



President: Rachel Backstrom (2023)  
 Vice President: Kate McComb (2025)  
 Secretary: Megan Warwick (2023)  
 Member: Andrew Kendall (2023)  
 Member: Shannon McClintock Miller (2025)

Van Meter Public Library Board of Trustees

Regular Board Meeting

Date: January 18, 2023 Time: 6:00 PM

Place: Van Meter Public Library (505 Grant Street)

Our Mission: The mission of the Van Meter Public Library is to provide materials and services that support and encourage lifelong learning and love of literature.

1. Call to Order
2. Roll Call
3. Approval of the Agenda
4. Consent Agenda
  - A. Minutes of December 14, 2022 Meeting
  - B. December Financials
  - C. January Claims
5. Staffing Changes
  - A. Briefing
  - B. Director's Hours
  - C. Director's Compensation
6. Review Chapter Four of Trustee Handbook
7. Proposed Change in Hours and Closings Policy  
(Closing one hour earlier on Tuesdays & Thursdays)
8. FY2024 Closings
9. Proposed Revision to FY23 Budget
10. First Draft of FY24 Budget
11. Consider Adoption of City's new Personnel Manual
12. Review of Current Strategic Plan
13. Reports
  - A. Director's Report
  - B. President's Report
14. Adjourn

Schedule	
Jan 18, 2023	Chapter Four Trustee Handbook Review Hours and Closings Policy Review Strategic Plan First draft of budget
Feb 15, 2023	Chapter Five Trustee Handbook Expiring Board Terms Approve Budget
Mar 22, 2023	Chapter Six Trustee Handbook
Apr 19, 2023	Chapter Seven Trustee Handbook Review ByLaws Director's Evaluation
May 17, 2023	Chapter Eight Trustee Handbook
June 21, 2023	Chapter Nine Trustee Handbook Review Community Outreach Policy
July 19, 2023	Chapter Ten Trustee Handbook Elect Officers Submit report to City Council
Aug 16, 2023	Chapter Eleven Trustee Handbook Review Bulletin Board Policy
Sept 20, 2023	Chapter Twelve Trustee Handbook Review Collection Development Policy
October 18, 2023	Chapter Thirteen Trustee Handbook Review Mission & Values Policy