

City of Van Meter, Iowa

City Council Minutes – January 13, 2025

- 1) The Van Meter City Council met for a regular council meeting on Monday, January 13, 2025, at the United Methodist Church located at 100 Hazel Street, Van Meter, IA 50261. Mayor Herman called the meeting to order at 7:03pm. The following council members were present upon roll call: Joel Akers, Travis Brott, Blake Grolmus, Quin Pelz and Penny Westfall.
 Staff present: City Attorney Fatino, City Engineer Randy Johnson, Police Chief Mike Brown, Public Works Director Drew McCombs, Library Director Jonatha Basye, Parks & Rec Director Sam Chia, City Clerk Jessica Drake, and City Administrator Liz Faust.
 Public Present: Rona Jacobs, Sara Heeley, Al Suckow, Chad Harkins – Residents. John Larson – Developer and Nate Steffes – Business Owner
- 2) Mayor Herman led the Pledge of Allegiance.
- 3) Introductions were made.
- 4) Mayor Herman read a Civility Statement setting expectations of respect for the meeting.
- 5) City Clerk Drake noted that items 7i and 8 were being removed from the agenda. Grolmus moved, supported by Brott, to approve the agenda as amended. On roll call the votes were as follows: Akers – YES; Brott – YES; Grolmus-YES; Pelz – YES; Westfall - YES. **YES (5) NO (0) ABSTAIN (0) ABSENT (0)**
- 6) No public comment was received during the Citizen Hearing.
- 7) Mayor Herman asked for a motion to adopt the consent agenda which included the following:
 - a. Minutes of December 9, 2024, City Council Regular Business Meeting
 - b. Minutes of December 19, 2024, Board of Adjustment Meeting
 - c. Minutes of January 8, 2025 Planning & Zoning Meeting
 - d. January Claims List

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
ACCO	WATER CHEMICALS	850
ADT SECURITY SERVICES	ALARM MONITORING SERVICE PLAN	172.62
AFLAC	AFLAC PRETAX	120.43
AINSLEY WATSON	FALL 24 SOCCER REF	185
ALL AMERICAN TURF BEAUTY	2025 PREPAY - APPLICATION	301.11
AMAZON CAPITAL SERVICES	DECEMBER AMAZON	1,236.01
APPLIED CONCEPTS	STALKER RADAR	3,970.00
ARNOLD MOTOR SUPPLY	PW HEADLIGHT	12.08
AT&T MOBILITY	PD/FD PHONE SERVICE	277.56
AVEY WATSON	FALL 24 SOCCER REF	20
BALDON & SON HARDWARE	BULK FASTENERS	56.88
BASE	FEB CAFETERIA MONTHLY	30
BEDWELL GARDENS	12X PEAT MOSS	240
BOLTON & MENK INC	RICHLAND RD TRAIL PROJECT	2,377.50
C & K ELECTRIC LLC	WEST PUMP SERVICE CALL	467.34
COLLABORATIVE SUMMER READ	CY25 SUMMER READING	625.05
CONTINENTAL RESEARCH CORP	XTRA MUSCLE BRAKE & PARTS	727.94
CULLIGAN	CITY HALL WATER - DEC	61.31
D AND G AUTO GROUP	PW TRUCK MAINTENANCE	437.5
DANE BERNHARDT	SOCCER REF RECERTIFICATION	62.5
DELTA DENTAL	DENTAL VISION PREMIUMS - JAN	923.26
DENMAN	FY24 AUDIT	14,000.00
EARLHAM SAVINGS BANK	EBANK EFT ACH FEES	25
EARLHAM SAVINGS BANK	SAFE DEPOSIT BOX PAYMENT	56
EFTPS	FED/FICA TAX	6,897.77
EFTPS	FED/FICA TAX	6,897.10
EFTPS	FED/FICA TAXES	4,967.82
ELAN FINANCIAL - EBANK CC	STAMPS - CITY HALL	539.69
FENIX USA LLC	MONTHLY HOSTING CHARGE	289.3
FIRE SAFETY USA	2X FIRE HELMET	815.35
FIRE SERVICE TRAINING BUREAU	YOUNG 2 DAY REG FEE	200
GATEHOUSE MEDIA IA HOLDINGS	20241209 MINUTES	365.2
GATEHOUSE MEDIA IA HOLDINGS	20231113 MINUTES	333.4
GATEHOUSE MEDIA IA HOLDINGS	2025 URA AMENDMNET PH	97
GATEHOUSE MEDIA IA HOLDINGS	CHPT 51 PUBLIC HEARING	28
GATEHOUSE MEDIA IA HOLDINGS	BUILDING CODE PUBLIC HEARING	31
GATEHOUSE MEDIA IA HOLDINGS	PD SPEED CHANGE PH	42.32
GATEHOUSE MEDIA IA HOLDINGS	REZONING ORD 2023-01	55.6
GATEHOUSE MEDIA IA HOLDINGS	WAGEREPORT24	45.4
GATEHOUSE MEDIA IA HOLDINGS	20241209 MINUTES	215.51
gWORKS	ANNUAL SUBSCRIPTION FEE	8,466.00
HEARTLAND BUSINESSES SYSTEM	DECEMBER MONTHLY	4,453.93
HEARTLAND COOP	LP	555.06
INDUSTRIAL CHEM LABS	LIFT STATION DEGREASER	907.42
IOWA DEPT OF PUBLIC SAFETY	FY25 QUARTERLY INV OCT-DEC 24	300
IOWA ONE CALL	EMAIL LOCATES	36.1
IOWA STATE UNIVERSITY	IMFOA TRAINING	64
IPERS	PROTECT IPERS	4,491.57
IPERS	IPERS	2,618.57
JESTER INSURANCE SERVICE	CHANGES TO CANAM & CUB - PR	282
JONES CREEK APPAREL	PD WINTER HATS	140
KONICA MINOLTA	JAN MONTHLY BILL	35.2
LAURA KUNKEL	CLEANING SERVICES 11/10 11/24	125

LOWE'S	DEC LOWES	347.5
MATHESON TRI GAS INC	OXYGEN	41.78
MEDIACOM	INTERNET SERVICES	674.35
MIDAMERICAN ENERGY	GAS/ELEC - DEC24	3,396.65
MOTOROLA	PD BODY CAM & CHARGE STATION	1,980.00
OFFICE OF AUDITOR OF STATE	FY23 AUDIT	23,665.80
OMNISITE	CY25 MONITORING	594
ORKIN	JANUARY PEST CONTROL	79
REGAN BERNHARDT	SOCCER REF	62.5
SHAE BERNHARDT	SOCCER REF RECERTIFICATION	62.5
SHELLY JAMES	DECEMBER CLEANING	90
STIVERS FORD	PD TRUCK PORTION ONLY	49,433.00
THE HARTFORD	LIFE PREMIUMS - JAN	502.09
THORPE WATER DEV CO	MONTHLY CHARGE	400
TREAS - ST OF IA SALES TX	DECEMBER WET TAX	1,594.16
TREAS - ST OF IA SALES TX	24SALESTAX23BAL	7,737.81
TREAS - STATE OF IOWA W/H	STATE TAX	1,051.60
TREAS - STATE OF IOWA W/H	STATE TAXES	741.63
UMB BANK NA	BOND PAYMENTS	600
VEENSTRA & KIMM INC	BUILDING PERMIT FEES FOR NOV	18,379.62
VERIZON WIRELESS	PHONE & TABLET CHARGES	951.23
WASTE CONNECTIONS	GARBAGE CONTRACT DEC & JAN	25,147.08
WASTE SOLUTIONS OF IA	KYBOS - PARKS	162
WELLMARK	JANUARY MEDICAL INS PREMIUM	14,552.24
WELLS FARGO CC	CREDIT CARD EXPENSES	237.4
WEX BANK	PD FUEL	1,661.61
WEX BANK	PD FUEL	1,386.37
ZIEGLER INC	GENERATOR REPAIR	1,563.74
Accounts Payable Total		228,626.06
Invoices: Paid		59,100.99
Invoices: Scheduled		169,525.07
GENERAL		171,420.28
PARK OPERATIONS		1,943.51
ROAD USE TAX		3,928.89
EMPLOYEE BENEFITS		-30.23
LIBRARY TRUST FUND		3,406.56
DEBT SERVICE		600
MASTER TRAILS PROJECT		2,377.50
WATER SUPPLY IMPROVEMENTS		2,223.48
MICROSOFT CAPITAL IMPROVE		8,506.00
WATER		17,992.81
SEWER		16,257.26
TOTAL FUNDS		228,626.06

- e. December Financial Statements
- f. December Building Permit Report
- g. 2024 Building Permit Report Summary
- h. IPAIT Update – December 2024
- i. ~~SICOG Update – December 2024~~
- j. CY2024 Wage Report
- k. Resolution #2025-01 Appointing Representatives to Heart of Iowa Regional Transportation Agency (HIRTA) Transportation Advisory Group (TAG)
- l. Resolution #2025-02 Naming the City’s Official Newspaper of Record – Des Moines Register
- m. Resolution #2025-03 Annual Appointments for CY2025

Grolmus moved, supported by Pelz to approve the consent agenda as amended. On roll call the votes were as follows: Akers – YES; Brott – YES; Grolmus – YES; Pelz – YES; Westfall – YES. **YES (5) NO (0) ABSTAIN (0) ABSENT (0)**

8) REMOVED

9) Council engaged in a discussion with John Larson, developer of Hudson Heights 2, regarding final plat approval, remaining punch list items and next steps. No action was taken.

10) **Public Hearing #1 Proposed Amendment to the Van Meter Urban Renewal Area and Plan**

Akers moved, supported by Grolmus, to open the public hearing. On roll call the votes were as follows: Akers – YES; Brott – YES; Grolmus – YES; Pelz – YES; Westfall – YES. **YES (5) NO (0) ABSTAIN (0) ABSENT (0)** The public hearing was open as of 7:12pm. Staff received no comments prior to the hearing. No comments were received at the public hearing. On roll call the votes were as follows: Akers – YES; Brott – YES; Grolmus – YES; Pelz – YES; Westfall – YES. **YES (5) NO (0) ABSTAIN (0) ABSENT (0)** The public hearing was closed as of 7:13pm.

Public Hearing #2 Proposed Plans, Specifications, Forms of Contract and Estimate of Cost for the proposed Arlington Avenue Project

Brott moved, supported by Akers, to open the public hearing. On roll call the votes were as follows: Akers – YES; Brott – YES; Grolmus – YES; Pelz – YES; Westfall – YES. **YES (5) NO (0) ABSTAIN (0) ABSENT (0)** The public hearing was open as of 7:13pm. Staff received no comments prior to the hearing. No comments were received at the public hearing. Brott moved, supported by Akers, to close the public hearing. On roll call the votes were as follows: Akers – YES; Brott – YES; Grolmus – YES; Pelz – YES; Westfall – YES. **YES (5) NO (0) ABSTAIN (0) ABSENT (0)** The public hearing was closed as of 7:13pm.

Public Hearing #3 Proposed Special Speed Zone Addition – Section 63.04 – 40mph on 340th Trail

Akers moved, supported by Pelz, to open the public hearing. On roll call the votes were as follows: Akers – YES; Brott – YES; Grolmus – YES; Pelz – YES; Westfall – YES. **YES (5) NO (0) ABSTAIN (0) ABSENT (0)** The public hearing was open as of 7:14pm. Staff received no comments prior to the hearing. No comments were received at the public

hearing. Brott moved, supported by Grolmus, to close the public hearing. On roll call the votes were as follows: Akers – YES; Brott – YES; Grolmus – YES; Pelz – YES; Westfall – YES. **YES (5) NO (0) ABSTAIN (0) ABSENT (0)** The public hearing was closed as of 7:14pm.

Public Hearing #4 Proposed Amendments to the Code of Ordinances of the City of Van Meter repealing Chapters 155, 157, 158, 159 and 160 and repealing & replacing Chapter 156 Building Codes

Akers moved, supported by Pelz, to open the public hearing. On roll call the votes were as follows: Akers – YES; Brott – YES; Grolmus – YES; Pelz – YES; Westfall – YES. **YES (5) NO (0) ABSTAIN (0) ABSENT (0)** The public hearing was open as of 7:14pm. Staff received no comments prior to the hearing. No comments were received at the public hearing. Brott moved, supported by Grolmus, to close the public hearing. On roll call the votes were as follows: Akers – YES; Brott – YES; Grolmus – YES; Pelz – YES; Westfall – YES. **YES (5) NO (0) ABSTAIN (0) ABSENT (0)** The public hearing was closed as of 7:14pm.

Public Hearing #5 Proposed Amendment to the Code of Ordinances of the City of Van Meter Addition of Chapter 151 Shipping Containers

Brott moved, supported by Grolmus, to open the public hearing. On roll call the votes were as follows: Akers – YES; Brott – YES; Grolmus – YES; Pelz – YES; Westfall – YES. **YES (5) NO (0) ABSTAIN (0) ABSENT (0)** The public hearing was open as of 7:16pm. Staff received 1 written comment prior to the hearing from Nate Steffes requesting for Council consideration of the fact that he has shipping containers in use on his commercial property. Nate Steffes also appeared at the public hearing and expressed the same including that they are used for storage and painted to match his buildings. Al Suckow asked what defines a shipping container, at what point does it become not a shipping container, is a 2 wheeled trailer a shipping container, what if it's attached to a foundation? Sara Heeley asked what the City owned shipping container is used for. City Clerk Drake responded for storage of Parks & Rec equipment. Grolmus moved, supported by Brott, to close the public hearing. On roll call the votes were as follows: Akers – YES; Brott – YES; Grolmus – YES; Pelz – YES; Westfall – YES. **YES (5) NO (0) ABSTAIN (0) ABSENT (0)** The public hearing was closed as of 7:20pm.


- 11) Brott moved, supported by Westfall to adopt Resolution #2025-05 to Declare Necessity and Establish an Urban Renewal Area, Pursuant to Section 403.4 of the Code of Iowa and Approve an Urban Renewal Plan Amendment for the Van Meter Urban Renewal Area. On roll call the votes were as follows: Akers – YES; Brott – YES; Grolmus – YES; Pelz – YES; Westfall – YES. **YES (5) NO (0) ABSTAIN (0) ABSENT (0)** Brott moved, supported by Akers to adopt Resolution #2025-06 Setting a Date of Meeting at which it is Proposed to Approve a Development Agreement with Microsoft Corporation, Including Annual Appropriation Tax Increment Payments. On roll call the votes were as follows: Akers – YES; Brott – YES; Grolmus – YES; Pelz – YES; Westfall – YES. **YES (5) NO (0) ABSTAIN (0) ABSENT (0)**
- 12) Grolmus moved, supported by Akers, to adopt Resolution #2025-07 Approving and Confirming Plans, Specifications, Form of Contact and Estimate of Cost for the Arlington Avenue Project. On roll call the votes were as follows: Akers – YES; Brott – YES; Grolmus – YES; Pelz – YES; Westfall – YES. **YES (5) NO (0) ABSTAIN (0) ABSENT (0)** City Administrator Faust discussed the bids received. Councilman Grolmus asked Public Work Director McCombs if he had any concerns with awarding to the apparent low bid, Alliance Construction. No concerns from PW Director McCombs. Grolmus moved, supported by Akers, to adopt Resolution #2025-08 Awarding Contract for the Arlington Avenue Project to Alliance Construction Group in the amount of \$592,807.75 . On roll call, the votes were as follows: Akers – YES; Brott – YES; Grolmus – YES; Pelz – YES; Westfall – YES. **YES (5) NO (0) ABSTAIN (0) ABSENT (0)**
- 13) Westfall moved, supported by Grolmus, to make this reading the first and final reading of Ordinance #2025-01 An Ordinance Adopting a Proposed Amendment to the Van Meter Code of Ordinances – Chapter 63 Speed Regulations – Addition of §63.04(3) Special 40 MPH Speed Zone and §63.04(3A) 340th Trail, waving the requirement for subsequent readings and moving to approval and adoption of said Ordinance directing the City Clerk to cause said Ordinance to be published in the newspaper of record for the City. On roll call the votes were as follows: Akers – YES; Brott – YES; Grolmus – YES; Pelz – YES; Westfall – YES. **YES (5) NO (0) ABSTAIN (0) ABSENT (0)**
- 14) Brott moved, supported by Pelz, to make this reading the first and final reading of Ordinance #2025-02 An Ordinance Adopting Proposed Amendments to the Van Meter Code of Ordinances including repealing Chapter 155 Adoption of Codes, Chapter 157 Mechanical Code, Chapter 158 Property Maintenance and Housing Code, Chapter 159 Plumbing Code and Chapter 160 Fuel Gas Code AND repealing & replacing Chapter 156 Building Code, waving the requirement for subsequent readings and moving to approval and adoption of said Ordinance directing the City Clerk to cause said Ordinance to be published in the newspaper of record for the City. On roll call the votes were as follows: Akers – YES; Brott – YES; Grolmus – YES; Pelz – YES; Westfall – YES. **YES (5) NO (0) ABSTAIN (0) ABSENT (0)**
- 15) Council engaged in discussion regarding the proposed Chapter 151 Shipping Containers. Councilmember Westfall expressed concerns with an exception being made for the shipping container jointly owned by the City and VMCDC and had comments about shipping containers as tiny housing. City Attorney Fatino stated the Council has the option of tabling action pertaining to the Ordinance allowing for further staff review and edits. Councilmember Akers abstained from any action due to his involvement in VMCDC. Brott moved, supported by Grolmus, to table action on Ordinance #2025-03 and directed further review by staff. On roll call, the votes were as follows: Akers – ABSTAIN; Brott – YES; Grolmus – YES; Pelz – YES; Westfall – YES. **YES (4) NO (0) ABSTAIN (1) ABSENT (0)**
- 16) Akers moved, supported by Pelz, to approve the Tax Abatement Application for 605 Elm Street, Van Meter, Iowa. On roll call, the votes were as follows: Akers – YES; Brott – YES; Grolmus – YES; Pelz – YES; Westfall – YES. **YES (5) NO (0) ABSTAIN (0) ABSENT (0)** Akers moved, supported by Grolmus, to approve the Tax Abatement Application for 316 Main Street, Van Meter, Iowa. On roll call, the votes were as follows: Akers – YES; Brott – YES; Grolmus – YES; Pelz – YES; Westfall – YES. **YES (5) NO (0) ABSTAIN (0) ABSENT (0)**
- 17) Grolmus moved, supported by Westfall, to adopt Resolution #2025-09 Approving Contract and Performance Bond for the Water Main Project – Phase 1 to United Utilities. On roll call, the votes were as follows: Akers – YES; Brott – YES; Grolmus – YES; Pelz – YES; Westfall – YES. **YES (5) NO (0) ABSTAIN (0) ABSENT (0)**
- 18) Akers moved, supported by Westfall, to adopt Resolution #2025-10 Approving an Agreement for the Community Engagement Phase of the Municipal Building Project to Invision Architecture. On roll call, the votes were as follows: Akers – YES; Brott – YES; Grolmus – YES; Pelz – YES; Westfall – YES. **YES (5) NO (0) ABSTAIN (0) ABSENT (0)**
- 19) Pelz moved, supported by Grolmus, to adopt Resolution #2025-11 Approving an Amendment to the Agreement for Professional Services with Veenstra & Kimm, Inc. related to the Water Main Project. On roll call, the votes were as follows: Akers – YES; Brott – YES; Grolmus – YES; Pelz – YES; Westfall – YES. **YES (5) NO (0) ABSTAIN (0) ABSENT (0)**

- 20) Council engaged in discussion regarding proposed updates to the City's Employee Handbook. Councilperson Westfall had questions about the Social Media Policy, which will be presented to Council in February. She also had questions regarding the probation period as it relates to Law Enforcement. There were no suggested changes to the probation period for Law Enforcement from the 2024 to 2025 handbook and further review will take place at a later date. Grolmus moved, supported by Pelz, to adopt Resolution #2025-12 Adopting the 2025 City of Van Meter Employee Handbook. On roll call, the votes were as follows: Akers – YES; Brott – YES; Grolmus – YES; Pelz – YES; Westfall – YES. **YES (5) NO (0) ABSTAIN (0) ABSENT (0)** Council engaged in discussion pertaining to the proposed Volunteer Fire Department Handbook. Brott moved, supported by Westfall, to adopt Resolution #2025-13 Adopting the 2025 City of Van Meter Volunteer Fire Department Handbook. On roll call, the votes were as follows: Akers – YES; Brott – YES; Grolmus – YES; Pelz – YES; Westfall – YES. **YES (5) NO (0) ABSTAIN (0) ABSENT (0)** Grolmus moved, supported by Pelz, to adopt Resolution #2025-14 Adopting the City of Van Meter 2025 Board and Commission Handbook. On roll call, the votes were as follows: Akers – YES; Brott – YES; Grolmus – YES; Pelz – YES; Westfall – YES. **YES (5) NO (0) ABSTAIN (0) ABSENT (0)**
- 21) Council engaged in discussion regarding an updated and service provider change to the City's Municipal Software Program. Staff researched several options and evaluated each option by functionality and price. Civic Systems was determined to best meet the City's needs. Pelz moved, supported by Akers, to adopt Resolution #2025-15 Approving Agreements with Civic Systems including Contract, License, Support and Hosting Municipal Software. On roll call, the votes were as follows: Akers – YES; Brott – YES; Grolmus – YES; Pelz – YES; Westfall – YES. **YES (5) NO (0) ABSTAIN (0) ABSENT (0)**
- 22) The City received a site plan from the Van Meter Community School District. It was reviewed by the City Engineer & Planning & Zoning. P&Z recommended approval of the site plan. Upon additional review, City Engineer Johnson provided additional comments relating to pressure valves and water mains. Grolmus moved, supported by Brott, to adopt Resolution #2025-16 Accepting the Site Plan #3 as submitted the Van Meter Community School District with consideration to the additional comments provided by the City Engineer. On roll call, the votes were as follows: Akers – YES; Brott – YES; Grolmus – YES; Pelz – YES; Westfall – YES. **YES (5) NO (0) ABSTAIN (0) ABSENT (0)**
- 23) Staff discussed the naming of a newly constructed portion of street located west of Park Street, currently named Arlington Avenue. Currently, the original Arlington Avenue ends at the newly constructed cul-de-sac located east of Park Street. The final plat for the development has not yet been approved. Staff proposed a name change to the newly constructed street and Planning & Zoning recommended approval. Pelz moved, supported by Westfall, to adopt Resolution #2025-17 Approving a Street Name Change for the newly constructed street located west of Park Street from Arlington Avenue to West Arlington Avenue. On roll call, the votes were as follows: Akers – YES; Brott – YES; Grolmus – YES; Pelz – YES; Westfall – YES. **YES (5) NO (0) ABSTAIN (0) ABSENT (0)**
- 24) Brott moved, supported by Grolmus, to adopt Resolution #2025-18 Setting the Date of Public Hearing relating to a Proposed Budget Amendment to the City's FY25 Certified Budget for Monday, February 10, 2025, at 7:00pm at the Van Meter United Methodist Church located at 100 Hazel Street, Van Meter, IA 50261. On roll call, the votes were as follows: Akers – YES; Brott – YES; Grolmus – YES; Pelz – YES; Westfall – YES. **YES (5) NO (0) ABSTAIN (0) ABSENT (0)**
- 25) Council and Staff engaged in discussion regarding a partially executed 28E Agreement for Mutual Aid – Law Enforcement received from the City of DeSoto. The agreement received was duplicative of the agreement terminated by the Van Meter City Council in 2024. Council is not opposed to consideration of a new 28E for mutual aid with DeSoto but would like Chief Brown to negotiate the terms of the agreement with DeSoto to create a mutually beneficial agreement that both parties have agreed upon.
- 26) Staff reported that City Council Workshops will now begin at 6:15pm instead of 6:00pm and will be held in the Fellowship Hall of the United Methodist Church.
- 27) Staff discussed the current status of the lease agreement with Dallas County Data that currently allows for the lease of space in exchange for services. Due to certain technical issues, at least one of the 4 locations to be provided service is unable to use the service. Councilmember Westfall would like staff to research lease revenue received by other cities for water tower space.
- 28) Staff reports were included in the packet. City Administrative staff reported on the Municipal Building Project status, the FY24 audit, the FY25 budget amendment, the FY26 budget and economic development activities. Public Works reported on well repair updates, the water tower inspection and upcoming capital improvement projects. Police reported 135 total calls of which 85 were traffic stops in the month of December and a recap of the department's community outreach activities in December. Fire reported a total of 22 calls of which 19 were responded to with 10 in DeSoto and 9 in Van Meter and provided information on significant calls. Library reported on programming participation as well as an update on training, certification and involvement with professional development organizations. Parks & Rec reported on current registration numbers for spring soccer, upcoming youth sport registrations and status on various grant applications. The City Engineer and City Attorney did not have additional items to report. Councilmember Westfall acknowledged staff on the activities of 2024 and requested a status update on the new Police vehicle receipt timeline.
- 29) Brott moved, supported by Grolmus, to adjourn the meeting. On roll call, the votes were as follows: Akers – YES; Brott – YES; Grolmus – YES; Pelz – YES; Westfall – YES. **YES (5) NO (0) ABSTAIN (0) ABSENT (0)** The meeting was adjourned at 8:40pm.

Signed by:

 1/17/2025
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Joe Herman, Mayor

DocuSigned by:

 1/17/2025
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Jessica Drake, City Clerk