

- 1) The Van Meter City Council met for a regular council meeting on Monday, September 10, 2018 at the Veterans Reception Center. Mayor Allan Adams called the meeting to order at 7:00PM. The following council members were present upon roll call: Kim Sacker, Adam Coyle, Joe Herman, and Steve Meyer. Absent: Lyn Lyon.

Staff present: City Administrator Kyle Michel, City Clerk Liz Thompson, Sergeant at Arms Craig Greer, Library Director Suzanne Lindaman, Public Safety Director William Daggett, City Engineer Bob Veenstra and City Attorney/Parliamentarian Erik Fisk.

- 2) Mayor Adams led the Pledge of Allegiance.
- 3) Mayor Adams read a Civility Statement setting expectations of respect for the meeting.
- 4) Mayor Adams asked for a motion to approve the agenda. Sacker moved supported by Meyer to approve the agenda. Motion passed unanimously.
- 5) Introductions were made.
- 6) Mayor Adams opened the Citizens Hearing by asking visitors if they wished to address the council. Hearing none, Mayor Adams closed the citizens hearing.
- 7) Mayor Adams reviewed the consent agenda and asked for discussion. Mayor Adams asked for a motion to adopt the consent agenda which included the following:
 - a. Minutes of the August 13, 2018 council work session.
 - b. Minutes of the August 13, 2018 council meeting.
 - c. September Claims list

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
ACCO	WATER CHEMICALS	568.00
ADAM LOUNSBURY	REIMBURSE SOCCER GEAR/SHIRTS	978.33
AETNA	EMPLOYEE HEALTH INSURANCE	7,885.74
AGSOURCE COOPERATIVE SERVICES	WA TESTING	443.75
ANN COFFIE	SOCCER REFUND	100.00
BALDON HARDWARE	SHOP MERCHANDISE	59.04
BLUE STAR MERCHANT	REGISTRATION FEES	125.00
BOLTON & MENK INC	PROJECT ENGINEER	720.00
CASEY'S GENERAL STORE	GAS/MERCH	1,322.22
CENTRAL IOWA TRUCKING	BOAT RAMP/TRAIL	641.66
CENTURY LINK	LIB PHONE LINE/FD FAX LINE	248.37
CLIVE POWER EQUIPMENT	MOWER PARTS	54.55
COLEMAN MOORE COMPANY	BOAT RAMP/TRAIL	4,305.00
COMPASS BUSINESS SOLUTIONS	UTILITY BILL ENVELOPES	1,543.91
CULLIGAN	WATER/AUTO RENTAL/COOLER RENTA	55.30
DJ GONGOL & ASSOC INC	REPAIR ON PUMP - SW	644.44
DYKSTRA CONCRETE LLC	BOAT RAMP	10,500.00
EARLHAM SAVINGS BANK		25.00
EARLHAM SAVINGS BANK		94.24
EFTPS	FED/FICA TAX	3,913.97
EFTPS	FED/FICA TAX	3,837.18
FILLENWARTH BEACH RESORT	2018 FALL WATER CONFERENCE	220.00
FOREST COMM PARKING LOT PAINT	STREET PAINTING - CASEYS/SCHOO	2,900.00
FORTE	FORTE FEES WEB/POS	159.94
GALLS LLC	PEPPER SPRAY & CARRIER	112.95
GIS BENEFITS	EMPLOYEE DENTAL/VISION	557.99
HEARTLAND COOP	SUMMER FILLED LP	994.43
HILL BROS ASPHALT CORP	STREET REPAIRS	8,155.00
ILEA	FIREARMS INST SCHOOL - GREER	1,032.00
IOWA ONE CALL	EMAIL LOCATES	66.80
IPERS	PROTECT IPERS	2,398.12
ISG GROUP INC	SITE EVAL, PLANNING, ENGAGEMEN	1,500.00

JAY OLSON	REC PROGRAMMING SERVICES	1,703.00
KONICA MINOLTA	2 QRT MAINTENANCE	147.25
LOGAN CONTRACTORS INC	BOAT RAMP/TRAIL	1,518.21
LOWE'S	SOCCER	230.56
LYNETTE STRECK	SOCCER CLASS & EQUIP REF	150.00
MATHESON TRI GAS INC	OXYGEN	93.54
MEDIACOM	INTERNET SERVICES	275.90
MELISSA BERNHARDT	SOCCER CLASS REFUND	100.00
MIDAMERICAN ENERGY	GAS/ELEC	2,814.30
MITEL	PHONE SERVICES	317.14
MNG INC	VM FARMERS MARKET SIGNS	202.50
MONTICELLO PUBLIC LIBRARY	DVDS	8.00
OFFICE DEPOT	OFFICE SUPPLIES	56.41
POLICEONE.COM	PD ANNUAL TRAINING	866.00
PREMIER CONCRETE PUMPING	BOAT RAMP/TRAIL	1,422.50
RHODES INC	BOAT RAMP & TRAIL	13,478.28
RHODES INC	BOAT RAMP LIMESTONE	5,421.48
SAM'S CLUB MC/SYNCB	OIL & FILTER/INSECTICIDE	20.97
STAR EQUIPMENT LTD	BOAT RAMP/TRAIL	6,270.00
SYNCB/AMAZON	LIB MATERIALS/PROGRAMMING	1,799.82
THE HARTFORD	LIFE AND DISABILITY	184.76
TREAS - ST OF IA SALES TX	WATER SERVICE EXCISE TAX 7/31	1,095.00
TREAS - ST OF IA SALES TX	WATER EXCISE TAX AUG 2018	1,464.00
TREAS - STATE OF IOWA W/H	STATE TAX	676.00
TREAT AMERICA FOOD SERVICES	LUNCHES X 10 DURING TRAINING	85.10
US POSTMASTER	SEPT UT BILLS/NEWSLETTER POST	222.31
US POSTMASTER	STAMPS X 3 ROLLS	150.00
VAN METER CSD	2018 CITY SHARE SUMMER SWIM	976.21
VEENSTRA & KIMM INC	BUILDING INSPECTION	10,068.00
VERIZON WIRELESS	CELL PHONE CHARGES	635.39
WASTE CONNECTIONS	GARBAGE CONTRACT	7,769.61
WASTE SOLUTIONS OF IA	PORTA JOHN RENTAL	400.00
WAUKEE HARDWARE & RENT IT	CLEANING SUPPLIES	5.98
WELLS FARGO CC	SPORTS TEAMWEAR	1,758.78
**** PAID TOTAL ****		28,430.73
**** SCHED TOTAL ****		90,119.20
***** REPORT TOTAL *****		118,549.93

d. August Financial Statement:

FUND	RECEIVED	DISBURSED
GENERAL	58,760.48	32,287.64
FARMERS MARKET	425.00	0.00
PARK OPERATIONS	3,107.58	15,511.74
ROAD USE TAX	15,362.14	6,772.02
EMPLOYEE BENEFITS	781.63	5,973.98
EMERGENCY FUND	67.83	0.00
LOCAL OPTION SALES TAX	13,339.12	0.00
TIF ORIGINAL	677.99	0.00
LIBRARY TRUST FUND	20.00	7,454.96
VM COMMUNITY BETTERMENT	0.00	45.00
DEBT SERVICES	482.24	0.00
WATER	37,365.98	18,731.14
SEWER	16,516.78	17,363.86
*****REPORT TOTAL*****	146,906.77	110,140.34

Sacker moved supported by Meyer to approve the consent agenda. Passed unanimously.

- 8) Mayor Adams signed a proclamation recognizing the week of September 17 through 23 as Constitution Week. Candy Brown of the Jean Marie Cardinell Chapter of the National Society of the Daughters of the

American Revolution was present to receive the signed proclamation.

- 9) Tax abatement applications:
 - a. An application for tax abatement for improvements at 305 Wilson Street
 - b. An application for tax abatement for improvements at 5055 Bulldog Ave
 - c. An application for tax abatement for improvements at 5155 Katelyn Ave
 - d. An application for tax abatement for improvements at 5215 Katelyn Ave
 - e. An application for tax abatement for improvements at 5350 Bulldog Ave
 - f. An application for tax abatement for improvements at 36406 Shagbark Cr

Coyle informed those present that moving forward he would not be in favor of tax abatement without measurable indicators that it was a financial benefit to the City. A possible work session will be held in October to discuss it further. Coyle moved supported by Herman to approve the tax abatement applications. On roll call the votes were as follows: Sacker – YES; Coyle – YES; Herman – YES; Meyer – NO. Motion passed 3-1.

- 10) Action on a Resolution 2018-30 Adopting the FY 18 Street Finance Report due September 30. On roll call the votes were as follows: Sacker – YES; Coyle – YES; Herman – YES; Meyer – YES. Motion passed unanimously.
- 11) Council reviewed Resolution 2018-23 Adopting Addresses for Properties in Hickory Lodge. Coyle moved supported by Lyon to approve the resolution. On roll call the votes were as follows: Sacker – YES; Coyle – YES; Herman – YES; Meyer – YES. Motion passed unanimously.
- 12) Council reviewed Resolution 2018-24 Adopting Addresses for Properties in Crestview Estates. Herman moved supported by Coyle to approve the resolution. On roll call the votes were as follows: Sacker – YES; Coyle – YES; Herman – YES; Meyer – YES. Motion passed unanimously.
- 13) Council reviewed Resolution 2018-25 Approving Sponsorship of the Greater Dallas County Development Alliance Marketing Campaign. Staff informed those present that the City has been a past sponsor. Sponsorship provides potential businesses with interest in our certified site the opportunity to conduct research with an independent agency when anonymity is desired. Sacker moved supported by Herman to approve the proposal. On roll call the votes were as follow: Sacker – YES; Coyle – YES; Herman – YES; Meyer – YES. Motion passed unanimously.
- 14) Action on Resolution 2018-27 Setting Date for Public Hearing for Voluntary Annexation for property located within Van Meter city limits. Sacker moved supported by Herman to set the hearing for October 8, 2018 at 7p. On roll call the votes were as follows: Sacker – YES; Coyle – YES; Herman – YES; Meyer – YES. Motion passed unanimously.
- 15) Action on Resolution 2018-28 Setting Date for Public Hearing on First Reading of an Ordinance to Amend the Zoning of Property Located in the City of Van Meter. Sacker moved supported by Herman to set the hearing for October 8, 2018 at 7p. On roll call the votes were as follows: Sacker – YES; Coyle – YES; Herman – YES; Meyer – YES. Motion passed unanimously.
- 16) Action on Resolution 2018-29 Setting Date for a Public Hearing on Frist Reading of an Ordinance to Amend Chapter 165 Zoning Regulations of the Van Meter Code of Ordinances. Herman moved supported by Sacker to set the hearing for October 8, 2018 at 7p. On roll call the votes were as follows: Sacker – YES; Coyle – YES; Herman – YES; Meyer – YES. Motion passed unanimously.
- 17) Council reviewed Resolution 2018-26 Authorizing the Purchase of a Public Works Vehicle. Staff informed council that the bid from Stivers was the least expensive option. Discussion regarding the benefits of trading in vehicles on a cycle was had. Sacker moved supported by Meyer to approve the purchase. On roll call the votes were as follows: Sacker – YES; Coyle – YES; Herman – YES; Meyer – YES. Motion passed unanimously.
- 18) Staff, Mayor/Council, Liaison Reports. Attorney Fisk announced his resignation with Whitfield and Eddy. The September meeting was the last he would attend. Sacker reported that she is attending the Iowa League of Cities Annual Conference. Administrator Michel reported on the intent to upgrade our meter reading technology. Administrator Michel reported on the most recent Economic Development Committee meeting and the need to identify additional residential developments as Crestview Estates was nearing capacity. Michel also reported on a presentation from Bolton & Menk regarding scope of services for a Comprehensive Plan update. Michel indicated that he would continue to evaluate a Comprehensive Plan update and would return to Council with a Request for Proposals for review and approval.

- 19) Mayor Adams asked for a motion to adjourn. Meyer moved supported by Herman. Passed unanimously.

Allan B. Adams Allan B. Adams, Mayor

ATTEST
Liz Thompson Liz Thompson, City Clerk