

City Council Workshop Minutes – October 28, 2024

1) The Van Meter City Council met for a workshop on Monday, October 28, 2024, at the Van Meter United Methodist Church located at 100 Hazel Street, Van Meter, IA 50261. Mayor Herman called the meeting to order at 6:06pm. The following council members were present upon roll call: Joel Akers, Travis Brott, Blake Grolmus, Quin Pelz and Penny Westfall.

Staff present: Library Director Jonatha Basye, Fire Chief Mark Schmitt, Police Chief Michael Brown, City Clerk Jessica Drake and City Administrator Liz Faust.

2) Pelz moved, supported by Brott, to approve the agenda. On roll call, the votes were as follows: Akers – YES; Brott – YES; Grolmus – YES; Pelz – YES; Westfall - YES. **YES (5) NO (0) ABSTAIN (0) ABSENT (0)**

3) Invision Architecture presented to the Council in response to a submission to the City’s Request for Proposal for Architecture and Engineering Services.

4) OPN Architects presented to the Council in response to a submission to the City’s Request for Proposal for Architecture and Engineering Services.

5) Council & staff discussed the presentations from both firms. 4 of the 5 council members noted that Invision was their top choice. One noted that OPN was due to the experience with public safety. 2 staff members stated their preference was OPN due to public safety & library experience. 1 staff member had no preference. 2 staff members stated their preference of Invision. All council members & staff agreed that either firm would be good. Grolmus moved, supported by Akers, to award the contract for Architecture and Engineering Services to Invision Architecture. On roll call, the votes were as follows: Akers – YES; Brott – YES; Grolmus – YES; Pelz – YES; Westfall – YES. Council member Westfall noted that her vote to approve Invision requires that they are held to high standards regarding the historical nature of the building. **YES (5) NO (0) ABSTAIN (0) ABSENT (0)**

6) Council engaged in discussion regarding the action items in the City’s Comprehensive Plan. Staff noted the proposed changes and will bring forward additional information on the process to amend the Comprehensive Plan.

7) Brott moved, supported by Grolmus, to adjourn. On roll call the votes were as follows: Akers – YES; Brott – YES; Grolmus – YES; Pelz – YES; Westfall - YES. **YES (5) NO (0) ABSTAIN (0) ABSENT (0)** Mayor Herman adjourned the meeting at 8:40pm.