

- 1) The Van Meter City Council met for a regular council meeting on Monday, October 8, 2018 at the Veterans Reception Center. Mayor Allan Adams called the meeting to order at 7:00PM. The following council members were present upon roll call: Kim Sacker, Adam Coyle, Joe Herman, Lyn Lyon, and Steve Meyer.

Staff present: City Administrator Kyle Michel, City Clerk Liz Thompson, Library Director Suzanne Lindaman, Public Works Director David Herman, Public Safety Director William Daggett, City Engineer Bob Veenstra and City Attorney/Parliamentarian John Fatino.

- 2) Mayor Adams led the Pledge of Allegiance.
- 3) Mayor Adams read a Civility Statement setting expectations of respect for the meeting.
- 4) Mayor Adams asked for a motion to approve the agenda. Lyon moved supported by Meyer to approve the agenda. Motion passed unanimously.
- 5) Introductions were made.
- 6) Mayor Adams opened the Citizens Hearing by asking visitors if they wished to address the council. Hearing none, Mayor Adams closed the citizens hearing.
- 7) Mayor Adams reviewed the consent agenda and asked for discussion. Mayor Adams asked for a motion to adopt the consent agenda which included the following:
 - a. Minutes of the September 10, 2018 Council meeting.
 - b. October Claims list

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
ACCO	WATER CHEMICALS	548.60
ADLAI LOUNSBURY	SOCCER REFEREE	10.00
ADT SECURITY SERVICES	4TH QRT SERVICE PLAN	172.62
AGSOURCE COOPERATIVE SERVICES	WA/SW TESTING	43.00
	FIRE PREVENTION WEEK	
ALERT-ALL CORP	HANDOUTS	1,802.50
ALL AMERICAN TURF BEAUTY	IRRIGATION REPAIRS	742.68
ANDON WATSON	SOCCER REFEREE	10.00
ASHTIAN WATSON	SOCCER REFEREE	35.00
BRAYDEN FENNESSEY	SOCCER REFEREE	20.00
CADEN TOST	SOCCER REFEREE	175.00
CASCADE PUBLIC LIBRARY	BOOKS	45.00
CASEY'S GENERAL STORE	GAS/MERCH	1,410.27
CENTURY LINK	LIB PHONE LINE/FD FAX LINE	247.70
CHRIS COFFIE	SOCCER REFEREE	180.00
CHRIS SCHRECK	SOCCER REF	90.00
CLARK FIALA	SOCCER REF	165.00
COLBY WIEDERHOLT	SOCCER REFEREE	75.00
COLUMBUS JCT PUB LIBRARY	BOOKS	20.00
CULLIGAN	LIB WATER/COOLER RENTAL	66.15
CUSTOM LAWN CARE & LANDSCAPING	LIB/JOHNSON PARK/REC FALL APP	1,012.00
DALLAS COUNTY NEWS	LEGAL PUBLICATIONS	273.87
DEMCO	LIB SUPPLIES	373.99
DMACC	WATER TREATMENT CLASS	450.00
EARLHAM SAVINGS BANK		25.00
EFTPS	FED/FICA TAX	3,721.34
EFTPS	FED/FICA TAX	3,772.70
EMMETSBURG PUBLIC LIB	BOOKS	9.60
EVAN OLIVER	SOCCER REFEREE	115.00
EVE HYER	SOCCER REF	20.00
PRAETORIAN DIGITAL	ANNUAL SUBSCRIPTION	1,845.00
FORTE	SEP FORTE CHARGES	178.55
GEE ASPHALT SYSTEMS INC	STREET SEALER	5,568.00
GIS BENEFITS	EMPLOYEE DENTAL/VISION	518.22

	ECONOMIC DEVELOPMENT	
GREATER DALLAS CO - GDCDA	SUPPORT	5,000.00
GUTTENBURG PUBLIC LIB	BOOKS	15.01
HENRY LOUNSBURY	SOCCER REF	10.00
HILL BROS ASPHALT CORP	ST PATCHING FELLER/VAN BUREN	1,500.00
IA CMA	ANNUAL MEMBERSHIP FEES	120.00
IEMSA	IEMSA CONFERENCE	445.00
IOWA DEPT OF PUBLIC SAFETY	IOWA SYSTEM FEES	300.00
IOWA DEPARTMENT OF NATURAL RES	2019 ANNUAL WATER USE FEE	134.00
	WA DISTRIBUTION/WA TREAT	
IOWA DEPARTMENT OF NATURAL RES	EXAM	60.00
IOWA ONE CALL	EMAIL LOCATES	63.90
IOWA SOCCER ASSOCIATION	TEAM FEES & PLAYER/COACH FEES	3,422.00
IPERS	PROTECT IPERS	2,336.80
JAY OLSON	REC PROGRAMMING SERVICES	1,703.00
JENNA STRECK	SOCCER REF	90.00
JODY SIMPSON	SOCCER CLASS	150.00
JW TREE SERVICE	TREES GRANT/WEST/225 ELM	700.00
KADENCE WIGANT	SOCCER REFEREE	170.00
KAEDEN SHAVER	SOCCER REF	60.00
KAEGAN WIGANT	SOCCER REFEREE	10.00
KATIE NICHOLS	SOCCER REF	75.00
KIMBERLY SACKER	IA LEAGUE CONFERENCE LODGING	230.00
KIRKWOOD COMM COLLEGE	FIRE SCHOOL - K DAVIS	105.00
	3RD QRT MAINTENANCE	
KONICA MINOLTA	AGREEMENT	320.30
LAURA KUNKEL	CLEANING SERVICES	200.00
LIAM NEWELL	SOCCER REF	20.00
LOGAN CONTRACTORS INC	BOAT RAMP/TRAIL	103.12
LOGAN FREEMAN	SOCCER REF	10.00
LORI VICKER	PRESENTATION	75.00
LOWDEN PUBLIC LIBRARY	BOOKS	45.00
LOWE'S	TRAIL	325.07
MAFFIN OUTDOOR POWER & AUTO	REPAIR 2017 POLICE VEH/OIL	602.84
MATHESON TRI GAS INC	OXYGEN	184.24
MEDIACOM	INTERNET SERVICES	275.90
MELISSA OLIVER	SOCCER EQUIPMENT REFUND	54.88
MENARDS	SOCCER PAINT	63.90
METERING & TECHNOLOGY SOLUTION	METER PARTS	1,600.85
MIDAMERICAN ENERGY	GAS/ELEC	2,679.85
MONTICELLO PUBLIC LIBRARY	BOOKS AND/OR DVDS	43.00
NIC WIGANT	SOCCER REF	115.00
OFFICE DEPOT	PD/FD OFFICE SUPPLIES	328.49
ORANGE CITY PUBLIC LIBRARY	BOOKS	20.00
REGAN BERNHARDT	SOCCER REF	20.00
SECRETARY OF STATE	S LINDAMAN NOTARY RENEWAL	30.00
	REC COMPLEX	
SELECTIVE INSURANCE CO THE SE	BATHRM/CONCESSION	1,707.00
SHAE BERNHARDT	SOCCER REF	90.00
SHELDON PUBLIC LIB	BOOKS	30.00
SHELLY JAMES	AUG & SEPT 18 CLEANING	180.00
STAR EQUIPMENT LTD	TRAIL/BOAT RAMP	3,060.00
STEVE MUELLER	BATTERY FOR PAINT SPRAYER	49.98
STUART LIBRARY FOUNDATION	BOOKS	30.00
SYNCB/AMAZON	LIB MATERIALS	1,852.09
TEIK DOWNS	FOOTBALL REGISTRATION	45.00
THE HARTFORD	LIFE & DISABL 9/2018	284.12
THORPE WATER DEV CO	REPAIRS TO WELL REC COMPLEX	2,813.66

TREAS - STATE OF IOWA W/H	STATE TAX	642.00
TYLER COFFIE	SOCCER REFEREE	190.00
UNITYPOINT CLINIC	TEST RESULTS	42.00
	OCT UT BILL/NEWSLETTER	
US POSTMASTER	POSTAGE	223.25
VEENSTRA & KIMM INC	BUILDING INSPECTIONS	11,759.60
	2017 WINTER MARKET/2018	
VETERANS RECEPTION CENTER	MARKET	582.50
WASTE CONNECTIONS	GARBAGE CONTRACT	7,727.49
WASTE SOLUTIONS OF IA	PORTA JOHN RENTALS	200.00
WELLS FARGO CC	PD TRAVEL EXPENSES	579.68
WEST BEND PUBLIC LIB	BOOK(S)	27.00
WHITFIELD & EDDY PLC	LEGAL SERVICES	1,851.00
ZIEGLER INC	SERVIE GENERATOR/WA DEPT	1,618.50
ZOIE VAUGHT	SOCCER REFEREE	10.00
**** PAID TOTAL ****		12,341.66
**** SCHED TOTAL ****		70,812.15
***** REPORT TOTAL *****		83,153.81

c. September Financial Statement:

FUND	RECEIVED	DISBURSED
GENERAL	50,614.85	38,204.42
FARMERS MARKET	0.00	202.50
PARK OPERATIONS	125.12	43,130.99
ROAD USE TAX	14,740.27	17,035.45
EMPLOYEE BENEFITS	7,661.01	3,085.43
EMERGENCY FUND	669.54	0.00
LOCAL OPTION SALES TAX	13,339.12	0.00
TIF – CR ESTATES	12,149.70	0.00
TIF – WH PINES SUBDIVISION	1,206.86	0.00
TIF ORIGINAL	14,794.51	0.00
LIBRARY TRUST FUND	108.70	5,862.44
VM COMMUNITY BETTERMENT	20.00	45.00
DEBT SERVICES	6,007.92	0.00
CEMETERY – PERPETUAL CARE	500.00	0.00
WATER	54,202.46	10,417.14
SEWER	20,204.85	11,201.64
*****REPORT TOTAL*****	196,344.91	129,185.01

- d. Liquor License – Casey’s General Stores
- e. Liquor License – Grover’s Flavors
- f. Liquor License – Veteran’s Reception Center
- g. Depository Resolution – Earlham Savings Bank

Sacker moved supported by Lyon to approve the consent agenda. Passed unanimously.

8) Tax abatement applications:

- a. An application for tax abatement for improvements at 36455 Shadow Trail.

Lyon moved supported by Herman to approve the tax abatement applications. On roll call the votes were as follows: Sacker – YES; Coyle – YES; Herman – YES; Lyon – YES; Meyer – NO. Motion passed 4-1.

9) Mayor Adams opened a public hearing on the Gebhardt voluntary annexation application. Hearing nothing from the public, Mayor Adams closed the public hearing.

10) Resolution 2018- Approving the Voluntary Annexation Application Submitted by Gebhardt was reviewed. Sacker moved supported by Coyle to approve the resolution. On roll call the votes were as follows: Sacker – YES; Coyle – YES; Herman – YES; Lyon - YES; Meyer – YES. Motion passed unanimously.

11) Mayor Adams opened a public hearing on Rezoning of Gebhardt Property from Agricultural to Business Park. Hearing nothing from the public, Mayor Adams closed the public hearing.

12) Council reviewed an Ordinance Rezoning Property and Amending the Zoning Map. Herman moved supported by Sacker to approve the first reading. On roll call the votes were as follows: Sacker – YES;

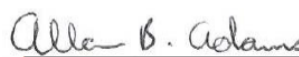
Coyle – YES; Herman – YES; Lyon – YES; Meyer – YES. Motion passed unanimously.

Lyon moved supported by Coyle to waive the second reading. On roll call the votes were as follows: Sacker – YES; Coyle – YES; Herman – YES; Lyon – YES; Meyer – YES. Motion passed unanimously.

Coyle moved supported by Sacker to waive the third reading. On roll call the votes were as follows: Sacker – YES; Coyle – YES; Herman – YES; Lyon – YES; Meyer – YES. Motion passed unanimously.

Coyle moved supported by Sacker to adopt the Ordinance subject to completion of the Gebhardt annexation process. On roll call the votes were as follows: Sacker – YES; Coyle – YES; Herman – YES; Lyon – YES; Meyer – YES. Motion passed unanimously.

- 13) Mayor Adams opened a public hearing on an Ordinance to Amend Chapter 165: Zoning Regulations of the Van Meter Code of Ordinances. Hearing nothing from the public, Mayor Adams closed the hearing.
- 14) Action on Ordinance Amending Chapter 165: Zoning Regulations of the Van Meter Code of Ordinance
Council reviewed the amendments associated with the BP-1 District (Business Park) regarding façade and maximum allowable building height.
Meyer moved supported by Sacker to approve the first reading. On roll call the votes were as follows: Sacker – YES; Coyle – YES; Herman – YES; Lyon – Yes; Meyer – YES. Motion passed unanimously.
Coyle moved supported by Sacker to waive the second reading. On roll call the votes were as follows: Sacker – YES; Coyle – YES; Herman – YES; Lyon – Yes; Meyer – YES. Motion passed unanimously.
Coyle moved supported by Lyon to waive the third reading. On roll call the votes were as follows: Sacker – YES; Coyle – YES; Herman – YES; Lyon – Yes; Meyer – YES. Motion passed unanimously.
Coyle moved supported by Lyon to adopt. On roll call the votes were as follows: Sacker – YES; Coyle – YES; Herman – YES; Lyon – Yes; Meyer – YES. Motion passed unanimously.
- 15) Council reviewed a 28E Agreement on School Resource Officer Program. Sacker moved supported by Meyer to approve the proposal subject to a final review by the City Attorney. On roll call the votes were as follow: Sacker – YES; Coyle – YES; Herman – YES; Lyon – YES; Meyer – YES. Motion passed unanimously.
- 16) Action on Resolution approving a Plat of Survey submitted by TY-End Surveying, LLC. City Engineer reviewed the plat of survey. Lyon moved supported by Coyle to approve the Plat of Survey. On roll call the votes were as follows: Sacker – YES; Coyle – YES; Herman – YES; Lyon – YES; Meyer – YES. Motion passed unanimously.
- 17) Action on Resolution setting date for Public Hearing regarding first reading of an Ordinance amending Chapter 157: Flood Plain Regulations of the Van Meter Code of Ordinances. Herman moved supported by Lyon to set the date for the Public Hearing as November 12, 2018, 7P at the regularly scheduled business meeting of the Van Meter City Council. On roll call the votes were as follows: Sacker – YES; Coyle – YES; Herman – YES; Lyon – YES; Meyer – YES. Motion passed unanimously.
- 18) Action on Resolution naming the Van Meter water trails system of the Van Meter Rec Complex. Discussion ensued regarding recommendations received by City Hall for the trail. Councilman Coyle indicated he would review the desired recommendation with the Potthoff family and report back to Council in November for action. No action was taken.
- 19) City Administrator Michel provided a report on the Des Moines Area Metropolitan Planning Organization outlining changes to the governance structure and membership requirements. Michel indicated that he would be pursuing information regarding the Central Iowa Regional Transportation Planning Alliance as an alternative membership option for the City and would report to Council at a future meeting.
- 20) Staff, Mayor/Council, Liaison Reports. Public Works Director Herman reported on water service line issues in Crestview Estates, City Attorney Fatino provided a brief review of the City Code regarding water service lines and the responsibility of the water superintendent. Council member Sacker reported on the Iowa League of Cities Annual Conference
- 21) Mayor Adams asked for a motion to adjourn. Meyer moved supported by Herman. Passed unanimously.

 Allan B. Adams, Mayor

ATTEST

 Liz Thompson, City Clerk