City of Van Meter, Iowa

City Council Minutes – 6-27-2022

The Van Meter City Council met for a council workshop on Monday, June 27, 2022, at the Veterans Reception Center, 910 Main Street. Mayor Adams called the meeting to order at 6:12 pm. The following council members were present upon roll call: Travis Brott, Blake Grolmus Joe Herman, Lyn Lyon, and Craig Greer.

Staff present: City Administrator Sarah Ames and Deputy City Clerk Grace Grob.

1. Mayor Adams asked for a motion to approve the agenda. Herman moved, supported by Grolmus, to approve the agenda. On roll call the votes were as follows: Brott – YES; Herman – YES; Lyon – YES; Greer – YES.
2. Discussion and Possible Action
	1. Resolution 2022-26 Assigning addresses for Trindle Ridge. A motion to adopt was made by Lyon, supported by Herman. On roll call the votes were as follows: Brott – YES; Herman – YES; Lyon – YES; Greer – YES.
	2. A motion by Brott, supported by Lyon was made to set dates for Community Improvement Plan Goals meetings for August 22, 2022 and September 26, 2022 . On roll call the votes were as follows: Brott – YES; Herman – YES; Lyon – YES; Greer – YES.
	3. Council tabled a decision to set a date for the City Administrator evaluation.
	4. Council reviewed and commented on the job description and interview schedule for the Public Works Director position.
	5. City Administrator Ames provided council a spreadsheet of employee wages at the current rate of pay as well as projected rates at 1% - 7%. Grolmus made a motion to approve a 6% COLA for employees, supported by Greer. On roll call the votes were as follows: Brott – YES; Herman – YES; Lyon – YES; Greer – YES.
	6. City Attorney Fatino reviewed a contract for garbage collection from Waste Connections of Iowa. Fatino found the contract to be satisfactory. Herman moved, supported by Greer to approve the contract. On roll call the votes were as follows: Brott – YES; Herman – YES; Lyon – YES; Greer – YES.
	7. Discussion was had regarding the City Employee Personnel Manual. Suggestions were made. Staff will continue to make revisions. It will be brought back to council for approval at a future meeting.
	8. Discussion was had regarding an existing berm along F90 in Grand Ridge Estates. It was concluded that it is the developer’s responsibility to perform the grading to specs. No formal action was taken.
3. Adjournment. Greer moved; supported by Grolmus, to adjourn the meeting. Motion carried unanimously. The mayor adjourned the meeting at 8:45 pm.