

-NOTICE OF A PUBLIC MEETING-
Governmental Body: Van Meter City Council
Date of Meeting: Monday, February 14th, 2022
Time/Place of Meeting: 7:00 p.m. – 910 Main Street

NOTE: All public comments require that an individual sign in at the beginning of the meeting. Comments will generally be limited to a maximum of three (3) minutes per person. Under Iowa law, the City Council is prohibited from discussing or taking any action on an item not appearing on its posted agenda. Any issue raised by public comment under the Citizen Hearing will be referred to staff for a decision on whether or not it should be placed on a future agenda. All comments from the public, Council, and Staff shall address the presiding officer, and upon recognition by the presiding officer, shall be confined to the question under debate, avoiding all indecorous language and references to personalities and abiding by the following rules of civil debate. • We may disagree, but we will be respectful of one another. • All comments will be directed to the issue at hand. • Personal attacks will not be tolerated.

Business Meeting Agenda:

1. Call to Order
2. Pledge of Allegiance
3. Introductions
4. Civility Statement
5. Approval of Agenda
6. Citizen Hearing
7. Consent Agenda:
 - a. Minutes of the 1-10-22 regular Council meeting
 - b. Minutes of the 1-24-22 special Council meeting
 - c. February Claims List
 - d. January Financial Statements
 - e. Resolution Approving Transfers
 - f. Resolution Regarding Mutual Aid Agreement with City of Norwalk
 - g. Board of Adjustment Appointment – David Lyons, term expiring June 30th, 2026
 - h. Resolution DOT Sign Replacement Program
 - i. Liquor License Renewal – 5th Quarter
8. Public Hearing on Proposed Maximum Property Tax Rate for Fiscal Year 2023
9. Action on a Resolution Approving FY2023 Maximum Property Tax Dollars
10. Action on a Resolution Setting date for Public Hearing Re. Proposed FY2023 Budget
11. An Ordinance Repealing Ordinance No. 151 Providing for the Division of Taxes Levied on Taxable Property in the Van Meter Urban Renewal Area
12. Discussion and Possible Action – R16/School Tunnel Project
13. Discussion and Possible Action – Pocket Park
14. Discussion and Possible Action – F90/R16 Intersection and Engineering Recommendations
15. Jester Insurance Renewals Presentation
16. Reports
17. Adjournment

Agenda Item #1 - Call to Order

Submitted for:

Recommendation:

Sample Language:

Mayor: *The time is Seven O'clock PM on Monday February 14th, 2022, I hereby call this meeting of the Van Meter City Council to order.*

Agenda Item #2 - Pledge of Allegiance

Submitted for:

Recommendation:

Sample Language:

Those Present Led by Mayor:

"I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all."

Agenda Item #3 – Introductions

Agenda Item #4 - Civility Statement

Submitted for:

Recommendation:

Sample Language:

Mayor: *Our organization is proud to participate in the Show Some Respect initiative from the Iowa Civility Project. The goal of the Show Some Respect campaign is to improve respect and civility in our community. To help achieve this goal, our expectations are that everyone will:*

- 1. Listen attentively*
- 2. Respect the opinions of others*
- 3. Keep an open mind*
- 4. Give constructive comments, suggestions & feedback*
- 5. Avoid personal attacks*
- 6. Remember the things we have in common*
- 7. Value people, the process, and the results*

Agenda Item #5 – Approval of the Agenda

Submitted for:

Action

Recommendation:

Approval

Sample Language:

Mayor: *Do I hear a motion to approve the agenda?*

City Councilmember _____: *So moved.*

City Councilmember _____: *Second.*

Mayor: *Roll call please.*

City Clerk: *Brott ___; Lyon ___; Grolmus ___; Herman ___; Greer ___;*

Mayor: *The agenda is adopted. Thank you.*

Agenda Item #6 – Citizen Hearing

Submitted for:

Information

Recommendation:

N/A

Sample Language:

Mayor: *At this time I will recognize members of the public who have signed in and wish to address the City Council. Once given the floor you will have a maximum of three minutes to read your statement into the record.*

Under Iowa law, the City Council is prohibited from discussing or taking any action on an item not appearing on its posted agenda. Any issue raised by public comment under the Citizen Hearing will be referred to staff for a decision on whether or not it should be placed on a future agenda.

It is required that individuals addressing the City Council avoid all indecorous language, references to personalities, and abide by these two simple rules of civil debate:

- We may disagree, but we will be respectful of one another.*
- Personal attacks will not be tolerated.*

Agenda Item #7 – Consent Agenda

Submitted for:

Action

Recommendation:

Approval

Sample Language:

Mayor: *Would staff please review the Consent Agenda.*

Staff: *Gives Review.*

Mayor: *Does the City Council wish to discuss any item on the consent agenda separately? If not, I would entertain a motion to Adopt the Consent Agenda as it has been presented to us.*

City Councilmember _____: *So moved.*

City Councilmember _____: *Second.*

Mayor: *Roll Call Please.*

City Clerk: *Brott ___; Lyon ___; Grolmus ___; Herman ___; Greer ___;*

Mayor: *The Consent Agenda is adopted. Thank you.*

Consent Agenda Notes:

Note the transfer resolution. These transfers cover the majority of budgeted transfers for the year that need to occur to disperse programmed funding to the various departmental funds. These transfers also include reimbursement transfers from the Series 2021 project funds to the general fund for engineering costs incurred as part of the Series 2021 projects prior to receipt of bond revenues

Note the resolution renewing the 28E Mutual Aid Assistance agreement with the City of Norwalk

Note the resolution for the DOT Sign Replacement Program. This is a \$5,000 a year annual grant to replace regulatory signs. Officer Brown and Pat are working together to document regulatory signs that need to be replaced. These signs will be scheduled for replacement in spring/summer.

- 1) The Van Meter City Council met for a regular council meeting on Monday, January 10th, 2022, at the Veterans Reception Center, 910 Main Street. Mayor Adams called the meeting to order at 7:05PM. The following council members were present upon roll call: Travis Brott, Joe Herman, Lyn Lyon, Blake Grolmus, and Craig Greer.

Staff present: City Attorney Gary Goudelock Jr., City Engineer Bob Veenstra, City Administrator Kyle Michel, Police Chief Bill Daggett, Administrative Intern Grace Grob, City Clerk Liz Thompson, and Library Director Nancy Studebaker.

- 2) Mayor Adams lead the Pledge of Allegiance.
- 3) Introductions were made.
- 4) Mayor Adams read a Civility Statement setting expectations of respect for the meeting.
- 5) Mayor Adams asked for a motion to approve the agenda. Lyon moved, supported by Meyer, to approve the agenda. On roll call the votes were as follows: Brott – YES; Herman – Yes; Lyon – YES; Grolmus – YES; Greer – YES
- 6) None were present for the Citizen Hearing.
- 7) Mayor Adams reviewed the consent agenda. Mayor Adams asked for a motion to adopt the consent agenda which included the following:
 - a. Minutes of the 12-13-2021 regular Council meeting
 - b. Minutes of the 12-20-2021 special Council meeting
 - c. January Claims List

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
ABCREATIVE	PLAYGROUND EQUIPMENT	\$464.00
ABSOLUTE CONCRETE CONSTRUCTION	RICHLAND CIR ST IMPROVEMENTS	\$10,350.32
ACCO	WATER CHEMICALS	\$612.80
ACCUJET LLC	EMERGENCY JET/VAC 12/26/21	\$927.40
ADT SECURITY SERVICES	ALARM MONITORING SERVICE PLAN	\$180.03
AFLAC	AFLAC PRETAX	\$102.06
AGSOURCE COOPERATIVE SERVICES	WA TESTING	\$55.00
ALL AMERICAN TURF BEAUTY	ANNUAL SERVICE - CITY HALL	\$137.37
ANDREA SCHAFFER	SOCCER REFEREE RECERT FEES	\$112.56
AT&T MOBILITY	PD/FD PHONE SERVICE	\$240.55
BAKER & TAYLOR	LIBRARY MATERIALS	\$309.60
BOLTON & MENK INC	POCKET PARK PRO SERVICES	\$2,400.00
CULLIGAN	LIB WA/AUTO RENTAL & COOLER	\$43.41
DALLAS CO AUDITOR	NOV 2021 CITY/SCHOOL ELECTION	\$922.08
DELTA DENTAL	EMPLOYEE DENTAL & VISION	\$494.04
DM METRO ELECTRIC	ELEC SERVICE ENTRANCE SIGN	\$193.00
EARLHAM SAVINGS BANK	STOP PAY MEDIACOM	\$21.40
EARLHAM SAVINGS BANK	SAFE DEPOSIT BOX FEE	\$56.00
EARLHAM SAVINGS BANK		\$25.00
EFTPS	FED/FICA TAX	\$3,667.10
EFTPS	FED/FICA TAX	\$3,719.60
ELECTRONIC ENGINEERING	BATTERIES	\$326.00
FIRE SERVICE TRAINING BUREAU	FF1 A WICKS	\$50.00
FORTE	POS PROCESSING FEES	\$9.83
FORTE	WEB PROCESSING FEES	\$242.31
GANNETT HOLDINGS - CENTRAL	DCN ANNUAL SUBSCRIPTION	\$46.80
gWORKS	DESKTOP - UB-ACH AND UB EBILLS	\$1,100.00
HEARTLAND COOP	SHOP LP	\$509.84
IA ASSOC OF MUNICIPAL UT	NOV 21 WATER CONFERENCE	\$225.00
	ADMIN/EVAL MMPI A	
IOWA LAW ENFORCEMENT ACADEMY	WAGENKNECHT	\$200.00
IOWA DNR	WA DIST 2 EXAM FEE P ALEXANDER	\$30.00
IOWA ONE CALL	EMAIL LOCATES	\$72.90

IA POLICE CHIEFS ASSOC	MEMBERSHIP REMEWA/FULL	
IPERS	MEMBER	\$125.00
JAY OLSON	PROTECT IPERS	\$2,521.68
JETCO INC	REC PROGRAMMING SERVICES	\$2,000.00
KONICA MINOLTA	LIFT STATION SERVICE/REPAIR	\$307.25
LAURA KUNKEL	QRTLTY MAINTENANCE AGREEMENT	\$344.43
LEXIPOL LLC	CLEANING SERVICES	\$100.00
LOWE'S	FIRE/EMS COURSE & SOLUTIONS	\$2,365.00
LYNETTE STRECK	WORK GLOVES/FD 110 BC EXT	\$191.19
MATHESON TRI GAS INC	SOCCER REFEREE RECERT FEES	\$56.28
MEDIACOM	OXYGEN	\$110.44
MELISSA BERNHARDT	INTERNET SERVICES	\$286.90
MIDAMERICAN ENERGY	SOCCER REF RECERT FEES	\$168.84
NIC WIGANT	GAS/ELEC	\$2,652.12
OFFICE DEPOT	SOCCER REF RECERT FEES	\$168.84
OMNISITE	216033842001 CITY HALL SUPPLIE	\$83.94
OVERDRIVE INC	1 YEAR WIRELESS SERVICE X 3	\$564.00
PATRICK ALEXANDER	EBOOKS & AUDIOBOOK	\$1,228.39
PFM FINANCIAL ADVISORS LLC	CLOTHING ALLOWANCE	\$567.04
PLS INVESTMENTS	PROFESSIONAL FEES	\$16,500.00
SAFE BUILDING LLC	PD JAN STORAGE FEE	\$65.00
SAM'S CLUB MC/SYNCB	BLDG INSPECT SERVICES	\$820.40
SANDRY FIRE SUPPLY LLC	PW BOLTS	\$5.90
SCHEELS - DES MOINES	REPLACEMENT TIPS COMPRESSOR	\$25.50
SIG SAUER INC	AMMO/CABLE COMBO LOCK	\$114.26
STRYKER SALES CORP	SIG PISTOLS X 2	\$927.32
SYNCB/AMAZON	4 YEAR MAINTENANCE AGREEMENT	\$1,285.20
THE HARTFORD	MISC PURCHASES	\$966.56
TREAS - ST OF IA SALES TX	EMPLOYEE HEALTH & DISABILITY	\$188.86
TREAS - STATE OF IOWA W/H	NOV 2021 WET	\$1,262.00
TUMBLEWEED PRESS INC	STATE TAX	\$674.00
UMB BANK NA	SUBSCRIPTION TO TUMBLEBOOK LIB	\$799.00
UMB BANK NA	SERIES 2021 SETUP FEES	\$300.00
UNITED TRUCK & BODY CO INC	SEIRES 2013 BOND ADMIN FEES	\$250.00
US POSTMASTER	FIRE TRUCK REPAIRS	\$14,619.36
VC3 INC	JAN 22 UT BILLS/NEWSLETTERS	\$226.31
VEENSTRA & KIMM INC	NEW SERVER INSTALLATION	\$4,964.98
VERIZON WIRELESS	RICHLAND CIR ST IMPROVEMENTS	\$24,221.68
VISION SOCCER ACADEMY	OFFICE & CELL PHONE SERVICES	\$689.38
WASTE CONNECTIONS	COACHING SERVICE J WALDRON	\$825.00
WELLMARK	GARBAGE CONTRACT	\$8,285.92
WELLS FARGO CC	EMPLOYEE HEALTH INS	\$8,537.43
WEX BANK	CREDIT CARD EXPENSES	\$948.98
WHITFIELD & EDDY PLC	GAS/FUEL	\$1,594.25
WHITFIELD & EDDY PLC	PD LEGAL FEES	\$4,226.50
XTREME TREE	LEGAL SERVICES	\$2,778.00
	TREE REMOVAL	\$570.00
Accounts Payable Total		\$138,359.13

e. Quarterly Investment Report – Q4 CY2021

f. Employee Wage Report

ALLAN B ADAMS	\$4,000.00
PATRICK R ALEXANDER	\$27,588.36
EMMA G BACKSTROM	\$767.63
GARRETT O BALDWIN	\$540.34
DAVID M BARRINGER	\$563.50
JENNIFER A BITTNER	\$7,248.83
CHRISTOPHER D BOSWELL	\$7.25
KATRINA M BROCKA	\$3,285.00
TRAVIS D BROTT	\$1,000.00
MICHAEL A BROWN	\$44,002.33
DARREN CAPPS	\$643.44
ADAM J COYLE	\$1,000.00
WILLIAM J DAGGETT	\$65,924.20
CARTER DURFLINGER	\$242.50
JERMEY FELDMAN	\$800.00
JUSTIN B FYFE	\$224.75
JULIAN M GIBSON	\$606.81
GRACE E GROB	\$221.25
DAVID A HERMAN	\$71,516.39
JOSEPH E HERMAN	\$1,000.00
DAVID J JOHNSON	\$183.43
LYNDON LYON	\$1,000.00
STEVEN L MEYER	\$1,000.00
KYLE J MICHEL	\$73,992.29
ROBERT T NGUYEN	\$5,733.72
KATHLEEN M NUBEL	\$10,095.96
ANTHONY W POTTHOFF	\$2,935.00
CHRISTI A POWER	\$3,217.50
CHRISTOPHER POWER	\$6,201.00
KEVIN REISSETTER	\$2,117.16
ANDREW J SIMPSON	\$1,597.50
NANCY M STUDEBAKER	\$32,153.89
ELIZABETH THOMPSON	\$53,256.05
WADE D VAN GENDEREN	\$1,287.50
ADAM M WICKS	\$1,175.88
JARIN R YOUNG	\$5,998.75
TOTAL EMPLOYEE WAGES	\$433,128.21

g. Resolution Police Officer – Part-time Appointment Alex Wagenknecht

h. Resolution Dallas County EMC/E911 Appointments

i. Board of Adjustment Appointment – Kyle Kroner, term expiring June 30th, 2024

j. Annual Appointments

Lyon moved, supported by Grolmus, to approve the Consent Agenda. On roll call the votes were as follows: Brott – YES; Lyon – YES; Herman – YES; Grolmus – Yes; Greer – YES

k. Tax Abatement Applications

a. 29405 Hickory Lodge Drive – Residential New Construction

b. 5035 Bulldog Avenue – Basement Finish

Lyon moved, supported by Brott, to approve the applications. On roll call the votes were as follows: Brott – YES; Herman – YES; Lyon – YES; Grolmus – YES; Greer – YES

l. Public Hearing on Proposed General Fund Economic Development Agreement

Lyon moved, supported by Brott, to approve the Hearing as recommended. On roll call the votes were as follows: Brott – YES; Herman – Yes; Lyon – YES; Grolmus – YES; Greer – YES

m. Resolution Approving General Fund Economic Development Agreement with OMG Midwest, Inc.

Grolmus moved, supported by Lyon, to approve the resolution as recommended. On roll call the votes were as follows: Brott – YES; Herman – Yes; Lyon – YES; Grolmus – YES; Greer – YES

n. Discussion: East Street Underpass Settlement

- o. Resolution Setting Date for FY23 Max Property Tax Hearing
Brott moved, supported by Grolmus, to approve the resolution.
On roll call the votes were as follows: Brott – YES; Herman – YES; Lyon – YES; Grolmus – YES; Greer – YES
- p. Public Safety Report- Original Warrant Offenders Transport Responsibilities
- q. Adjournment
Lyon moved, supported by Grolmus, to adjourn the meeting. Motion carried
unanimously. Mayor Adams adjourned the meeting at 8:10PM

Allan B. Adams Allan B. Adams, Mayor


ATTEST
Liz Thompson Liz Thompson, City Clerk

- 1) The Van Meter City Council met for a special council meeting on Monday, January 24th, 2022, at the Veterans Reception Center, 910 Main Street. Mayor Adams called the meeting to order at 6:00 pm. The following council members were present upon roll call: Travis Brott, Joe Herman, Lyn Lyon, Blake Grolmus, and Craig Greer.

Staff present: City Attorney John Fatino, City Engineer Bob Veenstra, City Administrator Kyle Michel, Police Chief Bill Daggett, Interim City Administrator Jeff Kooistra, and City Attorney Gary GoudeLOCK

- 2) Mayor Adams asked for a motion to approve the agenda. Lyon moved, supported by Herman, to approve the agenda. On roll call the votes were as follows: Brott – YES; Herman – Yes; Lyon – YES; Grolmus – YES; Greer – YES
- 3) City Administrator Michel requested approval be granted to remit Pay Order #2 to Absolute Concrete Construction for the Richland Paving Project.
Herman moved, supported by Lyon, to approve the payment. On roll call the votes were as follows: Brott – YES; Herman – Yes; Lyon – YES; Grolmus – YES; Greer – YES
- 4) Briand Crowe, Greater Des Moines Partnership, provided an overview of the Partnership’s annual report. Discussion ensued regarding local and regional economic development efforts and trends
- 5) City Attorney Fatino and GoudeLOCK provided an educational presentation on public ethics and open meetings/records. Discussion ensued regarding applicability and examples.
- 6) Discussion Items:
 - a. F90/R16 Intersection: Mayor Adams provided a report regarding a recent accident at the intersection of F90 and R16. Mayor Adams requested that Council discuss the intersection with the City Engineer to determine what actions the City should take to improve traffic circulation at the intersection and address safety concerns. Discussion ensued regarding traffic signalization, lowering speed limits, adding protected turn lanes, and other potential options to improve circulation and safety at the intersection. City Engineer Veenstra indicated he would provide a report to Council at the February 14th regular business meeting addressing steps that could be taken to address the intersection, both temporary and permanent options.
 - b. Water Treatment: City Engineer Veenstra provided a report and update on the progress of a central Iowa metro regionalized approach to water treatment, requesting that Council discuss desired outcomes so staff and resources could be directed accordingly. City Administrator Michel indicated that Council should take actions as previously discussed to commence construction of a new well and transmission main system, as well as a booster station, as part of the FY23 budget. He advised that the City should additionally take steps to determine a course of action for a Van Meter water treatment plant. Steps should be taken to commence design and acquire property ahead of potential commercial and industrial development projects expected in 2022 and 2023. City Engineer Veenstra reminded Council that shortly after addressing water treatment, the Council would need to give consideration to addressing wastewater treatment. Discussion ensued.
- 7) Mayor Adams asked for a motion to enter into Closed Session pursuant to Iowa Code Chapter 21.5, Letter c. to discuss strategy with counsel.
Brott moved, supported by Greer, to enter into Closed Session. On roll call the votes were as follows: Brott – YES; Herman – Yes; Lyon – YES; Grolmus – YES; Greer – YES
Mayor Adams adjourned to Closed Session at 8:15pm, dismissing the public in attendance and advising that due to prior commitments he would need to leave the meeting early. Mayor Adams directed Mayor Pro Tem Lyon to oversee the remainder of the meeting.

Mayor Pro Tem Lyon recalled the meeting to open session at 8:37pm.
- 8) Herman moved, supported by Grolmus, to direct the City Attorneys to take necessary actions as discussed and advised under Closed Session. On roll call the votes were as follows: Brott – YES; Herman – Yes; Lyon – YES; Grolmus – YES; Greer – YES
- 9) Adjournment
Grolmus moved, supported by Herman, to adjourn the meeting. Motion carried unanimously.
Mayor Pro Tem Lyon adjourned the meeting at 8:39 pm.

 Allan B. Adams, Mayor

ATTEST
 Liz Thompson, City Clerk



CITY OF VAN METER

Bank Reconciliation/Financial Summary - Month/Year: January 2022

<u><i>Treasurer's Report</i></u>	
Book Balance, Beginning of Month:	\$6,039,925.38
Add: Total Revenues this Month: with transfers	\$197,230.95
Less: Total Expenditures this Month: with transfers	(\$407,068.51)
Add: Δ Liability	(\$411.00)
Book Balance End of Month:	\$5,829,676.82

<u><i>Bank Reconciliation</i></u>	
Checking Account Balance End of Month:	\$5,602,618.94
Less: Outstanding Transactions (Cash Report):	(\$23,272.12)
Adjusted Checking Account Balance:	\$5,579,346.82
Currency	
Petty Cash: (res Nov 2004)	\$100.00
Change Fund:	\$30.00
Concessions Change Fund: (Res 2015-24)	\$200.00
Total Currency:	\$330.00
Investments: (Interest for month included)	
Certificate of Deposit/ESB	\$250,000.00
Total Investments:	\$250,000.00
Total of Bank Statements End of Month	\$5,829,676.82

Difference:	\$0.00
Note(s):	

Verify: Mayor or Mayor Pro Tem:

BANK CASH REPORT 2022

BANK NAME FUND GL NAME	DECEMBER CASH BALANCE	JANUARY RECEIPTS	JANUARY DISBURSMENTS	JANUARY CASH BALANCE	OUTSTANDING TRANSACTIONS	JAN BANK BALANCE
CHECKING-EARLHAM SAVINGS						

BANK CHECKING-EARLHAM SAVINGS						5,603,968.09
001 CHECKING - GENERAL	23,212.55	76,109.28	78,544.44	20,777.39	6,933.44	
049 CHECKING - VEHICLE INSPECTION	38,491.91-	0.00	0.00	38,491.91-		
051 CHECKING - LIBRARY BUILDING	14,491.62	0.00	0.00	14,491.62		
052 CHECKING - PW VEHICLE REPLACE	7,000.00	0.00	0.00	7,000.00		
053 CHECKING - FD VEHICLE REPLACE	18,044.93	0.00	0.00	18,044.93		
054 CHECKING - POLICE VEHICLE REP	10,518.75	0.00	0.00	10,518.75		
055 CHECKING - 1ST RES VEHICLE REP	1,115.07	0.00	0.00	1,115.07		
056 CHECKING - TECHNOLOGY REPLACE	5,000.00	0.00	0.00	5,000.00		
057 CHECKING - BUILDING REPAIR RES	0.00	0.00	0.00	0.00		
058 CHECKING - FARMERS MARKET	486.92-	0.00	0.00	486.92-	300.00	
059 PARK OPS CHECKING	6,042.55-	12,369.87	4,038.78	2,288.54	1,054.72	
060 CHECKING	215,571.89	14,435.92	0.00	230,007.81		
110 CHECKING - ROAD USE TAX	192,792.85	17,097.42	5,042.49	204,847.78	1,089.10	
112 CHECKING - EMPLOYEE BENEFITS	9,108.00	45.40	9,841.70	688.30-	5,643.85	
119 CHECKING - EMERGENCY FUND	7,375.32	13.81	0.00	7,389.13		
121 CHECKING - L.O.S.T.	687,540.52	25,549.68	0.00	713,090.20		
125 CHECKING - TIF CR ESTATE	105,158.78	0.00	0.00	105,158.78		
126 CHECKING - TIF WH PINES SUBDIV	95,914.48	0.00	0.00	95,914.48		
127 CHECKING - TIF POLK CO BANK	68,584.38	0.00	0.00	68,584.38		
128 CHECKING - TIF STANDBROUGH	36,450.64	0.00	0.00	36,450.64		
129 CASH	331,791.14	0.00	0.00	331,791.14		
180 CHECKING - PARK/REC TRUST	12,612.43	0.00	2,400.00	10,212.43		
181 CHECKING - REC TRUST	13,343.32	0.00	0.00	13,343.32		
182 CHECKING - LIBRARY TRUST	25,297.04-	8,415.27	7,325.15	24,206.92-	1,306.74	
183 CHECKING - VM COMMUNITY BETTER	70.69	0.00	0.00	70.69		
184 CHECKING - CDBG HOUSING PROJ	0.00	0.00	0.00	0.00		
185 CHECKING - REC CAPITAL	768.67-	0.00	0.00	768.67-		
186 CHECKING - SITE CERT/WA	18,170.62	0.00	0.00	18,170.62		
200 CHECKING - DEBT SERVICE	260,319.06	195.21	0.00	260,514.27		
205 CHECKING - WATER DEBT SERVICE	0.00	0.00	0.00	0.00		
213 CHECKING - DEBT SERVICE-LIFT	0.00	0.00	0.00	0.00		
300 CHECKING - SIDEWALK PROJECT	0.00	0.00	0.00	0.00		
310 CASH	2,666,767.36	0.00	267,587.90	2,399,179.46		
330 CASH	11,282.46-	0.00	8,250.00	19,532.46-		
500 CHECKING - PERPETUAL CARE	27,150.00	0.00	0.00	27,150.00		
600 CHECKING - WATER	661,615.30	29,663.69	18,345.89	672,933.10	5,033.48	
606 CHECKING - WATER MAIN PROJ	35,564.79	0.00	0.00	35,564.79		
610 CHECKING - SEWER	270,088.61	19,563.35	12,331.11	277,320.85	3,318.94	
612 CHECKING - LAGOON DEBT SERVICE	20,000.00-	0.00	0.00	20,000.00-		
620 CASH	96,591.83	0.00	0.00	96,591.83		
PENDING CREDIT-CARD DEPOSITS					1,555.75	
DEPOSITS					81.04	
WITHDRAWALS					228.64	
CHECKING-EARLHAM SAVINGS TOTAL	5,789,595.38	203,458.90	413,707.46	5,579,346.82	23,272.12	5,602,618.94

WARNING - BANK TOTALS DO NOT EQUAL THE GENERAL LEDGER ACCOUNT TOTALS DIFFERENCE --> 1,349.15-

BANK CASH REPORT 2022

BANK FUND GL	BANK NAME	DECEMBER CASH BALANCE	JANUARY RECEIPTS	JANUARY DISBURSMENTS	JANUARY CASH BALANCE	OUTSTANDING TRANSACTIONS	JAN BANK BALANCE
SAVINGS-WELLS FARGO							

BANK	SAVINGS-WELLS FARGO						
001	SAVINGS/CD'S	0.00	0.00	0.00	0.00		
052	SAVINGS/CD'S	0.00	0.00	0.00	0.00		
053	SAVINGS/CD'S	0.00	0.00	0.00	0.00		
055	SAVINGS/CD'S	0.00	0.00	0.00	0.00		
056	SAVINGS/CD'S	0.00	0.00	0.00	0.00		
181	SAVINGS/CD'S	0.00	0.00	0.00	0.00		
183	SAVINGS/CD'S	0.00	0.00	0.00	0.00		
600	SAVINGS/CD'S	0.00	0.00	0.00	0.00		
	SAVINGS-WELLS FARGO TOTALS	0.00	0.00	0.00	0.00	0.00	0.00
IPAIT							

BANK	IPAIT						
051	IPAIT	0.00	0.00	0.00	0.00		
110	IPAIT	0.00	0.00	0.00	0.00		
180	IPAIT	0.00	0.00	0.00	0.00		
182	IPAIT	0.00	0.00	0.00	0.00		
	IPAIT TOTALS	0.00	0.00	0.00	0.00	0.00	0.00
PETTY CASH							

BANK	PETTY CASH						330.00
001	PETTY CASH	100.00	0.00	0.00	100.00		
059	PETTY CASH	200.00	0.00	0.00	200.00		
600	PETTY CASH	30.00	0.00	0.00	30.00		
	PETTY CASH TOTALS	330.00	0.00	0.00	330.00	0.00	330.00
Earlham Savings Bank							

BANK	Earlham Savings Bank						250,000.00
049	SAVINGS/CD'S	38,491.91	0.00	0.00	38,491.91		
051	SAVINGS/CD'S	1,186.72	0.00	0.00	1,186.72		
054	SAVINGS/CD'S	5,631.25	0.00	0.00	5,631.25		
057	SAVINGS/CD'S	3,000.00	0.00	0.00	3,000.00		
125	SAVINGS/CD'S	40,000.00	0.00	0.00	40,000.00		
126	SAVINGS/CD'S	40,000.00	0.00	0.00	40,000.00		
127	SAVINGS/CD'S	10,000.00	0.00	0.00	10,000.00		
180	SAVINGS/CD'S	20,613.79	0.00	0.00	20,613.79		
182	SAVINGS/CD'S	16,870.91	0.00	0.00	16,870.91		
500	SAVINGS/CD'S	9,100.00	0.00	0.00	9,100.00		
610	SAVINGS/CD'S	30,615.42	0.00	0.00	30,615.42		
612	SAVINGS/CD'S	34,490.00	0.00	0.00	34,490.00		
	Earlham Savings Bank TOTALS	250,000.00	0.00	0.00	250,000.00	0.00	250,000.00

BANK CASH REPORT 2022

BANK NAME FUND GL NAME	DECEMBER CASH BALANCE	JANUARY RECEIPTS	JANUARY DISBURSMENTS	JANUARY CASH BALANCE	OUTSTANDING TRANSACTIONS	JAN BANK BALANCE
TOTAL OF ALL BANKS	6,039,925.38	203,458.90	413,707.46	5,829,676.82	23,272.12	5,852,948.94

TREASURER'S REPORT
CALENDAR 1/2022, FISCAL 7/2022

ACCOUNT TITLE	LAST MONTH END BALANCE	RECEIVED	DISBURSED	CHANGE IN LIABILITY	ENDING BALANCE
001 GENERAL	23,312.55	73,396.78	75,726.44	105.50-	20,877.39
049 VEHICLE INSPECTION FUND	.00	.00	.00	.00	.00
051 LIBRARY BUILDING FUND	15,678.34	.00	.00	.00	15,678.34
052 PW-VEHICLE REPLACEMENT	7,000.00	.00	.00	.00	7,000.00
053 FD-VEHICLE REPLACEMENT	18,044.93	.00	.00	.00	18,044.93
054 VEHICLE REPLACEMENT-POL	16,150.00	.00	.00	.00	16,150.00
055 VEHICLE REPLACEMENT-FIR	1,115.07	.00	.00	.00	1,115.07
056 TECHNOLOGY REPLACEMENT-	5,000.00	.00	.00	.00	5,000.00
057 BUILDING REPAIR RESERVE	3,000.00	.00	.00	.00	3,000.00
058 FARMERS MARKET	486.92-	.00	.00	.00	486.92-
059 PARK OPERATIONS	5,842.55-	12,369.87	4,038.78	.00	2,488.54
060 GAS/ELEC FRANCHSIE FEE	215,571.89	14,435.92	.00	.00	230,007.81
110 ROAD USE TAX	192,792.85	16,820.44	4,680.82	84.69-	204,847.78
112 EMPLOYEE BENEFITS	9,108.00	45.40	9,841.70	.00	688.30-
119 EMERGENCY FUND	7,375.32	13.81	.00	.00	7,389.13
121 LOCAL OPTION SALES TAX	687,540.52	25,549.68	.00	.00	713,090.20
125 TIF-CR ESTATE	145,158.78	.00	.00	.00	145,158.78
126 TIF-WH PINES SUBDIVISIO	135,914.48	.00	.00	.00	135,914.48
127 TIF-POLK CO. BANK	78,584.38	.00	.00	.00	78,584.38
128 TIF-STANDBROUGH	36,450.64	.00	.00	.00	36,450.64
129 TIF ORIGINAL (420-844)	331,791.14	.00	.00	.00	331,791.14
180 PARK TRUST FUND	33,226.22	.00	2,400.00	.00	30,826.22
181 REC TRUST	13,343.32	.00	.00	.00	13,343.32
182 LIBRARY TRUST FUND	8,426.13-	7,613.11	6,522.99	.00	7,336.01-
183 VM COMMUNITY BETTERMENT	70.69	.00	.00	.00	70.69
184 CDBG/HOUSING PROJECT	.00	.00	.00	.00	.00
185 REC CAPITAL FUND	768.67-	.00	.00	.00	768.67-
186 SITE CERT/WA PROJECT	18,170.62	.00	.00	.00	18,170.62
200 DEBT SERVICE	260,319.06	195.21	.00	.00	260,514.27
205 DEBT SERVICE-WATER	.00	.00	.00	.00	.00
213 DEBT SERVICE-LIFT STATI	.00	.00	.00	.00	.00
300 SIDEWALK CAPITAL PROJEC	.00	.00	.00	.00	.00
310 TRINDLE CITY PROJECTS	2,666,767.36	.00	267,587.90	.00	2,399,179.46
330 WATER SUPPLY IMPROVEMEN	11,282.46-	.00	8,250.00	.00	19,532.46-
500 CEMETARY-PERPETUAL CARE	36,250.00	.00	.00	.00	36,250.00
600 WATER	661,645.30	27,320.94	15,892.96	110.18-	672,963.10
606 WATER MAIN PROJECT	35,564.79	.00	.00	.00	35,564.79
610 SEWER	300,704.03	19,469.79	12,126.92	110.63-	307,936.27
612 DEBT SERVICE-SEWER LAGO	14,490.00	.00	.00	.00	14,490.00
620 CARES ACT PROJECT FUND	96,591.83	.00	.00	.00	96,591.83
Report Total	6,039,925.38	197,230.95	407,068.51	411.00-	5,829,676.82

Resolution # 2022-__

A Resolution to Transfer Funds

WHEREAS, the fund balance transfers require a Resolution of Council prior to journal entries being made; now

THEREFORE, be it resolved by the City Council of the City of Van Meter, Iowa that:

The City Administrator is hereby directed to make the necessary journal entries to execute the following fund balance transfers:

\$50,000 from General Fund (001) to Library Trust (182) for General Fund FY Contribution

\$48,338 from TIF (125) to Debt Service (200) for Annual Debt Service Contribution

\$7,486.60 from Emergency Fund (119) to General (001) for General Fund Contribution

\$50,000 from LOST (121) to Debt Service (200) for Annual Property Tax Relief

\$63,822.40 from Trindle Project Fund (310) to General Fund (001) for Engineering Expense Reimbursement for Series 2021 Project Engineering Costs

PASSED AND APPROVED this 14th Day of February 2022

_____ Allan B. Adams, Mayor

ATTEST:

_____ Liz Thompson, City Clerk

Resolution #2022-_____

“A Resolution Approving a 28E Agreement for Mutual Assistance with City of Norwalk”

Whereas, the City of Norwalk has created a 28E Agreement for Mutual Assistance for each communities respective jurisdictions, and

Whereas, the Van Meter Public Safety Department wishes to participate in said 28E agreement, and

Whereas, the Van Meter City Council supports the collaborative efforts to provide fire and EMS services, now

Therefore, be it resolved by the Van Meter City Council the 28E Agreement for Mutual Assistance with the City of Norwalk is approved.

Be it further resolved that the Mayor, City Administrator and Director of Public Safety are authorized to execute said 28E agreement on behalf of the City of Van meter.

Passed and approved this 14th day of February 2022

_____ Mayor

ATTEST:

_____ City Clerk

**28E Agreement for Mutual Assistance
By and Between the City of Norwalk, Iowa and the City of Van Meter**

WHEREAS, the undersigned City of Norwalk and City of Van Meter ("Party" or collectively "Parties") provide fire/ems services in their respective city, townships, or jurisdictions; and

WHEREAS, the Parties have a desire to assist each other in time of need; and

WHEREAS, the Parties each maintain adequate Emergency Services equipment and personnel to respond to the normal emergencies occurring within their respective jurisdictions; and

WHEREAS, situations may arise in regard to emergencies or circumstances which exhaust available personnel and equipment, or require additional or especially personnel or additional and/or special equipment that the responsible jurisdiction may not have available at any given time; and

WHEREAS, to combat such emergency situations, it is desirable for the Parties to render needed Emergency Services upon a reciprocal basis; and

WHEREAS, the governing bodies of each party are desirous of entering into this 28E Agreement ("Agreement"), the purpose of which is to provide for the Emergency Services of one entity to the other in such emergency or needed situations requiring additional, special personnel, and/or equipment;

NOW, THEREFORE, BE IT AGREED AS FOLLOWS:

1. Incorporation of Recitals

The foregoing Recitals are incorporated herein as if fully set forth in this paragraph.

2. Definitions

- a. Mutual Aid. A reciprocal exchange of resources and services for mutual benefit during an emergency that exceeds local resources.
- b. Incident Commander. The person who, by virtue of his/her position with the Requesting Entity, is responsible for the overall command and direction of the Emergency response activities.
- c. Emergency. Any situation where a Party, due to lack of personnel or training, special equipment needs or magnitude of event, and based upon actual circumstances, concludes that assistance is needed to protect life, stabilize the incident, and/or protect property within its jurisdiction.

3. Purpose

This Agreement is made pursuant to Chapter 28E, Code of Iowa. The purpose of this Agreement is to provide for Mutual Aid in case of an Emergency arising within the jurisdiction of the Parties to this Agreement.

4. Request for Assistance

All requests for Mutual Aid in an Emergency shall be made by an Emergency Services director or designee of the Requesting Entity. Such requests shall state the exact nature of the Emergency and shall include the amount and type of equipment and the number and skills of personnel required, and shall specify the location where the personnel and equipment are needed. The final decision of type and amount of equipment and number of personnel to be provided by the Providing Entity to the Requesting Entity shall be at the sole discretion of the Providing Entity, up to and including the right to refuse services. Further, the Providing Entity shall be held harmless by the Requesting Entity from liability in connection with its final decision on type and amount of equipment and number of personnel to be provided to the Requesting Entity.

5. Authority over Joint Operations

The Incident Commander of the Requesting Entity shall retain overall control of all Emergency response activities. The ranking supervisor of the Providing Entity shall remain in command of his/her personnel and equipment subject, however, to the direction and control of the Incident Commander.

6. Liability

Employees or volunteers of either Party acting pursuant to this Agreement shall be considered as acting under the lawful orders and instructions pertaining to their employment or volunteer status with such Party. Under no circumstances are employees or volunteers of one Party to be considered employees or volunteers of the other Party.

Each Party waives all claims against the other for compensation for any property loss or damage and/or personal injury or death to its personnel as consequence of the performance of this Agreement. Each Party shall bear the liability and/or costs of damage to its equipment and facilities, and the compensation of its employees or volunteers, including injury or death of its personnel, occurring as a consequence of the performance of this Agreement, whether the damages, costs, injury or death occurs at an Emergency in the Party's own jurisdiction or in the jurisdiction of the other Party. Nothing in this Agreement is intended nor does it waive any right to seek federal or other assistance provided for disaster relief.

Except as provided herein, each Party shall be responsible for the acts or omissions of its own employees, and shall indemnify, defend and hold harmless the Other Party, its officers, agents and employees from and against any and all suits, actions, debts, damages, costs, charges and expenses, including court costs and attorney's fees arising from loss of or damage to private property, and/or the death of or injury to private persons, arising from services of response rendered pursuant to this Agreement. Provided, however, the Requesting Entity shall indemnify, defend and hold harmless the Providing Entity where any suits, actions, debts, damages, costs, charges or expenses

arise from execution of a specific command or order pursuant to paragraph 5 of this Agreement.

Nothing in this Agreement shall prevent or limit either Party to this Agreement from recovering or attempting to recover costs of services rendered to a third party where such recovery of costs is provided for by law.

The Parties to this Agreement do not waive any defenses, immunities or other limitations applicable to a respective party and nothing herein shall be so construed.

Each Party to this Agreement reserves the right to fully defend all claims arising from loss of or damage to private property and/or death of or injury to private persons who are not Parties to this Agreement including, but not limited to asserting defenses of immunities available under applicable law.

This article shall survive the termination of this Agreement where necessary to protect each Party to this Agreement.

7. Compensation

- a. Emergency Services. For Emergency Services, no Party shall be required to reimburse any other Party for the cost of providing the services set forth in this Agreement, unless the incident lasts twelve hours or longer. If an incident lasts twelve hours or longer, the Providing Entity may seek compensation from the Requesting Entity for the cost of providing the services set forth in this Agreement.

All services are billable if the incident lasts a minimum of twelve consecutive hours. Services include, but are not limited to:

- a. Personnel (including backfill personnel)
- b. Equipment (at rates defined by FEMA)
- c. Supplies (actual cost incurred, including shipping of replacement supplies)

Documentation is required in the form of an incident report which clearly lists personnel, equipment and supplies used. Supply usage also requires an actual invoice copy.

- b. Emergency Medical Services. The Party transporting a patient from an emergency location to a medical facility will be responsible for billing the patient for services rendered and retain one hundred percent (100%) of fees collected.

If the Providing Entity provides supplemental services or a higher level of medical services than the Requesting Entity, such as paramedic services, the Requesting

Entity may bill the patient for the supplemental services pursuant to accepted billing standards. In the event the Requesting Entity does not charge for ambulance services, the Providing Entity will bill the patient for services rendered and retain one hundred percent (100%) of fees collected.

- c. Hazardous Materials Services. The Providing Entity may bill the responsible person (as authorized by Iowa Administrative Code) at a hazardous substance or condition incident (as authorized by Iowa Administrative Code) to reclaim the costs associated with responding to the incident and retain one hundred percent (100%) of fees collected.

8. Termination

This Agreement may be terminated for any reason by any Party by giving written notice to the other Party by certified mail. This Agreement shall thereafter terminate sixty (60) days from the date of receipt of termination notice. Upon termination, said terminating Party shall have no further responsibility or obligation or benefits from the other Party to the Agreement, under this Agreement, except as provided herein.

9. Effective Date

This Agreement shall be in full force and effect upon signature by and between the Parties who have obtained approval hereof by their respective governing bodies. The City of Norwalk shall file this Agreement with the Iowa Secretary of State as required by Iowa Code Section 28E. This Agreement shall remain in full force and effect for three (3) years from the effective date hereof, unless terminated in accordance with section 8 of this Agreement.

10. Prior Mutual Assistance Agreements

This Agreement supersedes any prior Agreement between these two parties in full.

11. Amendments

This Agreement represents the entire Agreement of the Parties. Any amendments must be in writing, approved by the governing body of all Parties, and executed by the authorized representatives of all Parties. Any and all amendments must comply with the provisions of Iowa Code Section 28E. Any and all such requirements shall be done by both Parties to this Agreement.

12. Validity

In the event any part or paragraph of this Agreement is declared void as being contrary to Iowa law, the remaining portions of this Agreement that are valid shall continue in full force and effect.

13. No Separate Entity Created

It is the Intent of the Parties not to create a separate legal entity or administrative agency under this Agreement.

14. No Real or Personal Property

No real or personal property will be acquired, held or disposed of during this undertaking as no separate entity has been created.

15. Applicable Law

This Agreement shall be governed by and construed in accordance with the laws of the State of Iowa (excluding conflicts of laws rules), and applicable federal law.

16. Counterparts

This Agreement may be executed in any number of counterparts, each of which shall be deemed to be an original, but all such counterparts shall together constitute but one and the same instrument.

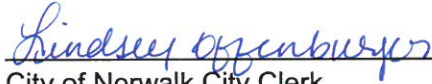
By authorized signature of this Agreement, the Parties agree to the 28E Agreement for Mutual Assistance by and between the City of Norwalk, Iowa and the City of Van Meter, Iowa.



City of Norwalk Fire Chief, Jennifer Porter



City of Norwalk Mayor



City of Norwalk City Clerk

12-16-21

Effective Date

City of Van Meter Fire Chief, Chris Power

City of Van Meter Mayor

City of Van Meter City Clerk

Effective Date

Van Meter City Board and Commission Application

From time to time, the City finds itself with vacancies on the various volunteer boards and commissions that assist with carrying out the business of the City and direction of the City Council. Please use this form to apply to any board or commission that you would be interested in serving on. The City will maintain responses for up to a year and should a vacancy exist, applicants will be contacted for consideration.

Email *

Dlyons435@gmail.com

Which board/commission are you interested in serving on? *

- Board of Adjustment - 5 year term (residency required)
- Park and Recreation Board - 5 year term (no more than 3 members shall live outside of the City)
- Planning and Zoning Commission - 5 year term (residency required)
- Library Board of Trustees - 6 year term (only 1 member shall not be a resident of the City)
- Van Meter Community Betterment Committee - volunteer basis
- Van Meter Public Safety Advisory Board - volunteer basis

Name *

David Lyons

Address *

5130 Katelyn Ave

Occupation *

Union carpenter

How long have you lived in Van Meter? *

1 1/2 years

List any other boards/commissions you have served on in Van Meter or other communities. *

None

List any additional civic activities *

None

Describe why you are interested in serving on a City board or commission. *

I have always had an interest in local government. As a resident in Van Meter I see great opportunity for both personal and municipal growth. With my background in both residential and commercial construction, I feel that I am a perfect fit for this position.

What knowledge, skills, or experience do you possess that would qualify you for appointment to the board or commission for which you are applying? *

I was a residential construction contractor for over a decade. I am currently a union carpenter with Graham Construction out of Des Moines. Specializing in health care facilities.

Use this space for any additional comments or relevant information.

With my extensive background in construction I would be a beneficial addition to the board of adjustments.
Thank you for your consideration of my application.

This application is considered public record and will be kept on file for one year. You will be contacted should any vacancies exist on any board or commission.

For additional ways to get involved, contact City Hall at info@vanmeteria.gov

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Google Forms

AGREEMENT / RESOLUTION

**Sign Replacement Program for Cities & Counties
(SRPFCC)**

ver 11.03.20

Applying as (check one):

- City
- County

RESOLUTION NO. _____

WHEREAS the City/County of _____, recognizes the importance of maintaining the regulatory, warning, and school area signs on the road system in conformance with the Manual on Uniform Traffic Control Devices, Federal Highway Administration, U.S. Department of Transportation, and

WHEREAS a review of signs has been conducted by the City/County of _____ or its agent to identify deficiencies in those signs eligible for replacement under the rules of the program, and

WHEREAS the Iowa Department of Transportation will reimburse up to \$10,000 per county and \$5,000 per city for conforming regulatory, warning, and school area signing materials for the replacement of existing signs to the City/County of _____, and

WHEREAS it is understood that applications will be considered in order of receipt and will be limited to replacing eligible regulatory, warning, and school area signs. See, "[Signs eligible for SRPFCC](#)".

NOW THEREFORE BE IT AGREED BY THE IOWA COUNTY OR CITY COUNCIL OF _____, THAT:

The City/County is hereby directed to submit the grant application and request for signing materials to replace signs that have been identified as deficient in their review. This application is to be submitted to the Iowa Department of Transportation's Program Coordinator for the Sign Replacement Program for Cities & Counties, and

BE IT FURTHER RESOLVED THAT:

- A) All signing materials must be ordered within 90 days of application approval.
- B) All signing materials will be installed by the City/County of _____, within 180 days after the sign materials are furnished, and,
- C) All signs will be installed in compliance with the Manual of Uniform Traffic Control Devices, Federal Highway Administration, U.S. Department of Transportation, as adopted per Iowa Administrative Rules 761, Chapter 130, and,
- D) The City/County of _____, will certify in writing to the Department of Transportation's Program Coordinator within 30 days after the sign materials and/or signs have been installed.

AGREEMENT / RESOLUTION

**Sign Replacement Program for Cities & Counties
(SRPFCC)**

ver 11.03.20

- E) The City/County of _____, recognizes that submission of this agreement along with an application, requesting signs and sign posts, represents approval by the city/county to participate in the Sign Replacement Program for Cities & Counties.
- F) Cities and counties not complying with the SRPFCC rules will be prohibited from applying for the program for two years.
- G) Application must be approved by Iowa DOT prior to ordering signs. Only signs and posts that are approved on the application will be eligible for reimbursement. Costs associated with sign/post installation are not eligible for reimbursement.
- H) Reimbursement, up to the program maximum, will be sent to the grantee AFTER:
 - the signs/posts have been installed.
 - the IA DOT receives a copy of the sign-order invoice.
 - the IA DOT receives proof of payment (Reimbursement Certification).
- I) Requests for reimbursement must be made within one-year from the date that the SRPFCC application was approved by the Iowa Department of Transportation. After one-year, all claims for reimbursement will be forfeited.

This agreement must be signed by the applicant within 60 days prior to application submission.

PASSED AND APPROVED THIS _____ DAY OF _____, 20__

County Engineer / Mayor

County Board of Supervisors Chair / City Clerk

Iowa DOT approval by:	
_____ Iowa DOT representative	_____ Date

Agenda Item #8 – Public Hearing on Proposed Maximum Property Tax Rate for Fiscal Year 2023

Submitted for:

Information

Recommendation:

NA

Sample Language:

As discussed in January, we are required to have a maximum property tax hearing annually prior to setting the hearing for the adoption of the budget.

This hearing displays information about our general property tax levy rates and the funds generated by those various levy rates.

If the annual increase in revenues is 102% or greater, the City must explain the reasoning for such an increase and the approval of the max rate must be approved by a 2/3 majority. For FY23, the increase is 1.46%. These increases largely stem from increases in liability insurance costs and increases to other employee benefits costs in anticipation of inflation and increasing staff sizes.

After the hearing, Council will approve the rate by resolution. Council can reduce the rate but cannot increase the rate. As presented, the rates provide adequate coverage for anticipated insurance costs for FY23.

Once approved and adopted, the Council can then set the hearing for adopting the FY23 budget.

**NOTICE OF PUBLIC HEARING - CITY OF VAN METER - PROPOSED PROPERTY TAX LEVY
Fiscal Year July 1, 2022 - June 30, 2023**

The City Council will conduct a public hearing on the proposed Fiscal Year City property tax levy as follows:

Meeting Date: 2/14/2022 **Meeting Time:** 07:00 PM **Meeting Location:** 910 Main Street

At the public hearing any resident or taxpayer may present objections to, or arguments in favor of the proposed tax levy. After adoption of the proposed tax levy, the City Council will publish notice and hold a hearing on the proposed city budget.

City Website (if available)
www.vanmeteria.gov

City Telephone Number
(515) 996-2644

	Current Year Certified Property Tax 2021 - 2022	Budget Year Effective Property Tax 2022 - 2023	Budget Year Proposed Maximum Property Tax 2022 - 2023	Annual % CHG
Regular Taxable Valuation	50,680,129	48,133,671	48,133,671	
Tax Levies:				
Regular General	410,509	410,509	389,883	
Contract for Use of Bridge			0	
Opr & Maint Publicly Owned Transit			0	
Rent, Ins. Maint. Of Non-Owned Civ. Ctr.			0	
Opr & Maint of City-Owned Civic Center			0	
Planning a Sanitary Disposal Project			0	
Liability, Property & Self-Insurance Costs	56,000	56,000	60,000	
Support of Local Emer. Mgmt. Commission			0	
Emergency	13,684	13,684	12,996	
Police & Fire Retirement			0	
FICA & IPERS	30,000	30,000	45,000	
Other Employee Benefits	15,000	15,000	25,000	
Total Tax Levy	525,193	525,193	532,879	1.46
Tax Rate	10.36290	10.91114	11.07082	

Explanation of significant increases in the budget:

Increases occurring across all insurance and benefits expenses functions due to anticipated cost of living adjustments and hiring additional full-time staff in City Hall and Public Works

If applicable, the above notice also available online at:

www.vanmeteria.gov

*Total city tax rate will also include voted general fund levy, debt service levy, and capital improvement reserve levy.

**Budget year effective property tax rate is the rate that would be assessed for these levies if the dollars requested is not changed in the coming budget year

Agenda Item #9 – Resolution Approving FY2023 Maximum Property Tax Dollars.

Submitted for:

Action

Recommendation:

Approval

Sample Language:

City Councilmember _____: *moved*

City Councilmember _____: *Second.*

Mayor: *Roll Call Please.*

City Clerk: *Brott ___; Lyon ___; Grolmus ___; Herman ___; Greer ___;*

Resolution # 2022-_____

“A Resolution Approving the Maximum Property Tax Dollars for Fiscal Year 2023”

Whereas, the City Council of the City of Van Meter have considered the proposed FY2023 city maximum property tax dollars for the affected levy total, and

Whereas, a notice concerning the proposed city maximum property tax dollars was published as required and posted on the City’s website and social media accounts, and

Whereas, a public hearing concerning the proposed city maximum property tax dollars was held on February 14th, 2022, now

Therefore, be it resolved by the Van Meter City Council that the maximum property tax dollars for the affected tax levies for FY2023 shall not exceed the following total:

\$532,879

Total maximum levy for the for affected property tax levies:

\$11.07

The Maximum Property Tax dollars requested in the total maximum levy for affected property tax levies for FY2023 represents less than 102% of the Maximum Property Tax dollars requested for the current FY2022.

Roll Call Vote:

Coyle _____ Meyer _____ Herman _____ Brott _____ Lyon _____

Passed and approved this 14th day of February 2022

_____ Mayor

ATTEST:

_____ City Clerk

Agenda Item #10

Resolution Setting Date for Public Hearing on the Proposed FY23 Budget

Submitted for:

Action

Recommendation:

Approval

Sample Language:

City Councilmember _____: *moved*

City Councilmember _____: *Second.*

Mayor: *Roll Call Please.*

City Clerk: *Brott ___; Lyon ___; Grolmus ___; Herman ___; Greer ___;*

The budget hearing will be set for the March 14th, 2022 regular business meeting with adopting occurring after the hearing.

Included in your packet is the proposed budget for FY23 including some of the departmental supporting documentation. As previously indicated and seen on the max property tax hearing notice, we will see a reduction in general property tax revenue in FY23 stemming from an increase in the residential property tax rollback rate as well as an increase in TIF utilization for debt service associated with the Series 2021 bonds. As a reminder, these general property tax dollars fund a large portion of the public safety budget, a portion of city hall/elected official expenses, a small portion of the parks budget, and the entirety of the library budget. Due to these reduced revenues, reductions were made to the public safety budget to bridge the gap and allow for the library budget request to be funded. The reductions made were related to capital improvement and vehicle replacement funding. With that, should the City incur additional long-term debt in FY23, Council should consider tacking on a police vehicle replacement to the bond. Otherwise, Council should give consideration to funding the vehicle replacement in FY23 out of LOST revenues.

The budget provides coverage for known projects, those being the Series 2021 projects: water main and well projects, boat ramp paving, pocket park, and other engineering plans for the East Street underpass and proposed F90 underpass.

Once a new City Administrator is in place and up to speed, budget amendments in FY23 may need to be planned to address other projects or priorities identified by Council over the next few months. For example, we would likely benefit from a few new mowers in public works and there may be staffing changes to City Hall or Public Works that require budget amendments.

I would recommend that over the next few months, Council work with PFM to conduct a utility rate study to determine if we have adequate coverage for anticipated projects and staffing. Should this be completed prior to July 1, Council could implement new rates at July 1. Otherwise, rates should not be changed until January 1.

Additionally, I have advised the Mayor that Council should dedicate one or two workshops with the new City Administrator specifically towards long-range strategic planning for library services and public safety. These two departmental areas will continue to be a challenge to sustain funding for as they are largely or wholly funded by general property tax dollars. Until such time as the City increases its commercial property tax base we will be restricted in our general fund. One option to consider is shifting some of the City Hall related general fund expenses over to water/sewer and shifting more of City Admin related expenses over to TIF for economic development administration. This would free up some additional coverage in the general fund for library and public safety. Parks is largely fundable through rec revenue streams and requires minimal property tax dollars annually. Public safety can increase revenues and offset general property tax dollar needs through renegotiating and increasing township payments through their 28E agreements with the City. Additionally, there are likely other collaborative approaches that can be looked at to reduce and stabilize public safety costs through partnerships with other jurisdictions. Otherwise, the only other revenue stream is fees and fines. Library funding will always be a property tax burden. The library does not have alternative means to increase revenues which makes it more vital that Council workshop long-term objectives for library services and what collaborative opportunities may exist to provide sustainable services.

NOTICE OF PUBLIC HEARING -- PROPOSED BUDGET

Fiscal Year July 1, 2022 - June 30, 2023

City of: VAN METER

The City Council will conduct a public hearing on the proposed Budget at: 900 Main Street, Van Meter, IA 50261 Meeting Date: 3/14/2022 Meeting Time: 07:00 PM

At the public hearing any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget. This notice represents a summary of the supporting detail of revenues and expenditures on file with the City Clerk and County Auditor.

City budgets are subject to protest. If protest petition requirements are met, the State Appeal Board will hold a local hearing. For more information, consult <https://dom.iowa.gov/local-gov-appeals>.

The Budget Estimate Summary of proposed receipts and expenditures is shown below. Copies of the the detailed proposed Budget may be obtained or viewed at the offices of the Mayor, City Clerk, and at the Library.

The estimated Total tax levy rate per \$1000 valuation on regular property 14.33625

The estimated tax levy rate per \$1000 valuation on Agricultural land is 0

At the public hearing, any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget.

Phone Number
(515) 996-2644

City Clerk/Finance Officer's NAME
Kyle Michel

		Budget FY 2023	Re-estimated FY 2022	Actual FY 2021
Revenues & Other Financing Sources				
Taxes Levied on Property	1	691,275	601,100	661,976
Less: Uncollected Property Taxes--Levy Year	2	0	0	0
Net Current Property Taxes	3	691,275	601,100	661,976
Delinquent Property Taxes	4	0	0	0
TIF Revenues	5	140,000	2,000	112,697
Other City Taxes	6	270,708	210,000	256,284
Licenses & Permits	7	219,100	94,100	96,550
Use of Money and Property	8	6,500	4,500	54,042
Intergovernmental	9	314,500	339,300	263,119
Charges for Fees & Service	10	865,350	823,200	778,064
Special Assessments	11	0	0	0
Miscellaneous	12	57,500	68,750	54,216
Other Financing Sources	13	0	2,000,000	0
Transfers In	14	558,000	561,938	324,114
Total Revenues and Other Sources	15	3,122,933	4,704,888	2,601,062
Expenditures & Other Financing Uses				
Public Safety	16	327,025	318,050	349,004
Public Works	17	287,350	276,163	211,251
Health and Social Services	18	0	0	0
Culture and Recreation	19	340,270	329,930	228,898
Community and Economic Development	20	52,000	62,000	144,475
General Government	21	358,100	384,550	361,963
Debt Service	22	244,887	81,838	261,834
Capital Projects	23	0	0	1,486
Total Government Activities Expenditures	24	1,609,632	1,452,531	1,558,911
Business Type / Enterprises	25	2,045,030	3,171,886	551,606
Total ALL Expenditures	26	3,654,662	4,624,417	2,110,517
Transfers Out	27	558,000	561,938	324,114
Total ALL Expenditures/Transfers Out	28	4,212,662	5,186,355	2,434,631
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	29	-1,089,729	-481,467	166,431
Beginning Fund Balance July 1	30	2,394,449	2,875,916	2,709,485
Ending Fund Balance June 30	31	1,304,720	2,394,449	2,875,916

FISCAL YEAR JULY 1, 2022 - JUNE 30, 2023
ADOPTION OF BUDGET AND CERTIFICATION OF CITY TAXES
The City of : VAN METER County Name: DALLAS COUNTY

Adopted On: (entered upon adoption) Resolution: (entered upon adoption)

The below-signed certifies that the City Council, on the date stated above, lawfully approved the named resolution adopting a budget for next fiscal year, as summarized on this and the supporting pages.

		With Gas & Electric		Without Gas & Electric	
Regular	2a	48,133,671	2b	47,037,973	City Number: 25-239 Last Official Census: 1,484
DEBT SERVICE	3a	53,307,553	3b	52,211,855	
Ag Land	4a	929,795			

TAXES LEVIED

Purpose	Dollar Limit	ENTER FIRE DISTRICT RATE BELOW		Request with Utility Replacement	Property Taxes Levied		Rate
Regular General levy	8.10000			389,883	381,008	43	8.10000
Non-Voted Other Permissible Levies							
Contract for use of Bridge	0.67500		6		0	44	0.00000
Opr & Maint publicly owned Transit	0.95000		7		0	45	0.00000
Rent, Ins. Maint of Civic Center	Amt Nec		8		0	46	0.00000
Opr & Maint of City owned Civic Center	0.13500		9		0	47	0.00000
Planning a Sanitary Disposal Project	0.06750		10		0	48	0.00000
Aviation Authority (under sec.330A.15)	0.27000		11		0	49	0.00000
Levee Impr. fund in special charter city	0.06750		13		0	51	0.00000
Liability, property & self insurance costs	Amt Nec		14	60,000	58,634	52	1.24653
Support of a Local Emerg.Mgmt.Comm.	Amt Nec		462		0	465	0.00000
Voted Other Permissible Levies							
Instrumental/Vocal Music Groups	0.13500		15		0	53	0.00000
Memorial Building	0.81000		16		0	54	0.00000
Symphony Orchestra	0.13500		17		0	55	0.00000
Cultural & Scientific Facilities	0.27000		18		0	56	0.00000
County Bridge	As Voted		19		0	57	0.00000
Missi or Missouri River Bridge Const.	1.35000		20		0	58	0.00000
Aid to a Transit Company	0.03375		21		0	59	0.00000
Maintain Institution received by gift/devise	0.20500		22		0	60	0.00000
City Emergency Medical District	1.00000		463		0	466	0.00000
Support Public Library	0.27000		23		0	61	0.00000
Unified Law Enforcement	1.50000		24		0	62	0.00000
Total General Fund Regular Levies (5 thru 24)			25	449,883	439,642		
Ag Land	3.00375		26			63	0.00000
Total General Fund Tax Levies (25 + 26)			27	449,883	439,642		
Special Revenue Levies							
Emergency (if general fund at levy limit)	0.27000		28	12,700	12,411	64	0.26385
Police & Fire Retirement	Amt Nec		29		0		0.00000
FICA & IPERS (if general fund at levy limit)	Amt Nec		30	45,000	43,976		0.93490
Other Employee Benefits	Amt Nec		31	25,000	24,431		0.51939
Total Employee Benefit Levies (29,30,31)			32	70,000	68,407	65	1.45429
Sub Total Special Revenue Levies (28+32)			33	82,700	80,818		
As Req		With Gas & Elec Valuation	Without Gas & Elec Valuation				
SSMID 1		0	0	34	0	66	0.00000
SSMID 2		0	0	35	0	67	0.00000
SSMID 3		0	0	36	0	68	0.00000
SSMID 4		0	0	37	0	69	0.00000
SSMID 5		0	0	555	0	565	0.00000
SSMID 6		0	0	556	0	566	0.00000
SSMID 7		0	0	1177	0	1179	0.00000
SSMID 8		0	0	1185	0	1187	0.00000
Total Special Revenue Levies			39	82,700	80,818		
Debt Service Levy 76.10(6)	Amt Nec		40	174,400	170,815	70	3.27158
Capital Projects (Capital Improv. Reserve)	0.67500		41		0	71	0.00000
Total Property Taxes (27+39+40+41)			42	706,983	691,275	72	14.33625

(Signature)

(Date)

(County Auditor)

(Date)

**NOTICE OF PUBLIC HEARING - CITY OF VAN METER - PROPOSED PROPERTY TAX LEVY
Fiscal Year July 1, 2022 - June 30, 2023**

The City Council will conduct a public hearing on the proposed Fiscal Year City property tax levy as follows:

Meeting Date: 2/14/2022 **Meeting Time:** 07:00 PM **Meeting Location:** 910 Main Street

At the public hearing any resident or taxpayer may present objections to, or arguments in favor of the proposed tax levy. After adoption of the proposed tax levy, the City Council will publish notice and hold a hearing on the proposed city budget.

City Website (if available)
www.vanmeteria.gov

City Telephone Number
(515) 996-2644

	Current Year Certified Property Tax 2021 - 2022	Budget Year Effective Property Tax 2022 - 2023	Budget Year Proposed Maximum Property Tax 2022 - 2023	Annual % CHG
Regular Taxable Valuation	50,680,129	48,133,671	48,133,671	
Tax Levies:				
Regular General	410,509	410,509	389,883	
Contract for Use of Bridge			0	
Opr & Maint Publicly Owned Transit			0	
Rent, Ins. Maint. Of Non-Owned Civ. Ctr.			0	
Opr & Maint of City-Owned Civic Center			0	
Planning a Sanitary Disposal Project			0	
Liability, Property & Self-Insurance Costs	56,000	56,000	60,000	
Support of Local Emer. Mgmt. Commission			0	
Emergency	13,684	13,684	12,996	
Police & Fire Retirement			0	
FICA & IPERS	30,000	30,000	45,000	
Other Employee Benefits	15,000	15,000	25,000	
Total Tax Levy	525,193	525,193	532,879	1.46
Tax Rate	10.36290	10.91114	11.07082	

Explanation of significant increases in the budget:

Increases occurring across all insurance and benefits expenses functions due to anticipated cost of living adjustments and hiring additional full-time staff in City Hall and Public Works

If applicable, the above notice also available online at:

www.vanmeteria.gov

*Total city tax rate will also include voted general fund levy, debt service levy, and capital improvement reserve levy.

**Budget year effective property tax rate is the rate that would be assessed for these levies if the dollars requested is not changed in the coming budget year

FUND BALANCE

City Name: VAN METER

Fiscal Year July 1, 2022 - June 30, 2023

	GENERAL	SPECIAL REVENUES	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	TOTAL GOVERNMENT	PROPRIETARY	GRAND TOTAL
Annual Report FY 2021									
Beginning Fund Balance July 1	289,431	504,918	841,838	211,770	18,888	30,150	1,896,995	812,490	2,709,485
Actual Revenues Except Beg Balance	1,090,060	576,442	112,697	215,538	0	1,450	1,996,187	604,875	2,601,062
Actual Expenditures Except End Balance	1,104,032	341,561	174,112	261,834	1,486	0	1,883,025	551,606	2,434,631
Ending Fund Balance June 30	275,459	739,799	780,423	165,474	17,402	31,600	2,010,157	865,759	2,875,916
Re-Estimated FY 2022									
Beginning Fund Balance	275,459	739,799	780,423	165,474	17,402	31,600	2,010,157	865,759	2,875,916
Re-Est Revenues	1,416,900	483,450	2,000	198,338	0	1,500	2,102,188	2,602,700	4,704,888
Re-Est Expenditures	1,272,243	557,050	53,338	81,838	0	0	1,964,469	3,221,886	5,186,355
Ending Fund Balance	420,116	666,199	729,085	281,974	17,402	33,100	2,147,876	246,573	2,394,449
Budget FY 2023									
Beginning Fund Balance	420,116	666,199	729,085	281,974	17,402	33,100	2,147,876	246,573	2,394,449
Revenues	1,466,983	612,700	140,000	174,400	0	5,150	2,399,233	723,700	3,122,933
Expenditures	1,284,925	577,820	10,000	244,887	0	0	2,117,632	2,095,030	4,212,662
Ending Fund Balance	602,174	701,079	859,085	211,487	17,402	38,250	2,429,477	-1,124,757	1,304,720

LOCAL EMC SUPPORT

City Name: VAN METER

Fiscal Year July 1, 2022 - June 30, 2023

As provided in Iowa Code Section 384.12, subsection 22, a city may levy the amount necessary in support of a local Emergency Management Commission. In addition to this individual levy, Emergency Management Commission support may also be included as part of the General Fund Levy. Iowa Code Section 29C.17, subsection 5 states that any support from cities or counties must be separately reported on tax statements issued by the county treasurer. Input the amount of General Fund Levy request to be used for support of an Emergency Management Commission. The total below will reflect the total amount of Emergency Management Commission support provided by the City.

	Request with Utility Replacement	Property Taxes Levied
Portion of General Fund Levy Used for Emerg. Mgmt. Comm.		0
Support of a Local Emerg.Mgmt.Comm.	0	0
TOTAL FOR FY 2023	0	0

RE-ESTIMATED EXPENDITURES SCHEDULE PAGE 1

City Name: VAN METER

Fiscal Year July 1, 2021 - June 30, 2022

		GENERAL	SPECIAL REVENUE	TIF/SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	RE-ESTIMATED 2022	ACTUAL 2021
GOVERNMENT ACTIVITIES CONT.										
PUBLIC SAFETY										
1	Police Department/Crime Prevention	170,800	39,000						209,800	222,263
2	Jail								0	0
3	Emergency Management	1,000							1,000	1,962
4	Flood Control								0	0
5	Fire Department	73,600	2,000						75,600	110,851
6	Ambulance	31,400	250						31,650	13,928
7	Building Inspections								0	0
8	Miscellaneous Protective Services								0	0
9	Animal Control								0	0
10	Other Public Safety								0	0
11	TOTAL (lines 1 - 10)	276,800	41,250				0		318,050	349,004
PUBLIC WORKS										
12	Roads, Bridges, & Sidewalks	2,163	155,000						157,163	108,785
13	Parking - Meter and Off-Street								0	0
14	Street Lighting	2,800							2,800	2,143
15	Traffic Control and Safety								0	0
16	Snow Removal								0	40
17	Highway Engineering								0	0
18	Street Cleaning								0	0
19	Airport (if not Enterprise)								0	0
20	Garbage (if not Enterprise)	116,200							116,200	100,283
21	Other Public Works								0	0
22	TOTAL (lines 12 - 21)	121,163	155,000				0		276,163	211,251
HEALTH & SOCIAL SERVICES										
23	Welfare Assistance								0	0
24	City Hospital								0	0
25	Payments to Private Hospitals								0	0
26	Health Regulation and Inspection								0	0
27	Water, Air, and Mosquito Control								0	0
28	Community Mental Health								0	0
29	Other Health and Social Services								0	0
30	TOTAL (lines 23 - 29)	0	0				0		0	0
CULTURE & RECREATION										
31	Library Services		90,600						90,600	81,823
32	Museum, Band and Theater								0	0
33	Parks	2,500	9,500						12,000	11,295
34	Recreation	200,630	26,050						226,680	131,686
35	Cemetery	650							650	794
36	Community Center, Zoo, & Marina								0	0
37	Other Culture and Recreation								0	3,300
38	TOTAL (lines 31 - 37)	203,780	126,150				0		329,930	228,898

RE-ESTIMATED REVENUES DETAIL

City Name: VAN METER

Fiscal Year July 1, 2021 - June 30, 2022

REVENUES & OTHER FINANCING SOURCES	GENERAL	SPECIAL REVENUE	TIF/SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	RE-ESTIMATED 2022	ACTUAL 2021
1 Taxes Levied on Property	457,700	43,400		100,000				601,100	661,976
2 Less: Uncollected Property Taxes - Levy Year								0	0
3 Net Current Property Taxes (line 1 minus line 2)	457,700	43,400	0	100,000				601,100	661,976
4 Delinquent Property Taxes								0	0
5 TIF Revenues			2,000					2,000	112,697
6 Other City Taxes:								0	16,377
7 Utility Tax Replacement Excise Taxes								0	0
8 Utility franchise tax (Iowa Code Chapter 364.2)								0	0
9 Parimutuel wager tax								0	0
10 Gaming wager tax								0	0
11 Mobile Home Taxes								0	0
12 Hotel/Motel Taxes								0	0
13 Other Local Option Taxes		210,000						210,000	239,907
14 Subtotal - Other City Taxes (lines 6 thru 12)	0	210,000	0	0	0			210,000	256,284
15 Licenses & Permits	94,100							94,100	96,550
16 Use of Money & Property	4,500							4,500	54,042
17 Intergovernmental:									
18 Federal Grants & Reimbursements								0	33,706
19 Road Use Taxes		135,000					362,000	135,000	152,057
20 Other State Grants & Reimbursements	142,500	1,300					240,700	143,800	6,352
21 Local Grants & Reimbursements	56,000	4,500						60,500	71,004
22 Subtotal - Intergovernmental (lines 16 thru 19)	198,500	140,800	0	0	0		0	339,300	263,119
23 Charges for Fees & Service:									
24 Water Utility									
25 Sewer Utility									
26 Electric Utility									
27 Gas Utility									
28 Parking									
29 Airport									
30 Landfill/Garbage	160,000							160,000	142,491
31 Hospital								0	0
32 Transit								0	0
33 Cable TV, Internet & Telephone								0	0
34 Housing Authority								0	0
35 Storm Water Utility								0	0
36 Other Fees & Charges for Service	60,000					500		60,500	78,067
37 Subtotal - Charges for Service (lines 21 thru 33)	220,000	0	0	0	0	500	602,700	823,200	778,064
38 Special Assessments								0	0
39 Miscellaneous	31,000	36,750				1,000		68,750	54,216
40 Other Financing Sources:									
41 Regular Operating Transfers In	411,100	52,500		50,000				513,600	275,126
42 Internal TIF Loan Transfers In				48,338				48,338	48,988
43 Subtotal ALL Operating Transfers In	411,100	52,500	0	98,338	0	0	0	561,938	324,114
44 Proceeds of Debt (Excluding TIF Internal Borrowing)							2,000,000	2,000,000	0
45 Proceeds of Capital Asset Sales								0	0
46 Subtotal-Other Financing Sources (lines 36 thru 38)	411,100	52,500	0	98,338	0	0	2,000,000	2,561,938	324,114
47 Total Revenues except for beginning fund balance (lines 3, 4, 5, 12, 13, 14, 19, 33, 34, 35, & 39)	1,416,900	483,450	2,000	198,338	0	1,500	2,602,700	4,704,888	2,601,062
48 Beginning Fund Balance July 1	275,459	739,799	780,423	165,474	17,402	31,600	865,759	2,875,916	2,709,485
49 TOTAL REVENUES & BEGIN BALANCE (lines 41+42)	1,692,359	1,223,249	782,423	363,812	17,402	33,100	3,468,459	7,580,804	5,310,547

EXPENDITURES SCHEDULE PAGE 1

City Name: VAN METER

Fiscal Year July 1, 2022 - June 30, 2023

GOVERNMENT ACTIVITIES	GENERAL	SPECIAL REVENUES	TIF/SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	BUDGET 2023	RE-ESTIMATED 2022	ACTUAL 2021
PUBLIC SAFETY										
Police Department/Crime Prevention	209,875	49,000						258,875	209,800	222,263
Jail								0	0	0
Emergency Management	1,000							1,000	1,000	1,962
Flood Control								0	0	0
Fire Department	49,300	3,000						52,300	75,600	110,851
Ambulance	14,400	450						14,850	31,650	13,928
Building Inspections								0	0	0
Miscellaneous Protective Services								0	0	0
Animal Control								0	0	0
Other Public Safety								0	0	0
TOTAL (lines 1 - 10)	274,575	52,450				0		327,025	318,050	349,004
PUBLIC WORKS										
Roads, Bridges, & Sidewalks	6,000	159,200						165,200	157,163	108,785
Parking - Meter and Off-Street								0	0	0
Street Lighting	2,800							2,800	2,800	2,143
Traffic Control and Safety								0	0	0
Snow Removal								0	0	40
Highway Engineering								0	0	0
Street Cleaning								0	0	0
Airport								0	0	0
Garbage (if not Enterprise)	119,350							119,350	116,200	100,283
Other Public Works								0	0	0
TOTAL (lines 12 - 21)	128,150	159,200				0		287,350	276,163	211,251
HEALTH & SOCIAL SERVICES										
Welfare Assistance								0	0	0
City Hospital								0	0	0
Payments to Private Hospitals								0	0	0
Health Regulation and Inspection								0	0	0
Water, Air, and Mosquito Control								0	0	0
Community Mental Health								0	0	0
Other Health and Social Services								0	0	0
TOTAL (lines 23 - 29)	0	0				0		0	0	0
CULTURE & RECREATION										
Library Services		116,020						116,020	90,600	81,823
Museum, Band and Theater								0	0	0
Parks	2,500	15,000						17,500	12,000	11,295
Recreation	201,600	650						202,250	226,680	131,686
Cemetery	1,000							1,000	650	794
Community Center, Zoo, & Marina								0	0	0
Other Culture and Recreation	3,500							3,500	0	3,300
TOTAL (lines 31 - 37)	208,600	131,670				0		340,270	329,930	228,898

EXPENDITURES SCHEDULE PAGE 2

City Name: VAN METER

Fiscal Year July 1, 2022 - June 30, 2023

	GOVERNMENT ACTIVITIES	GENERAL	SPECIAL REVENUES	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	BUDGET 2023	RE-ESTIMATED 2022	ACTUAL 2021
	COMMUNITY & ECONOMIC DEVELOPMENT										
39	Community Beautification								0	0	0
40	Economic Development	42,000		10,000					52,000	62,000	144,475
41	Housing and Urban Renewal								0	0	0
42	Planning & Zoning								0	0	0
43	Other Com & Econ Development								0	0	0
44	TIF Rebates								0	0	0
45	TOTAL (lines 39 - 44)	42,000	0	10,000			0		52,000	62,000	144,475
	GENERAL GOVERNMENT										
46	Mayor, Council, & City Manager	13,100	1,000						14,100	24,850	12,061
47	Clerk, Treasurer, & Finance Adm.	104,000	20,500						124,500	136,700	93,283
48	Elections	3,500							3,500	3,500	0
49	Legal Services & City Attorney	200,000							200,000	198,500	139,529
50	City Hall & General Buildings	12,500							12,500	17,500	112,243
51	Tort Liability	3,500							3,500	3,500	4,847
52	Other General Government								0	0	0
53	TOTAL (lines 46 - 52)	336,600	21,500	0			0		358,100	384,550	361,963
54	DEBT SERVICE				244,887				244,887	81,838	261,834
55	Gov Capital Projects								0	0	1,486
56	TIF Capital Projects								0	0	0
57	TOTAL CAPITAL PROJECTS	0	0	0			0		0	0	1,486
58	TOTAL Government Activities Expenditures (lines 11+22+30+38+45+53+54+57)	989,925	364,820	10,000	244,887		0		1,609,632	1,452,531	1,558,911
	BUSINESS TYPE ACTIVITIES										
	Proprietary: Enterprise & Budgeted ISF										
59	Water Utility								1,828,950	2,986,150	221,747
60	Sewer Utility								216,080	185,736	137,594
61	Electric Utility								0	0	0
62	Gas Utility								0	0	0
63	Airport								0	0	0
64	Landfill/Garbage								0	0	0
65	Transit								0	0	0
66	Cable TV, Internet & Telephone								0	0	0
67	Housing Authority								0	0	0
68	Storm Water Utility								0	0	0
69	Other Business Type (city hosp., ISF, parking, etc.)								0	0	0
70	Enterprise DEBT SERVICE								0	0	185,000
71	Enterprise CAPITAL PROJECTS								0	0	7,265
72	Enterprise TIF CAPITAL PROJECTS								0	0	0
73	TOTAL Business Type Expenditures (lines 59 - 72)								2,045,030	3,171,886	551,606
74	TOTAL ALL EXPENDITURES (lines 58 + 73)	989,925	364,820	10,000	244,887	0	0		2,045,030	4,624,417	2,110,517
75	Regular Transfers Out	295,000	213,000						50,000	513,600	275,126
76	Internal TIF Loan / Repayment Transfers Out								0	48,338	48,988
77	Total ALL Transfers Out	295,000	213,000	0	0	0	0		50,000	561,938	324,114
78	Total Expenditures & Fund Transfers Out (lines 74+77)	1,284,925	577,820	10,000	244,887	0	0		2,095,030	4,212,662	2,434,631
79	Ending Fund Balance June 30	602,174	701,079	859,085	211,487	17,402	38,250	-1,124,757	1,304,720	2,394,449	2,875,916

REVENUES DETAIL

City Name: VAN METER

Fiscal Year July 1, 2022 - June 30, 2023

	GENERAL	SPECIAL REVENUES	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	BUDGET 2023	RE-ESTIMATED 2022	ACTUAL 2021
REVENUES & OTHER FINANCING SOURCES										
1	439,642	80,818		170,815	0			691,275	601,100	661,976
2								0	0	0
3	439,642	80,818		170,815	0			691,275	601,100	661,976
4								0	0	0
5		140,000						140,000	2,000	112,697
6	10,241	1,882		3,585	0			15,708	0	16,377
7								0	0	0
8								0	0	0
9								0	0	0
10								0	0	0
11								0	0	0
12		255,000						255,000	210,000	239,907
13	10,241	256,882		3,585	0			270,708	210,000	256,284
14	219,100							219,100	94,100	96,550
15	1,500	5,000						6,500	4,500	54,042
Intergovernmental:										
16								98,000	0	33,706
17		150,000						150,000	135,000	152,057
18								0	143,800	6,352
19	61,500	5,000						66,500	60,500	71,004
20	61,500	155,000	0	0	0		98,000	314,500	339,300	263,119
Charges for Fees & Service:										
21								373,500	362,000	314,652
22								252,200	240,700	242,854
23								0	0	0
24								0	0	0
25								0	0	0
26								0	0	0
27	165,000							165,000	160,000	142,491
28								0	0	0
29								0	0	0
30								0	0	0
31								0	0	0
32								0	0	0
33	74,500				150			74,650	60,500	78,067
34	239,500	0		0	150			865,350	823,200	778,064
35								0	0	0
36	32,500	20,000				5,000		57,500	68,750	54,216
Other Financing Sources:										
37	463,000	95,000						558,000	513,600	275,126
38								0	48,338	48,988
39	463,000	95,000	0	0	0	0		558,000	561,938	324,114
40								0	2,000,000	0
41								0	0	0
42	463,000	95,000	0	0	0	0		558,000	2,561,938	324,114
43	1,466,983	612,700	140,000	174,400	0	5,150	723,700	3,122,933	4,704,888	2,601,062
44	420,116	666,199	729,085	281,974	17,402	33,100	246,573	2,394,449	2,875,916	2,709,485
45	1,887,099	1,278,899	869,085	456,374	17,402	38,250	970,273	5,517,382	7,580,804	5,310,547
TOTAL REVENUES & BEGIN BALANCE (lines 42-43)										

ADOPTED BUDGET SUMMARY

City Name: VAN METER

Fiscal Year July 1, 2022 - June 30, 2023

	GENERAL	SPECIAL REVENUES	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	BUDGET 2023	RE-ESTIMATED 2022	ACTUAL 2021
Revenues & Other Financing Sources										
1 Taxes Levied on Property	439,642	80,818		170,815	0			691,275	601,100	661,976
2 Less: Uncollected Property Taxes-Levy Year	0	0		0	0			0	0	0
3 Net Current Property Taxes	439,642	80,818		170,815	0			691,275	601,100	661,976
4 Delinquent Property Taxes	0	0		0	0			0	0	0
5 TIF Revenues			140,000					140,000	2,000	112,697
6 Other City Taxes	10,241	256,882		3,585	0			270,708	210,000	256,284
7 Licenses & Permits	219,100	0						219,100	94,100	96,550
8 Use of Money and Property	1,500	5,000	0	0	0	0	0	6,500	4,500	54,042
9 Intergovernmental	61,500	155,000	0	0	0	98,000	98,000	314,500	339,300	263,119
10 Charges for Fees & Service	239,500	0	0	0	0	150	625,700	865,350	823,200	778,064
11 Special Assessments	0	0	0	0	0	0	0	0	0	0
12 Miscellaneous	32,500	20,000	0	0	0	5,000	0	57,500	68,750	54,216
13 Sub-Total Revenues	1,003,983	517,700	140,000	174,400	0	5,150	723,700	2,564,933	2,142,950	2,276,948
Other Financing Sources:										
14 Total Transfers In	463,000	95,000	0	0	0	0	0	558,000	561,938	324,114
15 Proceeds of Debt	0	0	0	0	0	0	0	0	2,000,000	0
16 Proceeds of Capital Asset Sales	0	0	0	0	0	0	0	0	0	0
17 Total Revenues and Other Sources	1,466,983	612,700	140,000	174,400	0	5,150	723,700	3,122,933	4,704,888	2,601,062
Expenditures & Other Financing Uses										
18 Public Safety	274,575	52,450	0	0	0	0	0	327,025	318,050	349,004
19 Public Works	128,150	159,200	0	0	0	0	0	287,350	276,163	211,251
20 Health and Social Services	0	0	0	0	0	0	0	0	0	0
21 Culture and Recreation	208,600	131,670	0	0	0	0	0	340,270	329,930	228,898
22 Community and Economic Development	42,000	0	10,000	0	0	0	0	52,000	62,000	144,475
23 General Government	336,600	21,500	0	0	0	0	0	358,100	384,550	361,963
24 Debt Service	0	0	0	244,887	0	0	0	244,887	81,838	261,834
25 Capital Projects	0	0	0	0	0	0	0	0	0	1,486
26 Total Government Activities Expenditures	989,925	364,820	10,000	244,887	0	0	0	1,609,632	1,452,531	1,558,911
27 Business Type Proprietary: Enterprise & ISF							2,045,030	2,045,030	3,171,886	551,606
28 Total Gov & Bus Type Expenditures	989,925	364,820	10,000	244,887	0	0	2,045,030	3,654,662	4,624,417	2,110,517
29 Total Transfers Out	295,000	213,000	0	0	0	0	50,000	558,000	561,938	324,114
30 Total ALL Expenditures/Fund Transfers Out	1,284,925	577,820	10,000	244,887	0	0	2,095,030	4,212,662	5,186,355	2,434,631
31 Excess Revenues & Other Sources Over										
32 (Under) Expenditures/Transfers Out	182,058	34,880	130,000	-70,487	0	5,150	-1,371,330	-1,089,729	-481,467	166,431
33 Beginning Fund Balance July 1	420,116	666,199	729,085	281,974	17,402	33,100	246,573	2,394,449	2,875,916	2,709,485
34 Ending Fund Balance June 30	602,174	701,079	859,085	211,487	17,402	38,250	-1,124,757	1,304,720	2,394,449	2,875,916

LONG TERM DEBT SCHEDULE - LT DEBT1
GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS

Debt Name	Amount of Issue	Type of Debt Obligation	Debt Resolution Number	Principal Due FY	Interest Due FY	Total Obligation Due FY	Bond Reg./Paying Agent Fees Due FY	Reductions due to Refinancing or Prepayment of Certified Debt	Paid from Funds OTHER THAN Current Year Debt Service Taxes	Amount Paid Current Year Debt Service Levy
Series 2013 Refinance and Rec Complex/Site Certification	1 995,000	GO	2013-36	50,000	19,987	69,987	500		70,487	0
Series 2021 Trindle Ridge and Water Treatment	2 2,790,000	GO	2021-83	120,000	53,800	173,800	600			174,400
	3	-				0				0
	4	-				0				0
	5	-				0				0
	6	-				0				0
	7	-				0				0
	8	-				0				0
	9	-				0				0
	10	-				0				0
	11	-				0				0
	12	-				0				0
	13	-				0				0
	14	-				0				0
	15	-				0				0
	16	-				0				0
	17	-				0				0
	18	-				0				0
	19	-				0				0
	20	-				0				0
	21	-				0				0
	22	-				0				0
	23	-				0				0
	24	-				0				0
	25	-				0				0
	26	-				0				0
	27	-				0				0
	28	-				0				0
	29	-				0				0
	30	-				0				0
TOTALS				170,000	73,787	243,787	1,100	0	70,487	174,400

LONG TERM DEBT SCHEDULE - LT DEBT2
 GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS

Debt Name	Amount of Issue	Type of Debt Obligation	Debt Resolution Number	Principal Due FY	Interest Due FY	Total Obligation Due FY	Bond Reg./ Paying Agent Fees Due FY	Reductions due to Refinancing or Prepayment of Certified Debt	Paid from Funds OTHER THAN Current Year Debt Service Taxes	Amount Paid Current Year Debt Service Levy
	31	-				0				0
	32	-				0				0
	33	-				0				0
	34	-				0				0
	35	-				0				0
	36	-				0				0
	37	-				0				0
	38	-				0				0
	39	-				0				0
	40	-				0				0
	41	-				0				0
	42	-				0				0
	43	-				0				0
	44	-				0				0
	45	-				0				0
	46	-				0				0
	47	-				0				0
	48	-				0				0
	49	-				0				0
	50	-				0				0
	51	-				0				0
	52	-				0				0
	53	-				0				0
	54	-				0				0
	55	-				0				0
	56	-				0				0
	57	-				0				0
	58	-				0				0
	59	-				0				0
	60	-				0				0
TOTALS				170,000	73,787	243,787	1,100	0	70,487	174,400

LONG TERM DEBT SCHEDULE - LT DEBT3
 GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS

Debt Name	Amount of Issue	Type of Debt Obligation	Debt Resolution Number	Principal Due FY	Interest Due FY	Total Obligation Due FY	Bond Reg./ Paying Agent Fees Due FY	Reductions due to Refinancing or Prepayment of Certified Debt	Paid from Funds OTHER THAN Current Year Debt Service Taxes	Amount Paid Current Year Debt Service Levy
	61	-				0				0
	62	-				0				0
	63	-				0				0
	64	-				0				0
	65	-				0				0
	66	-				0				0
	67	-				0				0
	68	-				0				0
	69	-				0				0
	70	-				0				0
	71	-				0				0
	72	-				0				0
	73	-				0				0
	74	-				0				0
	75	-				0				0
	76	-				0				0
	77	-				0				0
	78	-				0				0
	79	-				0				0
	80	-				0				0
	81	-				0				0
	82	-				0				0
	83	-				0				0
	84	-				0				0
	85	-				0				0
	86	-				0				0
	87	-				0				0
	88	-				0				0
	89	-				0				0
	90	-				0				0
TOTALS				170,000	73,787	243,787	1,100	0	70,487	174,400

LONG TERM DEBT SCHEDULE - LT DEBT4
 GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS

Debt Name	Amount of Issue	Type of Debt Obligation	Debt Resolution Number	Principal Due FY	Interest Due FY	Total Obligation Due FY	Bond Reg./Paying Agent Fees Due FY	Reductions due to Refinancing or Prepayment of Certified Debt	Paid from Funds OTHER THAN Current Year Debt Service Taxes	Amount Paid Current Year Debt Service Levy
	91	-				0				0
	92	-				0				0
	93	-				0				0
	94	-				0				0
	95	-				0				0
	96	-				0				0
	97	-				0				0
	98	-				0				0
	99	-				0				0
	100	-				0				0
	101	-				0				0
	102	-				0				0
	103	-				0				0
	104	-				0				0
	105	-				0				0
	106	-				0				0
	107	-				0				0
	108	-				0				0
	109	-				0				0
	110	-				0				0
	111	-				0				0
	112	-				0				0
	113	-				0				0
	114	-				0				0
	115	-				0				0
	116	-				0				0
	117	-				0				0
	118	-				0				0
	119	-				0				0
	120	-				0				0
TOTALS				170,000	73,787	243,787	1,100	0	70,487	174,400

LONG TERM DEBT SCHEDULE - LT DEBTS
 GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS

Debt Name	Amount of Issue	Type of Debt Obligation	Debt Resolution Number	Principal Due FY	Interest Due FY	Total Obligation Due FY	Bond Reg./Paying Agent Fees Due FY	Reductions due to Refinancing or Prepayment of Certified Debt	Paid from Funds OTHER THAN Current Year Debt Service Taxes	Amount Paid Current Year Debt Service Levy
	121	-				0				0
	122	-				0				0
	123	-				0				0
	124	-				0				0
	125	-				0				0
	126	-				0				0
	127	-				0				0
	128	-				0				0
	129	-				0				0
	130	-				0				0
	131	-				0				0
	132	-				0				0
	133	-				0				0
	134	-				0				0
	135	-				0				0
	136	-				0				0
	137	-				0				0
	138	-				0				0
	139	-				0				0
	140	-				0				0
	141	-				0				0
	142	-				0				0
	143	-				0				0
	144	-				0				0
	145	-				0				0
	146	-				0				0
	147	-				0				0
	148	-				0				0
	149	-				0				0
	150	-				0				0
TOTALS				170,000	73,787	243,787	1,100	0	70,487	174,400

LONG TERM DEBT SCHEDULE - LT DEBT6
 GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS

Debt Name	Amount of Issue	Type of Debt Obligation	Debt Resolution Number	Principal Due FY	Interest Due FY	Total Obligation Due FY	Bond Reg./Paying Agent Fees Due FY	Reductions due to Refinancing or Prepayment of Certified Debt	Paid from Funds OTHER THAN Current Year Debt Service Taxes	Amount Paid Current Year Debt Service Levy
	151	-				0				0
	152	-				0				0
	153	-				0				0
	154	-				0				0
	155	-				0				0
	156	-				0				0
	157	-				0				0
	158	-				0				0
	159	-				0				0
	160	-				0				0
	161	-				0				0
	162	-				0				0
	163	-				0				0
	164	-				0				0
	165	-				0				0
	166	-				0				0
	167	-				0				0
	168	-				0				0
	169	-				0				0
	170	-				0				0
	171	-				0				0
	172	-				0				0
	173	-				0				0
	174	-				0				0
	175	-				0				0
	176	-				0				0
	177	-				0				0
	178	-				0				0
	179	-				0				0
	180	-				0				0
TOTALS				170,000	73,787	243,787	1,100	0	70,487	174,400

LONG TERM DEBT SCHEDULE - LT DEBT7
GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS

Debt Name	Amount of Issue	Type of Debt Obligation	Debt Resolution Number	Principal Due FY	Interest Due FY	Total Obligation Due FY	Bond Reg./Paying Agent Fees Due FY	Reductions due to Refinancing or Prepayment of Certified Debt	Paid from Funds OTHER THAN Current Year Debt Service Taxes	Amount Paid Current Year Debt Service Levy
	181	-				0				0
	182	-				0				0
	183	-				0				0
	184	-				0				0
	185	-				0				0
	186	-				0				0
	187	-				0				0
	188	-				0				0
	189	-				0				0
	190	-				0				0
	191	-				0				0
	192	-				0				0
	193	-				0				0
	194	-				0				0
	195	-				0				0
	196	-				0				0
	197	-				0				0
	198	-				0				0
	199	-				0				0
	200	-				0				0
	201	-				0				0
	202	-				0				0
	203	-				0				0
	204	-				0				0
	205	-				0				0
	206	-				0				0
	207	-				0				0
	208	-				0				0
	209	-				0				0
	210	-				0				0
TOTALS				170,000	73,787	243,787	1,100	0	70,487	174,400

LONG TERM DEBT SCHEDULE - GRAND TOTALS
 GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS

	Principal Due FY 2023	Interest Due FY 2023	Total Obligation Due FY 2023	Bond Reg./ Paying Agent Fees Due FY 2023	Reductions due to Refinancing or Prepayment of Certified Debt	Paid from Sources OTHER THAN Budget Year Debt Service Levy	Amount Paid Budget Year Debt Service Levy
GO - TOTAL	170,000	73,787	243,787	1,100	0	70,487	174,400
NON GO - TOTAL	0	0	0	0	0	0	0
GRAND - TOTAL	170,000	73,787	243,787	1,100	0	70,487	174,400

NOTICE OF PUBLIC HEARING -- PROPOSED BUDGET
Fiscal Year July 1, 2022 - June 30, 2023
City of: VAN METER

The City Council will conduct a public hearing on the proposed Budget at: 900 Main Street, Van Meter, IA 50261 Meeting Date: 3/14/2022 Meeting Time: 07:00 PM

At the public hearing any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget. This notice represents a summary of the supporting detail of revenues and expenditures on file with the City Clerk and County Auditor.

City budgets are subject to protest. If protest petition requirements are met, the State Appeal Board will hold a local hearing. For more information, consult <https://dom.iowa.gov/local-gov-appeals>.

The Budget Estimate Summary of proposed receipts and expenditures is shown below. Copies of the the detailed proposed Budget may be obtained or viewed at the offices of the Mayor, City Clerk, and at the Library.				
The estimated Total tax levy rate per \$1000 valuation on regular property				14.33625
The estimated tax levy rate per \$1000 valuation on Agricultural land is				0
At the public hearing, any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget.				
Phone Number		City Clerk/Finance Officer's NAME		
(515) 996-2644		Kyle Michel		
		Budget FY 2023	Re-estimated FY 2022	Actual FY 2021
Revenues & Other Financing Sources				
Taxes Levied on Property	1	691,275	601,100	661,976
Less: Uncollected Property Taxes-Levy Year	2	0	0	0
Net Current Property Taxes	3	691,275	601,100	661,976
Delinquent Property Taxes	4	0	0	0
TIF Revenues	5	140,000	2,000	112,697
Other City Taxes	6	270,708	210,000	256,284
Licenses & Permits	7	219,100	94,100	96,550
Use of Money and Property	8	6,500	4,500	54,042
Intergovernmental	9	314,500	339,300	263,119
Charges for Fees & Service	10	865,350	823,200	778,064
Special Assessments	11	0	0	0
Miscellaneous	12	57,500	68,750	54,216
Other Financing Sources	13	0	2,000,000	0
Transfers In	14	558,000	561,938	324,114
Total Revenues and Other Sources	15	3,122,933	4,704,888	2,601,062
Expenditures & Other Financing Uses				
Public Safety	16	327,025	318,050	349,004
Public Works	17	287,350	276,163	211,251
Health and Social Services	18	0	0	0
Culture and Recreation	19	340,270	329,930	228,898
Community and Economic Development	20	52,000	62,000	144,475
General Government	21	358,100	384,550	361,963
Debt Service	22	244,887	81,838	261,834
Capital Projects	23	0	0	1,486
Total Government Activities Expenditures	24	1,609,632	1,452,531	1,558,911
Business Type / Enterprises	25	2,045,030	3,171,886	551,606
Total ALL Expenditures	26	3,654,662	4,624,417	2,110,517
Transfers Out	27	558,000	561,938	324,114
Total ALL Expenditures/Transfers Out	28	4,212,662	5,186,355	2,434,631
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	29	-1,089,729	-481,467	166,431
Beginning Fund Balance July 1	30	2,394,449	2,875,916	2,709,485
Ending Fund Balance June 30	31	1,304,720	2,394,449	2,875,916

BUDGET WORKSHEET
CALENDAR 10/2021, FISCAL 4/2022

ACCOUNT NUMBER ACCOUNT TITLE	2 YRS AGO EXP	LYR EXPENSE	CURRENT BUDGET	EXPENDED YTD	NEW BUDGET
001-110-6010 WAGES - FULL TIME	110,773.26	111,543.61	112,500.00	35,331.40	<u>112,500.00</u>
001-110-6020 WAGES - PART TIME			6,500.00		<u>27,500.00</u>
001-110-6050 FEE-BASED PAY	300.00	1,300.00	1,200.00		<u>500.00</u>
001-110-6181 UNIFORM ALLOWANCE	3,100.82	5,283.59	2,000.00	571.58	<u>2,000.00</u>
001-110-6210 DUES	1,912.27	3,391.38	400.00	112.34	<u>400.00</u>
001-110-6230 TRAINING	10,260.14	4,412.02	4,000.00	1,940.40	<u>14,000.00</u>
001-110-6311 OPERATION & MAINTENANCE	2,018.62	450.60	1,000.00	173.25	<u>1,000.00</u>
001-110-6331 VEHICLE OPERATIONS	5,574.19	5,952.98	2,500.00	1,807.82	<u>2,500.00</u>
001-110-6332 VEHICLE REPAIR/MAINTENANCE	5,007.32	4,825.61	2,000.00	7,288.47	<u>5,000.00</u>
001-110-6350 OPERATIONAL EQUIP REPAIR	621.28	990.56	600.00		<u>600.00</u>
001-110-6373 TELEPHONE/COMMUNICATIONS	5,576.37	2,256.38	5,100.00	1,397.62	<u>2,500.00</u>
001-110-6408 INSURANCE	2,288.00	9,694.80	3,000.00	240.00	<u>1,000.00</u>
001-110-6411 LEGAL				7,124.00	<u>9,000.00</u>
001-110-6490 OTHER PROFESSIONAL SERV	5,387.47	8,892.41	8,500.00	3,674.02	<u>8,500.00</u>
001-110-6499 OTHER CONTRACTUAL SERV	1,306.01	1,755.00		7,978.74	<u>0.00</u>
001-110-6506 OFFICE SUPPLIES	2,759.51	2,833.81		987.39	<u>0.00</u>
001-110-6507 OPERATING SUPPLIES	726.05	1,924.42	2,500.00		<u>2,500.00</u>

BUDGET WORKSHEET
CALENDAR 10/2021, FISCAL 4/2022

ACCOUNT NUMBER ACCOUNT TITLE	2 YRS AGO EXP	LYR EXPENSE	CURRENT BUDGET	EXPENDED YTD	NEW BUDGET
001-110-6710 CAP OUTLAY - VEHICLES	60,906.75		15,000.00		<u>21,763.00</u>
001-110-6799 OTHER CAPITAL OUTLAY	9,163.72	15,510.11	4,000.00	4,493.82	<u>6,000.00</u>
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POLICE TOTAL	227,681.78	181,017.28	170,800.00	73,120.85	<u>217,263.00</u>
001-130-6311 OPERATION & MAINTENANCE	2,476.00	1,808.00	800.00		<u>800.00</u>
001-130-6371 ELECTRIC/GAS	153.95	153.63	200.00	52.71	<u>200.00</u>
	-----	-----	-----	-----	
EMERGENCY MANAGEMENT TOTAL	2,629.95	1,961.63	1,000.00	52.71	<u>1,000.00</u>
001-150-6010 WAGES - FULL TIME	7,840.86	11,342.15	15,000.00	5,725.51	<u>12,000.00</u>
001-150-6181 UNIFORM ALLOWANCE	1,503.90	1,023.79	2,000.00	115.60	<u>2,000.00</u>
001-150-6210 DUES	506.00	2,040.00	700.00	340.00	<u>700.00</u>
001-150-6220 SUPSCRIPTION	2,611.99	3,672.26		266.71	<u>0.00</u>
001-150-6230 TRAINING	400.00	1,577.22	1,500.00	175.00	<u>500.00</u>
001-150-6240 MEETING/CONFERENCES	61.94		500.00		<u>500.00</u>
001-150-6311 OPERATION & MAINTENANCE	574.76		500.00	782.95	<u>500.00</u>
001-150-6320 REPAIR/MAINT - GROUNDS	1,409.00	2,129.23	1,300.00	2,526.20	<u>2,000.00</u>
001-150-6331 VEHICLE OPERATIONS	2,069.00	1,513.55	2,500.00	736.64	<u>2,000.00</u>

BUDGET WORKSHEET
CALENDAR 10/2021, FISCAL 4/2022

ACCOUNT NUMBER ACCOUNT TITLE	2 YRS AGO EXP	LYR EXPENSE	CURRENT BUDGET	EXPENDED YTD	NEW BUDGET
001-150-6332 VEHICLE REPAIR/MAINTENANCE	23,200.95	8,223.02	9,000.00	438.16	<u>7,000.00</u>
001-150-6350 OPERATIONAL EQUIP REPAIR	622.33	1,285.17	4,000.00	1,137.47	<u>2,000.00</u>
001-150-6371 ELECTRIC/GAS	1,041.66	1,120.95	1,500.00	326.11	<u>1,500.00</u>
001-150-6373 TELEPHONE/COMMUNICATIONS	3,159.19	2,672.37	3,000.00	292.30	<u>1,000.00</u>
001-150-6408 INSURANCE	8,000.00	9,694.80	8,600.00	240.00	<u>8,600.00</u>
001-150-6490 OTHER PROFESSIONAL SERV		6,716.00	6,800.00		<u>0.00</u>
001-150-6499 OTHER CONTRACTUAL SERV	138.00				<u>0.00</u>
001-150-6506 OFFICE SUPPLIES	1,602.40	627.55	1,700.00	168.76	<u>600.00</u>
001-150-6799 OTHER CAPITAL OUTLAY	15,650.03	55,573.25	15,000.00	3,216.57	<u>10,000.00</u>
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FIRE TOTAL	70,392.01	109,211.31	73,600.00	16,487.98	<u>50,900.00</u>
001-160-6010 WAGES - FULL TIME	600.00	2,100.96	2,500.00	706.16	<u>2,000.00</u>
001-160-6181 UNIFORM ALLOWANCE		141.55	1,000.00		<u>1,000.00</u>
001-160-6210 DUES		437.97	400.00		<u>400.00</u>
001-160-6230 TRAINING	4,460.00	320.00	15,000.00	101.64	<u>1,000.00</u>
001-160-6311 OPERATION & MAINTENANCE	720.12		1,000.00		<u>1,000.00</u>
001-160-6331 VEHICLE OPERATIONS	66.22		1,000.00		<u>1,000.00</u>

BUDGET WORKSHEET
CALENDAR 10/2021, FISCAL 4/2022

ACCOUNT NUMBER ACCOUNT TITLE	2 YRS AGO EXP	LYR EXPENSE	CURRENT BUDGET	EXPENDED YTD	NEW BUDGET
001-160-6332 VEHICLE REPAIR/MAINTENANCE	512.88		4,000.00		<u>2,000.00</u>
001-160-6373 TELEPHONE/COMMUNICATIONS	983.85	2,333.06	2,000.00	962.76	<u>2,000.00</u>
001-160-6506 OFFICE SUPPLIES	281.71	150.42	500.00		<u>500.00</u>
001-160-6521 OXYGEN CYLINDER REPLACEMENT	1,130.34	1,302.60	2,000.00	435.28	<u>1,500.00</u>
001-160-6599 OTHER SUPPLIES	723.94			1,334.55	<u>0.00</u>
001-160-6710 CAP OUTLAY - VEHICLES		83.96			<u>0.00</u>
001-160-6799 OTHER CAPITAL OUTLAY	12,724.00	6,700.44	2,000.00	1,321.75	<u>2,000.00</u>
	-----	-----	-----	-----	
AMBULANCE TOTAL	22,203.06	13,570.96	31,400.00	4,862.14	<u>14,400.00</u>
	=====	=====	=====	=====	
GENERAL TOTAL	322,906.80	305,761.18	276,800.00	94,523.68	<u>283,563.00</u>
	=====	=====	=====	=====	
					+6,763.00
					2.5% increase

	=====	=====	=====	=====	
TOTAL EXPENSES	322,906.80	305,761.18	276,800.00	94,523.68	_____
	=====	=====	=====	=====	

BUDGET WORKSHEET
CALENDAR 10/2021, FISCAL 4/2022

ACCOUNT NUMBER ACCOUNT TITLE	2 YRS AGO EXP	LYR EXPENSE	CURRENT BUDGET	EXPENDED YTD	NEW BUDGET
001-110-4480 FIRE/EMT SERVICE		11,961.12			_____
001-110-4786 POLICE GRANT FUNDING		33,706.40	3,500.00		_____
001-150-4475 TOWNSHIP CONTRIBUTIONS	48,069.03	53,653.98	56,000.00	422.14	_____
	=====	=====	=====	=====	
GENERAL TOTAL	48,069.03	99,321.50	59,500.00	422.14	_____
	=====	=====	=====	=====	
	*****	*****	*****	*****	
TOTAL OF ALL REVENUE	48,069.03	99,321.50	59,500.00	422.14	_____
	*****	*****	*****	*****	



From: Van Meter Public Library Board
To: Van Meter City Council
Re: FY2023 Library Budget Request
Date: February 2, 2022

The Van Meter Public Library Board respectfully submits the following FY2023 budget request to the Van Meter City Council for consideration. We approved this request at a special meeting of the Board on February 2, 2022 at 6:30pm. We are pleased to see that patrons are returning to the library after the long closure due to the pandemic. With new leadership and staffing, we are excited about the potential for growth and improvement in library services to Van Meter residents in the coming years. You will see these expectations reflected in the updated strategic plan which we expect to present to the Council late this spring.

Respectfully,

Van Meter Public Library Board

A handwritten signature in blue ink that reads "Kate McCombs".

Kate McCombs, President

	EXPENSE	FY20 ACTUAL	FY21 ACTUAL	FY22 BUDGET	YTD (1/2022)	FY23 PROPOSED BUDGET
	Wages FT 182-410-6010	\$ 42,474.90	\$ 42,124.40	\$ 45,062.00	\$ 27,076.96	\$ 47,320.00
	Wages PT 182-410-6020	\$ 10,034.67	\$ 10,597.18	\$ 18,600.00	\$ 8,761.67	\$ 31,000.00
	Dues 182-410-6210	\$ -		\$ -	\$ -	\$ -
	Programming 182-410-6215	\$ 1,797.80	\$ 2,754.38	\$ 4,200.00	\$ 1,585.63	\$ 5,000.00
	Subscriptions 182-410-6220	\$ 672.95	\$ 614.84	\$ 300.00	\$ -	\$ 300.00
	Training 182-410-6230	\$ -	\$ -	\$ 150.00	\$ -	\$ 500.00
	Operating & Maintenance 182-410-6311	\$ 166.51	\$ 184.77	\$ 400.00	\$ 140.00	\$ 400.00
	Utilities 182-410-6371	\$ 1,041.66	\$ 1,120.95	\$ 1,400.00	\$ 613.83	\$ 1,500.00
	Telephone 182-410-6373	\$ 584.92	\$ 647.19	\$ 800.00	\$ 321.44	\$ 800.00
	Technology 182-410-6419	\$ 3,319.74	\$ 2,643.30	\$ 4,500.00	\$ 3,607.24	\$ 5,500.00
	Community Interaset 182-410-6424	\$ 52.74		\$ -	\$ -	\$ -
	Other Contractual Services 182-410-6499	\$ 2,000.00	\$ 1,200.00	\$ 1,200.00	\$ 1,179.72	\$ 1,400.00
	Library Materials 182-410-6502	\$ 6,412.92	\$ 6,856.49	\$ 16,000.00	\$ 11,995.03	\$ 10,000.00
	Office Supplies 182-410-6206	\$ 1,820.24	\$ 3,084.38	\$ 1,300.00	\$ 1,001.14	\$ 1,500.00
	Transfer Out 182-910-6910		\$ 10,000.00			
	TOTAL EXPENSE	\$ 70,379.05	\$ 81,827.88	\$ 93,912.00	\$ 56,282.66	\$ 105,220.00

	REVENUE	FY20 ACTUAL	FY21 ACTUAL	FY22 BUDGET	YTD (1/2022)	FY23 PROPOSED BUDGET
	State Grants 182-410-4440	\$ 941.50	\$ 1,387.95	\$ 1,300.00	\$ 1,372.82	\$ 1,300.00
	Library Service 182-410-4470	\$ 3,019.83	\$ 5,389.13	\$ 4,513.00	\$ -	\$ 13,000.00
	Donations- Library Trust 182-410-4705	\$ 416.95	\$ -	\$ -	\$ 779.88	\$ -
	Transfers In 182-950-4300	\$ 78,000.00	\$ 68,000.00	\$ 50,000.00	\$ -	\$ 91,000.00
	Other Grants			\$ 8,000.00		
	TOTAL REVENUE	\$ 82,378.28	\$ 74,777.08	\$ 63,813.00	\$ 2,152.70	\$ 105,300.00

**This will qualify Katrina Brocka for benefits.

FISCAL YEAR 2023 VAN METER PUBLIC LIBRARY BUDGET REQUEST NARRATIVE

Introduction

The library's FY2023 budget request reflects the wants and needs of our community. The library worked hard during 2021 to better understand our community. Ninety citizens completed a survey in June. In November, nine people attended a focus group. The request also reflects the library's 2020-2025 Strategic Plan, which we expect to update this spring.

The library's FY2023 budget request supports necessary capacity building. The library has reached many of the goals set forth in our 2020-2025 Strategic Plan, such as hosting a vibrant website, increased programming and improved marketing. Maintaining these successes, as well as achieving other items in the current and future plan will require increasing capacity in the form of staff and funding.



From June 2021 Survey

Most line-items reflect incremental increases to accommodate inflation and rising expenses. Below I have provided additional information to support the more significant line-item increases.

Staffing Full-Time: The increased request reflects a 5% increase in salary for the Director. This increase in salary is less than the January 2022 5.9 percent cost-of-living adjustment (COLA) set by the Social Security Administration. The Library Director works in excess of 40 hours weekly on average.

Staffing Part-Time: Increasing the manhours for the library is essential to building our capacity for growth. The increased request supports changing our current part-time employee to a full-time employee at 34 hours per week. I am recommending that we increase the Library Assistant's hourly rate to \$15.75 per hour, a 5% raise.

Programming: Growth is wanted by community; it is happening, and we need additional funding to continue this growth. Both the survey and the focus group revealed that residents seek more programs for all ages, but particularly for children. This finding is not new; our current 2020-2025 Strategic Plan emphasizes growth in our programming. We are on target in the current fiscal year to exceed programming attendance from FY2019 (the last year which was not impacted by pandemic).

Training: Growing future leadership from current staff is essential for continuity, especially in very small libraries. The library staff take full advantage of many free training opportunities. For example, during her first three months as an employee, Katrina Brocka, the Library Assistant, was able to take advantage of 30 hours of continuing education from the State Library of Iowa and receive her Public Library Staff Endorsement. The additional funds this line-item will allow her to pursue further training.



Technology: The increased request includes a new computer at circulation. The computer at the circulation desk is about five years old; it frequently freezes-up. While we would like to replace it, this would be a line-item that could be reduced if necessary.

Materials: The increased request supports ongoing growth in all children’s print book collections and all digital collections available through Libby. These two areas of the library’s collection have especially strong circulation statistics. The request will cultivate continued growth of these collections.

The biggest complaint about Libby is “the book I want is always checked out.” In April 2021, we began purchasing e-books and downloadable audiobooks that are only available to VMPL patrons and supplement the vast collection available to our patrons from the State Library of Iowa. Circulation of these relatively few items make up a disproportionately large percentage of our total. The additional funds requested will allow us to continue to grow the collection that is available only to our patrons.

During 2021, the library focused on developing the children’s books collections, including picture books, chapter books, easy readers and non-fiction. As a result, circulation of these collections has fully rebounded from pre-pandemic numbers. Despite being closed the first four months of calendar year 2021, circulation of children’s books in 2021 is nearly equal to that of calendar years 2018 and 2019. We can expect record circulation in the coming months. The additional funds will support this growth in circulation with comparable growth in the collection.

Revenue: Library Service: We expect about \$8000 more from the County in FY2023 than received in FY2022. This is partly due to a small increase in county funding, but primarily because the funding allocation structure has changed.

Revenue: Transfer In: We are asking for a significant increase in funding from the City. We know that the City has many competing priorities. We ask that the City make the library a priority this year as we seek to rebuild after the pandemic, add new services and increase community engagement with new leadership.

Van Meter Public Library

2/02/2022 Board Meeting Minutes

On February 2nd 2022, the Van Meter Public Library Board met at the Van Meter Public Library.

The meeting was called to order at 6:30pm by President McCombs.

In attendance were Studebaker and Warwick; McCombs and Backstrom joined via phone call. Kendall and Miller were absent. Katrina Brocka was also in attendance.

President McCombs asked for an approval for the agenda, Backstrom motioned, Warwick seconded. Passed unanimously.

President McCombs reviewed the consent agenda; Backstrom motioned to approve, Warwick seconded; passed unanimously.

Discussion Items:

Director's raise request was presented by Studebaker, discussion was held.

FY2023 Budget Request was presented by Studebaker, discussion was held.

Action Items:

Backstrom motioned to approve the budget request. Warwick seconded, passed unanimously.

No director or president's reports were given.

Having no further business, President McCombs asked for a motion to adjourn.

Backstrom motioned, Warwick seconded. Passed unanimously. Adjourned at 7:12 pm.

The next meeting will take place at the Van Meter Public Library on Wednesday, February 16th at 6:00pm.

BUDGET WORKSHEET
CALENDAR 11/2021, FISCAL 5/2022

EXP

ACCOUNT NUMBER ACCOUNT TITLE	2 YRS AGO EXP	LYR EXPENSE	CURRENT BUDGET	EXPENDED YTD	NEW BUDGET
059-430-6408 INSURANCE	1,760.00	1,817.00	2,500.00	1,827.00	<u>2500</u>
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PARKS TOTAL	1,760.00	1,817.00	2,500.00	1,827.00	<u>2500</u>
059-440-6010 WAGES - FULL TIME	.00	.00	.00	.00	_____
059-440-6030 WAGES - SEASONAL/TEMP	7,558.18	6,494.43	8,000.00	7,359.50	<u>10,000</u>
059-440-6050 FEE-BASED PAY	21,300.00	21,900.00	22,500.00	9,250.00	<u>24,000</u>
059-440-6110 FICA	.00	.00	.00	.00	_____
059-440-6181 UNIFORM ALLOWANCE	.00	.00	.00	.00	_____
059-440-6210 DUES	.00	.00	.00	.00	_____
059-440-6215 PROGRAMMING	49,876.84	47,714.16	46,000.00	27,941.91	<u>50,000</u>
059-440-6220 SUBSCRIPTION	.00	.00	.00	.00	_____
059-440-6230 TRAINING	.00	.00	.00	.00	_____
059-440-6240 MEETING/CONFERENCES	.00	.00	.00	.00	_____
059-440-6250 EDUCATION REIMBURSMENTS	.00	.00	.00	.00	_____
059-440-6310 BUILDING REPAIR/MAINT	.00	.00	.00	.00	_____
059-440-6311 OPERATION & MAINTENANCE	8,312.13	10,550.86	8,000.00	13,471.43	_____
059-440-6320 GROUNDS REPAIR/MAINT	37,268.94	29,774.85	100,000.00	2,686.00	<u>100,000</u>

BUDGET WORKSHEET
CALENDAR 11/2021, FISCAL 5/2022

ACCOUNT NUMBER ACCOUNT TITLE	2 YRS AGO EXP	LYR EXPENSE	CURRENT BUDGET	EXPENDED YTD	NEW BUDGET
059-440-6322 VEHICLE MAINTENANCE	.00	.00	.00	.00	_____
059-440-6331 VEHICLE OPERATIONS	.00	.00	.00	.00	_____
059-440-6332 VEHICLE REPAIRS	.00	.00	.00	.00	_____
059-440-6340 OFFICE EQUIPMENT REPAIR	.00	.00	.00	.00	_____
059-440-6350 OPERATIONAL EQUIP REPAIR	.00	.00	600.00	134.84	<u>600</u>
059-440-6372 GARBAGE/RECYCLING	.00	.00	.00	.00	_____
059-440-6373 TELEPHONE/COMMUNICATIONS	498.09	440.25	1,030.00	160.04	<u>500</u>
059-440-6374 WATER/SEWER	.00	.00	.00	.00	_____
059-440-6379 OTHER UTILITY	.00	.00	.00	.00	_____
059-440-6399 OTHER REPAIR/MAINT	.00	.00	.00	.00	_____
059-440-6402 ADVERTISING	.00	.00	.00	.00	_____
059-440-6407 ENGINEERING	.00	.00	.00	.00	_____
059-440-6408 INSURANCE	.00	.00	.00	.00	_____
059-440-6409 JANITORIAL	.00	.00	.00	.00	_____
059-440-6412 TESTING	.00	.00	.00	.00	_____
059-440-6414 PRINTING/PUBLISHING	.00	.00	.00	.00	_____
059-440-6415 RENT/LEASE - EQIP/VEHCL	.00	.00	.00	.00	_____

BUDGET WORKSHEET
CALENDAR 11/2021, FISCAL 5/2022

ACCOUNT NUMBER ACCOUNT TITLE	2 YRS AGO EXP	LYR EXPENSE	CURRENT BUDGET	EXPENDED YTD	NEW BUDGET
059-440-6417 STREET MAINTENANCE	.00	.00	.00	.00	_____
059-440-6422 DEVELOPMENT	375.90	.00	.00	.00	_____
059-440-6424 COMMUNITY INTERSET	.00	.00	5,000.00	6,379.00	<u>6000</u>
059-440-6499 OTHER CONTRACTUAL SERV	4,500.00	4,830.00	8,000.00	6,449.88	<u>8000</u>
059-440-6501 CHEMICALS	.00	.00	.00	.00	_____
059-440-6503 MERCHANDISE FOR RE-SALE	.00	.00	.00	.00	_____
059-440-6505 OTHER EQUIPMENT	.00	.00	.00	.00	_____
059-440-6506 OFFICE SUPPLIES	.00	.00	.00	.00	_____
059-440-6507 OPERATING SUPPLIES	.00	.00	.00	.00	_____
059-440-6508 POSTAGE	.00	.00	.00	.00	_____
059-440-6509 POSTS/SIGNS	.00	.00	.00	.00	_____
059-440-6510 SAFETY SUPPLIES	.00	.00	.00	.00	_____
059-440-6710 CAP OUTLAY - VEHICLES	.00	.00	.00	.00	_____
059-440-6723 CAP OUTLAY-HEAVY EQUIP	.00	.00	.00	.00	_____
059-440-6731 CAP OUTLAY - REC PROJECTS	.00	.00	.00	.00	_____
059-440-6750 CAP OUTLAY - BUILDINGS	.00	.00	.00	.00	_____
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RECREATION TOTAL	129,690.08	121,704.55	199,130.00	73,832.60	<u>199,100</u>

BUDGET WORKSHEET
CALENDAR 11/2021, FISCAL 5/2022

ACCOUNT NUMBER ACCOUNT TITLE	2 YRS AGO EXP	LYR EXPENSE	CURRENT BUDGET	EXPENDED YTD	NEW BUDGET
059-910-6910 TRANSFER OUT	.00	.00	.00	.00	_____
	-----	-----	-----	-----	
TRANSFERS IN/OUT TOTAL	.00	.00	.00	.00	_____
	=====	=====	=====	=====	
PARK OPERATIONS TOTAL	131,450.08	123,521.55	201,630.00	75,659.60	_____
	=====	=====	=====	=====	
	=====	=====	=====	=====	_____
TOTAL EXPENSES	131,450.08	123,521.55	201,630.00	75,659.60	_____
	=====	=====	=====	=====	

BUDGET WORKSHEET
CALENDAR 11/2021, FISCAL 5/2022

Rev

ACCOUNT NUMBER ACCOUNT TITLE	2 YRS AGO EXP	LYR EXPENSE	CURRENT BUDGET	EXPENDED YTD	NEW BUDGET
059-440-4440 STATE GRANTS	.00	.00	142,500.00	.00	<u>100,000</u>
059-440-4502 REC/LEISURE SERVICE FEES	576.00	15.00	.00	791.00	_____
059-440-4503 SPORTS FEES	56,932.17	72,171.55	60,000.00	22,184.30	<u>72,000</u>
059-440-4504 WELLNESS FEES	.00	.00	.00	.00	_____
059-440-4705 DONATIONS - <i>Private Grants</i>	1,347.15	35,250.00	20,000.00	12,450.00	<u>20,000</u>
059-440-4730 DEPOSITS	.00	.00	.00	.00	_____
059-440-4760 PARK OPS	719.00	4,080.00	.00	533.00	_____
059-910-4830 TRANSFER IN	106,000.00	55,000.00	35,000.00	.00	_____
	=====	=====	=====	=====	
PARK OPERATIONS TOTAL	165,574.32	166,516.55	257,500.00	35,958.30	<u>\$192,000</u>
	=====	=====	=====	=====	
	*****	*****	*****	*****	
TOTAL OF ALL REVENUE	165,574.32	166,516.55	257,500.00	35,958.30	_____
	*****	*****	*****	*****	

Resolution # 2022-_____

“A Resolution Setting Date for Public Hearing for Fiscal Year July 1, 2022 – June 30, 2023 (FY 2023) Budget Adoption”

Whereas, notice of Public Hearing for the proposed FY2023 Budget is required prior to holding said public hearing and adoption of proposed Budget, now

Therefore, be it resolved by the Van Meter City Council that the Public Hearing for the proposed FY23 Budget is set for March 14th, 2022, 7:00 PM at the Veterans Reception Center, Van Meter, Iowa.

Passed and approved this 14th day of February 2022

_____ Mayor

ATTEST:

_____ City Clerk

Agenda Item #11 –

Resolution Granting Easement to Lauterbach Family Farm Limited Partnership

Submitted for:

Action

Recommendation:

Approval

Sample Language:

City Councilmember _____: *moved.*

City Councilmember _____: *Second.*

Mayor: *Roll Call Please.*

City Clerk: *Brott ___; Lyon ___; Grolmus ___; Herman ___; Greer ___;*

This resolution would approve and grant an easement for recording. Currently, Lauterbach Family Farm LP does not have a legal egress to their properties east of the waste water lagoons. Their current easement permits them to access these properties from the lagoon driveway. However, no easement exists to convey their vehicles from the driveway, across their access lots on the west edge of the lagoons, and around the lagoons to their fields. This easement will grant access from their access lots around the north west corner of the lagoons to their fields.

MINUTES PROVIDING FOR PASSAGE
OF AN ORDINANCE REPEALING TIF
ORDINANCE FOR THE VAN METER
URBAN RENEWAL AREA

420352-23

Van Meter, Iowa

February 14, 2022

The City Council of the City of Van Meter, Iowa, met on February 14, 2022 at _____
o'clock __.m., at the _____, in the City.

The Mayor presided and the roll was called showing members present and absent, as follows:

Present: _____

Absent: _____.

Council Member _____ introduced an ordinance entitled
“Ordinance No. _____. An Ordinance Repealing Ordinance No. 155 Providing for the
Division of Taxes Levied on Taxable Property in the 2002 Addition to the Van Meter Urban
Renewal Area.”

It was moved by Council Member _____ and seconded by Council
Member _____ that the ordinance be adopted. The Mayor put the
question on the motion and the roll being called, the following named Council Members voted:

Ayes: _____

Nays: _____.

Whereupon, the Mayor declared the motion duly carried and declared that the ordinance
had been given its initial consideration.

It was moved by Council Member _____ and seconded by Council Member _____ that the statutory rule requiring an ordinance to be considered and voted on for passage at two City Council meetings prior to the meeting at which it is to be finally passed be suspended. The Mayor put the question on the motion and the roll being called, the following named Council Members voted:

Ayes: _____

Nays: _____.

Whereupon, the Mayor declared the motion duly carried.

It was moved by Council Member _____ and seconded by Council Member _____ that the ordinance entitled "Ordinance No. _____. An Ordinance Repealing Ordinance No. 155 Providing for the Division of Taxes Levied on Taxable Property in the 2002 Addition to the Van Meter Urban Renewal Area," now be put upon its final consideration and adoption. The Mayor put the question on the final consideration and adoption of the ordinance and the roll being called, the following named Council Members voted:

Ayes: _____

Nays: _____.

Whereupon, the Mayor declared the motion duly carried and the ordinance duly adopted, as follows:

ORDINANCE NO. _____

An Ordinance Repealing Ordinance No. 155 Providing for the Division of Taxes Levied on Taxable Property in the 2002 Addition to the Van Meter Urban Renewal Area

WHEREAS, the City Council (the “Council”) of Van Meter, Iowa (the “City”) previously enacted Ordinance No. 155 (the “Ordinance”) providing for the division of taxes levied on taxable property in the 2002 Addition to the Van Meter Urban Renewal Area (the “Urban Renewal Area”) pursuant to Section 403.19 of the Code of Iowa; and

WHEREAS, it is now necessary for the Council to take action to repeal the Ordinance;

BE IT ENACTED by the City Council of the City of Van Meter, Iowa:

Section 1. Purpose. Ordinance No. 155 of the City providing for the division of taxes levied on certain real property situated in the Van Meter Urban Renewal Area as more particularly described in such Ordinance No. 155 is hereby repealed.

Section 2. Repealer. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 3. Saving Clause. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

Section 4. Effective Date. This ordinance shall be effective after its final passage, approval and publication as provided by law.

Passed and approved by the City Council of the City of Van Meter, Iowa, on February 14, 2022.

Mayor

Attest:

City Clerk

• • • • •

There being no further business to come before the meeting, it was upon motion adjourned.

Mayor

Attest:

City Clerk

STATE OF IOWA
DALLAS COUNTY
CITY OF VAN METER

SS:

I, the undersigned, City Clerk of the City aforementioned, do hereby certify that the attached is a true, correct and complete copy of all the records of the Council of the City relating to the adoption of an ordinance entitled "Ordinance No. _____. An Ordinance Repealing Ordinance No. 155 Providing for the Division of Taxes Levied on Taxable Property in the 2002 Addition to the Van Meter Urban Renewal Area."

WITNESS MY HAND hereto affixed this ___ day of _____, 2022.

City Clerk

STATE OF IOWA

SS:

DALLAS COUNTY

I, the undersigned, County Auditor of the aforementioned County, in the State of Iowa, do hereby certify that on the ___ day of _____, 2022, the City Clerk of the City of Van Meter, Iowa, filed in my office a copy of an ordinance of the City shown to have been adopted by the City Council and approved by the Mayor thereof on February 14, 2022, entitled: "Ordinance No. _____. An Ordinance Repealing Ordinance No. 155 Providing for the Division of Taxes Levied on Taxable Property in the 2002 Addition to the Van Meter Urban Renewal Area," and that I have duly placed a copy of the ordinance on file in my records.

WITNESS MY HAND affixed this _____ day of _____, 2022.

County Auditor

STATE OF IOWA
DALLAS COUNTY
CITY OF VAN METER

SS:

I, the undersigned, City Clerk of the City of Van Meter, do hereby certify that I caused to be published "Ordinance No. _____. An Ordinance Repealing Ordinance No.500 Providing for the Division of Taxes Levied on Taxable Property in the 2002 Addition to the Van Meter Urban Renewal Area," of which the printed slip attached to the publisher's original affidavit hereto attached is a true and complete copy, on the date and in the newspaper specified in such affidavit, and that such newspaper has a general circulation in the City.

WITNESS MY HAND affixed this ___ day of _____, 2022.

(Attach hereto publisher's affidavit of publication with clipping of ordinance as published.)

(PLEASE NOTE: Do not sign and date this certificate until you have checked a copy of the published ordinance and have verified that it was published on the date indicated in the publisher's affidavit.)



February 9, 2022

Kyle Michel
City Administrator/City Hall
Van Meter, IA

Re: TIF Ordinance Repealer - Van Meter Urban Renewal Area
Our File No. 420352-23

Dear Kyle:

Attached please find proceedings for use by the City Council on February 14, 2022 covering the adoption of the ordinance repealing the City's TIF Ordinance No. 155 for the Van Meter Urban Renewal Area. We have prepared the proceedings on the presumption that the City Council will waive the statutory requirement that an ordinance be considered at two meetings prior to the meeting at which it is finally adopted. This waiver requires the affirmative vote of not less than four of the five City Council members.

Once the ordinance has been finally adopted, it must be published, and a copy must be filed in the office of the Dallas County Auditor. Please print extra copies of the ordinance for publication and filing. Certificates are included in the proceedings to attest to each of those acts.

We will appreciate receiving executed copies of these proceedings as soon as they are available. Please call John Danos, Erin Regan, or me if you have any questions.

Kind regards,

Amy Bjork

Attachments

cc: Liz Thompson

Agenda Item #12 –

Discussion and Possible Action: R16/School Tunnel Project

R16/School Tunnel Project: WHKS Engineering will be present to update the Mayor and City Council on the School Tunnel Project.

City Councilmember _____: *moved.*

City Councilmember _____: *Second.*

Mayor: *Roll Call Please.*

City Clerk: *Brott ___; Lyon ___; Grolmus ___; Herman ___; Greer ___;*

3737 Woodland Avenue, Suite 111
West Des Moines, IA 50266
Phone: 515.226.8859
Email: desmoines@whks.com
Website: www.whks.com



January 3, 2022

Mr. Kyle Michel
City Administrator
City of Van Meter
310 Mill Street
P.O. Box 160
Van Meter, IA 50261



RE: Van Meter, Iowa
East Street Underpass Stabilization
Settlement Rehabilitation Recommendation

Dear Mr. Michel:

We reviewed the report and letter provided by CMT summarizing the findings and recommendations of the subsurface investigation performed at the East Street underpass. As previously discussed, the findings confirm that native soils were used as backfill adjacent to the Underpass and that additional settlement of this fill is anticipated, although CMT did not predict how much settlement to expect or at what depths this settlement would continue to occur.

CMT recommends stabilizing the soils with a technique similar to mud jacking, including under the culvert. We discussed this technique with CMT, who described the process as using a chemical grout injected into the soil that hardens to stabilize the material. We do not have experience with this process in this application, but it sounds similar to processes we've specified for stabilizing and repairing soils and voids adjacent to sewer systems. This is an acceptable process for sewer repairs as the chemical stabilization solidifies the soil mass strengthening the area and preventing moisture from seeping (such as at a broken pipe joint).

A series of holes would need to be drilled in the culvert top, floor, and walls to inject the surrounding fill with the chemical grout. In addition to drilling holes in the culvert, we have other concerns with using this method. CMT reports that moisture within the native fills is inducing settlement. We understand the chemical grout stabilization process aims to harden and prevent moisture seepage, but are concerned that if the full extents of disturbed backfill are not stabilized, settlement issues currently near the culvert may begin farther down the road (beyond the limits of grout stabilization). The existing plans provided by the City show the culvert was built on granular material and included a footing subdrain (detail shown below). Evidence of this subdrain was also observed during our site visit last year. Since the chemical grout hardens and prevents moisture, this drainage system would be obstructed which could cause future drainage issues.

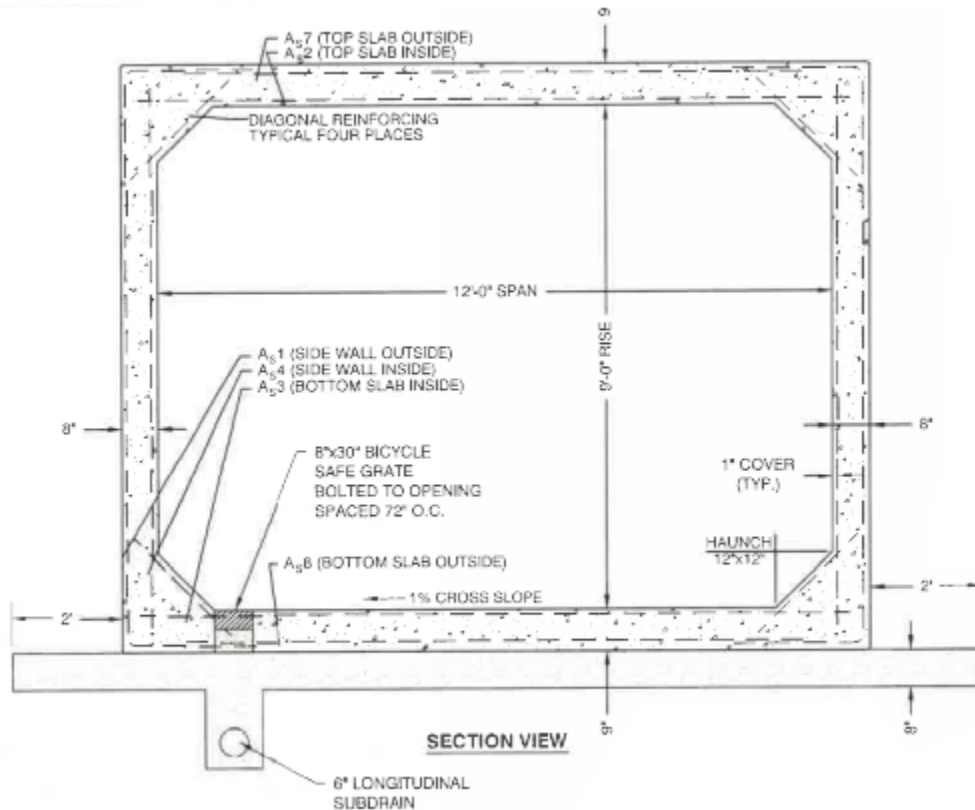


Figure 1: Typical section from existing plans showing 8" granular material and subdrain below culvert

As we previously reported, since the culvert is a precast structure, the individual units show signs of some settlement relative to one another. However, based on our discussions with the City about the historical issues and our site visit, we do not believe the fill under the culvert is an issue. Our understanding and observations suggest that the backfill adjacent to the culvert, especially at the southeast corner (next to, not above the structure) are settling, leading to dips in the roadway. The fill beneath the culvert was not disturbed and previously supported the weight of the entire berm, so it should not settle under the lesser weight of the culvert now. We realize these findings are contrary to CMT's opinion.

For this reason, we continue to recommend replacing the backfill adjacent to the culvert in accordance with Iowa Department of Transportation (Iowa DOT) standard practices. These drainable soils will prevent fluctuations in moisture content that is currently inducing settlement. The granular material and subdrain below the culvert would also properly drain with these fills in place; however, we recommend cleaning out this existing subdrain during construction. We also recommend installing a reinforced concrete pavement over the culvert in accordance with Iowa DOT standards. This rigid pavement will prevent dips from forming over time where small local settlements occur, as happens with flexible asphalt pavements. The Iowa DOT Standard Road Plans which we discussed with Council October 11 are attached showing the limits of new, drainable fill placed along the culvert and rigid roadway over these fills.

We prepared the attached professional services agreement to assist the City with design, bidding, and construction services for this project. Please let us know if you have any questions or would like to discuss our proposed project approach.

Mr. Michel
January 3, 2022
Page 3 of 3

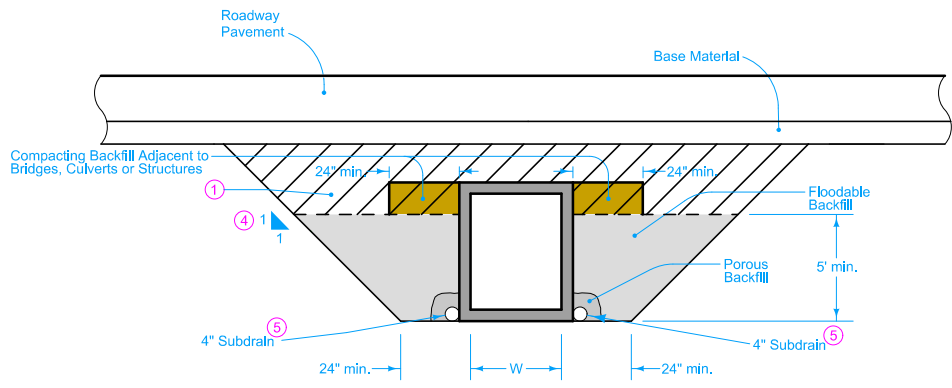
We appreciate your consideration for this project and look forward to serving the City.

Sincerely,

WHKS & co.

A handwritten signature in blue ink, appearing to read "Casey Faber". The signature is fluid and cursive, with the first name "Casey" written in a larger, more prominent script than the last name "Faber".

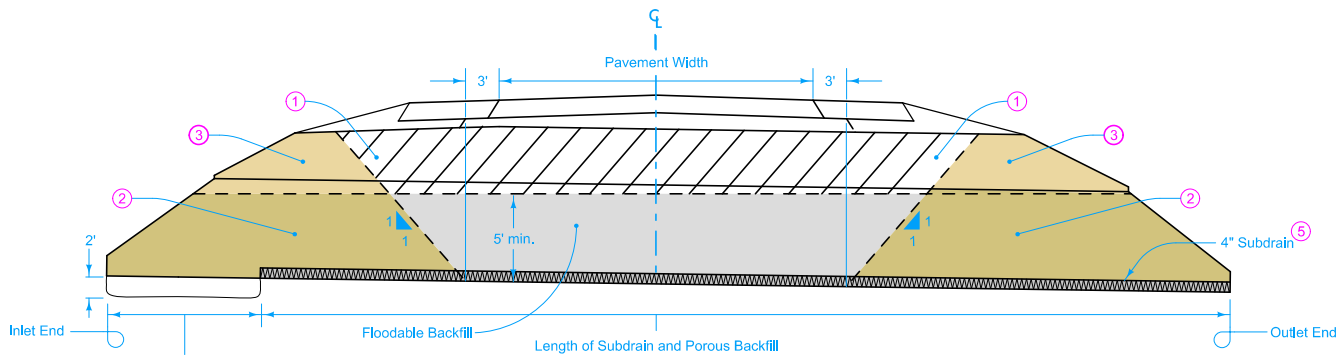
Casey Faber, P.E.
Office Manager



- ① Excavated material meeting the requirements of the Standard Specifications. Compact using moisture control. The Contractor has the option to use Floodable Backfill. No additional compensation will be provided if the Contractor elects to use Floodable Backfill in lieu of suitable soil.
- ② Prior to flooding, place a cohesive soil plug to the height of the floodable backfill at the inlet, outlet and sides of the culvert.
- ③ Excavated material meeting the requirements of the Standard Specifications. Compact using moisture control. If the option to use Floodable Backfill to the top of subgrade is used, extend the cohesive soil plug to the top of subgrade.
- ④ Quantity calculations for payment are based on a 1:1 slope and minimum trench dimension. Actual slope of trench may vary based upon Contractor's operations. No additional payment will be made for additional quantities resulting from use of flatter slopes.
- ⑤ Place at flowline elevation of culvert starting at parapet for inlet and outletting at end of outlet headwall wings. Cover with a minimum of 4 inches of Porous Backfill.

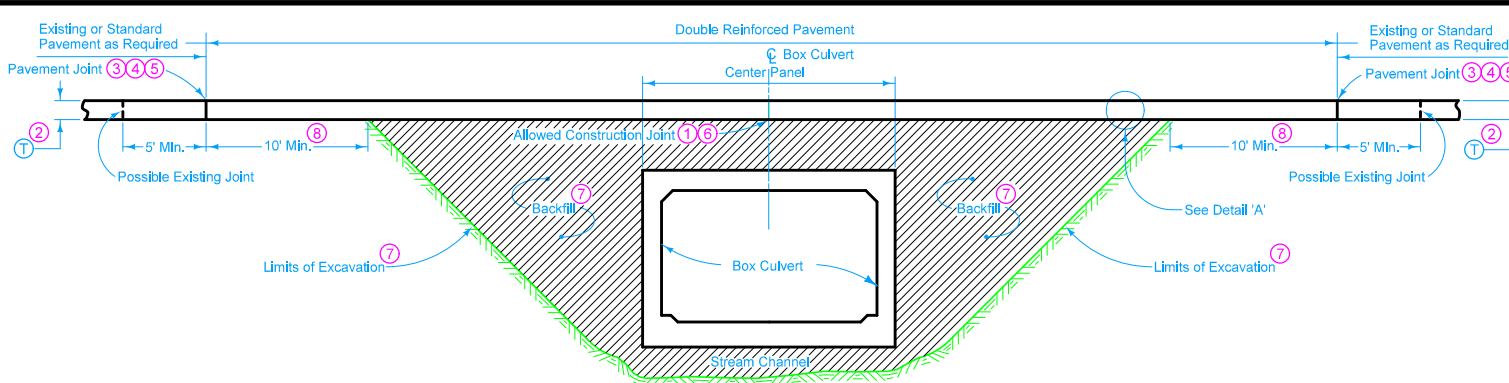
Possible Contract Items:
 Flooded Backfill
 Excavation, Class 20
 Compaction with Moisture Control
 Compacting Backfill Adjacent to Bridges, Culverts or Structures

Possible Tabulations:
 103-6
 104-4

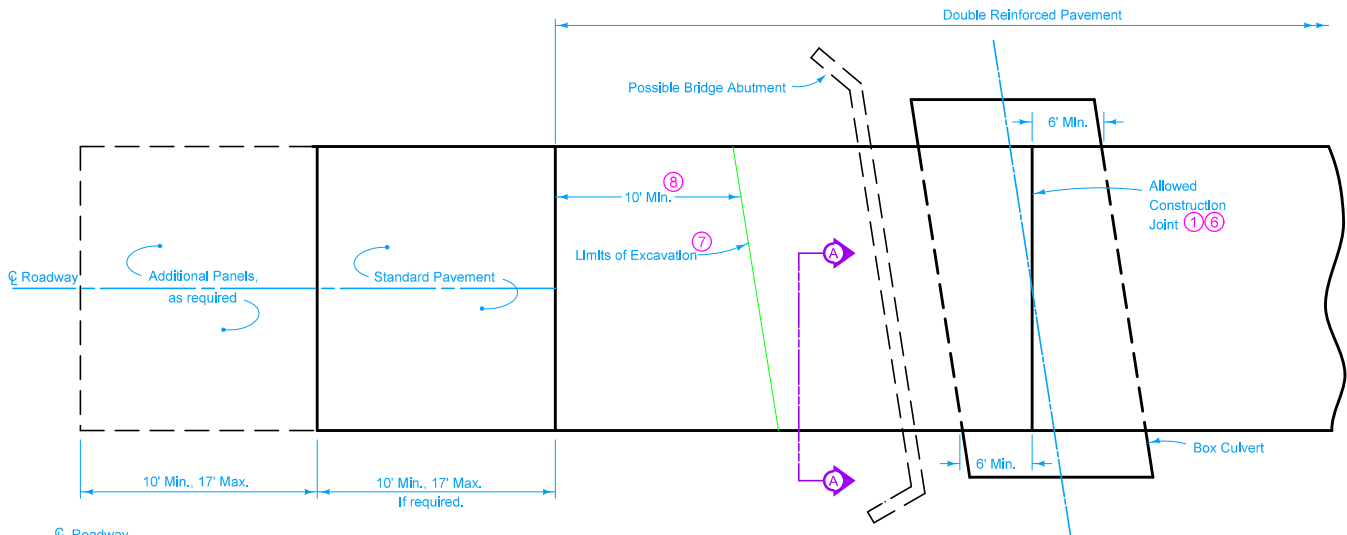


Denotes pay limits for flooded backfill

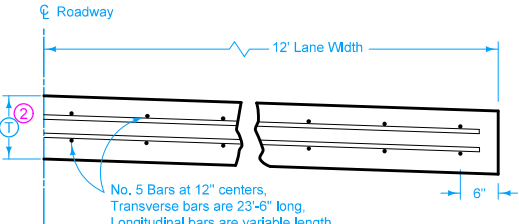
IOWA DOT	REVISION
	2 04-17-18
STANDARD ROAD PLAN	DR-111
SHEET 1 of 1	
REVISIONS: Added Compacting Backfill Adjacent to Bridges, Culverts or Structures to Possible Contract Items and RCB Installation detail. Revised notes 3 and 4.	
APPROVED BY DESIGN METHODS ENGINEER	
BOX CULVERT (BACKFILL)	



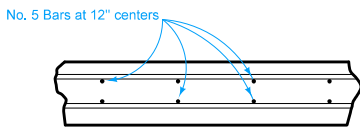
SECTION - TYPICAL INSTALLATION AT CL



PLAN - TYPICAL INSTALLATION



SECTION A-A
Half Section



DETAIL 'A'
PARTIAL LONGITUDINAL SECTION

Price bid for standard pavement of the specified thickness is full compensation for constructing the pavement as detailed hereon and elsewhere in the plans, including all necessary reinforcement and expansion joints as required on this project.

- See PV-101 for joint details.
- Provide minimum 2 inches clearance for all reinforcement.
- ① Construction Joints will be allowed if:
 - A. Joint is located at center of culvert.
 - B. Joint is a minimum of 6 feet from edge of culvert.
 - C. Two joints may be used if condition B is met and center panel is a minimum of 15 feet in length.
 - ② Refer to typical sections elsewhere in the plans for pavement thickness (T).
 - ③ Existing Pavement Joints:
 - A. When joints are 'C'; use 'B' joint.
 - B. When joints are 'CD'; use 'RD' joint.
 - C. If existing pavement is HMA or Composite (HMA over PCC); use 'B' joint.
 - ④ New Pavement Joints:
 - A. When joints are 'C'; use 'B' joint.
 - B. When joints are 'CD'; use 'CD' joint.
 - ⑤ Place Pavement Joint no closer than 5 feet from existing joint.
 - ⑥ Lap all bars 15 inches.
 - ⑦ Limits of excavation and type of backfill are shown elsewhere on the plans.
 - ⑧ Extend Double Reinforced Pavement a minimum of 10 feet beyond limits of excavation.

	REVISION
	5 04-21-20
STANDARD ROAD PLAN	PR-120
SHEET 1 of 1	
REVISIONS: Removed INTERIM from the standard.	
APPROVED BY DESIGN METHODS ENGINEER	
DOUBLE REINFORCED PAVEMENT OVER BOX CULVERTS	

Agenda Item #13 –

Discussion and Possible Action: Pocket Park

Pocket Park Design: Bolton & Menk and Community Visioning will be presenting an update to the pocket park project. There project allows for options for fundraising, volunteer labor, and grants therefore it's important to make sure our community stakeholders are on the same page. Several items will require City participation including parking, storm water, and site grading.

City Councilmember _____: *moved.*

City Councilmember _____: *Second.*

Mayor: *Roll Call Please.*

City Clerk: *Brott ___; Lyon ___; Grolmus ___; Herman ___; Greer ___;*

CITY OF VAN METER

CONSTRUCTION PLANS FOR

POCKET PARK IMPROVEMENTS

60% CONSTRUCTION DOCUMENTS
JANUARY, 2022

GOVERNING SPECIFICATIONS

THE 2022 EDITION OF THE "IOWA STATEWIDE URBAN SPECIFICATIONS FOR PUBLIC IMPROVEMENTS".

MUTCD 2009 AS ADOPTED BY IOWA DEPARTMENT OF TRANSPORTATION.



NOTE: EXISTING UTILITY INFORMATION SHOWN ON THIS PLAN HAS BEEN PROVIDED BY THE UTILITY OWNER. THE CONTRACTOR SHALL FIELD VERIFY EXACT LOCATIONS PRIOR TO COMMENCING CONSTRUCTION AS REQUIRED BY STATE LAW. NOTIFY IOWA ONE CALL 1-800-292-8989 OR 811

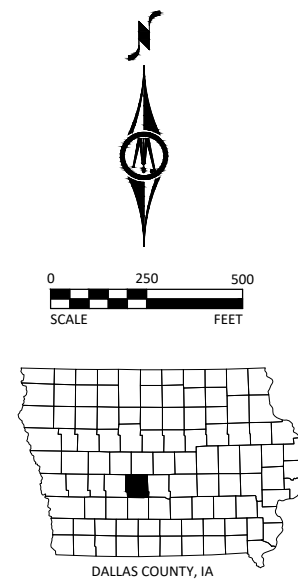
THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY QUALITY LEVEL D UNLESS OTHERWISE NOTED. THIS UTILITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF CI/ASCE 38-02, ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA."

RESOURCE LIST	UTILITIES
CITY OF VAN METER	GAS
Van Meter City Hall	?
310 Mill Street	?
PO Box 160	?
Van Meter, IA 50261	
	TELEPHONE
City Administrator:	TOLL: ?
Kyle Michel	?
	?
Mayor: Allan Adams	?
	LOCAL: ?
City Council Members:	?
Lyn Lyon	?
Travis Brott	?
Joe Herman	?
Blake Grolmus	
Craig Greer	CABLE
	?
City Engineer:	?
	?
	?
	ELECTRIC
	?
	?
	?
	?

PROJECT LOCATION



MAP OF THE CITY OF VAN METER DALLAS COUNTY, IA



SHEET NUMBER	SHEET TITLE
A.01 - A.02	TITLE SHEET, LEGEND
B.01 - B.02	QUANTITIES & ESTIMATE REFERENCE NOTES
B.03 - B.04	DETAILS
C.01	LAYOUT PLAN
C.02	GRADING & UTILITIES PLAN
K.01	LANDSCAPE PLAN
R.01	REMOVALS PLAN
	ADD REMOVALS, QUANTITIES AND ERNS
	THIS PLAN SET CONTAINS <u>10</u> SHEETS.

I HEREBY CERTIFY THAT THE PORTION OF THIS TECHNICAL SUBMISSION DESCRIBED BELOW WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND RESPONSIBLE CHARGE. I AM A DULY LICENSED PROFESSIONAL LANDSCAPE ARCHITECT UNDER THE LAWS OF THE STATE OF IOWA.

First M. Last, L.A.

REG. NO. ##### DATE: _____

MY LICENSE RENEWAL DATE IS _____ MONTH DAY, YEAR

PAGES OR SHEETS COVERED BY THIS SEAL: _____

ALL SHEET

I HEREBY CERTIFY THAT THIS ENGINEERING DOCUMENT WAS PREPARED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF IOWA.

First M. Last, P.E.

REG. NO. ##### DATE: _____

MY LICENSE RENEWAL DATE IS _____ MONTH DAY, YEAR

PAGES OR SHEETS COVERED BY THIS SEAL: _____

ALL SHEET

⚡ BM=XXXX.XX DESCRIPTION STATION LOCATION	PROJECT DATUM: HORIZONTAL: VERTICAL:	RECORD DRAWING INFORMATION OBSERVER: CONTRACTOR: DATE:
--	--	---

© Bolton & Menk, Inc. 2022. All Rights Reserved. VANMETER_CI_VA1010225938.dwg 1/27/2022 10:10:48 AM

EXISTING TOPOGRAPHIC SYMBOLS

	ACCESS GRATE		SATELLITE DISH
	AIR CONDITION UNIT		SIGN TRAFFIC
	ANTENNA		SIGNAL CONTROL CABINET
	AUTO SPRINKLER CONNECTION		SOIL BORING
	BARRICADE PERMANENT		SIREN
	BASKETBALL POST		TELEPHONE BOOTH
	BENCH		TILE INLET
	BIRD FEEDER		TILE OUTLET
	BOLLARD		TILE RISER
	BUSH		TRANSFORMER-ELECTRIC
	CATCH BASIN RECTANGULAR CASTING		TREE-CONIFEROUS
	CATCH BASIN CIRCULAR CASTING		TREE-DEAD
	CURB STOP		TREE-DECIDUOUS
	CLEAN OUT		TREE STUMP
	CULVERT END		TRAFFIC ARM BARRIER
	DRINKING FOUNTAIN		TRAFFIC SIGNAL
	DOWN SPOUT		TRASH CAN
	FILL PIPE		UTILITY MARKER
	FIRE HYDRANT		VALVE
	FLAG POLE		VALVE POST INDICATOR
	FLARED END / APRON		VALVE VAULT
	FUEL PUMP		VAULT
	GRILL		VENT PIPE
	GUY WIRE ANCHOR		WATER SPIGOT
	HANDHOLE		WELL
	HANDICAP SPACE		WETLAND DELINEATED MARKER
	IRRIGATION SPRINKLER HEAD		WETLAND
	IRRIGATION VALVE BOX		WET WELL
	LIFT STATION CONTROL PANEL		YARD HYDRANT
	LIFT STATION		
	LIGHT POLE		
	MAILBOX		
	MANHOLE-COMMUNICATION		
	MANHOLE-ELECTRIC		
	MANHOLE-GAS		
	MANHOLE-HEAT		
	MANHOLE-SANITARY SEWER		
	MANHOLE-STORM SEWER		
	MANHOLE-UTILITY		
	MANHOLE-WATER		
	METER		
	ORDER MICROPHONE		
	PARKING METER		
	PAVEMENT MARKING		
	PEDESTAL-COMMUNICATION		
	PEDESTAL-ELECTRIC		
	PEDESTRIAN PUSH BUTTON		
	PICNIC TABLE		
	POLE-UTILITY		
	POST		
	RAILROAD SIGNAL POLE		
	REGULATION STATION GAS		

PROPOSED TOPOGRAPHIC SYMBOLS

	CLEANOUT
	MANHOLE
	LIFT STATION
	STORM SEWER CIRCULAR CASTING
	STORM SEWER RECTANGULAR CASTING
	STORM SEWER FLARED END / APRON
	STORM SEWER OUTLET STRUCTURE
	STORM SEWER OVERFLOW STRUCTURE
	CURB BOX
	FIRE HYDRANT
	WATER VALVE
	WATER REDUCER
	WATER BEND
	WATER TEE
	WATER CROSS
	WATER SLEEVE
	WATER CAP / PLUG
	RIP RAP
	DRAINAGE FLOW
	TRAFFIC SIGNS
	LIGHT POLE

SURVEY SYMBOLS

	BENCH MARK LOCATION
	CONTROL POINT
	MONUMENT IRON FOUND
	CAST IRON MONUMENT

EXISTING TOPOGRAPHIC LINES

	RETAINING WALL
	FENCE
	FENCE-DECORATIVE
	GUARD RAIL
	TREE LINE
	BUSH LINE

SURVEY LINES

	CONTROLLED ACCESS BOUNDARY
	CENTERLINE
	EXISTING EASEMENT LINE
	PROPOSED EASEMENT LINE
	EXISTING LOT LINE
	PROPOSED LOT LINE
	EXISTING RIGHT-OF-WAY
	PROPOSED RIGHT-OF-WAY
	SETBACK LINE
	SECTION LINE
	QUARTER LINE
	SIXTEENTH LINE
	TEMPORARY EASEMENT

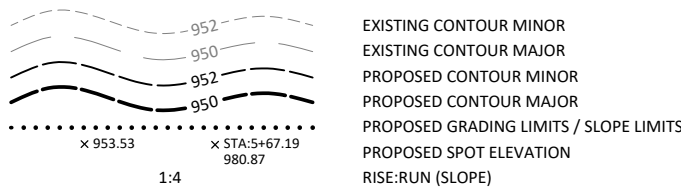
EXISTING UTILITY LINES

	FORCEMAIN
	SANITARY SEWER
	SANITARY SERVICE
	STORM SEWER
	STORM SEWER DRAIN TILE
	WATERMAIN
	WATER SERVICE

PROPOSED UTILITY LINES

	FORCEMAIN
	SANITARY SEWER
	SANITARY SERVICE
	STORM SEWER
	STORM SEWER DRAIN TILE
	WATERMAIN
	WATER SERVICE
	PIPE CASING

GRADING INFORMATION



HATCH PATTERNS

	HMA PAVEMENT		SIDEWALK		PCC PAVEMENT
	DRIVEWAY		GRAVEL		

EXISTING PRIVATE UTILITY LINES

NOTE: EXISTING UTILITY INFORMATION SHOWN ON THIS PLAN HAS BEEN PROVIDED BY THE UTILITY OWNER. THE CONTRACTOR SHALL FIELD VERIFY EXACT LOCATIONS PRIOR TO COMMENCING CONSTRUCTION AS REQUIRED BY STATE LAW. NOTIFY IOWA ONE CALL - 1-800-292-8989

THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY QUALITY LEVEL D UNLESS OTHERWISE NOTED. THIS UTILITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF CI/ASCE 38-02, ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA"

	UNDERGROUND FIBER OPTIC
	UNDERGROUND ELECTRIC
	UNDERGROUND GAS
	UNDERGROUND COMMUNICATION
	OVERHEAD ELECTRIC
	OVERHEAD COMMUNICATION
	OVERHEAD UTILITY

UTILITIES IDENTIFIED WITH A QUALITY LEVEL OTHER THAN D:

LINE TYPES FOLLOW THE FORMAT: UTILITY TYPE - QUALITY LEVEL
EXAMPLE: UNDERGROUND GAS, QUALITY LEVEL A
UTILITY QUALITY LEVEL (A,B,C,D) DEFINITIONS CAN BE FOUND IN CI/ASCE 38-02.

UTILITY QUALITY LEVELS:

- LEVEL D - INFORMATION COMES SOLELY FROM EXISTING UTILITY RECORDS.
- LEVEL C - SURVEYING ABOVE GROUND UTILITY FACILITIES, SUCH AS MANHOLES, VALVE BOXES, ETC; AND CORRELATING THIS INFORMATION WITH EXISTING UTILITY RECORDS.
- LEVEL B - THE USE OF SURFACE GEOPHYSICAL TECHNIQUES TO DETERMINE THE EXISTENCE AND HORIZONTAL POSITION OF UNDERGROUND UTILITIES.
- LEVEL A - THE USE OF NONDESTRUCTIVE DIGGING EQUIPMENT AT HORIZONTAL AND VERTICAL POSITION OF UNDERGROUND UTILITIES, AS WELL AS THE TYPE, SIZE, CONDITION, MATERIAL, AND OTHER CHARACTERISTICS.

ABBREVIATIONS

A	ALGEBRAIC DIFFERENCE	GV	GATE VALVE	RT	RIGHT
ADJ	ADJUST	HDPE	HIGH DENSITY POLYETHYLENE	SAN	SANITARY SEWER
ALT	ALTERNATE	HH	HANDHOLE	SCH	SCHEDULE
B-B	BACK TO BACK	HMA	HOT MIX ASPHALT	SERV	SERVICE
BLDG	BUILDING	HP	HIGH POINT	SHLD	SHOULDER
BMP	BEST MANAGEMENT PRACTICE	HWL	HIGH WATER LEVEL	STA	STATION
BR	BEGIN RADIUS	HYD	HYDRANT	STD	STANDARD
BV	BUTTERFLY VALVE	I	INVERT	STM	STORM SEWER
CB	CATCH BASIN	K	CURVE COEFFICIENT	TC	TOP OF CURB
C&G	CURB AND GUTTER	L	LENGTH	TE	TEMPORARY EASEMENT
CIP	CAST IRON PIPE	LO	LOWEST OPENING	TEMP	TEMPORARY
CIPP	CURED-IN-PLACE PIPE	LP	LOW POINT	TNH	TOP NUT HYDRANT
CL	CENTER LINE	LT	LEFT	TP	TOP OF PIPE
CL.	CLASS	MH	MANHOLE	TYP	TYPICAL
CMP	CORRUGATED METAL PIPE	MIN	MINIMUM	VCP	VITRIFIED CLAY PIPE
C.O.	CHANGE ORDER	MPW	MUSCATINE POWER & WATER	VERT	VERTICAL
COMM	COMMUNICATION	MR	MID RADIUS	VPC	VERTICAL POINT OF CURVE
CSP	CORRUGATED STEEL PIPE	NIC	NOT IN CONTRACT	VPI	VERTICAL POINT OF INTERSECTION
CLVT	CULVERT	NMC	NON-METALLIC CONDUIT	VPT	VERTICAL POINT OF TANGENT
DIA	DIAMETER	NTS	NOT TO SCALE	WM	WATERMAIN
DIP	DUCTILE IRON PIPE	NWL	NORMAL WATER LEVEL	WS	WATER SERVICE
DWY	DRIVEWAY	OHW	ORDINARY HIGH WATER LEVEL		
E	EXTERNAL CURVE DISTANCE	PC	POINT OF CURVE		
ESMT	EASEMENT	PCC	PORTLAND CEMENT CONCRETE	AC	ACRES
ELEC	ELECTRIC	PE	PERMANENT EASEMENT	CF	CUBIC FEET
ELEV/EL	ELEVATION	PED	PEDESTRIAN, PEDESTAL	CV	COMPACTED VOLUME
EOF	EMERGENCY OVERFLOW	PERF	PERFORATED PIPE	CY	CUBIC YARD
ER	END RADIUS	PERM	PERMANENT	EA	EACH
EX	EXISTING	PI	POINT OF INTERSECTION	EV	EXCAVATED VOLUME
FES	FLARED END SECTION	PL	PROPERTY LINE	LB	POUND
F-F	FACE TO FACE	PRC	POINT OF REVERSE CURVE	LF	LINEAR FEET
FF	FINISHED FLOOR	PT	POINT OF TANGENT	LS	LUMP SUM
F&I	FURNISH AND INSTALL	PVC	POLYVINYL CHLORIDE PIPE	LV	LOOSE VOLUME
FM	FORCEMAIN	PVMT	PAVEMENT	SF	SQUARE FEET
FO	FIBER OPTIC	R	RADIUS	SV	STOCKPILE VOLUME
F.O.	FIELD ORDER	RCP	REINFORCED CONCRETE PIPE	SY	SQUARE YARD
GRAN	GRANULAR	RET	RETAINING		
GRAV	GRAVEL	R/W	RIGHT-OF-WAY		
GU	GUTTER	RSC	RIGID STEEL CONDUIT		



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CITY OF VAN METER, IA
POCKET PARK IMPROVEMENTS

LEGEND

CITY OF VAN METER, IOWA
POCKET PARK

25-Jan-22

ESTIMATED PROJECT QUANTITIES

ITEM NO.	ITEM CODE	ITEM	UNIT	TOTAL	AS BUILT QUAN.
1	2010-108-E-0	EXCAVATION, CLASS 13	CY	200	
2	4020-108-XX	TRENCH DRAIN	LF	8	
3	4040-108-A-0	SUBDRAIN, HDPE PERFORATED, 6"	LF	355	
4	6010-108-B-0	SUBDRAIN CLEANOUT, HDPE, 6"	EA	5	
5	6010-108-B-1	INTAKE, SW-512, 18" (NYLOPLAST)	EA	2	
6	6010-108-B-1	INTAKE, SW-512, 24" (NYLOPLAST)	EA	1	
7	6010-108-B-2	MODIFIED SUBBASE	SY	130	
8	7010-108-A-0	PCC LANDSCAPE CURB - PLAYGROUND EDGE RESTRAINT	LF	89	
9	7030-108-E-0	PCC PAVEMENT, 5" (WALKS)	SY	210	
10	7030-108-E-0	PCC PAVEMENT, 6" (PARKING)	SY	129	
11	7030-108-E-1	CONCRETE UNIT PAVERS	SF	94	
12	7030-108-G-0	DETECTABLE WARNING PANELS	SF	16	
13	7040-108-H-0	REMOVAL OF CONCRETE	SY	62	
14	9010-108-A-0	SUDAS SEED MIXTYPE 1 SEEDING W/ HYDROMULCH	AC	0.20	
15	9030-108-B-0	PERENNIAL OR ORNAMENTAL GRASS, 1 GAL.	EA	625	
16	9030-108-B-0	OVERSTORY DECIDUOUS TREE	EA	4	
17	9030-108-B-0	ORNAMENTAL TREE	EA	3	
18	9030-108-B-0	SHRUB	EA	18	
19	9040-108-0-1	STABILIZED CONSTRUCTION ENTRANCE	EA	1	
20	9040-108-T-0	INLET PROTECTION	EA	3	
21	9070-108-XX	OUTCROPPING BOULDERS	TON	15	
22	11,020-108-A	MOBILIZATION	LS	1	
23	12,010-XXX-X-4	BENCH	EA	3	
24	12,010-XXX-X-5	TRASH RECEPTACLE	EA	1	
25	12,010-XXX-X-6	MASONRY PARK SIGN	LS	1	
26	12,010-XXX-X-7	DONOR WALL	LS	1	
27	12,010-XXX-X-8	DECORATIVE ROCK SWALE, 4" DEPTH	SY	20	
28	12,010-XXX-X-9	STEEL EDGING	LF	98	

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CITY OF VAN METER, IA
POCKET PARK IMPROVEMENTS
QUANTITIES

SHEET
B.01

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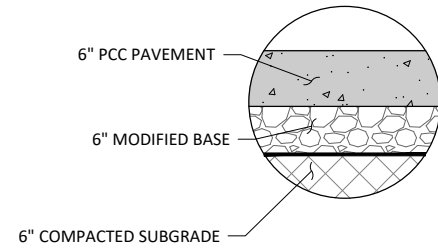
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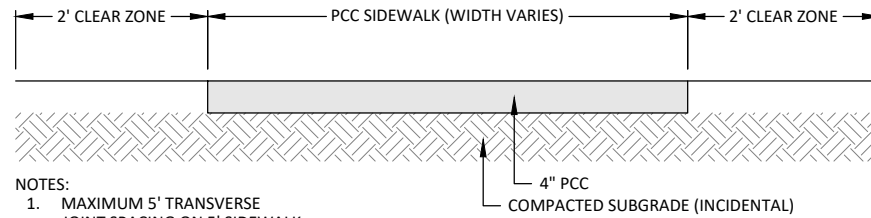
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CITY OF VAN METER, IA
POCKET PARK IMPROVEMENTS
ESTIMATE REFERENCE NOTES

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B.02

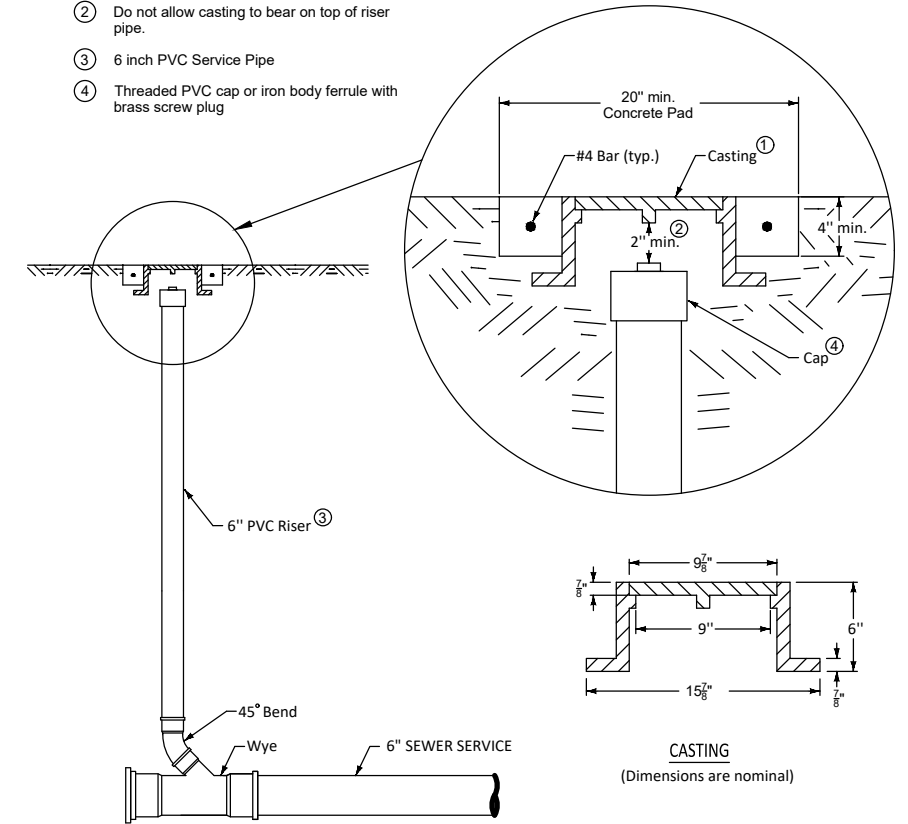


1 TYPICAL 6" PCC PAVEMENT
C.01 NOT TO SCALE

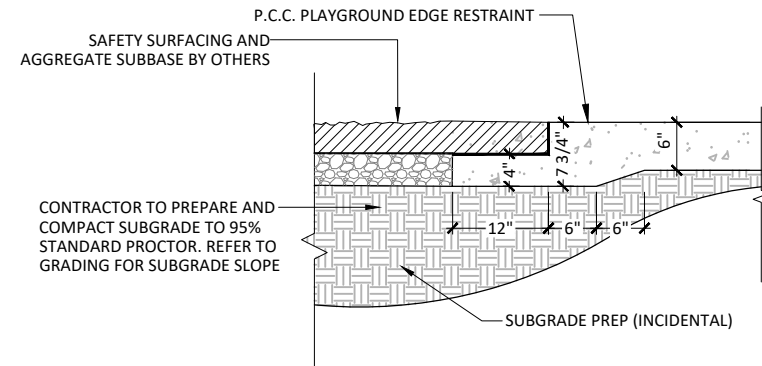


2 TYPICAL 4" PCC SIDEWALK
C.01 NOT TO SCALE

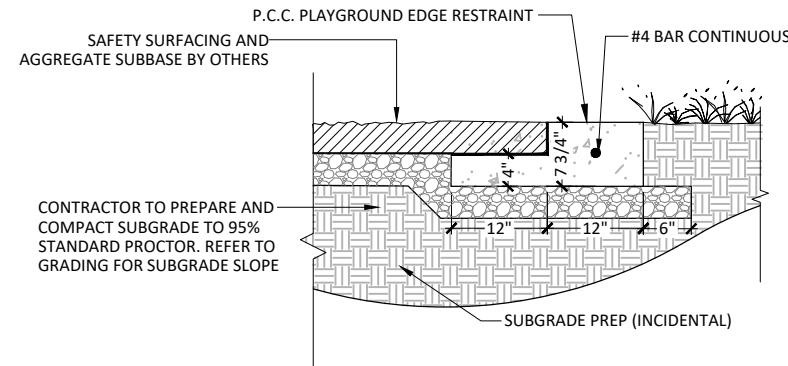
- ① Standard duty casting complying with AASHTO M 306. Mark lid with "Sanitary" or "Sanitary C.O."
- ② Do not allow casting to bear on top of riser pipe.
- ③ 6 inch PVC Service Pipe
- ④ Threaded PVC cap or iron body ferrule with brass screw plug



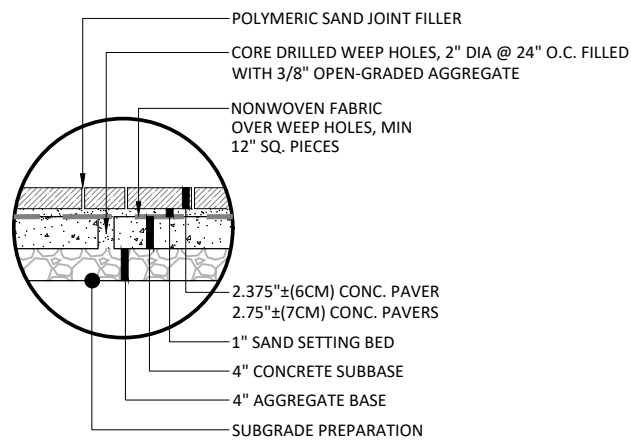
5 SANITARY SEWER CLEANOUT
C.02 NOT TO SCALE



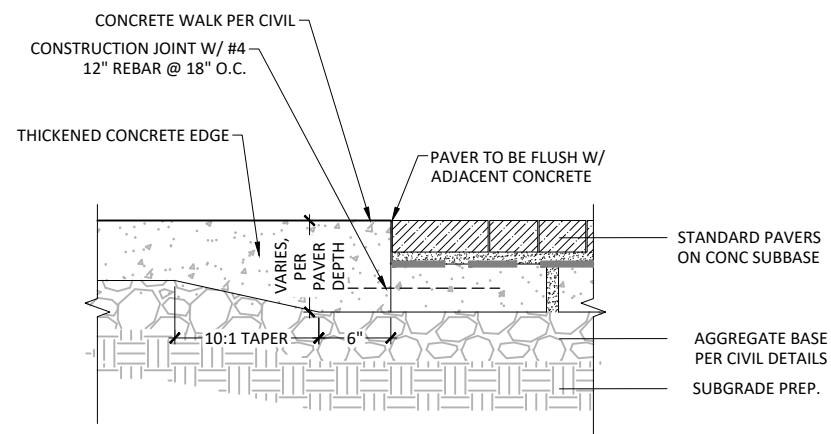
3 THICKENED SIDEWALK ADJACENT TO PLAYGROUND SURFACING
C.01 NOT TO SCALE



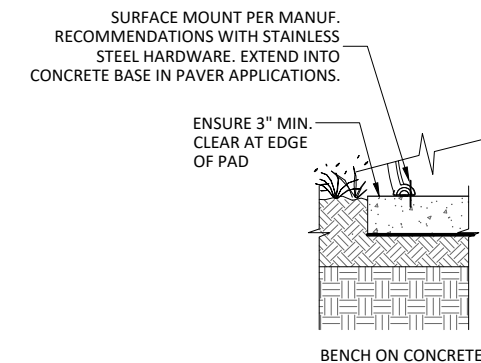
4 REINFORCED CONCRETE BAND ADJACENT TO PLAYGROUND SURFACING
C.01 NOT TO SCALE



6 CONCRETE UNIT PAVERS
C.01 NOT TO SCALE



7 CONCRETE UNIT PAVERS AT SIDEWALK
C.01 NOT TO SCALE



- NOTES:
- 1. FIELD VERIFY LOCATION BY OWNER'S REPRESENTATIVE
 - 2. SHIM TO LEVEL SITE FURNISHINGS

8 SURFACE MOUNT FURNISHINGS
C.01 NOT TO SCALE

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CITY OF VAN METER, IA
POCKET PARK IMPROVEMENTS

DETAILS

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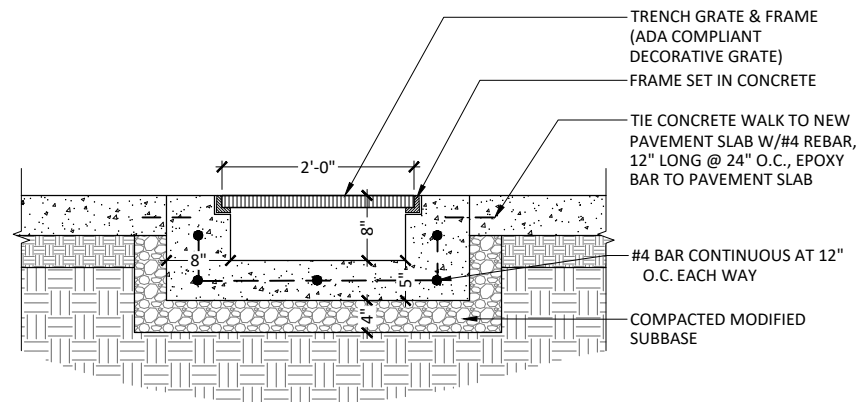
B.03



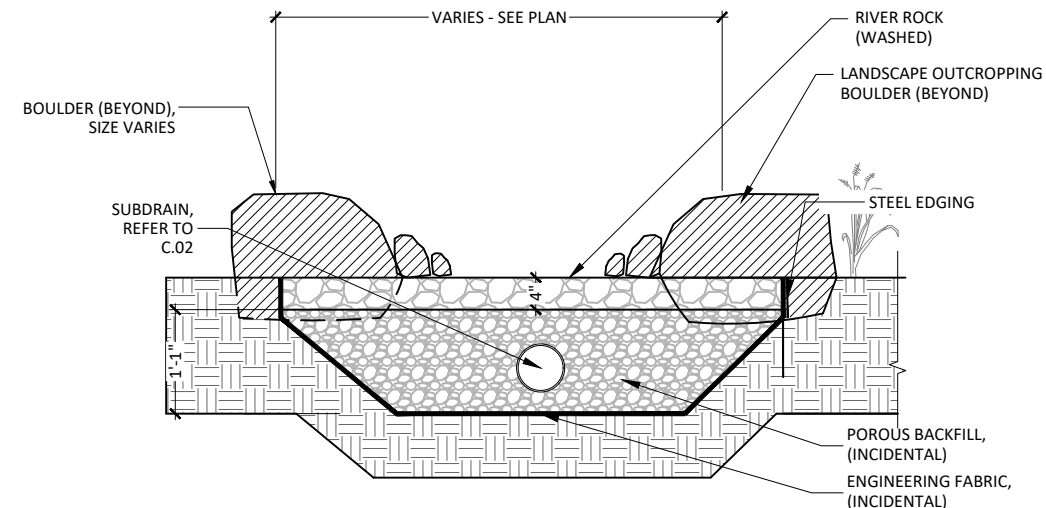
OUTCROPPING BOULDER



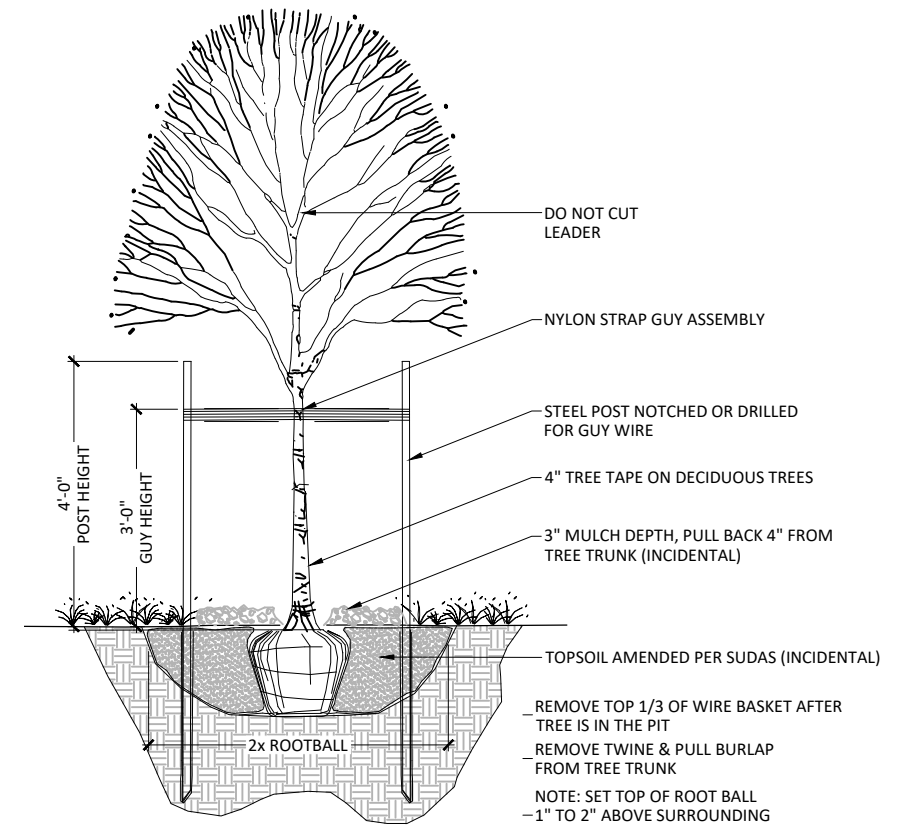
RIVER ROCK



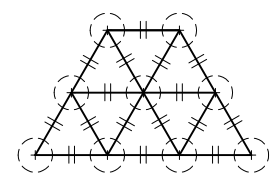
9 DRY CREEK BED BRIDGE
K.01 NOT TO SCALE



10 DRY CREEK BED
K.01 NOT TO SCALE

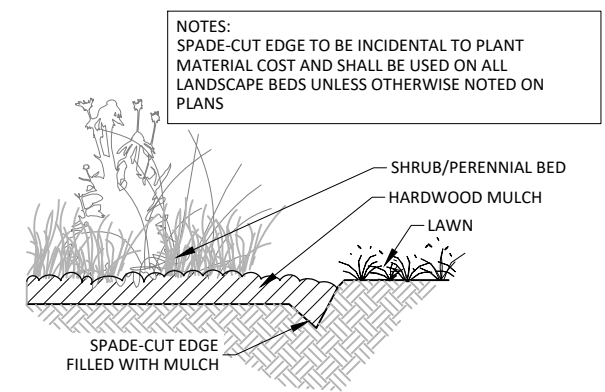


11 TREE PLANTING DETAIL
K.01 NOT TO SCALE



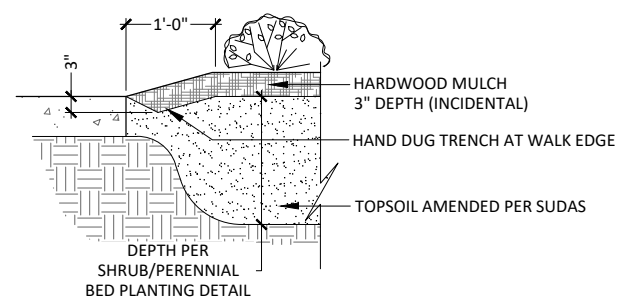
- NOTES:
- O.C. TRIANGULAR PLANT SPACING PER PLANS
 - AREAS IDENTIFIED ON PLANTING PLAN AS O.C. SHALL BE TRIANGULAR SPACED
 - SEE PLANTING PLAN FOR SPECIES

12 PERENNIAL PLANT SPACING
K.01 NOT TO SCALE

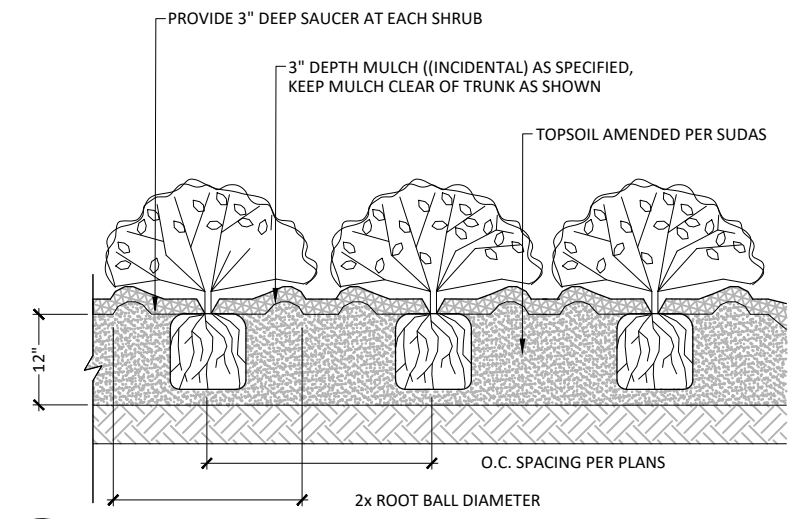


- NOTES:
- SPADE-CUT EDGE TO BE INCIDENTAL TO PLANT MATERIAL COST AND SHALL BE USED ON ALL LANDSCAPE BEDS UNLESS OTHERWISE NOTED ON PLANS

13 SPADE-CUT EDGE
K.01 NOT TO SCALE



14 PLANTING EDGE AT CONC. WALK
K.01 NOT TO SCALE



15 SHRUB/PERENNIAL BED PLANTING
K.01 NOT TO SCALE

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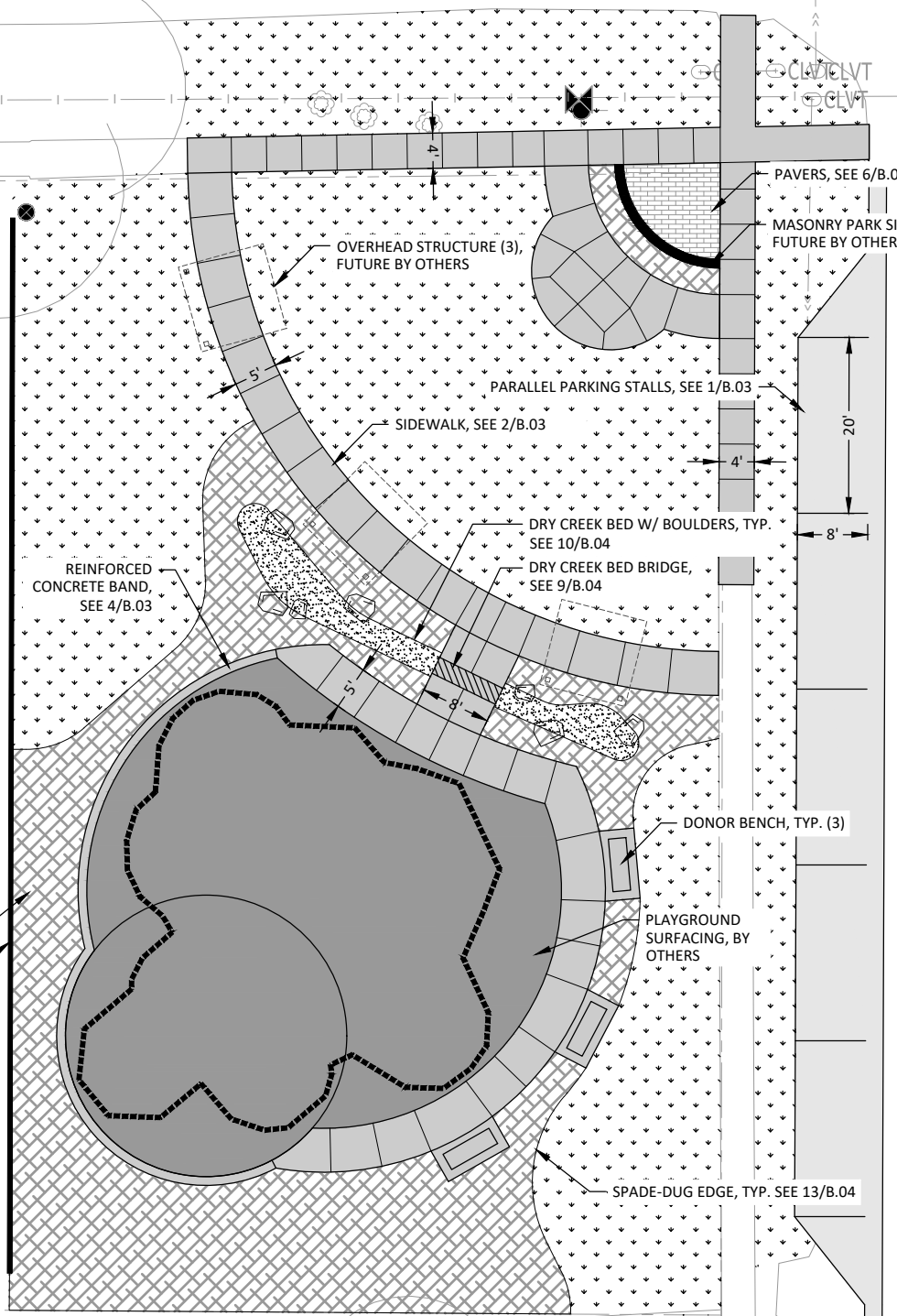
CITY OF VAN METER, IA
POCKET PARK IMPROVEMENTS
DETAILS

SHEET
B.04

GRANT STREET

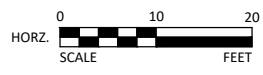


PLANTING BED, TYP. REFER TO LANDSCAPE PLAN
PRIVACY FENCE, FUTURE BY OTHERS



WEST STREET

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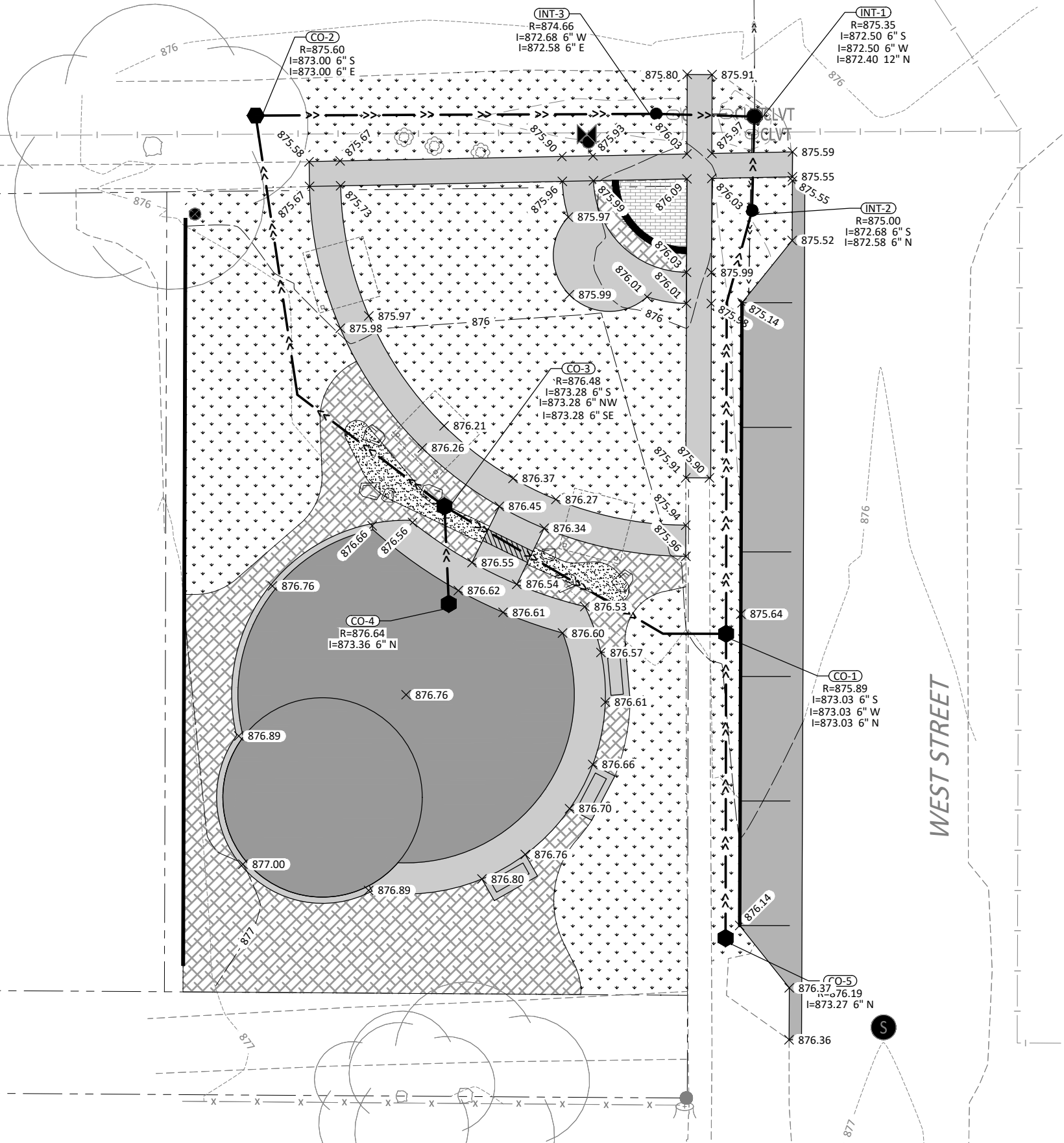
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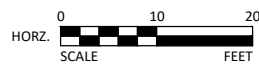
CITY OF VAN METER, IA
POCKET PARK IMPROVEMENTS
LAYOUT PLAN

SHEET
C.01

GRANT STREET



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



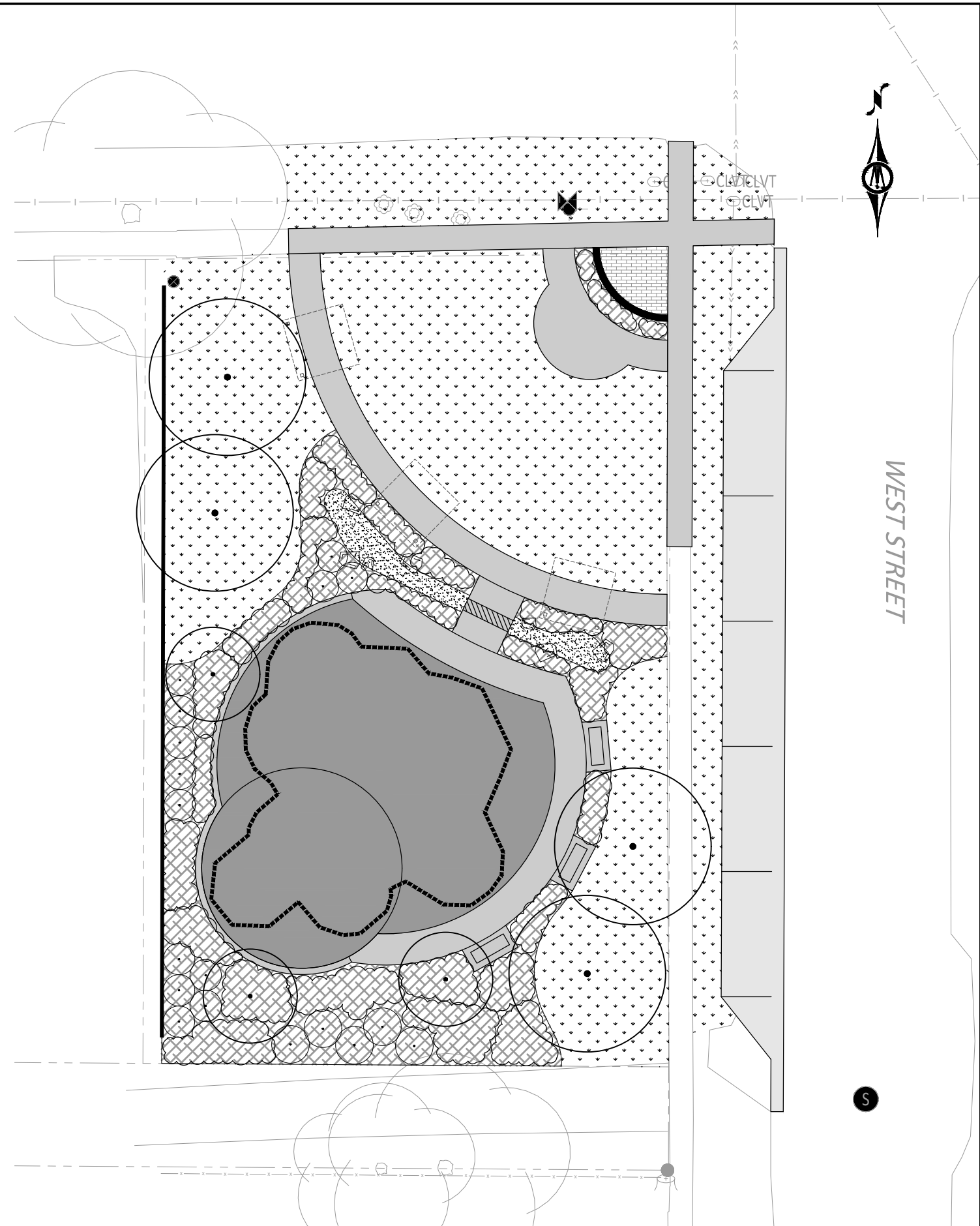
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CITY OF VAN METER, IA
 POCKET PARK IMPROVEMENTS
 GRADING & UTILITIES PLAN

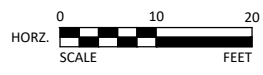
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MASTER PLANT SCHEDULE					
Qty.	Sym.	Scientific Name	Common Name	Size/Unit	Notes
DECIDUOUS TREE					
	TC	Tilia americana 'McKSentry'	American Sentry Linden	2" B&B	
	QB	Quercus bicolor	Swamp White Oak	2" B&B	
ORNAMENTAL TREE					
	SR	Syringa reticulata 'Ivory Silk'	Ivory Silk Japanese Tree Lilac	1.5" B&B	
DECIDUOUS SHRUBS					
	CS	Cornus stolonifera 'Farrow'	Arctic Fire Dogwood	#5 CONT.	
	VD	Viburnum dentatum 'Christom'	Blue Muffin Viburnum	#5 CONT.	
	BA	Baptisia australis	Blue False Indigo	#5 CONT.	
PERENNIAL					
	KF	Calamagrostis acutiflora 'Karl Foerster'	Karl Foerster Feather Reed Grass	#1 CONT.	
	SH	Sporobolus heterolpis	Prairie Dropseed	#1 CONT.	
	SS	Schizachyrium scoparium 'Standing Ovation'	Standing Ovation Little Bluestem	#1 CONT.	
	CV	Carex vulpinoidea	Brown Fox Sedge	#1 CONT.	
PERENNIALS / GROUNDCOVERS					
	RF	Rudbeckia fulgida 'Goldstrum'	Black Eyed Susan	#1 CONT.	
	SA	Sedum x 'Autumn Fire'	Sedum 'Autumn Fire' Stonecrop	#1 CONT.	
	SM	Salvia x sylvestris 'May Night'	May Night Salvia	#1 CONT.	
	AT	Asclepias tuberosa	Butterfly Milkweed	#1 CONT.	
	IC	Iris 'Caesar's Brother'	Caesar's Brother Iris	#1 CONT.	

-  OVERSTORY TREE
-  ORNAMENTAL TREE
-  SHRUB
-  PERENNIALS & ORNAMENTAL GRASSES
-  PLANTING BED (MULCH)
-  LAWN SEEDING



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CITY OF VAN METER, IA
 POCKET PARK IMPROVEMENTS
 LANDSCAPE PLAN

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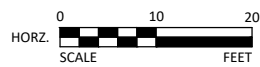


59 SY OF PCC
SIDEWALK REMOVALS

81 SY OF HMA
PAVEMENT REMOVALS

WEST STREET

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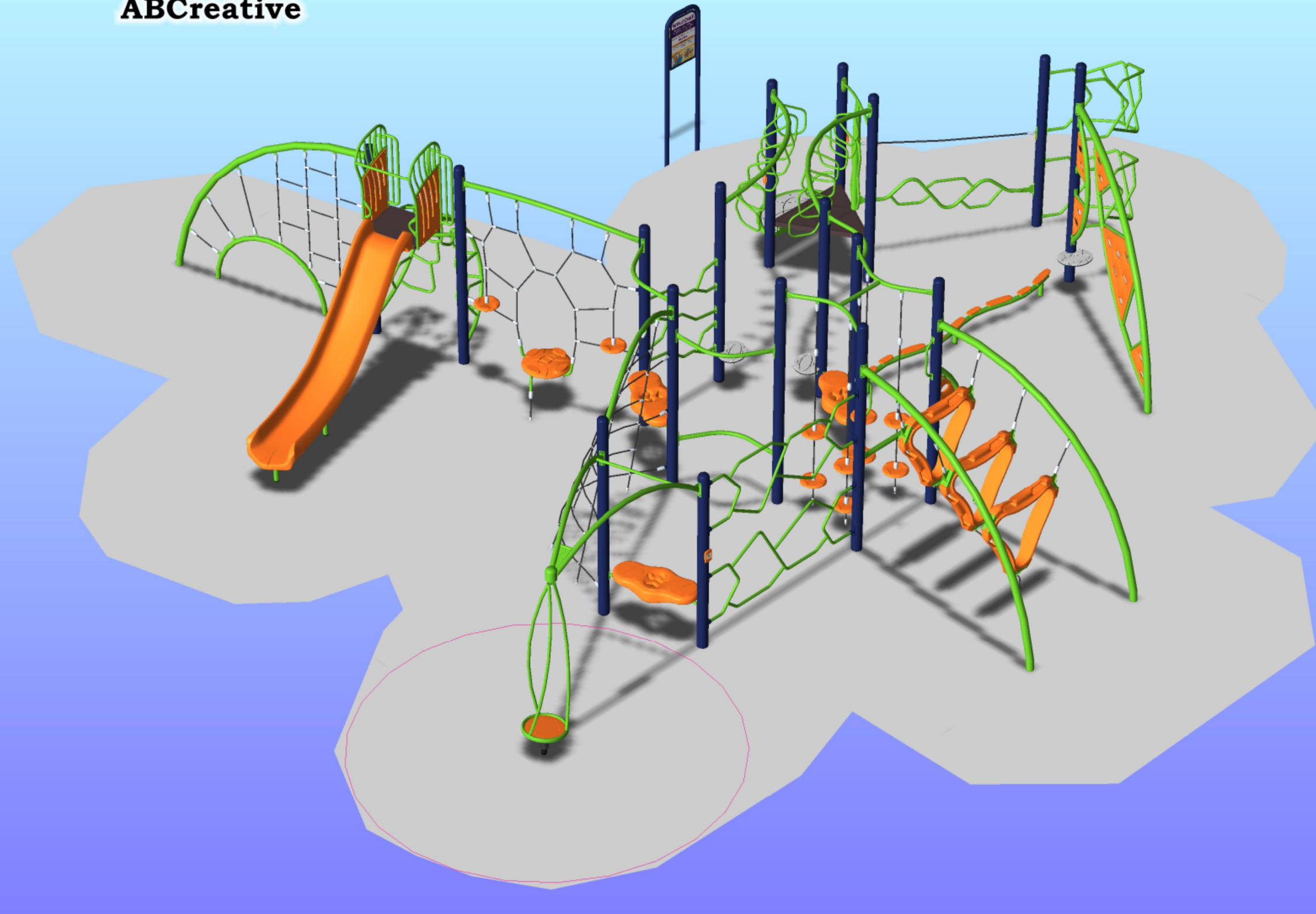
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CITY OF VAN METER, IA
POCKET PARK IMPROVEMENTS
REMOVALS PLAN

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Proposal # 120-137769-1
New Pocket Park
ABCreative

Burke



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CITY OF VAN METER, IA
 POCKET PARK IMPROVEMENTS
 PLAYGROUND DESIGN (REFERENCE)

**CITY OF VAN METER, IOWA
POCKET PARK**

February 4, 2022

Opinion of Probable Construction Costs

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ITEM NO.	DESCRIPTION	UNIT	APPROX. QUANTITY	UNIT PRICE	AMOUNT
1	EXCAVATION, CLASS 13	CY	200.0	\$15.00	\$3,000.00
2	TRENCH DRAIN	LF	8.0	\$320.00	\$2,560.00
3	SUBDRAIN, HDPE PERFORATED, 6"	LF	355.0	\$15.00	\$5,325.00
4	SUBDRAIN CLEANOUT, HDPE, 6"	EA	5.0	\$750.00	\$3,750.00
5	INTAKE, SW-512, 18" (NYLOPLAST)	EA	2.0	\$2,000.00	\$4,000.00
6	INTAKE, SW-512, 24" (NYLOPLAST)	EA	1.0	\$2,500.00	\$2,500.00
7	MODIFIED SUBBASE (PARKING)	SY	131.0	\$12.00	\$1,572.00
8	PCC LANDSCAPE CURB - PLAYGROUND EDGE RESTRAINT	LF	89.0	\$25.00	\$2,225.00
9	PCC PAVEMENT, 5" (WALKS)	SY	210.0	\$55.00	\$11,550.00
10	PCC PAVEMENT, 6" (PARKING)	SY	129.0	\$60.00	\$7,740.00
11	CONCRETE UNIT PAVERS	SF	94.0	\$30.00	\$2,820.00
12	DETECTABLE WARNING PANELS	SF	16.0	\$35.00	\$560.00
13	REMOVAL OF CONCRETE	SY	62.0	\$15.00	\$930.00
14	SOD	SQ	59.0	\$80.00	\$4,720.00
15	PERENNIAL OR ORNAMENTAL GRASS, 1 GAL.	EA	625.0	\$22.00	\$13,750.00
16	OVERSTORY DECIDUOUS TREE	EA	4.0	\$600.00	\$2,400.00
17	ORNAMENTAL TREE	EA	3.0	\$500.00	\$1,500.00
18	SHRUB	EA	18.0	\$80.00	\$1,440.00
19	STABILIZED CONSTRUCTION ENTRANCE	EA	1.0	\$300.00	\$300.00
20	INLET PROTECTION	EA	3.0	\$150.00	\$450.00
21	OUTCROPPING BOULDERS	TON	15.0	\$400.00	\$6,000.00
22	MOBILIZATION	LS	1.0	\$18,500.00	\$18,500.00
23	BENCH	EA	3.0	\$2,500.00	\$7,500.00
24	TRASH RECEPTACLE	EA	1.0	\$2,000.00	\$2,000.00
25	MASONRY PARK SIGN	LS	1.0	\$20,000.00	\$20,000.00
26	DONOR WALL	LS	1.0	\$15,000.00	\$15,000.00
27	DECORATIVE ROCK SWALE, 4" DEPTH	SY	20.0	\$135.00	\$2,700.00
28	STEEL EDGING	LF	98.0	\$12.00	\$1,176.00
SUBTOTAL					
	SUBTOTAL				\$145,968.00
	CONSTRUCTION COST CONTINGENCY (15%)				\$21,895.20
OPINION OF PROBABLE CONSTRUCTION COST:					\$167,863.20

 = Potential future items

Direct Purchase/Future Items

<i>Item</i>	<i>Unit/cost</i>	<i>Item Total</i>
Shelters	3 @ \$15,000 ea.	\$45,000
Shelter Ftgs	6 @ \$2,000 ea.	\$12,000
Playground surfacing (allowance)	2,400 SF @ \$22/SF	\$52,800
Playground equipment (allowance)	\$55,000	\$55,000
Playground subbase	265 SY @ \$12/SY	\$3,180
Privacy fence (allowance)	160 LF @ \$120/LF	\$19,200

Agenda Item #14 –

Discussion and Possible Action: F90/R16 Intersection and Engineering Recommendations

F90/R16 Intersection and Engineering Recommendations: This is a follow-up from our recent work session in January. Bob Veenstra, with Veenstra and Kimm Engineering will be present to review their findings at this point in time.

City Councilmember _____: *moved.*

City Councilmember _____: *Second.*

Mayor: *Roll Call Please.*

City Clerk: *Brott ___; Lyon ___; Grolmus ___; Herman ___; Greer ___;*



VEENSTRA & KIMM INC.

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January 28, 2022

Kyle Michel
City Administrator
City of Van Meter
505 Grant Street
P.O. Box 160
Van Meter, Iowa 50261-0160

CITY OF VAN METER
RICHLAND ROAD AND F90 IMPROVEMENTS
TEMPORARY TRAFFIC SIGNALS
PERMANENT INTERSECTION IMPROVEMENTS

This letter is a follow-up to the discussion at the January 24, 2022 City Council meeting relative to the improvements of the intersection of Richland Road and F90. At the meeting there was discussion of two separate but interrelated improvement projects to the intersection.

The first project discussed was the installation of temporary traffic signals. The temporary traffic signals would involve cable mounted signals over the intersection along with the advanced warning lights on F90 both east and west of the intersection.

There are two basic options available for the temporary traffic signals. One option is to rent the traffic signals. The traffic signals rent for \$30,000 to \$40,000 per year. The second option is for the City to buy the traffic signal materials. The cost for the temporary traffic signals owned by the City is in the range of \$60,000 to \$70,000.

In addition, there would be a cost in the range of \$15,000 to \$20,000 for the installation of the advanced warning lights. The advanced warning lights used for the temporary traffic signals can be used with the permanent signals.

Typically temporary traffic signals are typically used for a period of one to two years. While some temporary signals may be in place for longer than two years the cable mounted signals are not intended as a permanent installation.

Temporary traffic signals generally operate with a fixed time sequence. Temporary traffic signals are generally not conducive with video control of the signals as it is not possible to mount the cameras aligned with the traffic lanes in which traffic volumes are being detected. This limitation is even more significant with the offset intersection.

It is possible to use loop controls for temporary signals. The loop controls would increase the cost of the temporary signal installation with that cost and could add another \$10,000 to \$15,000 to the cost depending on the complexity of the loop network installed and the extent of cabling. It is noted this investment in temporary loop controls would not be recoverable as the reconstruction of the intersection would tear out all of the loops and cabling.

The second improvement that was discussed was improving the intersection geometrics. The options that were identified were a roundabout or installing left turn lanes and permanent traffic signals. For both improvement options it would be necessary to realign the intersection as the offset leg of Richland Road is not compatible with either a roundabout or a reconfigured intersection with the left turn lanes and traffic signals.

Roundabouts are becoming a more popular method of traffic control where there reasonably equal volumes of traffic on all four legs of the intersection and the entry speed to the roundabout is low enough. For an urban roundabout the entrance traffic speed should be 25 mph and not greater than 30 mph. The roundabout would require a significant effort to reduce the speed on F90 as vehicles approaching the roundabout at "highway speed" would not be capable of traversing the urban roundabout.

The second alternative is to install left turn lanes and traffic signals. The left turn lanes that would be installed would include a left turn for both east bound traffic turning north and west bound traffic turning south. Traffic signals would be installed that would include left turn signals. The traffic signals would be video controlled and would be interactive so the lights would change based on the traffic volume.

Advanced warning lights would be used on F90 to provide the motorists on the high speed F90 advance warning of the change to a stop condition. The advance warning light feature improves the safety characteristics of the traffic signals. However, that feature does require a lag to initiate the change in sequence from F90 having a green condition to Richland Road having a green condition. There must be sufficient time to trigger the warning lights so vehicles can be warned of a change from a green condition to a yellow, red stop condition.

The writer would note as part of the certified site discussions with previous prospects almost all of the prospects indicated they would require intersection improvements. Previously the Iowa Department of Transportation indicated they would be open to RISE funding to fund the improvements based on an immediate opportunity prospect as well as the certified site.

One of the other outstanding issues is the utility conflicts in the embankment on the south side of F90 immediately west of Richland Road. Most of the utilities are currently located in the public right-of-way. The utilities in the public right-of-way would be required to relocate if those utilities are in conflict with a City initiated project.

Initiating the design of the intersection improvements would give the City the leverage necessary to request the utilities to relocate at their cost. That leverage does not exist for a private development project, such as Grand Estates, but would exist if there was a conflict with the City project.

Under the Certified Site Program the City has a definitive timeframe in which to complete the intersection improvements. Completing the design of the improvements would allow the City to fulfill that requirement. Without initiating the design prior to a prospect agreeing to locate in the certified site it is doubtful the City would be able to meet the requirement especially given the utility relocation needs at the southwest quadrant of the intersection.

Completing the design would allow the City to pursue outside funding sources. Completing the design allows the City to better configure the temporary traffic signals in a manner that would be reasonably compatible with the permanent intersection improvements. This would allow the City to preserve as much of the investment as possible from the temporary signals into the permanent signals.

It is understood the City currently does not have funding for the complete improvement project. If the City were to improve the intersection as a phased improvement project, there are differences between the roundabout alternative and the signalized conventional intersection. The roundabout would need to be constructed as a single improvement project. There is no practical method of phasing the installation of the roundabout.

The signalized intersection option is more easily phased. In theory it would be possible to phase the improvement project into three phases involving the realignment of the north leg, installation of the traffic signals and installation of the left turn lanes. For example, the left turn lanes could be installed at a future date even though the realignment of the north leg and traffic signals would have been completed as part of a previous project.

There is not a significant difference in the engineering design required for a roundabout alternative and for the signalized conventional intersection. The engineering design of the intersection is more complex with the roundabout. However, there is an offsetting savings from not designing the traffic signals. In practice the City could start the design and determine early in the design phase whether the roundabout alternative or the signalized conventional intersection would be the ultimate design alternative.

Kyle Michel
January 28, 2022
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As discussed, enclosed is a scope of services and agreement for the intersection design. The scope of services includes the initial installation of temporary traffic signals. Under the agreement there are two alternatives including the roundabout and signalized intersection. The first step in the design would be to evaluate and select the preferred alternative. The design would then move forward based on the preferred alternative.

If you have any questions or comments concerning the project, please contact the writer at 515-225-8000, or bveenstra@v-k.net.

VEENSTRA & KIMM, INC.



H. R. Veenstra Jr.

HRVJr:rdp
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AGREEMENT

**RICHLAND ROAD AND F90 INTERSECTION IMPROVEMENTS
VAN METER, IOWA**

THIS AGREEMENT, made and entered into this _____ day of _____, 2022, by and between the **CITY OF VAN METER, IOWA**, hereinafter referred to as the **Owner**, or **City**, party of the first part, and **VEENSTRA & KIMM, INC.**, a corporation organized and existing under the laws of the State of Iowa, party of the second part, hereinafter referred to as the **Engineers**,

WITNESSETH: THAT WHEREAS, the City has identified the intersection of Richland Road and F90 as requiring geometric improvements to eliminate the offset north south legs of the intersection, and

WHEREAS, with the projected increase in traffic volume on Richland Road as the result of the Carefree Estates and Grand Estates developments the City anticipates the need for additional improvements to the intersection to provide appropriate safety and traffic control, and

WHEREAS, the City has identified the required improvements to the intersection of Richland Road and F90 to include a realignment of the intersection, the construction of left turn lanes on F90 and the installation of traffic signals to provide a safer intersection and reduce the accident potential at the intersection, and

WHEREAS, the improvements to the intersection are to be referred to as the **Richland Road and F90 Intersection Improvements** or **Project**, and

WHEREAS, the City has determined it appropriate to move forward with the design of the improvements to allow the City to start the implementation of the improvements, to initiate the necessary activity for utility relocations associated with the intersection improvements and to pursue funding for the intersection improvements, and

WHEREAS, the City desires to retain the Engineers to provide engineering services on the Project including design and construction engineering services

NOW, THEREFORE, it is hereby agreed by and between the parties hereto the City retains the Engineers to provide professional engineering services for the Project. Such agreement shall be subject to the following terms, conditions and stipulations, to wit:

1. **SCOPE OF PROJECT.** It is understood and agreed the Project shall consist of the following:
 - A. Temporary traffic signals that would be installed based on the current geometrics to remain in service until the permanent traffic signals are installed.
 - B. Signalized Intersection Alternative:
 - i. Design of the realignment of Richland Road on the north side of F90 to align with Richland Road on the south side of F90.
 - ii. Construction of left turn lanes for eastbound traffic on F90 turning north to Richland Road and for westbound traffic on F90 turning south to Richland Road.
 - iii. Permanent traffic signals at the intersection, including advanced warning of the stop condition for both eastbound and westbound traffic on F90.
 - C. Roundabout Alternative:
 - i. Design of a roundabout at the intersection of Richland Road and F90.
2. **DESIGN REPORT AND ALTERNATIVE SELECTION.** The Engineers shall undertake a study and evaluation of Alternative B involving the signalized intersection and Alternative C involving the roundabout. Based on the design evaluation and report the City will select the preferred alternative. The Engineers shall then move forward with the design of the preferred alternative.
3. **DESIGN SURVEYS.** The Engineers shall undertake necessary topographic and other surveys for the design of the Project. Design surveys shall include all survey necessary for preparation of plans and specifications.
4. **DESIGN CONFERENCES AND REPORTS.** The Engineers shall attend such design conferences with the Owner as may be necessary to make decisions as to the details of design of the Project. The Engineers shall make periodic progress reports to the City Council.
5. **PLANS AND SPECIFICATIONS.** The Engineers shall prepare such detailed plans and specifications as are reasonably necessary and desirable for construction of the Project. The specifications shall describe in detail the work to be done, and materials to be used. The plans shall show in detail the work to be done, the location and extent of the construction required. Three (3) sets of final plans and specifications for each construction contract shall be submitted to the Owner.

6. **ESTIMATE OF COST.** The Engineers shall prepare an estimate of cost for the construction contract. The estimate of cost shall be based on the Engineers' best knowledge at the time of preparation of the estimate of cost. The Engineers shall not be responsible if the construction contract awarded for the Project varies from the Engineers' estimate of cost. The Engineers shall advise and assist the City, if necessary, in adjusting the scope and extent of the Project to allow the Project to be constructed within available budget limitations.
7. **EASEMENTS AND RIGHT-OF-WAY.** Services associated with easement or right-of-way acquisition shall not be included as a part of services under this Agreement.
8. **ADVERTISEMENT FOR BIDS.** The Engineers shall assist in the preparation of notice to bidders and shall provide plans and specifications for prospective bidders. The Engineers shall provide, free of charge, plans and specifications to approved contract plan rooms and other construction document depositories.
9. **BID OPENING AND AWARD OF CONTRACT.** The Engineers shall have a representative present when bids and proposals are opened for the construction contract and shall prepare a tabulation of bids for the Owner and shall advise the Owner in making award of contract. After award of contract is made, the Engineers shall assist in the preparation of the necessary contract documents. During the bidding phase, the Engineers shall advise the Owner of the responsiveness of each proposal submitted. The Engineers shall not be responsible for advising the Owner as to the responsibility of any bidder.
10. **PRECONSTRUCTION CONFERENCE.** The Engineers shall conduct a preconstruction conference following award of the construction contract. Said conference to be attended by representatives of the Owner, the Engineers, the Contractor and utility companies affected by the Project. At this conference a detailed construction schedule will be determined and the need for resident review by the Engineers will be established.
11. **GENERAL SERVICES DURING CONSTRUCTION.** The Engineers shall provide general services during construction including, but not limited to, the following:
 - a. Establishing a bench mark and/or base line to permit start of construction work.
 - b. Consult with and advise Owner.
 - c. Coordinate and provide work of testing laboratories.
 - d. Assist in interpretation of plans and specifications.
 - e. Review drawings and data of manufacturers.

- f. Process and certify payment estimates of the Contractor to Owner.
- g. Prepare and process necessary change orders or modifications to the construction contract.
- h. Make routine and special trips to the Project site as required.
- i. Make final reviews after construction contracts are completed to determine that the construction complies with the plans and specifications and certify that the reviews were made and that to the best of the knowledge and belief of the Engineers, the work on the contracts has been substantially completed.
- j. Provide the City with one (1) set of the plans showing final construction.

12. RESIDENT REVIEW AND CONSTRUCTION STAKING SERVICES.

- a. Provide resident review services understood to include the detailed observation and review of work of the Contractors and materials to assure compliance with the plans and specifications.
- b. The Engineers shall provide resident review services by assigning resident Engineers and/or engineering technicians to the Project for such periods reasonably required to insure proper review of the construction work. On-site review shall take place on a part time basis during the construction work on the Project.
- c. Provide construction staking as necessary to include the establishment of required bench mark and base lines for location, elevation and grade for construction.

13. FINAL REVIEW. The Engineers shall make a final review of the Project after construction is completed to determine that the construction complies with the plans and specifications. The Engineers shall certify the completion of the work to the Owner when construction substantially complies with the plans and specifications.

14. COMPENSATION. The Owner shall compensate the Engineers for their services by payment of the following fees:

- a. The total fee for design services, design conferences and plans and specifications (Paragraphs 1 through 6 above) shall be based on the standard hourly fees for the time the Engineers' personnel are actually engaged in the performance of the work, plus direct costs incurred by the Engineers for work associated with the Project. The total fee for engineering design services shall not exceed the sum of One Hundred Twenty-six Thousand One Hundred and 00/100 Dollars (\$126,100.00).

b. The total fee for bidding services, general services during construction, resident review and construction staking (Paragraphs 8 through 13 above) shall be based on the standard hourly fees for the time the Engineers' personnel are actually engaged in the performance of the work, plus direct costs incurred by the Engineers for work associated with the Project. The total fee for engineering services during bidding and construction shall be set forth in an amendment to agreement to be approved prior to the start of construction of the improvements.

15. PAYMENT. The fees shall be due and payable as follows:

- a. During design and preparation of the plans and specifications, the fee shall be due and payable monthly.
- b. For general services during construction, resident review, construction staking and final review, the fee shall be due and payable monthly.

16. LEGAL SERVICES. The Owner shall provide the services of the City Attorney in legal matters pertaining to the Project. The Engineers shall cooperate with said attorney and shall comply with his requirements as to form of contract documents and procedures relative to them.

17. INSURANCE. The Engineers shall furnish the Owner with certificates of insurance by insurance companies licensed to do business in the State of Iowa, upon which the Owner is endorsed as an additional named insured, in the following limits. It must be clearly disclosed on the face of the certificates that the coverage is on an occurrence basis.

General Liability*	\$1,000,000/2,000,000
Automobile Liability	1,000,000
Excess Liability (Umbrella)*	8,000,000/8,000,000
Workers' Compensation, Statutory Benefits Coverage B	1,000,000
Professional Liability**,***	3,000,000/3,000,000

*Occurrence/Aggregate

** The Owner is not to be named as an additional insured

***Claims made basis

- 18. SERVICES NOT INCLUDED.** The above-stated fees do not include compensation for the following items:
- a. If, after the plans and specifications are completed and approved by the City, the Engineers are required to change plans and specifications because of changes made by the City, the Engineers shall receive additional compensation for such changes which shall be based upon standard hourly fees plus expenses for personnel engaged in performance of the work associated with making the required changes.
 - b. Services associated with any arbitration or litigation between the City and any construction contractor.
 - c. Determination and/or preparation of assessments and plats to property owners or related services of the Project.
 - d. Services relating to the televising of underground utilities and/or their services to property owner or other means as to assess the conditions of the City's utilities in the Project area.
 - e. Geotechnical or materials testing for design or during construction of the Project.
 - f. Other services not included in the above scope of services or services as mentioned on areas not within the Project.
- 19. CHANGES AND EXTRA WORK.** The above-stated fees cover the specific services as outlined in this Agreement. If the City requires additional services of the Engineers in connection with the Project, the Engineers shall receive additional compensation for changes which shall be based upon the standard hourly fees plus expenses of the personnel engaged in the performance of the work. The method of compensation for authorized Extra Work shall be mutually agreed upon between the City and Engineers at the time the work shall be authorized. Compensation for any easement services shall be based on the standard hourly fees of the Engineers plus expenses incurred.
- 20. TIME OF COMPLETION.** Design of the temporary traffic signals: April 15, 2022. Design and preparation of the plans and specifications for the intersection improvements and permanent traffic signals: September 15, 2022.
- 21. TERMINATION.** Should the City abandon the Project or any element of the Project before the Engineers have completed their work, the Engineers shall be paid for the work and services performed to the date of termination of that portion of the Project. Prior to the termination of any element of the Project, the Engineers shall advise the City as to the cost-effectiveness of abandonment of the design at that point in time of that portion of the Project.

22. **ASSISTANTS.** It is understood and agreed that the employment of the Engineers by the City for the purposes aforesaid shall be exclusive, but the Engineers shall have the right to employ such assistants as they may deem proper in the performance of the work.
23. **ASSIGNMENT.** This Agreement and each and every portion thereof shall be binding upon the successors and the assigns of the parties hereto.

The undersigned do hereby covenant and state that this Agreement is executed in duplicate as though each were an original and that there are no oral agreements that have not been reduced to writing in this instrument.

It is further covenanted and stated that there are no other considerations or monies contingent upon or resulting from the execution of this Agreement, nor have any of the above been implied by or for any party to this Agreement.

IN WITNESS WHEREOF, the parties have hereunto subscribed their names on the date first written above.

CITY OF VAN METER, IOWA

ATTEST:

By _____
Mayor

By _____
City Clerk

VEENSTRA & KIMM, INC.

ATTEST:

By _____
Chair, Board of Directors

By _____

VEENSTRA & KIMM, INC.
 HOURLY RATES BY EMPLOYEE CLASSIFICATION
 (Effective July 2021)

Management I.....	\$186.00
Management II.....	180.00
Process Engineer I.....	203.00
Client Services I	180.00
Client Services V	70.00
Funding Specialist.....	110.00
Engineer I-A.....	186.00
Engineer I-B.....	176.00
Engineer I-C.....	167.00
Engineer I-D.....	160.00
Engineer II-A.....	152.00
Engineer II-B.....	143.00
Engineer III-A.....	134.00
Engineer III-B.....	128.00
Engineer III-C.....	125.00
Engineer IV.....	121.00
Engineer V.....	113.00
Engineer VI.....	106.00
Engineer VII.....	101.00
Engineer VIII.....	98.00
Engineer IX.....	91.00
Engineer X.....	83.00
Engineer XI.....	75.00
Engineer XII.....	67.00
Design Technician I.....	107.00
Design Technician II.....	96.00
Architect.....	114.00
Planner I.....	117.00
Planner II.....	78.00
Planner III.....	72.00
Drafter IA.....	107.00
Drafter IB.....	100.00
Drafter II.....	94.00
Drafter III.....	88.00
Drafter IV.....	79.00
Drafter V.....	70.00
Drafter VI.....	63.00
Drafter VII.....	56.00
Clerical I.....	79.00
Clerical II.....	70.00
Clerical III.....	60.00
Clerical IV.....	53.00
Clerical V.....	44.00
Construction Manager.....	180.00
Surveyor I.....	127.00

Surveyor II	112.00
Technician I	93.00
Technician II	86.00
Technician III	79.00
Technician IV	77.00
Technician V	71.00
Technician VI	65.00
Technician VII	54.00
Technician VIII	47.00
Technician IX	39.00
Building Inspector I	178.00
Building Inspector I-A	119.00
Building Inspector II	94.00
Building Inspector III	75.00

REIMBURSABLES AND EQUIPMENT RATES

Robotics.....	35.00
GPS	35.00
Leica Total Station.....	25.00
Total Station Robotics	20.00
Tablet	45.00
Fluoroscope.....	50.00
4-Wheeler	50.00
Drone	75.00
Mileage	IRS Rate

Agenda Item #15 – Jester Insurance Renewals Presentation

Jester Insurance will be giving a presentation on the renewal of the City's insurances including general liability, property, and worker's compensation.

Agenda Item #13 - Reports

Submitted for:
Information
Recommendation:

Sample Language:
a. Staff Reports
b. Council Reports
c. Liaison Reports

February (2/14/22)

1.) Parks and Rec Fundraisers

- Purse Auction on March 5th, 2022
 - Hosted by Cari Lavallee

2.) Spring Youth Sports

- Youth Soccer registration is finishing up
 - Season is set to start April 2nd
- Little League Baseball and Softball has started
 - Practices will start first of April with games starting at the end of April

3.) Summer Camps

- Youth Basketball camp is being planned for early June (1st - 8th grade)
- Grandview soccer camp will take place the week of June 6th (4 - 18 years old)
- Des Moines Menace Camp will be held the week of July 11th



Director's Report
 Submitted to VMPL Board by Nancy Studebaker, February 16, 2022

Statistics for January 2022	Jan-22	Jan-20	Difference
VISITORS	236	311	-32%
CIRCULATION			
Books- Adult	79	95	
Books- Teen	12	10	
Books- Juvenile	352	283	
DVD	25	70	
E-Books & Audio Books	239	94	
Misc	38	40	
Total Circulation	745	592	21%
PROGRAMMING			
Children's Programs Offered	11	3	73%
Children's Program Attendance	90	6	93%
Class Visits to Library	0	0	
Children's Passive Programming Participation	20	0	
Adult Programs Offered	0	0	
Adult Program Attendance	0	0	
OTHER SERVICES			
Wireless Usage	50	126	-152%
Computer Usage	11	12	-9%
ILL Borrow	34	14	59%
ILL Lend	24	1	96%

Note: Children's Programs Offered/Attendance includes programs held at library and outside library.

Note: Passive programming includes things such as book give-a-ways and Take-n-Make Crafts.

FY22 At a Glance	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	FY22
Visitors	399	215	200	255	236	301	169						1775
Library checkouts	770	596	434	434	649	524	506						3913
E-books & e-audiobooks check-out	167	128	100	129	120	155	239						1038
Total Circulation	937	724	534	563	769	679	745	0	0	0	0	0	4951
Programs offered	5	0	8	13	8	2	11						47
Programming attendance	61	0	54	38	61	88	18						320
Passive program participation	48	0	2	0	0	0	20						70
Total Programming	109	0	56	38	61	88	38	0	0	0	0	0	390
Library visit schools/daycare	0	50	0	0	0	0	72						122
Groups/students visit library	80	40	0	52	0	0	0						172
Other Outreach	0	0	0	0	0	0	0						0
Reading Rewards (books read)	0	0	74	513	493	1389	120						2589
Total Outreach	80	90	74	565	0	1389	192	0	0	0	0	0	2390
Computer usage	2	5	22	18	14	12	12						85
Wireless usage visits	73	44	66	39	52	56	50						380
Wireless unique visitors	22	14	28	18	21	19	9						
Reference questions	4	5	6	3	8	10	7						43
Copy/Print	0	11	68	31	21	0							131
ILL Borrow Completed	4	11	4	8	8	15	34						84
ILL Lender Completed	1	4	5	2	1	3	24						40
Website Visits (e-mail from Matomo Analytics)	48	311	358	390	380	293	289						2069



The following reflects work accomplished in January 2022

Civic & Community Engagement: The library will have a deep understanding of the community we serve. The library will be a resource for community information. The community will be informed about library services and events.

Libraries Transforming Communities Grant Award: Our first effort to bring the community together to discuss how the library can serve parents and educators failed to get off the ground; registration was very low and we chose to cancel the programs originally scheduled for January. We are currently re-grouping.

Katrina attended the first planning meeting for Raccoon River Days. This year, the group is planning to hold family events on Friday evening, with Saturday being more focused on adults. The library will be participating in the Friday evening events. Katrina and I have lots of ideas to make this a fun evening for VM kids.

Circulation, Collection Development & Maintenance: The library will maintain a collection of materials which meets the recreational reading and informational needs of our community. The library will focus on increasing the usage of our collection of books, ebooks and other materials. The collection will be well organized and inviting in appearance.

We can be very pleased with the bounce-back in circulation after closure. During the first seven months of the current fiscal year we have circulated 4,496 physical books. During the first seven months of fiscal year 2020 we had circulated 4,149. We have also seen growth in circulation of e-books and audiobooks.

Katrina competed a 20% weed of the large print collection. Large print books circulation accounts for about 2% of our total circulation (based on numbers since we re-opened last Spring). However, it takes up a larger portion of the overall shelf space. We will likely weed this collection again in another year in order to bring it into proportion with its popularity.

The library now offers access to TumbleBooks. This was made possible with our ARPA funds. It is already a big success- with over 80 books viewed in the first few weeks. We have promoted it on Facebook and through the school's e-mails to parents and teachers.

Experiential and Learning Opportunities: The library will provide access to online information resources and in-person learning opportunities.

I began making weekly visits to both University Kids and Methodist Day Care to read a book and do an activity with the children. I go to Methodist on Thursday mornings and University on Friday mornings.

We gave out over twenty "Laugh & Learn" bags in January. The bags were filled with a month's worth of learning opportunities for the whole family to enjoy together. There was a STEM activity, crafts, a special surprise and more! This monthly program for elementary age children meets on the first Wednesday of each month at 5:30pm.

Parent/Tween Book Club has a solid core of attendees who enjoy each other's company, love to read and discuss, and appreciate home baked cookies. In January we had eight for the discussion.



VAN METER PUBLIC SAFETY

JANUARY 2022 COUNCIL REPORT

This monthly report is created for the benefit of the Van Meter elected officials. The report is a highlight of the activity of the Van Meter Department of Public Safety. If you have any questions regarding the content of the report, please contact the Director of Public Safety.



Things to Know

DCEMS Affiliation

The affiliation is in effect and already working well. This affiliation will improve our ability to provide EMS services to the city and district. As part of the affiliation staff is receiving relevant EMS education and quality improvement feedback which makes us better EMS providers. This month we are training on pediatric patient assessment and airways including the use of I-Gel airways that we are placing on the ambulance as an improvement in patient care.

ITI RMS

The new ITI RMS is in place and the officers started using it in January. This RMS allows us to collect data and streamline information output and input. It can track evidence, create a daily log, do internal communications for security, and provide monthly report data. The officers are required to do a daily log showing their shift activity etc.

New Water Rescue Station

I am asking the Van Meter Public Safety Benevolent Association to fund sending a mailer to all people in the fire district asking for donations toward building the new water rescue station. In addition, we will use this as a recruiting drive to try to bolster our numbers from the residents outside the city. The bids for the building sought by Assistant Chief Brown came in between \$89,000.00 and \$119,000.00. We are hoping to build the building with donated funds and in-kind work at no taxpayer expense. This building is a new priority due to the chance of the EMS affiliation allowing a daytime DCEMS ALS unit to be housed in Van Meter from 6 a.m. to 6 p.m. with a joint DCEMS/VMFD BLS unit housed from 6 p.m. to 6 a.m. with a paramedic backup. This could create twenty-four-hour EMS in our community which will help our citizens.

STOP SIGN ISSUE



The issue of individuals running stop signs was brought forward by Council Person Greer. This is a priority of the police department because the issue has been raised before by residents and they indicated it is a priority for the community. We have increased enforcement and I have set special assignments based on citizen complaints for intersections the citizens have identified. The officers are required to work these special assignments during their shifts. We have been proactive in trying to curb this issue, however, until we have a full-time police department with officers out twenty-four seven proactive enforcements will have a marginal effect. In the past we have worked combined plain clothes and marked patrol projects for stop signs. We will be doing several of these projects moving forward. In addition, I have asked the officers to focus on stop sign violations in the city even harder. I will be starting a media campaign, so our residents know about the increased enforcement and requesting that they work hard for the community's safety to obey the law. Enforcement has to be balanced so the community is safe but the police department is not seen as heavy handed with traffic issues forcing people away from visiting the city.



Fire Chief Retirement

Chief Power submitted his notice of retirement from the Van Meter Fire Department after serving this community for the last 13 years. If you see him, please thank him for his years of service. The chief's infectious smile and heart of gold will be missed by this team.

We have placed an ad to replace the position with the first review of applications being 2/15/2022. The position was posted metro wide with an emphasis on having fire officers from the metro apply as well as our own candidates. The mayor and council may be asked by me to waive the residency requirement depending on who applies. The goal is to hire a fire chief that can grow with the community but has the experience we need now in fire command administration and operations.

The firefighters will be an active part of choosing the new chief. They will elect two members to represent them on the oral board/recommendation committee. These two members will also help select the final candidates. The team will meet with the final candidates in thirty-minute interviews then give feedback to myself and the city administrator on those candidates.

An oral board will consist of a fire officer from three metro fire departments, DeSoto Fire Department, the two Van Meter Fire Department members and Assistant Chief Brown. They will conduct an oral board interview and review all information collected about the candidates. They will then make a recommendation to myself and the city administrator on who they think are the top two candidates. We will select from those two and present an employment offer to the council for approval and once approved to the chosen candidate. Pending a

PATROL VEHICLE REPLACEMENT

As part of the 2020-2021 budget council asked that money be set aside in the police vehicle fund each year for the future purchase of a new police vehicle. In the past council has placed the police vehicles on a three-year rotation. The 2022-2023 budget proposal had monies allocated to replace the 2017 Ford SUV Interceptor on the three-year replacement.

Due to budgetary issues the vehicle line-item funds were removed from the 2022-2023 proposed budget.

The city administrator requested that I make the request for the vehicle funding when new debt is issued in the next fiscal year. I am being proactive in advising that this request will be forth coming if you have to issue debt in the new fiscal year.

VAN METER PUBLIC SAFETY



POLICE DEPARTMENT DCSO CAD REPORT

Call Type	Address	Call Date/Time
TRAFFIC STOP	300 MILL ST, VAN METER	1/31/2022 19:05
TRAFFIC COMPLAINT	41.546726004, -93.958098	1/29/2022 18:04
TRAFFIC STOP	100 EAST ST, VAN METER	1/29/2022 15:43
TRAFFIC STOP	100 EAST ST, VAN METER	1/29/2022 15:06
TRAFFIC STOP	41.554705004, -93.921082	1/28/2022 17:31
TRAFFIC STOP	41.546726004, -93.958098	1/28/2022 17:10
MVC-PD	25664 338TH LN, ADEL	1/28/2022 14:11
MEDICAL ALARM	121 WALNUT ST, DE SOTO	1/27/2022 14:23
TRAFFIC COMPLAINT	41.554705004, -93.921082	1/26/2022 19:37
MUTUAL AID FIRE	BADGER CREEK RD / 105TH ST, VAN METER	1/26/2022 15:16
INFORMATION	505 GRANT ST, VAN METER	1/26/2022 14:34
TRAFFIC STOP	400 MAIN ST, VAN METER	1/26/2022 14:04
VEHICLE UNLOCK	514 MAIN ST, VAN METER	1/25/2022 16:58
WELFARE CHECK	504 MAIN ST, VAN METER	1/25/2022 14:57
TRAFFIC STOP	MAIN ST / CROSS ST, VAN METER	1/24/2022 18:44
TRAFFIC STOP	MILL ST / ELM ST, VAN METER	1/24/2022 17:01
RETURN PHONE CALL	505 GRANT ST, VAN METER	1/24/2022 16:43
TRAFFIC STOP	FELLER CURV / S HAZEL ST, VAN METER	1/24/2022 16:32
911 TRANSFER	1074 QUAIL RIDGE AVE, VAN METER	1/24/2022 15:45
MEDICAL/AMBULANCE TRIP	613 POLK ST 81, DE SOTO	1/24/2022 14:57
ALARM	34095 R AVE, VAN METER	1/24/2022 10:30
MEDICAL/AMBULANCE TRIP	309 ELM ST, VAN METER	1/23/2022 21:20
MEDICAL/AMBULANCE TRIP	33454 TIMBER HILLS DR, ADEL	1/23/2022 19:55
TRAFFIC STOP	MILL ST / MAIN ST, VAN METER	1/23/2022 17:15
TRAFFIC STOP	ELM ST / HAZEL ST, VAN METER	1/23/2022 16:03
MVC-PD	41.544002004, -93.977054	1/23/2022 3:02
ALARM	4001 ASH ST, DE SOTO	1/22/2022 20:54
INTOXICATED PERSON	310 NILE KINNICK DR S, ADEL	1/22/2022 20:43
TRAFFIC STOP	MAIN ST / WILSON ST, VAN METER	1/22/2022 14:57
HARASSMENT/THREATS	505 GRANT ST, VAN METER	1/22/2022 14:32
ALARM	1000 ARMSTRONG DR, DE SOTO	1/21/2022 19:06
MEDICAL/AMBULANCE TRIP	41.558386004, -93.902447	1/21/2022 14:06
STRUCTURE FIRE	2266 ROSE RD, MADRID	1/21/2022 13:07
VEHICLE UNLOCK	215 ELM ST, VAN METER	1/20/2022 8:42

VAN METER PUBLIC SAFETY



DOMESTIC	804 GUTHRIE ST 31, DE SOTO	1/19/2022 17:01
MVC-PI	RICHLAND RD / 360TH ST, VAN METER	1/19/2022 15:36
FOLLOW UP INVESTIGATION	505 GRANT ST, VAN METER	1/19/2022 14:56
MEDICAL/AMBULANCE TRIP	121 WALNUT ST, DE SOTO	1/18/2022 21:26
TRAFFIC STOP	WILSON ST / LYNNWOOD LN, VAN METER	1/18/2022 15:27
MVC-PI	34000 R AVE, VAN METER	1/18/2022 14:25
TRAFFIC STOP	RICHLAND RD / RICHLAND CIR, VAN METER	1/17/2022 20:50
TRAFFIC STOP	2ND AVE / HAZEL ST, VAN METER	1/17/2022 19:30
MEDICAL/AMBULANCE TRIP	32003 OLD PORTLAND RD, ADEL	1/17/2022 2:56
TRAFFIC COMPLAINT	41.528598004, -94.050107	1/16/2022 18:20
MEDICAL/AMBULANCE TRIP	320 MAIN ST, VAN METER	1/16/2022 4:34
TRAFFIC STOP	28925 360TH ST, BOONEVILLE	1/15/2022 18:08
MOTORIST ASSIST	360TH ST / RIVER WOODS DR, VAN METER	1/15/2022 14:50
MEDICAL/AMBULANCE TRIP	210 MAIN ST, VAN METER	1/15/2022 9:59
ORDINANCE VIOLATIONS	MAIN ST / VIRGINIA ST, VAN METER	1/15/2022 4:42
INFORMATION	41.554705004, -93.921082	1/14/2022 20:37
HARASSMENT/THREATS	704 WILSON ST, VAN METER	1/14/2022 15:01
MISSING/RUNAWAY	801 MAIN ST, VAN METER	1/14/2022 10:13
MVC-PD	34500 R AVE, VAN METER	1/13/2022 8:20
TRAFFIC HAZARD	GUTHRIE ST / SPRUCE ST, DE SOTO	1/12/2022 20:49
TRAFFIC STOP	505 GRANT ST, VAN METER	1/11/2022 17:54
MEDICAL/AMBULANCE TRIP	504 ELM ST 3, VAN METER	1/11/2022 16:28
TRAFFIC STOP	360TH ST / RICHLAND RD, VAN METER	1/9/2022 18:03
ANIMAL CONTROL	MILL ST / DEBRA DR, VAN METER	1/9/2022 17:32
TRAFFIC STOP	100 MAIN ST, VAN METER	1/9/2022 17:14
TRAFFIC STOP	28000 360TH ST, VAN METER	1/9/2022 16:25
SUSPICIOUS	420 MILL ST, VAN METER	1/8/2022 23:27
ALARM	520 1ST AVE, VAN METER	1/8/2022 0:52
SUSPICIOUS	3570 RICHLAND RD, VAN METER	1/7/2022 15:31
HARASSMENT/THREATS	820 MAIN ST, VAN METER	1/7/2022 9:36
ALARM	36092 HICKORY RIDGE CIR, VAN METER	1/6/2022 22:03
PUBLIC ASSIST	700 DEBRA DR, VAN METER	1/6/2022 20:45
PUBLIC ASSIST	700 DEBRA DR, VAN METER	1/6/2022 20:18
MEDICAL/AMBULANCE TRIP	316 WALNUT ST .5, DE SOTO	1/6/2022 15:44
MEDICAL/AMBULANCE TRIP	705 PLEASANT ST, VAN METER	1/6/2022 7:56
PROPERTY REPORT	420 MILL ST, VAN METER	1/5/2022 17:04
RETURN PHONE CALL	25747 N AVE, ADEL	1/5/2022 11:25
WELFARE CHECK	3594 RICHLAND RD, VAN METER	1/4/2022 13:43
MEDICAL/AMBULANCE TRIP	31676 ANTELOPE RUN RD, ADEL	1/4/2022 10:10
ALARM	520 1ST AVE, VAN METER	1/4/2022 0:55

VAN METER PUBLIC SAFETY



SUSPICIOUS	3594 RICHLAND RD, VAN METER	1/3/2022 20:01
TRAFFIC STOP	340TH TRL / R AVE, VAN METER	1/3/2022 16:45
ANIMAL CONTROL	320 MAIN ST, VAN METER	1/3/2022 16:20
MEDICAL/AMBULANCE TRIP	119 ELM ST, VAN METER	1/3/2022 13:29
MVC-HIT & RUN	100 EAST ST, VAN METER	1/3/2022 12:21
PUBLIC ASSIST	2677 BROOKVIEW LN, VAN METER	1/2/2022 15:43
TRAFFIC STOP	ELM ST / WEST ST, VAN METER	1/2/2022 11:57
ALARM	520 1ST AVE, VAN METER	1/2/2022 4:55
MEDICAL/AMBULANCE TRIP	1049 SW TIMBER RIDGE LN, VAN METER	1/1/2022 23:28
SHOTS FIRED	28718 HICKORY RIDGE DR, VAN METER	1/1/2022 18:37
MEDICAL/AMBULANCE TRIP	702 ELM ST, VAN METER	1/1/2022 8:40

FIRE DEPARTMENT DCSO CAD REPORT

Call Type	Address	Call Date/Time
MEDICAL/AMBULANCE TRIP	804 GUTHRIE ST 9, DE SOTO	1/29/2022 4:47
MEDICAL ALARM	121 WALNUT ST, DE SOTO	1/27/2022 14:23
MUTUAL AID FIRE	BADGER CREEK RD / 105TH ST, VAN METER	1/26/2022 15:16
FUEL SPILL/FUEL ODOR	1203 GUTHRIE ST, DE SOTO	1/26/2022 10:52
MEDICAL/AMBULANCE TRIP	613 POLK ST 81, DE SOTO	1/24/2022 14:57
MEDICAL/AMBULANCE TRIP	309 ELM ST, VAN METER	1/23/2022 21:20
MEDICAL/AMBULANCE TRIP	33454 TIMBER HILLS DR, ADEL	1/23/2022 19:55
MEDICAL/AMBULANCE TRIP	804 GUTHRIE ST 9, DE SOTO	1/23/2022 12:43
MVC-PD	41.544002004, -93.977054	1/23/2022 3:02
MEDICAL/AMBULANCE TRIP	1100 GREENE ST, DE SOTO	1/21/2022 22:58
MEDICAL/AMBULANCE TRIP	41.558386004, -93.902447	1/21/2022 14:06
MEDICAL/AMBULANCE TRIP	315 2ND AVE 3, VAN METER	1/20/2022 4:47
MVC-PI	RICHLAND RD / 360TH ST, VAN METER	1/19/2022 15:36
MEDICAL/AMBULANCE TRIP	121 WALNUT ST, DE SOTO	1/18/2022 21:26
MVC-PI	34000 R AVE, VAN METER	1/18/2022 14:25
MEDICAL/AMBULANCE TRIP	620 ADAIR ST, DE SOTO	1/18/2022 7:23
MEDICAL/AMBULANCE TRIP	1100 GREENE ST, DE SOTO	1/17/2022 10:14
MEDICAL/AMBULANCE TRIP	32003 OLD PORTLAND RD, ADEL	1/17/2022 2:56
MEDICAL/AMBULANCE TRIP	613 POLK ST 33, DE SOTO	1/16/2022 13:08
MEDICAL/AMBULANCE TRIP	320 MAIN ST, VAN METER	1/16/2022 4:34
MEDICAL/AMBULANCE TRIP	210 MAIN ST, VAN METER	1/15/2022 9:59
MEDICAL/AMBULANCE TRIP	504 ELM ST 3, VAN METER	1/11/2022 16:28
MVC-PI	307TH WAY / R AVE, ADEL	1/8/2022 22:13
MEDICAL/AMBULANCE TRIP	316 WALNUT ST .5, DE SOTO	1/6/2022 15:44
MEDICAL/AMBULANCE TRIP	705 PLEASANT ST, VAN METER	1/6/2022 7:56
MEDICAL/AMBULANCE TRIP	31676 ANTELOPE RUN RD, ADEL	1/4/2022 10:10

VAN METER PUBLIC SAFETY



MEDICAL/AMBULANCE TRIP	119 ELM ST, VAN METER	1/3/2022 13:29
MEDICAL/AMBULANCE TRIP	1049 SW TIMBER RIDGE LN, VAN METER	1/1/2022 23:28
FIRE ALARM	706 PLEASANT ST, VAN METER	1/1/2022 20:28
STRUCTURE FIRE	19529 JARDINE LN, ADEL	1/1/2022 15:39
GAS LEAK/GAS ODOR	317 ELM ST, DE SOTO	1/1/2022 13:26
MEDICAL/AMBULANCE TRIP	702 ELM ST, VAN METER	1/1/2022 8:40

JANUARY 2022 CRIMINAL REPORTS

Form Date: 1/14/2022

	CIRF NIBRS	1/14/2022	2022-0035	HARASSMENT - 3RD DEGREE - ,
HARASSMENT - 3RD DEGREE - ,				

Form Date: 1/3/2022

	CIRF NIBRS	1/3/2022	2022-00005	INGRAM, SHELBEIE - POSSESSION OF CONTROLLED SUBSTANCE - METHAMPHETA...
INGRAM, SHELBEIE - POSSESSION OF CONTROLLED SUBSTANCE - METHAMPHETAMINE 1ST OFF				

VAN METER PUBLIC SAFETY



JANUARY 2022 CITATION ISSUED REPORT

Form Date: 1/31/2022

	ECCO	1/31/2022	875UYEN2201311908090	WOJEWODA, WADE - VM/63.02(2)B
WOJEWODA, WADE - VM/63.02(2)B				

Form Date: 1/29/2022

	ECCO	1/29/2022	875UYEN2201291547095	SUCKOW, PARKER - 321.218(1)
SUCKOW, PARKER - 321.218(1)				

	ECCO	1/29/2022	875UYEN2201291907486	TERRACCIANO, JAMES - 321.387
TERRACCIANO, JAMES - 321.387				

	ECCO	1/29/2022	875UYEN2201291942549	TERRACCIANO, JAMES - 321.218(1)
TERRACCIANO, JAMES - 321.218(1)				

Form Date: 1/28/2022

	ECCO	1/28/2022	875ROWN2201281713474	WILSON, REBECCA - 321.285
WILSON, REBECCA - 321.285				

Form Date: 1/26/2022

	ECCO	1/26/2022	875ROWN2201261406523	BROWN, DONALD - VM/62.01(59)
BROWN, DONALD - VM/62.01(59)				


Form Date: 1/19/2022

	ECCO	1/19/2022	875ROWN2201191621542	WEBER, IZABELLA - 321.322(1)
WEBER, IZABELLA - 321.322(1)				

VAN METER PUBLIC SAFETY




Form Date: 1/17/2022


 ECCO	1/17/2022	875UYEN2201171945511	LAUTNER, MATTHEW - VM/62.01(59)
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LAUTNER, MATTHEW - VM/62.01(59)

Form Date: 1/16/2022


 ECCO	1/16/2022	875TTER2201161836286	ANTONE, JONATHAN - 321.285
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ANTONE, JONATHAN - 321.285

 ECCO	1/16/2022	875TTER2201161843178	ANTONE, JONATHAN - 321.20B
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ANTONE, JONATHAN - 321.20B

Form Date: 1/11/2022

 ECCO	1/11/2022	875ROWN2201111757045	GLENN, STACY - VM/63.02(2)B
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GLENN, STACY - VM/63.02(2)B

Form Date: 1/9/2022

 ECCO	1/9/2022	875TTER2201091805234	CISEWSKI, LAURA - 321.285
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CISEWSKI, LAURA - 321.285

Form Date: 1/2/2022

 ECCO	1/2/2022	875UYEN2201021350593	INGRAM, SHELBY - VM/62.01(59)
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INGRAM, SHELBY - VM/62.01(59)

VAN METER PUBLIC SAFETY



JANUARY 2022 WARNING ISSUED REPORT

Form Date: 1/29/2022

EWC	1/29/2022	W875UYEN220129150740	LANSMAN, ASHLEY - 321.322(1)
LANSMAN, ASHLEY - 321.322(1)			

Form Date: 1/24/2022

EWC	1/24/2022	W875UYEN220124163426	CURRIE, 40 - 321.322(1)
CURRIE, 40 - 321.322(1)			

EWC	1/24/2022	W875UYEN220124170326	GROSKLAGS, TROY - 321.285
GROSKLAGS, TROY - 321.285			

EWC	1/24/2022	W875UYEN220124184726	BROWN, JAMES - 321.385
BROWN, JAMES - 321.385			

Form Date: 1/23/2022

EWC	1/23/2022	W875UYEN220123160628	ARCHER, MARSHA - 321.322(1)
ARCHER, MARSHA - 321.322(1)			

EWC	1/23/2022	W875UYEN220123171751	ARY, BREE - 321.285
ARY, BREE - 321.285			

Form Date: 1/18/2022

EWC	1/18/2022	W875ROWN220118153043	GILLOTTI, REBECCA - 321.276
GILLOTTI, REBECCA - 321.276			

Form Date: 1/17/2022

EWC	1/17/2022	W875UYEN220117205553	HOBBS, JEFFERY - 321.38
HOBBS, JEFFERY - 321.38			

EWC	1/17/2022	W875UYEN220117210121	HOBBS, JEFFERY - 321.20B
HOBBS, JEFFERY - 321.20B			

Agenda Item #17 - Adjournment

Submitted for:

Action

Recommendation:

Approval

Sample Language:

Mayor: *With no further business do I hear a motion to adjourn?*

City Councilmember _____: *So Moved.*

City Councilmember _____: *Second*

City Clerk: *Brott ___; Lyon ___; Grolmus ___; Herman ___; Greer ___;*

Mayor: *The time is _____ p.m., the meeting is adjourned. Thank you.*