

- 1) The Van Meter City Council met for a regular council meeting on Monday, August 11, 2025, at the United Methodist Church located at 100 Hazel Street, Van Meter, IA 50261. Mayor Herman called the meeting to order at 7:00pm. The following council members were present upon roll call: Joel Akers, Blake Grolmus, Travis Brott, Quin Pelz and Penny Westfall. Staff present: City Attorney John Fatino, City Engineer Randy Johnson, Police Chief Mike Brown, Public Works Director Drew McCombs, Library Director Jonatha Basye, Parks and Rec Director Sam Chia, and City Administrator Liz Faust. Citizens present were Mark Naunan, Dan Edwards, Rhonda Baldwin, Cole Miller with ICON, and Steffanie Oppel with ICON.
- 2) Mayor Herman led the Pledge of Allegiance.
- 3) Introductions were made.
- 4) Mayor Herman read a Civility Statement setting expectations of respect for the meeting.
- 5) Grolmus moved, supported by Akers, to approve the agenda. On roll call the votes were as follows: Akers – YES; Brott – YES; Grolmus-YES; Pelz – YES; Westfall - YES. **YES (5) NO (0) ABSTAIN (0) ABSENT (0)**
- 6) Rhonda Baldwin addressed the Council during the Citizen’s Hearing. Baldwin raised concerns regarding speeding on Park St through Hudson Heights. She requested extra police presence, digital speed signs, and any other speed control that is available. Dan Edwards mentioned that lack of sidewalks makes it unsafe for pedestrians walking in that area.
- 7) Mayor Herman asked for a motion to adopt the consent agenda which included the following:

a. Minutes of July 14, 2025, City Council Regular Business Meeting

b. Minutes of July 28, 2025, City Council Workshop

c. August Claims List

CLAIMS REPORT		
VENDOR	REFERENCE	AMOUNT
ACCO	PUMPING TUBES MATERIAL	1,283.30
ADT SECURITY SERVICES	ALARM MONITORING SERVICE PLAN	172.62
AFLAC	AFLAC PRETAX	301.32
AFLAC	AFLAC PRETAX	301.32
AGSOURCE COOPERATIVE SERVICES	WA/SW TESTING	29.00
AGSOURCE COOPERATIVE SERVICES	SW TESTING	349.50
AINSLEY WATSON	SOCCER REF CERT REIMBURSEMENT	62.50
ALL AMERICAN TURF BEAUTY	LAGOOD WEED CONTROL	989.00
ALL AMERICAN TURF BEAUTY	LATE SPRING APP	2,278.00
ALLIANCE CONSTRUCTION GROUP	ARLINGTON AVE PAY EST #2	65,496.72
ALLIANCE CONSTRUCTION GROUP	PAY EST #3R1 ARLINGTON AVE	124,064.75
AMAZON CAPITAL SERVICES	LIB BOOKS	1,058.28
ANDREW DEA	SPRING SOCCER REF	65.00
ARNOLD MOTOR SUPPLY	2019 FORD F250 MAINTENANCE	251.29
AT&T MOBILITY	PD PHONE SERVICE	277.60
AT&T MOBILITY	PD PHONE SERVICE	277.56
BALDON & SON HARDWARE	ORANGE MARKING PAINT	21.98
BANNER FIRE EQUIPMENT	RUBBER CAB LATCH & BOLTS	223.98
BASE	AUG CAF MONTHLY	30.00
BASE	SEP CAF MONTHLY	30.00
BIBLIONIX	APOLLO ANNUAL SUBSCRIPTION	1,320.00
BOLTON & MENK INC	EXISTING INV & ANALYSIS	14,820.00
BRODART	SERVICE FOR 7/25-6/26	15,024.00
CHALLENGER TEAMWEAR	SOCCER UNIFORMS FLL 2025	3,431.52
CHALLENGER TEAMWEAR	SOCCER SOCKS FALL 2025	274.20
CITY OF VAN METER	7/20 CONCERT	200.00
CIVIC SYTEMS	SEMI ANN SERVSUPPOR 7/25-12/25	1,350.00
CONTINENTAL RESEARCH CORP	NU-BRITE, DRENCHNDIE, GLOVES	1,196.76
CULLIGAN	14106499	85.01
CULLIGAN	CH WATER	77.11
DEMCO	LABEL PROTECTORS & TAPE	256.88
DES MOINES WATER WORKS	WATER TESTING	64.20
DES MOINES WATER WORKS	WATER TESTING	128.40
EARLHAM SAVINGS BANK	EBANK EFT ACH FEES	25.00
EFTPS	FED/FICA TAX	11,326.08
EFTPS	FED/FICA TAX	6,995.38
ELAN FINANCIAL - EBANK CC	WASTE WATER TRAINING & CERT	1,517.54
FENIX USA LLC	20X WATER METERS	5,686.25
FIRE SAFETY USA	FIRE HELMET & SHIELD	532.85
FIRE SAFETY USA	4X PUBLIC SAFETY VESTS	193.75
GALLS LLC	REPLACE BUCKLE & RADIO HOLDER	35.98
GATEHOUSE MEDIA IA HOLDINGS	20250714 MINUTES PUBLICATION	299.20
GATEHOUSE MEDIA IA HOLDINGS	LEGAL PUBLICATIONS	38.16
GATEHOUSE MEDIA IA HOLDINGS	LEGAL PUBLICATIONS	92.80
HEARTLAND BUSINESSES SYSTEM	WEBSITE UPDATES & LAPTOP SETUP	2,500.00
HEARTLAND BUSINESSES SYSTEM	ACCT FOR WEBSITE MANAGEMENT	48.75
MIDWEST TAPE, LLC	ADVANCE PAYMENT-DIGITAL LIB	6,500.00
INDUSTRIAL CHEM LABS	LIFT STATION DEGREASER	641.39
INVISION	FIELD VER & BIM MODEL 601 MAIN	7,643.15
INVISION	601 MAIN SCHEMATIC DESIGN	26,062.50
IOWA CODE ENFORCEMENT	JUNE SERVICE FEE	600.00
IOWA CODE ENFORCEMENT	JULY SERVICE FEE	600.00
IOWA DEPARTMENT OF NATURAL RES	FY26 ANNUAL WATER SUPPLY FEE	116.76
IOWA DEPARTMENT OF NATURAL RES	PERMIT # 2570001 ANNUAL RENEW	210.00
IOWA ONE CALL	EMAIL LOCATES	72.30
IOWA ONE CALL	EMAIL LOCATES	63.90
IPERS	IPERS	9,818.56
JEWISH FED OF GREATER DSM	FIELD RENTAL 10X	1,000.00
JONATHA BASYE	GIFTCARDS FOR PUZZLE PRIZES	180.00
JONES CREEK APPAREL	SUMMER APPAREL 2025	2,173.00
KNOX COMPANY	1 YR KNOXCONNECT CLOUD LICENSE	841.00
KONICA MINOLTA	MONTHLY MAINTENANCE CHARGE	35.20
KONICA MINOLTA	QUARTERLY MAINTENANCE INVOICE	170.45
LANE OBERMEIER	REF CLINIC REIMBURESEMENT	62.50
LAURA KUNKEL	CLEANING 7/6, 7/20, 8/3	75.00
LOWE'S	MAILBOX REPAIR	34.14
MATHESON TRI GAS INC	OXYGEN	42.40
MATHESON TRI GAS INC	OXYGEN	43.48
MEDIACOM	INTERNET SERVICES CH	416.95
MEDIACOM	INTERNET SERVICES CH	426.95
MICHELLE SPROUT MURRAY	PRESENTATION & BOOK SIGNING	150.00
MIDAMERICAN ENERGY	GAS/ELEC RUT	3,294.18
MIDAMERICAN ENERGY	GAS/ELEC RUT	3,281.88
MIDWEST VAC PROFESSIONAL	JET SANITARY SEWER LINE	1,020.00
MOTOROLA	VIDEOMANAGER ANNUAL LICENSE	975.00

NAFTO	BASIC FIELD TRAIN OFFICER	375.00
NYEMASTER GOODE, P.C.	316 WILSON LEGAL MATTERS	1,294.00
OVERDRIVE INC	FY26 BRIDGES EBOOK CONTENT FEE	656.16
PEEK SALES & SERVICE	CONTROL CABLE	41.00
PEEK SALES & SERVICE	MOWER PULLEY & BELT	163.10
PRAIRIE AG SUPPLY	MOWER SPINDLE ASSY	243.99
SCIENCE CENTER OF IOWA	SCI ADVENTURE PASS	250.00
STAR EQUIPMENT LTD	ROLLERS	24.28
STAR EQUIPMENT LTD	WATER PUMP	3,122.00
STIVERS FORD	2023 TAHOE OIL CHANGE	80.70
STIVERS FORD	2017 FORD EXPLORER REPAIRS	3,858.55
THORPE WATER DEV CO	JUNE MONTHLY CHARGE	400.00
THORPE WATER DEV CO	MONTHLY AFFIDAVIT CHARGE	400.00
TRAFFIC LOGIX CORPORATION	SOLAR SPEED SIGN	2,435.00
TREAS - STATE OF IOWA W/H	STATE TAX	1,799.40
TREAS - STATE OF IOWA W/H	STATE TAX	1,799.40
UNITED UTILITIES & EXCAVATION	WATER MAIN REPLACEMENT PHASE 1	40,540.78
UNITED UTILITIES & EXCAVATION	PAY ESTIMATE #3 WATER MAIN REP	29,718.09
VEENSTRA & KIMM INC	ARLINGTON RES REVIEW	37,717.00
VERIZON WIRELESS	CELL PHONE CHARGES WATER	1,526.53
VERIZON WIRELESS	CELL PHONE CHARGES CLERK	657.40
VICTORY MOUNDS	CHALK BAGS	380.00
WASTE CONNECTIONS	GARBAGE CONTRACT JULY	13,198.88
WASTE CONNECTIONS	GARBAGE CONTRACT AUGUST	13,162.91
WASTE SOLUTIONS OF IA	KYBOS - BB FIELDS	1,168.00
WELLMARK	PD COVERAGE	13,559.37
WELLS FARGO CC	CONCESSION STAND EXPENSES	2,474.54
WELLS FARGO CC	SEWER MAINTENANCE/ MATERIALS	1,458.42
WEX BANK	PD FUEL	2,055.02
WHITFIELD & EDDY PLC	415 GRANT	1,912.50
WILL NIXON	REF COURSE REIMBURSEMENT	122.50
ZIEGLER INC	MAINTENANCE ON TRANSFER SWITCH	1,480.02
Accounts Payable Total		507,608.05
Payroll Checks		57,476.30
***** REPORT TOTAL *****		565,084.35
GENERAL		179,599.53
ROAD USE TAX		14.28
ARLINGTON ROAD RESURFACE		203,900.11
601 MUNICIPAL BUILDING		33,705.65
WATER MAIN REPLACEMENT P1		81,067.87
RICHLAND RD CULVERT		3,186.00
2025 MASTER PARKS PLAN		14,820.00
WATER		2.00
TOTAL FUNDS		565.608.05

- d. July Financial Reports incl IPAIT
- e. 2025 Outstanding Obligations Report
- f. July Building Report

Grolmus moved, supported by Brott, to approve the consent agenda. On roll call the votes were as follows: Akers – YES; Brott – YES; Grolmus-YES; Pelz – YES; Westfall - YES. **YES (5) NO (0) ABSTAIN (0) ABSENT (0)**

8) Stephanie Oppel, ICON Executive Director, presented to the Council the benefits of membership with ICON. Grolmus moved, supported by Westfall, to table the decision to enter into a 28E Agreement between Iowa Confluence Water Trails, INC and The City of Van Meter. On roll call the votes were as follows: Akers – NO; Brott – YES; Grolmus-YES; Pelz – YES; Westfall - NO. **YES (4) NO (1) ABSTAIN (0) ABSENT (0)**

9) Brott moved, supported by Akers, to set the date for a public hearing to amend the Code of Ordinances of the City of Van Meter, Iowa, by adding a Public Facilities and Institutional (PI) District to the Zoning Ordinance for September 8, 2025, at 7:00pm at the Van Meter United Methodist Church located at 100 Hazel Street, Van Meter, Iowa 50261, directing the City Administrator to cause said Public Hearing to be published in the newspaper of record for the City. On roll call the votes were as follows: Akers – YES; Brott – YES; Grolmus-YES; Pelz – YES; Westfall - YES. **YES (5) NO (0) ABSTAIN (0) ABSENT (0)**

10) Akers moved, supported by Grolmus, to adopt Resolution #2025-99 A Resolution to Approve the Brookview Annexation Plats of Survey. On roll call the votes were as follows: Akers – YES; Brott – YES; Grolmus-Absent; Pelz – YES; Westfall – Abstain. **YES (4) NO (0) ABSTAIN (1) ABSENT (0)**

11) Grolmus moved, supported by Brott, adopt Resolution #2025-100 Award Contract for the Richland Road Culvert Replacement. On roll call the votes were as follows: Akers – YES; Brott – YES; Grolmus-YES; Pelz – YES; Westfall - Yes. **YES (5) NO (0) ABSTAIN (0) ABSENT (0)**

12) Blake moved, supported by Westfall, to adopt Resolution #2025-101 Approving the Contract for the Richland Road Culvert Replacement. On roll call, the votes were as follows: Akers – YES; Brott – YES; Grolmus – YES; Pelz – YES; Westfall – YES. **YES (5) NO (0) ABSTAIN (0) ABSENT (0)**

13) Akers moved, supported by Grolmus, to adopt Resolution #2025-102 Nominating Penny Westfall to the Dallas County Local Housing Trust Fund Board. On roll call, the votes were as follows: Akers – YES; Brott – YES; Grolmus – YES; Pelz – YES; Westfall – Abstain. **YES (4) NO (0) ABSTAIN (1) ABSENT (0)**

14) Akers moved, supported by Westfall, to adopt Resolution #2025-103 A Resolution Setting Beggars Night for the City of Van Meter, Iowa for Thursday, October 30, 2025, from 6:00 PM to 8:00 PM. On roll call, the votes were as follows: Akers – YES; Brott – YES; Grolmus – YES; Pelz – YES; Westfall – YES. **YES (5) NO (0) ABSTAIN (0) ABSENT (0)**

15) Staff Reports: Engineer Randy Johnson provided updates related to construction on Arlington Ave. He proposed that the Council consider a change order for the project that will help expedite the completion of the construction. Staff were instructed to schedule a special meeting to discuss and consider the proposal.

16) Brott moved, supported by Grolmus, to enter into Closed Session Pursuant to Iowa Code Chapter 21.5 (c) at 8:29 pm. On roll call, the votes were as follows: Akers – YES; Brott – YES; Grolmus – YES; Pelz – YES; Westfall – YES. **YES (5) NO (0) ABSTAIN (0) ABSENT (0).**  
Brott moved, supported by Grolmus to exit from closed session at 8:29pm. On roll call, the votes were as follows: Akers – YES; Brott – YES; Grolmus – YES; Pelz – YES; Westfall – YES. **YES (5) NO (0) ABSTAIN (0) ABSENT (0).**

17) Brott moved, supported by Grolmus, to follow recommendation from the City Attorney regarding the result of Closed Session Pursuant to Iowa Code Chapter 21.5 (c) at 8:43 pm. On roll call, the votes were as follows: Akers – YES; Brott – YES; Grolmus – YES; Pelz – YES; Westfall – YES. **YES (5) NO (0) ABSTAIN (0) ABSENT (0)**

18) Brott moved, supported by Akers, to adjourn the meeting. On roll call, the votes were as follows: Akers – YES; Brott – YES; Grolmus – Absent; Pelz – YES; Westfall – YES. **YES (5) NO (0) ABSTAIN (0) ABSENT (0).** The meeting was adjourned at 8:44pm.

Joe Herman, Mayor

ATTEST:

Liz Faust, City Administrator