

Governmental Body: Van Meter Board of Adjustment

Date of Meeting: Wednesday, November 6, 2024

Time/Location of Meeting: 6:00pm – 310 Mill Street (City Hall)

Agenda:

1. Call to Order/Roll Call
2. Approval of Agenda
3. Closed Session Pursuant to Iowa Code Chapter 21.5(1)(c)
4. Adjournment

Agenda Item #1

Call to Order

Roll Call:

Carter _____

Anderson _____

Lyons _____

Young _____

Doremus _____

Staff:

Agenda Item #2

Approval of the Agenda

Chairperson: *Do I hear a motion to approve the agenda?*

Board Member _____: *So moved.*

Board Member _____: *Second.*

Chairperson: All in favor? _____ Not in favor? _____

Agenda Item #3

Closed Session pursuant to Iowa Code Chapter 21.5 (c)

Sample Language:

Chairperson: Do I hear a motion to enter into closed session?

Board Member: _____ ***So moved.***

Board Member: _____ ***Second.***

City Clerk: Carter _____ Anderson _____ Lyons _____ Young _____ Doremus _____

Chairperson: As of __:__ pm, closed session is in progress.

Chairperson: Do I hear a motion to exit from closed session?

Board Member: _____ ***So moved.***

Board Member: _____ ***Second.***

City Clerk: Carter _____ Anderson _____ Lyons _____ Young _____ Doremus _____

Chairperson: As of __:__ pm, closed session has ended.

Agenda Item #4

Adjournment

Chairperson: With no further business, do I hear a motion to adjourn?

Board Member _____: ***So moved.***

Board Member _____: ***Second.***

Chairperson: All in favor? _____

This meeting is adjourned at _____pm. Thank you.