

City of Van Meter, Iowa

Planning & Zoning Commission Meeting, August 28, 2024

- 1) The Van Meter Planning & Zoning Commission met on Wednesday, August 8, 2024, at City Hall located at 310 Mill St. Commissioner Feldman called the meeting to order at 5:36PM.
Roll was called: Feldman, Miller, Hulse, DeVore and Cook were present.
Staff present: Jessica Drake – City Clerk
Chairperson Wahlert was absent.
- 2) Hulse moved, supported by Miller, to approve the agenda. Motion carried unanimously.
- 3) City Clerk Drake noted that there was an error in the previously approved minutes from the 07/15/24 meeting. Chairperson Wahlert abstained from action regarding Trindle Ridge Plat 2. Amended minutes and supporting documentation was provided. DeVore moved, supported by Cook, to approve the amended minutes from the July 15, 2024 Planning & Zoning Meeting. On roll call, the votes were as follows: DeVore – YES, Cook – YES; Hulse – YES; Miller – YES; Feldman – YES.
- 4) Miller moved, supported by Cook, to approve the minutes of the 8/5/24 Planning & Zoning Meeting. On roll call, the votes were as follows: Miller – YES; Cook – YES; Feldman – YES. Commissioners Hulse and DeVore abstained as they were not present at the meeting.
- 5) City Clerk Drake provided information regarding a request to tie a series of single family lots together, creating 8 single family lots from 16 single family lots. Information was provided from the City Engineer and a written response from Chairperson Wahlert. Hulse questioned the potential impact of the LMI component of the Developer's Agreement. DeVore expressed concerns with the abandonment of services and potential long term impacts of buyer financing. This item was brought to Planning & Zoning for discussion only.
- 6) City Clerk Drake described the current plat review process as it relates to the City's sub-division code. Prior to the most recent final plat review, the process followed did not align with City code. The commission expressed a desire to follow code and have a consistent process. This item was brought to Planning & Zoning for discussion only.
- 7) City Clerk Drake described the current permitted uses under the City's commercial zoning code. The commission will continue to review. This item was brought to Planning & Zoning for discussion only.
- 8) DeVore moved, supported by Cook, to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 6:23pm.