

City of Van Meter, Iowa

City Council Minutes – May 12, 2025

- 1) The Van Meter City Council met for a regular council meeting on Monday, May 12, 2025, at the United Methodist Church located at 100 Hazel Street, Van Meter, IA 50261. Mayor Herman called the meeting to order at 7:00pm. The following council members were present upon roll call: Joel Akers, Travis Brott, Blake Grolmus, Quin Pelz and Penny Westfall.
Staff present: City Attorney Fatino, City Engineer Randy Johnson, Police Chief Mike Brown, Public Works Director Drew McCombs, Library Director Jonatha Basye, Fire Chief Mark Schmitt, Parks & Rec Director Sam Chia, City Clerk Jessica Drake, and City Administrator Liz Faust.
Public Present: Al Suckow - Resident. Justin Nickel & Dave Hockett – Bolton & Menk.
- 2) Mayor Herman led the Pledge of Allegiance.
- 3) Introductions were made.
- 4) Mayor Herman read a Civility Statement setting expectations of respect for the meeting.
- 5) Councilman Akers requested to move Item #18 to Item #16 so that staff can adjourn prior to Closed Session. Grolmus moved, supported by Akers, to approve the agenda as amended. On roll call the votes were as follows: Akers – YES; Brott – YES; Grolmus-YES; Pelz – YES; Westfall - YES.
YES (5) NO (0) ABSTAIN (0) ABSENT (0)
- 6) No one addressed the Council during the Citizen’s Hearing.
- 7) Mayor Herman asked for a motion to adopt the consent agenda as amended which included the following:

a. Minutes of April 14, 2025 City Council Regular Business Meeting

b. May Claims List

Vendor	Reference	Amount
ABSOLUTE REPAIR	FIRE TRUCK 836 REPAIRS	53,976.47
ACCO	WATER CHEMICALS	1,031.00
ADAM BOECK	SOCCER REF - SPRING	170
AFLAC	AFLAC PRETAX	150.66
AGSOURCE COOPERATIVE SERVICES	WW TESTING	52
AINSLEY WATSON	SOCCER REF - SPRING	120
ALL AMERICAN TURF BEAUTY	IRRIGATION PARTS/ REPAIR	215.6
ALPHA LANDSCAPES	HYDROSEED, FERTILIZER, & MULCH	2,458.40
AMAZON CAPITAL SERVICES	SOCCER EQUIPMENT	2,070.54
ANDREW DEA	SPRING SOCCER REF	125
ARNOLD MOTOR SUPPLY	24 FORD F350 OIL CHANGE	141.54
AT&T MOBILITY	PD CELL PHONES	293.79
AVEY WATSON	SPRING SOCCER REF	20
AYLA LANSMAN	U8 X 5 GAMES, U10AR X 1 GAME	95
BASE	JUNE FSA ADMIN	30
BOLTON & MENK INC	RICHLAND RD TRAIL PROJECT	9,509.51
BRAELEE KUNKEL	SPRING SOCCER REF	30
BRAYDEN FENNESSEY	SOCCER REFEREE	130
CALI RICHARDS	BB OFFICIAL 22 GAMES	440
CALVIN VERDI	SPRING SOCCER REF	40
CITY OF VAN METER	BB/SB UMP PAY	1220
CULLIGAN	CH & PW WATER	117.81
CUSTOM LAWN CARE & LANDSCAPING	CRABGRASS CONTROL & FERTILIZER	1,163.80
DALLAS CO RECORDER	ANNEXATION	422
DALLAS CO TREASURER	2023 PROPERTY TAX - 601 MAIN	4,952.25
DANE BERNHARDT	SOCCER REF - SPRING	170
DELTA DENTAL	MAY DENTAL/VISION PREM PD	923.26
DEMCO	LABEL PROTECTORS	59.16
EFTPS	FED/FICA TAX	15,360.05
ELAN FINANCIAL - EBANK CC	MAY PURCHASES	373.01
EMMA VERDI	SPRING SOCCER REF	10
FELD FIRE	GAS METER W/ CALIB & PRESS RED	2,771.00
FENIX USA LLC	WATER METER/SUBSCRIPTION	704.17
FIRE SERVICE TRAINING BUREAU	HMA WRITTEN FOR DURFLINGER	50
GABE JONES	SPRING SOCCER REF	500
GABE SCOTT	SPRING SOCCER REF	125
GATEHOUSE MEDIA IA HOLDINGS	PUBLICATIONS	1149.8
GRAYSON WIGANT	SPRING SOCCER REF	300
HEARTLAND BUSINESSES SYSTEM	APRIL EMAIL - MONTHLY BILLING	4,164.24
HEARTLAND COOP	LP LEAK CHECK	20
HUDSON SODERHOLM	SPRING SOCCER REF	300
INDUSTRIAL CHEM LABS	LIFT STATION DEGREASER	883.28
INTERSTATE ALL BATTERY CENTER	FD BATTERY	31.5
INVISION	MARCH FIELD VER & BIM MODEL	15,000.00
IOWA ONE CALL	EMAIL LOCATES	54.1
IPERS	IPERS	4,785.64
JACK JACOBS	SPRING SOCCER REF	20
JACK KRIEGER	SPRING SOCCER REF	175
JANICE MILLER	2025 PLANT SALE	4,022.40
JESSICA DRAKE	FSA REIMBURSE	322.5
JESTER INSURANCE SERVICE	GENERAL CITY INSURANCE	89,472.10
JMT TRUCKING	SHOULDER ROCK	218.4

KADENCE WIGANT	SOCCER REFEREE - SPRING	100
KAEGAN WIGANT	SOCCER REFEREE	300
KATE OLIVER	SOCCER REFEREE - SPRING	100
KING'S MATERIAL INC	JOHNSON PARK MULCH	884.15
KONICA MINOLTA	QUARTERLY MAINTENANCE INVOICE	258.48
LANDON ELLIOTT	SPRING SOCCER REF	20
LANDON LUKAN	SPRING SOCCER REF	105
LAURA KUNKEL	FD CLEANING 3/16&30, 4/16&27	100
LAYTON FANNON	SPRING SOCCER REF	250
LEVI LUKAN	SOCCER REF - SPRING	185
LOUNSBURY SAND & GRAVEL	SCREENED TOPSOIL	295.8
LOWE'S	CH MULCH & FLOWERS	1,133.51
LUKAS HETLAND	SOCCER REFEREE - SPRING	40
MATEYA SPELTZ	SB UMP	60
MATHESON TRI GAS INC	OXYGEN	42.4
MEDIACOM	FD INTERNET	587.4
MEMPHIS VIS	SPRING SOCCER REF	10
MIDAMERICAN ENERGY	GAS/ELEC STREETS	2,819.29
MOLLY SIMECK	SPRING SOCCER REF	135
NATE SCHRECK	SPRING SOCCER REF	160
NEWCOM TECHNOLOGIES INC	CEMETERY SOFTWARE LICENSE	350
NIC WIGANT	SOCCER REF - SPRING	45
ORKIN	MAY PEST CONTROL	79
OWEN STEENHOEK	U6 X 2 GAMES	20
PEEK SALES & SERVICE	MOWER PARTS (BLADES)	146.25
PRAIRIE AG SUPPLY	MOWER REPAIR SERVICE	687.56
PROFESSIONAL RESCUE INNOVATION	AG RESCUE WEEKEND CLASS	1,425.00
SCHILDBERG CONSTRUCTION	21 TONS - RICHLAND ROCK SHOULE	462
SO DALLAS LITTLE LEAGUE	CY25 LL INSURANCE DUES	3,985.00
STACK PAY - REC FEES	REC FEE REFUNDS	269
STIVERS FORD	2023 CHECY TAHOE REPAIR	2,074.04
THE HARTFORD	MAY LIFE PREMIUM PD	502.09
THORPE WATER DEV CO	OPP BY AFFIDAVIT	400
TOMMY MADDEN	BB UMP	120
TREAS - ST OF IA SALES TX	APRIL WATER EXCISE TAX	1,953.90
TREAS - STATE OF IOWA W/H	STATE TAX	794.09
VEENSTRA & KIMM INC	MICROSOFT PUBLIC IMPROVEMENTS	67,816.42
VERIZON WIRELESS	CH PHONE	664.81
WASTE CONNECTIONS	GARBAGE CONTRACT	12,709.62
WASTE SOLUTIONS OF IA	KYBOS - SOCCER	946
WELLMARK	MAY MEDICAL PREMIUMS PD	13,175.94
WELLS FARGO CC	MAY PURCHASES	4,213.98
WEX BANK	PAST DUE FUEL CHARGES	845.22
WEX BANK	FD FUEL PURCHASES	84.44
WHITFIELD & EDDY PLC	MARCH & APRIL LEGAL	6,355.04
WILL NIXON	SPRING SOCCER REF	140
WYNI KUEHLER	SPRING SOCCER REF	60
ZIEGLER INC	LIFT SERVICE CONTRACT	1,065.08
Accounts Payable Total		349,915.49
Payroll Checks		45,380.78
***** REPORT TOTAL *****		395,296.27
GENERAL		250,678.74
ROAD USE TAX		485.34
ARLINGTON ROAD RESURFACE		1,781.08
MASTER TRAILS PROJECT		9,117.51
601 MUNICIPAL BUILDING		19,952.25
WATER MAIN REPLACEMENT P1		1,800.40
WATER SUPPLY IMPROVEMENTS		313.5
WATER TREATMENT FACILITY		7598.9
MICROSOFT CAPITAL IMPROVEMENTS		48,540.41
VIRGINIA STREET EXTENSION		392.00
WATER		33,801.81
SEWER		20,834.33
TOTAL FUNDS		395,296.27

- c. April Financial Reports
- d. April Building Permit Report
- e. April IPAIT Report
- f. Resolution #2025-44 Approving Appointment of a Member to the VMFD - Heimdal
- g. Resolution #2025-62 Assigning an Address to Johnson Park – 325 Division Ave

- h. Resolution #2025-63 Approving an Agreement for Professional Services – Bolton & Menk – Master Park Plan
- i. Resolution #2025-64 Approving an Agreement for Professional Services – Bolton & Menk – Planning Services
- j. Approval of Non-Renewal to GIS Workshop, LLC – gWorks effective January 1, 2026
- k. Approval of Retail Tobacco License Renewal – Casey’s General Store
- l. Resolution #2025-65 Approving an Agreement for Professional Services – Veenstra & Kimm – Brookview Survey

Akers moved, supported by Grolmus, to approve the consent agenda as amended. On roll call the votes were as follows: Akers – YES; Brott – YES; Grolmus-YES; Pelz – YES; Westfall - YES. **YES (5) NO (0) ABSTAIN (0) ABSENT (0)**

8) **Public Hearings**

- a. Grolmus moved, supported by Akers, to open the public hearing of the second reading of a proposed amendment to Chapter 92 Water Rates. Motion carried. The hearing opened at 7:05pm. No comments were received prior to or during the hearing. Grolmus moved, supported by Pelz, to close the public hearing. Motion carried. The hearing closed at 7:05pm.
- b. Westfall moved, supported by Akers, to open the public hearing of the second reading of a proposed amendment to Chapter 99 Sewer Charges. Motion carried. The hearing opened at 7:05pm. No comments were received prior to or during the hearing. Pelz moved, supported by Grolmus, to close the public hearing. Motion carried. The hearing closed at 7:06pm.
- c. Brott moved, supported by Grolmus, to open the public hearing the first reading of a proposed amendment to Chapter 106 Collection of Solid Waste. Motion carried. The hearing opened at 7:06pm. No comments were received prior to or during the hearing. Brott moved, supported by Grolmus, to close the public hearing. Motion carried. The hearing closed at 7:06pm.
- d. Grolmus moved, supported by Pelz, to open the public hearing regarding a proposed addition to the Code of Ordinances – Chapter 174 Mailboxes. Motion carried. The hearing opened at 7:07pm. No comments were received prior to or during the hearing. Grolmus moved, supported by Pelz, to close the public hearing. Motion carried. The hearing closed at 7:07pm.

9) Grolmus moved, supported by Akers, to make this the first and final reading of Ordinance 2025-11 An Ordinance Adding Chapter 174 Mailboxes to the Van Meter Code of Ordinances, waiving the requirement for subsequent readings and moving to approval and adoption of said Ordinance, directing the City Clerk to cause said Ordinance to be published in the newspaper of record for the City. On roll call the votes were as follows: Akers – YES; Brott – YES; Grolmus-YES; Pelz – YES; Westfall - YES. **YES (5) NO (0) ABSTAIN (0) ABSENT (0)**

10) City Engineer Johnson described the change request #1 relating to the Arlington Street Project detailing changes regarding compact testing, solid waste collection & sidewalk stabilization in the amount of \$19,230.00. Brott moved, supported by Akers, adopt Resolution #2025-66 Approving Change Order Request #1 for the Arlington Avenue Street Project. On roll call the votes were as follows: Akers – YES; Brott – YES; Grolmus-YES; Pelz – YES; Westfall - YES. **YES (5) NO (0) ABSTAIN (0) ABSENT (0)**

11) Akers moved, supported by Grolmus, to adopt Resolution #2025-67 Setting Date of Public Hearing for Budget Amendment #2 for Fiscal Year 2025 for Monday, June 9, 2025 at 7:00pm at the Van Meter United Methodist Church located at 100 Hazel Street, Van Meter, IA 50261. On roll call the votes were as follows: Akers – YES; Brott – YES; Grolmus-YES; Pelz – YES; Westfall - YES. **YES (5) NO (0) ABSTAIN (0) ABSENT (0)**

12) Grolmus moved, supported by Brott, adopt Resolution #2025-68 Approving a Fee Schedule for the City of Van Meter. On roll call the votes were as follows: Akers – YES; Brott – YES; Grolmus-YES; Pelz – YES; Westfall - YES. **YES (5) NO (0) ABSTAIN (0) ABSENT (0)**

13) Brott moved, supported by Akers, to adopt Resolution #2025-69 Approving Tax Abatement for Certain Properties as a Result of Annexation - Brookview. On roll call the votes were as follows: Akers – YES; Brott – YES; Grolmus-YES; Pelz – YES; Westfall - ABSTAIN. **YES (4) NO (0) ABSTAIN (1) ABSENT (0)**

14) Akers moved, supported by Brott, to proceed with the termination of the 28E Agreement for Fire Protection Services with Lee Township effective December 31, 2026. On roll call, the votes were as follows: Akers – YES; Brott – YES; Grolmus – YES; Pelz – YES; Westfall – YES. **YES (5) NO (0) ABSTAIN (0) ABSENT (0)**

15) Staff presented and discussed a draft policy manual for Council consideration and requested comments & feedback prior to the July business meeting.

16) Item #18 Reports was moved to Item #16 prior to approval of the agenda. The Administrative report noted updates relating to economic development activities, a funding opportunity for improvements at the intersection of F90 & Richland Road, the schedule for the City software schedule and noted that there is no Council Workshop on May 26. City Administrative staff also provided a legislative update. Public Works reported on updates with the meter replacements, project updates including water main replacement & Arlington Street resurfacing and continuing education noting that Shane Luvaas passed his Grade 1 Water Treatment certification and that Spencer Leonard will be testing in late May/early June. Police reported that there were 110 calls in April of which 56 were traffic stops & noted creation of a voluntary dog registry. Fire reported that there were 31 calls in April of which 9 were not responded to – all of which were EMS calls, 7 in DeSoto and 2 in Van Meter. Library reported participating in several continuing education activities & updates on Summer Reading. Parks & Rec reported the current youth sport registration numbers for spring soccer, youth little league and youth softball and thanked Public Works for assistance in new mulch at the parks. The City Engineer provided updates on several construction projects throughout the City & provided a construction schedule for the Arlington Street Project.

17) Akers moved, supported by Pelz, to enter into Closed Session pursuant to Iowa Code Chapter 21.5 (c) regarding matters pending litigation. Motion carried. Closed session began at 7:50pm. Grolmus moved, supported by Akers, to exit closed session at 8:04pm. On roll call, the votes were as follows: Akers – YES; Brott – YES; Grolmus – YES; Pelz – YES; Westfall – YES. **YES (5) NO (0) ABSTAIN (0) ABSENT (0)**

18) No action was taken as a result of closed session.

19) Brott moved, supported by Grolmus, to adjourn the meeting. On roll call, the votes were as follows: Akers – YES; Brott – YES; Grolmus – YES; Pelz – YES; Westfall – YES. **YES (5) NO (0) ABSTAIN (0) ABSENT (0)**. The meeting was adjourned at 8:05pm.

Signed by:

9DF705F097D34B8...

5/14/2025

Joe Herman, Mayor

DocuSigned by:

0D7992E9DD614B7...

5/14/2025

Jessica Drake, City Clerk