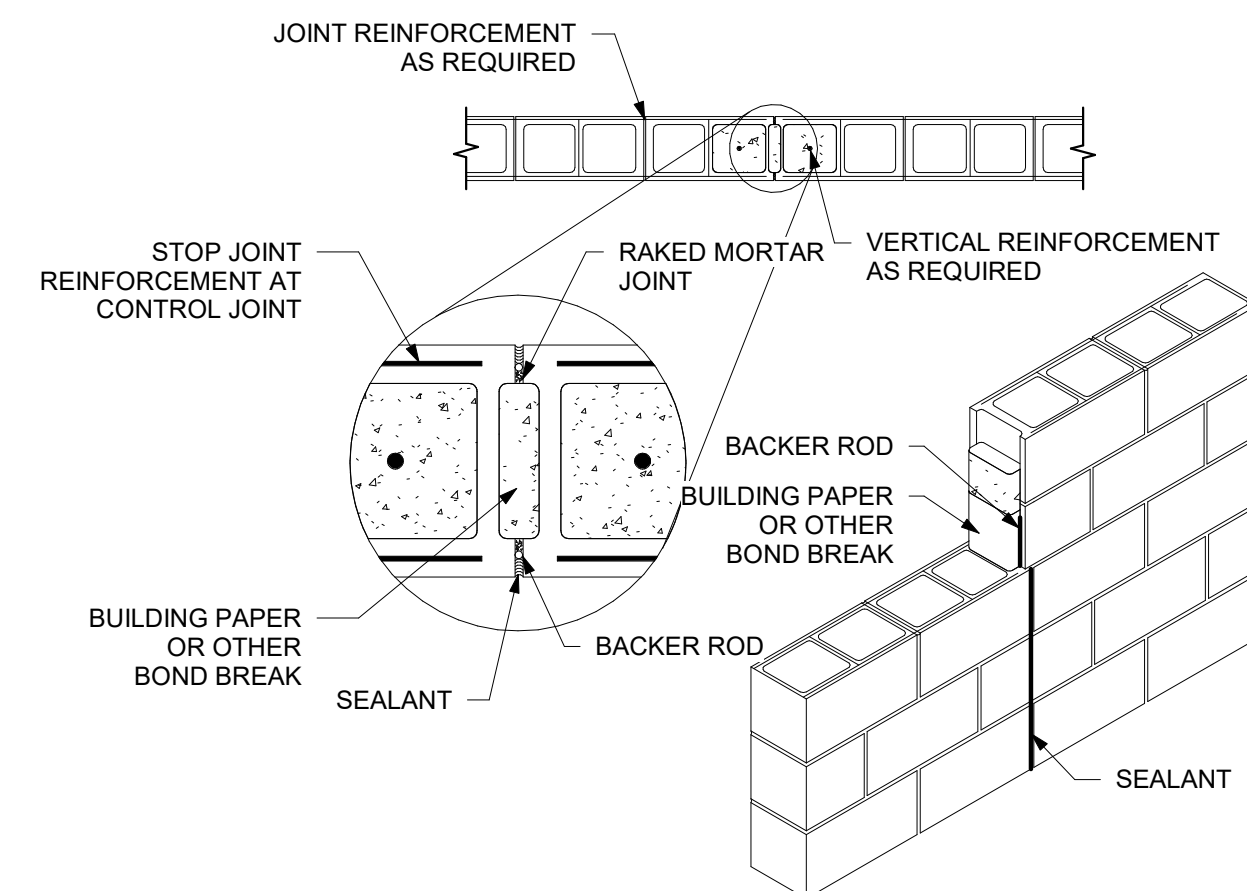
USED WHERE RESIDENTIAL GRADE (LIGHT DUTY) WALL COVERINGS, FLAT PAINTS OR LIGHT TEXTURE ARE TO BE APPLIED. THE PREPARED SURFACE SHALL BE COATED WITH A DRYWALL PRIMER PRIOR TO THE APPLICATION OF FINAL FINISHES.

ALL JOINTS AND INTERIOR ANGLES SHALL HAVE TAPE EMBEDDED IN JOINT COMPOUND AND SHALL BE IMMEDIATELY WIPED WITH A JOINT KNIFE OR TROWEL, LEAVING A THIN COATING OF JOINT COMPOUND OVER ALL JOINTS AND INTERIOR ANGLES. TWO SEPARATE COATS OF JOINT COMPOUND SHALL BE APPLIED OVER ALL FLAT JOINTS AND ONE SEPARATE COAT OF JOINT COMPOUND APPLIED OVER INTERIOR ANGLES. FASTENER HEADS AND ACCESSORIES SHALL BE COVERED WITH THREE SEPARATE COATS OF JOINT COMPOUND. ALL JOINT COMPOUNDS SHALL BE SMOOTH AND FREE OF TOOL MARKS AND RIDGES. THE PREPARED SURFACE SHALL BE COVERED WITH A DRYWALL PRIMER PRIOR TO THE APPLICATION OF THE FINAL DECORATION.

LEVEL 5

THIS LEVEL OF FINISH IS REQUIRED WHERE GLOSS, SEMIGLOSS OR ENAMEL ARE SPECIFIED, OR WHEN FLAT JOINTS ARE SPECIFIED OVER AN UNTEXTURED SURFACE OR WHERE CRITICAL LIGHTING CONDITIONS OCCUR. THE PREPARED SURFACE SHALL BE COATED WITH A DRYWALL PRIMER PRIOR TO THE APPLICATION OF THE FINAL DECORATION.

ALL JOINTS AND INTERIOR ANGLES SHALL HAVE TAPE EMBEDDED IN JOINT COMPOUND AND IMMEDIATELY WIPED WITH A JOINT KNIFE OR TROWEL, LEAVING A THIN COATING OF JOINT COMPOUND OVER ALL JOINTS AND INTERIOR ANGLES. TWO SEPARATE COATS OF JOINT COMPOUND SHALL BE APPLIED OVER ALL FLAT JOINTS AND ONE SEPARATE COAT OF JOINT COMPOUND APPLIED OVER INTERIOR ANGLES. FASTENER HEADS AND ACCESSORIES SHALL BE COVERED WITH THREE SEPARATE COATS OF JOINT COMPOUND. A THIN SKIM COAT OF JOINT COMPOUND SHALL BE TROWEL APPLIED TO THE ENTIRE SURFACE. EXCESS COMPOUND IS IMMEDIATELY SHEARED OFF, LEAVING A FILM OR SKIM COATING OF COMPOUND COMPLETELY COVERING THE PAPER. AS AN ALTERNATIVE TO A SKIM COAT, A MATERIAL MANUFACTURED ESPECIALLY FOR THIS PURPOSE MAY BE APPLIED. THE SURFACE MUST BE SMOOTH AND FREE OF TOOL MARKS AND RIDGES. THE PREPARED SURFACE SHALL BE COVERED WITH A DRYWALL PRIMER PRIOR TO THE APPLICATION OF THE FINAL DECORATION.



Project  
Inspired Kids Academy  
Grand Estates Plat 1  
Van Meter, IA 50261

Client  
Inspired Kids, LLC

Lyn Lyon  
515 314-5914  
Dan Cornelison  
515 480-7857

Architect  
Grace Architecture & Design  
113 East Court Avenue  
Winterset, IA 50273  
515 979-9824



Structural Engineer  
Long Engineering  
13001 Twana Drive  
Urbandale, IA 50323  
515 666-4971



Civil Engineer  
Civil Engineering Consultants  
2400 86th Street # 12  
Urbandale, IA 50322  
515 276-4884

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Date	Description
3/01/2022	PERMIT SET

Grace A&D Job # 20210324

Project:  
INSPIRED KIDS ACADEMY (11,942 SF)

WALL TYPES

A0 CP110



A

B

C

D

E

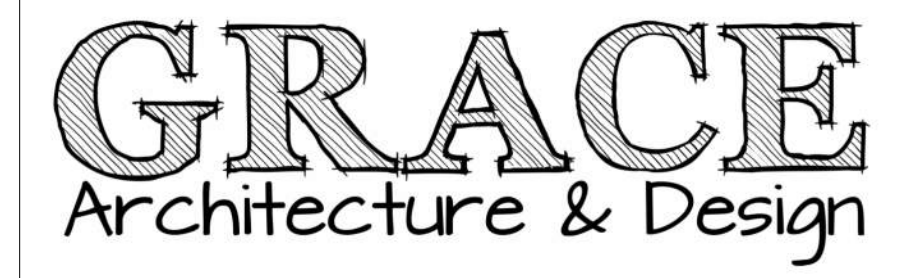
1

2

3

4

- FLOOR PLAN GENERAL NOTES:**
- ALL WALLS ARE 2X4'S AND 2X6'S, UNO
  - ALL STUDS TO BE @ 16" O.C.
  - PROVIDE SOLID BLOCKING BEHIND WALL MOUNTED EQUIPMENT, CABINETS, SHELVING, GRAB BARS, RESTROOM ACCESSORIES, AND SIMILAR ITEMS TO BE MOUNTED ON GYPSUM BOARD PARTITIONS
  - ALL INTERIOR DIMENSIONS ARE TO FACE OF STUD, UNO
  - ALL EXTERIOR DIMENSIONS ARE TO FACE OF MASONRY OR STUD/SLAB EDGE, UNO
  - SEE ELEVATIONS FOR LOCATION OF HIGH WINDOWS
  - STRUCTURAL GRID DEFINES EDGE OF FOUNDATION OR CENTER OF COLUMNS.
  - SLOPE ALL STOOPS AND HARDSCAPE MATERIAL AWAY FROM BUILDING



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Van Meter, IA 50261

**Client**  
Inspired Kids, LLC

Lyn Lyon  
515 314-5914  
Dan Cornelison  
515 480-7857

**Architect**  
Grace Architecture & Design  
113 East Court Avenue  
Winteret, IA 50273  
515 979-9824



**Structural Engineer**  
Long Engineering  
13001 Twana Drive  
Urbandale, IA 50223  
515 666-4971



**Civil Engineer**  
Civil Engineering Consultants  
2400 86th Street # 12  
Urbandale, IA 50222  
515 276-4884

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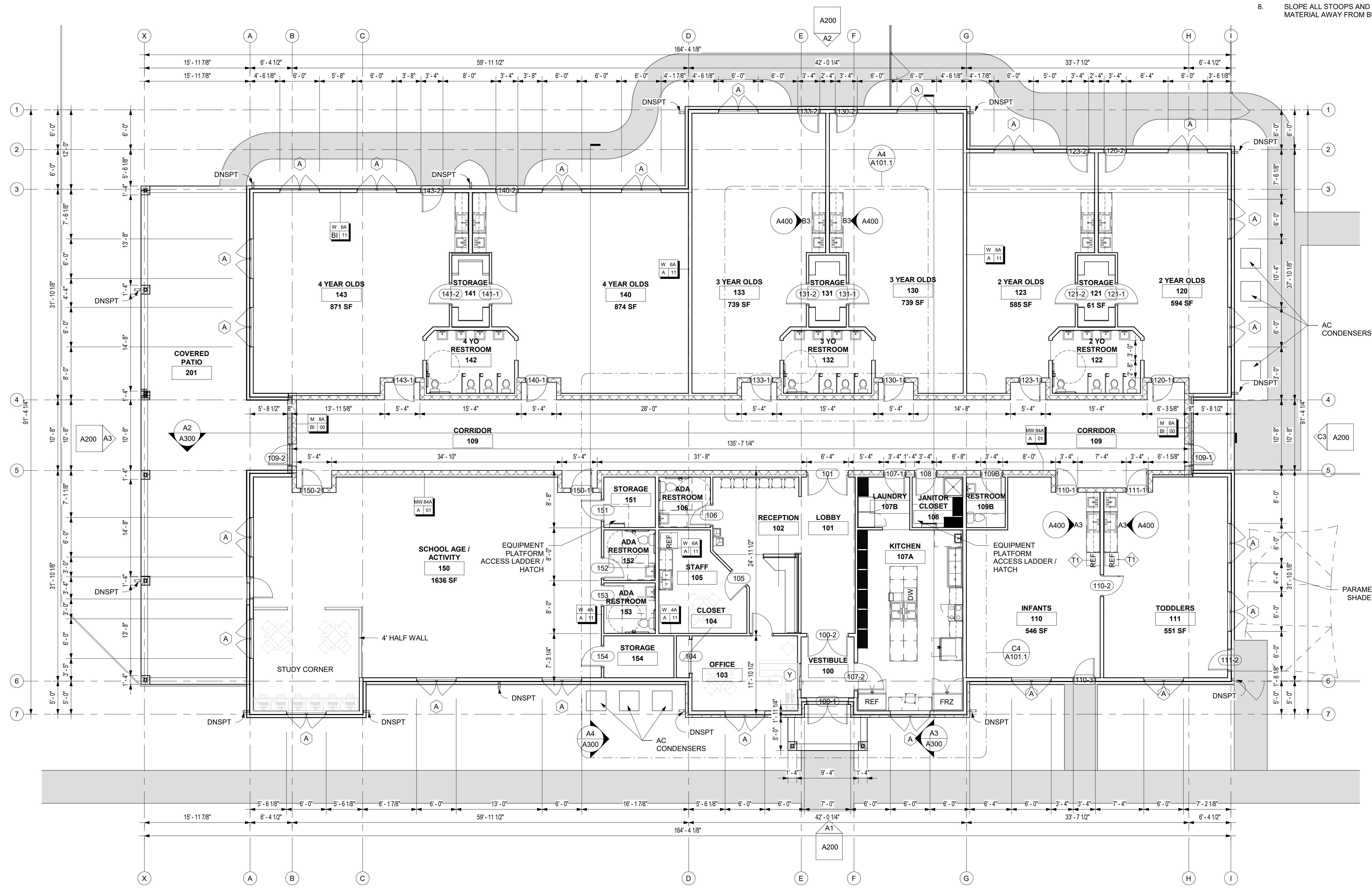
Date	Description
3/01/2022	PERMIT SET

Grace A&D Job # 20210324

Project:  
**INSPIRED KIDS ACADEMY (11,942 SF)**

**FLOOR PLAN**

**A101**



**A4 FLOOR PLAN**  
A101  
1/8" = 1'-0"



A

B

C

D

E

1

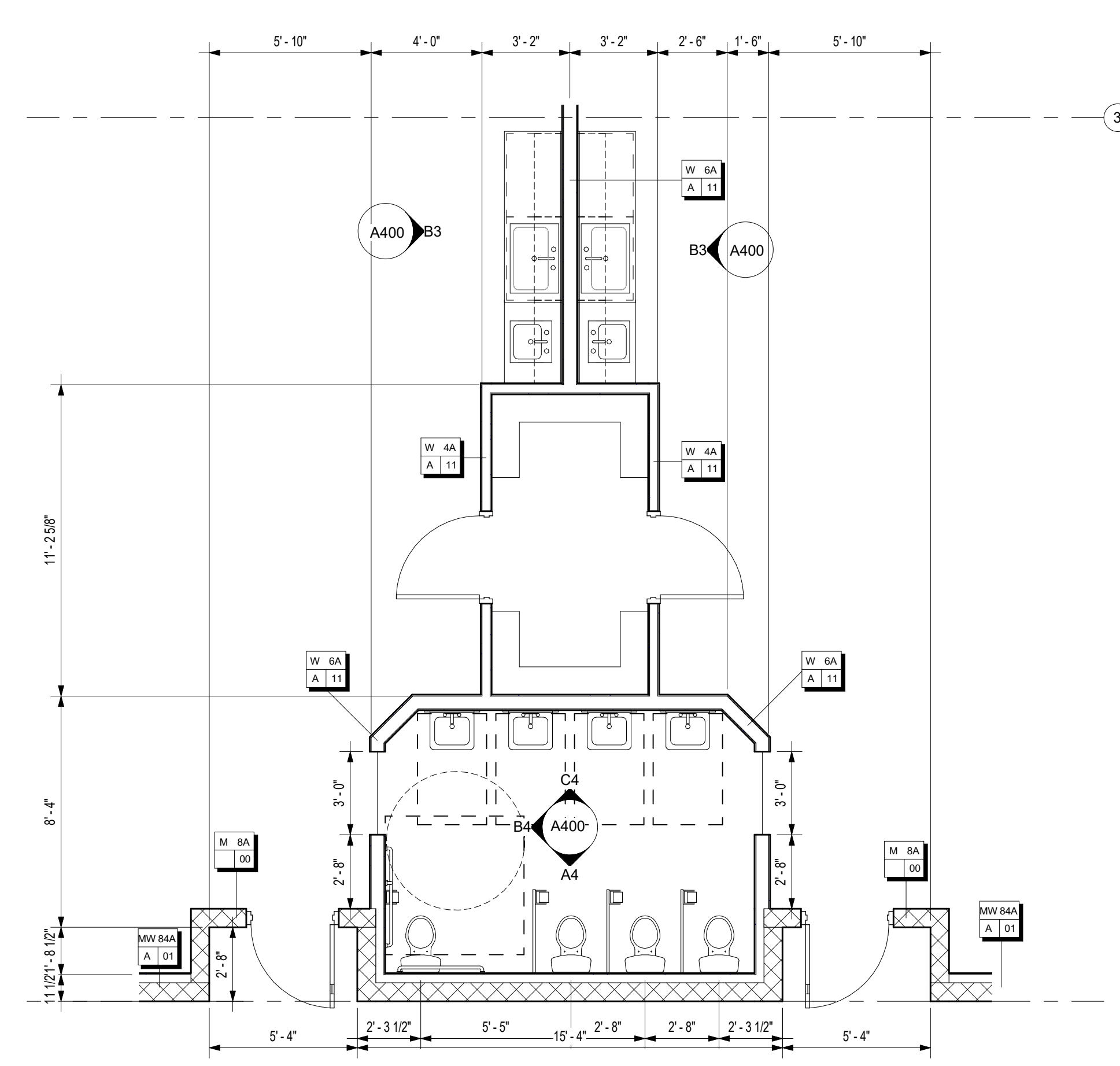
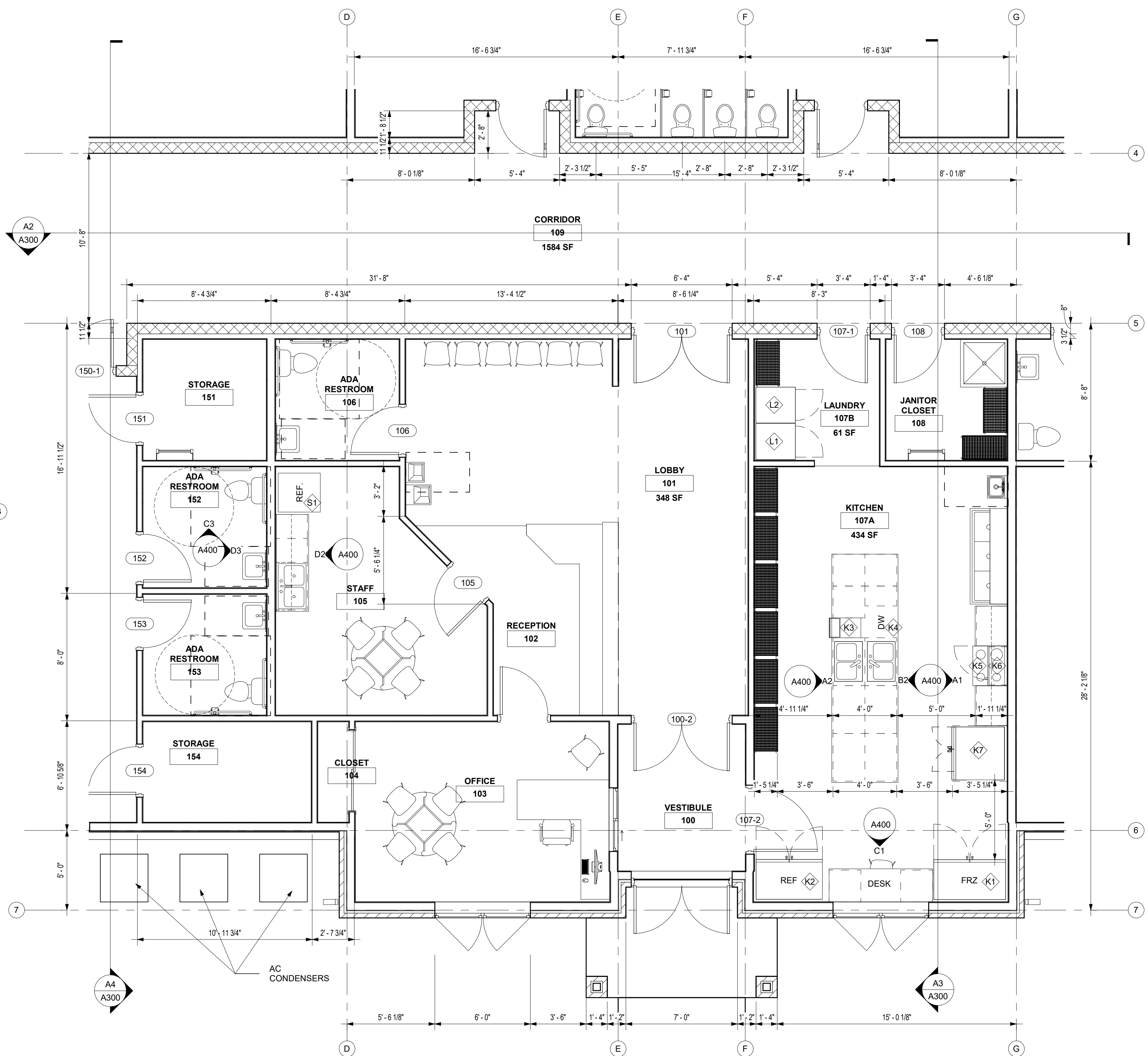
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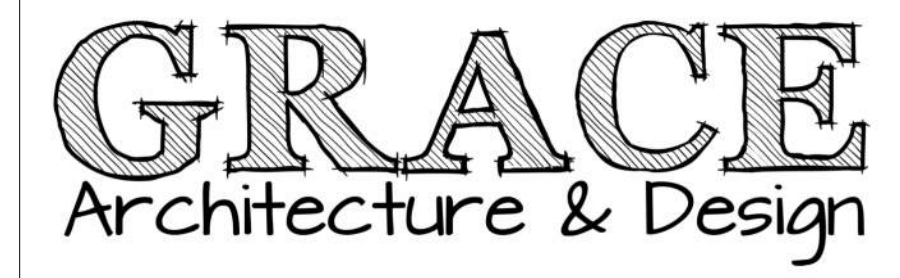
EQUIPMENT SCHEDULE			
MARK	ITEM	REMARK	QUANTITY
K1	BOTTOM MOUNT REACH-IN FREEZER	EVEREST EBF2	1
K2	BOTTOM MOUNT REACH-IN REFRIGERATOR	EVEREST EBSR2	1
K3	15" UNDER COUNTER ICE MAKER	SCOTSMAN UN0815A-1	1
K4	HIGH TEMP UNDERCOUNTER DISHWASHER	CENTERLINE CUH	1
K5	RESIDENTIAL ELECTRIC RANGE/OVEN	UNSPECIFIED	1
K6	MICROWAVE OVER RANGE/OVEN	UNSPECIFIED	1
K7	ELECTRIC DOUBLE CONVECTION OVEN	DUKE E102-E	1
L1	WASHING MACHINE	UNSPECIFIED	1
L2	ELECTRIC DRYER	UNSPECIFIED	1
S1	STAFF ROOM REFRIGERATOR	UNSPECIFIED	1
T1	TODDLER/INFANT REFRIGERATORS	UNSPECIFIED	2

ANY AND ALL SUBSTITUTIONS OR SELECTIONS REQUIRE VERIFICATION AND APPROVAL OF OWNER(S).



**A4** ENLARGED TYPICAL RESTROOM PLAN  
A101.1/ 1/4" = 1'-0"

**C4** ENLARGED PLAN - CENTRAL STAFF ROOMS  
A101.1/ 1/4" = 1'-0"



**Project**  
Inspired Kids Academy  
Grand Estates Plat 1  
Van Meter, IA 50261

**Client**  
Inspired Kids, LLC

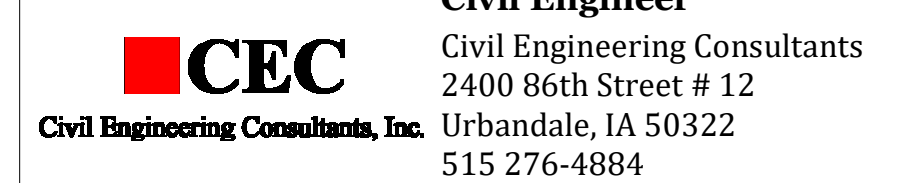
Lyn Lyon  
515 314-5914  
Dan Cornelison  
515 480-7857



**Architect**  
Grace Architecture & Design  
113 East Court Avenue  
Winterset, IA 50273  
515 979-9824



**Structural Engineer**  
Long Engineering  
13001 Twana Drive  
Urbandale, IA 50223  
515 666-4971



**Civil Engineer**  
Civil Engineering Consultants  
2400 86th Street # 12  
Urbandale, IA 50322  
515 276-4884

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Date	Description
3/01/2022	PERMIT SET

Grace A&D Job # 20210324

Project:  
**INSPIRED KIDS ACADEMY (11,942 SF)**

**ENLARGED PLANS**

**A101.1**

3/1/2022 9:30:20 AM

**Project**  
 Inspired Kids Academy  
 Grand Estates Plat 1  
 Van Meter, IA 50261

**Client**  
 Inspired Kids, LLC

Lyn Lyon  
 515 314-5914  
 Dan Cornelison  
 515 480-7857

**Architect**  
 Grace Architecture & Design  
 113 East Court Avenue  
 Winterset, IA 50323  
 515 979-9824

**Structural Engineer**  
 Long Engineering  
 13001 Twana Drive  
 Urbandale, IA 50323  
 515 666-4971

**Civil Engineer**  
 Civil Engineering Consultants  
 2400 86th Street # 12  
 Urbandale, IA 50322  
 515 276-4884

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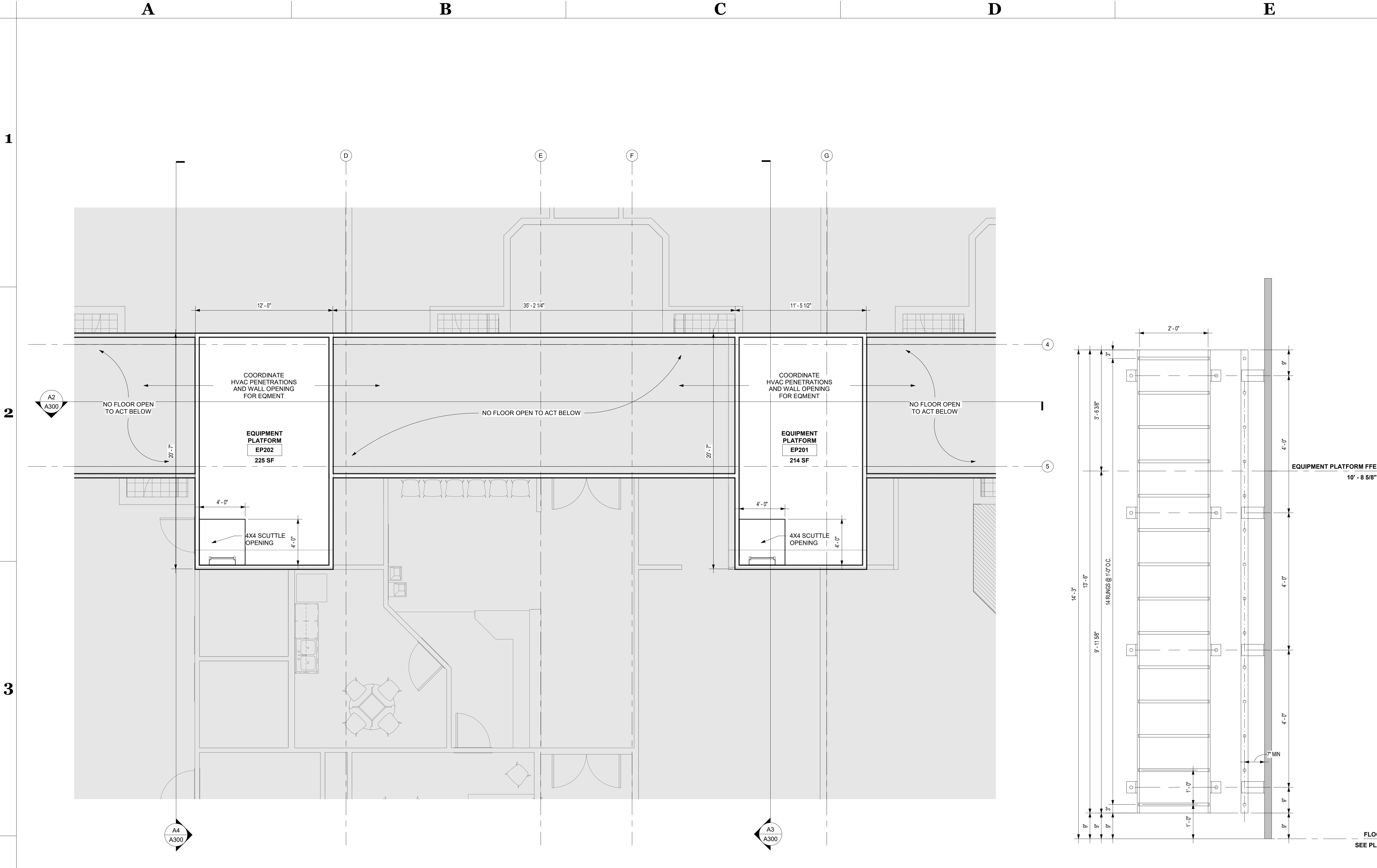
Date	Description
3/01/2022	PERMIT SET

Grace A&D Job # 20210324

Project:  
**INSPIRED KIDS ACADEMY (11,942 SF)**

## EQUIPMENT PLATFORM & LADDER DETAILS

# A102



3/1/2022 9:30:23 AM



A

B

C

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E

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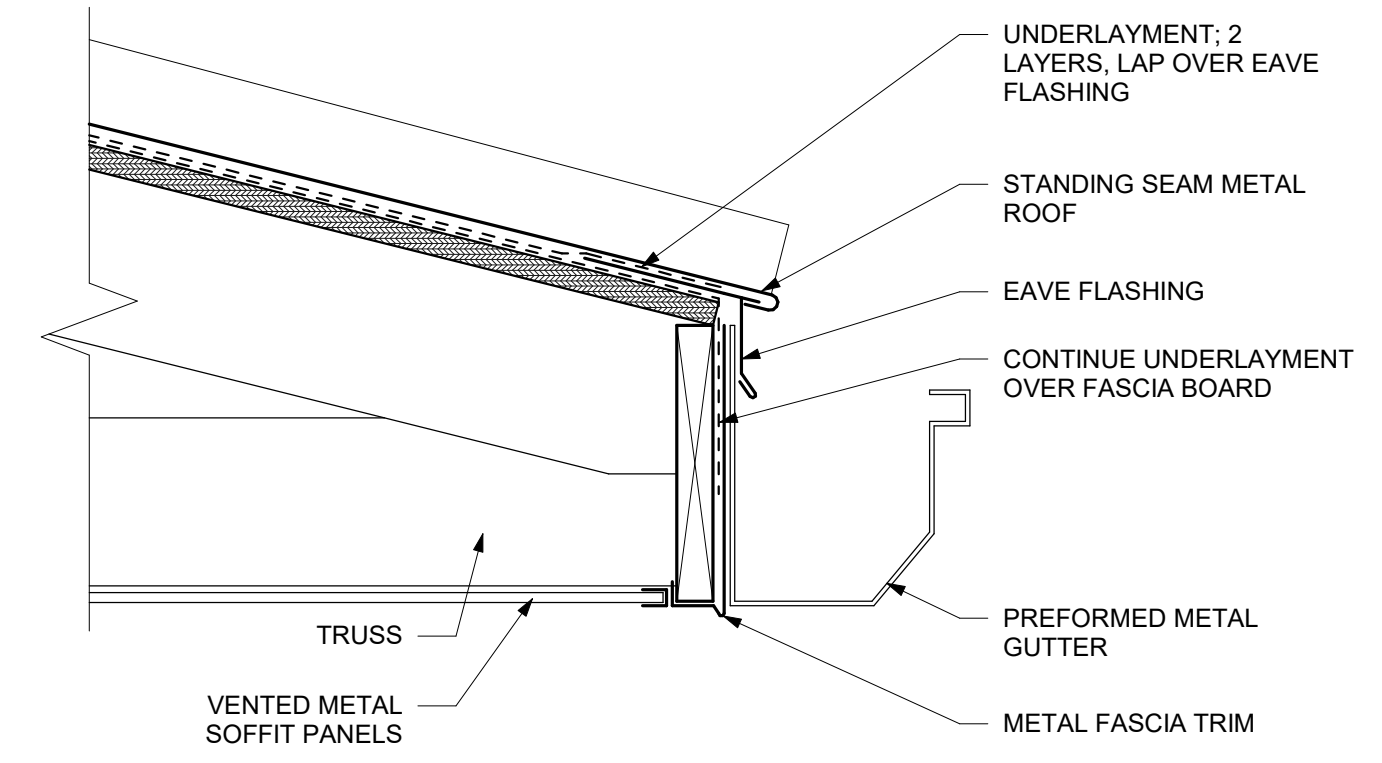
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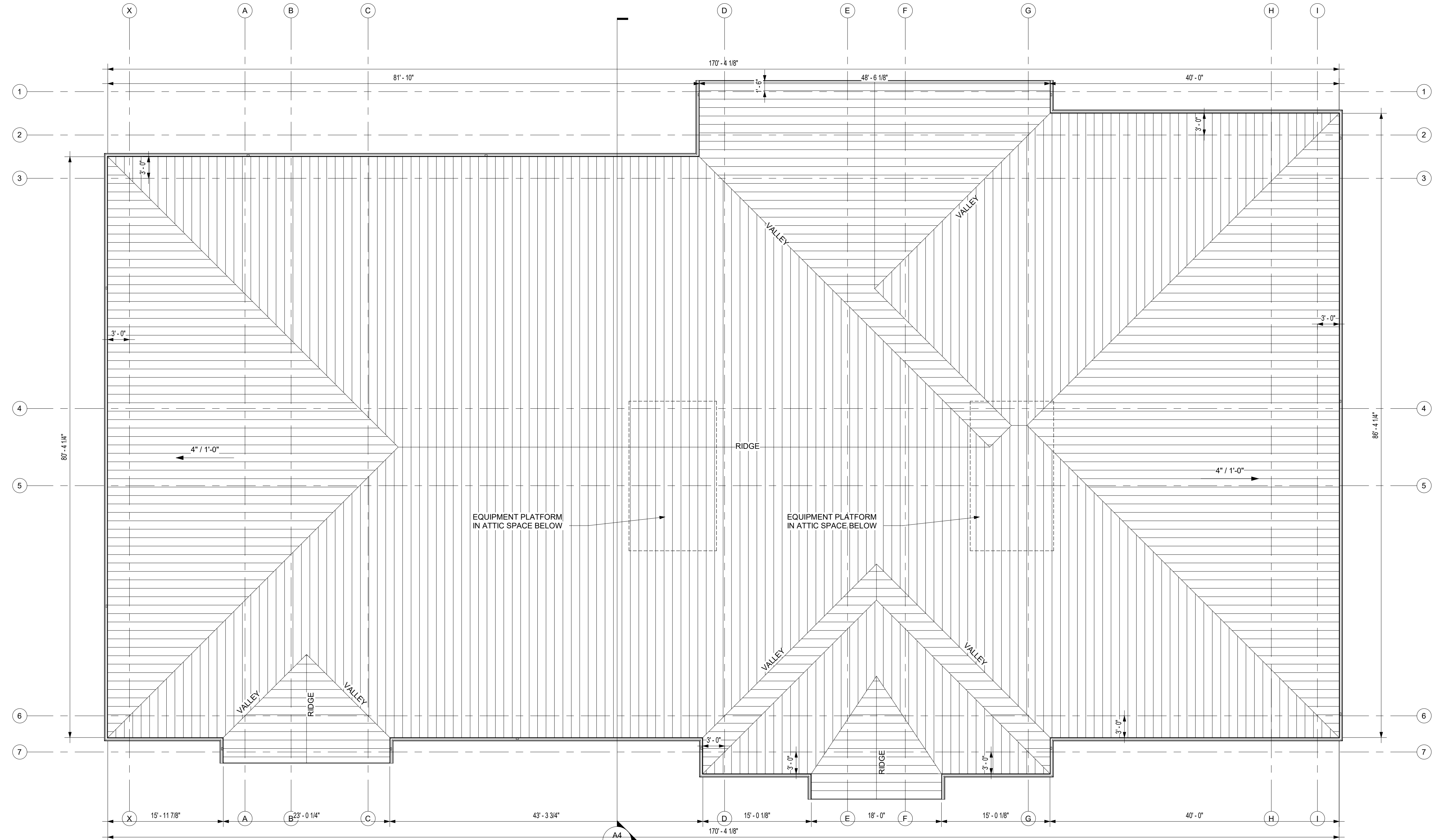
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**ROOF PLAN GENERAL NOTES:**

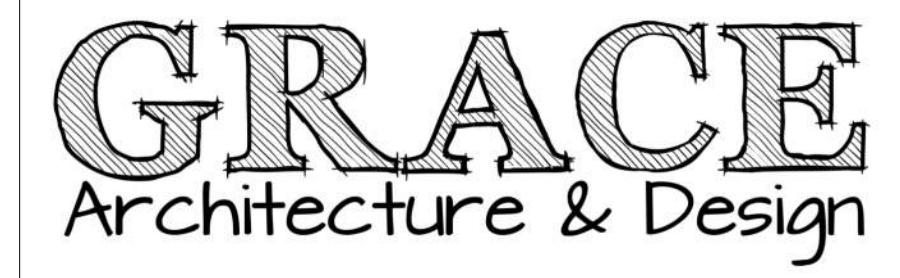
1. PROVIDE & INSTALL ALL SHEET METAL TRIMS (COPING CAP, SCUPPERS, COLLECTOR HEADS, AND DOWNSPOUTS) IN MATCHING PREFINISHED METAL.
  2. FLASH ALL ROOF PENETRATIONS AS NEEDED
  3. VENTILATION REQUIRED:  
ROOF AREA = 15,282 SQUARE FEET  
1/300 VENT RATIO  
15,282/300 = 50.94 SF  
50.94"144 IN/SF = 7,335 SQ IN OF VENT REQUIRED  
7,335/2 = 3,668 SQ IN OF EACH AIR INTAKE & EXHAUST  
3,668/50 (NFA OF ROOF VENT) = **74 ROOF VENTS OR**  
3,668/11 (NFA OF RIDGE VENT) = **334 RIDGE VENT**  
**AND 3,668/9 (NFA OV VENTED SOFFIT) = 408 VENTED SOFFIT**
1. NFA = NET FREE AREA
  2. SQUARE FOOTAGE OF ATTIC ZONE IS TAKEN FROM THE OUTSIDE OF BUILDING AND INCLUDES COVERED ROOF AREA IN PORCHES/DECKS
  3. SEPARATE ATTIC ZONES WITH PLASTIC OR WOOD SHEETING TO CREATE A STAND ALONE ATTIC ZONE
  4. INSTALL EXHAUST VENTS PER MANUFACTURER'S SPECIFICATIONS.
  5. INSTALL EXHAUST VENTS AT SAME HEIGHT IN COMMON ATTIC ZONES.
  6. DON'T MIX DIFFERENT TYPES OF EXHAUST VENTS.
  7. INSTALL A BALANCED SYSTEM OF INTAKE AND EXHAUST VENTILATION (50% INTAKE & 50% EXHAUST)
  8. IF ROOF PLAN DOES NOT ALLOW FOR VENTILATION NOTED ABOVE, REFER TO MANUFACTURER FOR ADDITIONAL OPTIONS.



A1 FASCIA @ GUTTER  
A103 3" = 1'-0"



B4 ROOF PLAN  
A103 1/8" = 1'-0"



**Project**  
Inspired Kids Academy  
Grand Estates Plat 1  
Van Meter, IA 50261

**Client**  
Inspired Kids, LLC

Lyn Lyon  
515 314-5914  
Dan Cornelison  
515 480-7857

**Architect**  
Grace Architecture & Design  
113 East Court Avenue  
Winterset, IA 50273  
515 979-9824



**Structural Engineer**  
Long Engineering  
13001 Twana Drive  
Urbandale, IA 50233  
515 666-4971



**Civil Engineer**  
Civil Engineering Consultants  
2400 86th Street # 12  
Urbandale, IA 50322  
515 276-4884

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Date	Description
3/01/2022	PERMIT SET

Grace A&D Job # 20210324

Project:  
**INSPIRED KIDS ACADEMY (11,942 SF)**

**ROOF PLAN**

**A103**







A

B

C

D

E

**Project**  
Inspired Kids Academy  
Grand Estates Plat 1  
Van Meter, IA 50261

**Client**  
Inspired Kids, LLC

Lyn Lyon  
515 314-5914  
Dan Cornelison  
515 480-7857

**GRACE**  
Architecture & Design  
113 East Court Avenue  
Winterset, IA 50273  
515 979-9824

**Architect**  
Grace Architecture & Design  
113 East Court Avenue  
Winterset, IA 50273  
515 979-9824

**LONG**  
engineering

**Structural Engineer**  
Long Engineering  
13001 Twana Drive  
Urbandale, IA 50233  
515 666-4971

**CEC**  
Civil Engineering Consultants, Inc.

**Civil Engineer**  
Civil Engineering Consultants  
2400 86th Street # 12  
Urbandale, IA 50322  
515 276-4884

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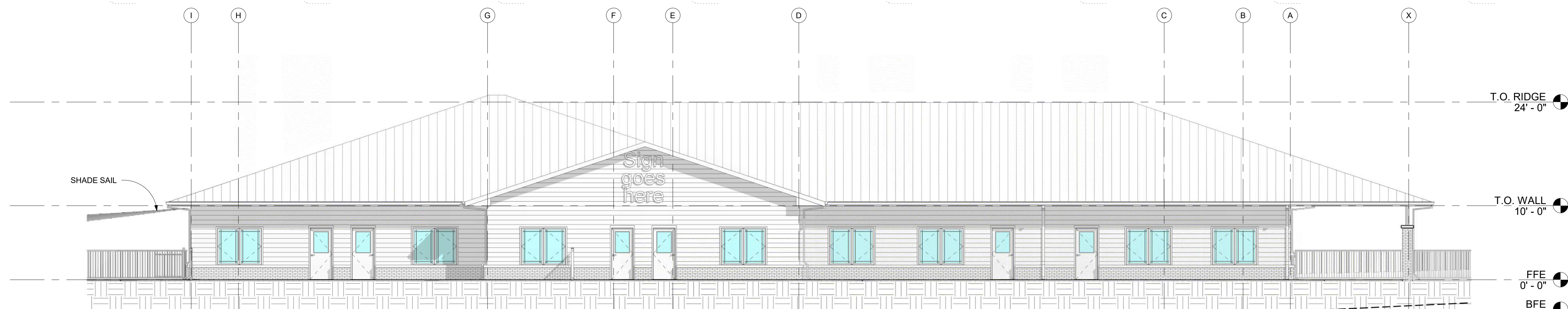
Grace A&D Job # 20210324

Project:  
**INSPIRED KIDS ACADEMY (11,942 SF)**

**ELEVATIONS**

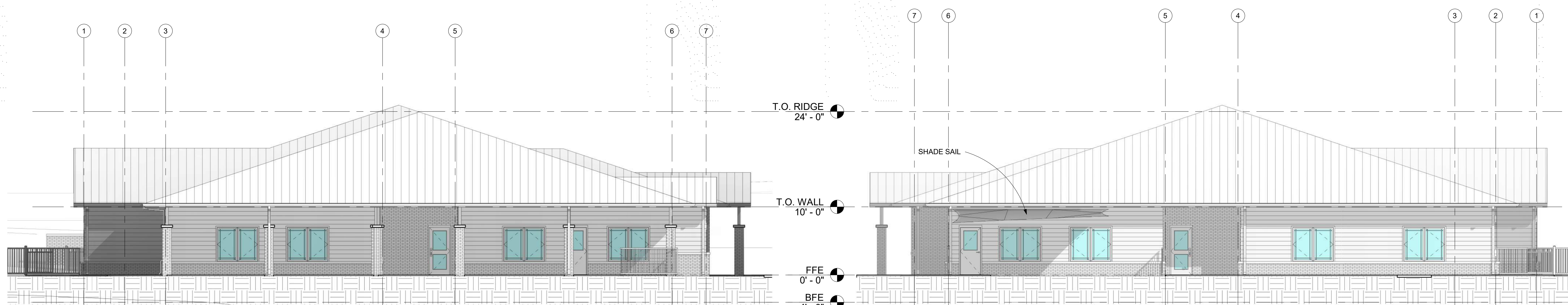
**A200**

1



**A2** REAR (NORTH) ELEVATION  
A200 1/8" = 1'-0"

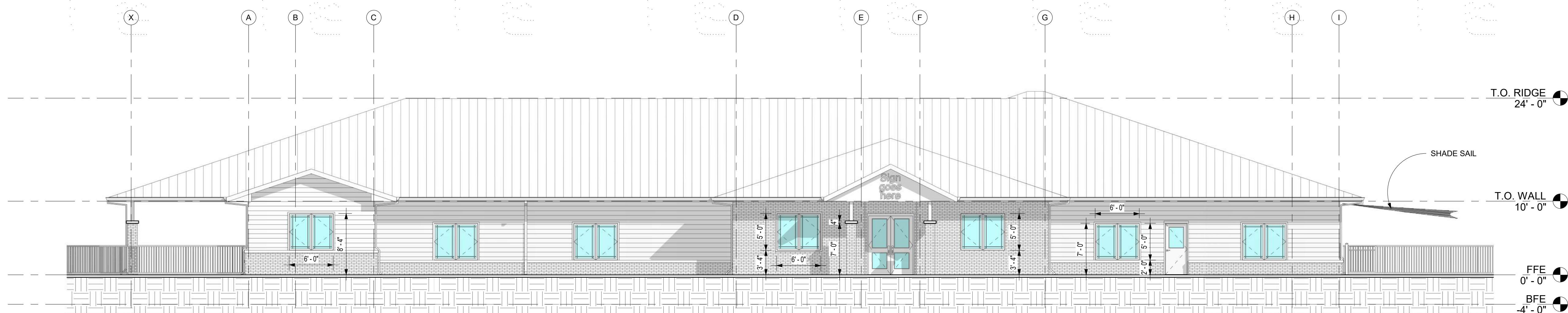
2



**A3** LEFT (WEST) ELEVATION  
A200 1/8" = 1'-0"

**C3** RIGHT (EAST) ELEVATION  
A200 1/8" = 1'-0"

3



**A1** FRONT (SOUTH) ELEVATION  
A200 1/8" = 1'-0"

4

3/1/2022 9:30:42 AM



**Project**  
 Inspired Kids Academy  
 Grand Estates Plat 1  
 Van Meter, IA 50261

**Client**  
 Inspired Kids, LLC

Lyn Lyon  
 515 314-5914  
 Dan Cornelison  
 515 480-7857

**Architect**  
 Grace Architecture & Design  
 113 East Court Avenue  
 Winterset, IA 50273  
 515 979-9824

**Structural Engineer**  
 Long Engineering  
 13001 Twana Drive  
 Urbandale, IA 50233  
 515 666-4971

**Civil Engineer**  
 Civil Engineering Consultants  
 2400 86th Street # 12  
 Urbandale, IA 50322  
 515 276-4884

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Date	Description
3/01/2022	PERMIT SET

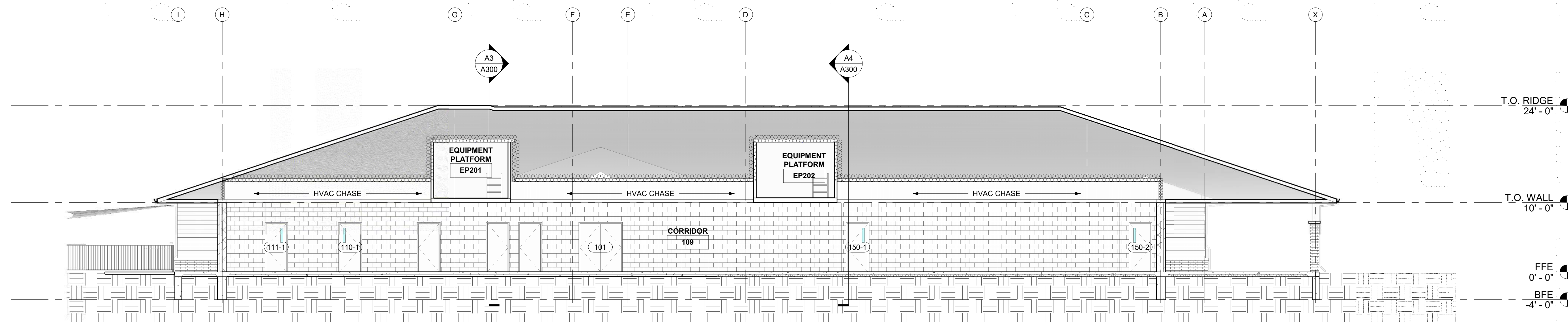
Grace A&D Job # 20210324

Project:  
**INSPIRED KIDS ACADEMY (11,942 SF)**

## SECTIONS

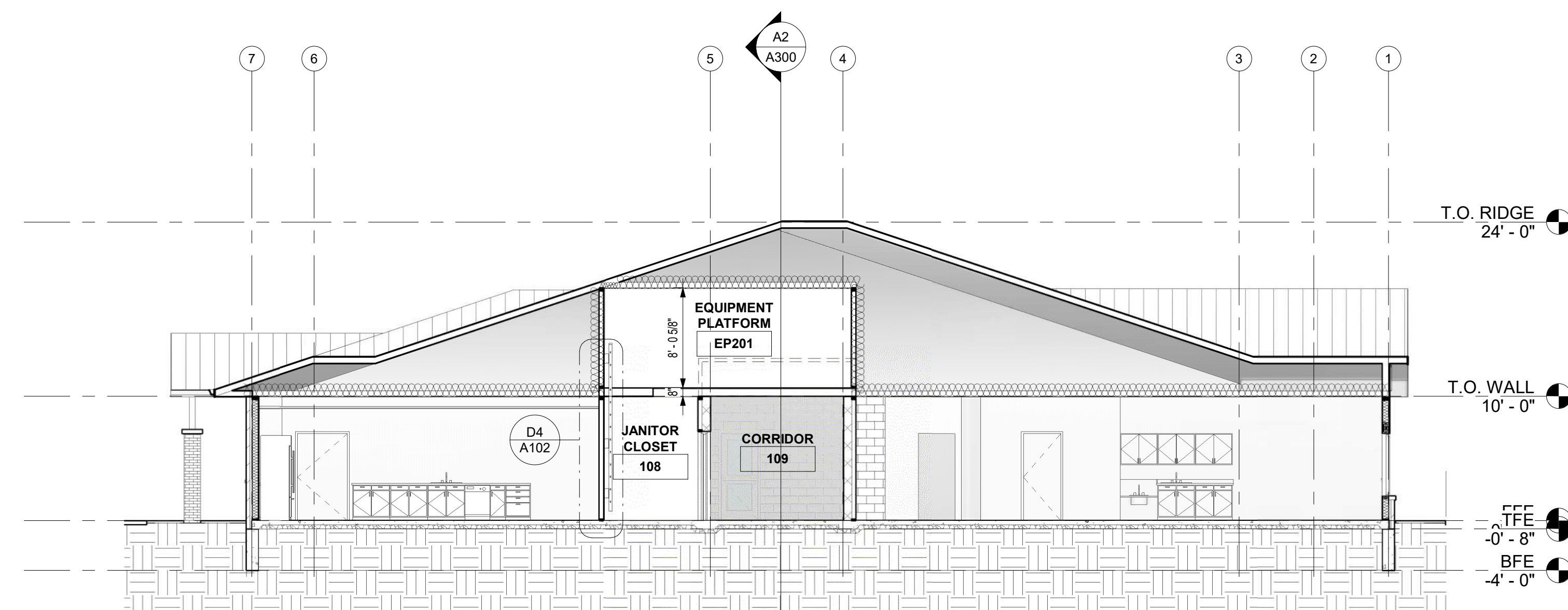
# A300

1



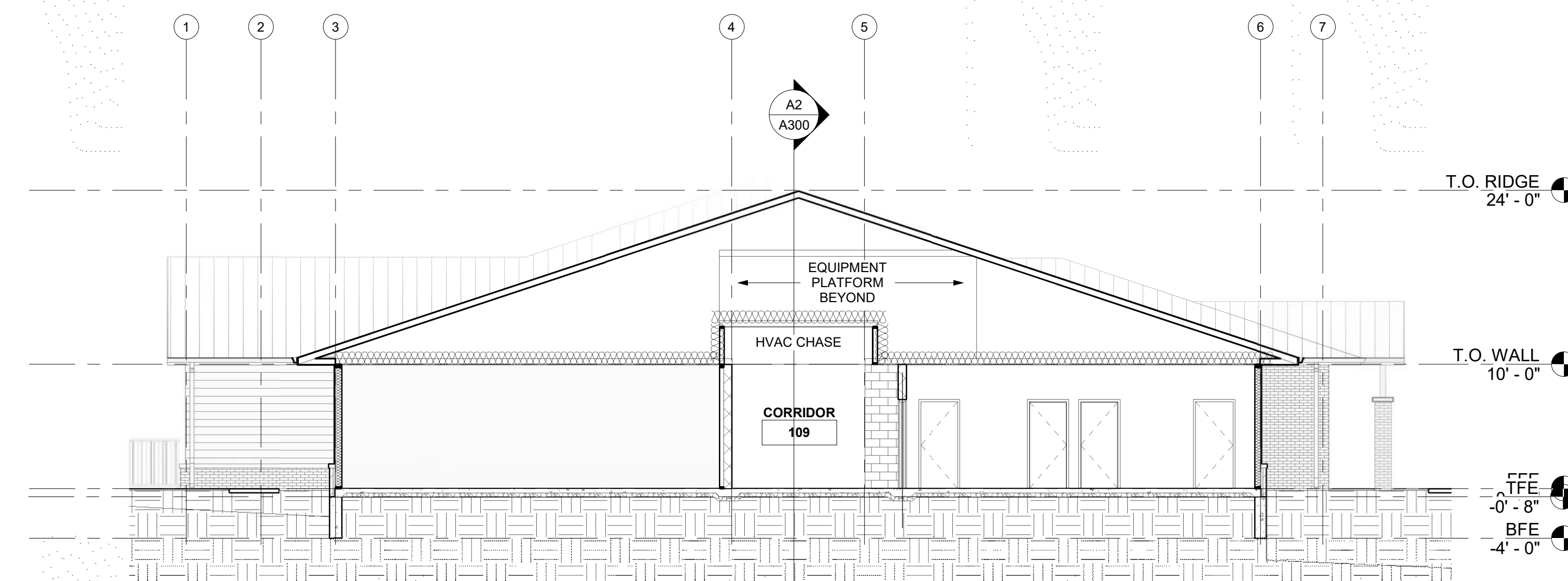
**A300** SECTION THRU CORRIDOR  
 1/8" = 1'-0"

2



**A300** SECTION THRU EQUIPMENT PLATFORM EP201  
 1/8" = 1'-0"

3



**A300** SECTION THRU CORRIDOR (EQUIPMENT PLATFORM BEYOND)  
 1/8" = 1'-0"

4



A

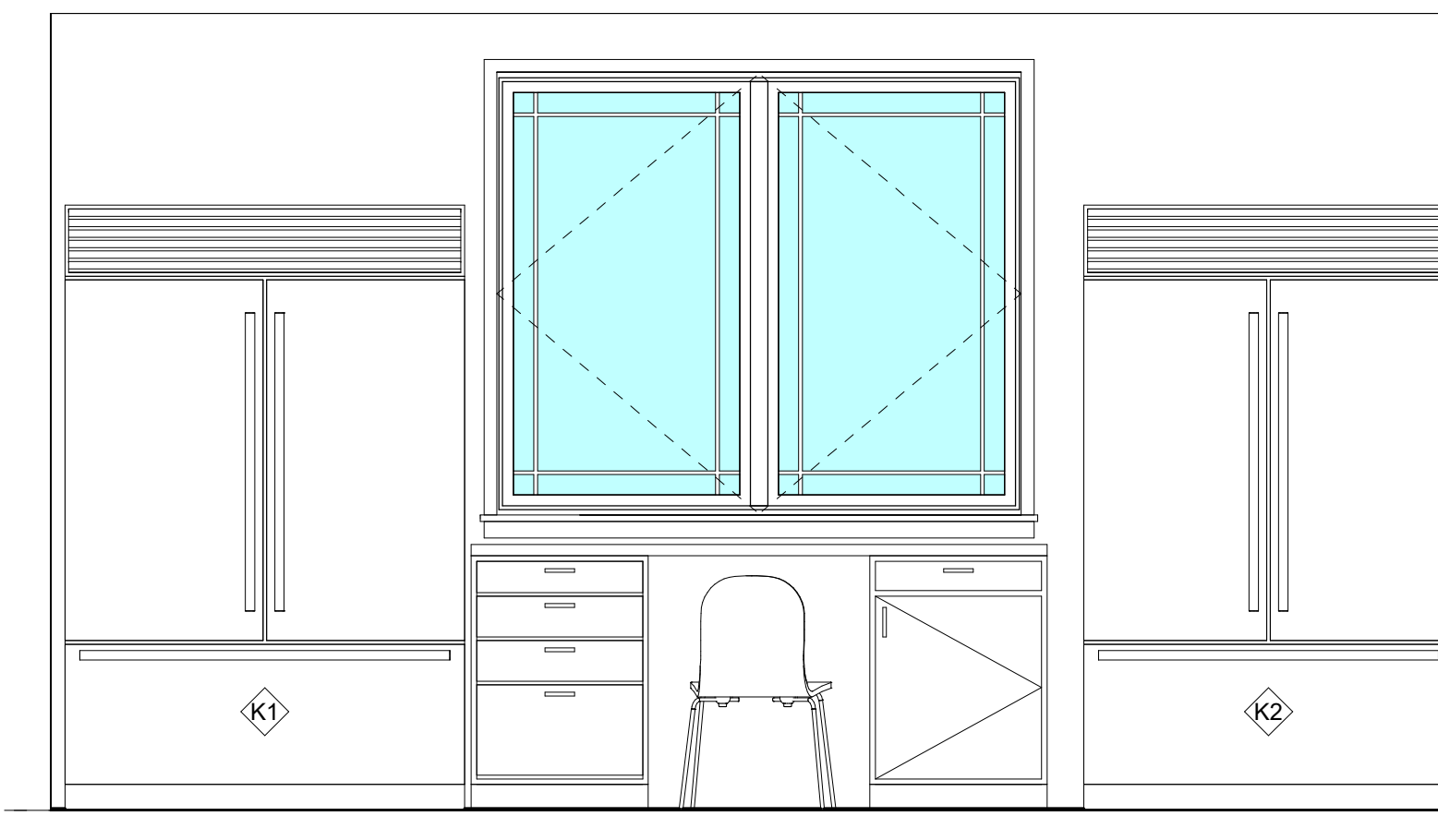
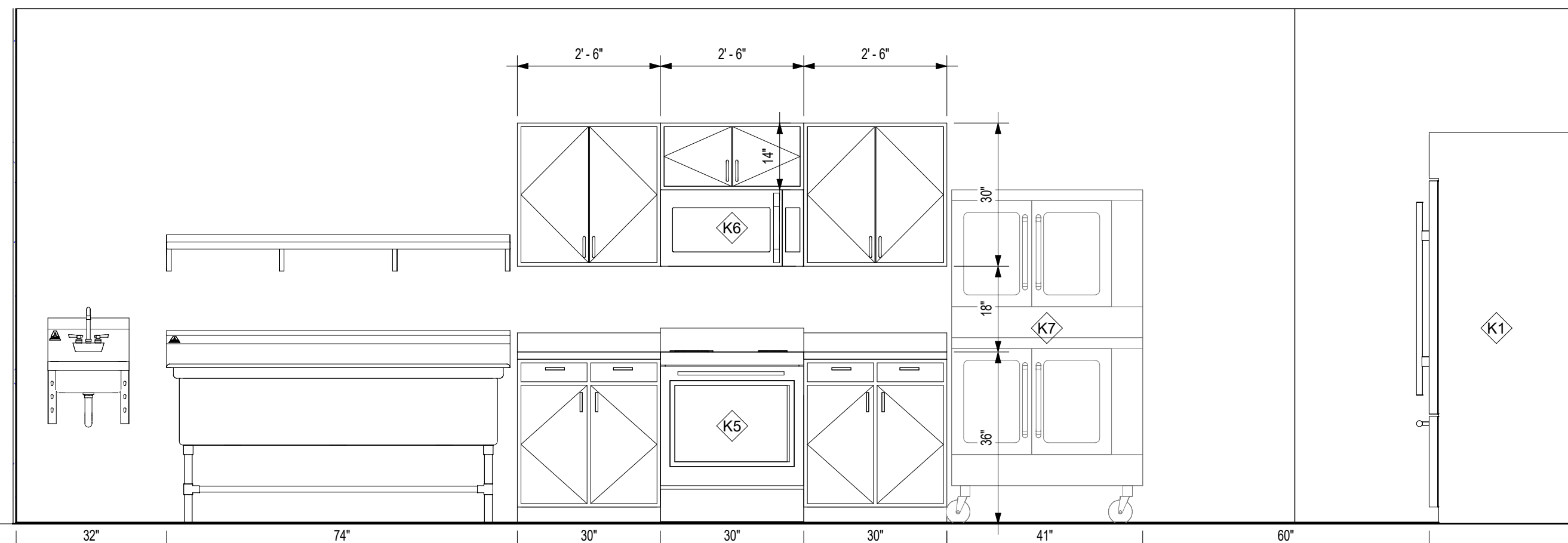
B

C

D

E

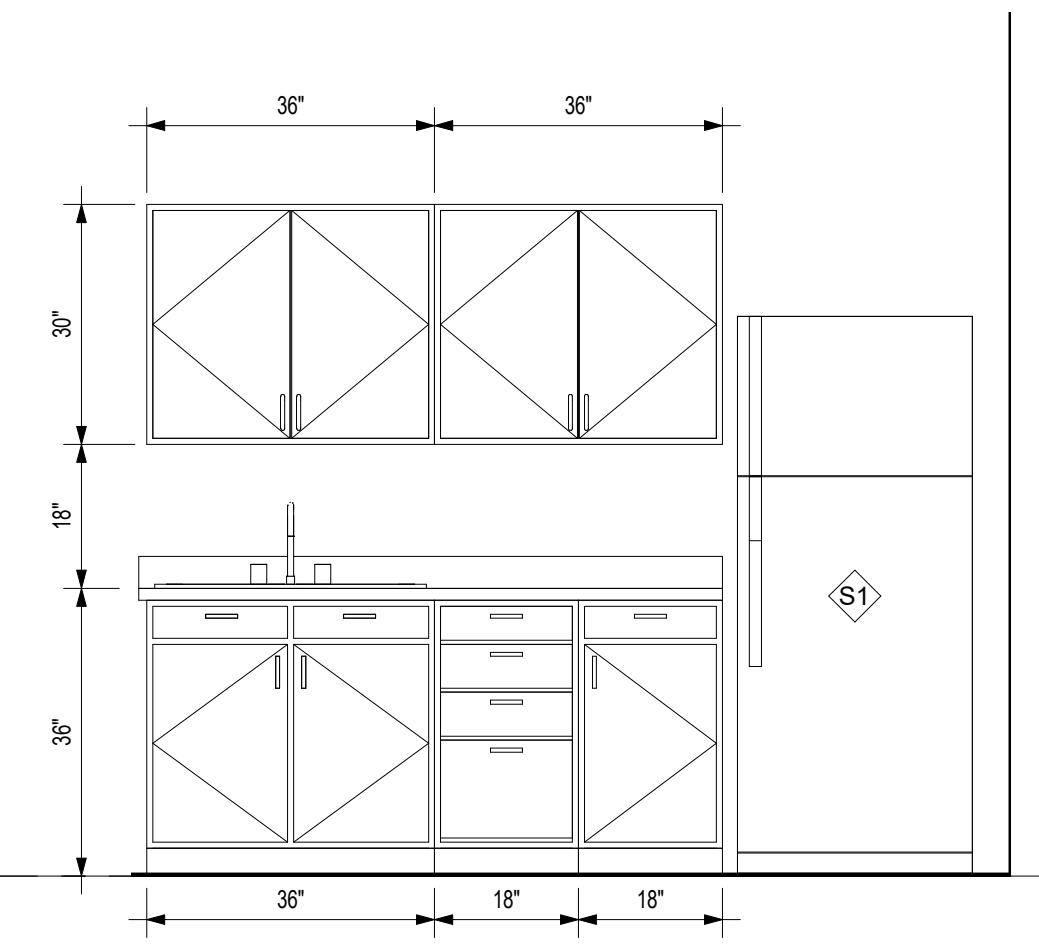
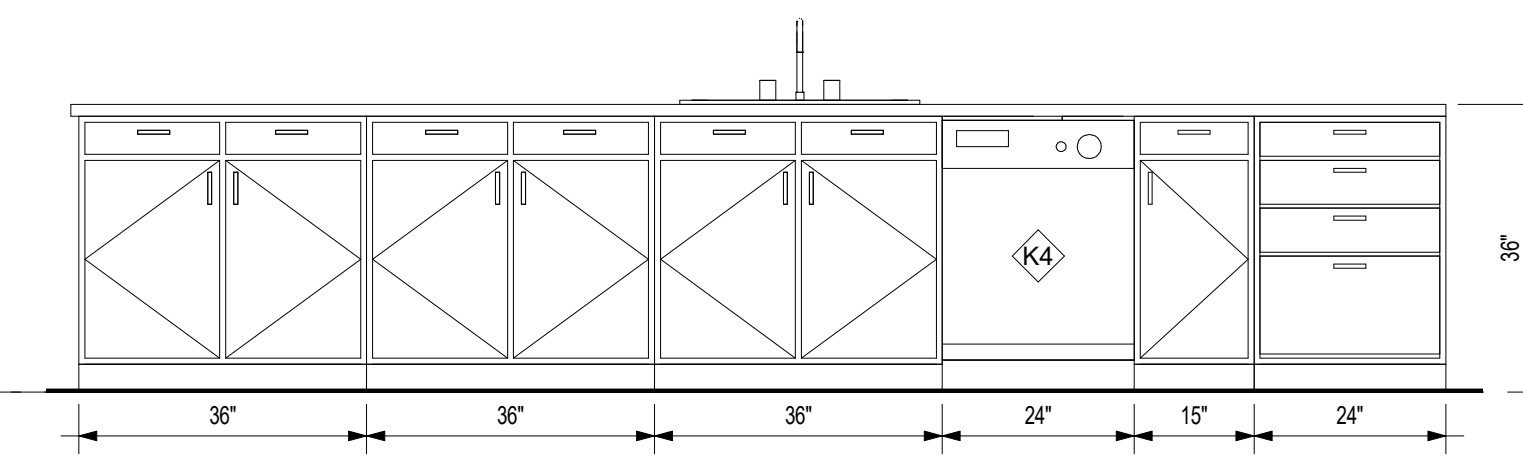
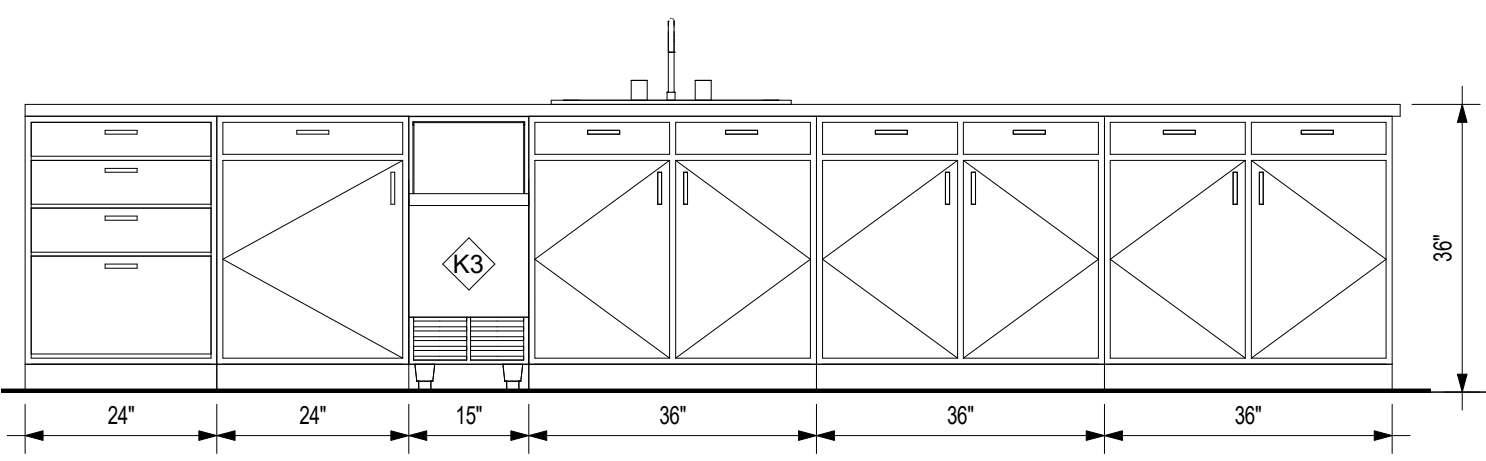
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A1 KITCHEN EAST WALL ELEVATION  
A400 1/2" = 1'-0" REF'D FRM: A101.1

C1 KITCHEN SOUTH WALL ELEVATION  
A400 1/2" = 1'-0"

2

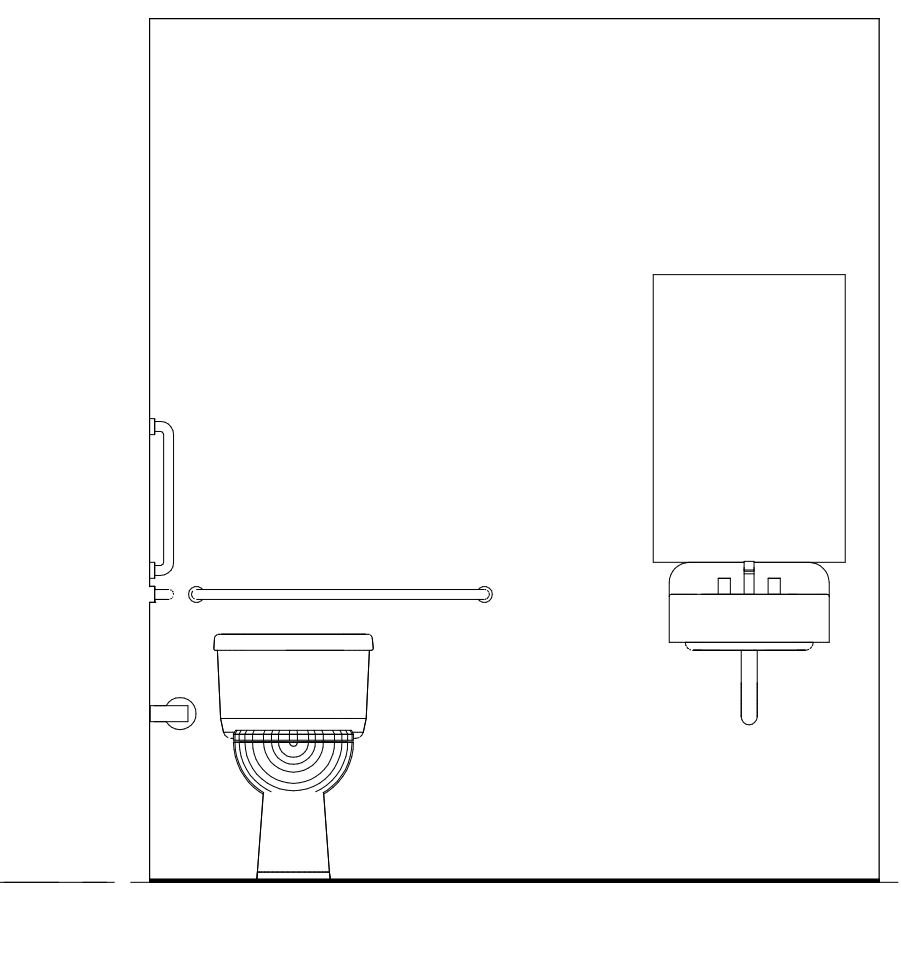
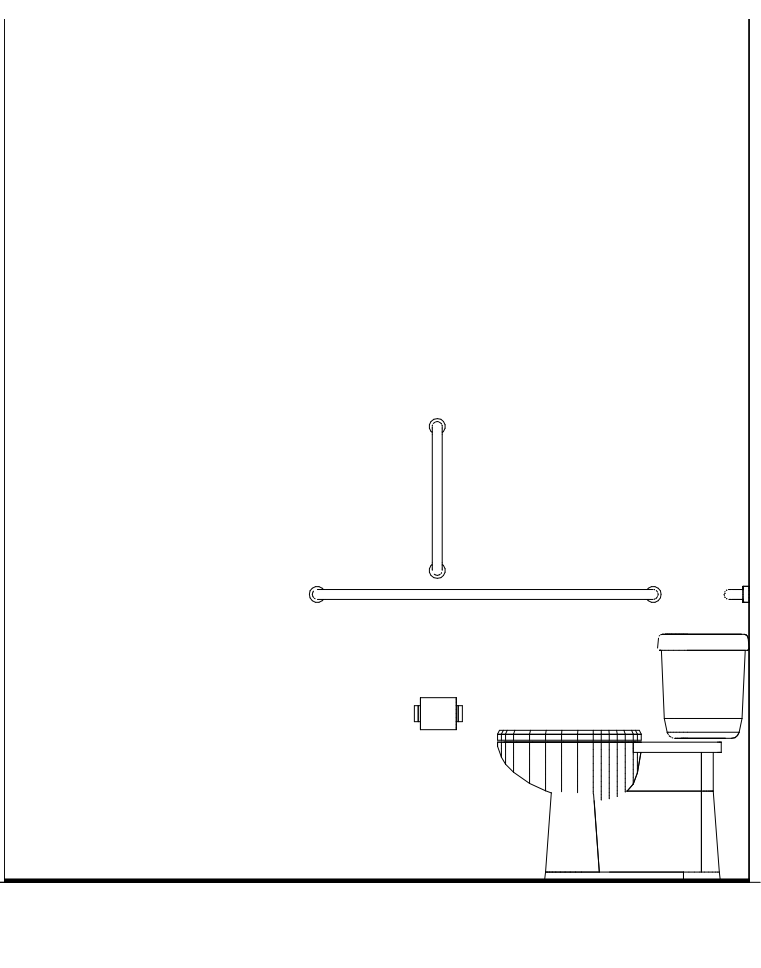
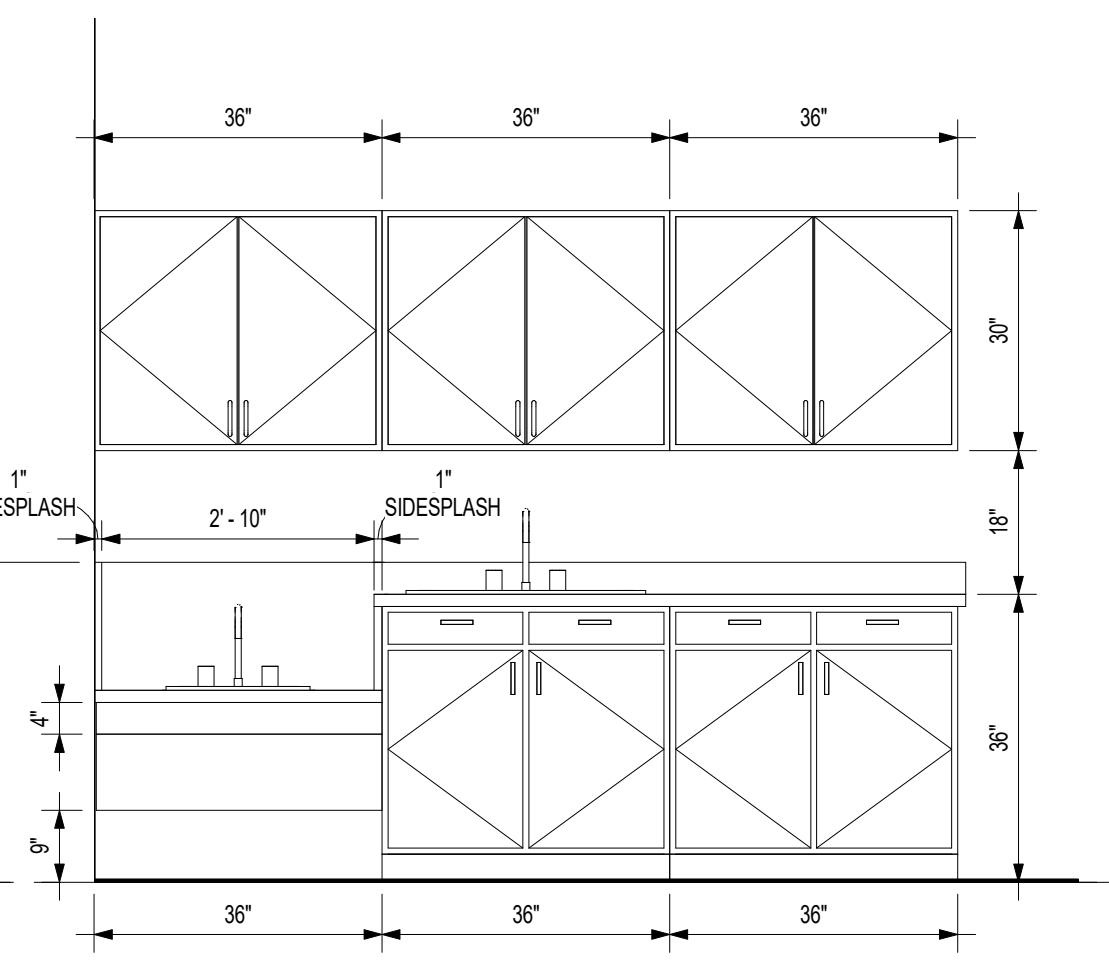
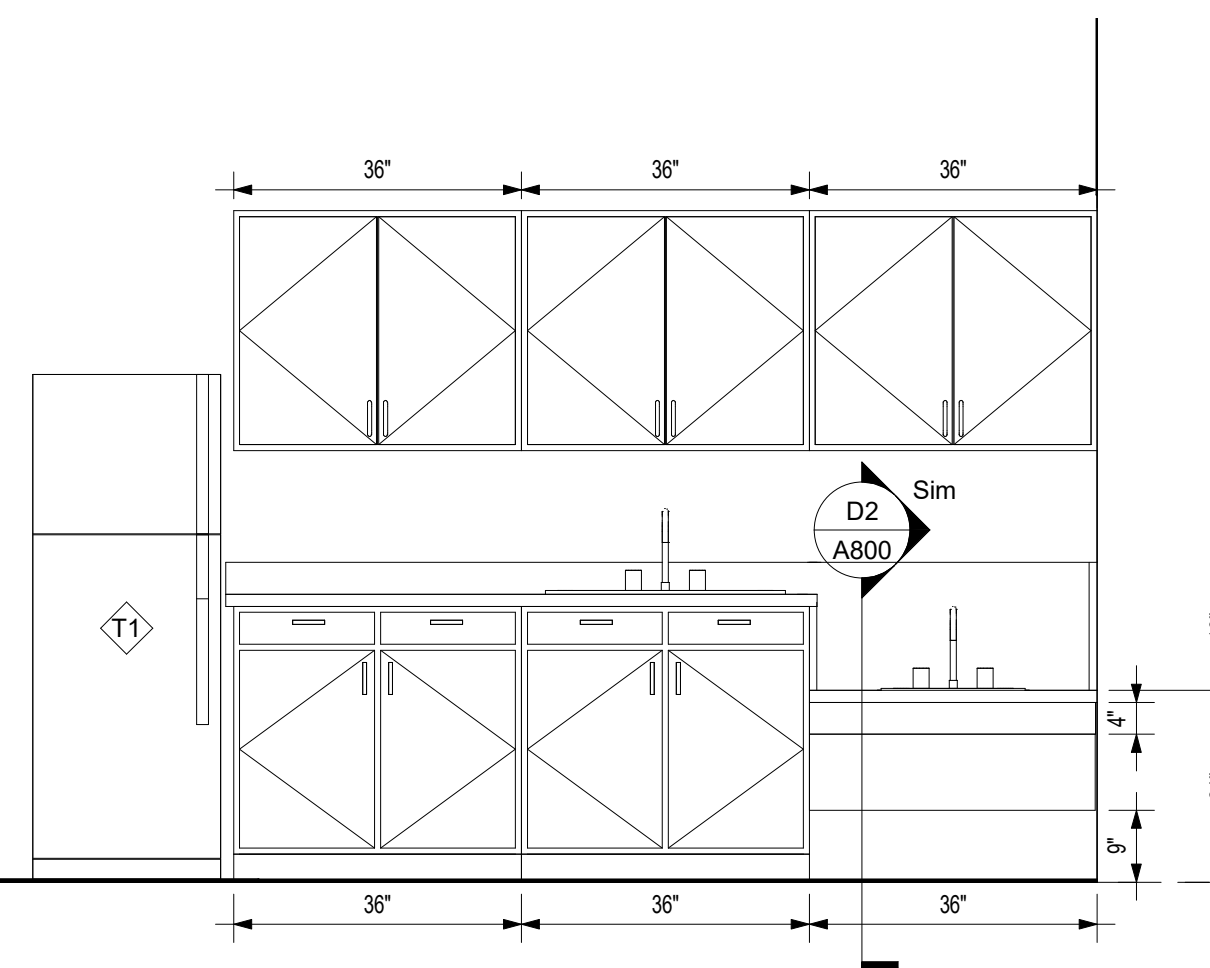


A2 KITCHEN ISLAND WEST ELEVATION  
A400 1/2" = 1'-0" REF'D FRM: A101.1

B2 KITCHEN ISLAND EAST ELEVATION  
A400 1/2" = 1'-0" REF'D FRM: A101.1

D2 STAFF KITCHENETTE ELEVATION  
A400 1/2" = 1'-0"

3



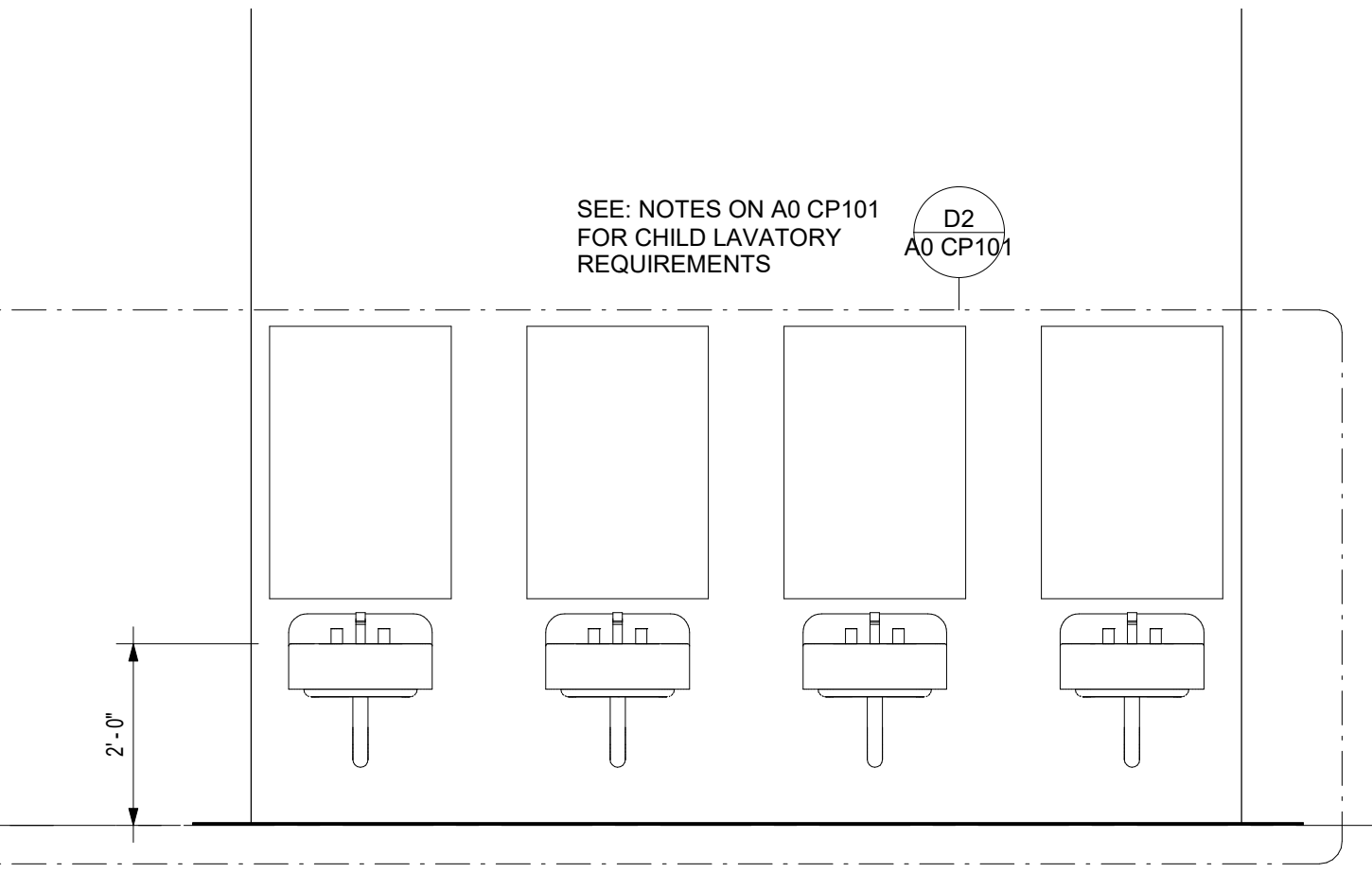
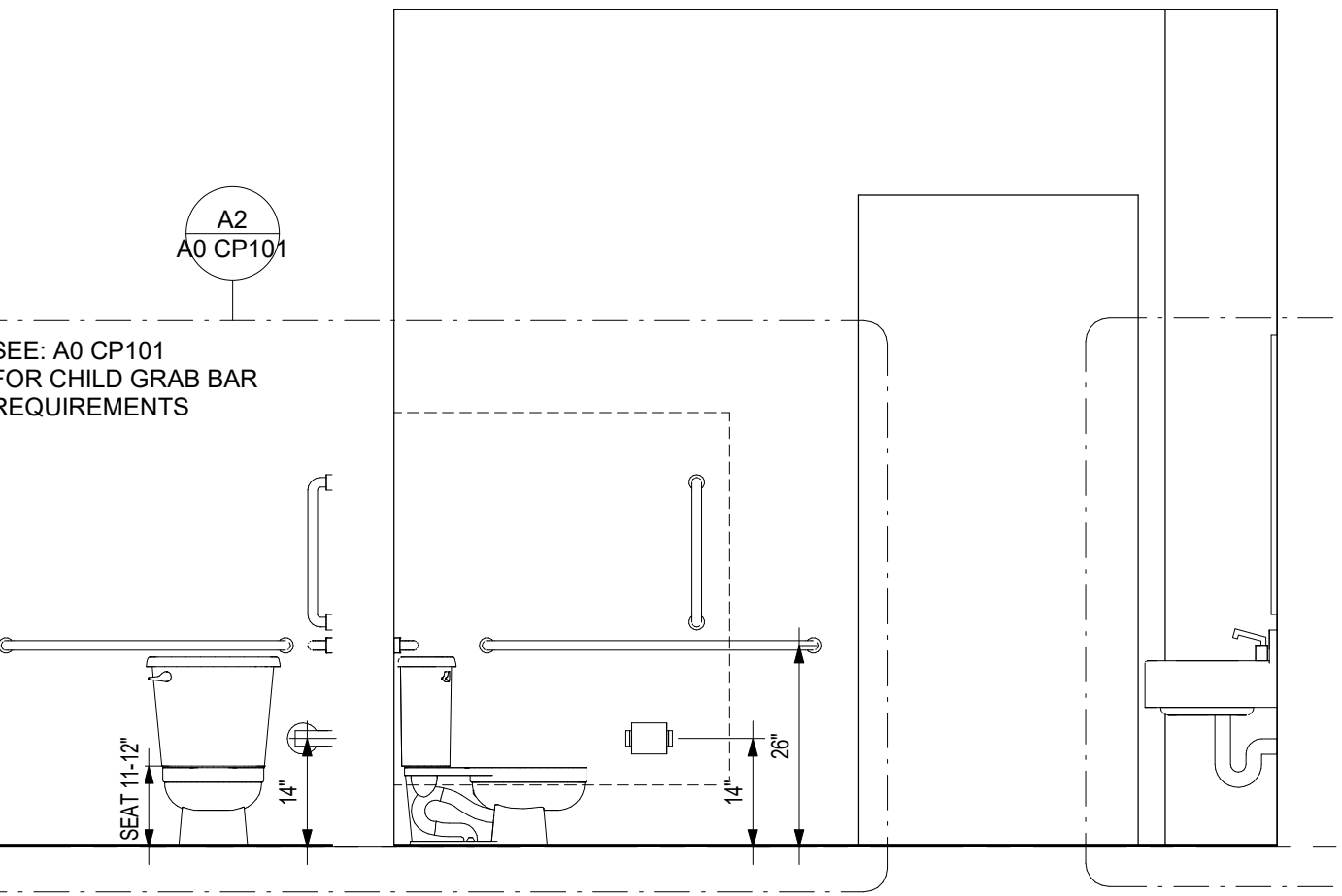
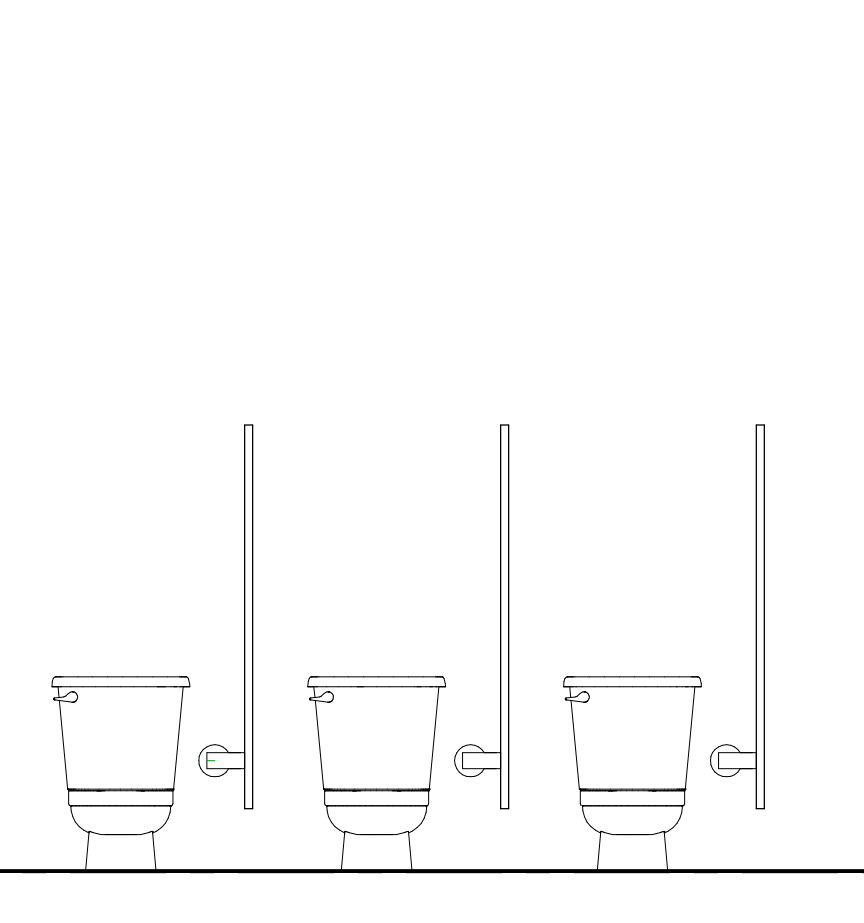
A3 INFANT/TODDLER CABINET ELEVATION  
A400 1/2" = 1'-0"

B3 CLASSROOM CABINET ELEVATION - TYP.  
A400 1/2" = 1'-0"

C3 TYPICAL RESTROOM TOILET PROFILE  
A400 1/2" = 1'-0"

D3 TYPICAL RESTROOM PLUMBING WALL ELEVATION  
A400 1/2" = 1'-0"

4



A4 TYPICAL CHILDREN'S TOILETS ELEVATION  
A400 1/2" = 1'-0"

B4 TYPICAL CHILDREN'S SINK AND TOILET PROFILE  
A400 1/2" = 1'-0"

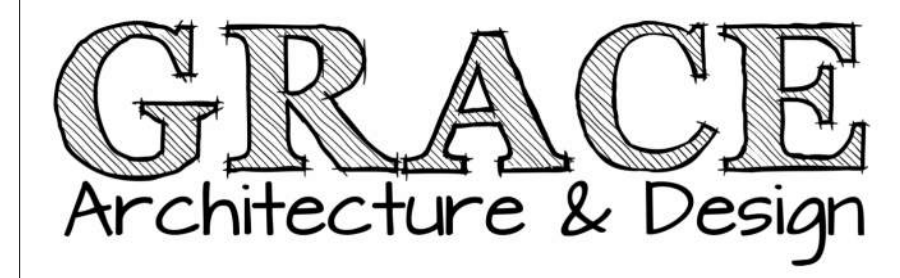
C4 TYPICAL CHILDREN'S SINKS ELEVATION  
A400 1/2" = 1'-0"

EQUIPMENT SCHEDULE			
MARK	ITEM	REMARK	QUANTITY
K1	BOTTOM MOUNT REACH-IN FREEZER	EVEREST EBF2	1
K2	BOTTOM MOUNT REACH-IN REFRIGERATOR	EVEREST EBSR2	1
K3	15" UNDER COUNTER ICE MAKER	SCOTSMAN UN0815A-1	1
K4	HIGH TEMP UNDERCOUNTER DISHWASHER	CENTERLINE CUH	1
K5	RESIDENTIAL ELECTRIC RANGE/OVEN	UNSPECIFIED	1
K6	MICROWAVE OVER RANGE/OVEN	UNSPECIFIED	1
K7	ELECTRIC DOUBLE CONVECTION OVEN	DUKE E102-E	1
L1	WASHING MACHINE	UNSPECIFIED	1
L2	ELECTRIC DRYER	UNSPECIFIED	1
S1	STAFF ROOM REFRIGERATOR	UNSPECIFIED	1
T1	TODDLER/INFANT REFRIGERATORS	UNSPECIFIED	2

ANY AND ALL SUBSTITUTIONS OR SELECTIONS REQUIRE VERIFICATION AND APPROVAL OF OWNER(S).

TOILET ACCESSORY SCHEDULE		
NOTE	ITEM	REMARK
1	GRAB BARS	BOBRICK B-5806
2	TOILET TISSUE DISPENSER	BRADEX 5235
3	SANITARY NAPKIN DISPOSAL	BOBRICK B-254
4	CHANNEL FRAME MIRROR	BOBRICK B-165 2436
5	PAPER TOWEL DISPENSER	BOBRICK B-262
6	PAPER TOWEL & WASTE	BOBRICK B-3944
7	ELECTRIC HAND DRYER	DYSON V AB12
8	SHOWER CURTAIN ROD	BOBRICK B-6107
9	FOLDING SHOWER SEAT	BOBRICK B-5181
10	UNDER LAVATORY GUARD	TRUEBRO LAV GUARD 2

SEE SHEET CP102 FOR ACCESSIBLE MOUNTING HEIGHTS, GRAB BAR CONFIGURATIONS, & SHOWER STALL LAYOUTS. PROVIDE TREATED WD BLOCKING AS REQUIRED FOR ALL ACCESSORY INSTALLATION & MOUNTING



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Grace A&D Job # 20210324

Project:  
**INSPIRED KIDS ACADEMY (11,942 SF)**

**INTERIOR ELEVATIONS**

**A400**

3/1/2022 9:30:50 AM



A

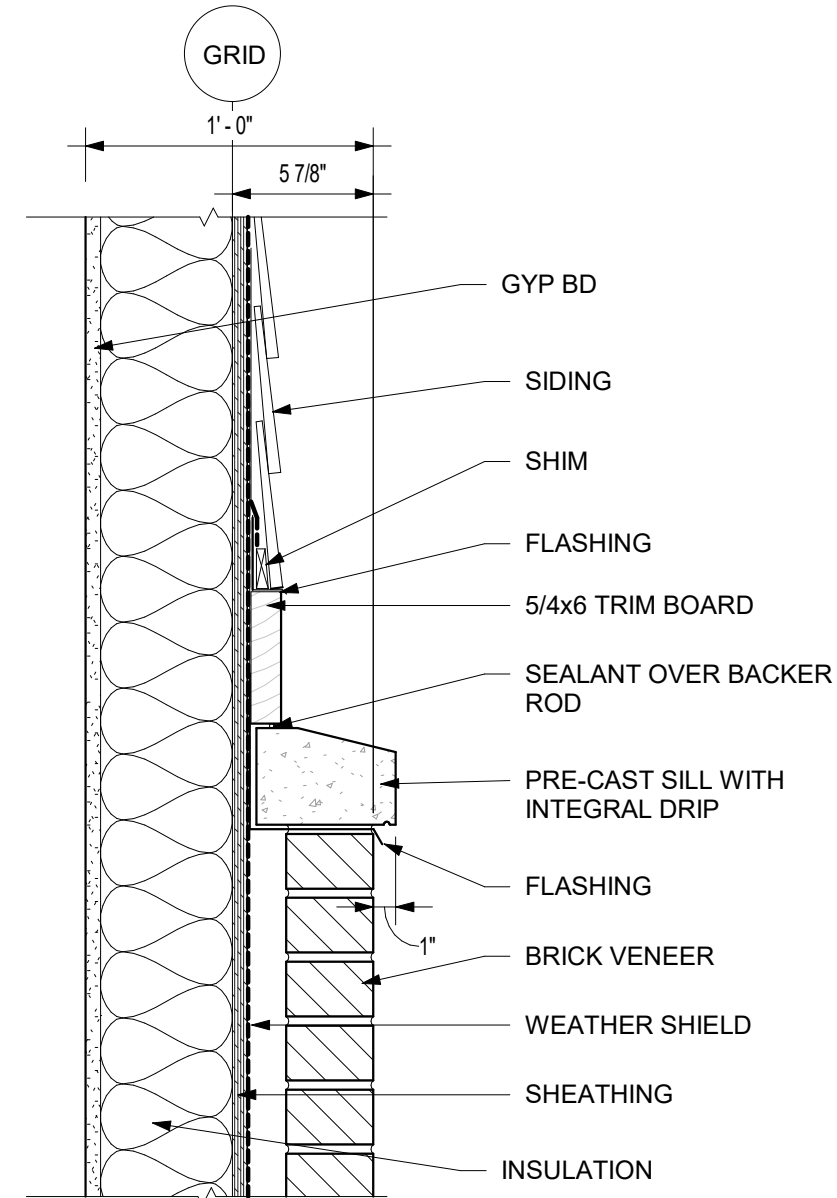
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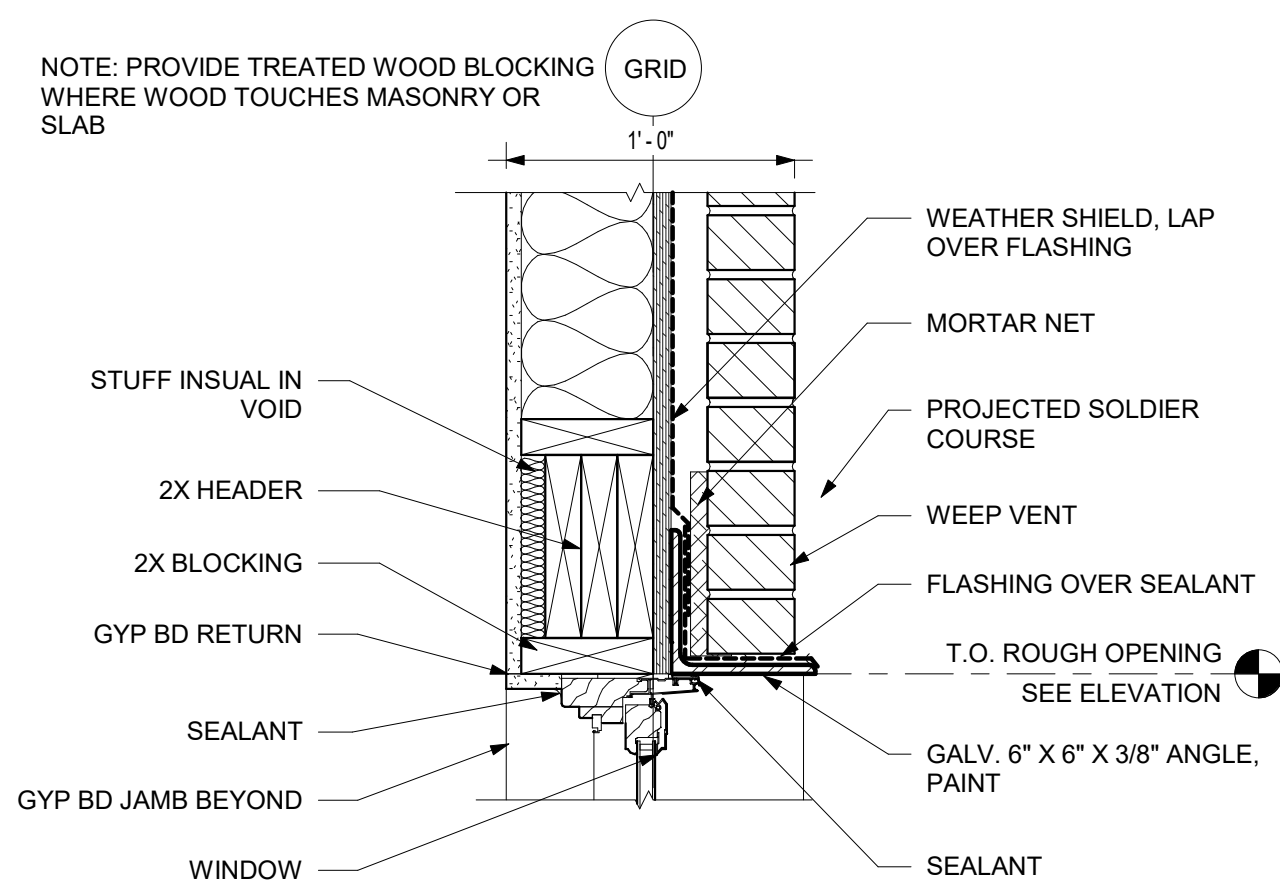
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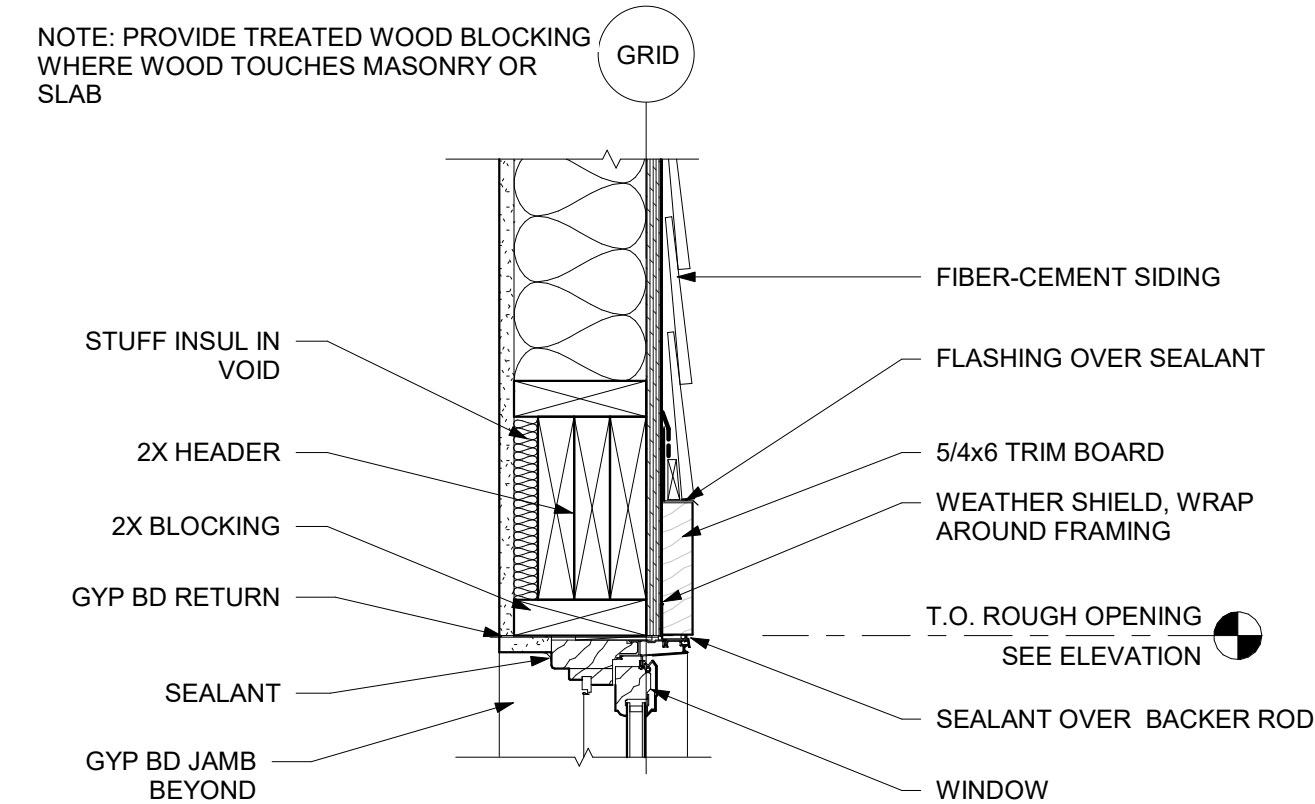
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**A1** WOOD STUDS - SIDING @ BRICK - PRE-CAST SILL  
A500 1 1/2" = 1'-0"

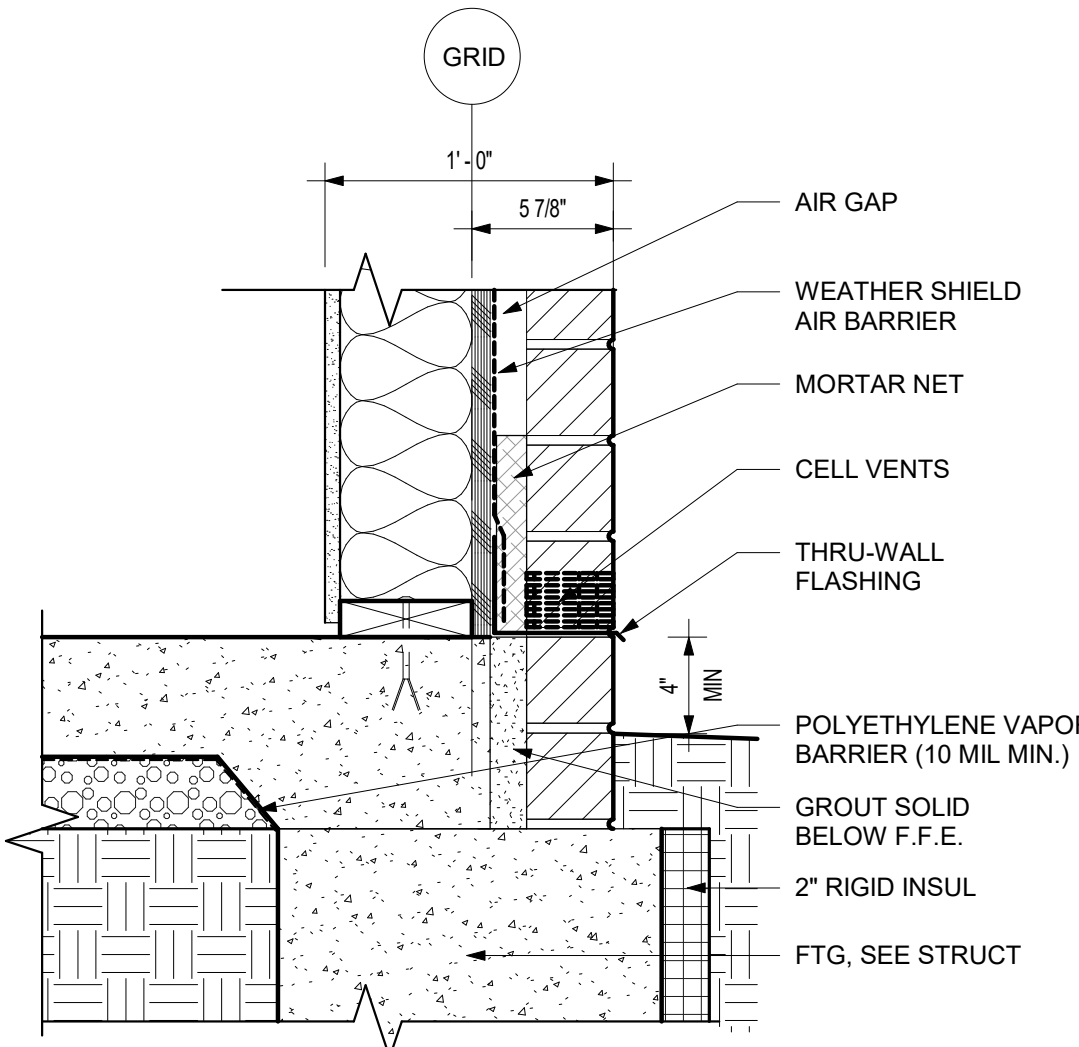


**B1** WOOD STUDS - WOOD WINDOW HEAD  
A500 1 1/2" = 1'-0"

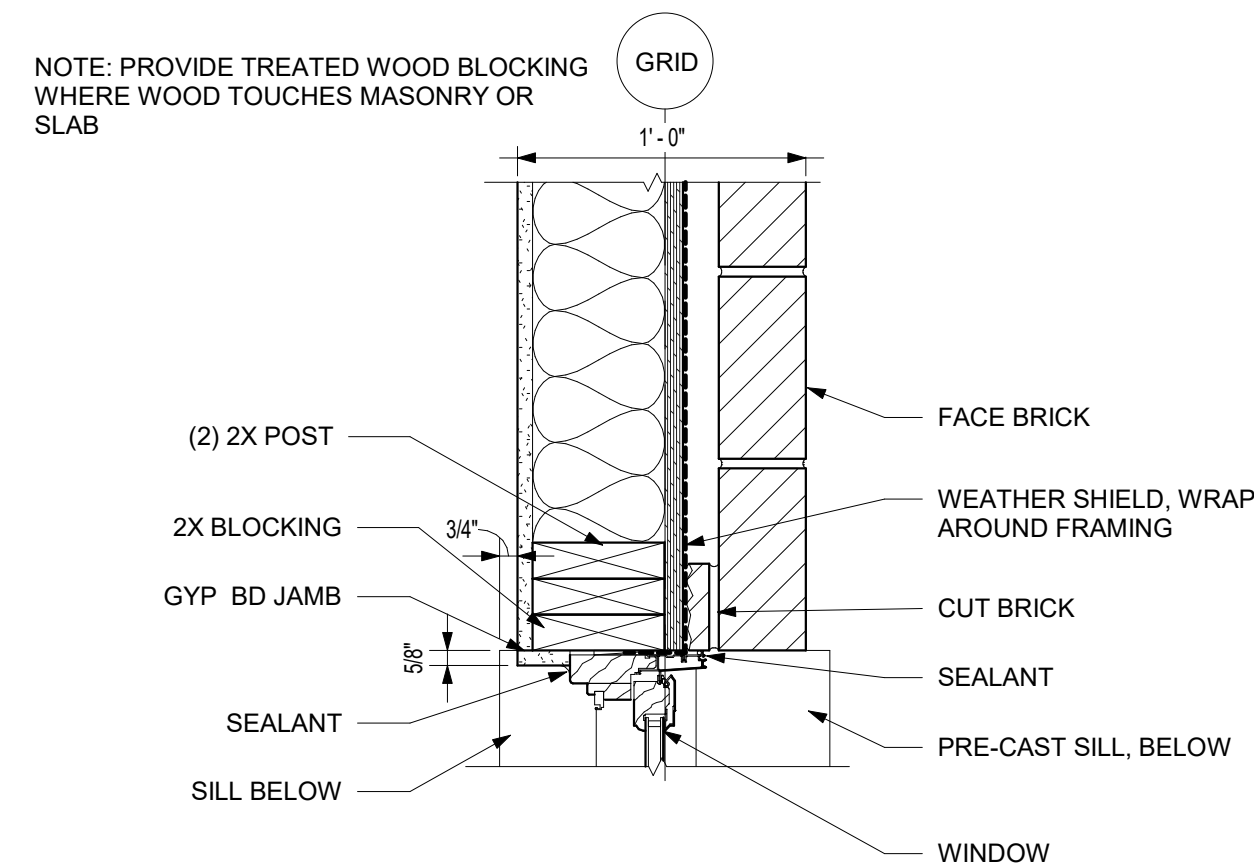


**D1** WOOD STUDS - WOOD WINDOW HEAD @ SIDING  
A500 1 1/2" = 1'-0"

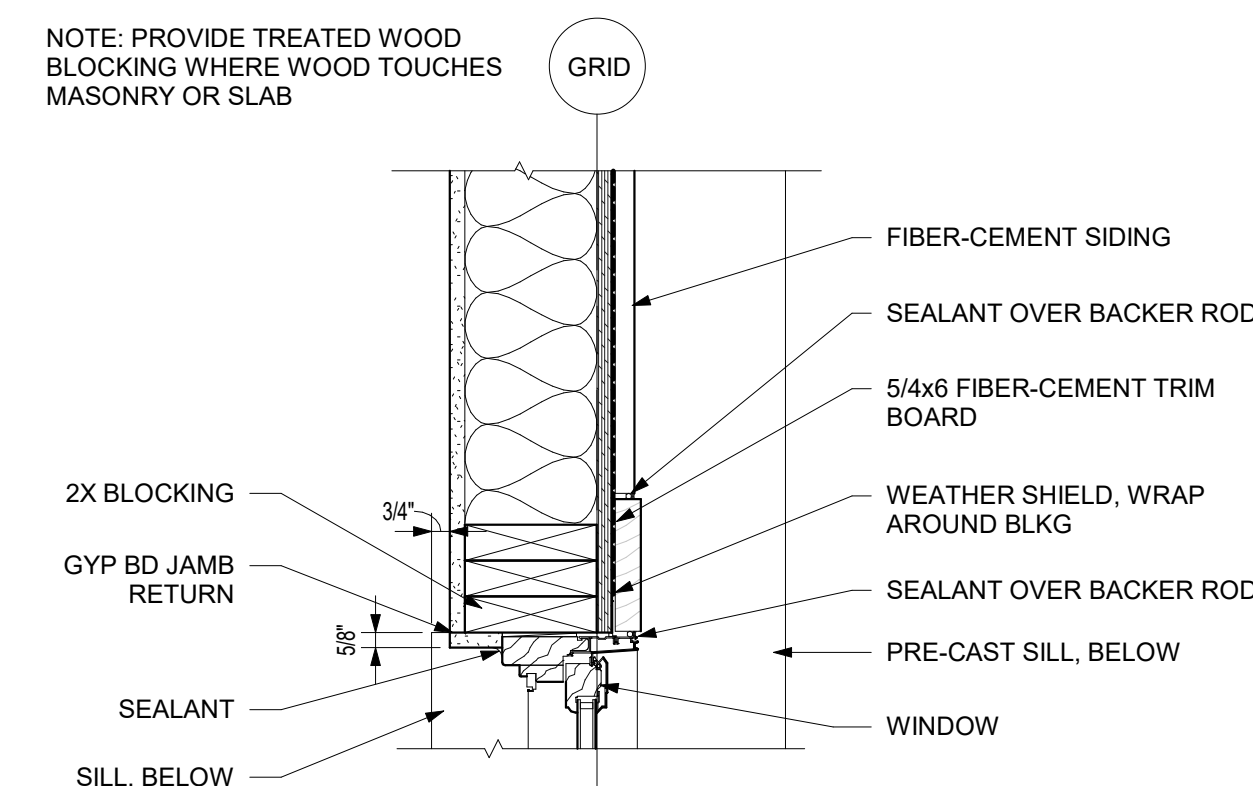
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**A3** WOOD STUDS - BRICK - @ GRADE  
A500 1 1/2" = 1'-0"

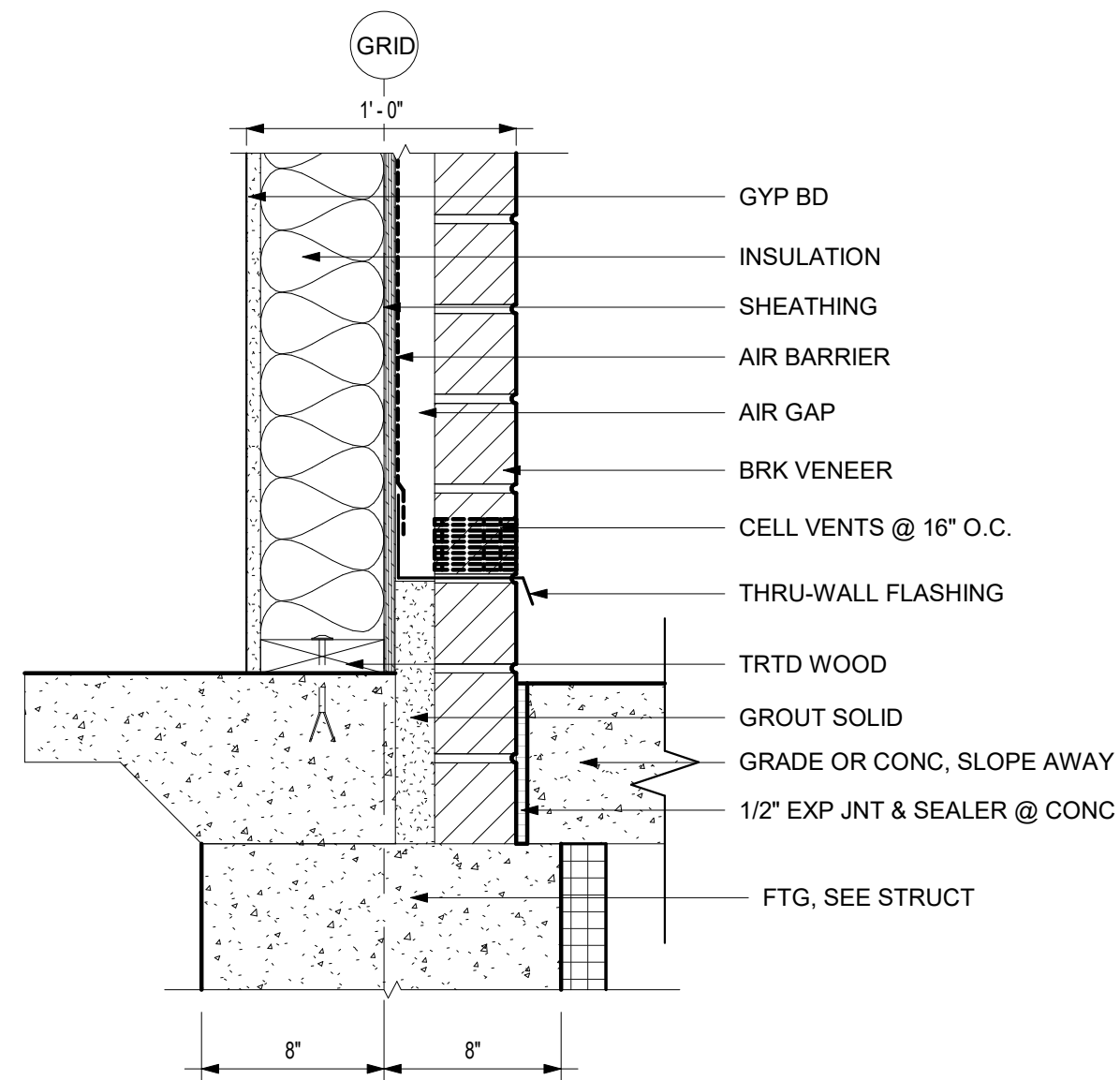


**B3** WOOD STUDS - WOOD WINDOW JAMB @ BRICK  
A500 1 1/2" = 1'-0"

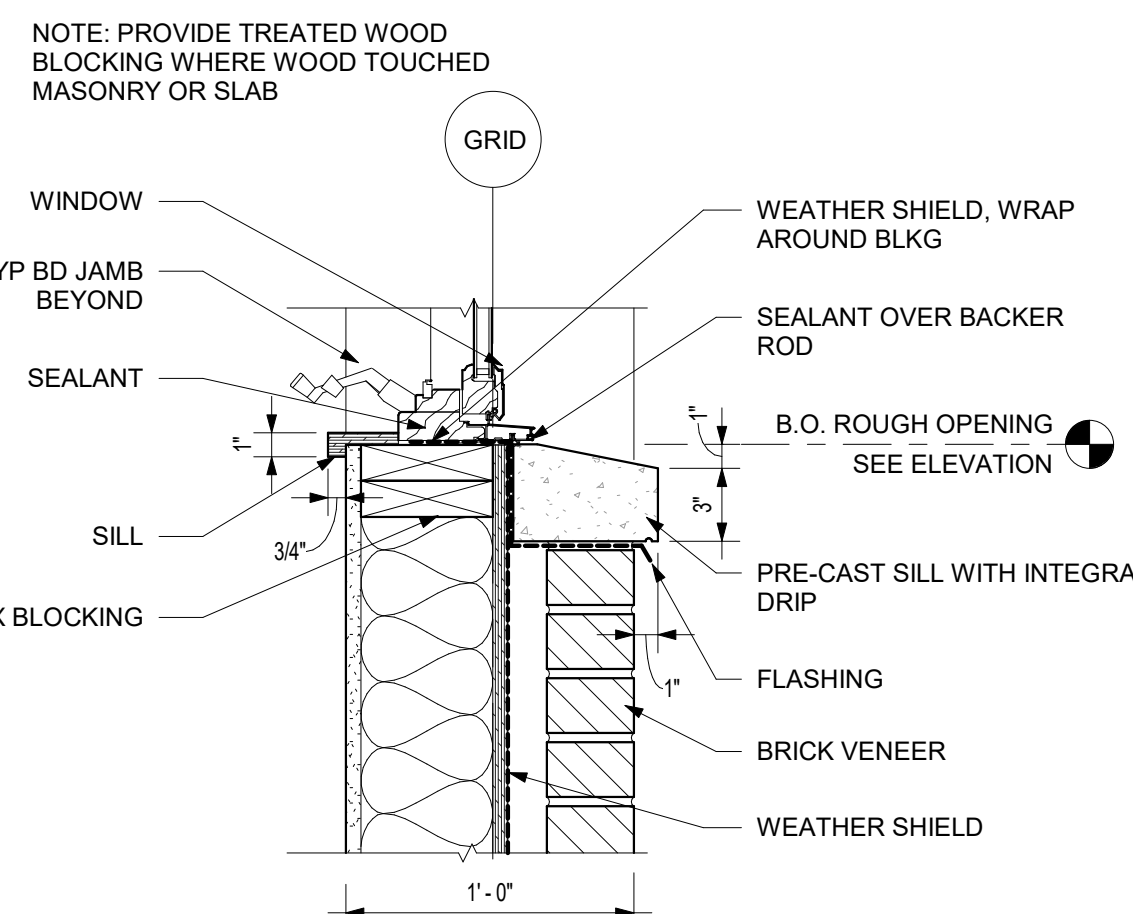


**D3** WOOD STUDS - WOOD WINDOW JAMB @ SIDING  
A500 1 1/2" = 1'-0"

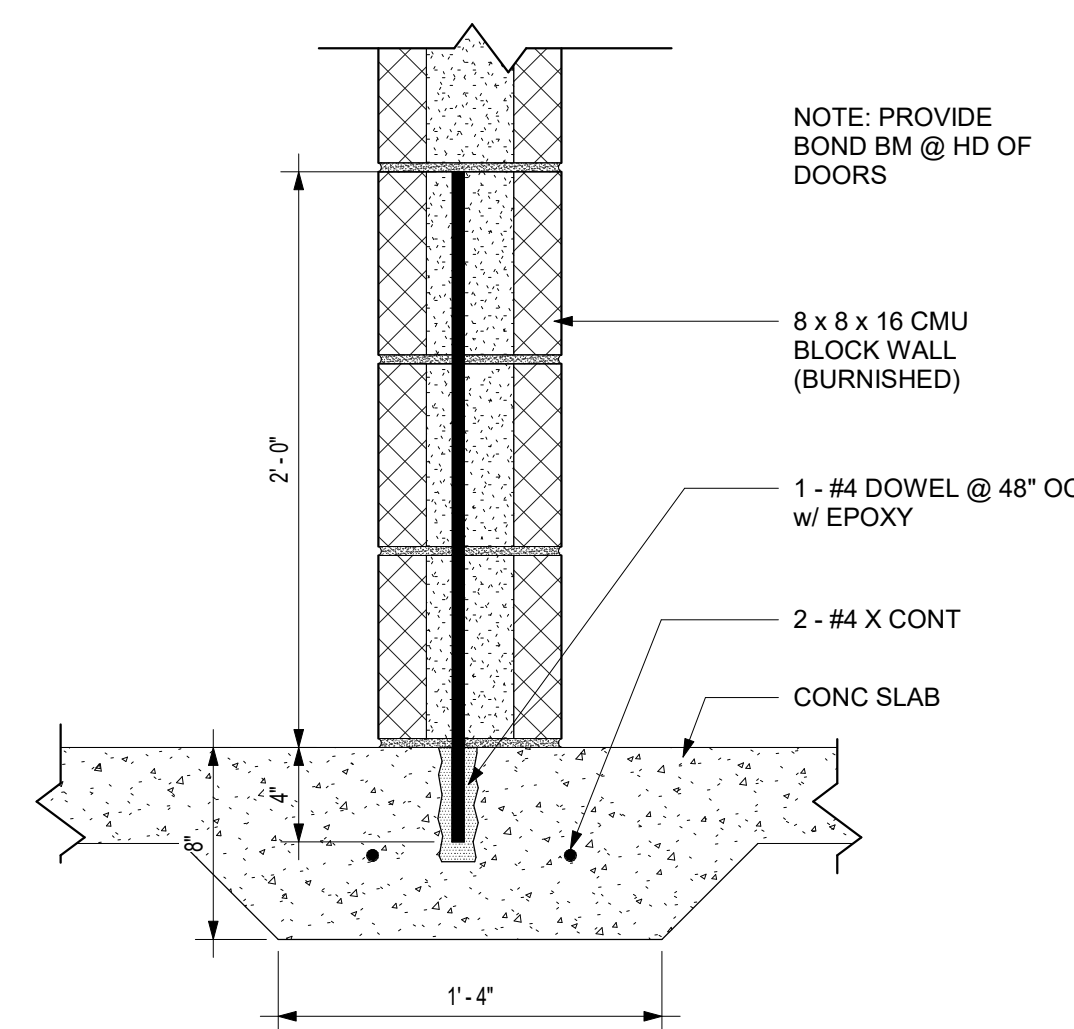
3



**A4** WOOD STUDS - BRICK - @ GRADE - PATIO  
A500 1 1/2" = 1'-0"



**B4** WOOD STUDS - WOOD WINDOW SILL @ BRICK - PRE-CAST SILL  
A500 1 1/2" = 1'-0"



**D4** REINF @ BOTTOM OF CMU WALL  
A500 1 1/2" = 1'-0"

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Grace A&D Job # 20210324

Project:  
**INSPIRED KIDS ACADEMY (11,942 SF)**

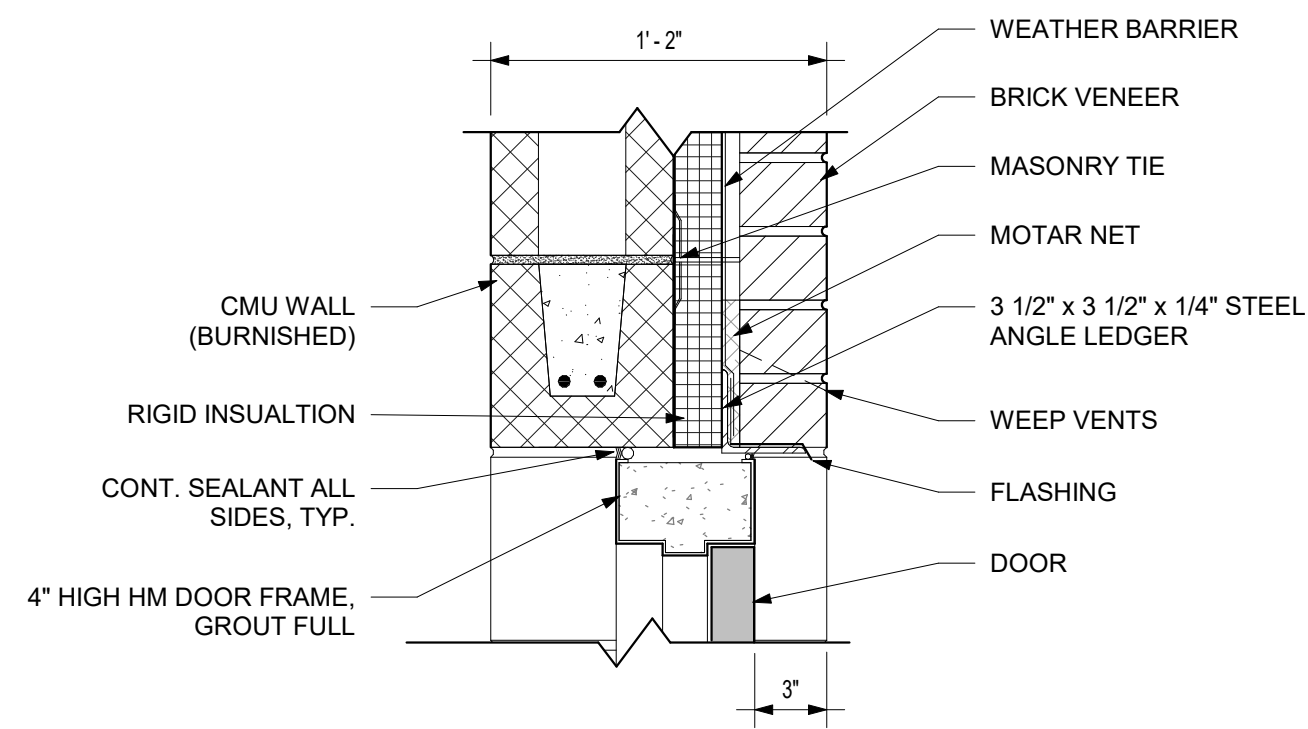
**WALL & WINDOW DETAILS**

**A500**



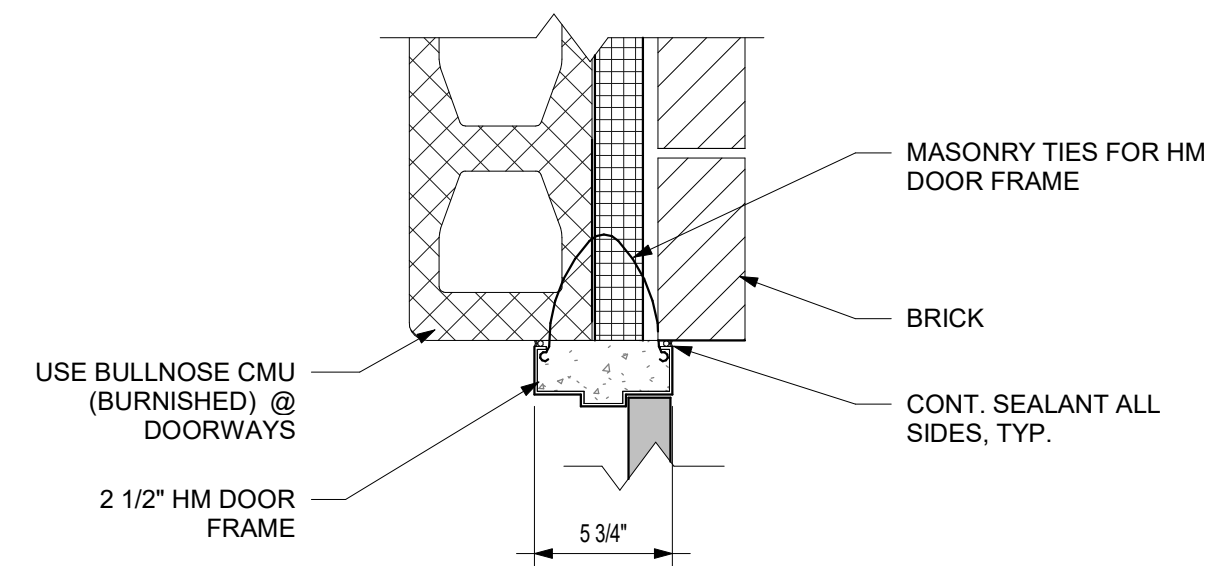
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1



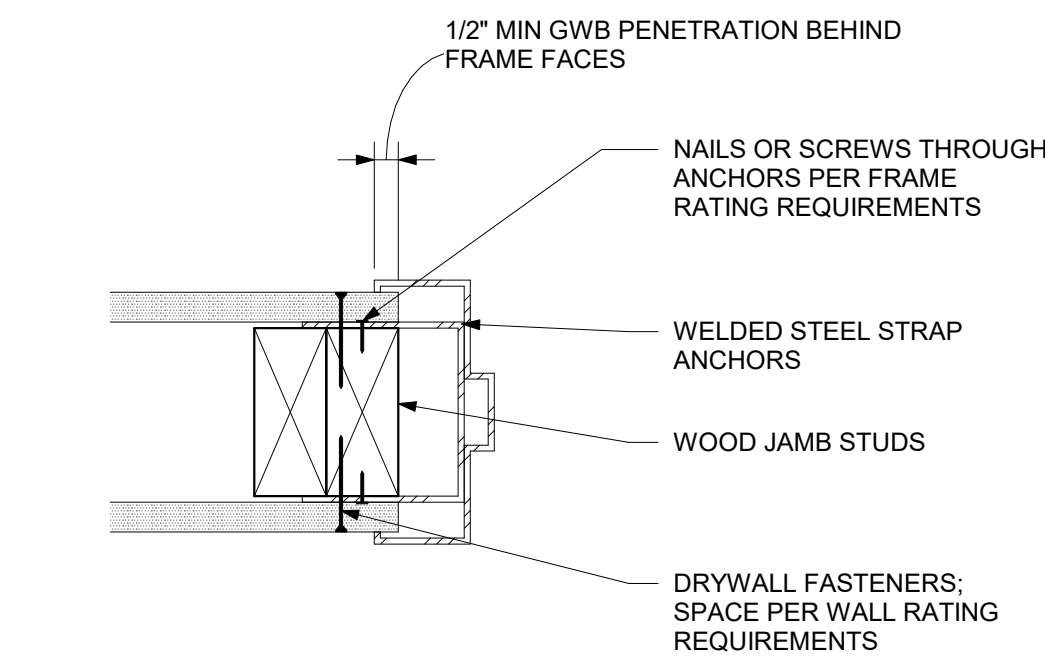
**A1** HM DOOR HEAD - CMU W/ BRICK VENEER  
A501 1 1/2" = 1'-0"

2



**A2** HM DOOR JAMB - CMU WITH BRICK VENEER  
A501 1 1/2" = 1'-0"

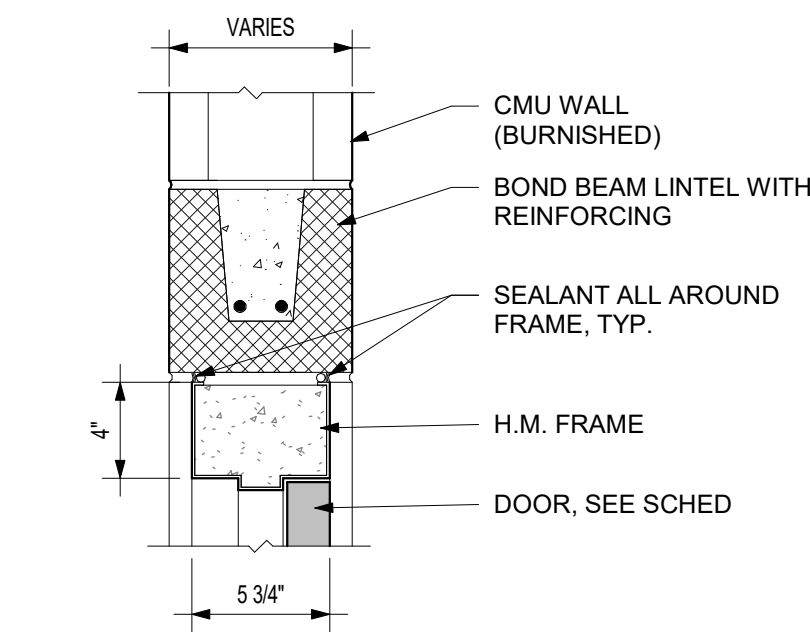
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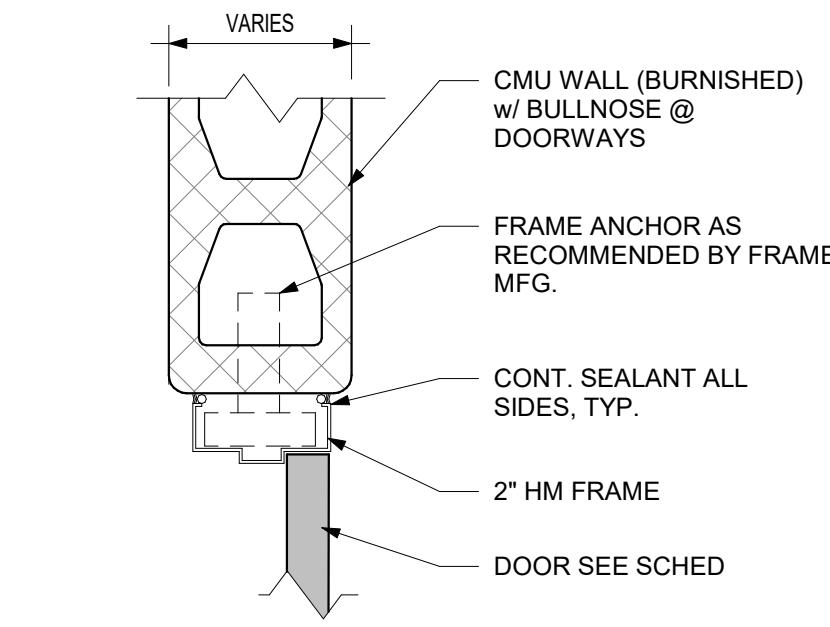
**TYPICAL 20, 30, 45 & 60 MINUTE HOLLOW METAL FRAMES**  
INSTALL WITH WELDED STEEL STRAP ANCHORS IN 1-HOUR RATED WOOD STUD WALL - REQUIRES FRAME INSTALLATION AFTER WOOD BUCK STUD AND BEFORE GYPSUM BOARD INSTALLATION

**B4** RATED FRAMES IN WOOD STUD WALL  
A501 3" = 1'-0"

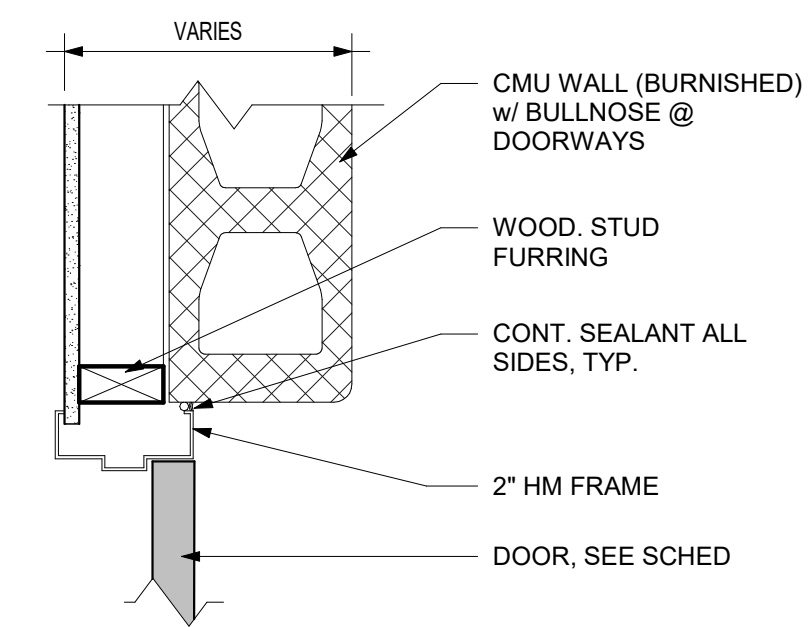
B



**B1** HM DOOR HEAD - CMU  
A501 1 1/2" = 1'-0"

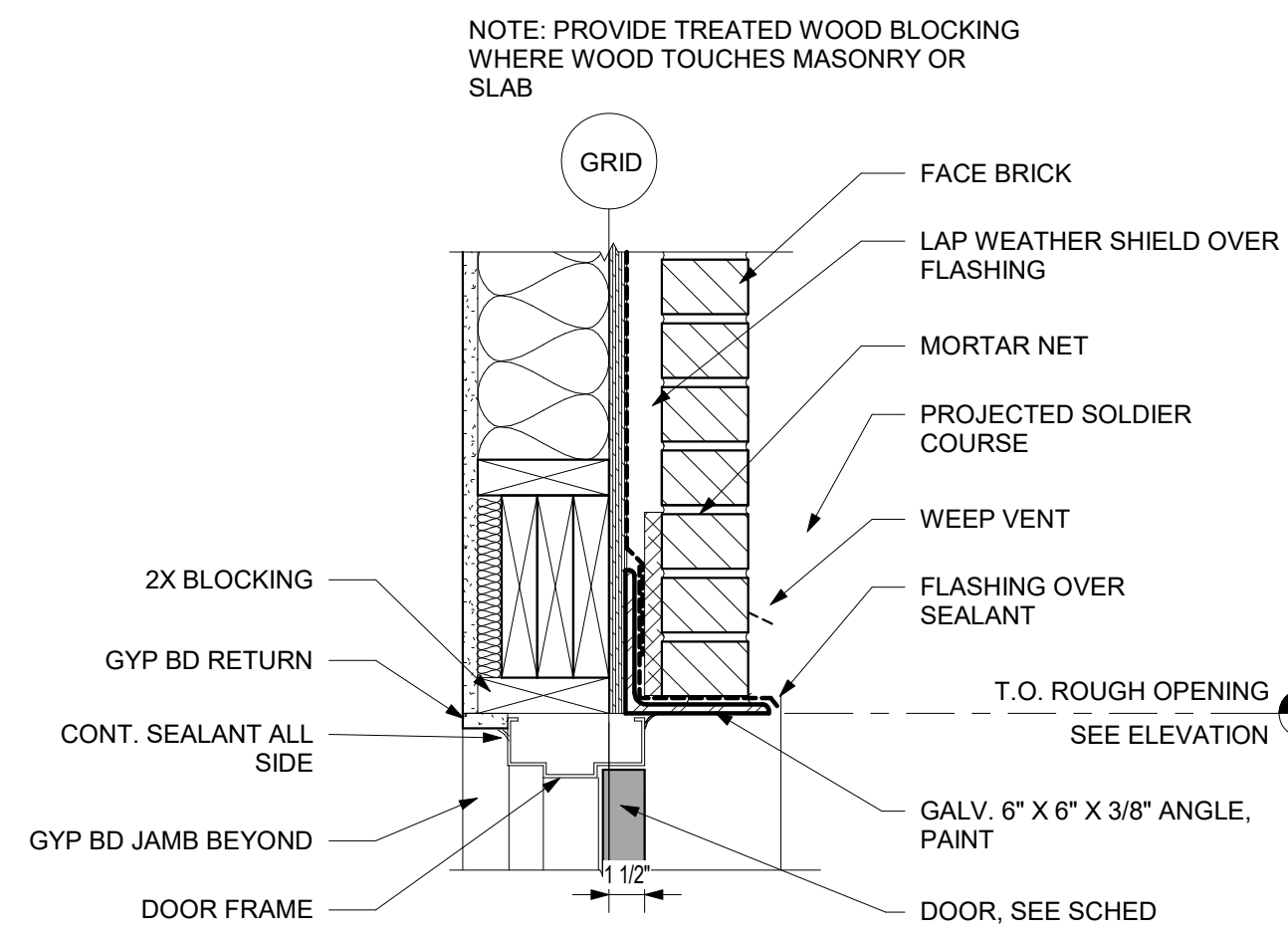


**B2** HM DOOR JAMB - CMU  
A501 1 1/2" = 1'-0"

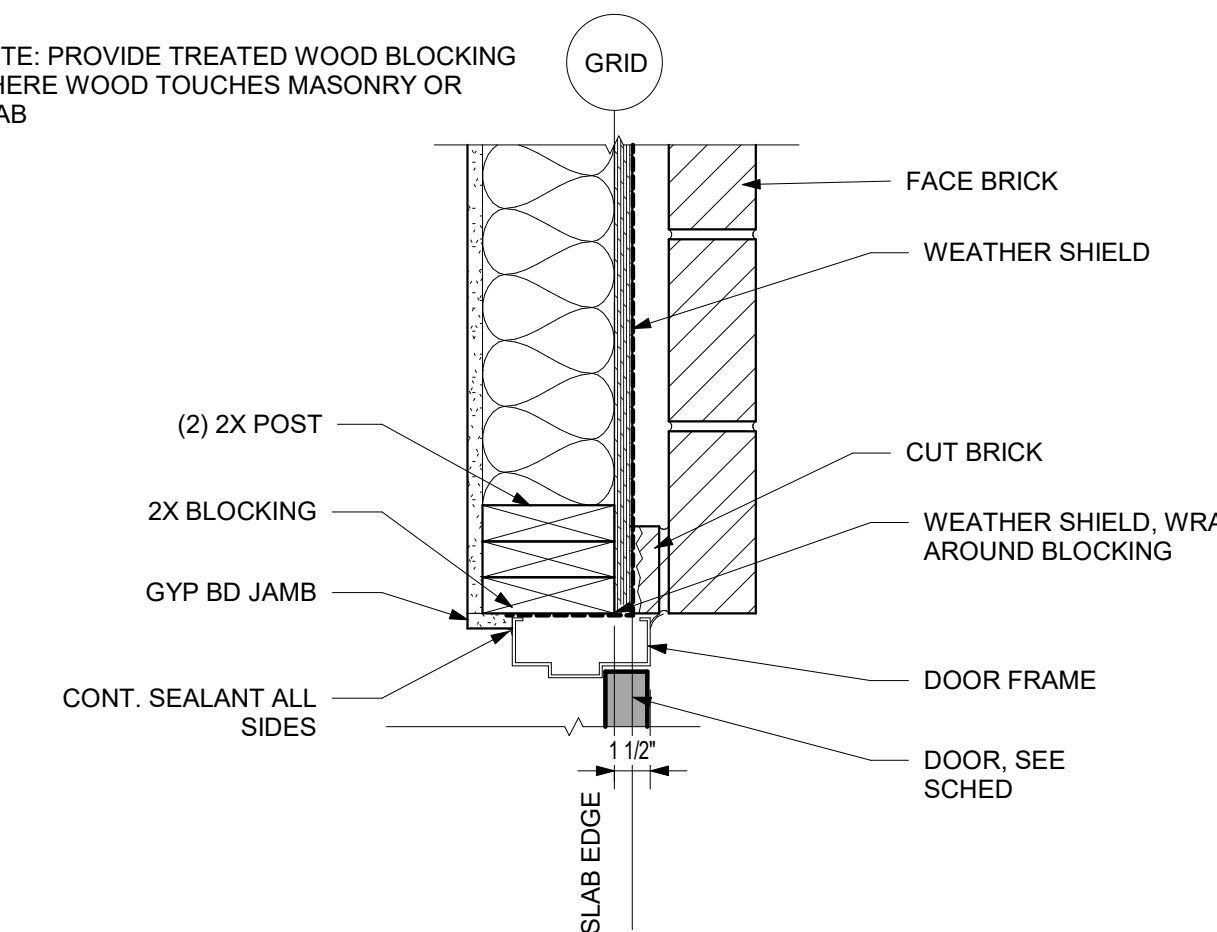


**B3** HM DOOR JAMB - CMU/WOOD STUD  
A501 1 1/2" = 1'-0"

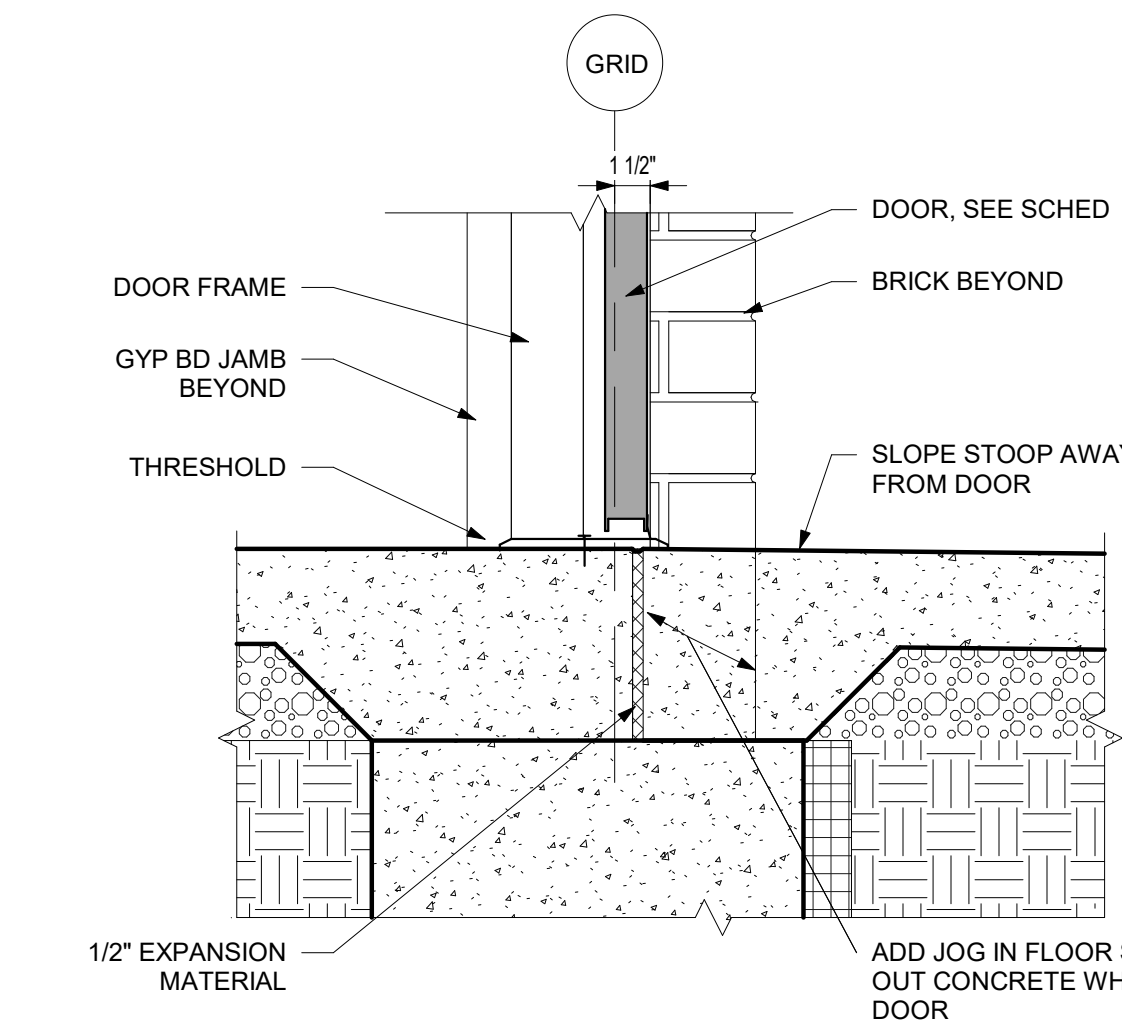
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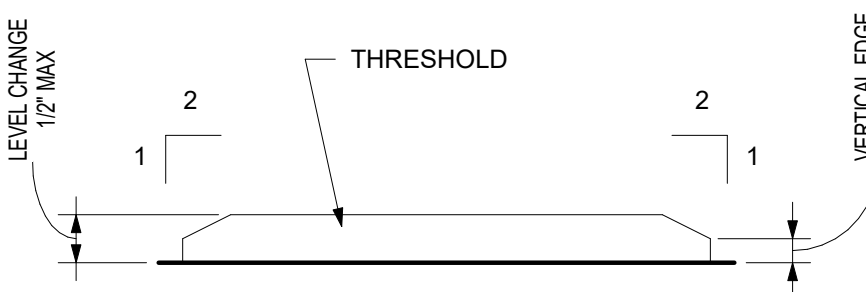
**C1** HM DOOR HEAD, WD STUDS W/ BRICK - HEAD  
A501 1 1/2" = 1'-0"



**C2** WOOD STUDS - HOLLOW METAL DOOR JAMB @ BRICK  
A501 1 1/2" = 1'-0"

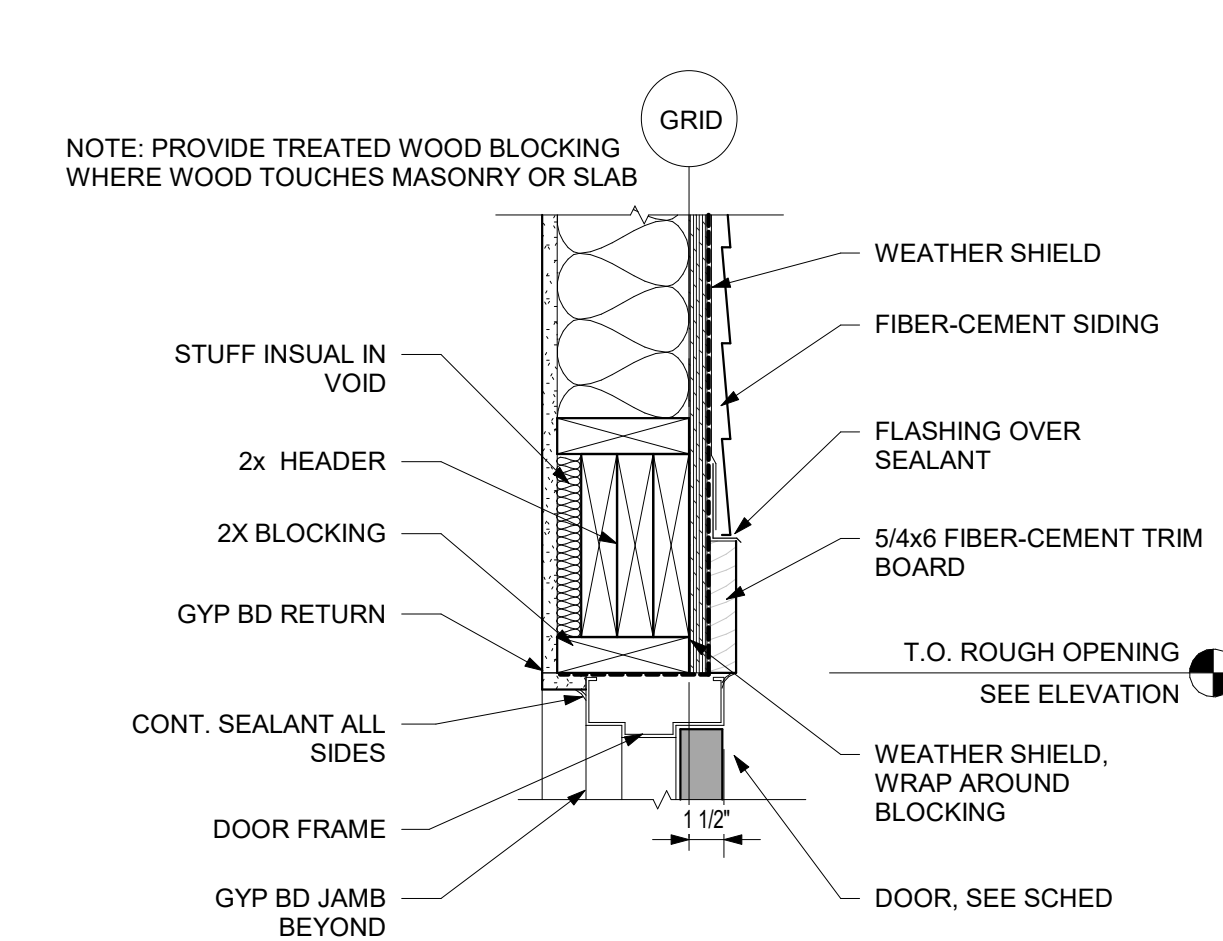


**C3** WOOD STUDS - DOOR THRESHOLD @ BRICK  
A501 1 1/2" = 1'-0"

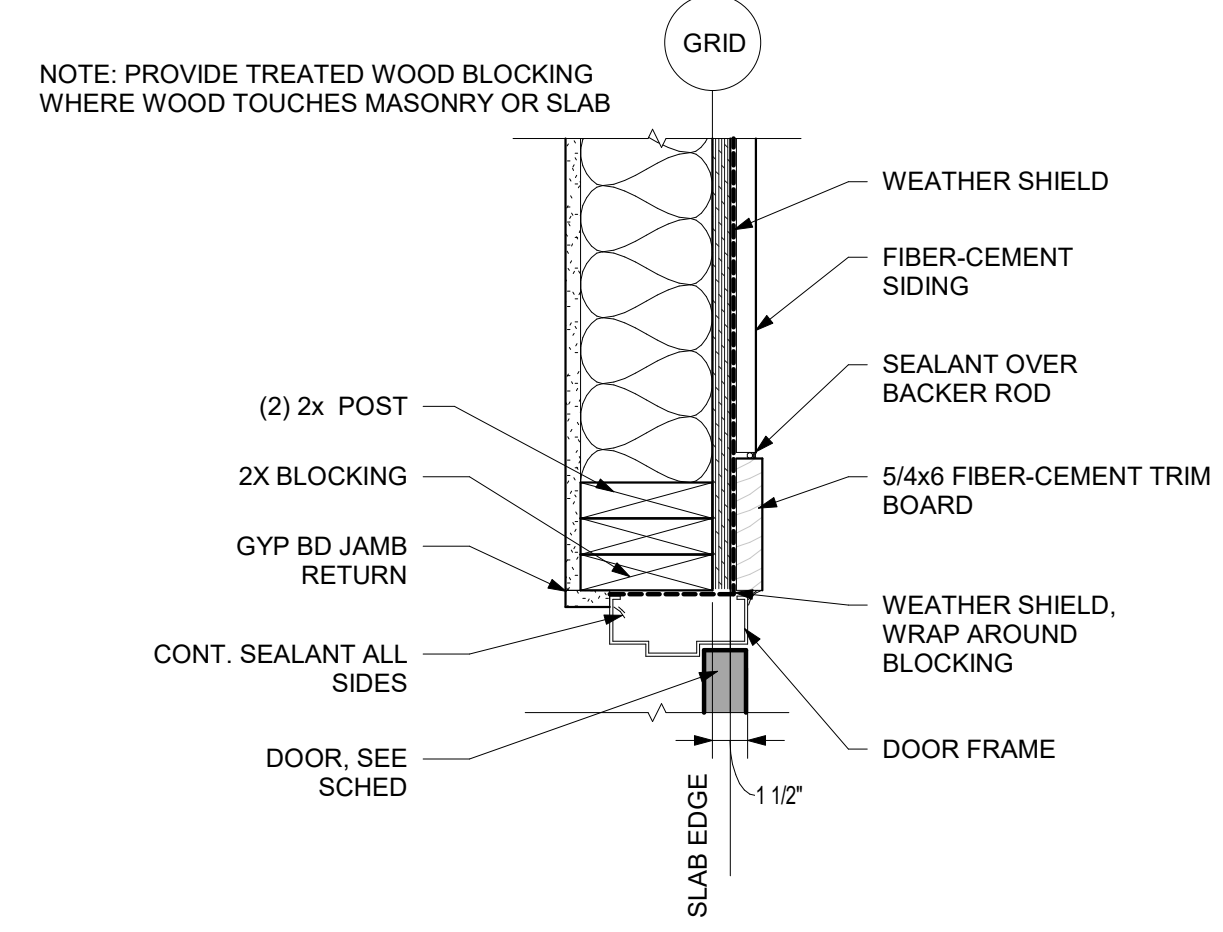


**1** THRESHOLD DETAIL  
A501 6" = 1'-0"

D



**3** WOOD STUDS - HOLLOW METAL DOOR HEAD @ SIDING  
A501 1 1/2" = 1'-0"



**4** WOOD STUDS - HOLLOW METAL DOOR JAMB @ SIDING  
A501 1 1/2" = 1'-0"

E

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**INSPIRED KIDS ACADEMY (11,942 SF)**

**HM FRAME - CMU / WD STUDS**

**A501**



DOOR SCHEDULE						
Mark	Location Room	Door Type	Frame Type	Door Size		Notes
				Width	Height	
100-1	VESTIBULE	FG-2	2	6'-0"	8'-0"	PANIC HARDWARE
100-2	VESTIBULE	FG-2	1	6'-0"	7'-0"	PANIC HARDWARE, ELECTRIC STRIKE W/ CONTROL FROM OFFICE & RECEPTION
101	LOBBY	F	2	6'-0"	7'-0"	PANIC HARDWARE
103	OFFICE	F	1	3'-0"	7'-0"	
104	CLOSET	F	1	5'-0"	6'-8"	
105	STAFF	F	1	3'-0"	7'-0"	
106	ADA RESTROOM	F	1	3'-0"	7'-0"	
107-1	LAUNDRY	F	2	3'-0"	7'-0"	
107-2	KITCHEN	F	1	4'-0"	7'-0"	
108	JANITOR CLOSET	F	2	3'-0"	7'-0"	
109-1	CORRIDOR	FG-2	2	3'-0"	7'-0"	PANIC HARDWARE
109-2	CORRIDOR	FG-2	2	3'-0"	7'-0"	PANIC HARDWARE
109B	RESTROOM	F	2	3'-0"	7'-0"	
110-1	INFANTS	FV	2	3'-0"	7'-0"	
110-2	INFANTS	FV	1	3'-0"	7'-0"	
110-3	INFANTS	HG	1	3'-0"	7'-0"	
111-1	TODDLERS	FV	2	3'-0"	7'-0"	
111-2	TODDLERS	HG	1	3'-0"	7'-0"	
120-1	2 YEAR OLDS	FV	2	3'-0"	7'-0"	
120-2	2 YEAR OLDS	HG	1	3'-0"	7'-0"	
121-1	STORAGE	F	1	3'-0"	7'-0"	
121-2	STORAGE	F	1	3'-0"	7'-0"	
123-1	2 YEAR OLDS	FV	2	3'-0"	7'-0"	
123-2	2 YEAR OLDS	HG	1	3'-0"	7'-0"	
130-1	3 YEAR OLDS	FV	2	3'-0"	7'-0"	
130-2	3 YEAR OLDS	HG	1	3'-0"	7'-0"	
131-1	STORAGE	F	1	3'-0"	7'-0"	
131-2	STORAGE	F	1	3'-0"	7'-0"	
133-1	3 YEAR OLDS	FV	2	3'-0"	7'-0"	
133-2	3 YEAR OLDS	HG	1	3'-0"	7'-0"	
140-1	4 YEAR OLDS	FV	2	3'-0"	7'-0"	
140-2	4 YEAR OLDS	HG	1	3'-0"	7'-0"	
141-1	STORAGE	F	1	3'-0"	7'-0"	
141-2	STORAGE	F	1	3'-0"	7'-0"	
143-1	4 YEAR OLDS	FV	2	3'-0"	7'-0"	
143-2	4 YEAR OLDS	HG	1	3'-0"	7'-0"	
150-1	SCHOOL AGE / ACTIVITY	FV	2	3'-0"	7'-0"	
150-2	SCHOOL AGE / ACTIVITY	FV	2	3'-0"	7'-0"	
150-3	SCHOOL AGE / ACTIVITY	HG	1	3'-0"	7'-0"	
151	STORAGE	F	1	3'-0"	7'-0"	
152	ADA RESTROOM	F	1	3'-0"	7'-0"	
153	ADA RESTROOM	F	1	3'-0"	7'-0"	
154	STORAGE	F	1	3'-0"	7'-0"	
202	TRASH ENCLOSURE			11'-1"	6'-0"	

ROOM SCHEDULE							
Number	Name	Floor			Perimeter	Ceiling Finish	Ceiling Height
		Area	Floor Finish	Base Finish			
100	VESTIBULE	74 SF	WOC	VB	34'	GYP	10' - 0"
101	LOBBY	348 SF	LVT	VB	95'	GYP	10' - 0"
102	RECEPTION	104 SF	CPT	VB	45'	GYP	10' - 0"
103	OFFICE	181 SF	CPT	VB	55'	GYP	10' - 0"
104	CLOSET	12 SF	CPT	VB	17'	ACT	9' - 0"
104	STAFF	174 SF	LVT	VB	55'	GYP	10' - 0"
106	ADA RESTROOM	59 SF	LVT	VB	31'	ACT	9' - 0"
107A	KITCHEN	434 SF	LVT	VB	87'	KZ ACT	9' - 0"
107B	LAUNDRY	61 SF	LVT	VB	32'	KZ ACT	9' - 0"
108	JANITOR CLOSET	58 SF	CONS	VB	30'	GYP	10' - 0"
109	CORRIDOR	1584 SF	CPT	VB	338'	ACT	8' - 6"
109B	RESTROOM	45 SF	LVT	VB	27'	ACT	9' - 0"
110	INFANTS	546 SF	LVT / CPT	VB	101'	GYP	10' - 0"
111	TODDLERS	551 SF	LVT / CPT	VB	98'	GYP	10' - 0"
120	2 YEAR OLDS	594 SF	LVT / CPT	VB	111'	GYP	10' - 0"
121	STORAGE	61 SF	LVT	VB	33'	ACT	9' - 0"
122	2 YO RESTROOM	126 SF	LVT / CPT	VB	45'	ACT	9' - 0"
123	2 YEAR OLDS	585 SF	LVT / CPT	VB	110'	GYP	10' - 0"
130	3 YEAR OLDS	739 SF	LVT / CPT	VB	124'	GYP	10' - 0"
131	STORAGE	61 SF	LVT	VB	33'	ACT	9' - 0"
132	3 YO RESTROOM	125 SF	LVT / CPT	VB	44'	ACT	9' - 0"
133	3 YEAR OLDS	739 SF	LVT / CPT	VB	124'	GYP	10' - 0"
140	4 YEAR OLDS	874 SF	LVT / CPT	VB	125'	GYP	10' - 0"
141	STORAGE	61 SF	LVT	VB	33'	ACT	9' - 0"
142	4 YO RESTROOM	125 SF	LVT / CPT	VB	44'	ACT	9' - 0"
143	4 YEAR OLDS	871 SF	LVT / CPT	VB	125'	GYP	10' - 0"
150	SCHOOL AGE / ACTIVITY	1636 SF	LVT / CPT	VB	223'	GYP	10' - 0"
151	STORAGE	59 SF	CONS	VB	31'	GYP	10' - 0"
152	ADA RESTROOM	59 SF	LVT	VB	31'	ACT	9' - 0"
153	ADA RESTROOM	59 SF	LVT	VB	31'	ACT	9' - 0"
154	STORAGE	67 SF	CONS	VB	34'	GYP	10' - 0"
201	COVERED PATIO	1260 SF	CONS	VB	207'	METAL SOFFIT	10' - 0"
202	TRASH ENCLOSURE	179 SF			54'		
EP201	EQUIPMENT PLATFORM	214 SF	WD	VB	61'	GYP	8' - 0"
EP202	EQUIPMENT PLATFORM	225 SF	WD	VB	62'	GYP	8' - 0"

Window Schedule						
Type Mark	Assembly Description	Type	Width	Height	Count	Area SF
A	Windows	72" X 60"	6' - 0"	5' - 0"	23	690' - 0"
Y	Windows	48" x 36"	4' - 0"	3' - 0"	1	12' - 0"

INTERIOR FINISH MATERIALS SCHEDULE				
ABBR	PRODUCT	MANUFACTURER/SUPPLIER	COLOR/STYLE	COMMENTS
CPT	CARPET			
VCT	VINYL COMPOSITE TILE			
LVT	LUXURY VINYL TILE			
LVP	LUXURY VINYL PLANK			
CT	CERAMIC TILE			
VB	VINYL BASE			
ACT	ACOUSTIC CEILING TILE			
PNT-1	PAINT			
PNT-2	PAINT			
PNT-3	PAINT			

EXTERIOR FINISH MATERIALS SCHEDULE				
ABBR	PRODUCT	MANUFACTURER/SUPPLIER	COLOR/STYLE	COMMENTS
BBS-1	EXTERIOR - BOARD & BATTEN SIDING			
BRK-1	EXTERIOR - MASONRY - BRICK			
CBS-1	EXTERIOR - CEMENT BOARD SIDING			
MCS-1	EXTERIOR - MASONRY - CAST STONE			
TRIM	CEMENT BOARD			
SOF-FA	SOFFIT & FASCIA			
RAS-1	ROOFING - ASPHALT SHINGLE			
DNSPT	ROOFING - DOWNSPOUT			
MTL-1	ROOFING - GUTTER APRON/RAKE MTL/D RIP EDGE			
SHING	ROOFING - SHINGLES			
RV	ROOFING - HAT VENTS			
S-1	BRICK SEALANT			
S-2	CAST STONE SEALANT			
S-3	WINDOW SEALANT			

- ABBREVIATIONS**
- ACT Acoustical Ceiling tile
  - ACT1 5/8" x 24" regular edge, 15/16" grid
  - ACT2 5/8" x 24" square edge, 15/16" grid
  - ACT3 vinyl coated gyp bd 5/8" x 24" x 48", 15/16 aluminum grid
  - ATH Athletic Flooring
  - CMB Conc Masonry - Burnished
  - CMF Conc Masonry - Painted
  - CMR Conc Masonry - Rock Faced
  - CMU Conc Masonry - Unfinished
  - CONS Conc - Sealed
  - CONU Conc - Unsealed
  - CPT Carpet
  - CS Cultured Stone
  - CT Ceramic Tile
  - EPT Epoxy Paint
  - EXP Exposed Structure Painted
  - EXU Exposed Structure Unfinished
  - FRP Fiberglass Reinforced Panel
  - FWP Fabric Wrapped Acoustical Panel
  - GAP Abuse Resistant Gyp-Bd - Painted
  - GEP Ext Gyp Bd - Painted
  - GPT Typical Int Gyp Bd - Painted
  - GPE Moisture Resistant Gyp Bd - Epoxy Painted
  - LVT Luxury Vinyl Tile
  - LVP Luxury Vinyl Plank
  - PCT Porcelain Tile
  - QT Quarry Tile
  - RS Resinous Flooring
  - SVF Sheet Vinyl Flooring
  - VB Vinyl Base
  - VCT Vinyl Composite Tile
  - VWC Vinyl Wall Covering
  - WB Wood Base
  - WD Wood
  - WC Wood Crown Molding
  - WOC Walk-Off Carpet
  - WP Wood Paneling
  - WR Wood Chair Rail
  - WW Wood Wainscot

Door Hardware Notes:

Provide the following or approved equal in NICKEL finish.

Locksets to be Schlage if not noted

Latchsets

- L/L Lever/Lock, Schlage, ND91PD RHO (CYL)
- L/PFS Lever/Passage, Schlage ND10S RHO (CYL)
- L/PV Lever/Privacy, Schlage ND40S RHO (CYL)
- L/EO Lever/Exit Only

- E/PC Exit Only Panic, Von Duprin 99EO
- P/PC Pull w/ Panic, Von Duprin 99NL x 992NL x CYL
- LL/PC Lever Lock w/ Panic, Von Duprin 99L x 996L x CYL
- L/PC Lever Only w/ Panic, Von Duprin 99L x 996L x BE

P/P Push/Pull Burns 5425 x 54

DB Deadbolt, Tale 8960

Gasketing

- W Weather Strip, Pemko 303AS
- F Fire/Smoke, Pemko S88D

Door Stops

- F Ext. Floor Stop, Burns 540
- W Int. Floor Stop, Ives FS438
- W Wall, Ives WS407
- O Overhead, Rixson 9 Series

Closers

- C Int. Closer, LCN 1461
- Ext. Closer, LCN 4041
- C/C Int. Closer w/ Stop, LCN 1461 CUSH
- Ext. Closer w/ Stop, LCN 4041 CUSH

Electrified Hardware

- HO Hold Open, Rixson 998
- ES Electric Strike, Von Duprin 6211
- EL Electric Lock, Von Duprin
- CR Card Reader
- IC Intercom
- PA ADA Power assisted

Hardware for Pair of Doors

- Non-rated/Non-egress doors: manual flush bolts & dust proof strike
- Rated/Non-egress doors: coordinator, automatic flush bolts, dust proof strike & closer, if required.
- Egress doors: concealed vertical rods on hollow metal and aluminum storefront doors. Provide surface mounted vertical rods on wood doors. Provide dust proof strikes typical.

Hinges

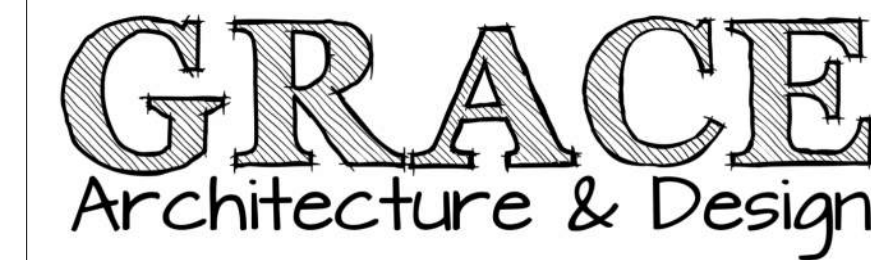
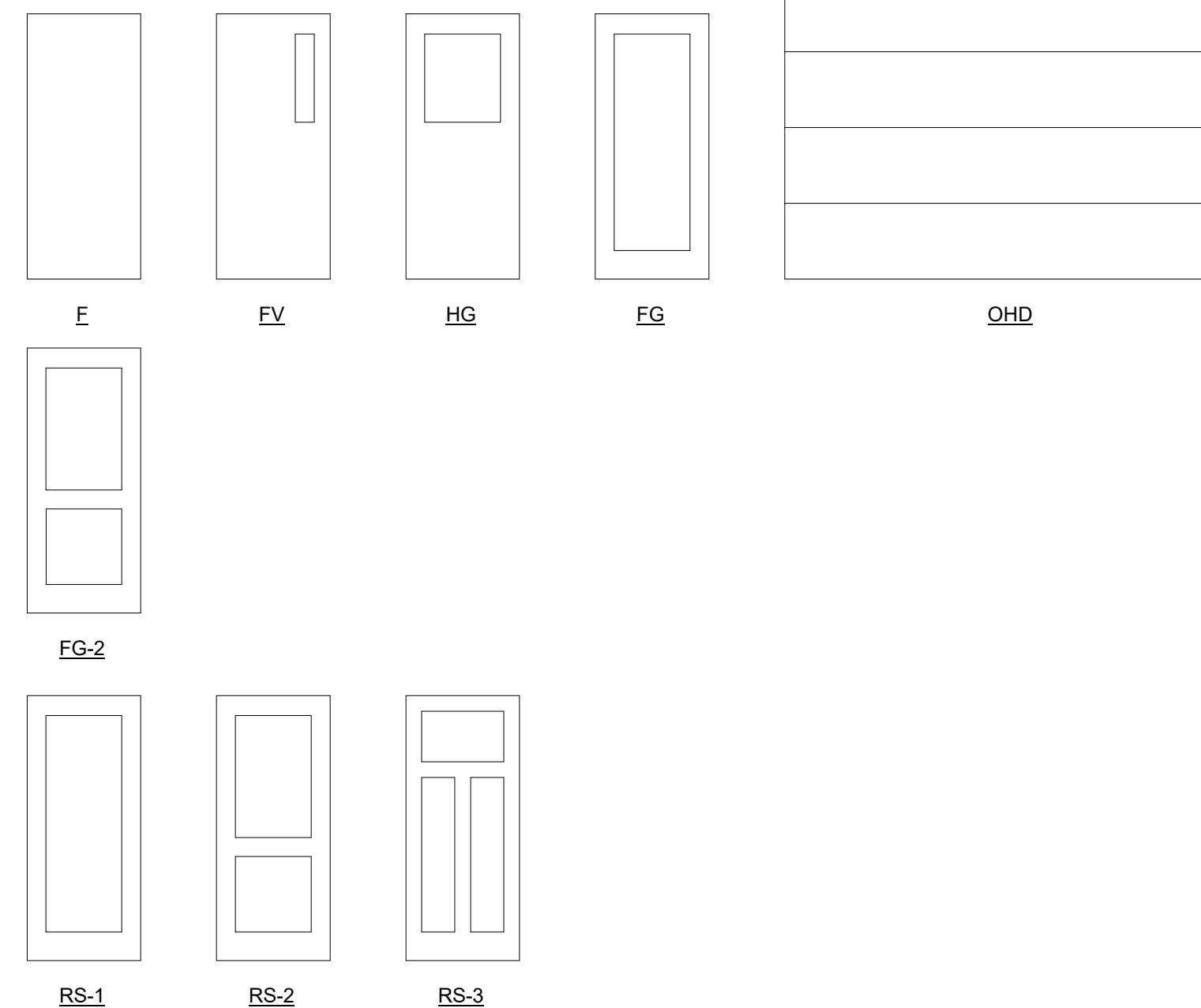
Provide one hinge for every 30" of door height, 3 hinges minimum.

- Typical hinge
- Exterior Stanley FB191
- Interior Stanley FB179
- Hinges for doors over 39" wide
- Exterior Stanley FB199 EXT
- Interior Stanley FB 168 INT

Accessories

- Threshold Pemko 171A
- Sweep Pemko 315CN
- Astragal at Pair Pemko 316AN, 2 each
- AP Armor Plate, Burns Manufacturing, 16GA, Stainless Steel
- KP Kick Plate, Burns Manufacturing, 16GA, Bronze

Door Elevations



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**Architect**  
 Grace Architecture & Design  
 113 East Court Avenue  
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 515 979-9824



**Structural Engineer**  
 Long Engineering  
 13001 Twana Drive  
 Urbandale, IA 50323  
 515 666-4971



**Civil Engineer**  
 Civil Engineering Consultants  
 2400 86th Street # 12  
 Urbandale, IA 50322  
 515 276-4884



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Date	Description
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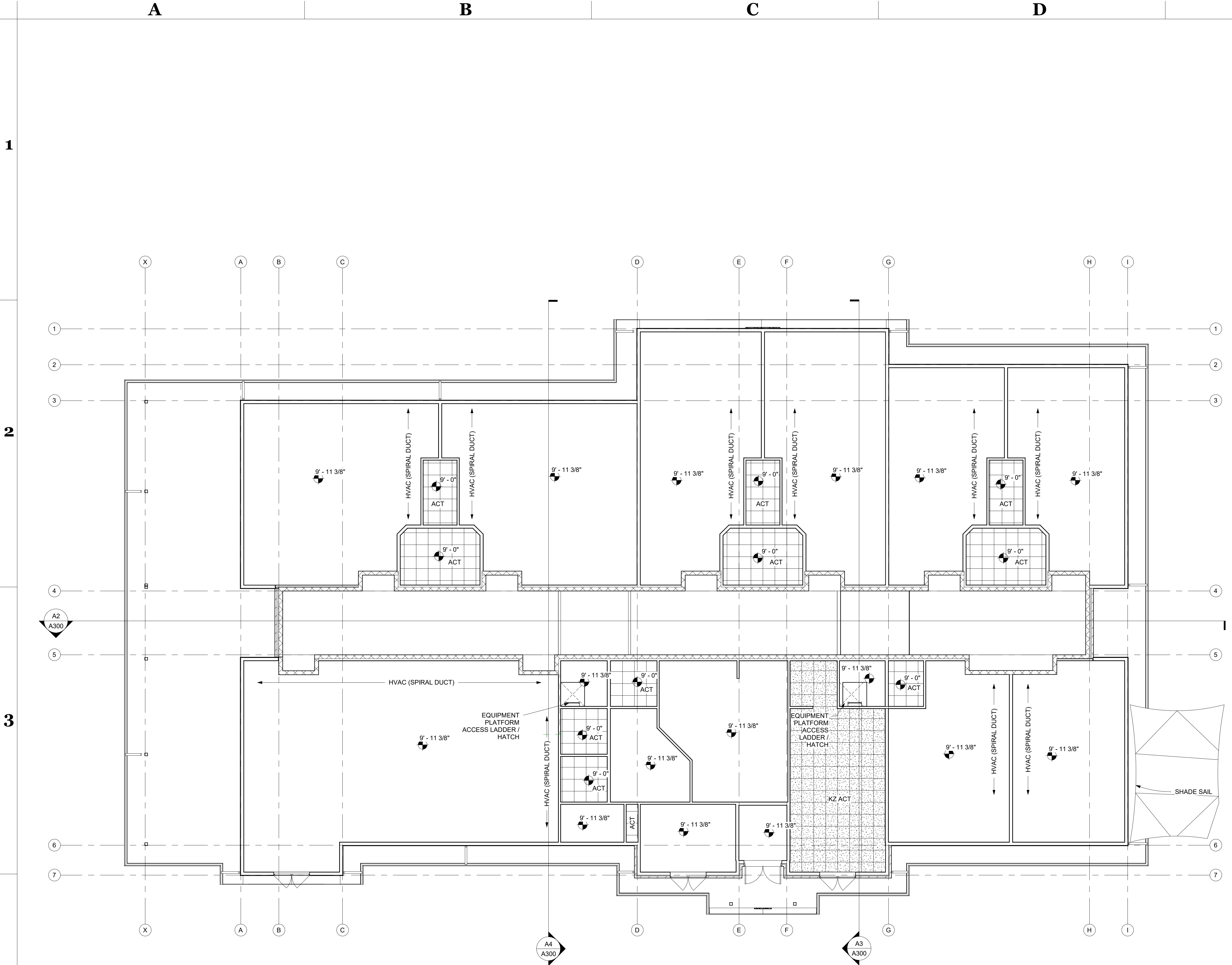
Grace A&D Job # 20210324

Project:  
**INSPIRED KIDS ACADEMY (11,942 SF)**

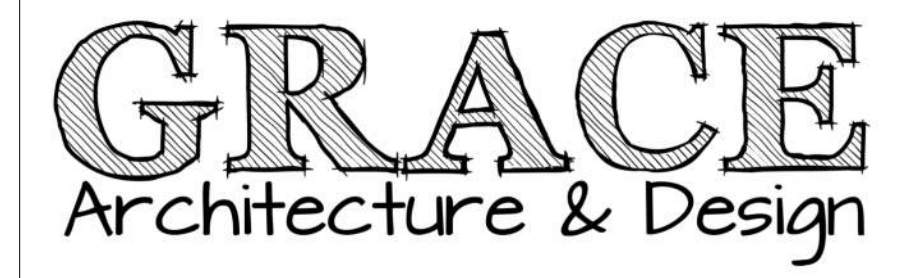
SCHEDULES

A600





- CEILING FIXTURE LEGEND:**
- DIFFUSER, SEE MECH
  - RETURN AIR, SEE MECH
  - RR EXHAUST FAN, SEE MECH
  - RR EXHAUST FAN, SEE MECH
  - SOFFIT W/ FIXTURE BEHIND EGG CRATE
  - CEILING MOUNTED PROJECTOR
  - MANUALLY OPERATED PROJECTOR SCREEN
  - ELECTRICALLY OPERATED PROJECTOR SCREEN
  - NIGHT LIGHT ON EMERGENCY POWER
  - Phillips Day-Brite Evo Grid LED 2x2
  - Phillips Day-Brite Evo Grid LED 2x4
  - CORONET LS1 LED UP/DN
  - RECESSED CAN LIGHT
  - OCCUPANCY SENSOR
- CEILING MATERIAL LEGEND:**
- GYPSUM BOARD CEILING
  - 2x2 ACT CEILING
  - 2x2 KITCHEN ZONE ACT CEILING
  - EXPOSED STRUCTURE
  - EXPOSED EPIDECK
- REFLECTED CEILING GENERAL NOTES:**
- CEILINGS TO BE 8'-0" AFF (UNO)
  - CEILING GRID TO BE CENTERED IN ROOMS (UNO)
  - REFERENCE ROOM FINISH SCHEDULE FOR CEILING FINISHES.



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Grace A&D Job # 20210324

Project:  
**INSPIRED KIDS ACADEMY (11,942 SF)**

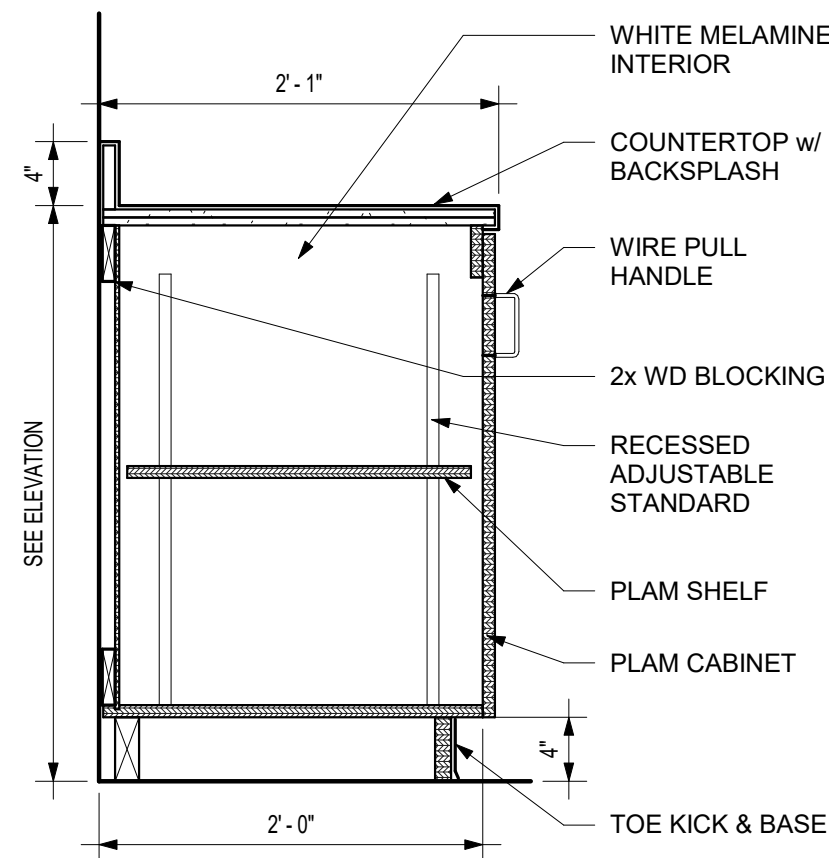
**REFLECTED CEILING PLAN**

**A700**

A4 REFLECTED CEILING PLAN  
 A700 1/8" = 1'-0"

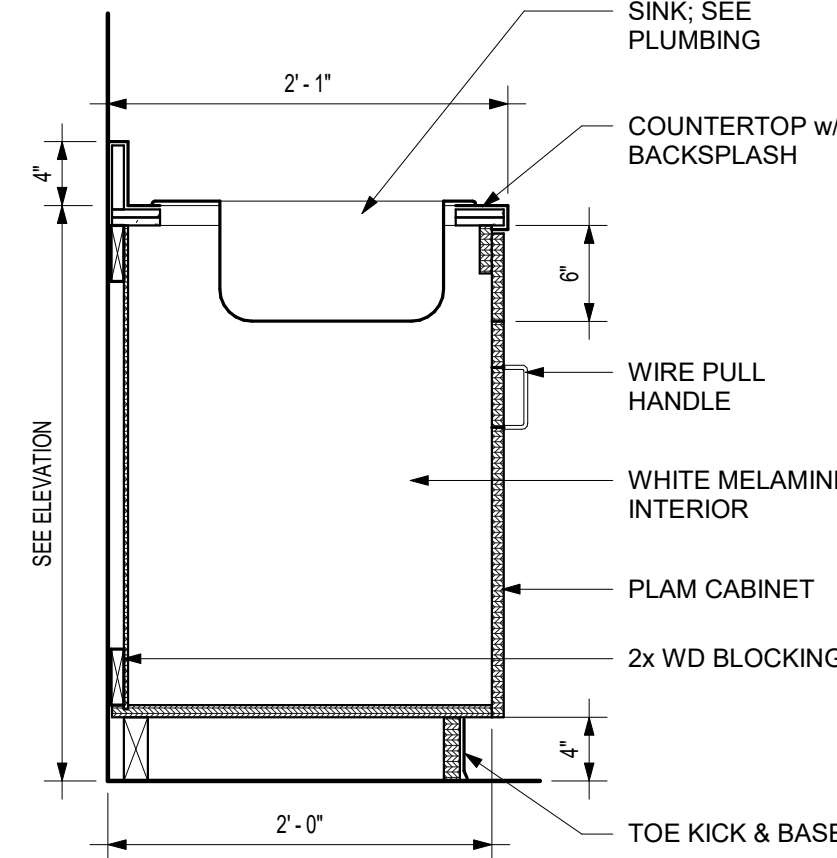


A



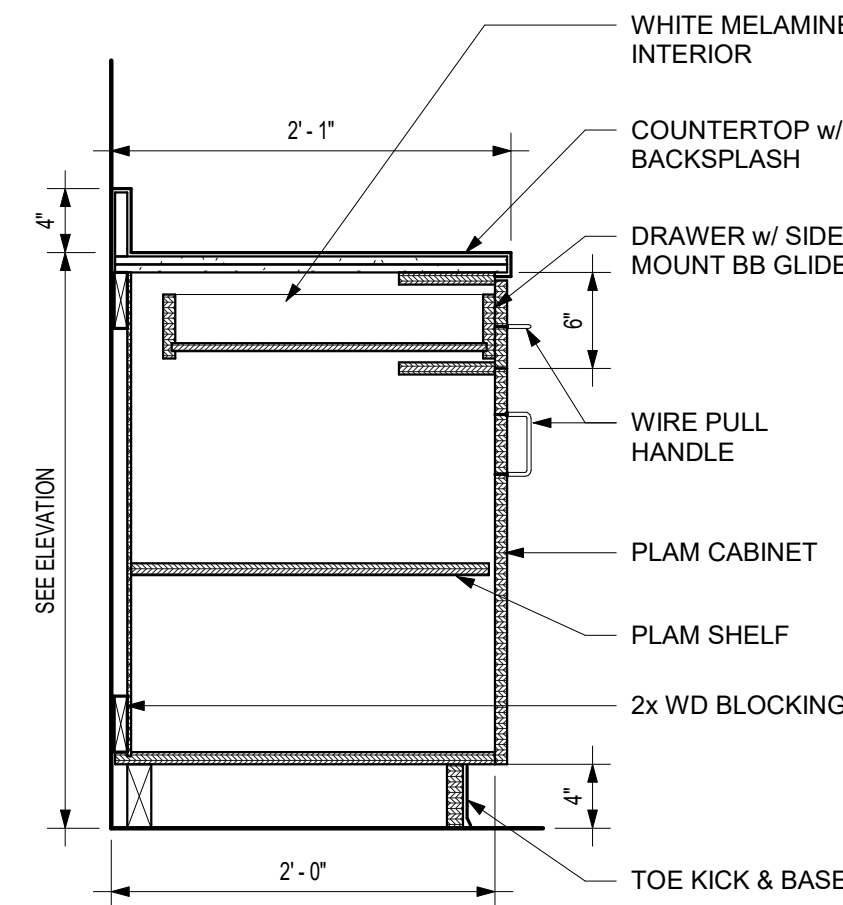
**A1** BASE CABINET - NO DRAWER  
A800 1" = 1'-0"

B



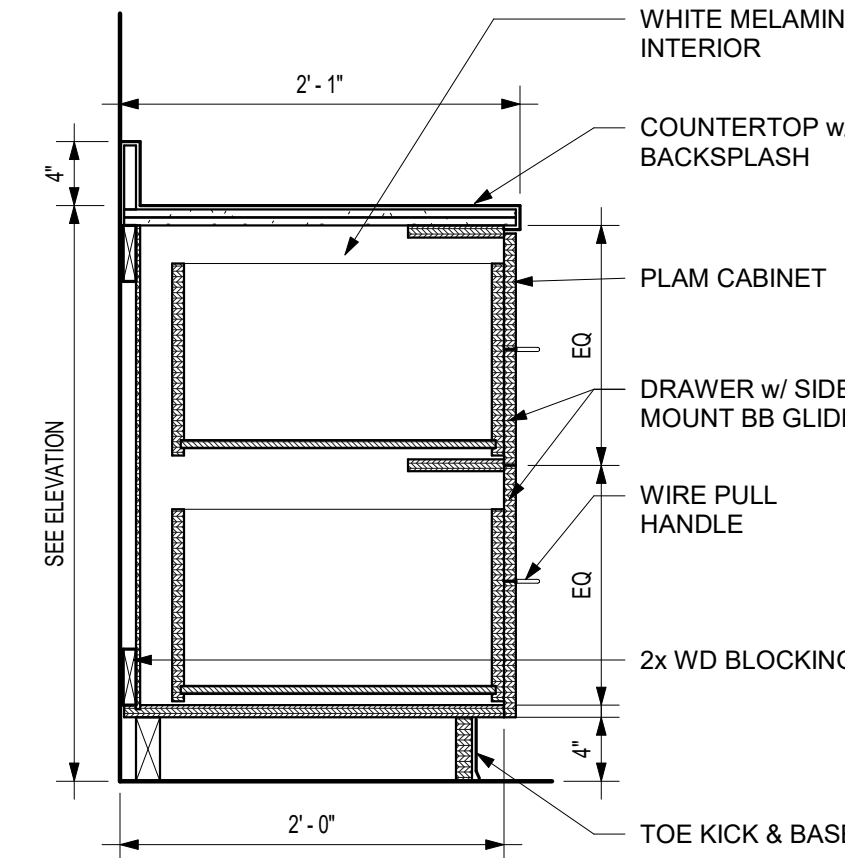
**B1** BASE CABINET - SINK  
A800 1" = 1'-0"

C



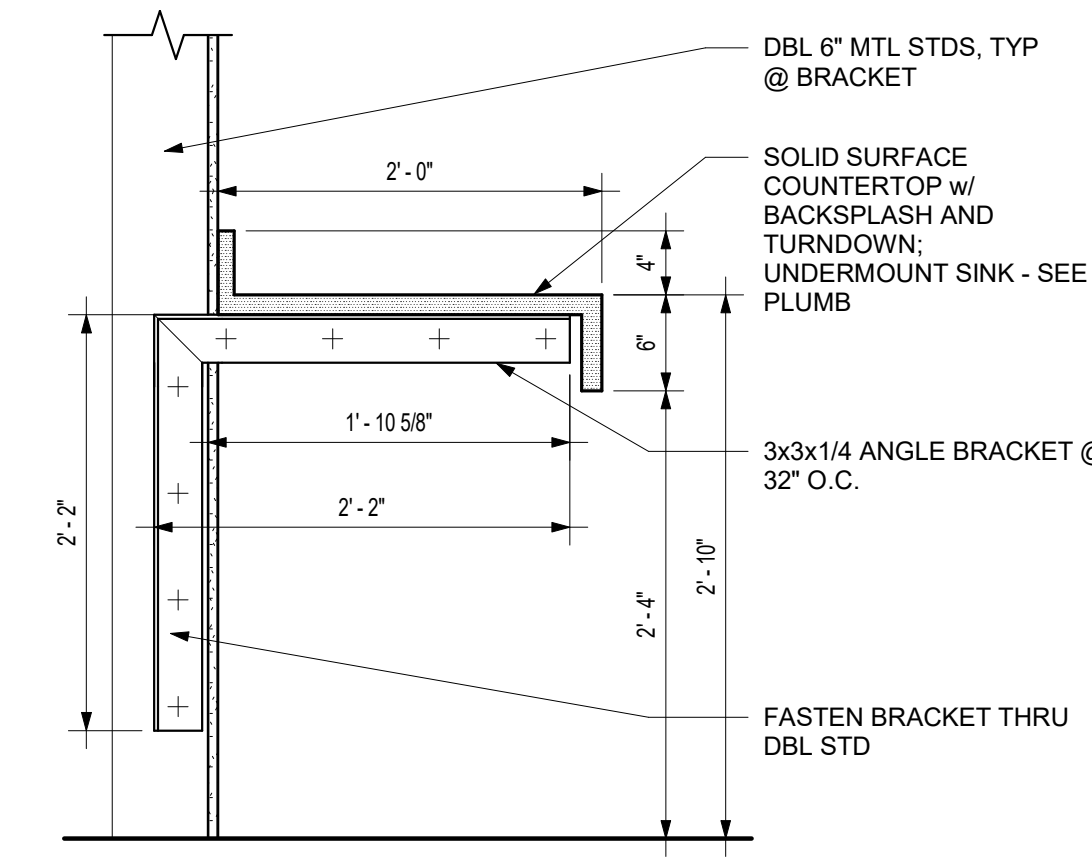
**C1** BASE CABINET - ONE DRAWER  
A800 1" = 1'-0"

D



**D1** BASE CABINET - TWO DRAWER  
A800 1" = 1'-0"

E



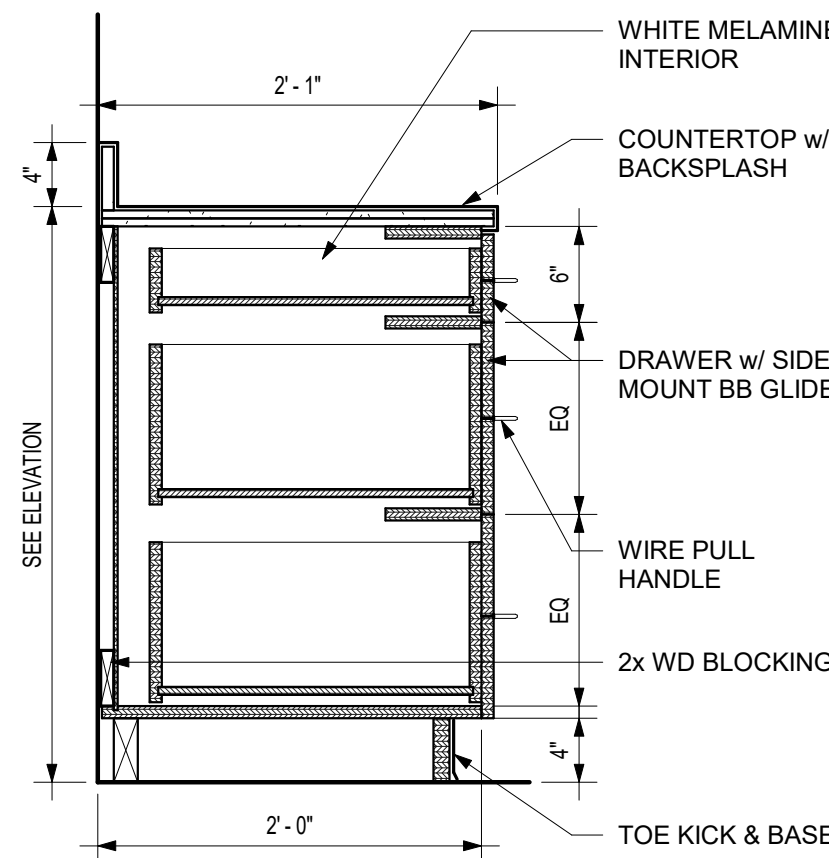
**E2** FLOATING VANITY SECTION  
A800 1" = 1'-0"

1

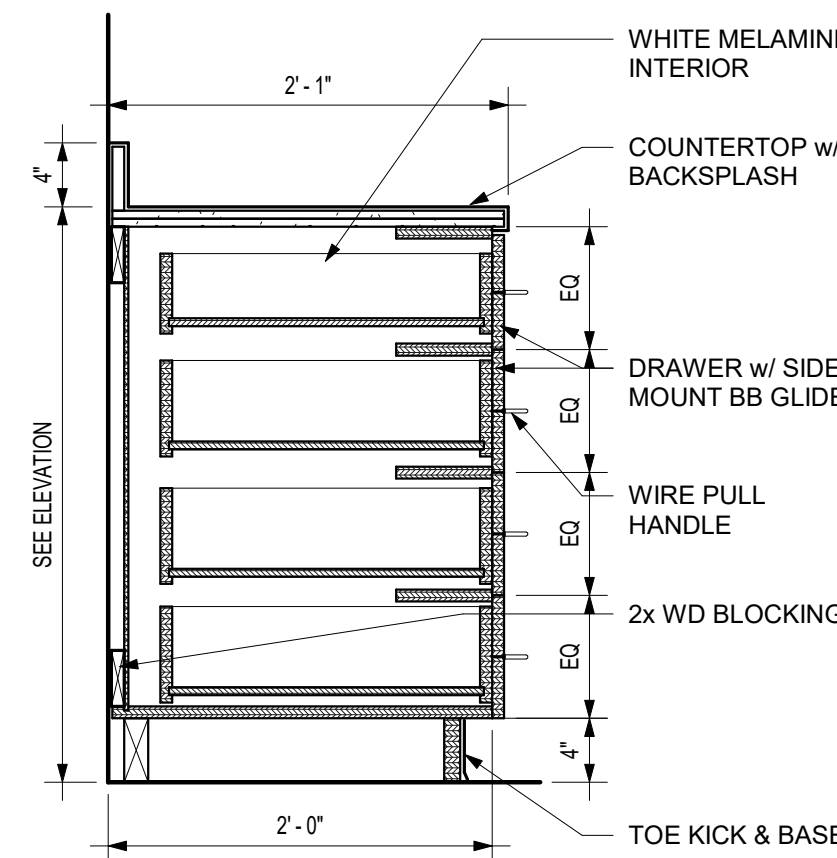
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3

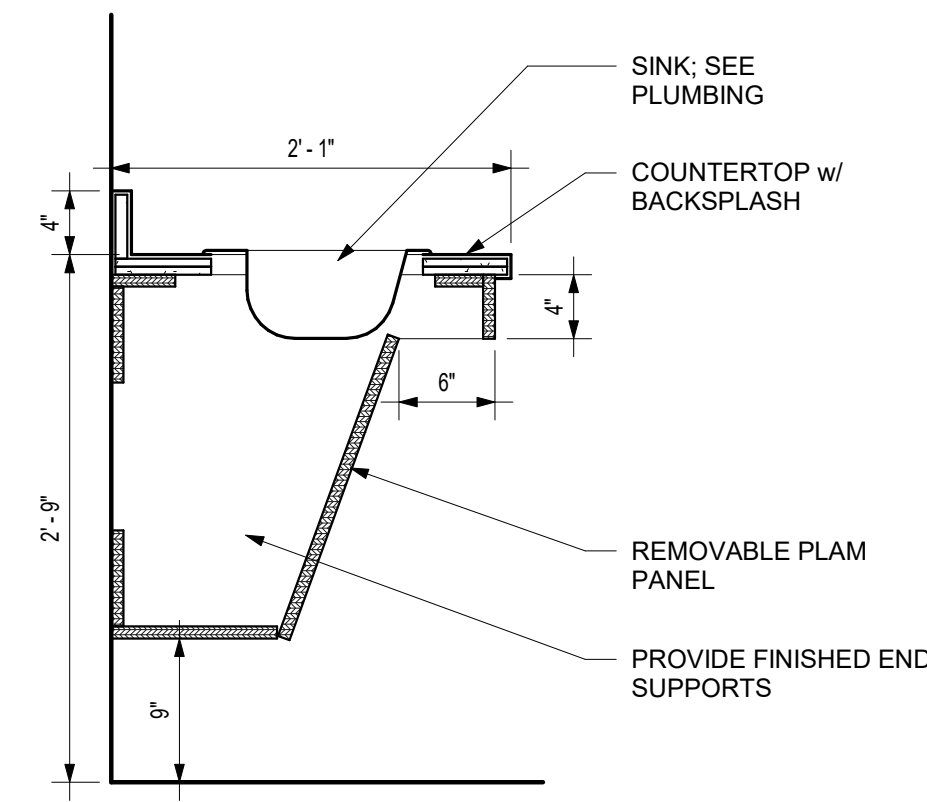
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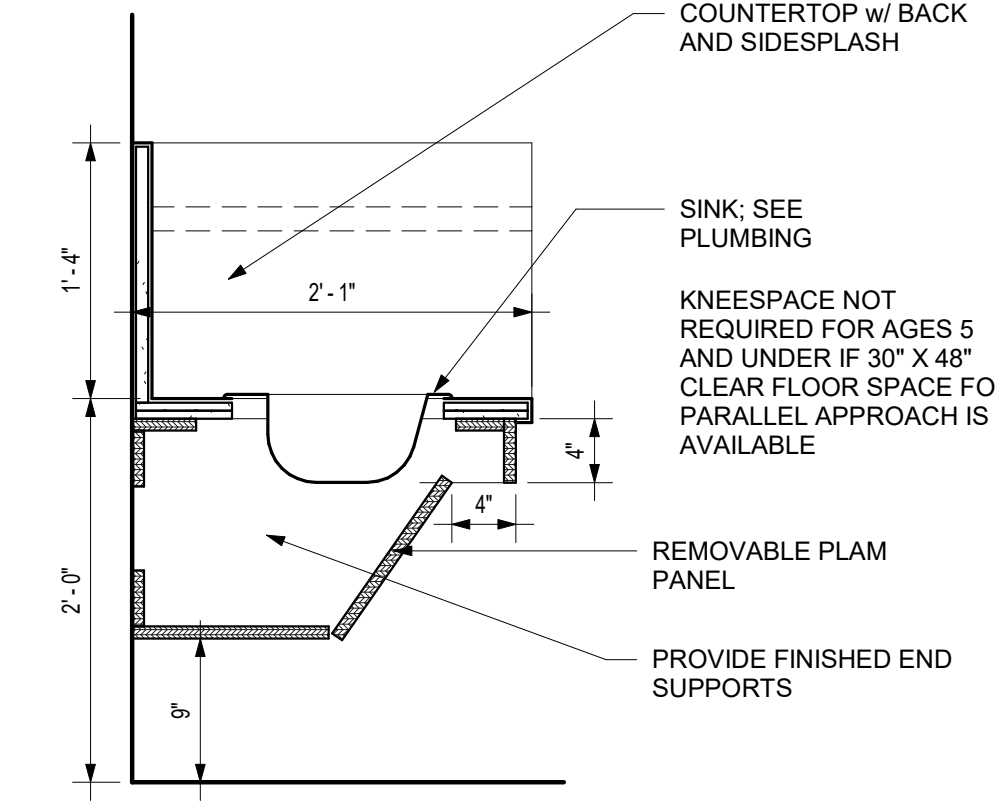
**A2** BASE CABINET - THREE DRAWER  
A800 1" = 1'-0"



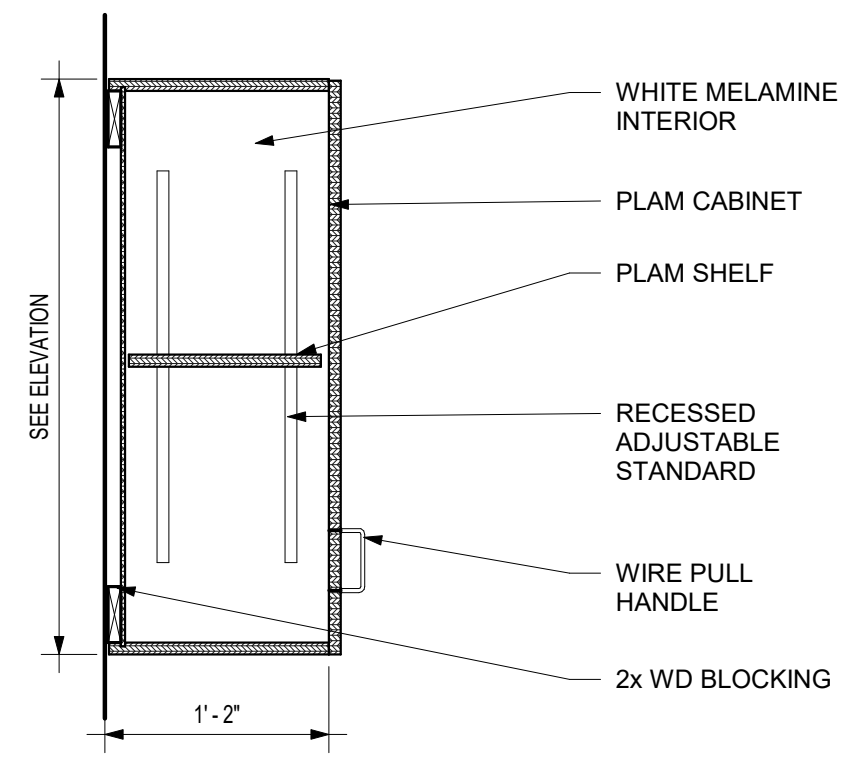
**B2** BASE CABINET - FOUR DRAWER  
A800 1" = 1'-0"



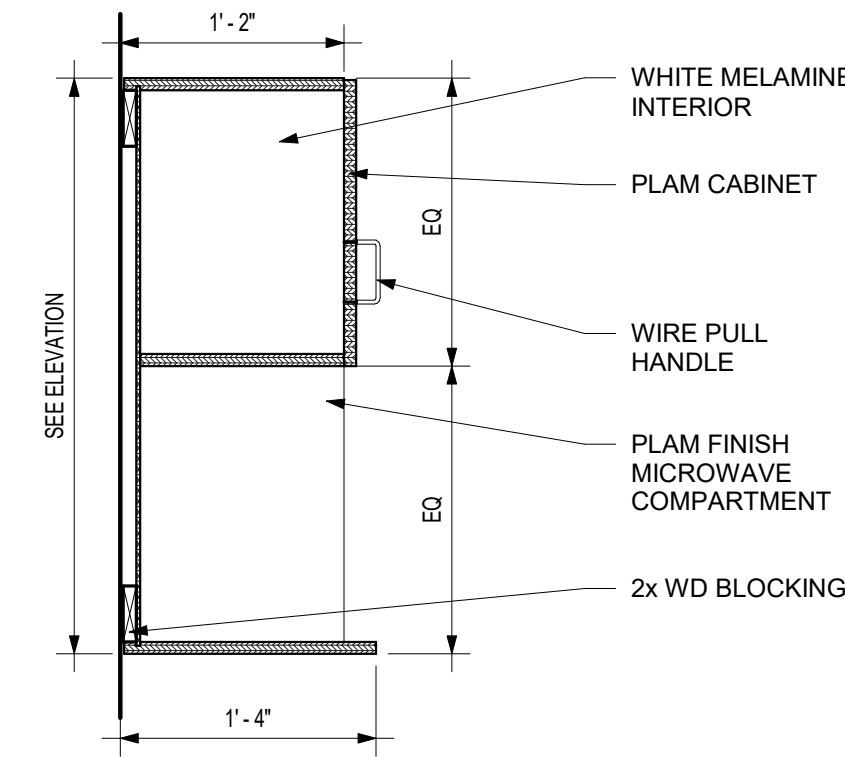
**C2** STANDARD VANITY  
A800 1" = 1'-0"



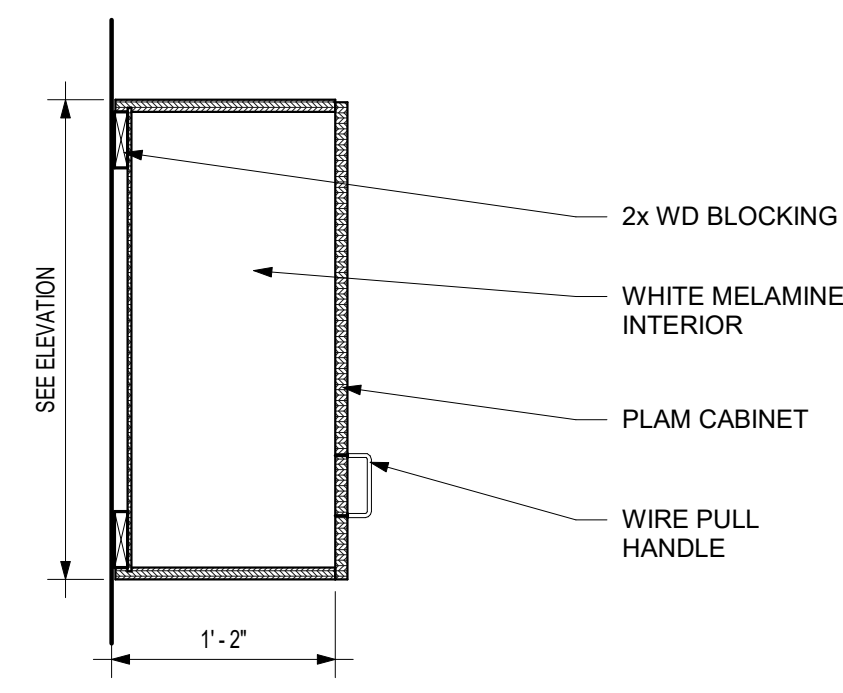
**D2** CHILD HEIGHT VANITY  
A800 1" = 1'-0"



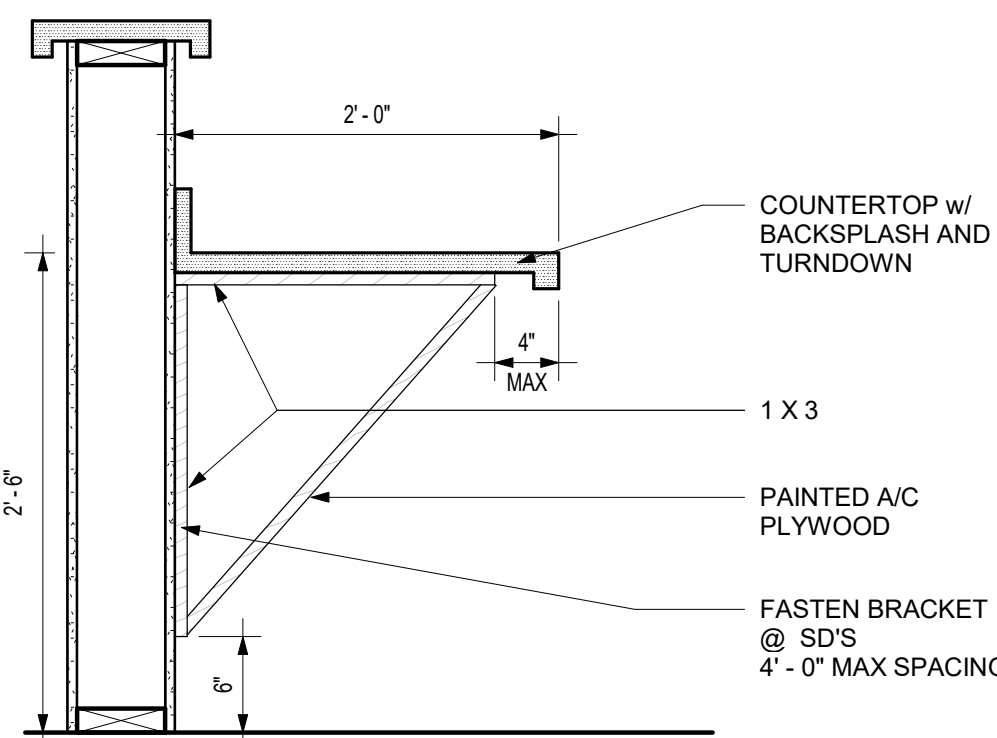
**C3** UPPER CABINET w/ SHELF  
A800 1" = 1'-0"



**D3** UPPER CABINET w/ MICRO SHELF  
A800 1" = 1'-0"



**C4** UPPER CABINET w/o SHELF  
A800 1" = 1'-0"



**D4** COUNTER TOP SUPPORT SECTION  
A800 1" = 1'-0"

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Date	Description
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Grace A&D Job # 20210324

Project:  
**INSPIRED KIDS ACADEMY (11,942 SF)**

**MILLWORK DETAILS**

**A800**



A

B

C

D

E

1

2

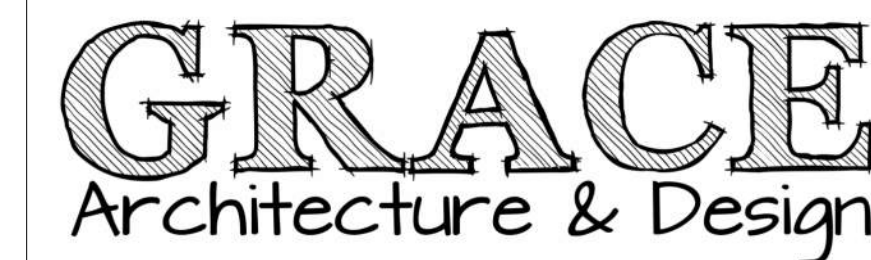
3

4

FLOOR FINISH LEGEND			
KEY	ABBR	PRODUCT	FLOOR FINISH PLAN NOTES:
	CPT	CARPET TILE	
	CONS	CONCRETE, SEALED	
	LVT	LUXURY VINYL TILE	
	WOC	WALK-OFF CARPET	VESTIBULE

ABBREVIATIONS

- ACT Acoustical Ceiling tile
- ACT1 5/8" x 24" tegular edge, 15/16" grid
- ACT2 5/8" x 24" square edge, 15/16" grid
- ACT3 vinyl coated gyp bd 5/8" x 24" x 48", 15/16 aluminum grid
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- CMB Conc Masonry - Burnished
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- CT Ceramic Tile
- EPT Epoxy Paint
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- EXU Exposed Structure Unfinished
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- FWP Fabric Wrapped Acoustical Panel
- GAP Abuse Resistant Gyp-Bd - Painted
- GEP Ext Gyp Bd - Painted
- GPT Typical Int Gyp Bd - Painted
- GPE Moisture Resistant Gyp Bd - Epoxy Painted
- LVT Luxury Vinyl Tile
- LVP Luxury Vinyl Plank
- PCT Porcelain Tile
- QT Quarry Tile
- RS Resinous Flooring
- SVF Sheet Vinyl Flooring
- VB Vinyl Base
- VCT Vinyl Composite Tile
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- WB Wood Base
- WD Wood
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- WOC Walk-Off Carpet
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- WR Wood Chair Rail
- WW Wood Wainscot



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 Van Meter, IA 50261

**Client**  
 Inspired Kids, LLC

Lyn Lyon  
 515 314-5914  
 Dan Cornelison  
 515 480-7857

**Architect**  
 Grace Architecture & Design  
 113 East Court Avenue  
 Winterset, IA 50273  
 515 979-9824



**Structural Engineer**  
 Long Engineering  
 13001 Twana Drive  
 Urbandale, IA 50223  
 515 666-4971



**Civil Engineer**  
 Civil Engineering Consultants  
 2400 86th Street # 12  
 Urbandale, IA 50322  
 515 276-4884



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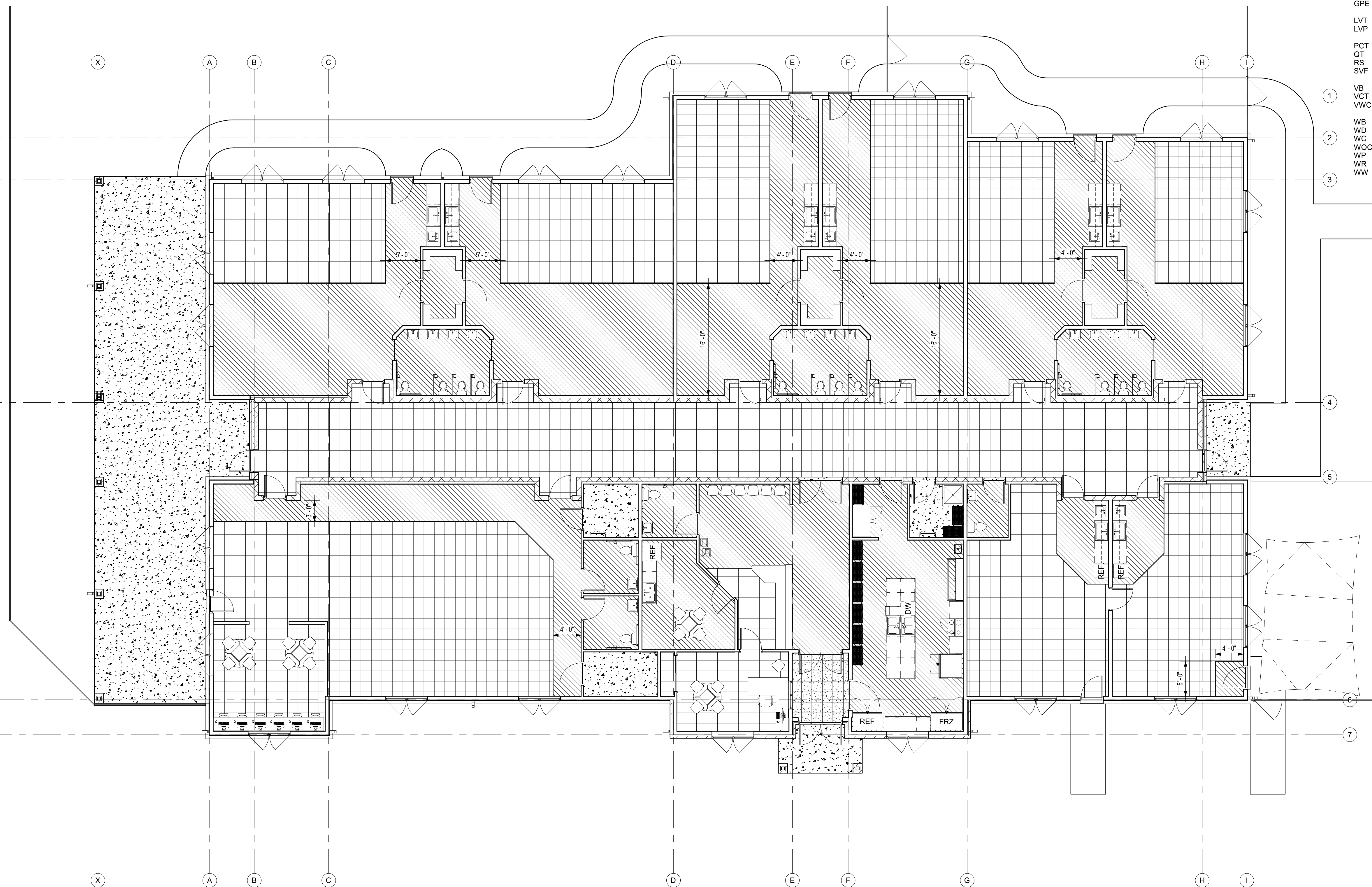
Date	Description
3/01/2022	PERMIT SET

Grace A&D Job # 20210324

Project:  
**INSPIRED KIDS ACADEMY (11,942 SF)**

**FINISH PLAN**

**A900**



1 FLOOR FINISH PLAN  
 A900 1/8" = 1'-0" REF'D FRM: A110

3/1/2022 9:31:03 AM

# Agenda Item #15 –

## Discussion and Possible Action the Raccoon River Day donation

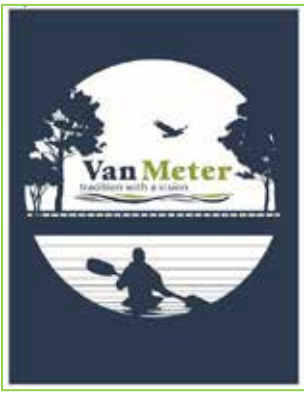
Attached is a letter from the Van Meter River Days Committee requesting a donation to the Committee of \$2,500 for the 2022 RRD event. This was the donation by the City for last years event. Please see the audit report concerning donations attached.

City Councilmember \_\_\_\_\_: *moved.*

City Councilmember \_\_\_\_\_: *Second.*

Mayor: *Roll Call Please.*

City Clerk: *Brott \_\_\_; Lyon \_\_\_; Grolmus \_\_\_; Herman \_\_\_; Greer \_\_\_;*



November 2021

Greetings from the Van Meter Raccoon River Days (RRD) Committee. Thank you for your support in past RRD.

We are gearing up for the June 3/4, 2022 event which will take place at the American Legion Event Complex. Event schedule includes the following:

- Friday Night Family Night with Free Hot Dogs, Family Fun Activities and Fireworks
- Saturday Morning 5K Run
- Saturday Morning Water Parade
- Saturday Afternoon Bags Tournament
- Saturday Evening, Pork Chop Dinner, Pie Contest and Live Music

The City of Van Meter was kind enough to contribute \$2500 in 2021. We hope that you will continue to be a main sponsor for the 2022 event.

Email this completed sheet, along with your logo PDF, to [RaccoonRiverDays@gmail.com](mailto:RaccoonRiverDays@gmail.com)

**We would also like to support the RRD event in the following way(s):**

- Financial Contribution \$ \_\_\_\_\_
- Participate in the Water Parade
- Volunteer time
- Other \_\_\_\_\_

Contact Name: \_\_\_\_\_ Address: \_\_\_\_\_

E-mail: \_\_\_\_\_ Phone: \_\_\_\_\_

**Thanks in advance for your generosity, and for being a part of this community celebration!**



Van Meter  
Van Meter Exit Conference  
June 30, 2021

loans and decertify those portions that do not apply to a reimbursable urban renewal expense as of the 2021 TIF Certification.

Conclusion – Response accepted.

- (13) Questionable Donations – During the year ended June 30, 2021, the City of Van Meter purchased \$820 in T-shirts and mugs given to 5K participants during the Raccoon River Days festival. Proceeds from the 5K were collected by and held by the Van Meter Community Development Corporation, a 501(c)(3) nonprofit organization and discretely presented component unit of the City.

The Constitution of the State of Iowa prohibits governmental bodies from making a gift to a private non-profit corporation. Article III, Section 31 states, “No public money or property shall be appropriated for local, or private purposes, unless such appropriation, compensation, or claim, be allowed by two thirds of the members elected to each branch of the General Assembly.”

At least six official Iowa Attorney General Opinions since 1972 have consistently concluded that “a governmental body may not donate public funds to a private entity, even if the entity is established for charitable or educational purposes and performs work which the government could perform directly.” The Opinions further state, “Even if the function of a private non-profit corporation fits within the scope of activities generally recognized as serving a public purpose, a critical question exists regarding whether funds or property transferred to a private entity will indeed be used for those public purposes.”

“Political subdivisions and municipalities, including cities, counties, schools, and townships are municipal – governmental – entities. As governmental entities they are governed by elected bodies, are directly responsible to the public as a whole, and are subject to the limitations imposed on them by the state. Although a private organization may be formed to provide and support ‘public’ services which are the same or similar to the services provided by government, the private organizations are not subjected to the same degree of public accountability and oversight as governmental entities.”

Recommendation – We are not aware of any statutory authority for the City to donate public funds to private non-profit organizations. The City should immediately cease making such donations in the future.

Response – We will ensure donations to nonprofit organizations are not made in the future

Conclusion – Response accepted.

# Agenda Item #16 –

## Action on a Resolution Boat Ramp Parking Lot Improvement for Professional Services

Attached is the agreement for Veenstra & Kimm to do the parking lot for the boat ramp.

City Councilmember \_\_\_\_\_: *moved.*

City Councilmember \_\_\_\_\_: *Second.*

Mayor: *Roll Call Please.*

City Clerk: *Brott \_\_\_; Lyon \_\_\_; Grolmus \_\_\_; Herman \_\_\_; Greer \_\_\_;*



**VEENSTRA & KIMM INC.**

3000 Westown Parkway  
West Des Moines, Iowa 50266

515.225.8000 // 800.241.8000  
www.v-k.net

March 10, 2022

Sarah Ames  
City Administrator  
City of Van Meter  
505 Grant Street  
P.O. Box 160  
Van Meter, Iowa 50261-0160

CITY OF VAN METER  
BOAT RAMP PARKING LOT IMPROVEMENTS  
AGREEMENT FOR PROFESSIONAL SERVICES

This letter is a follow-up to the discussion at the February 28, 2022 Van Meter City Council meeting relative to the Boat Ramp Parking Lot Improvement project. Under the Code of Iowa the City will need to receive competitive bids for the project and that process will require design and preparation of plans and specifications for the project.

At the end of the February 28, 2022 City Council meeting discussion, Veenstra & Kimm, Inc. was requested to review the project and to prepare an agreement for moving forward with the design, bidding and construction of the project. On March 7, 2022 the writer met with Joe Herman to review the scope and extent of the project. Based on the budget available the primary focus will be on paving the parking lot. To the extent funds are available some portion of the access drive may be paved.

The project will involve the design of the parking lot improvements and the transition to the access road as well as geometric changes to the parking lot in order to better define the parking stalls and circulation pattern within the parking lot. The design will include the subgrade elevations. Based on the discussion with Joe Herman, his preference is for the grading work to be completed on a volunteer basis prior to the bidding of the project. The construction contract that would be bid will include the final subgrade preparation and paving.

Enclosed is the proposed agreement between the City of Van Meter and Veenstra & Kimm, Inc. for engineering services for the project. The agreement includes scope of services for the design phase of the project and preparation of the plans and specifications. The agreement includes provisions for engineering services during construction.



Sarah Ames  
March 10, 2022  
Page 2

The agreement establishes the maximum fee for design services. The agreement does not establish a maximum fee for engineering services during construction. If the City determines some, or all, of the related construction engineering services are required for the project a mutually agreed fee can be negotiated and incorporated in the agreement by amendment. If the City determines it is not necessary to have engineering services during construction of the project no amendment to the agreement would be necessary and the City can provide all of the services related to construction of the project.

The enclosed agreement is being transmitted to the City of Van Meter for review and consideration.

If you have any questions or comments concerning the project, please contact the writer at 515-225-8000, or [bveenstra@v-k.net](mailto:bveenstra@v-k.net).

VEENSTRA & KIMM, INC.

A handwritten signature in blue ink, appearing to read "H. R. Veenstra Jr.", is positioned above the printed name.

H. R. Veenstra Jr.

HRVJr:rdp  
193  
Enclosure

## AGREEMENT

### BOAT RAMP PARKING LOT IMPROVEMENTS VAN METER, IOWA

**THIS AGREEMENT**, made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2022, by and between the **CITY OF VAN METER, IOWA**, hereinafter referred to as the **Owner, or City**, party of the first part, and **VEENSTRA & KIMM, INC.**, a corporation organized and existing under the laws of the State of Iowa, party of the second part, hereinafter referred to as the **Engineers**,

**WITNESSETH: THAT WHEREAS**, the City currently owns and operates a parking ramp in conjunction with the boat ramp to the Raccoon River, and

**WHEREAS**, the City has received grant funding for improvements to the parking lot, including paving the parking lot with portland cement concrete pavement, and associated improvements, including sidewalk and potentially paving portions of the access drive to the parking lot, and

**WHEREAS**, the Project involving the paving of the boat ramp parking lot is to be referred to as the **Boat Ramp Parking Lot Improvements or Project**, and

**WHEREAS**, based on the scope and estimated cost for the project the City will need to obtain competitive bids, and

**WHEREAS**, the City desires to retain the Engineers to provide engineering services on the Project including design and possible services during construction of the project.

**NOW, THEREFORE**, it is hereby agreed by and between the parties hereto the City retains the Engineers to provide professional engineering services for the Project. Such agreement shall be subject to the following terms, conditions and stipulations, to wit:

1. **SCOPE OF PROJECT**. It is understood and agreed the Project shall consist of the following:
  - a. Grading, geometric improvements and paving of the existing boat ramp parking lot.
  - b. Amenities to the boat ramp, parking lot area, including, sidewalks and other associated improvements.
  - c. Possible paving of a portion of the access drive to the parking lot with the scope of said access drive improvements to be determined by available funding.

2. **DESIGN SURVEYS.** The Engineers shall undertake necessary topographic and other surveys for the design of the Project. Design surveys shall include all survey necessary for preparation of plans and specifications.
3. **PLANS AND SPECIFICATIONS.** The Engineers shall prepare such detailed plans and specifications as are reasonably necessary and desirable for construction of the Project. The specifications shall describe in detail the work to be done, and materials to be used. The plans shall show in detail the work to be done, the location and extent of the construction required. Three (3) sets of final plans and specifications for each construction contract shall be submitted to the Owner.
4. **ESTIMATE OF COST.** The Engineers shall prepare an estimate of cost for the construction contract. The estimate of cost shall be based on the Engineers' best knowledge at the time of preparation of the estimate of cost. The Engineers shall not be responsible if the construction contract awarded for the Project varies from the Engineers' estimate of cost. The Engineers shall advise and assist the City, if necessary, in adjusting the scope and extent of the Project to allow the Project to be constructed within available budget limitations.
5. **EASEMENTS AND RIGHT-OF-WAY.** Services associated with easement or right-of-way acquisition shall not be included as a part of services under this Agreement.
6. **ADVERTISEMENT FOR BIDS.** The Engineers shall assist in the preparation of notice to bidders and shall provide plans and specifications for prospective bidders. The Engineers shall provide, free of charge, plans and specifications to approved contract plan rooms and other construction document depositories.
7. **BID OPENING AND AWARD OF CONTRACT.** The Engineers shall have a representative present when bids and proposals are opened for the construction contract and shall prepare a tabulation of bids for the Owner and shall advise the Owner in making award of contract. After award of contract is made, the Engineers shall assist in the preparation of the necessary contract documents. During the bidding phase, the Engineers shall advise the Owner of the responsiveness of each proposal submitted. The Engineers shall not be responsible for advising the Owner as to the responsibility of any bidder.
8. **PRECONSTRUCTION CONFERENCE.** The Engineers shall conduct a preconstruction conference following award of the construction contract. Said conference to be attended by representatives of the Owner, the Engineers, the Contractor and utility companies affected by the Project. At this conference a detailed construction schedule will be determined and the need for resident review by the Engineers will be established.



- 9. GENERAL SERVICES DURING CONSTRUCTION.** The Engineers shall provide general services during construction including, but not limited to, the following:
- a. Establishing a bench mark and/or base line to permit start of construction work.
  - b. Consult with and advise Owner.
  - c. Coordinate and provide work of testing laboratories.
  - d. Assist in interpretation of plans and specifications.
  - e. Review drawings and data of manufacturers.
  - f. Process and certify payment estimates of the Contractor to Owner.
  - g. Prepare and process necessary change orders or modifications to the construction contract.
  - h. Make routine and special trips to the Project site as required.
  - i. Make final reviews after construction contracts are completed to determine that the construction complies with the plans and specifications and certify that the reviews were made and that to the best of the knowledge and belief of the Engineers, the work on the contracts has been substantially completed.
  - j. Provide the City with one (1) set of the plans showing final construction.

**10. RESIDENT REVIEW AND CONSTRUCTION STAKING SERVICES.**

- a. Provide resident review services understood to include the detailed observation and review of work of the Contractors and materials to assure compliance with the plans and specifications.
- b. The Engineers shall provide resident review services by assigning resident Engineers and/or engineering technicians to the Project for such periods reasonably required to insure proper review of the construction work. On-site review shall take place on a part time basis during the construction work on the Project.
- c. Provide construction staking as necessary to include the establishment of required bench mark and base lines for location, elevation and grade for construction.

- 11. FINAL REVIEW.** The Engineers shall make a final review of the Project after construction is completed to determine that the construction complies with the plans and specifications. The Engineers shall certify the completion of the work to the Owner when construction substantially complies with the plans and specifications.
- 12. COMPENSATION.** The Owner shall compensate the Engineers for their services by payment of the following fees:

  - a. The total fee for design services, plans and specifications and bidding services (Paragraphs 2 through 7 above) shall be based on the standard hourly fees for the time the Engineers' personnel are actually engaged in the performance of the work, plus direct costs incurred by the Engineers for work associated with the Project. The total fee for engineering design services and bidding services shall not exceed the sum of Thirteen Thousand Five Hundred and 00/100 Dollars (\$13,500.00).
  - b. The total fee for general services during construction, resident review and construction staking (Paragraphs 8 through 11 above) shall be based on the standard hourly fees for the time the Engineers' personnel are actually engaged in the performance of the work, plus direct costs incurred by the Engineers for work associated with the Project. The total fee for engineering services during construction shall be set forth in an amendment to agreement to be approved prior to the start of construction of the improvements.
- 13. PAYMENT.** The fees shall be due and payable as follows:

  - a. During design and preparation of the plans and specifications, the fee shall be due and payable monthly.
  - b. For general services during construction, resident review, construction staking and final review, the fee shall be due and payable monthly.
- 14. LEGAL SERVICES.** The Owner shall provide the services of the City Attorney in legal matters pertaining to the Project. The Engineers shall cooperate with said attorney and shall comply with his requirements as to form of contract documents and procedures relative to them.

**15. INSURANCE.** The Engineers shall furnish the Owner with certificates of insurance by insurance companies licensed to do business in the State of Iowa, upon which the Owner is endorsed as an additional named insured, in the following limits. It must be clearly disclosed on the face of the certificates that the coverage is on an occurrence basis.

General Liability*	\$1,000,000/2,000,000
Automobile Liability	1,000,000
Excess Liability (Umbrella)*	8,000,000/8,000,000
Workers' Compensation, Statutory Benefits Coverage B	1,000,000
Professional Liability**,***	3,000,000/3,000,000

\*Occurrence/Aggregate

\*\* The Owner is not to be named as an additional insured

\*\*\*Claims made basis

**16. SERVICES NOT INCLUDED.** The above-stated fees do not include compensation for the following items:

- a. If, after the plans and specifications are completed and approved by the City, the Engineers are required to change plans and specifications because of changes made by the City, the Engineers shall receive additional compensation for such changes which shall be based upon standard hourly fees plus expenses for personnel engaged in performance of the work associated with making the required changes.
- b. Services associated with any arbitration or litigation between the City and any construction contractor.
- c. Determination and/or preparation of assessments and plats to property owners or related services of the Project.
- d. Services relating to the televising of underground utilities and/or their services to property owner or other means as to assess the conditions of the City's utilities in the Project area.
- e. Geotechnical or materials testing for design or during construction of the Project.
- f. Other services not included in the above scope of services or services as mentioned on areas not within the Project.



- 17. CHANGES AND EXTRA WORK.** The above-stated fees cover the specific services as outlined in this Agreement. If the City requires additional services of the Engineers in connection with the Project, the Engineers shall receive additional compensation for changes which shall be based upon the standard hourly fees plus expenses of the personnel engaged in the performance of the work. The method of compensation for authorized Extra Work shall be mutually agreed upon between the City and Engineers at the time the work shall be authorized. Compensation for any easement services shall be based on the standard hourly fees of the Engineers plus expenses incurred.
- 18. TIME OF COMPLETION.** Design and preparation of the plans and specifications for the parking lot improvements: June 1, 2022.
- 19. TERMINATION.** Should the City abandon the Project or any element of the Project before the Engineers have completed their work, the Engineers shall be paid for the work and services performed to the date of termination of that portion of the Project. Prior to the termination of any element of the Project, the Engineers shall advise the City as to the cost-effectiveness of abandonment of the design at that point in time of that portion of the Project.
- 20. ASSISTANTS.** It is understood and agreed that the employment of the Engineers by the City for the purposes aforesaid shall be exclusive, but the Engineers shall have the right to employ such assistants as they may deem proper in the performance of the work.
- 21. ASSIGNMENT.** This Agreement and each and every portion thereof shall be binding upon the successors and the assigns of the parties hereto.

The undersigned do hereby covenant and state that this Agreement is executed in duplicate as though each were an original and that there are no oral agreements that have not been reduced to writing in this instrument.

It is further covenanted and stated that there are no other considerations or monies contingent upon or resulting from the execution of this Agreement, nor have any of the above been implied by or for any party to this Agreement.

**IN WITNESS WHEREOF**, the parties have hereunto subscribed their names on the date first written above.

**CITY OF VAN METER, IOWA**

**ATTEST:**

By \_\_\_\_\_  
Mayor

By \_\_\_\_\_  
City Clerk

**VEENSTRA & KIMM, INC.**

**ATTEST:**

By  \_\_\_\_\_  
Chair, Board of Directors

By  \_\_\_\_\_

VEENSTRA & KIMM, INC.  
 HOURLY RATES BY EMPLOYEE CLASSIFICATION  
 (Effective July 2021)

Management I.....	\$186.00
Management II.....	180.00
Process Engineer I.....	203.00
Client Services I .....	180.00
Client Services V .....	70.00
Funding Specialist.....	110.00
Engineer I-A.....	186.00
Engineer I-B.....	176.00
Engineer I-C.....	167.00
Engineer I-D.....	160.00
Engineer II-A.....	152.00
Engineer II-B.....	143.00
Engineer III-A.....	134.00
Engineer III-B.....	128.00
Engineer III-C.....	125.00
Engineer IV .....	121.00
Engineer V .....	113.00
Engineer VI.....	106.00
Engineer VII.....	101.00
Engineer VIII.....	98.00
Engineer IX.....	91.00
Engineer X.....	83.00
Engineer XI.....	75.00
Engineer XII.....	67.00
Design Technician I .....	107.00
Design Technician II .....	96.00
Architect.....	114.00
Planner I .....	117.00
Planner II .....	78.00
Planner III.....	72.00
Drafter IA.....	107.00
Drafter IB.....	100.00
Drafter II.....	94.00
Drafter III.....	88.00
Drafter IV.....	79.00
Drafter V.....	70.00
Drafter VI.....	63.00
Drafter VII.....	56.00
Clerical I.....	79.00
Clerical II.....	70.00
Clerical III.....	60.00
Clerical IV .....	53.00
Clerical V .....	44.00
Construction Manager.....	180.00
Surveyor I.....	127.00



Surveyor II .....	112.00
Technician I .....	93.00
Technician II .....	86.00
Technician III .....	79.00
Technician IV .....	77.00
Technician V .....	71.00
Technician VI .....	65.00
Technician VII .....	54.00
Technician VIII .....	47.00
Technician IX .....	39.00
Building Inspector I .....	178.00
Building Inspector I-A .....	119.00
Building Inspector II .....	94.00
Building Inspector III .....	75.00

**REIMBURSABLES AND EQUIPMENT RATES**

Robotics.....	35.00
GPS .....	35.00
Leica Total Station.....	25.00
Total Station Robotics .....	20.00
Tablet .....	45.00
Fluoroscope.....	50.00
4-Wheeler .....	50.00
Drone .....	75.00
Mileage .....	IRS Rate

# Agenda Item #17 –

## Discussion and Possible Action of hiring the Fire Chief.

Attached is the resolution approving personnel transaction for Fire Chief at an offered rate of \$30.00 per hour.

City Councilmember \_\_\_\_\_: *moved.*

City Councilmember \_\_\_\_\_: *Second.*

Mayor: *Roll Call Please.*

City Clerk: *Brott \_\_\_; Lyon \_\_\_; Grolmus \_\_\_; Herman \_\_\_; Greer \_\_\_;*

**Resolution # 2022-        “A Resolution Approving Personnel Transactions”**

WHEREAS, the Director of Public Safety recommends the following hires. NOW

THEREFORE, be it resolved by the City Council of the City of Van Meter, Iowa that:

**Section 1.** The Director of Public Safety/Chief of Police may appoint Mark Schmitt to fill the position of part-time fire chief at \$30.00 per hour.

**Section 2.** All new hires are subject to a standard probationary period that shall be no less than ninety days but may be extended for a longer period as determined by the Director of Public Safety.

PASSED AND APPROVED this \_\_\_\_\_ Day of \_\_\_\_\_, 2022.

\_\_\_\_\_ Mayor Allan Adams

ATTEST:

\_\_\_\_\_ Liz Thompson, City Clerk





Director's Report  
 Statistics for February 2022  
 Submitted to VMPL Board by Nancy  
 Studebaker, March 23, 2022

February 2022 Compared to February 2020	Feb-22	Feb-20	Difference
<b>VISITORS</b>	236	311	<b>-32%</b>
<b>CIRCULATION</b>			
Books- Adult	68	110	
Books- Teen	10	8	
Books- Juvenile	266	175	
DVD	32	77	
E-Books & Audio Books	209	94	
Misc	26	109	
<b>Total Circulation</b>	<b>611</b>	<b>573</b>	<b>6%</b>
<b>PROGRAMMING</b>			
Children's Programs Offered	9	3	<b>67%</b>
Children's Program Attendance	73	6	<b>92%</b>
Class Visits to Library	0	0	
Children's Passive Programming Participation	14	0	
Adult Programs Offered	0	0	

FY22 At a Glance	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-21	Jun-21	FY22
Visitors	399	215	200	255	236	301	169	176					1951
Library checkouts	770	596	434	434	649	524	506	403					4316
E-books & e-audiobooks check-out	167	128	100	129	120	155	239	209					1247
<b>Total Circulation</b>	<b>937</b>	<b>724</b>	<b>534</b>	<b>563</b>	<b>769</b>	<b>679</b>	<b>745</b>	<b>612</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5563</b>
Programs offered	5	0	8	13	8	2	11	9					56
Programming attendance	61	0	54	38	61	88	18	19					339
Passive program participation	48	0	2	0	0	0	20	14					84
<b>Total Programming</b>	<b>109</b>	<b>0</b>	<b>56</b>	<b>38</b>	<b>61</b>	<b>88</b>	<b>38</b>	<b>33</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>423</b>
Library visit schools/daycare	0	50	0	0	0	0	72	54					176
Groups/students visit library	80	40	0	52	0	0	0	0					172
Other Outreach	0	0	0	0	0	0	0	0					0
Reading Rewards	0	0	74	513	493	1389	120	20					2589
<b>Total Outreach</b>	<b>80</b>	<b>90</b>	<b>74</b>	<b>565</b>	<b>0</b>	<b>1389</b>	<b>192</b>	<b>54</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2444</b>
Computer usage	2	5	22	18	14	12	12	7					92
Wireless usage visits	73	44	66	39	52	56	50	67					447
Wireless unique visitors	22	14	28	18	21	19	9	10					
Reference questions	4	5	6	3	8	10	7	3					46
Copy/Print	0	11	68	31	21	0							131
Inter-library Loan Borrow Completed	4	11	4	8	8	15	34	21					105
Inter-library Loan Lender Completed	1	4	5	2	1	3	24	17					57
Website Visits	48	311	358	390	380	293	289	242					2311

**The following reflects work accomplished in February 2022**

**Civic & Community Engagement: The library will have a deep understanding of the community we serve. The library will be a resource for community information. The community will be informed about library services and events.**

**Libraries Transforming Communities Grant Award:** We have received an extension on the grant; this will give us until the end of August to expend the funds (previously June 30).

**Nancy attended the second planning meeting for Raccoon River Days.** On Friday evening the library will be offering children the chance to contribute to a community art project. Each participant will be asked to express what Van Meter's "traditions" and/or "vision" means to them. We are still working out details.

**Katrina sent out the first of our monthly newsletters on March 1.** She is taking the lead in creating a more comprehensive, regularly published newsletter that will provide information about library community events.

**Circulation, Collection Development & Maintenance: The library will maintain a collection of materials which meets the recreational reading and informational needs of our community. The library will focus on increasing the usage of our collection of books, ebooks and other materials. The collection will be well organized and inviting in appearance.**

**Circulation of adult print materials continues to be disappointing.** In an effort to turn this around, we will be focusing more of our marketing on adult fiction in particular.

**Usage of OverDrive and TumbleBooks is growing.** We saw a nearly 20% increase in OverDrive usage between 2020 and 2021. The first two months of 2022 show even greater growth. This is partly due to overall trends in reading that are moving toward e-books. One of the biggest complaints about OverDrive is the long waiting lists for new releases. In response to this, we have begun investing in audio and e-books that are available only for VMPL patrons.

**Experiential and Learning Opportunities: The library will provide access to online information resources and in-person learning opportunities.**

**Eleven people attended the February "Laugh & Learn" program.** This was significant improvement from January's attendance (2). We gave out six bags full of crafts and stem projects at the program; another fourteen were distributed later. This monthly program for elementary age children meets on the first Wednesday of each month at 5:30pm.

# Agenda Item #18 - Reports

Submitted for:  
Information  
Recommendation:

Sample Language:  
a. Staff Reports  
b. Council Reports  
c. Liaison Reports

# Agenda Item #19 & #20 –

## Closed Session Concerning Annexation and Potential Action of Matters Arising from Closed Session

City Councilmember \_\_\_\_\_: *moved.*

City Councilmember \_\_\_\_\_: *Second.*

Mayor: *Roll Call Please.*

City Clerk: *Brott \_\_\_; Lyon \_\_\_; Grolmus \_\_\_; Herman \_\_\_; Greer \_\_\_;*



# Agenda Item #21 - Adjournment

Submitted for:

Action

Recommendation:

Approval

Sample Language:

Mayor: *With no further business do I hear a motion to adjourn?*

City Councilmember \_\_\_\_\_: *So Moved.*

City Councilmember \_\_\_\_\_: *Second*

City Clerk: *Brott \_\_\_; Lyon \_\_\_; Grolmus \_\_\_; Herman \_\_\_; Greer \_\_\_;*

Mayor: *The time is \_\_\_\_\_ p.m., the meeting is adjourned. Thank you.*