

City of Van Meter, Iowa

City Council Workshop – Monday, June 23, 2025

- 1) The Van Meter City Council met for a work session on Monday, June 23, 2025 at the Van Meter Community School, East Dining Hall, 520 1st Avenue, Van Meter, IA 50261. Mayor Herman called the meeting to order at 5:35pm.
- 2) The following council members were present upon roll call: Joel Akers (virtual at 6:00pm), Travis Brott, Quin Pelz and Penny Westfall.

Planning & Zoning Commissioners present: Andrew Cerven, Adam Coyle

Board of Adjustment Members present: Jarin Young

Staff present: Deputy Clerk Larain Climer, City Clerk Jessica Drake, City Administrator Liz Faust

Public present: Julia Helm – Dallas County Board of Supervisors, Veenstra & Kimm employees (virtual) – Adam Holiday, Jason VanAusdall, Harry VanAusdall, Shelly Stravers, Iowa State Extension – Luke Seeburg, Tobin Krell

- 3) Brott moved, supported by Grolmus, to approve the agenda. On roll call, the votes were as follows: Akers – ABSENT; Brott – YES; Grolmus – YES; Pelz – YES; Westfall – YES. **YES (4) NO (0) ABSTAIN (0) ABSENT (1)**

- 4) Brott moved, supported by Grolmus, to approve the claims listed dated June 23, 2025 as presented. On roll call, the votes were as follows: Akers – ABSENT; Brott – YES; Grolmus – ABSENT; Pelz – YES; Westfall – YES. **YES (4) NO (0) ABSTAIN (0) ABSENT (1)**

- 5) Westfall moved, supported by Grolmus, to adopted Resolution #2025-86 Setting Date for Public Hearing and Additional Action on a Proposal to Enter into a General Obligation Urban Renewal Loan Agreement to borrow money thereunder for a proposed Municipal Building Project located at 601 Main Street for Monday, July 14, 2025 at 7:00pm at the Van Meter United Methodist Church located at 100 Hazel Street, Van Meter, IA 50261. On roll call, the votes were as follows: Akers – ABSENT; Brott – YES; Grolmus – ABSENT; Pelz – YES; Westfall – YES. **YES (4) NO (0) ABSTAIN (0) ABSENT (1)**

- 6) Luke Seeburg presented training regarding an Introduction to Planning & Zoning.

- 4) Brott moved, supported by Grolmus, to adjourn. On roll call the votes were as follows Akers – YES; Brott – YES; Grolmus – YES; Pelz – YES; Westfall – YES. **YES (5) NO (0) ABSTAIN (0) ABSENT (0)** Mayor Herman adjourned the meeting at 8:40pm

Signed by:

6/24/2025
S01E7D5E097D34B8

Joe Herman, Mayor

DocuSigned by:

6/24/2025
S01E7D5E097D34B8

City Clerk, Jessica Drake

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Joe Herman, Mayor

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City Clerk, Jessica Drake

CLAIMS REPORT

Vendor Checks: 6/10/2025- 6/23/2025

Page 1
Payroll Checks: 6/10/2025- 6/23/2025

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
ABSOLUTE REPAIR	TRUCK 836 REPAIRS		20,344.10		
ACCO	WATER CHEMICALS		448.00		
ADIN DELIC	SRO TRAINING MEAL REIMBURSE		50.99		
AFLAC	AFLAC PRETAX		150.66	11180411	6/20/25
AMAZON CAPITAL SERVICES	MAY PURCHASES		1,553.08		
AMERICAN UNDERGROUND SUPPLY	8" DI MJ 45 C153		225.39	33553	6/11/25
ARNOLD MOTOR SUPPLY	1995 CHEVY REPAIRS		150.35	33554	6/11/25
CALVIN VERDI	SOCCER REF PAY CORRECTION		30.00		
CITY OF VAN METER	5x BB/SB GAMES	375.00		11180407	6/10/25
CITY OF VAN METER	5X BB/SB GAMES	375.00		11180412	6/16/25
CITY OF VAN METER	6/22 CONCERT	200.00		11180413	6/16/25
CITY OF VAN METER	UMP PAY - MONDAY 06/16	60.00		11180414	6/18/25
DELTA DENTAL	JUNE DENTAL/VISION		1,010.00		
EFTPS	FED/FICA TAX		9,854.68	11180410	6/20/25
ELAN FINANCIAL - EBANK CC	RRD SPONSORSHIP		931.50	11180422	6/18/25
GATEHOUSE MEDIA IA HOLDINGS	6/9 MINUTES PUBLICATION			11180415	6/18/25
GATEHOUSE MEDIA IA HOLDINGS	ORD 2025-08 WATER RATES PUBLIC	350.80		11180416	6/18/25
GATEHOUSE MEDIA IA HOLDINGS	ORD 2025-09 SEWER CHARGES PUB	296.20		11180417	6/18/25
GATEHOUSE MEDIA IA HOLDINGS	6/9 MINUTES PUBLICATION	52.00			
GREATER DALLAS CO - GDCDA	FY25 MEMBERSHIP DUES	140.83	839.83		
IOWA DEPT OF PUBLIC SAFETY	FY 25 QRTLY INV 01/25-03/25		7,500.00		
IOWA LEAGUE OF CITIES	FY26 MEMBERSHIP DUES		600.00		
IPERS	IPERS		1,398.00		
ISU EXTENSION	ISU P&Z WORKSHOP		6,259.31	11180408	6/20/25
JESSICA DRAKE	FSA REIMBURSE		750.00		
JESSICA DRAKE	APRIL & JUNE MILEAGE	160.00		11180423	6/18/25
JIMMER PETERSEN	MISSING U6 REF PAY	423.69	583.69		
JONES CREEK APPAREL	SUMMER UNIFORMS		10.00		
LAYTON FANNON	1X U10 SOCCER REF		264.00		
LOWE'S	MAY PURCHASES		25.00		
MICAH HUNTER	3X U6 GAMES		808.53		
PFM FINANCIAL ADVISORS LLC	EC DEV FINANCIAL ANALYSIS		30.00		
RD MCKINNEY PLUMBING	BULLDOG TRACKHOE		25,777.30		
SAM CHIA	MILEAGE FOR SAMS CLUB ORDERS		3,715.00		
SUNSET LAW ENFORCEMENT	PD AMMO		212.80		
TREAS - ST OF IA SALES TX	MAY WATER EXCISE TAX		962.49		
TREAS - STATE OF IOWA W/H	STATE TAX		1,851.00	11180418	6/12/25
VEENSTRA & KIMM INC	BUILDING PERMIT FEES - MAY		954.06	11180409	6/20/25
WASTE SOLUTIONS OF IA	KYBOS - REC COMPLEX BB		90,513.36		
WAUKEE POWER EQUIPMENT	EDGER		1,168.00		
WELLS FARGO CC	CREDIT CARD EXPENSES		409.57		
WEX BANK	PD FUEL		3,908.97		
			1,781.56	11180395	6/13/25
	Accounts Payable Total		185,071.22		
	Invoices: Paid		24,027.51		
	Invoices: Scheduled		161,043.71		
	Payroll Checks		30,749.66		
	Report Total		215,820.88		

CLAIMS REPORT
CLAIMS DEPT SUMMARY

DEPT	NAME	AMOUNT
050	LIABILITIES	17,218.71
110	POLICE	12,650.92
150	FIRE	20,844.43
160	AMBULANCE	252.93
210	ROADS, BRIDGES, SIDEWALKS	5,797.92
250	SNOW REMOVAL	380.32
410	LIBRARY	3,583.95
430	PARKS	2,141.37
440	RECREATION	6,114.52
450	CEMETERY	628.61
520	ECONOMIC DEVELOPMENT	8,229.60
540	PLANNING & ZONING	70,719.14
610	MAYOR/COUNCIL/CITY MGR	2,472.74
620	CLERK/TREASURER/ADM	2,756.24
640	LEGAL SERVICES/ATTORNEY	11,554.59
650	CITY HALL/GENERAL BLDGS	68.45
750	CAPITAL PROJECTS	37,263.85
810	WATER	8,992.49
815	SEWER/SEWAGE DISPOSAL	4,150.10

	TOTAL DEPARTMENTS	215,820.88

CLAIMS REPORT
CLAIMS FUND SUMMARY

FUND	NAME	AMOUNT
001	GENERAL	159,704.10
110	ROAD USE TAX	1,859.64
305	ARLINGTON ROAD RESURFACE	7,142.03
320	601 MUNICIPAL BUILDING	230.92
325	WATER MAIN REPLACEMENT P1	8,609.90
335	WATER TREATMENT FACILITY	2,470.00
340	MICROSOFT CAPITAL IMPROVE	16,250.00
365	RICHLAND RD CULVERT	2,561.00
600	WATER	11,006.87
610	SEWER	5,986.42

	TOTAL FUNDS	215,820.88