

PUBLIC MEETING

Governmental Body: Van Meter Board of Adjustment

Date of Meeting: Thursday, May 29, 2025

Time/Location of Meeting: 6:00pm – 310 Mill Street (City Hall)

1. Call to Order/Roll Call

The Van Meter Board of Adjustment Public Meeting was called to order at 6:00pm on Thursday, May 29, 2025 by City Clerk Drake. Board Members Present: Dennis Carter, Jarin Young, Brian Anderson, David Lyons and Tony Doremus. Staff Present: City Clerk Jess Drake, City Administrator Liz Faust, Building Inspector Chris Campbell and Building Inspector Adam Holiday. Public present: Lori Hagen.

2. Approval of Agenda

City Clerk Drake noted that Items 6 & 7 were removed from the agenda at the request of the applicant. Doremus moved, supported by Lyons to approve the agenda as amended. Carter – YES; Anderson – YES; Lyons - YES; Young – YES; Doremus – YES. Motion carried.

3. Approval of the Minutes from April 10, 2025

Doremus moved, supported by Anderson to approve the minutes from April 10, 2025 as presented. Carter – YES; Anderson – YES; Lyons - YES; Young – YES; Doremus – YES. Motion carried.

4. Public Hearing

Doremus moved, supported by Lyons, to open the public hearing. Carter – YES; Anderson – YES; Lyons - YES; Young – YES; Doremus – YES. The public hearing was open as of 6:02pm.

A. VARIANCE REQUEST

An application for a Variance has been received from LORI HAGEN, property owner of 409 Pleasant Street, Van Meter, IA 50261.

The property owner has submitted an application for Variance for the property located at 409 Pleasant Street, Van Meter, IA 50261. The property is located in the R-2 Zoning District as defined by the Van Meter Code of Ordinances, Chapter 165 Zoning Regulations. R-2 Zoning requires a minimum setback from the front property line of 35 feet. The property currently has a garage that sits on the property with a setback of approximately 11 feet and has submitted a building permit to replace the garage with a setback of approximately 20 feet.

FOR THE RECORD

Notice of Public Hearing was published in the Des Moines Register on May 14, 2025. The Notice was also posted at the Van Meter City Hall, Van Meter Public Library, Van Meter Post Office and electronically at www.vanmeteria.gov.

CITY REPORT

City Clerk Drake recounted a summary of the application request, site plan and building plan. The Building Inspector noted that as long as the driveway from the lot line to the front of the garage is at least 18ft, the inspection department does not have an issue with the variance.

APPLICANT REPRESENTATIVES

The applicant provided no additional comments.

WRITTEN COMMENTS RECEIVED BY CITY PRIOR TO HEARING

None.

PUBLIC INPUT

None.

APPLICANT CLOSING SUMMARY

None.

CITY CLOSING SUMMARY

City staff had no closing remarks.

Carter moved, supported by Doremus to close the public hearing. Carter – YES; Anderson – YES; Lyons - YES; Young – YES; Doremus – YES.
The public hearing was closed as of 6:07pm.

5. Discussion & Action by Board of Adjustment regarding the Variance Request as described in Agenda Item 4A

DISCUSSION

Carter moved, supported by Doremus, to grant a variance allowing construction of a new garage at 409 Pleasant Street so long as the driveway is at least 18ft from the lot line along Pleasant Street to the front of the garage structure to Lori Hagen.

On roll call, the votes were as follows: Carter – YES; Anderson – YES; Lyons – YES; Young – YES; Doremus – YES.

The application for a Variance by Lori Hagen is approved.

6. Adjournment

Young moved, supported by Anderson, to adjourn the meeting.
Carter – YES; Anderson – YES; Lyons - YES; Young – YES; Doremus – YES.
Meeting was adjourned at 6:11pm.

DocuSigned by:
Jessica Drake
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Jessica Drake
City Clerk, City of Van Meter

6/4/2025