

- 1) The Van Meter City Council met for a regular council meeting on Monday, September 8, 2025, at the United Methodist Church located at 100 Hazel Street, Van Meter, IA 50261. Mayor Herman called the meeting to order at 7:00pm. The following council members were present upon roll call: Joel Akers, Blake Grolmus, Travis Brott, Quin Pelz and Penny Westfall. Staff present: City Attorney John Fatino, City Engineer Randy Johnson, Police Chief Mike Brown, Public Works Director Drew McCombs, Library Director Jonatha Basye, City Clerk Travis Cooke and City Administrator Liz Faust. Citizens present were Laura Kunkel, Mark Nauman, Rona Jacobs and Halley Carlson.
- 2) Mayor Herman led the Pledge of Allegiance.
- 3) Introductions were made.
- 4) Mayor Herman read a Civility Statement setting expectations of respect for the meeting.
- 5) Grolmus moved, supported by Brott, to approve the agenda. On roll call the votes were as follows: Akers – YES; Brott – YES; Grolmus -YES; Pelz – YES; Westfall - YES. **YES (5) NO (0) ABSTAIN (0) ABSENT (0)**
- 6) Laura Kunkel, 2916 Jerry St., addressed the Council during the Citizen’s Hearing. Kunkel takes issue with the usage on her water bill. Staff will work with her.
- 7) Mayor Herman asked for a motion to adopt the consent agenda which included the following:

a. Minutes of August 11, 2025, City Council Regular Business Meeting

b. Minutes of August 13, 2025, City Council Special Meeting

c. Minutes of August 25, 2025, City Council Workshop

d. Minutes of August 27, 2025, Planning and Zoning Meeting

e. August Claims List

CLAIMS REPORT		
VENDOR	REFERENCE	AMOUNT
ABSOLUTE REPAIR	ENGINE 836 REPAIR	790.57
ACCO	CHLORINE & CARBOY	1332.00
AFLAC	AFLAC PRETAX	106.03
AGSOURCE COOPERATIVE SERVICES	WA/SW TESTING	368.25
ALL AMERICAN TURF BEAUTY	SUMMER APPLICATION	2412.40
ALPHA LANDSCAPES	MULCH, SEEDING, AND STRAW	2985.00
AMAZON CAPITAL SERVICES	AUGUST AMAZON CHARGES	1499.06
AMERICAN UNDERGROUND SUPPLY	WATER PIPE	755.51
ARNOLD MOTOR SUPPLY	TRAILER PARTS	14.76
ASSOC FOR RURAL & SMALL LIB	MEMBERSHIP RENEWAL THRU 9/2026	75.00
AT&T MOBILITY	PD PHONE SERVICE	277.56
AUTUMN HORNBY	SOCCER REF RECERT COURSE	63.00
AYLA LANSMAN	SOCCER REF RECERT FEE	64.51
BASE	OCT CAF MONTHLY	30.00
BLAKE SKINNER	SOCCER REF RECERT COURSE	64.51
BOLTON & MENK INC	PARKS PLAN COMM NEEDS & PLAN	12314.00
BOUND TREE MEDICAL LLC	EMS MED SUPPLIES	654.58
BRAELEE KUNKEL	SOCCER REF CERT FEE	63.00
BRAYDEN FENNESSEY	SOCCER REF CERT FEE	24.00
CONTINENTAL RESEARCH CORP	MARKING PAINT	657.80
CONTRACTOR SOLUTIONS	LIFT STATION PUMP RENTAL	1734.25
CULLIGAN	CH WATER	84.11
DALLAS CO TREASURER	PARCEL#1522356002 TAX 2024	9612.00
DELTA DENTAL	PD DENTAL & VISION	682.64
DMACC	GRAEN EMERG MED CLASS	650.00
EARLHAM SAVINGS BANK	EBANK EFT ACH FEES	25.00
EFTPS	FED/FICA TAX	6996.70
ELAN FINANCIAL - EBANK CC	DNR FEES	117.22
ELITE SPORTS	YOUTH FOOTBALL SHIRTS	3737.00
EMERSYN BAHR	SOCCER RECERT COURSE	64.51
FELD FIRE	CYLINDER REPAIR	861.00
FRANK DUNN CO	HIGH PERFORMANCE PATCH	790.00
GATEHOUSE MEDIA IA HOLDINGS	PH 9/8 CH 165 PI DISTRICT	35.60
GATEHOUSE MEDIA IA HOLDINGS	8/13/25 MINUTES	56.08
GATEHOUSE MEDIA IA HOLDINGS	8/11/25 MINUTES	296.72
GATEHOUSE MEDIA IA HOLDINGS	8/25/25 MINUTES	45.84
HADLEY BENGE	SOCCER REF RECERT FEES	64.51
HEARTLAND BUSINESS SYSTEM	AUGUST MONTHLY BILLING	10953.05
HEARTLAND COOP	MAY-JULY LP	794.07
HEFFRON SERVICES	DUST CONTROL ON RICHLAND CIR	1610.00
HENDRIX MOYER	SOCCER REF CERT FEE	64.51
HUDSON SODERHOLM	REF RECERT COURSE	64.51
INDUSTRIAL CHEM LABS	LIFT STATION DEGREASER	648.47
INVISION	SCHEMATIC DESIGN 601 MAIN	26062.50
IOWA CODE ENFORCEMENT	AUGUST SERVICE FEE	600.00
IOWA LEAGUE OF CITIES	FY26 GRANT FINDER SUBSCRIPTION	100.00
IOWA ONE CALL	EMAIL LOCATES 62X	56.20
IOWA PUMP WORKS INC	SERVICE AGREEMENT	1452.00
IPERS	IPERS	8203.74
JEREMY PETERSEN	SOCCER REF CERT FEE & BCKGRND	88.12
KADENCE WIGANT	BACKGROUND CHECK FOR SOCCERREF	24.00
KONICA MINOLTA	AUGUST MONTHLY INVOICE	70.40
LOWE'S	MATERIALS FOR LAGOON	69.67
MAINLINE CONSTRUCTION	RICHLAND CULV REP PAY EST #1	55858.67
MATHESON TRI GAS INC	OXYGEN	43.48
MEDIACOM	INTERNET SERVICES CH	416.95
MERCY COLLEGE EMS PROGRAM	SORENSEN EMT COURSE	1050.00
MIDAMERICAN ENERGY	GAS/ELEC AUGUST	3143.56
MID-IOWA PLANNING ALLIANCE	FY26 MEMBERSHIP DUES	223.00
MUNICIPAL SUPPLY INC	LIFTING MAN HOLE	690.95
P&M APPAREL	FD TACTICAL SHIRTS	246.00
PLUMB SUPPLY COMPANY	THREADED & COPPER CAPS	13.66
RJ LAWN SERVICE INC	WELCOME SIGN LANDSCAPING	10685.11
SMITH'S SEWER SERV. INC	JET LINE LIFT STATION	425.13
STACK PAY - REC FEES	REFUND REC FEES	335.00
THE HARTFORD	WATER HARTFORD PAYMENT	456.34
TREAS - STATE OF IOWA W/H	STATE TAXES	1450.45
TRUSTED TREE SERVICES LLC	FALL 25 TREE REMOVAL	7700.00
TWISTED YOGA 108-MARGO SUCKOW	YOGA IN THE PARK SUMMER 2025	336.00
UNITED UTILITIES & EXCAVATION	WATER MAIN P1 PAY EST #4	86799.22

VEENSTRA & KIMM INC	WATER TREATMENT PLANT DESIGN	56779.67
VERIZON WIRELESS	CELL PHONE CHARGES AUGUST	656.82
WASTE CONNECTIONS	GARBAGE CONTRACT	13230.06
WASTE SOLUTIONS OF IA	KYBOS - BASEBALL FIELDS	1314.00
WELLMARK	SEPTEMBER WELLMARK WATER	8147.59
WELLS FARGO CC	CREDIT CARD EXPENSES	1717.64
WEX BANK	PD FUEL	2079.39
WHITFIELD & EDDY PLC	GENERAL MATTERS JULY	1861.00
Accounts Payable Total		356925.65
Invoices: Paid		29034.34
Invoices: Scheduled		327891.31
Payroll Checks		39358.67
***** REPORT TOTAL *****		396284.32
GENERAL		124225.96
ARLINGTON ROAD RESURFACE		6432.90
601 MUNICIPAL BUILDING		35674.50
WATER MAIN REPLACEMENT P1		100007.02
WATER TREATMENT FACILITY		14504.20
GRAND RIDGE ESTATES PARK		8350.00
RICHLAND RD CULVERT		63037.39
2025 MASTER PARKS PLAN		12314.00
WATER		15720.98
SEWER		16017.37
TOTAL FUNDS		396284.32
f. August Financial Reports		
g. August Building Permit Report		
h. August IPAIT Report		

Grolmus moved, supported by Pelz, to approve the consent agenda. On roll call the votes were as follows: Akers – YES; Brott – YES; Grolmus-YES; Pelz – YES; Westfall - YES. **YES (5) NO (0) ABSTAIN (0) ABSENT (0)**

- 8) Brott moved, supported by Pelz, to open a public hearing on amending the Code of Ordinances of the City of Van Meter, Iowa, by adding a Public Facilities and Institutional (PI) District to the Zoning Ordinance at 7:05 pm. No comments written or in person. Brott moved, supported by Grolmus, to close the public hearing at 7:06 pm. On roll call the votes were as follows: Akers – YES; Brott – YES; Grolmus-YES; Pelz – YES; Westfall - YES. **YES (5) NO (0) ABSTAIN (0) ABSENT (0)**
- 9) Grolmus moved, supported by Brott make this the first and final reading of Ordinance #2025-11 An Ordinance Amending Chapter 165 Zoning Regulations of the Van Meter Code of Ordinances, waiving the requirement for subsequent readings and moving to approval and adoption of said Ordinance, directing the City Clerk to cause said Ordinance to be published in the newspaper of record for the City. On roll call the votes were as follows: Akers – YES; Brott – YES; Grolmus-YES; Pelz – YES; Westfall - YES. **YES (5) NO (0) ABSTAIN (0) ABSENT (0)**
- 10) Akers moved, supported by Grolmus, to adopt Resolution #2025-105 A Resolution to Approving Audit Engagement Letter with Denman. On roll call the votes were as follows: Akers – YES; Brott – YES; Grolmus-YES; Pelz – YES; Westfall – YES. **YES (5) NO (0) ABSTAIN (0) ABSENT (0)**
- 11) Grolmus moved, supported by Akers, to adopt Resolution #2025-106 A resolution appointing Travis Cooke as City Clerk for the City of Van Meter. On roll call the votes were as follows: Akers – YES; Brott – YES; Grolmus-YES; Pelz – YES; Westfall - Yes. **YES (5) NO (0) ABSTAIN (0) ABSENT (0)**
- 12) Akers moved, supported by Westfall, to adopt Resolution #2025-107 A Resolution to Authorize the Amendment of the City’s Bank Signatories List. On roll call, the votes were as follows: Akers – YES; Brott – YES; Grolmus – YES; Pelz – YES; Westfall – YES. **YES (5) NO (0) ABSTAIN (0) ABSENT (0)**
- 13) Westfall moved, supported by Akers, to adopt Resolution #2025-108 A Resolution Awarding a Contract for Attorney Services to Whitfield & Eddy. On roll call, the votes were as follows: Akers – YES; Brott – YES; Grolmus – YES; Pelz – YES; Westfall – YES. **YES (5) NO (0) ABSTAIN (0) ABSENT (0)**
- 14) Brott moved, supported by Westfall, to adopt Resolution #2025-109 A Resolution to Approve Change Order #4 – Arlington Avenue Street Project with the following modifications to the change order: accept sidewalk costs at 507 Lakeview without extension days; accept design change to 115 Arlington Ave driveway approach; and request contractor to directly bill MidAmerican and Lite Pipes for the additional work they caused. On roll call, the votes were as follows: Akers – YES; Brott – YES; Grolmus – YES; Pelz – YES; Westfall – YES. **YES (5) NO (0) ABSTAIN (0) ABSENT (0)**
- 15) Staff Reports: Engineer Randy Johnson provided updates related to warranty work done in Trindle Ridge and Arlington Avenue sidewalks on 9/12, the water main project to Feller and associated Hazel St. driveways. Richland Rd Culvert Project is complete. Brookview annexation easements are updated. A drone boat has mapped the lagoon sludge depths – report to come. City Attorney John Fatino thanked council for his reappointment.
- 16) Brott moved, supported by Grolmus, to adjourn the meeting. On roll call, the votes were as follows: Akers – YES; Brott – YES; Grolmus – YES; Pelz – YES; Westfall – YES. **YES (5) NO (0) ABSTAIN (0) ABSENT (0)**. The meeting was adjourned at 7:50 pm.

Joe Herman, Mayor

ATTEST:

Travis Cooke, City Clerk