

- 1) The Van Meter City Council met for a regular council meeting on Monday, March 8th, 2021 at the Veterans Reception Center, 910 Main Street. Mayor Allan Adams called the meeting to order at 7:00PM. The following council members were present upon roll call: Travis Brott, Adam Coyle, Joe Herman, Lyn Lyon, and Steve Meyer.

Staff present: City Attorney Gary Goudelock, City Administrator Kyle Michel, City Clerk Liz Thompson, Public Works Director Dave Herman, Police Chief Bill Daggett, and City Engineer Bob Veenstra.

- 2) Mayor Adams lead the Pledge of Allegiance.
- 3) Introductions were made.
- 4) Mayor Adams read a Civility Statement setting expectations of respect for the meeting.
- 5) Mayor Adams asked for a motion to approve the agenda. Lyon moved supported by Meyer to approve the agenda. On roll call the votes were as follows: Brott – YES; Herman – Yes; Lyon – YES; Coyle – YES; Meyer – YES
- 6) None were present for the Citizen Hearing.
- 7) Mayor Adams reviewed the consent agenda. Mayor Adams asked for a motion to adopt the consent agenda which included the following:
 - a. Minutes of the 2-8-2021 City Council Meeting
 - b. March Claims list

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
ABSOLUTE REPAIR	FD TRUCK REPAIR	336.04
ACCO	WATER CHEMICALS	548.00
AFLAC	AFLAC PRETAX	164.92
AGSOURCE COOPERATIVE SERVICES	SW TESTING	372.25
AT&T MOBILITY	PD/FD PHONE SERVICE	240.88
BAKER & TAYLOR	LIB MATERIALS	559.30
BALDON HARDWARE	FOAM SEALANT	3.29
BEACON ATHLETICS	REC MATERIALS	627.50
BROKEN ARROW WEAR	UNIFORM	674.30
CARL OSTRANDER	BROOKVIEW LN SNOW REMOVAL	520.00
	WATER COOLER/WATER & AUTO	
CULLIGAN	RENT	73.39
DALLAS COUNTY NEWS	LEGAL PUBLICATIONS	1,787.20
EARLHAM SAVINGS BANK		25.00
EFTPS	FED/FICA TAX	3,395.27
EFTPS	FED/FICA TAX	3,407.12
ELECTRONIC ENGINEERING	BATTERIES	300.76
FIRE SERVICE TRAINING BUREAU	7TH ESSENTIALS OF FIRE FIGHT	659.00
FORTE	POS CREDIT CARD PROCESSING	20.17
FORTE	WEB CREDIT CARD PROCESSING	214.35
GALLS LLC	DUTY HOLSTER FOR TASER	224.99
GRAINGER	FD MOTOR 5 HP 56 HZ	320.00
IA ASSOC OF MUNICIPAL UT	2021-22 WATER MEMBER DUES	682.00
EMERGENCY SERVICE MARKETING CO	YR 3 OF 5 YR SUBSCRIPTION	660.00
IOWA LAW ENFORCEMENT ACADEMY	BROWN & REISSETER TRAINING	150.00
IOWA TITLE COMPANY	REPORT OF LIENS/TITLE CERT	150.00
IPERS	PROTECT IPERS	2,437.76
JAY OLSON	REC PROGRAMMING SERVICES	1,850.00
JUNGMANN CORPORATION	FILL SAND	660.24
LAURA KUNKEL	CLEANING SERVICES	100.00
LOWE'S	CITY HALL SUPPLIES	12.98
MATHESON TRI GAS INC	OXYGEN	110.44
MATHESON TRI GAS INC	OXYGEN	100.72
MEDIACOM	INTERNET SERVICES	276.90
MENARDS	SCREWS FOR DUGOUT REPAIRS	53.85

MITEL	PHONE SERVICES	531.86
NEWCOM TECHNOLOGIES INC	21/22 SOFTWARE MAINTENANCE	350.00
NORTHERN TOOL & EQUIPMENT	COMPRESSOR MOTOR OIL	25.50
OFFICE DEPOT	PAPER & OFFICE SUPPLIES	102.58
PRAETORIAN DIGITAL	POLICEONE ACADEMY FEES	1,845.00
SYNCB/AMAZON	LIB PROGRAMMING & MATERIALS	114.84
THE HARTFORD	EMPLOYEE LIFE & DISAB	220.49
TREAS - ST OF IA SALES TX	2021 JAN 1-31 WET	1,367.00
TREAS - STATE OF IOWA W/H	STATE TAX	619.00
UNITYPOINT CLINIC	TESTING FEES	3.00
UPHDM OCCUPATIONAL MEDICINE	DRUG TESTING FEES	81.00
US POSTMASTER	MARCH UT BILLS/NEWSLETTERS	218.79
VC3 INC	IT N BOX	1,519.88
WASTE CONNECTIONS	GARBAGE CONTRACT	8,270.40
WELLS FARGO CC	CREDIT CARD EXPENSES	592.91
WEX BANK	PD GAS	919.63
WHITFIELD & EDDY PLC	LEGAL SERVICES	1,507.00
Accounts Payable Total		40,007.50

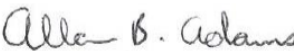
c. February Financial Statements

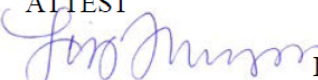
FUND	RECEIVED	DISBURSED
GENERAL	16,529.65	37,837.78
PARK OPERATIONS	20,323.40	2,445.01
GAS/ELEC FRANCHISE FEE	192.47	0.00
ROAD USE TAX	8,880.18	6,067.92
EMPLOYEE BENEFITS	484.41	3,089.56
EMERGENCY FUND	58.59	0.00
LOCAL OPTION SALES TAX	15,211.13	0.00
TIF-CR ESTATE	144.60	0.00
LIBRARY TRUST FUND	0.00	5,197.95
DEBT SERVICE	625.80	0.00
WATER	31,350.33	11,304.09
SEWER	19,164.37	8,167.46
*****REPORT TOTAL*****	112,964.93	74,109.77

Meyer moved, supported by Lyon to approve the Consent Agenda. On roll call the votes were as follows:
Brott – YES; Lyon – YES; Herman – YES, Coyle – YES; Meyer – YES

- 8) Public Hearing Ordinance 2021-07 Amending Chapter 165 Zoning Regulations Re. C-1 General Commercial District Standards
Mayor Adams opened the hearing for public comment at 7:04 PM
Hearing no comments from the public, Mayor Adams closed the public hearing at 7:05 PM.
- 9) Ordinance 2021-07 Amending Chapter 165 Zoning Regulations Re. C-1 General Commercial District Standards
Discussion ensued regarding the proposed language changes to Chapter 165.
Motion by Lyon, supported by Meyer, to table action on the first reading of Ordinance 2021-07 to allow for Council to workshop the proposal.
On roll call the votes were as follows: Brott – YES; Lyon – YES; Herman – YES; Coyle – YES; Meyer – YES
- 10) Public Hearing on Proposal to Enter into a General Obligation Water Improvement Loan Agreement
Mayor Adams opened the hearing for public comment at 7:20 PM
Hearing no comments from the public, Mayor Adams closed the public hearing at 7:21 PM.
- 11) Resolution 2021-14 Taking Additional Action on Proposal to Enter into a General Obligation Water Improvement Loan Agreement and Providing for the Levy of Taxes to Pay General Obligation Water Improvements Bonds
Matt Stoffel, Public Financial Management, was present to answer Council questions with regards to the proposed projects and funding options available to the City.
Meyer moved, supported by Coyle, to approve the Resolution.
On roll call the votes were as follows: Brott – YES; Lyon – YES; Herman – YES; Coyle – YES; Meyer – YES

- 12) Public Hearing on Proposed Fiscal Year 2022 Budget
Mayor Adams opened the public hearing at 7:28 PM.
Hearing no comments from the public, Mayor Adams closed the public hearing at 7:29 PM
- 13) Resolution 2021-15 Adopting Fiscal Year 2022 Budget and Directing Staff to Certify the Budget
City Administrator Michel gave a final review of the proposed budget as well as the remaining steps to finalize and certify the budget to the County and State.
Brott moved, supported by Meyer to approve the Resolution.
On roll call the votes were as follows: Brott – Yes; Lyon – YES; Herman – YES; Coyle – YES; Meyer – YES
- 14) Resolution 2021-16 Approving Plats of Survey Submitted by Earl & Ardis Anderson Trust
City Engineer Bob Veenstra gave an overview of the plats of survey submitted for Council consideration.
City Administrator Michel provided Council with the recommendation from the Planning & Zoning Commission to approve as submitted.
Herman moved, supported by Brott, to approve the agreement.
On roll call the votes were as follows: Brott – YES; Lyon – YES; Herman – YES; Coyle – YES; Meyer – YES
- 15) Brookview Area Annexation Discussion
Discussion ensued regarding the proposed pre-annexation terms to be offered to the unincorporated properties south of Brookview Lane. Ben Clark was present to represent the unincorporated property owners. City Administrator Michel indicated that a public meeting would be set for March 15th, 2021 at 5:30 PM at the Veterans Reception Center to allow for Council discussion to occur will all affected property owners wishing to attend.
- 16) Reports
City Administrator Michel provided a short update on the audit process with the State Auditor’s Office.
- 17) Closed Session Pursuant to Iowa Code Chapter 21.5 Letter j.
a. “to discuss the purchase of real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property.”
Meyer moved, supported by Brott, to move into Closed Session
On roll call the votes were as follows: Brott – YES; Lyon – YES; Herman – YES; Coyle – YES; Meyer – YES
Mayor Adams adjourned the meeting from Open Session at 8:25 PM, requesting that the public exit the meeting.
The Council returned to Open Session at 8:44 PM.
- 18) Action Resulting from Closed Session
Coyle moved, supported by Herman, to direct the City Attorney and City Administrator to take necessary actions as discussed in Closed Session with regards to the purchase of certain real estate in Van Meter.
On roll call the votes were as follows: Brott – YES; Lyon – YES; Herman – YES; Coyle – YES; Meyer – YES
- 19) Adjournment
Lyon moved, supported by Brott, to adjourn the meeting. Motion carried unanimously.
Mayor Adams adjourned the meeting at 9:46 P.M.

 Allan B. Adams, Mayor

ATTEST
 Liz Thompson, City Clerk