

- 1) The Van Meter City Council met for a regular council meeting on Monday, November 19, 2018 at the Veterans Reception Center. Mayor Allan Adams called the meeting to order at 7:00PM. The following council members were present upon roll call: Kim Sacker, Adam Coyle, Joe Herman, Lyn Lyon, and Steve Meyer.

Staff present: City Administrator Kyle Michel, City Clerk Liz Thompson, Public Works Director David Herman, City Engineer Bob Veenstra and City Attorney/Parliamentarian John Fatino.

- 2) Mayor Adams led the Pledge of Allegiance.
- 3) Mayor Adams read a Civility Statement setting expectations of respect for the meeting.
- 4) Mayor Adams asked for a motion to approve the agenda. Coyle moved supported by Herman to approve the agenda. Motion passed unanimously.
- 5) Introductions were made.
- 6) Mayor Adams opened the Citizens Hearing by asking visitors if they wished to address the council. Hearing none, Mayor Adams closed the citizens hearing.
- 7) Mayor Adams reviewed the consent agenda and asked for discussion. Mayor Adams asked for a motion to adopt the consent agenda which included the following:
 - a. Minutes of the October 8, 2018 Council workshop.
 - b. Minutes of the October 8, 2018 City Council meeting.
 - c. November Claims list

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
ACCO	WATER CHEMICALS	548.60
ADLAI LOUNSBURY	SOCCER REFEREE	10.00
ADT SECURITY SERVICES	4TH QRT SERVICE PLAN	172.62
AGSOURCE COOPERATIVE SERVICES	WA/SW TESTING	43.00
ALERT-ALL CORP	FIRE PREVENTION WEEK HANDOUTS	1,802.50
ALL AMERICAN TURF BEAUTY	IRRIGATION REPAIRS	742.68
ANDON WATSON	SOCCER REFEREE	10.00
ASHTIAN WATSON	SOCCER REFEREE	35.00
BRAYDEN FENNESSEY	SOCCER REFEREE	20.00
CADEN TOST	SOCCER REFEREE	175.00
CASCADE PUBLIC LIBRARY	BOOKS	45.00
CASEY'S GENERAL STORE	GAS/MERCH	1,410.27
CENTURY LINK	LIB PHONE LINE/FD FAX LINE	247.70
CHRIS COFFIE	SOCCER REFEREE	180.00
CHRIS SCHRECK	SOCCER REF	90.00
CLARK FIALA	SOCCER REF	165.00
COLBY WIEDERHOLT	SOCCER REFEREE	75.00
COLUMBUS JCT PUB LIBRARY	BOOKS	20.00
CULLIGAN	LIB WATER/COOLER RENTAL	66.15
CUSTOM LAWN CARE & LANDSCAPING	LIB/JOHNSON PARK/REC FALL APP	1,012.00
DALLAS COUNTY NEWS	LEGAL PUBLICATIONS	273.87
DEMCO	LIB SUPPLIES	373.99
DMACC	WATER TREATMENT CLASS	450.00
EARLHAM SAVINGS BANK		25.00
EFTPS	FED/FICA TAX	3,721.34
EFTPS	FED/FICA TAX	3,772.70
EMMETSBURG PUBLIC LIB	BOOKS	9.60
EVAN OLIVER	SOCCER REFEREE	115.00
EVE HYER	SOCCER REF	20.00
PRAETORIAN DIGITAL	ANNUAL SUBSCRIPTION	1,845.00
FORTE	SEP FORTE CHARGES	178.55
GEE ASPHALT SYSTEMS INC	STREET SEALER	5,568.00

GIS BENEFITS	EMPLOYEE DENTAL/VISION	518.22
GREATER DALLAS CO - GDCDA	ECONOMIC DEVELOPMENT SUPPORT	5,000.00
GUTTENBURG PUBLIC LIB	BOOKS	15.01
HENRY LOUNSBURY	SOCCER REF	10.00
HILL BROS ASPHALT CORP	ST PATCHING FELLER/VAN BUREN	1,500.00
IA CMA	ANNUAL MEMBERSHIP FEES	120.00
IEMSA	IEMSA CONFERENCE	445.00
IOWA DEPT OF PUBLIC SAFETY	IOWA SYSTEM FEES	300.00
IOWA DEPARTMENT OF NATURAL RES	2019 ANNUAL WATER USE FEE	134.00
IOWA DEPARTMENT OF NATURAL RES	WA DISTRIBUTION/WA TREAT EXAM	60.00
IOWA ONE CALL	EMAIL LOCATES	63.90
IOWA SOCCER ASSOCIATION	TEAM FEES & PLAYER/COACH FEES	3,422.00
IPERS	PROTECT IPERS	2,336.80
JAY OLSON	REC PROGRAMMING SERVICES	1,703.00
JENNA STRECK	SOCCER REF	90.00
JODY SIMPSON	SOCCER CLASS	150.00
JW TREE SERVICE	TREES GRANT/WEST/225 ELM	700.00
KADENCE WIGANT	SOCCER REFEREE	170.00
KAEDEN SHAVER	SOCCER REF	60.00
KAEGAN WIGANT	SOCCER REFEREE	10.00
KATIE NICHOLS	SOCCER REF	75.00
KIMBERLY SACKER	IA LEAGUE CONFERENCE LODGING	230.00
KIRKWOOD COMM COLLEGE	FIRE SCHOOL - K DAVIS	105.00
KONICA MINOLTA	3RD QRT MAINTENANCE AGREEMENT	320.30
LAURA KUNKEL	CLEANING SERVICES	200.00
LIAM NEWELL	SOCCER REF	20.00
LOGAN CONTRACTORS INC	BOAT RAMP/TRAIL	103.12
LOGAN FREEMAN	SOCCER REF	10.00
LORI VICKER	PRESENTATION	75.00
LOWDEN PUBLIC LIBRARY	BOOKS	45.00
LOWE'S	TRAIL	325.07
MAFFIN OUTDOOR POWER & AUTO	REPAIR 2017 POLICE VEH/OIL	602.84
MATHESON TRI GAS INC	OXYGEN	184.24
MEDIACOM	INTERNET SERVICES	275.90
MELISSA OLIVER	SOCCER EQUIPMENT REFUND	54.88
MENARDS	SOCCER PAINT	63.90
METERING & TECHNOLOGY SOLUTION	METER PARTS	1,600.85
MIDAMERICAN ENERGY	GAS/ELEC	2,679.85
MONTICELLO PUBLIC LIBRARY	BOOKS AND/OR DVDS	43.00
NIC WIGANT	SOCCER REF	115.00
OFFICE DEPOT	PD/FD OFFICE SUPPLIES	328.49
ORANGE CITY PUBLIC LIBRARY	BOOKS	20.00
REGAN BERNHARDT	SOCCER REF	20.00
SECRETARY OF STATE	S LINDAMAN NOTARY RENEWAL	30.00
SELECTIVE INSURANCE CO THE SE	REC COMPLEX BATHRM/CONCESSION	1,707.00
SHAE BERNHARDT	SOCCER REF	90.00
SHELDON PUBLIC LIB	BOOKS	30.00
SHELLY JAMES	AUG & SEPT 18 CLEANING	180.00
STAR EQUIPMENT LTD	TRAIL/BOAT RAMP	3,060.00
STEVE MUELLER	BATTERY FOR PAINT SPRAYER	49.98
STUART LIBRARY FOUNDATION	BOOKS	30.00
SYNCB/AMAZON	LIB MATERIALS	1,852.09
TEIK DOWNS	FOOTBALL REGISTRATION	45.00
THE HARTFORD	LIFE & DISABL 9/2018	284.12
THORPE WATER DEV CO	REPAIRS TO WELL REC COMPLEX	2,813.66

TREAS - STATE OF IOWA W/H	STATE TAX	642.00
TYLER COFFIE	SOCCER REFEREE	190.00
UNITYPOINT CLINIC	TEST RESULTS	42.00
US POSTMASTER	OCT UT BILL/NEWSLETTER POSTAGE	223.25
VEENSTRA & KIMM INC	BUILDING INSPECTIONS	11,759.60
VETERANS RECEPTION CENTER	2017 WINTER MARKET/2018 MARKET	582.50
WASTE CONNECTIONS	GARBAGE CONTRACT	7,727.49
WASTE SOLUTIONS OF IA	PORTA JOHN RENTALS	200.00
WELLS FARGO CC	PD TRAVEL EXPENSES	579.68
WEST BEND PUBLIC LIB	BOOK(S)	27.00
WHITFIELD & EDDY PLC	LEGAL SERVICES	1,851.00
ZIEGLER INC	SERVIE GENERATOR/WA DEPT	1,618.50
ZOIE VAUGHT	SOCCER REFEREE	10.00
**** PAID TOTAL ****		12,341.66
**** SCHED TOTAL ****		70,812.15
***** REPORT TOTAL *****		83,153.81

d. October Financial Statement:

FUND	RECEIVED	DISBURSED
GENERAL	179,457.23	46,884.28
FARMERS MARKET	0.00	582.50
PARK OPERATIONS	3,860.71	17,282.62
GAS/ELEC FRANCHISE FEE	14,720.04	0.00
ROAD USE TAX	9,106.87	14,839.59
EMPLOYEE BENEFITS	36,349.67	5,077.25
EMERGENCY FUND	3,177.17	0.00
LOCAL OPTION SALES TAX	13,339.12	0.00
TIF – CR ESTATES	60,234.87	0.00
TIF – WH PINES SUBDIVISION	16,379.86	0.00
TIF ORIGINAL	84,198.16	0.00
LIBRARY TRUST FUND	20.00	6,152.81
WATER	39,473.49	17,199.95
SEWER	16,961.71	9,937.09
*****REPORT TOTAL*****	477,578.92	117,956.09

- e. Resolution Transferring Funds: Library Trust Fund
- f. Liquor License Renewal: Casey's General Store
- g. Liquor License Ownership Change: Veteran's Reception Center

Lyon moved supported by Sacker to approve the consent agenda. Passed unanimously.

Public Works Director, David Herman, was recognized for 20 years of service with the City of Van Meter.

8) Tax abatement applications:

- a. An application for tax abatement for improvements at 602 Lakeview Dr.
- b. An application for tax abatement for improvements at 3546 Richland Rd.
- c. An application for tax abatement at 5110 Bulldog Ave.
- d. An application for tax abatement at 29400 Hickory Lodge Dr.

Lyon moved supported by Herman to approve the tax abatement applications. On roll call the votes were as follows: Sacker – YES; Coyle – YES; Herman – YES; Lyon – YES; Meyer – NO. Motion passed 4-1.

9) Dylan Mullenix, Central Iowa Regional Transportation Planning Alliance, presented to the council about eligible funds for small cities to improve the transportation system specifically as it relates to trails and infrastructure.

10) Mayor Adams opened a public hearing on Amending Chapter 157 Flood Plain Regulations. Mr. Alan Suckow who owns property in the flood zone area requested the council add language to the Ordinance that would account for and acknowledge letter of map amendments issued by FEMA. Mayor Adams closed the public hearing.

11) Council reviewed an Ordinance Amending Chapter 157 Flood Plain Regulations. Attorney Mr. John Fatino provided language to include as requested by Mr. Suckow. Sacker moved supported by Coyle to approve the first reading. On roll call the votes were as follows: Sacker – YES; Coyle – YES; Herman – YES; Lyon –

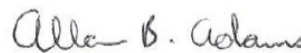
YES; Meyer – YES. Motion passed unanimously.

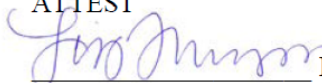
Sacker moved supported by Lyon to waive the second reading. On roll call the votes were as follows: Sacker – YES; Coyle – YES; Herman – YES; Lyon – YES; Meyer – YES. Motion passed unanimously.

Coyle moved supported by Lyon to waive the third reading. On roll call the votes were as follows: Sacker – YES; Coyle – YES; Herman – YES; Lyon – YES; Meyer – YES. Motion passed unanimously.

Sacker moved supported by Coyle to adopt the Ordinance subject to completion of the Gebhardt annexation process. On roll call the votes were as follows: Sacker – YES; Coyle – YES; Herman – YES; Lyon – YES; Meyer – YES. Motion passed unanimously.

- 12) Action on Resolution 2018-38 Approving the Annual Urban Renewal Report for Fiscal Year 2018. City Administrator Kyle Michel presented the report to the council for review. Coyle moved supported by Herman to approve. On roll call the votes were as follows: Sacker – YES; Coyle – YES; Herman – YES; Lyon – YES; Meyer – YES. Motion passed unanimously.
- 13) Action on Resolution 2018-39 Approving Payment to Dallas County Habitat for Humanity. City Administrator Michel noted that these projects are funded through LMI. Herman moved supported by Coyle to approve. On roll call the votes were as follows: Sacker – YES; Coyle – YES; Herman – YES; Lyon – YES; Meyer – YES. Motion passed unanimously.
- 14) Action on Resolution 2018-40 Naming the Van Meter River Trails System. The city requested citizen input for names and agreed, with permission from the Potthoff family to name the trail “Alec Potthoff Memorial Trail.” Coyle moved supported by Lyon to adopt. On roll call the votes were as follows: Sacker – YES; Coyle – YES; Herman – YES; Lyon – YES; Meyer – YES. Motion passed unanimously.
- 15) Action on Resolution 2018-41 setting date for Public Hearing regarding first reading of an Ordinance amending Chapter 155: Building Code of the Van Meter Code of Ordinances. Administrator Michel indicated that the chapter is being amended to allow for Veenstra & Kimm to conduct the City’s electrical inspections. Sacker moved supported by Lyon to set the date for the Public Hearing as December 10, 2018, 7P at the regularly scheduled business meeting of the Van Meter City Council. On roll call the votes were as follows: Sacker – YES; Coyle – YES; Herman – YES; Lyon – YES; Meyer – YES. Motion passed unanimously.
- 16) Staff, Mayor/Council, Liaison Reports.
- 17) Mayor Adams asked for a motion to adjourn. Coyle moved supported by Herman. Passed unanimously.

 Allan B. Adams, Mayor

ATTEST
 Liz Thompson, City Clerk