

- 1) The Van Meter City Council met for a regular council meeting on Monday, July 8, 2024, at the United Methodist Church located at 100 Hazel Street, Van Meter, IA 50261. Mayor Herman called the meeting to order at 7:00 pm. The following council members were present upon roll call: Joel Akers, Travis Brott, Quin Pelz and Penny Westfall. Councilman Grolmus was absent.
Staff present: City Attorney Fatino, City Engineer Bob Veenstra, Police Chief Mike Brown, Public Works Director Drew McCombs, Library Director Jonatha Basye, City Clerk Jessica Drake, and City Administrator Liz Faust.
- 2) Mayor Herman led the Pledge of Allegiance.
- 3) Introductions were made.
- 4) Mayor Herman read a Civility Statement setting expectations of respect for the meeting.
- 5) Akers moved, supported by Brott, to approve the agenda. On roll call the votes were as follows: Akers – YES; Brott – YES; Pelz – YES; Westfall - YES.
- 6) There were no comments during the Citizen Hearing.
- 7) Mayor Herman asked for a motion to adopt the consent agenda which included the following:
 - a. Minutes of the June 10, 2024 City Council Meeting
 - b. Minutes of the June 24, 2024 City Council Workshop
 - c. Minutes of the June 26, 2024 Planning & Zoning Meeting
 - d. July Claims List

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
AGSOURCE COOPERATIVE SERVICES	WA/SW TESTING	79.25
ALL AMERICAN TURF BEAUTY	IRRIGATION PARTS	638.02
AMAZON CAPITAL SERVICES	MAY PURCHASES	4,040.89
AMERICAN UNDERGROUND SUPPLY	CURB STOP KEY	70.92
ARNOLD MOTOR SUPPLY	TRAILER PARTS	66.87
AT&T MOBILITY	PD/FD PHONE SERVICE	277.32
BADGER DAYLIGHTING CORP	WATER MAIN LOCATE - SCHOOL	23,630.22
BALDON & SON HARDWARE	KEYS	76.31
BASE	AUGUST FSA ADMIN	30
BAUER BUILT TIRE SERVICE	FD TIRE REPAIR	1,894.27
CULLIGAN	CITY HALL/PW WATER	175.51
CURTIS GESKING	7/3 BB REF	40
GATEHOUSE MEDIA IA HOLDINGS	20240624 MINUTES PUBLICAITON	44.8
EFTPS	FED/FICA TAX	6,766.95
FENIX USA LLC	JULY HOSTING	289.3
HEARTLAND BUSINSES SYSTEM	JUNE MANAGED SERVICES	4,160.05
INDUSTRIAL CHEM LABS	LIFT STATION DEGREASER	1,206.31
IOWA DEPARTMENT OF NATURAL RES	7/1/24-6/30/25 PERMIT	117.83
IOWA INSPECTIONS LLC	JUNE CODE ENFORCEMENT	477.29
IOWA LEAGUE OF CITIES	FY25 MEMBERSHIP DUES	1,266.00
IOWA SOCCER ASSOCIATION	CLUB FEE 042024-062024	22
IOWA WORKFORCE DEVELOPMENT	IWD INTEREST	3.2
JESSICA DRAKE	FSA REIMBURSEMENT	347.3
JESSICA DRAKE	APR - JUNE REIMBURSE	464.8
JESTER INSURANCE SERVICE	PW 24 TRUCK	1,399.00
KNOX COMPANY	KNOX SUB EXP 05/06/25	721
KONICA MINOLTA	JULY MAINT	35.2
LAURA KUNKEL	CLEARING SERVICES	50
LIZ FAUST	JUNE REIMBURSE	64.94
LOWE'S	MAY/JUNE PURCHASES	695.77
MATHESON TRI GAS INC	OXYGEN	74.35
MENARDS	STAKES FOR BULLDOG AVE	64.9
MIDAMERICAN ENERGY	GAS/ELEC	3,345.56
MUNICIPAL SUPPLY INC	VALVE BOXES	219.45
PEEK SALES & SERVICE	MOWER TRANSMISSION	1,302.90
PFM FINANCIAL ADVISORS LLC	FY22-23 CONTINUE DISCLOSE FILE	2,000.00
PRAIRIE AG SUPPLY	MOWER TRANSMISSION	1,487.59
RAKER RHODES ENGINEERING	601 MAIN STREET INSPECT	1,400.00
TAYLOR BIRKS	7/3 BB REF	65
TREAS - ST OF IA SALES TX	JUNE WATER EXCISE TAX	2,018.41
US POSTMASTER	JULY NEWSLETTERS	322.32

UTILITY EQUIPMENT CO	METERS	1,240.00
VEENSTRA & KIMM INC	MAY BUILDING PERMITS	26,093.38
WASTE CONNECTIONS	GARBAGE CONTRACT	12,664.41
WAUKEE POWER EQUIPMENT	MOWER OIL	72.36
WHITFIELD & EDDY PLC	MAY PROFESSIONAL SERVICES	4,814.00
WOODRUFF CONSTRUCTION	PARTIAL PAY #13B	12,095.35
ZIEGLER INC	SEWER GENERATOR REPAIR	2,725.31
Accounts Payable Total		121,156.61
<i>Invoices: Paid</i>		9,502.98
<i>Invoices: Scheduled</i>		111,653.63
GENERAL		49,033.45
PARK OPERATIONS		4,276.12
ROAD USE TAX		1,827.59
EMPLOYEE BENEFITS		350.5
LIBRARY TRUST FUND		2,210.40
WATER SUPPLY IMPROVEMENTS		22,074.73
WATER		32,006.27
SEWER		9,377.55
TOTAL FUNDS		121,156.61

e. ~~June Financial Statements~~

f. June Building Permit Report

g. IPAIT Update – June 2024

h. SICOG Update – June 2024

i. Quarterly Investment Report – 2024Q2

j. Resolution #2024-71 – Appointments to Certain Boards & Commissions – Planning & Zoning - Cook

k. Resolution #2024-72 Authorizing FY25 Depository

City Clerk Drake noted that the June Financial Statements were not yet available due to a software issue. Brott moved, supported by Akers, to remove item E – June Financial Statements and approve the remaining items on the consent agenda. On roll call the votes were as follows: Akers – YES; Brott – YES; Pelz – YES; Westfall – YES.

- 8) Brott moved, supported by Akers, to open the Public Hearing proposed rezoning of the Jennings Parcel 22-97 currently zoned as A to PUD #2 at 7:03pm. Motion carried. No comments were received prior to or during the hearing. Akers moved, supported by Brott, to close the hearing at 7:04pm. Motion carried.
- 9) Brott moved, supported by Pelz, to adopt Ordinance #2024-16 to Rezone Property located in Van Meter, IA, to amend Chapter 165, to amend the Zoning Map and waive subsequent readings. On roll call the votes were as follows: Akers – YES; Brott – YES; Pelz – YES; Westfall - YES.
- 10) Akers moved, supported by Pelz, to open the Public Hearing regarding the 2024 addition to the Van Meter Urban Renewal Area and amendment thereto at 7:07pm. Motion carried. No comments were received prior to or during the hearing. Brott moved, supported by Akers, to close the hearing at 7:08pm. Motion carried.
- 11) Akers moved, supported by Westfall, to adopt Resolution #2024-73 to Declare Necessity and Establish an Urban Renewal Area pursuant to Section 403.4 of the Code of Iowa and Approve the Urban Renewal Amendment for the Van Meter Urban Renewal Area. On roll call the votes were as follows: Akers – YES; Brott – YES; Pelz – YES; Westfall - YES.
- 12) Akers moved, supported by Pelz, to adopt Ordinance #2024-17 Providing for the Division of Taxes Levied on Taxable Property in the 2024 Addition to the Van Meter Urban Renewal Area pursuant to Section 403.19 of the Code of Iowa and waive subsequent readings. On roll call the votes were as follows: Akers – YES; Brott – YES; Pelz – YES; Westfall - YES.
- 13) Akers moved, supported by Brott, to adopt Resolution #2024-74 Authorizing an Internal Advance for Funding of the Urban Renewal Administration and Professional Support Program for the Van Meter Urban Renewal Area. On roll call the votes were as follows: Akers – YES; Brott – YES; Pelz – YES; Westfall - YES.
- 14) Brott moved, supported by Pelz, to open the Public Hearing regarding a proposed addition to the Van Meter Code of Ordinances Chapter 93 Well Legal Control Zones at 7:23pm. Motion carried. No comments were received prior to or during the hearing. Brott moved, supported by Akers, to close the hearing at 7:24pm. Motion carried.
- 15) Brott moved, supported by Akers, to adopt Ordinance #2024-18 Adding Chapter 93 Well Legal Control Zones to the Van Meter Code of Ordinances and waive subsequent readings. On roll call the votes were as follows: Akers – YES; Brott – YES; Pelz – YES; Westfall – YES
- 16) Akers moved, supported by Pelz, to open the Public Hearing regarding a proposal to dispose of Real Estate owned by the City of Van Meter – 5470 Ella Ivy Lane at 7:29pm. Motion carried. No comments were received prior to or during the hearing. Brott moved, supported by Akers, to close the hearing at 7:30pm. Motion carried.
- 17) Pelz moved, supported by Akers, to adopt Resolution #2024-75 – Authorizing Disposal of Real Estate owned by the City of Van Meter – 5470 Ella Ivy Lane. On roll call, the votes were as follows: Akers – YES; Brott – YES; Pelz – YES; Westfall – YES.
- 18) Brott moved, supported by Akers, to adopt Resolution #2024-76 Setting Date of Public Hearing on proposed fee changes by the City of Van Meter Police Department for Monday, August 12, 2024 at 7:00pm. On roll call, the votes were as follows: Akers – YES; Brott – YES; Pelz – YES; Westfall – YES.

- 19) Brott moved, supported by Pelz, to adopt Resolution #2024-77 Setting Date of Public Hearing on the proposed amendment to the Dallas County Multi-Jurisdictional Hazard Mitigation Plan for Monday, August 12, 2024 at 7:00pm. On roll call, the votes were as follows: Akers – YES; Brott – YES; Pelz – YES; Westfall – YES.
- 20) Akers moved, supported by Pelz, to adopt Resolution #2024-78 Setting Date of Public Hearing on a proposed addition of Chapter 57 – Urban Chickens to the Van Meter Code of Ordinances for Monday, August 12, 2024 at 7:00pm. On roll call, the votes were as follows: Akers – YES; Brott – YES; Pelz – YES; Westfall – YES.
- 21) Brott moved, supported by Akers, to adopt Resolution #2024-79 Approving a Proposal for Engineering and Surveying Services for Arlington Avenue Public Improvements. On roll call, the votes were as follows: Akers – YES; Brott – YES; Pelz – YES; Westfall – YES.
- 22) City Clerk Drake discussed the residential rental inspection process that will be implemented in July 2024.
- 23) City Staff provided written department reports. Administrative staff provided updates on the purchase of 601 Main Street, status of Vision Park activities, and continuing education status. Public Works provided updates on the Bulldog Ave resurface project, GIS updates, and continuing education status. Police reported on upcoming community engagement activities and responded to 120 calls in June (69 of which were traffic stops). Fire reported on training activities and reported 22 total calls of which 11 were responded in De Soto, Van Meter and 1 mutual aid with Dallas Center. Van Meter Public Library reported on summer reading success and program offerings. Parks & Rec reported on receipt of a grant to purchase soccer equipment and fall sport registration numbers.
- 24) Brott moved, supported by Akers, to adjourn the meeting. On roll call, the votes were as follows: Akers – YES; Brott – YES; Pelz – YES; Westfall – YES. Mayor Herman adjourned the meeting at 8:14pm.