

- 1) The Van Meter City Council met for a regular council meeting on Tuesday, November 12<sup>th</sup>, 2019 at the Veterans Reception Center. Mayor Allan Adams called the meeting to order at 7:00PM. The following council members were present upon roll call: Kim Sacker, Joe Herman, Lyn Lyon, Adam Coyle, and Steve Meyer.

Staff present: City Attorney Gary Goudelock, City Administrator Kyle Michel, City Clerk Liz Thompson, Public Works Director David Herman, Library Director Kathleen Nubel, Public Safety Director William Daggett. Fire Chief Chris Power.

- 2) Mayor Adams led the Pledge of Allegiance.
- 3) Mayor Adams read a Civility Statement setting expectations of respect for the meeting.
- 4) Mayor Adams asked for a motion to approve the agenda. Lyon moved supported by Meyer to approve the agenda. Motion passed unanimously.
- 5) Introductions were made.
- 6) Mayor Adams opened the Citizens Hearing by asking visitors if they wished to address the council. No visitors present wished to speak during the Citizen Hearing.
- 7) Mayor Adams reviewed the consent agenda. Mayor Adams asked for a motion to adopt the consent agenda which included the following:
  - a. Minutes of the October 14<sup>th</sup> Council Meeting
  - b. November Claims list

**CLAIMS REPORT**

<b>VENDOR</b>	<b>REFERENCE</b>	<b>AMOUNT</b>
ACCO	WATER CHEMICALS	386.80
ACCUJET LLC	ANNUAL CLEAN SW LINES SO ELM	9,192.54
ADAM COYLE	SOCCER REF	55.00
ADMSC	FIELD USAGE	450.00
AETNA	EMPLOYEE INS BENEFITS	6,225.53
AFLAC		-12.42
AGSOURCE COOPERATIVE SERVICES	WA/SW TESTING	122.25
ANDON WATSON	SOCCER REFEREE	10.00
ARNOLD MOTOR SUPPLY	OIL	1.29
ASHTAIN WATSON	SOCCER REFEREE	155.00
BAKER & TAYLOR	BOOKS	299.42
BIBLIONIX	APOLLO	2,000.00
BRIAN SNYDER	SCOUT PROJECT REIMBURSEMENT	64.13
CADEN TOST	SOCCER REFEREE	125.00
CALLIE FIALA	SOCCER REF	10.00
CARE	UT BILLS/NEWSLETTER OCT/NOV 19	100.00
CASON PETERSON	SOCCER REF	10.00
CENTURY LINK	LIB PHONE LINE/FD FAX LINE	318.84
CHRIS COFFIE	SOCCER REFEREE	145.00
CHRIS SCHRECK	SOCCER REF	155.00
CITY OF WEST DES MOINES	CITY CONTRIBUTION FY 19/20	1,549.00
COLBY WIEDERHOLT	SOCCER REFEREE	45.00
CONFLUENCE	VM COMPREHENSIVE PLAN	4,527.83
CULLIGAN	800059732 LIB & AUTO RENTAL	56.05
DANE BERNHARDT	SOCCER REF	10.00
DOMINIC LOZANO	SOCCER REFEREE	30.00
EARLHAM SAVINGS BANK		25.00
EFTPS	FED/FICA TAX	3,538.40
EVAN OLIVER	SOCCER REFEREE	75.00
	21 BAGS HIGH PERFORMANCE	
FRANK DUNN CO	PATCH	315.00
GALLS LLC	UNIFORM ITEMS & SUPPLIES	91.97
GIS BENEFITS	EMPLOYEE DENTAL/VISION	379.84

	ANNUAL LIC FEE & SOFTWARE	
gWORKS	SUPP	4,506.18
HACH	WATER CHEMICALS	271.08
IAN ADAMS	SOCCER REF	10.00
IOWA DEPARTMENT OF NATURAL		
RES	WASTEWA TREAT EXAM FEE 12211	30.00
IOWA ONE CALL	EMAIL LOCATES	8.20
IOWA PRISON INDUSTRIES	FD UNIFORM ITEMS	56.01
IPERS	WAGE ADJUSTMENT G BALDWIN	543.01
	HALLOWEEN ITEMS	
JANICE MILLER	REIMBURSEMENT	229.24
JAY OLSON	REC PROGRAMMING SERVICES	1,750.00
JENNA STRECK	SOCCER REF	85.00
JEWISH FED OF GREATER DSM	FIELD RENTAL	1,237.50
JOHNSON CONTROL	ALARM SYSTEM QRTL Y BILLING	138.00
JOLYNNE ROEDER	SOCCER REF	10.00
JUNGMANN CORPORATION	1' ROADSTONE RICHLAND CIRCLE	5,873.82
KADENCE WIGANT	SOCCER REFEREE	95.00
KAEDEN SHAVER	SOCCER REF	125.00
KAEGAN WIGANT	SOCCER REFEREE	10.00
KATIE LINDSAY	SOCCER REF	45.00
KATIE NICHOLS	SOCCER REF	65.00
LAURA KUNKEL	CLEANING SERVICES	100.00
LAURA STRECK	SOCCER REF	30.00
LOWE'S	SHOP & OFFICE SUPP/BAT HOUSES	124.57
LUKA HULSE	SOCCER REF	10.00
MATHESON TRI GAS INC	OXYGEN	104.24
METAL ARTISANS	DESIGN, FAB, INSTALL TRL SIGN	5,448.60
UPHDM OCCUPATIONAL MEDICINE	DOT DRUG SCREEN	23.00
MICHAEL BROWN	MILEAGE	875.80
MIDAMERICAN ENERGY	GAS/ELEC	1,822.26
MITEL	PHONE SERVICES	258.32
MMIT BUSINESS SOLUTIONS		
GROUP	COPIER CONTRACT	309.08
MUNICIPAL SUPPLY INC	METER SUPPLIES	1,554.00
NIC WIGANT	SOCCER REF	190.00
NICK HARRISON	SOCCER COACH REFUND	45.00
OFFICE DEPOT	CITY HALL SUPPLIES - PAPER	135.81
PATRICK ALEXANDER	CLOTHING ALLOWANCE	272.70
POLICEONE.COM	ANNUAL SUBSCRIPTION FEE 19/20	637.00
REGAN BERNHARDT	SOCCER REF	55.00
SAM'S CLUB MC/SYN CB	BATTERY AND EYEBOLTS	32.25
SOPHICITY	ITnB	821.09
STAR EQUIPMENT LTD	SKID LOADER RENTAL	3,060.00
SYN CB/AMAZON	SUPPLIES AND DVDS	219.58
TEIK DOWNS	SOCCER REF	65.00
THE HARTFORD	LIFE & DISAB	220.49
TREAS - ST OF IA SALES TX	2019 3RD QRT WET TAX	1,983.00
TREAS - ST OF IA SALES TX	2019 3RD QRT SALES TAX	254.00
TREVOR COYLE	SOCCER REF	130.00
TYLER BERRONE	SOCCER COACH REFUND	45.00
TYLER COFFIE	SOCCER REFEREE	115.00
UMB BANK NA	BOND PAYMENTS	12,018.75
UNITYPOINT CLINIC	DRUG TEST RESULTS P ALEXANDER	42.00
US POSTMASTER	STAMPS X 12 ROLLS	660.00
US POSTMASTER	NOV UT BILLS/NEWSLETTERS	232.00
	TRACTOR & WEED WHACKER	
VAN WALL EQUIPMENT	PARTS	58.18

VEENSTRA & KIMM INC	HECKMAN WATER MAIN/B PERMITS	709.12
VERIZON WIRELESS	CELL PHONE CHARGES	627.18
WASTE CONNECTIONS	GARBAGE CONTRACT	8,081.45
	REC COMPLEX/JOHNSON PARK	
WASTE SOLUTIONS OF IA	KYBO	320.00
WAUKEE HARDWARE & RENT IT	MAGNUM COVERED PADLOCK	27.98
WELLS FARGO CC	CREDIT CARD EXPENSES	1,314.85
WES JACOBS	SOCCER COACH REFUND	60.00
WEX BANK	VEHICLE FUEL	1,093.78
WHITFIELD & EDDY PLC	LEGAL SERVICES	911.50
WYRE DOWNS	SOCCER REF	125.00
<b>TOTAL</b>		<b>91,177.64</b>

c. October Financial Statement:

FUND	RECEIVED	DISBURSED
GENERAL	168,562.58	45,141.99
FARMERS MARKET		280.00
PARK OPERATIONS	3,306.94	17,851.37
GAS/ELEC FRANCHISE FEE	14,930.82	0.00
ROAD USE TAX	12,628.81	6,691.49
EMPLOYEE BENEFITS	48,992.16	5,177.32
EMERGENCY FUND	4,266.14	0.00
LOCAL OPTION SALES TAX	16,086.97	0.00
TIF – CR ESTATE	69,008.60	0.00
TIF WH PINES SUBDIVISION	13,529.26	0.00
TIF – STANBROUGH	15,622.56	0.00
REC TRUST	100.00	0.00
LIBRARY TRUST FUND	50.00	5,370.59
VM COMMUNITY BETTERMENT	0.00	48.15
DEBT SERVICES	37,249.61	12,018.75
WATER	38,805.63	16,946.08
SEWER	19,118.73	9,398.65
<b>*****REPORT TOTAL*****</b>	<b>520,846.23</b>	<b>118,924.39</b>

d. Urban Renewal Report for Fiscal Year 2019

e. Resolution 2019-58: Setting Date for a Public Hearing on an Ordinance Amending Chapter 35: Fire Department of the Van Meter Code of Ordinances

Sacker moved, supported by Meyer, to adopt the Consent Agenda. On roll call the votes were as follows: Sacker – YES; Herman – YES; Lyon – YES; Coyle – YES; Meyer – YES.

8) Tax Abatement Application

a. An application for tax abatement for improvements at 29340 Hickory Lodge Drive

Herman moved supported by Sacker to approve. On roll call the votes were as follows: Sacker – YES; Herman – YES; Lyon – YES; Coyle – YES; Meyer - NO. Motion passed.

9) Public Hearing on Proposed Amendment to the Van Meter Urban Renewal Area:

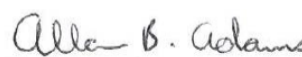
a. Mayor Adams opened the Public Hearing at 7:10 pm. inviting the public present to provide comment on the Amendment. No comments received. The City Administrator reported that no comments from the Board of Supervisors or the School Board were received at City Hall. Hearing no other comments, the Mayor closed the Public Hearing at 7:12 pm.

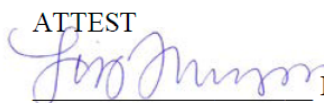
10) Resolution #2019-59 Approving Urban Renewal Plan Amendment for the Van Meter Urban Renewal Area

a. City Administrator Michel explained the purpose for the amendment and discussion ensued regarding the economic development efforts and practices of the City. Lyon moved supported by Sacker to approve the Resolution. On roll call the votes were as follows: Sacker – YES; Coyle – YES; Herman – YES; Lyon – YES; Meyer – YES. Motion passed unanimously.

11) Resolution #2019-60 Authorizing Internal Advance for Funding of Urban Renewal Programs. City Administrator Michel described the Urban Renewal Programs and economic development functions of the City, indicating that the internal advance would ensure the City could finance programs using TIF dollars. Discussion ensued regarding ongoing costs of participating in the Certified Site program. Sacker moved supported by Meyer to approve the Resolution. On roll call the votes were as follows: Sacker – YES; Coyle – YES; Herman – YES; Lyon – YES; Meyer - YES. Motion passed.

- 12) Resolution #2019-61 Approving Parcel 19-98.
- a. Joel Romey presented the Parcel to Council and answered questions on behalf of the landowners. City Administrator Michel provided a report and recommendation from the City Engineer and the Planning & Zoning Commission.  
Sacker moved, supported by Meyer to approve Parcel 19-98 as submitted. On roll call the votes were as follows: Sacker – YES; Coyle – YES; Herman – YES; Lyon – YES; Meyer - YES.  
Motion passed.
- 13) Resolution #2019-62 Authorizing a grant application to the National Fitness Campaign.
- a. City Administrator Michel provided an overview of the National Fitness Campaign and the program’s outdoor fitness courts. Michel indicated a desire by the Park & Recreation Department to pursue the grant application to the National Fitness Campaign so that funding and coordination could be built into the Fiscal Year 2021 budget cycle. Michel expressed a desire to partner with the Van Meter Community Schools on this project by placing the fitness court in a mutually agreeable location that would benefit residents of the City as well as students at Van Meter Schools.  
Meter moved, supported by Herman to approve the Resolution. On roll call the votes were as follows: Sacker – YES; Coyle – YES; Herman – YES; Lyon – YES; Meyer - YES.
- 14) Reports:
- a. City Clerk Liz Thompson reported that an exit interview with the State Auditor’s Office had occurred and anticipate that audit findings would be presented to Council in February or March of 2020.
- 15) Mayor Adams asked for a motion to adjourn to Closed Session pursuant to Iowa Code Chapter 21, Section 5, Letter j. Lyon moved, supported my Sacker to adjourn to Closed Session. On roll call the votes were as follows: Sacker – YES; Coyle – YES; Herman – YES; Lyon – YES; Meyer - YES.  
Mayor Adams adjourned the meeting to Closed Session at 7:35 pm and dismissed the public.  
Mayor Adams returned the meeting to Open Session at 8:40 pm.
- 16) Mayor Adams asked for a motion to authorize staff to take necessary actions as discussed in Closed Session. Sacker Moved, supported by Meyer to authorize actions. On roll call the votes were as follows: Sacker – YES; Coyle – YES; Herman – YES; Lyon – YES; Meyer - YES.
- 17) Mayor Adams asked for a motion to adjourn. Lyon moved supported by Coyle. Passed unanimously. The meeting was adjourned at 8:41 pm.

 Allan B. Adams, Mayor

ATTEST  
 Liz Thompson, City Clerk