

- 1) The Van Meter City Council met for a regular council meeting on Monday, March 11, 2019 at the Veterans Reception Center. Mayor Allan Adams called the meeting to order at 7:00PM. The following council members were present upon roll call: Kim Sacker, Adam Coyle, Joe Herman, Lyn Lyon, and Steve Meyer.

Staff present: City Administrator Kyle Michel, City Clerk Liz Thompson, Public Works Director David Herman, Librarian Suzanne Lindaman, Director of Public Safety Bill Daggett, City Engineer Bob Veenstra, and City Attorney Gary Goudelock.

- 2) Mayor Adams led the Pledge of Allegiance.
- 3) Mayor Adams read a Civility Statement setting expectations of respect for the meeting.
- 4) Mayor Adams asked for a motion to approve the agenda. Lyon moved supported by Meyer to approve the agenda. Motion passed unanimously.
- 5) Introductions were made.
- 6) Mayor Adams opened the Citizens Hearing by asking visitors if they wished to address the council.
- 7) Mayor Adams reviewed the consent agenda and asked for discussion. Mayor Adams asked for a motion to adopt the consent agenda which included the following:
 - a. Minutes of the February 11, 2019 City Council meeting.
 - b. March Claims list

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
ACCO	WATER CHEMICALS	893.50
AETNA	EMPLOYEE HEALTH BENEFITS	14,205.53
AGSOURCE COOPERATIVE SERVICES	WA/SW TESTING	306.25
ARNOLD MOTOR SUPPLY	PW TRACTOR PARTS	32.57
BLUE STAR MERCHANT	REGISTRATION FEES	54.90
CASEY'S GENERAL STORE	GAS/MERCH	1,160.15
CENTURY LINK	LIB PHONE LINE/FD FAX LINE	250.65
CULLIGAN	LIB WATER/COOLER RENTAL	90.4
DALLAS COUNTY NEWS	LEGAL PUBLICATIONS	457.02
EARLHAM SAVINGS BANK	ACH FEES	25.00
EFTPS	FED/FICA TAX	3,461.11
EFTPS	FED/FICA TAX	3,369.39
EMERGENCY MEDICAL PRODUCTS	AIR SPLINT REPLACEMENT	224.29
FIRE SERVICE TRAINING BUREAU	HM & FFI FYFE & GREER	200.00
FORTE	PROCESSING FEES POS	26.23
FORTE	PROCESSING FEES WEB	136.32
FORTE	PROCESSING FEES WEB	152.87
FORTE	PROCESSING FEES POS	10.48
FRED SCHIMMELS	AIR BOAR ENGINE INSTALL	5,560.50
GIS BENEFITS	EMPLOYEE DENTAL/VISION	407.02
CORE & MAIN	METER PARTS & SUPPLIES	512.50
HAWKEYE TRUCK EQUIPMENT	FORMED CUTTING EDGE	612.00
HEARTLAND COOP	SHOP LP	839.23
IA ASSOC OF MUNICIPAL UT	2019/20 MEMBERSHIP DUES	643.00
ILEA	ADMIN & EVAL MMPI BROWN	200.00
IOWA ONE CALL	EMAIL LOCATES	28.80
IOWA STATE UNIVERSITY	FF1 FYFE & GREER	385.00
IPERS	PROTECT IPERS	2,425.70
JAY OLSON	REC PROGRAMMING SERVICES	1,750.00
JUNGMANN CORPORATION	FILL SAND	317.48
KENNY & GYL CO	VAN METER SAFE HOUSE STICKERS	194.03
LAURA KUNKEL	CLEANING SERVICES	100.00
LOWE'S	ICE MELT	30.60
MATHESON TRI GAS INC	OXYGEN	85.02

MEDIACOM	INTERNET SERVICES	276.90
MIDAMERICAN ENERGY	GAS/ELEC	2,796.40
MITEL	PHONE SERVICES	202.75
BERGANKDV	COMPUTER REPAIRS	891.25
BERGANKDV	SSL FOR BILLPAY	98.00
OMNISITE	ANNUAL MONITORING FEE	564.00
PHYSIO-CONTROL, INC.	BATTERY FOR AED	392.65
SPORTSMAN'S WAREHOUSE	PD BATON	49.99
STAR EQUIPMENT LTD	SKID LOADER RENTAL	3,060.00
THE HARTFORD	EMPLOYEE LIFE & DISAB	284.12
TREAS - ST OF IA SALES TX	JAN 2019 WET	1,792.00
TREAS - ST OF IA SALES TX	FEB 2019 WET	1,814.00
TREAS - STATE OF IOWA W/H	STATE TAX	622.00
	MARCH 2019 UT	
US POSTMASTER	BILLS/NEWSLETTER	239.50
VEENSTRA & KIMM INC	BUILDING PERMIT FEES	200.00
VERIZON WIRELESS	CELL PHONE CHARGES	583.14
WASTE CONNECTIONS	GARBAGE CONTRACT	7,811.61
WAUKEE HARDWARE & RENT IT	PUBLIC SAFETY SNOWBLOWER	1,349.00
WELLS FARGO CC	REC DEPT UNIFORM EXPENSES	3,334.59
WHITFIELD & EDDY PLC	LEGAL SERVICES	2,388.50
ZIEGLER INC	REPAIRS TO TRACTOR	147.35
**** PAID TOTAL ****		29,124.17
**** SCHED TOTAL ****		38,921.12
**** REPORT TOTAL ****		68,045.29

c. February Financial Statement:

FUND	RECEIVED	DISBURSED
GENERAL	119,916.29	39,280.15
PARK OPERATIONS	22,542.52	5,990.34
ROAD USE TAX	10,985.49	7,874.65
EMPLOYEE BENEFITS	416.22	4,505.33
EMERGENCY FUND	36.37	.00
LOCAL OPTION SALES TAX	12,898.86	.00
PARK TRUST FUND	8,966.00	.00
LIBRARY TRUST FUND	.00	4,560.68
VM COMMUNITY BETTERMENT	.00	45.00
DEBT SERVICES	236.21	.00
CEMETERY – PERPETUAL CARE	150.00	.00
WATER	33,683.30	19,424.75
SEWER	17,137.99	8,711.00
*****REPORT TOTAL*****	226,969.25	90,391.90

d. Resolution 2019-08 Authorizing the Purchase of a Sensus Meter Reading Device

Coyle moved to adopt the Consent Agenda, removing items e and f for further discussion, supported by Lyon to approve the consent agenda. Passed unanimously.

e. Liquor License Approval – Fat Randi’s

Discussion ensued regarding the current status of Fat Randi’s and whether or not the owners had the financial capacity to reopen the establishment. Director Daggett and City Administrator Michel explained the process for liquor license approval. City Attorney Goudelock recommended that Council leave the approval and enforcement measures to the State.

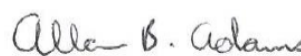
Lyon moved, supported by Sacker to approve the liquor license. Coyle voted no, motion passed.

f. Resolution 201-09 Accepting Joint Facility Renderings from ISG

Discussion ensued regarding the facility renderings provided by ISG. City Administrator Michel and Councilman Herman gave an update on a stakeholder meeting between the Library Board, Library Foundation, Fire Association and Department of Public Safety. Administrator Michel explained that the Library Foundation wished for Council to formally accept the renderings from ISG so that the stakeholders could begin their preliminary fundraising efforts.

Lyon moved, supported by Meyer to accept the renderings. Coyle voted no, Resolution was adopted.

- 8) Tax Abatement Application
 - a. An application for tax abatement for improvements at 5075 Bulldog Ave. moved supported by to approve. On roll call the votes were as follows: Sacker – YES; Coyle – No; Herman – YES; Lyon – YES; Meyer - No. Motion passed.
- 9) Suzanne Dahlstrom with the Iowa Office of Auditor of State presented the fiscal year 2018 audit.
- 10) Comprehensive Plan Update Proposal Presentations
 - a. Confluence/Olsson
 - b. Bolton & Menk
- 11) Resolution 2019-10 to Select a Comprehensive Plan Update Proposal. Discussion ensued regarding the two proposals. Coyle moved to select the proposal from Confluence/Olsson, supported by Meyer. On roll call the votes were as follows: Sacker – No; Coyle – YES; Herman – YES; Lyon – YES; Meyer – YES. Motion passed.
- 12) Mayor Adams opened the public hearing regarding Fiscal Year 2020 Budget Estimate. Receiving no comments from the public, the hearing was closed at 8:58 pm.
- 13) Resolution 2019-11 to Approve the Proposed Budget for Fiscal Year 2020. Discussion ensued regarding the property tax levy for agricultural properties. Coyle moved to reduce the Ag Levy to \$2.00 and adopt the FY2020 Budget, supported by Meyer. On roll call the votes were as follows: Sacker – YES; Coyle – YES; Herman – YES; Lyon – YES; Meyer – YES. Motion passed unanimously.
- 14) Resolution 2019-12 Approving the Development Agreement between Matt Heckman and the City of Van Meter, IA. Doug Mandernach, CDA, presented for council consideration a development proposal for property owned by Matt Heckman, located on R Avenue. Discussion ensued. Lyon moved, supported by Sacker to approve the Development Agreement. On roll call the votes were as follows: Sacker – YES; Coyle – YES; Herman – No; Lyon – YES; Meyer – YES.
- 15) Resolution 2019-13 regarding 2019 Greater Des Moines Partnership DC Trip. Discussion ensued regarding the City’s delegation. Lyon moved the approve three representatives from the City to attend the Partnership DC trip, supported by Sacker. On roll call the votes were as follows: Sacker – YES; Coyle – YES; Herman – YES; Lyon – YES; Meyer – YES.
- 16) Resolution 2019-14 to Set Public Hearing for Fiscal Year 2019 Budget Amendment #1. Coyle moved supported by Sacker to adopt. On roll call the votes were as follows: Sacker – YES; Coyle – YES; Herman – YES; Lyon – YES; Meyer – YES.
- 17) Resolution 2019-15 Authorizing an Agreement for IT Services for the City of Van Meter. Administrator Michel presented IT service solutions to Council in the February meeting as there are deficiencies with our current IT services. Further discussion ensued regarding other similar services and the costs associated with those services. Michel asked that Council determine if they would like to move forward with the Iowa League of Cities IT in a Box Pilot Program. If Council did not wish to move forward with the Pilot Program, Michel asked that Council take no action on IT services at this time. Sacker moved supported by Meyer to authorize the City’s participation in the IT in a Box Pilot Program. On roll call the votes were as follows: Sacker – YES; Coyle – No; Herman – YES; Lyon – No; Meyer – YES.
- 18) Reports: The City Clerk reminded Council that Plat Sale forms were coming due. The City Administrator and City Engineer provided an update regarding water treatment and the joint effort with the City of West Des Moines and the City of Waukee. Administrator Michel further explained the City’s need for updating the water meter reading equipment.
- 19) Mayor Adams asked for a motion to adjourn. Sacker moved supported by Coyle. Passed unanimously. The meeting was adjourned at 9:41 pm.

 Allan B. Adams, Mayor

ATTEST
 Liz Thompson, City Clerk