



President: Rachel Backstrom (2023)
 Vice President: Kate McComb (2025)
 Secretary: Megan Warwick (2023)
 Member: Andrew Kendall (2023)
 Member: Shannon McClintock Miller (2025)

Van Meter Public Library Board of Trustees

Regular Board Meeting

Date: February 15, 2023 Time: 6:00 PM

Place: Van Meter Public Library (505 Grant Street)

Our Mission: The mission of the Van Meter Public Library is to provide materials and services that support and encourage lifelong learning and love of literature.

1. Call to Order
2. Roll Call
3. Approval of the Agenda
4. Consent Agenda
 - A. Minutes of January 18, 2023 Meeting
 - B. January Financials
 - C. February Claims
6. Final FY24 Budget Request
7. Comp time policy & Director's exempt/non-exempt status
8. Director Performance Check-in: Possible closed Session Pursuant to Iowa Code Chapter 21.5 (i) To evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session.
9. Director's resignation & hiring new Director
10. Reports
 - A. Director's Report
 - B. President's Report
11. Adjourn

Schedule

- Feb 15, 2023 Chapter Five Trustee Handbook
 Expiring Board Terms
 Approve Budget
- Mar 22, 2023 Chapter Six Trustee Handbook
- Apr 19, 2023 Chapter Seven Trustee Handbook
 Review ByLaws
 Director's Annual Evaluation
- May 17, 2023 Chapter Eight Trustee Handbook
 Approve dates of next FY Board Meetings
- June 21, 2023 Chapter Nine Trustee Handbook
 Review Community Outreach Policy
- July 19, 2023 Chapter Ten Trustee Handbook
 Elect Officers
 Submit annual report to City Council
See VM Code 22.09
- Aug 16, 2023 Chapter Eleven Trustee Handbook
 Review Bulletin Board Policy
- Sept 20, 2023 Chapter Twelve Trustee Handbook
 Review Collection Development Policy
- October 18, 2023 Chapter Thirteen Trustee Handbook
 Review Mission & Values Policy
- November 13, 2023 Chapter Fourteen Trustee Handbook
 Review Circulation Policy
 Review First Draft of FY25 Budget
- December 13, 2023 (moved to second Wednesday) Chapter Fifteen Trustee Handbook
 Approve FY25 Budget (submit to Council by Jan 10)
 Board Self-Assessment