

City of Van Meter, Iowa

City Council Minutes – 8-8-2022

- 1) The Van Meter City Council met for a regular council meeting on Monday, August 8, 2022, at Van Meter City Hall located at 910 Main St. Mayor Adams called the meeting to order at 7:00 pm. The following council members were present upon roll call: Travis Brott, Blake Grolmus, Joe Herman, Craig Greer, and Lyn Lyon.

Staff present: City Engineer Bob Veenstra, City Attorney Jim Anderson, Interim Police Chief Mike Brown, Public Works Director Dave Herman, Parks and Rec Director Jay Olson, City Clerk Liz Faust, and Deputy City Clerk Grace Grob.

- 2) Mayor Adams led the Pledge of Allegiance
- 3) Introductions were made
- 4) Mayor Adams read a Civility Statement setting expectations of respect for the meeting.
- 5) Mayor Adams asked for a motion to approve the agenda. Grolmus moved, supported by Brott, to approve the agenda. On roll call the votes were as follows: Brott – YES; Herman – YES; Lyon – YES; Greer – YES; Grolmus – YES.
- 6) Ronda Baldwin of 508 Park Street addressed the council during the Citizen Hearing. She informed those in attendance that she is concerned about her driveway and garage access due to the development of Hudson Heights. She also is concerned about the potential of water discoloration due to connecting to the water main. Joel Akers of Van Meter addressed the council during the Citizen Hearing. He thanked the Council for allowing his daughter to refurbish a cemetery bench which she submitted as a 4H project.
- 7) Mayor Adams reviewed the consent agenda. Mayor Adams asked for a motion to adopt the consent agenda which included the following:
 - a. 6-27-22 City Council Workshop Minutes
 - b. 7-11-22 City Council Meeting Minutes
 - c. 8-1-22 City Council Special Meeting Minutes
 - d. June Financial Statements

FUND	RECEIVED	DISBURSED
GENERAL	64,126.09	96,857.28
PARK OPERATIONS	21,268.54	16,166.24
ROAD USE TAX	26,023.10	5,769.06
EMPLOYEE BENEFITS	428.91	9,442.22
EMERGENCY FUND	130.43	0.00
LOCAL OPTION SALES TAX	25,534.19	0.00
TIF-CR ESTATE	4.32	0.00
PARK TRUST FUND	0.00	5,904.50
LIBRARY TRUST FUND	156.19	7,187.78

REC CAPITAL FUND	0.00	5,579.98
DEBT SERVICE	1,844.64	0.00
TRINDLE CITY PROJECTS	0.00	23,270.68
WATER SUPPLY IMPROVEMENTS	0.00	6,455.30
CEMETERY – PERPETUAL CARE	150.00	0.00
WATER	21,396.79	19,734.48
SEWER	19,235.35	10,028.36
CARES ACT PROJECT FUND	322.54	0.00
*****REPORT TOTAL*****	180,298.55	199,940.58

e. July Financial Statements

FUND	RECEIVED	DISBURSED
GENERAL	49,872.10	105,795.27
PARK OPERATIONS	15,262.89	24,336.95
ROAD USE TAX	15,703.18	9,110.10
EMPLOYEE BENEFITS	210.25	10,416.37
EMERGENCY FUND	63.92	0.00
LOCAL OPTION SALES TAX	25,534.19	0.00
TIF-CR ESTATE	4.76	0.00
PARK TRUST FUND	0.00	14,165.75
LIBRARY TRUST FUND	0.00	8,716.23
DEBT SERVICE	904.60	0.00
CEMETERY – PERPETUAL CARE	150.00	0.00
WATER	31,466.80	20,918.29
SEWER	21,327.36	12,582.47
CARES ACT PROJECT FUND	-46,4556.50	0.00
*****REPORT TOTAL*****	114,043.55	206,041.43

f. August Claims List

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
ABSOLUTE CONCRETE CONSTRUCTION	RICHLAND CIR ST IMPROVEMENTS	1,450.72
ACCO	WATER CHEMICALS	1,059.05
ACCUJET LLC	2ND HALF OF LINING PROJECT	46,456.50
ADT SECURITY SERVICES	ALARM MONITORING SERVICE PLAN	180.03

AFLAC	AFLAC PRETAX	102.06
AGSOURCE COOPERATIVE SERVICES	WA/SW TESTING	203.50
ARNOLD MOTOR SUPPLY	ENGINE OIL FILTER	91.78
AT&T MOBILITY	PD/FD PHONE SERVICE	240.88
BAKER & TAYLOR	LIBRARY MATERIALS	474.14
BALDON & SON HARDWARE	8' MILL BASTARD FILE	115.54
BIBLIONIX	GABBIE(R) OPTION	1,200.00
BLUE SOMBRERRO	PROGRAMMING FEES	12.00
BOLTON & MENK INC	GIS ADMINISTRATION	395.00
BRYAN ROCK PRODUCTS, INC	REC COMPLEX	23,446.29
CULLIGAN	CITY HALL FINANCE CHARGE	157.77
CUSTOM LAWN CARE & LANDSCAPING	JOHNSON PARK	1,120.10
GATEHOUSE-DB IOWA HOLDINGS	LEGAL PUBLICATIONS	734.59
DELTA DENTAL	EMPLOYEE DENTAL & VISION	497.48
EARLHAM SAVINGS BANK	EBANK EFT ACH FEES	25.00
EFTPS	FED/FICA TAX	5,742.91
EFTPS	FED/FICA TAX	4,865.10
FIRE SERVICE TRAINING BUREAU	DOA FOR K DAVIS	50.00
FORTE	POS PROCESSING FEES	19.89
FORTE	WEB PROCESSING FEES	266.97
GALLS LLC	BUTTON REMOVAL	259.09
GREATER DALLAS CO - GDCDA	ONE YEAR MEMBERSHIP TO GDCDA	7,500.00
HACH	DPD FREE CHLORINE RGT 10ML	564.99
HEARTLAND COOP	PD TRUCK WEIGHT	10.00
HOTSY CLEANING SYSTEM	SUPER XL 5 GAL	139.10
IOWA LAW ENFORCEMENT ACADEMY	TASER INSTRUCTOR SCHOOL	50.00
INTERSTATE ALL BATTERY CENTER	FD TRUCK #844 BATTERY	345.00
IOWA DEPARTMENT OF NATURAL RES	NPDES PERMIT FEE	210.00
IOWA ONE CALL	EMAIL LOCATES	82.10
IOWA RURAL WATER ASSOC	FALL CONFERENCE	170.00
IOWA SOCCER ASSOCIATION	AFFILIATION FEE	200.00
IPERS	PROTECT IPERS	3,372.01
JARIN YOUNG	EMT INITIAL APPLICATION FEE	98.00
JAY OLSON	REC PROGRAMMING SERVICES	2,000.00
JUNGMANN CORPORATION	SCREENINGS-NEW BALL DIAMONDS	2,138.34
LAURA KUNKEL	CLEANING SERVICES	100.00
LILLIE PLUMBING	CITY HALL AC REPAIR	110.11
LOWE'S	3/8-IN X 2-IN ZN HEX BOLTS	291.58
MATHESON TRI GAS INC	OXYGEN	110.44
MEDIACOM	INTERNET SERVICES	296.90
MIDAMERICAN ENERGY	GAS/ELEC	3,094.02
MMIT BUSINESS SOLUTIONS GROUP	COPIER CONTRACT	465.10
NEWCOM TECHNOLOGIES INC	CEMETARY MANAGEMENT SOFTWARE	350.00
OFFICE DEPOT	OD BLUE TOP 96B 11' 5RM JR	226.14
OVERDRIVE INC	AUDIOBOOKS	65.50

REESE ELECTRIC	COMPRESSOR MOTOR REPAIR	215.20
SAFE BUILDING LLC	BLDG INSPECT SERVICES	16,658.70
SAM'S CLUB MC/SYNCB	G2 BULK SELLING ITEM	1.61
STACK PAY - REC FEES	STACK PAY TRANSFER	106.00
STIVERS FORD	PD TAHOE BATTERY REPLACEMENT	239.85
SYNCB/AMAZON	LIBRARY MATERIALS	1,109.13
TASC GROUP SERVICES PLAN	COBRA ADMIN FEE	696.38
THE HARTFORD	EMPLOYEE LIFE & DISABILITY	295.70
TREAS - ST OF IA SALES TX	2022 2ND QRT SALES TAX	398.09
TREAS - ST OF IA SALES TX	JUN 2022 WET	1,561.25
TREAS - STATE OF IOWA W/H	STATE TAX	863.00
US POSTMASTER	AUG UT BILLS/NEWSLETTERS	211.00
VC3 INC	IT N BOX	1,881.38
VEENSTRA & KIMM INC	HH CONSTRUCTION OBSERVATIONS	18,138.06
WASTE CONNECTIONS	GARBAGE CONTRACT	11,515.67
WASTE SOLUTIONS OF IA	KYBOS - PARKS	792.00
WAUKEE POWER EQUIPMENT	CHAIN SAW REPAIR	125.32
WELLMARK	EMPLOYEE INSURANCE BENEFITS	9,475.89
WEX BANK	PD GAS	3,824.72
WHITFIELD & EDDY PLC	LEGAL SERVICES	3,304.00
Accounts Payable Total		182,568.67


- g. Resolution 2022-29 to Assign an Address of 1550 Mill Street to the Liberty Ready Mix Plant.
- h. Resolution 2022-30 to name the pocket park 'Memorial Park.'
- i. Agreement to compose a letter of support for Nic Olson.
- j. Resolution 2022-31 to appoint Logan Shine as a Firefighter.
- k. Resolution 2022-32 to Approve Jay Olson to Transition from Part Time Contractual to Salaried Part Time Position.

Lyon moved supported by Herman, to approve the Consent Agenda. On roll call the votes were as follows: Brott – YES; Lyon – YES; Grolmus – YES, Greer – YES; Herman – YES

- 8) Discussion regarding the modification or change of existing Ordinance No. 170.06 of the Code of Ordinances of the City of Van Meter - Pertaining to Preliminary Plat Application and Review (per Veenstra & Kimm). Herman moved, supported by Lyon to approve the amendment. On roll call the votes were as follows: Brott – YES; Herman – YES; Lyon – YES; Grolmus – YES; Greer – YES. A motion to waive the second reading was made by Lyon, supported by Grolmus. Brott – YES; Herman – YES; Lyon – YES; Grolmus – YES; Greer – YES. Grolmus moved, supported by Lyon to waive the third reading. Brott – YES; Herman – YES; Lyon – YES; Grolmus – YES; Greer – YES. Lyon moved to adopt the amended ordinance, supported by Grolmus. Brott – YES; Herman – YES; Lyon – YES; Grolmus – YES; Greer – YES.
- 9) City Engineer Bob Veenstra explained the Jennings' plat of survey received by the City. After a brief discussion by council, Herman moved to approve the plat, supported by Brott. On roll call the votes were as follows: Brott – YES; Herman – YES; Lyon – YES; Grolmus – YES; Greer – YES
- 10) Mayor Adams offered an revised Police Chief job description. He requested input from council and staff regarding the addition or removal of requirements and other language. He and Chief Daggett

will provide a final draft for approval at the next meeting. Upon approval, the position will be posted.

- 11) Mayor Adams introduced Resolution 2022-33 to provide a temporary stipend to City Clerk Faust for the additional work duties and responsibilities undertaken by Faust during the absence of the City Administrator while on personal leave. The Clerk will be paid an additional \$600 for six pay periods, the duration of the administrative leave. Grolmus moved, supported by Lyon to approve the resolution. On roll call the votes were as follows: Brott – NO; Herman – YES; Lyon – YES; Grolmus – YES; Greer – YES
- 12) During the reports section Councilmember Greer asked City Engineer Veenstra about the installation of a water booster station. Veenstra spoke about the supply delays that the City might incur. Veenstra also answered questions regarding the water treatment facility and wastewater capacity as the city grows. Matt Stoffel of PFM will provide financial information at the August 24, special meeting to discuss funding for the projects.
- 13) Greer moved; supported by Lyon, to adjourn the meeting. Motion carried unanimously. Mayor Adams adjourned the meeting at 8:43 pm.

 Allan B. Adams, Mayor

ATTEST:

 Liz Faust, City Clerk