

City of Van Meter, Iowa

City Council Minutes – 9-12-2022

- 1) The Van Meter City Council met for a regular council meeting on Monday, September 12, 2022, at VRC located at 910 Main St. Mayor Adams called the meeting to order at 7:00 pm. The following council members were present upon roll call: Travis Brott, Blake Grolmus, Joe Herman, and Craig Greer. Absent: Lyn Lyon.
Staff present: City Engineer Bob Veenstra, City Attorney John Fatino, Interim Police Chief Mike Brown, Public Works Operator Pat Alexander, Library Director Nancy Studebaker, City Clerk Liz Faust, and Deputy City Clerk Grace Grob. Also in attendance was Mitch and Logan Schaffer.
- 2) Mayor Adams led the Pledge of Allegiance.
- 3) Introductions were made.
- 4) Mayor Adams read a Civility Statement setting expectations of respect for the meeting.
- 5) Mayor Adams asked for a motion to approve the agenda. Grolmus moved, supported by Brott, to approve the agenda. On roll call the votes were as follows: Brott – YES; Herman – YES; Greer – YES; Grolmus – YES.
- 6) During the citizen hearing no one addressed the council.
- 7) Mayor Adams reviewed the consent agenda. Mayor Adams asked for a motion to adopt the consent agenda which included the following:
 - a. 8-8-22 City Council Meeting Minutes
 - b. 8-24-22 City Council Workshop Minutes
 - c. August Financial Statements

FUND	RECEIVED	DISBURSED
GENERAL	37,054.23	74,781.53
VEHICLE REPLACEMENT – FIRE	40.17	0.00
PARK OPERATIONS	22,052.93	27,476.10
GAS/ELEC FRANCHISE FEE	14,103.84	0.00
ROAD USE TAX	15,140.55	5,475.52
EMPLOYEE BENEFITS	0.00	10,194.65
LOCAL OPTION SALES TAX	26,608.74	0.00
TIF-CR ESTATE	0.00	7,500.00
LIBRARY TRUST FUND	4,974.20	8,937.72
REC CAPITAL FUND	0.00	25,584.63
TRINDLE RIDGE	0.00	1,472.72
WATER	35,779.66	18,094.15
SEWER	23,049.25	12,533.43
CARES ACT PROJECT FUND	50,135.32	0.00
*****REPORT TOTAL*****	228,938.89	192,050.45

d. September Claims List

CLAIMS REPORT VENDOR	CLAIMS REPORT REFERENCE	AMOUNT
ABSOLUTE CONCRETE CONSTRUCTION	RICHLAND CIR ST IMPROVEMENTS	22.00
ACCO	WATER CHEMICALS	620.30
ACCUJET LLC	VAC OUT LIFT STATION	1,751.20

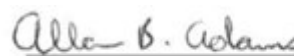
ADAM LOUNSBURY	REFEREE CERT. FOR ADLAI	61.55
AFLAC	AFLAC PRETAX	102.06
AGSOURCE COOPERATIVE SERVICES	WA/SW TESTING	269.25
AMERICAN UNDERGROUND SUPPLY	SINGLE BAND REPAIR CLAMP	111.80
ARNOLD MOTOR SUPPLY	PM 5W30 12/1 QT	108.49
AT&T MOBILITY	PD/FD PHONE SERVICE	240.88
BALDON & SON HARDWARE	1'X30' CHROME TAPE RULE	21.18
BOLTON & MENK INC	GIS ADMINISTRATION	158.00
BOOT BARN	HKY RUGGED FLEX RIGBY DBL.	356.19
CARTER CONSTRUCTION GROUP LLC	REPAIR WATER MAIN ON LOCUST	1,500.00
CULLIGAN	AUTOMATIC RENTAL	12.87
CUSTOM LAWN CARE & LANDSCAPING	U-12	1,120.10
DALLAS CO SHERIFFS OFFICE	NEW WORLD MODULE	800.00
DALLAS CO TREASURER	GRE LOT 82 PROPERTY TAX	90.00
DELTA DENTAL	EMPLOYEE DENTAL & VISION	507.48
DEMCO	PROCESSING SUPPLIES	132.35
DES MOINES STEEL FENCE	BASEBALL FIELD FENCE	16,605.00
DJ GONGOL & ASSOC INC	46411-062 4' FV ASSY BC NEO	423.30
EARLHAM SAVINGS BANK	EBANK EFT ACH FEES	25.00
EFTPS	FED/FICA TAX	5,257.48
EFTPS	FED/FICA TAX	5,155.96
ELITE SPORTS	GILDAN DRYBLEND 50/50 T-SHIRT	2,706.00
FIRE SERVICE TRAINING BUREAU	FF1 FOR ADAM WICKS	50.00
FORTE	WEB PROCESSING FEES	306.64
FORTE	POS PROCESSING FEES	14.73
	LAWPRO CUSTOM ENGRAVED SHIELD	49.76
GALLS LLC	CHEMICALS	104.04
HACH	SUMMER FILLED LP	319.93
HEARTLAND COOP	DPS-FD-001	42.96
INGERSOLL RAND	EMAIL LOCATES	142.40
IOWA ONE CALL	STANDARD 2 WAY 2' SQ POST	3,658.75
IOWA PRISON INDUSTRIES	IPERS	3,587.89
IPERS	SCREENINGS - SPORTS COMPLEX	723.75
JUNGMANN CORPORATION	CIG LIGHT AND USB REPAIR	161.30
KARL CHEVROLET	eKEY MASTER	2,245.00
KNOX COMPANY	CLEANING SERVICES	100.00
LAURA KUNKEL	BOOM TRUCK	1,221.82
LILLIE PLUMBING	SPEC WASP/HORNET TWINPACK	100.62
LOWE'S	LUG AND STUD LUG NUT	822.38
MAFFIN OUTDOOR POWER & AUTO	SMALL EQUIPMENT LABELS - 1'	131.98
MARK SCHMITT	OXYGEN	52.93
MATHESON TRI GAS INC	INTERNET SERVICES	296.90
MEDIACOM	M25 GALLON 6-DIAL HRE	546.40
METERING & TECHNOLOGY SOLUTION		

MIDAMERICAN ENERGY	GAS/ELEC	2,969.47
MUNICIPAL SUPPLY INC	M2 SENSUS FLXNT SUPPORT	2,050.00
OFFICE DEPOT	PAST DUE AMMOUNT	79.98
OVERDRIVE INC	FY2023 BRIDGES E-BOOK CONTENT	905.92
P&M APPAREL	VAN METER FIRE TSHIRTS	446.00
SAM'S CLUB MC/SYNCB	TRACTOR SUPPLY	26.99
SANDRY FIRE SUPPLY LLC	SCUBA HPR-1	426.50
STACK PAY - REC FEES	REC FEE REFUNDS	606.85
SYNCB/AMAZON	LIBRARY MATERIALS	1,247.37
THE HARTFORD	HEALTH & DISABILITY	295.70
TREAS - STATE OF IOWA W/H	STATE TAX	955.00
UNPLUGGED WIRELESS	FACTORY REPAIR	436.00
US POSTMASTER	SEPT UT BILLS/NEWSLETTERS	216.43
VC3 INC	IT N BOX	1,888.72
VEENSTRA & KIMM INC	HUDSON HEIGHTS PLAT 1 - CO	13,047.36
VERIZON WIRELESS	CITY HALL PHONE CHARGES	721.78
VERIZON WIRELESS	PHONE CHARGES	720.52
WASTE CONNECTIONS	GARBAGE CONTRACT	11,492.68
WASTE SOLUTIONS OF IA	KYBOS - PARKS	660.00
WAUKEE HARDWARE & RENT IT	PLEXI GLASS	4.99
WELLMARK	EMPLOYEE HEALTH INS	9,475.89
WELLS FARGO CC	UNIFORMS	4,862.10
WELLS FARGO CC	CREDIT CARD EXPENSES	3,803.04
WEX BANK	GAS	2,260.47
Accounts Payable Total		112,438.38

- e. Resolution 2022-34 to Transfer Funds
 - f. Resolution 2022-35 to Appoint Fire Department Member
Grolmus moved supported by Herman, to approve the Consent Agenda. On roll call the votes were as follows: Brott – YES; Grolmus – YES, Greer – YES; Herman – YES.
- 8) Brott moved, supported by Greer to approve the tax abatement application for 510 Lakeview Dr. On roll call the votes were as follows: Brott – YES; Herman – YES; Grolmus – YES; Greer – YES.
- 9) City Engineer Bob Veenstra led discussion regarding Grand Estates Townhomes Plat 1 Final Plat the council which included the Lot 82 inspection situation. Grolmus moved, supported by Greer to table the item until the sidewalk and driveway can be inspected. On roll call the votes were as follows: Brott – YES; Herman – YES; Grolmus – YES; Greer – YES.
- 10) City Engineer Bob Veenstra informed council of two outstanding items that need addressed prior to approval of Hudson Heights Plat 1 Final Plat. Final seeding which will be done when time and weather appropriate and upon the receipt of the underground maintenance bond. Grolmus motioned to approve the plat on the condition the city receives the underground work maintenance bond. Herman seconded the motion. On roll call the votes were as follows: Brott – YES; Herman – YES; Grolmus – YES; Greer – YES.
- 11) Mayor Adams introduced Resolution 2022-36 to provide a temporary stipend to Interim Police Chief Mike Brown for the additional work duties and responsibilities undertaken by Brown during the absence of the Police Chief while searching for a replacement. The Interim Police Chief will be paid

an hourly rate of \$25 for six pay periods. Greer moved, supported by Herman to approve the resolution. On roll call the votes were as follows: Brott – NO; Herman – YES; Grolmus – YES; Greer – YES.

- 12) Staff from Safe Building were present to answer questions regarding rental inspection services. Brott moved, supported by Greer to approve a contract with Safe Building to perform rental inspections. On roll call the votes were as follows: Brott – YES; Herman – YES; Grolmus – YES; Greer – YES.
- 13) Mayor Adams opened a public hearing regarding the amendment to Chapter 31 of the City Code of Ordinances. No one from the public commented. City staff also reported comments had not been received in city hall. Greer moved to waive the first reading, supported by Grolmus. On roll call the votes were as follows: Brott – YES; Herman – YES; Grolmus – YES; Greer – YES. Greer moved to waive the second reading, supported by Grolmus. On roll call the votes were as follows: Brott – YES; Herman – YES; Grolmus – YES; Greer – YES. Greer moved to waive the third and final reading, supported by Grolmus. On roll call the votes were as follows: Brott – YES; Herman – YES; Grolmus – YES; Greer – YES. Greer moved to adopt the amendment, supported by Grolmus. On roll call the votes were as follows: Brott – YES; Herman – YES; Grolmus – YES; Greer – YES.
- 14) Interim Police Chief Brown addressed the council with the police department's need to replace the Ford Explorer. He asked them to consider approving a quote provided. Greer moved, supported by Brott to approve the purchase of a new vehicle. On roll call the votes were as follows: Brott – YES; Herman – YES; Grolmus – YES; Greer – YES.
- 15) Fire Chief Mark Schmitt presented on the current state of the fire department and the future plans for it.
- 16) City hall staff informed council that the annual audit is scheduled to begin the week of September 19.
- 17) Closed Session Pursuant to Iowa Code 21.5(1)(C) and 21.5(J). Greer moved, supported by Grolmus to enter closed session at 9:02 PM. On roll call the votes were as follows: Brott – YES; Grolmus – YES; Herman – YES; Greer – YES. Mayor Adams excused the public and staff not needed for the closed session. Mayor Adams returned the meeting to open session at 9:34 PM.
- 18) No action was taken from the closed session.
- 19) Grolmus moved; supported by Greer, to adjourn the meeting. Motion carried unanimously. Mayor Adams adjourned the meeting at 9:36 PM.

 Allan B. Adams, Mayor

ATTEST:

 Liz Faust, City Clerk