

- 1) The Van Meter City Council met for a regular council meeting on Monday, June 8th, 2020 online via Zoom. This meeting occurred remotely due to the COVI-19 pandemic and the need to encourage social distancing. Additionally, the City Council was unable to meet at the Veterans Reception Center due to restrictions imposed by the Veterans Reception Center. Mayor Allan Adams called the meeting to order at 7:00PM. The following council members were present upon roll call: Travis Brott, Lyn Lyon, Adam Coyle, and Steve Meyer.

Staff present: City Attorney Gary Goudelock, City Engineer Bob Veenstra, City Administrator Kyle Michel, City Clerk Liz Thompson, Library Director Kathleen Nubel, Recreation Coordinator Jay Olson, and Public Safety Director William Daggett

- 2) Mayor Adams read a Civility Statement setting expectations of respect for the meeting.
- 3) Mayor Adams asked for a motion to approve the agenda. Coyle moved supported by Meyer to approve the agenda. On roll call the votes were as follows: Brott – YES; Lyon – YES; Coyle – YES; Meyer – YES
- 4) Introductions were made
- 5) Due to the number of guests in attendance, Mayor Adams opened the Citizens Hearing as a question and answer session using Zoom’s chat feature to facilitate questions. City Administrator Michel fielded questions from residents concerned with potential development occurring in Van Meter and the implications associated with the Van Meter Community School’s ability to manage such growth.
- 6) Mayor Adams reviewed the consent agenda. Mayor Adams asked for a motion to adopt the consent agenda which included the following:
 - a. Minutes of the May 11th, 2020 Council Meeting
 - b. June Claims list

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
A D DISTRIBUTING CO	PUBLIC SAFETY FLAGS	209.00
ACCO	WATER CHEMICALS	344.00
AFLAC	AFLAC PRETAX	164.92
AGSOURCE COOPERATIVE SERVICES	WA/SW TESTING	263.00
ARNOLD MOTOR SUPPLY	DUMP TRUCK BRAKE FLUID	7.09
BAKER & TAYLOR	LIB MATERIALS & PROGRAMMING	2,271.92
BLUE SOMBRERRO		27.00
BLUE SOMBRERRO		30.00
BLUE SOMBRERRO		18.00
BLUE SOMBRERRO		75.00
BLUE STAR MERCHANT	REGISTRATION FEES	675.00
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BOB BROWN CHEVROLET	PD OIL CHANGE	66.22
CENTURY LINK	LIB PHONE LINE/FD FAX LINE	255.87
CONFLUENCE	COMP PLAN PROF SERVICES	3,251.70
CULLIGAN	WATER RENTAL/AUTO RENTAL	40.95
CUSTOM LAWN CARE & LANDSCAPING	STEP 2 FERTILIZER/WEED CONTROL	2,083.85
DALLAS COUNTY NEWS	LEGAL PUBLICATIONS	204.06
DARBY BRINCKS	2020 COMM BETT TSHIRT DESIGN	100.00
DEMOSPHERE INTERNATIONAL INC	REC ONLINE PAYMENT	700.00
DONN MARVIN	COSTS/REPAIRS PD ACCIDENT	3,455.01
EARL MAY	MULCH ENTRANCE SIGN	54.90
EARLHAM SAVINGS BANK		25.00
EARLHAM SAVINGS BANK	COSTS/REPAIRS PD ACCIDENT	10.00
EASTBAY INC	REC - LITTLE LEAGUE HATS	2,360.00
EFTPS	FED/FICA TAX	3,426.28
FINDAWAY	LIB - LAUNCH PADS	999.90
FIRE SERVICE TRAINING BUREAU	INSTR1 FOR J FYFE	50.00
FORTE	PROCESSING FEES POS	20.44
FORTE	PROCESSING FEES WEB	143.48

GALLS LLC	UNIFORM ITEMS FD	189.41
GIS BENEFITS	EMPLOYEE DENTAL/VISION	238.54
gWORKS	EBILL & ANNUAL LIC FEE & SUPP	965.00
	TEMP MONITORING WELLS	
IMPACT7G	WA/SOIL	5,625.00
IOWA LEAGUE OF CITIES	GRANTFINDER SUBSCRIPTION	50.00
IOWA ONE CALL	EMAIL LOCATES	38.70
IPERS	PROTECT IPERS	4,795.88
J & M DISPLAYS	FIREWORKS DISPLAY	2,500.00
JAY OLSON	REC PROGRAMMING SERVICES	1,800.00
LAURA KUNKEL	CLEANING SERVICES	100.00
LN CURTIS AND SONS	PD UNIFORM ITEMS	223.00
LOWE'S	CEMETERY PLANTS & REC MISC	151.36
MATHESON TRI GAS INC	OXYGEN	110.44
MEDIACOM	INTERNET SERVICES	276.90
MENARDS	CABLES & CLAMPS - REC	93.16
MITEL	PHONE SERVICES	255.52
MMIT BUSINESS SOLUTIONS GROUP	COPIER CONTRACT	305.59
OFFICE DEPOT	DEPT OFFICE SUPPLIES	254.99
PRO HYDRO-TESTING LLC	HYDRO TESTING CYLINDERS	1,080.00
SHEELS - DES MOINES	AMMO	179.93
SCHIMMELS REPAIR LLC	DUMP TRUCK REPAIRS	278.00
SHELLY JAMES	JUNE 2020 CLEANING	90.00
SIMMERING-CORY INC	CITY CODE DRAFT/FINAL	3,200.00
SOPHICITY	ITnB	1,466.17
STAR EQUIPMENT LTD	76 IN TOOTH BUCKET	1,100.00
STIVERS FORD	PD VEHICLE EXPENSE	7.42
SYNCB/AMAZON	LIB ITEMS	1,463.09
THE HARTFORD	LIFE & DISAB INSURANCE	220.49
TREAS - ST OF IA SALES TX	WET APRIL 2020	900.00
TREAS - STATE OF IOWA W/H	STATE TAXES	1,226.00
UMB BANK NA	SERIES 2011 GO PAYMENT	14,500.00
US POSTMASTER	JUNE UT BILLS/NEWSLETTERS	222.00
US POSTMASTER	JUNE UT BILLS/NEWSLETTERS	64.00
VAN WALL EQUIPMENT	TRACTOR BUCKET CUTTING EDGE	361.90
VEENSTRA & KIMM INC	BUILDING PERMITS	3,161.20
WASTE CONNECTIONS	GARBAGE CONTRACT	8,164.36
WEX BANK	GAS/MERCH	977.43
WEX BANK	PD GAS	1,052.74
WHITFIELD & EDDY PLC	LEGAL SERVICES	1,354.00
TOTAL FUNDS		80,299.81

c. May Financial Statements

FUND	RECEIVED	DISBURSED
GENERAL	63,063.17	54,081.50
PARK OPERATIONS	0.00	15,502.77
GAS/ELEC FRANCHISE FEE	234.17	0.00
ROAD USE TAX	9,590.56	10,873.26
EMPLOYEE BENEFITS	4,144.06	6,634.35
EMERGENCY FUND	360.85	0.00
LOCAL OPTION SALES TAX	16,338.00	0.00
TIF – CR ESTATES	1,767.79	100,000.00
TIF ORIGINAL (420+844)	7,552.66	0.00
LIBRARY TRUST FUND	3,019.83	6,442.70
CEMETERY – PERPETUAL CARE	500.00	0.00
DEBT SERVICE	2,907.20	14,500.00
WATER	21,380.87	55,558.45
SEWER	16,839.90	14,591.72

*****REPORT TOTAL*****

147,699.07

278,187.75

- d. Resolution 2020-35 Approving Board and Commission Appointments
- e. Resolution 2020-36 Making Staffing Appointments – Van Meter Police Department
- f. Resolution 2020-37 Approving Livestock Request – Jon Sieck
- g. Resolution 2020-38 Approving End of Fiscal Year Transfers
- h. Resolution 2020-39 Approving Fiscal Year 2021 COLA

Meyer moved, supported by Lyon, to approve the Consent Agenda as submitted. On roll call the votes were as follows: Brott – YES; Lyon – YES; Coyle – YES; Meyer – YES

7) Tax Abatement Applications

- a. 2650 Jerry Circle – Single Family New Construction

Lyon moved, supported by Herman, to approve the applications. On roll call the votes were as follows: Brott – YES; Lyon – YES; Coyle – YES; Meyer – NO

8) Public Hearing on Request to Rezone 710 Pleasant Street from R-2 to C-1

Mayor Adams opened the Public Hearing at 8:39 p.m., opening the floor for comment from the public. Property owner Nate Steffes provided a brief overview of his request and intended plans for his property. Lisa Oelke, 706 Pleasant Street, expressed concerns regarding traffic associated with commercial property. Cindy Reindel, 704 Pleasant Street, expressed questions regarding storm water management. Hearing no further comment from the public, Mayor Adams closed the Public Hearing at 8:45 p.m.

9) Ordinance 2020-04 Ordinance to Rezone Property – 710 Pleasant Street

Motion by Meyer to approve the first and final reading of Ordinance 2020-04, waiving the requirement for subsequent readings and moving to approval and adoption, support by Brott. On roll call the votes were as follows: Brott – YES; Lyon – YES; Coyle – YES; Meyer – YES

10) Public Hearing on Proposed Development Agreement with Van Meter Land Co.

Mayor Adams opened the Public Hearing at 8:47 p.m., opening the floor for comment from the public. Hearing no further comment from the public, Mayor Adams closed the Public Hearing at 8:48 p.m.

11) Resolution 2020-40 Approving Development Agreement with Van Meter Land Co., Authorizing Annual Appropriation Tax Increment Payments and Pledging Certain Tax Increment Revenues to the Payment of the Agreement

Motion by Coyle to table the Resolution until a Special Meeting can be scheduled, or no later than the regularly scheduled business meeting of the City Council on July 13th, supported by Brott. On roll call the votes were as follows: Brott – YES; Lyon – YES; Coyle – YES; Meyer – YES

12) Public Hearing on an Ordinance to Amend Chapter 92.03A – Water Improvement Fees of the Van Meter Code of Ordinances

Mayor Adams opened the Public Hearing at 8:58 p.m., opening the floor for comment from the public. Jason Barney, 2575 Winston Cir, inquired as to the final capital rate fee after approval of this Ordinance and after the Mayor’s Emergency Proclamation expired. Hearing no further comment from the public, Mayor Adams closed the Public Hearing at 9:03 p.m.

13) Ordinance 2020-05 an Ordinance Amending Chapter 92.03A – Water Improvement Fees

Motion by Meyer to approve the first and final reading of Ordinance 2020-05, waiving the requirement for subsequent readings and moving to approval and adoption, support by Lyon. On roll call the votes were as follows: Brott – YES; Lyon – YES; Coyle – YES; Meyer – YES

14) Resolution 2020-41 Regarding Grand Estates Plat 1 – Preliminary Plat

- a. Report from the Planning & Zoning Commission
- b. Engineer Comments

Motion by Meyer to table the Resolution until a Special Meeting can be scheduled, or no later than the regularly scheduled business meeting of the City Council on July 13th, supported by Coyle. On roll call the votes were as follows: Brott – YES; Lyon – YES; Coyle – YES; Meyer – YES

15) Resolution 2020-42 Setting a Date for Public Hearing Regarding First Reading of an Ordinance Amending Van Meter Code of Ordinances Chapter 165.06.06 “R-5” Planned Unit Development District

Motion by Coyle to table the Resolution until a Special Meeting can be scheduled, or no later than the regularly scheduled business meeting of the City Council on July 13th, supported by Meyer. On roll call the votes were as follows: Brott – YES; Lyon – YES; Coyle – YES; Meyer – YES

16) Resolution 2020-43 Setting Date for Public Hearing Regarding Rezoning Request – Grand Estates PUD

Motion by Coyle to table the Resolution until a Special Meeting can be scheduled, or no later than the

regularly scheduled business meeting of the City Council on July 13th, supported by Meyer. On roll call the votes were as follows: Brott – YES; Lyon – YES; Coyle – YES; Meyer – YES

- 17) Resolution 2020-44 Setting a Date for Public Hearing Regarding Adoption of the Proposed Code of Ordinances of the City of Van Meter

Motion by Coyle to set the Public Hearing for July 13th during the regularly scheduled business meeting of the City Council, supported by Meyer. On roll call the votes were as follows: Brott – YES; Lyon – YES; Coyle – YES; Meyer – YES

- 18) Resolution 2020-45 Regarding Online Hosting of the Van Meter Code of Ordinances

Motion by Brott to approve the Resolution, supported by Coyle. On roll call the votes were as follows: Brott – YES; Lyon – YES; Coyle – YES; Meyer – YES

- 19) Resolution 2020-46 Regarding ATT Water Tower Lease

Motion by Lyon to approve a Resolution authorizing the City Administrator to negotiate the monthly lease rate, supported by Meyer. On roll call the votes were as follows: Brott – YES; Lyon – YES; Coyle – YES; Meyer – YES

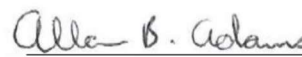
- 20) Discussion and Action Regarding 205 Grand Street RFP

Motion by Lyon to authorize the posting of the 205 Grand Street RFP as submitted, supported by Coyle. On roll call the votes were as follows: Brott – YES; Lyon – YES; Coyle – YES; Meyer – YES

- 21) Council, Staff, and Liaison Reports

City Administrator Michel provided a brief report on the status of the joint water treatment facility project and the City Development Board annexation hearing scheduled for June 10th.

- 22) Adjournment

 Allan B. Adams, Mayor

ATTEST

 Liz Thompson, City Clerk