

- 1) The Van Meter City Council met for a regular council meeting on Monday, September 14<sup>th</sup>, 2020 at the Veterans Reception Center. Mayor Pro Tem Lyn Lyon called the meeting to order at 7:00PM. The following council members were present upon roll call: Travis Brott, Adam Coyle, Joe Herman, Lyn Lyon, and Steve Meyer. Mayor Allan Adams was absent

Staff present: City Attorney Gary Goudelock, City Engineer Bob Veenstra, City Administrator Kyle Michel, City Clerk Liz Thompson, Library Director Kathleen Nubel, and Public Safety Director William Daggett

- 2) Mayor Pro Tem Lyon lead the Pledge of Allegiance.
- 3) Mayor Pro Tem Lyon read a Civility Statement setting expectations of respect for the meeting.
- 4) Mayor Pro Tem Lyon asked for a motion to approve the agenda. Meyer moved supported by Herman to approve the agenda. On roll call the votes were as follows: Brott – YES; Herman – Yes; Lyon – YES; Coyle – YES; Meyer – YES
- 5) Introductions were made
- 6) Citizen Hearing:  
 Al Suckow, 112 East Street, presented concerns regarding the School pedestrian tunnel and the settling of East Street/R16 over the top of the tunnel, causing unnecessary noise. Also asked for the Council to give consideration to reviewing City Code with regards to providing sanitary sewer service to customers outside of City limits.
- 7) Mayor Pro Tem Lyon reviewed the consent agenda. Mayor Pro Tem Lyon asked for a motion to adopt the consent agenda which included the following:
  - a. Minutes of the 8-10-2020 Council Meeting
  - b. Minutes of the 8-17-2020 Special Council Meeting
  - c. September Claims list

**CLAIMS REPORT**

<b>VENDOR</b>	<b>REFERENCE</b>	<b>AMOUNT</b>
ACCO	WATER CHEMICALS	548.00
AFLAC	AFLAC PRETAX	164.92
AGSOURCE COOPERATIVE SERVICES	WA/SW TESTING	620.75
ALL STATES AG PARTS	GLASS FOR TRACTOR	98.75
ARNOLD MOTOR SUPPLY	FD LIFT SUPPORT X 2	80.98
AT&T MOBILITY	PD/FD CELL SERVICE	240.37
BAKER & TAYLOR	LIB MATERIALS	955.54
BALDON HARDWARE	LIB FURANCE FILTERS	13.98
BIBLIONIX	APOLLO	1,200.00
BLUE SOMBRERRO		6.00
BOLTON & MENK INC	PROFESSIONAL SERVICES ZONING	945.00
CENTER FOR ED & EMPLOY LAW	PD PUBLIC EMP LAW ENCYCLOPEDIA	254.95
CENTURY LINK	LIB PHONE LINE/FD FAX LINE	260.05
CONFLUENCE	PRO SERV JULY COMP PLAN UPDATE	16,992.12
CULLIGAN	LIB & CITY HALL WA RENTAL	75.55
CUSTOM LAWN CARE & LANDSCAPING	REC COMPLEX & PARKS APPLICATIO	735.00
DALLAS COUNTY NEWS	LEGAL PUBLICATIONS	707.70
DES MOINES WATER WORKS	WATER TESTING	30.00
EARLHAM SAVINGS BANK		25.00
EFTPS	FED/FICA TAX	3,544.05
EFTPS	FED/FICA TAX	3,692.18
ELITE SPORTS	YOUTH UNIFORMS	1,044.45
FELD FIRE	FD PUMPER TEST	543.00
FORTE		6.06
FORTE		212.55
FULLER PETROLEUM SERVICE	PUB WORKS DIESEL	896.06
GALLS LLC	UNIFORM ITEMS PD/FD	606.04
HEARTLAND COOP	SUMMER FILLED LP	448.38
IOWA ONE CALL	EMAIL LOCATES	22.50
IOWA PRISON INDUSTRIES	PD UNIFORM ITEMS	99.94


IOWA RURAL WATER ASSOC	PUB WORKS FALL CONFERENCE	160.00
IPERS	PROTECT IPERS	2,473.49
JAY OLSON	REC PROGRAMMING SERVICES	1,800.00
JESTER INSURANCE SERVICE	PREMIUM AUDIT	366.00
LAURA KUNKEL	CLEANING SERVICES	125.00
MATHESON TRI GAS INC	OXYGEN	110.44
MEDIACOM	INTERNET SERVICES	561.30
METERING & TECHNOLOGY SOLUTION	METERS & SUPPLIES	1,743.39
MICHAEL BROWN	PURCHASE REIMBURSE	26.98
MIDAMERICAN ENERGY	GAS/ELEC	2,774.24
MITEL	PHONE SERVICES	259.10
MUNICIPAL SUPPLY INC	SOFTWARE FEE & FLAGS	2,090.80
OFFICE DEPOT	PD CLEANING SUPPLIES	124.85
OVERDRIVE INC	FY2021 BRIDGES EBOOK FEE	420.88
PRAETORIAN DIGITAL	POLICEONE ACADEMY FEES	679.00
SAM'S CLUB MC/SYNCR	CEMETERY EXPENSES	31.96
SANDRY FIRE SUPPLY LLC	FD EQUIPMENT	1,944.25
SOPHICITY	ITnB	1,475.13
STATE LIBRARY OF IOWA	FY2021 BRIDGES E BOOK PLATFORM	62.00
STIVERS FORD	PD CAR SERVICES	745.80
SYNCR/AMAZON	LIB MATERIALS	112.95
THE HARTFORD		220.49
TREAS - STATE OF IOWA W/H	STATE TAX	624.00
US POSTMASTER	SEPT UT BILLS/NEWSLETTERS	218.00
VEENSTRA & KIMM INC	JULY B PERMIT FEES	3,334.80
VERIZON WIRELESS	CELL PHONE CHARGES	294.55
VERIZON WIRELESS	CELL PHONE CHARGES	373.73
WASTE CONNECTIONS	GARBAGE CONTRACT	8,254.38
WASTE SOLUTIONS OF IA	KYBOS FOR PARKS	330.00
WATCHGUARD VIDEO	PD ITEMS	184.00
WELLMARK		7,646.07
WELLS FARGO CC	ZOOM, ADOBE, AND POSTAGE	1,477.44
WELLS FARGO CC	CREDIT CARD EXPENSES	1,965.09
WEX BANK	PD GAS	1,286.64
WEX BANK	GAS & MERCH	1,257.02
WHITFIELD & EDDY PLC	LEGAL SERVICES	1,113.00
<b>Accounts Payable Total</b>		<b>81,736.64</b>

d. August Financial Statements

FUND	RECEIVED	DISBURSED
GENERAL	18,363.50	38,114.59
FARMERS MARKET	320.00	0.00
PARK OPERATIONS	2,437.00	4,783.99
ROAD USE TAX	10,750.91	10,059.07
EMPLOYEE BENEFITS	122.11	5,355.54
EMERGENCY FUND	14.76	0.00
LOCAL OPTION SALES TAX	17,767.29	0.00
TIF – CR ESTATES	28.44	0.00
TIF – WH PINES SUBDIVISION	0.00	1,062.00
LIBRARY TRUST FUND	0.00	4,746.85
DEBT SERVICE	156.94	0.00
WATER	34,886.04	16,827.41
SEWER	22,018.87	10,690.83
<b>*****REPORT TOTAL*****</b>	<b>106,865.86</b>	<b>91,640.28</b>

- e. Veterans Reception Liquor License Renewal
- f. Resolution 2020-53 Filing of the FY20 Street Finance Report
- g. Resolution 2020-54 COVID-19 CARES Act Funding Request

- 8) Tax Abatement Applications
  - a. 710 Pleasant Street – commercial improvements  
Coyle moved, supported by Herman, to approve the applications. On roll call the votes were as follows:  
Brott – YES; Lyon – YES; Coyle – YES; Meyer – NO
- 9) Public Hearing on Ordinance 2020-08 Adopting the 2020 Code of Ordinances for the City of Van Meter, Iowa  
Mayor Pro Tem Lyon opened the Public Hearing at 7:20 p.m., opening the floor for comment from the public  
City Administrator Michel provided an overview of the codification project completed by Iowa Codification to bring the 2007 Code of Ordinances up to date.  
Hearing no further comment from the public, Mayor Pro Tem Lyon closed the Public Hearing at 7:23 p.m.
- 10) Ordinance 2020-08 Adopting the 2020 Code of Ordinances for the City of Van Meter, Iowa  
Motion by Brott to approve the first and final reading of Ordinance 2020-08, waiving the requirement for subsequent readings and moving to approval and adoption, support by Coyle. On roll call the votes were as follows: Brott – YES; Lyon – YES; Coyle – YES; Meyer – YES
- 11) Public Hearing on Disposition of Property Located at 205 Grand Street  
Mayor Pro Tem Lyon opened the Public Hearing at 7:26 p.m., opening the floor for comment from the public.  
Al Suckow raised concern with the publication process of the request for proposals for redeveloping 205 Grand Street and requested that the City post future request for proposals in the City’s monthly newsletter.  
Hearing no further comment from the public, Mayor Pro Tem Lyon closed the Public Hearing at 7:31 p.m.
- 12) Resolution 2020-55 Regarding the Disposition of 205 Grand Street  
Motion by Meyer to approve the Resolution and authorize closing on the property with RM Madden Construction, supported by Coyle. On roll call the votes were as follows: Brott – YES; Lyon – YES; Coyle – YES; Meyer – YES
- 13) Resolution 2020-56 Crestview Estates Rebate Agreement Payment  
Motion by Brott, supported by Meyer, to approve the final rebate payment.  
On roll call the votes were as follows: Brott – YES; Lyon – YES; Coyle – YES; Meyer – YES
- 14) Resolution 2020-57 Plat of Survey for Parcel 20-54  
Herman moved, supported Meyer, to approve the Plat of Survey as submitted.  
On roll call the votes were as follows: Brott – YES; Lyon – YES; Coyle – YES; Meyer – YES
- 15) Resolution 2020-58 Trindle Ridge Sanitary Sewer Project  
Herman moved, supported Meyer, to authorize Veenstra & Kimm to conduct necessary survey work to identify a sanitary sewer alignment and easement boundaries for the Trindle Ridge Sanitary Sewer Project and commence design thereof.  
On roll call the votes were as follows: Brott – YES; Lyon – YES; Coyle – YES; Meyer – YES
- 16) Council, Staff, and Liaison Reports  
It was noted that the Johnson Park equipment had been delivered and would be installed as weather improved.
- 17) Adjournment  
Herman moved, supported by Coyle, to adjourn the meeting. Motion carried unanimously.  
Mayor Pro Tem Lyon adjourned the meeting at 7:50 P.M.

 Allan B. Adams, Mayor

ATTEST  
 Liz Thompson, City Clerk