

- 1) The Van Meter City Council met for a regular council meeting on Monday, February 10<sup>th</sup>, 2020 at the Veterans Reception Center. Mayor Allan Adams called the meeting to order at 7:00PM. The following council members were present upon roll call: Travis Brott, Lyn Lyon, Adam Coyle, and Steve Meyer. Joe Herman arrived at 7:20PM, Adam Coyle departed at 7:25PM.

Staff present: City Attorney Gary Goudelock, City Administrator Kyle Michel, City Clerk Liz Thompson, Public Works Director David Herman, Library Director Kathleen Nubel, and Public Safety Director William Daggett, Fire Chief Chris Power.

- 2) Mayor Adams led the Pledge of Allegiance.
- 3) Mayor Adams read a Civility Statement setting expectations of respect for the meeting.
- 4) Mayor Adams asked for a motion to approve the agenda. Meyer moved supported by Herman to approve the agenda. Motion passed unanimously.
- 5) Introductions were made.
- 6) Mayor Adams opened the Citizens Hearing by asking visitors if they wished to address the council.
- 7) Service Award Presentation to former Council Member Kim Sacker by the Des Moines Metro Advisory Council presented by John Edwards, Clive City Council, and Curt Gause, Pleasant Hill City Council.
- 8) Mayor Adams reviewed the consent agenda. Mayor Adams asked for a motion to adopt the consent agenda which included the following:
  - a. Minutes of the January 13<sup>th</sup>, 2020 Regular Council Meeting
  - b. Minutes of the January 21<sup>st</sup>, 2020 Council Work Session
  - c. February Claims list

**CLAIMS REPORT**

<b>VENDOR</b>	<b>REFERENCE</b>	<b>AMOUNT</b>
ABSOLUTE REPAIR	VEHICLE SERVICE AND REPAIRS	3,521.61
ACCO	WATER CHEMICALS	546.80
AFLAC	AFLAC PRETAX	165.21
AFLAC	AFLAC PRETAX	304.48
AGSOURCE COOPERATIVE SERVICES	WA TESTING	43.00
AMERICAN WATER WORKS ASSOC	MEMBERSHIP TERM 4/2020-3/2021	90.00
ARNOLD MOTOR SUPPLY	PUB WORKS TRUCK WIPER BLADES	62.35
AT&T MOBILITY	PUB SAFETY WIRELESS SERVICE	316.92
BAKER & TAYLOR	LIBRARY MATERIALS	258.95
BLUE STAR MERCHANT	REGISTRATION FEES	8.00
BOB BROWN CHEVROLET	PD VEHICLE EXPENSE	113.28
	PUB W TRIMMER & CHAIN SAW	
BREEDING'S TRUE VALUE	PARTS	356.35
BUSINESS FURNITURE WAREHOUSE	PD OFFICE FURNITURE	1,125.00
CARE	UT BILLS/NEWSLETTER	50.00
CENTER POINT LARGE PRINT	ADULT LARGE PRINT	175.00
CENTURY LINK	LIB PHONE LINE/FD FAX LINE	262.75
COMPASS BUSINESS SOLUTIONS	UT BILL STOCK X 5,000	808.24
CULLIGAN	WATER, COOLER RENTAL, AUTO	55.55
DALLAS COUNTY NEWS	LEGAL PUBLICATIONS	440.31
EARLHAM SAVINGS BANK		25.00
EFTPS	FED/FICA TAX	4,364.21
EFTPS	FED/FICA TAX	3,381.88
ELECTRONIC ENGINEERING	NEW DIGITAL PAGERS	14,610.00
FIRE SERVICE TRAINING BUREAU	FYFE, DAVIS INST 1 CLASS	250.00
FORTE	POS PROCESSING	18.05
FORTE	WEB PROCESSING FEES	204.36
GALLS LLC	PD UNIFORMS	472.39
GIS BENEFITS	EMPLOYEE DENTAL/VISION	379.84
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GRAHAM TIRE DES MOINES INC	PUB WORKS TIRE	198.77
HEARTLAND COOP	WATER SHED/SHOP LP	670.34
IMFOA	2020-21 DUES MICHEL, THOMPSON	100.00
INDEPENDENT SALT COMPANY	HIWAY TREATED BULK SALT	2,180.83
IOWA ONE CALL	EMAIL LOCATES	8.10
IOWA PRISON INDUSTRIES	FD UNIFORMS	131.71
IPERS	PROTECT IPERS	2,663.82
JAY OLSON	REC PROGRAMMING SERVICES	1,800.00
JOHNSON CONTROL	QRTLY BILLING ALARM SERVICE	138.00
JONES CREEK APPAREL	PUB WORKS CLOTHING ALLOWANCE	112.00
LAURA KUNKEL	CLEANING SERVICES	100.00
LOWE'S	PUB SAFETY CONSTRUCTION, SHOP	1,207.45
MATHESON TRI GAS INC	OXYGEN	104.24
MEDIACOM	INTERNET SERVICES	276.90
MERCY COLLEGE EMS PROGRAM	EMT CLASS DOREMUS, GREER, FYFE	3,600.00
UPHDM OCCUPATIONAL MEDICINE	RADOM DOT DRUG/ALCOHOL TEST	58.00
MicroMarketing LLC	ADULT LIBRARY MATERIALS	38.00
MIDAMERICAN ENERGY	GAS/ELEC	2,560.18
MITEL	PHONE SERVICES	256.35
MMIT BUSINESS SOLUTIONS GROUP	COPIER CONTRACT	418.54
OFFICE DEPOT	PUB SAFETY COMPUTERS, OFFICE S	1,596.93
SAM'S CLUB MC/SYNCB	CUTTING EDGES HAWKEYE TRK, SHO	985.79
SCHEELS - DES MOINES	AMMO	569.79
SOPHICITY	ITnB	1,475.12
	MEMBERSHIP CONTRIBUTION	
	FY2021	2,204.72
SOUTHERN IA COUNCIL OF GOV		
STORAGE & DESIGN GROUP	PUB SAFETY USED LOCKERS	300.00
SYNCB/AMAZON	PD & RESCUE SUPPLIES	745.13
THE HARTFORD	LIFE & DISABILITY	220.49
TREAS - ST OF IA SALES TX	Q4 2019 WET	1,390.00
TREAS - ST OF IA SALES TX	Q4 2019 SALES TAX	268.00
TREAS - STATE OF IOWA W/H	STATE TAX	630.00
US POSTMASTER	FEB UT BILLS & NEWSLETTERS	243.50
UTILITY EQUIPMENT CO	WATER DEPT REPAIR CLAMPS	232.73
VEENSTRA & KIMM INC	BUILDING PERMITS DEC 2019	2,532.00
VERIZON WIRELESS	MICHEL, THOMPSON PH CHARGES	275.79
W DES MOINES WATER WORKS	JOINT WA ENGINEERING FEES	7,839.03
WASTE CONNECTIONS	GARBAGE CONTRACT	8,126.82
WASTE SOLUTIONS OF IA	PARK KYBOS	320.00
WATCHGUARD VIDEO	VM POLICE DEPT	332.00
WAUKEE HARDWARE & RENT IT	OFFICE KEYS	13.04
WELLMARK	EMPLOYEE HEALTH BENEFITS	9,497.91
WELLS FARGO CC	MLA CONFERENCE	851.87
WELLS FARGO CC	CREDIT CARD EXPENSES	920.12
WHITFIELD & EDDY PLC	LEGAL SERVICES	874.00
<b>TOTAL FUNDS</b>		<b>91,857.38</b>

d. January Financial Statements

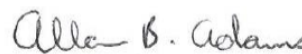
FUND	RECEIVED	DISBURSED
GENERAL	17,855.13	124,214.69
LIBRARY BUILDING FUND	100.00	0.00
FARMERS MARKET	0.00	1,300.00
PARK OPERATIONS	12,239.94	8,141.96
GAS/ELEC FRANCHISE FEE	11,585.78	0.00
ROAD USE TAX	13,813.67	9,742.50
EMPLOYEE BENEFITS	171.49	8,492.65
EMERGENCY FUND	14.94	0.00
LOCAL OPTION SALES TAX	16,455.86	0.00

TIF – CR ESTATES	71.44	0.00
LIBRARY TRUST FUND	15.00	5,455.58
VM COMMUNITY BETTERMENT	0.00	48.15
DEBT SERVICE	102.52	0.00
CEMETERY – PERPETUAL CARE	1,500.00	0.00
WATER	36,049.62	15,355.93
SEWER	17,305.45	10,807.45
<b>*****REPORT TOTAL*****</b>	<b>127,280.84</b>	<b>183,558.91</b>

- e. Resolution 2020-11 Making Appointments to the DCEMC
  - f. Resolution 2020-12 Authorizing Participation in SICOG
  - g. Resolution 2020-13 Setting Date on Public Hearing, Re. Anderson, Traxler Annexation
  - h. Mayor’s Library Board Appointment Confirmation – Andrew Kendall, Term Expiring 06/30/2023
- Coyle moved, supported by Brott, to adopt the Consent Agenda. On roll call the votes were as follows:  
Brott – YES; Lyon – YES; Coyle – YES; Meyer – YES.
- 9) Tax Abatement Application
- a. 5270 Bulldog Avenue – Basement Finish
  - b. 36460 Shadow Trail – Residential New Construction
- Coyle moved, supported by Lyon, to approve the tax abatement applications.  
On roll call the votes were as follows: Brott – YES; Lyon – YES; Coyle – YES; Meyer – NO.
- 10) Public Hearing on Proposed Amendment to the Van Meter Urban Renewal Area  
Mayor Adams opened the Public Hearing at 7:10PM for comment. Hearing no comments from the public and having received no comments in writing, the Mayor closed the Public Hearing at 7:11PM.
- 11) Resolution 2020-14 A Resolution to Declare Necessity and Establish an Urban Renewal Area, Pursuant to Section 403.4 of the Code of Iowa and Approve Urban Renewal Plan Amendment for the Van Meter Urban Renewal Area.  
Coyle moved, supported by Meyer, to approve Resolution 2020-14. On roll call the votes were as follows:  
Brott – YES; Lyon – YES; Coyle – YES; Meyer – YES.
- 12) Ordinance 2020-02 an Ordinance Providing for the Division of Taxes Levied on Taxable Property in the February 2020 Addition to the Van Meter Urban Renewal Area, Pursuant to Section 403.19 of the Code of Iowa.  
Coyle moved, supported by Lyon, to waive the statutory rule requiring an ordinance to be considered and voted on for passage at two Council meetings prior to final reading and adoption. On roll call the votes were as follows: Brott – YES; Lyon – YES; Coyle – YES; Meyer – YES.  
Coyle moved, supported by Lyon, to make the third and final reading of Ordinance 2020-02 and proceed with adoption. On roll call the votes were as follows: Brott – YES; Lyon – YES; Coyle – YES; Meyer – YES.
- 13) Public Hearing: Proposed Property Tax Levy for Fiscal Year 2021  
Mayor Adams opened a public hearing to hear comments regarding proposed property tax levy for Fiscal Year 2021 at 7:16PM. Hearing no comments from the public and receiving no other comments in writing, Mayor Adams closed the public hearing at 7:17 pm.
- 14) Resolution 2020-15 Approving FY2021 Maximum Property Tax Dollars  
Meyer moved, supported by Brott, to approve the Resolution. On roll call the votes were as follows: Brott – YES; Lyon – YES; Coyle – YES; Meyer – YES.
- 15) Resolution 2020-16 Setting Date for Public Hearing on Fiscal Year 2021 Proposed Budget  
Lyon moved, supported by Meyer, to approve the Resolution. On roll call the votes were as follows: Brott – YES; Lyon – YES; Coyle – YES; Meyer – YES.
- 16) Resolution 2020-17 Approving a Pre-Annexation Agreement with Knapp Abel Bluffs, LC.  
City Administrator Michel provided an overview of the pre-annexation agreement as well as the identified properties interested in voluntary annexation into the City of Van Meter.  
Lyon moved, supported by Meyer, to approve the Resolution. On roll call the votes were as follows: Brott – YES; Herman – YES; Lyon – YES; Meyer – YES.
- 17) Resolution 2020-18 Council Goal Setting Session  
Meyer moved, supported by Brott, to approve the Resolution authorize the City Administrator to select a

firm to conduct a Council Goal Setting Session. On roll call the votes were as follows: Brott – YES; Herman – YES; Lyon – YES; Meyer – YES.

- 18) Resolution 2020-05 tabled Resolution from January 13<sup>th</sup>, 2020 regular Council meeting regarding the National Fitness Campaign.  
Meyer made a motion, supported by Herman, to not accept grant funding from the National Fitness Campaign and forgo participation in the calendar year 2020 National Fitness Campaign planning cycle. On roll call the votes were as follows: Brott – YES; Herman – YES; Lyon – YES; Meyer – YES.
- 19) Resolution 2020-19 regarding the Educate and Protect Joint Public Safety and Library Facility  
Lyon moved, supported by Herman, to approve the Resolution outlining direction for Staff regarding this project. On roll call the votes were as follows: Brott – YES; Herman – YES; Lyon – YES; Meyer – YES.
- 20) Closed Session Pursuant to Iowa Code 21.5 Section 1, Letter j: to discuss the purchase or sale of particular real estate.  
Lyon moved, supported by Brott, to enter into Closed Session.  
On roll call the votes were as follows: Brott – YES; Herman – YES; Lyon – YES; Meyer – YES.  
Mayor Adams dismissed the public and adjourned into Closed Session at 7:41PM  
  
Mayor Adams reopened the meeting to the public at 8:16PM
- 21) Action Resulting from Closed Session:  
Brott moved, supported by Meyer, to direct the City Administrator and the City Attorney to proceed as directed during Closed Session.  
On roll call the votes were as follows: Brott – YES; Herman – YES; Lyon – YES; Meyer – YES.
- 22) Reports:
  - a. Council Member Lyon requested that park and recreation usage fees be placed on the March regular Council Agenda for discussion and possible action
- 23) Mayor Adams asked for a motion to adjourn. Lyon moved supported by Meyer. Passed unanimously. The meeting was adjourned at 8:31 pm.

 Allan B. Adams, Mayor

ATTEST

 Liz Thompson, City Clerk