

- 1) The Van Meter City Council met for a regular council meeting on Monday, June 10, 2024, at the United Methodist Church located at 100 Hazel Street, Van Meter, IA 50261. Mayor Pro Tem Brott called the meeting to order at 7:00 pm. The following council members were present upon roll call: Joel Akers, Blake Grolmus, Quin Pelz and Penny Westfall. Mayor Herman was absent.  
 Staff present: City Attorney Fatino, City Engineer Bob Veenstra, Police Chief Mike Brown, Public Works Director Drew McCombs, Library Director Jonatha Basye, Parks & Rec Director Sam Chia, Administrative Clerk Larain Climer City Clerk Jessica Drake, and City Administrator Liz Faust.  
 Public present: Charles Taft, Lyn Lyon, Sheri Halburg and Randy Johnson.
- 2) Mayor Pro Tem Brott led the Pledge of Allegiance.
- 3) Introductions were made.
- 4) Mayor Pro Tem Brott read a Civility Statement setting expectations of respect for the meeting.
- 5) Grolmus moved, supported by Akers, to approve the agenda. On roll call the votes were as follows: Akers – YES; Brott – YES; Grolmus – YES; Pelz – YES; Westfall - YES.
- 6) There were no comments during the Citizen Hearing.
- 7) Mayor Pro Tem Brott asked for a motion to adopt the consent agenda which included the following:
  - a. Minutes of the May 13, 2024 City Council Meeting
  - b. Minutes of the June 5, 2024 Planning & Zoning Meeting
  - c. June Claims List

**CLAIMS REPORT**

<b>VENDOR</b>	<b>REFERENCE</b>	<b>AMOUNT</b>
ABBY HUDSON	SOCCER REF	25
ACCO	WATER CHEMICALS	971
ACCUJET LLC	VMCSD WATER MAIN LOCATE	2,837.44
ADAM BOECK	SOCCER REF	365
AE OUTDOOR POWER	MOWER REPAIR PARTS	77.63
AFLAC	AFLAC PRETAX	102.06
AGSOURCE COOPERATIVE SERVICES	WA/SW TESTING	738
AINSLEY WATSON	SOCCER REF	185
ALL FLAGS LLC	1 PD FLAG, 1 CH FLAGG	133.85
AMERICAN UNDERGROUND SUPPLY	MAIN REPAIR - MAIN & PLEASANT	2,136.23
ARNOLD MOTOR SUPPLY	PD WASHER FLUID	119.73
AT&T MOBILITY	PD/FD PHONE SERVICE	277.32
AVEY WATSON	SOCCER REF	50
BASE	JULY FSA ADMINISTRATION	30
BRAELEE KUNKEL	SOCCER REF	20
BRAYDEN FENNESSEY	SOCCER REFEREE	190
CALVIN VERDI	SOCCER REF	60
CITY OF WAUKEE	AKERS MEAL REIMBURSEMENT	114.28
CULLIGAN	CITY HALL WATER	66.31
CUSTOM LAWN CARE & LANDSCAPING	STEP 1 WEED CONTROL	1,594.88
GATEHOUSE MEDIA IA HOLDINGS	LEGAL PUBLICATIONS	361.8
GATEHOUSE MEDIA IA HOLDINGS	LEGAL PUBLICATIONS	24
GATEHOUSE MEDIA IA HOLDINGS	SPECIAL SPEED ZONE HEARING	34
GATEHOUSE MEDIA IA HOLDINGS	LEGAL PUBLICATIONS	80.06
DAN VAN LANGEN	OP BY AFFIDAVIT	1,000.00
DANE BERNHARDT	SOCCER REF	120
DORSEY & WHITNEY LLP	2023 UR AMEND & VMLCO	12,792.50
EARLHAM SAVINGS BANK	EBANK EFT ACH FEES	25
EFTPS	FED/FICA TAX	5,588.30
EFTPS	FED/FICA TAX	6,010.82
EVAN OLIVER	SOCCER REFEREE	90
FELD FIRE	PUMP TESTING	640
FENIX USA LLC	MAY SETFLO ADMIN FEE	289.3
FIRE SERVICE TRAINING BUREAU	GREER FF2	50
GABE SCOTT	SOCCER REF	250
GATR TRUCK CENTER	DUMP TRUCK DIAGNOSTICS	461
GRAYSON ELLIOT	SOCCER REF	210
HEARTLAND BUSINESSES SYSTEM	IT SERVICES	8,635.27
HEARTLAND COOP	LP LEAK CHECK	20
HUDSON SODERHOLM	SOCCER REF	310

I80 CONCRETE	CITY HALL PARKING LOT	21,925.00
INDUSTRIAL CHEM LABS	LIFT STATION DEGREASER	1,212.89
IOWA INSPECTIONS LLC	MAY CODE INSPECTION	456.54
IOWA PRISON INDUSTRIES	SPEED LIMIT SIGNS	433.07
IOWA RUSH	11U/12U SELECT REGISTRATION	700
IPERS	PROTECT IPERS	3,374.67
JACK KRIEGER	SOCCER REF	135
JENNA STRECK	SOCCER REF & REMIBURSEMENT	376.5
JESSICA DRAKE	FSA CLAIM REIMBURSEMENT	358.85
JESTER INSURANCE SERVICE	FY25 INSURANCE RENEWAL	76,401.95
JOE HERMAN	LIBRARY PAINT REIMBURSEMENT	111.4
JUNGMANN CORPORATION	WATER SEWER MAIN REPAIRS	2,477.86
KADENCE WIGANT	SOCCER REFEREE	435
KAEGAN WIGANT	SOCCER REFEREE	395
KATE OLIVER	SOCCER REFEREE	320
KONICA MINOLTA	JUNE SERVICE CONTRACT	35.2
LANDON LUNKAN	SOCCER REF	20
LAURA KUNKEL	CLEANING SERVICES	75
LAYTON FANNON	SOCCER REF	335
LENHART	708 PLEASANT CONCRETE	1,200.00
LEVI LUKAN	SOCCER REF	565
LIZ FAUST	APRIL MILEAGE	77.32
LOWE'S	MAY PURCHASES	461.62
LUKAS HETLAND	SOCCER REFEREE	185
MAISEY PATTERSON	SOCCER REF	85
MIDAMERICAN ENERGY	GAS/ELEC	2,350.11
MOLLY SIMECK	SOCCER REF	85
MUNICIPAL SUPPLY INC	METER PARTS	177.78
NEWCOM TECHNOLOGIES INC	CEMETERY MGMT SUB THRU 6/25	350
NIC WIGANT	SOCCER REF	165
ORKIN	JUNE PEST CONTROL	69.55
CITY OF VM PARKS & REC - CASH	CASH TO PAY LL UMPIRES	1,175.00
PEEK SALES & SERVICE	MOWER CLUTCH	354.85
PRAIRIE AG SUPPLY	MOWER PARTS	1,533.76
RANGEMASTERS TRAINING CTR	MIKE VEST	944.47
RD MCKINNEY PLUMBING	MAIN REPAIR - MAIN & PLEASANT	3,412.50
REGAN BERNHARDT	SOCCER REF	135
ROY'S TOWING & RECOVERY	DUMP TRK TOW TO GATR	407
SCOTT SCHOENLEBER	SOCCER REF	45
SHAE BERNHARDT	SOCCER REF	60
STIVERS FORD	PUB WORKS 2024 F350	50,815.00
THE HARNACK COMPANY	MOWER CLUTCH	334.85
THOMAS CLARK	SOCCER REF	20
TREAS - STATE OF IOWA W/H	STATE TAX	795.32
TUCKER WILCOX	SOCCER REF	120
TYLER GLADE	GAS REIMBURSEMENT	21.55
TYSON SCHOENLEBER	SOCCER REF	230
UMB BANK NA	BOND PAYMENTS	225,700.00
US POSTMASTER	JUNE UTILITY BILLING	319.6
US POSTMASTER	PO BOX RENEWAL AND KEY	101
VEENSTRA & KIMM INC	ENGINEERING SERVICES	30,995.58
VERIZON WIRELESS	APRIL MAY PHONE CHARGES	1,568.87
VICTORY MOUNDS	FIELD PAINT	180
WASTE CONNECTIONS	GARBAGE CONTRACT	17,465.27
WAUKEE COMMUNITY SCHOOL	4/20 FIELD RENTAL	560
WAUKEE POWER EQUIPMENT	MOWER OIL	145.95
WELLS FARGO CC	CREDIT CARD EXPENSES	5,071.69
WEX BANK	PD GAS	1,558.39
WHITFIELD & EDDY PLC	APRIL MATTERS	677
WILL NIXON	SOCCER REF	30
WOODRUFF CONSTRUCTION	BOOSTER STATION PP13	42,485.00
WYNI KUEHLER	SOCCER REF	190
<b>Accounts Payable Total</b>		<b>549,888.74</b>
<b>Invoices: Paid</b>		<b>297,243.76</b>
<b>Invoices: Scheduled</b>		<b>252,644.98</b>

<b>GENERAL</b>	<b>125,890.63</b>
<b>PARK OPERATIONS</b>	<b>17,634.89</b>
<b>ROAD USE TAX</b>	<b>16,645.23</b>
<b>EMPLOYEE BENEFITS</b>	<b>16,788.66</b>
<b>LIBRARY TRUST FUND</b>	<b>2,919.50</b>
<b>DEBT SERVICE</b>	<b>225,700.00</b>
<b>WATER SUPPLY IMPROVEMENTS</b>	<b>61,533.58</b>
<b>WATER</b>	<b>71,549.97</b>
<b>SEWER</b>	<b>11,226.28</b>
<b>TOTAL FUNDS</b>	<b>549,888.74</b>

d. April Financial Statements

<b>FUND</b>	<b>DISBURSED</b>	<b>RECEIVED</b>
GENERAL	47,359.61	54,172.60
PARK OPERATIONS	18,308.07	16,354.69
ROAD USE TAX	8,729.28	16,899.91
GAS/ELEC FRANCHISE FEE	0	17,167.78
EMPLOYEE BENEFITS	13,053.91	3,370.18
EMERGENCY FUND	0	568.33
LOCAL OPTION SALES TAX	0	34,941.38
TIF-CR ESTATE	0	5,493.71
LIBRARY TRUST FUND	7,369.74	0
DEBT SERVICE	225,700.00	7,159.62
WATER SUPPLY IMPROVEMENT	58,599.86	0
WATER	20,576.71	26,894.87
SEWER	15,670.28	15,017.90
<b>*****REPORT TOTAL*****</b>	<b>415,367.46</b>	<b>198,050.97</b>


- e. May Building Permit Report
- f. IPAIT Update – May 2024
- g. SICOG Update – May 2024
- h. Approval of quotes from Iowa Pump for Sewer Lift Station pumps (2) Main Lift Station
- i. Resolution #2024-57 – Approving Waiver Request for Construction Start Time by VMCSO
- j. Resolution #2024-58 – Appointments to Council Committees (Parks & Rec and Personnel)
- k. Resolution #2024-59 – Approving Personnel Transactions
- l. Resolution #2024-60 – Ratification of the Mayor’s Execution of the Real Property Purchase Agreements with Center for Maximized Living, LLC, an Iowa limited liability company
- m. Resolution #2024-61 – Approval of Staff recommendation to Add the Des Moines Register as a newspaper of record for the City of Van Meter

Akers moved, supported by Grolmus, to approve the consent agenda. On roll call the votes were as follows: Akers – YES; Brott – YES; Grolmus – YES; Pelz – YES; Westfall - YES.

- 8) New City Staff members were introduced – Sam Chia, Parks & Recreation Director and Larain Climer – Administrative Clerk.
- 9) Akers moved, supported by Westfall, to adopt Resolution #2024-62 Approving Request for Construction in the Public Right of Way at 827 Elm Street. On roll call the votes were as follows: Akers – YES; Brott – YES; Grolmus – YES; Pelz – YES; Westfall - YES.
- 10) Grolmus moved, supported by Akers, to open the Public Hearing regarding a possible amendment to Van Meter City Code – Chapter 63 Speed Regulations – Section 63.04 Special Speed Zone – 45mph in city limits on F-90 at 7:10pm. Motion carried. No comments were received prior to or during the hearing specific to the special speed zone. Grolmus moved, supported by Akers, to close the hearing at 7:12pm. Motion carried.
- 11) Westfall moved, supported by Pelz, to make this the first and final reading, waving the requirement of subsequent readings, of Ordinance #2024-13 Amending the Van Meter Code of Ordinances – Chapter 63, Section 63.04 Special Speed Zone to create an additional Special Speed Zone of 45mph on city limits within the city limits on F-90. On roll call the votes were as follows: Akers – NO; Brott – YES; Grolmus – NO; Pelz – YES; Westfall - YES.
- 12) Grolmus moved, supported by Westfall, to adopt Resolution #2024-63 Setting Date for Public Hearing on a proposed amendment to the Van Meter Urban Renewal Plan. On roll call the votes were as follows: Akers – YES; Brott – YES; Grolmus – YES; Pelz – YES; Westfall - YES.
- 13) Pelz moved, supported by Akers, to adopt Resolution #2024-64 Setting Date for Public Hearing on a proposed addition to the Van Meter Code of Ordinances – Chapter 93 Well Legal Control Zones. On roll call the votes were as follows: Akers – YES; Brott – YES; Grolmus – YES; Pelz – YES; Westfall - YES.

- 14) Akers moved, supported by Westfall, to adopt Resolution #2024-65 Setting Date for Public Hearing on a proposed disposal of Real Property owned by the City of Van Meter – 5470 Ella Ivy. On roll call the votes were as follows: Akers – YES; Brott – YES; Grolmus – YES; Pelz – YES; Westfall - YES.
- 15) Grolmus moved, supported by Akers, to adopt Resolution #2024-66 Deleting Property from the Van Meter Urban Renewal Area. On roll call the votes were as follows: Akers – YES; Brott – YES; Grolmus – YES; Pelz – YES; Westfall - YES.
- 16) Pelz moved, supported by Westfall, to make this the first and final reading, waiving the requirement of subsequent readings, of Ordinance #2024-14 Repealing Ordinance 155 Providing for the Division of Taxes Levied on Taxable Property in the 2002 Addition to the Van Meter Urban Renewal Area. On roll call, the votes were as follows: Akers – YES; Brott – YES; Grolmus – YES; Pelz – YES; Westfall – YES.
- 17) Grolmus moved, supported by Akers, to make this the first and final reading, waiving the requirement of subsequent readings, of Ordinance #2024-15 Repealing Ordinance 166 Providing for the Division of Taxes Levied on Taxable Property in the 2004 Addition to the Van Meter Urban Renewal Area. On roll call, the votes were as follows: Akers – YES; Brott – YES; Grolmus – YES; Pelz – YES; Westfall – YES.
- 18) Akers moved, supported by Grolmus, to adopt Resolution #2024-67 Approving the VMCS D Site Plan for Site Utilities, Footings, Parking Lot & Drop Off. On roll call, the votes were as follows: Akers – YES; Brott – YES; Grolmus – YES; Pelz – YES; Westfall – YES.
- 19) Grolmus moved, supported by Akers, to adopt Resolution #2024-68 – Approving the Bulldog Avenue Change Order #2. On roll call, the votes were as follows: Akers – YES; Brott – YES; Grolmus – YES; Pelz – YES; Westfall – YES.
- 20) Akers moved, supported by Grolmus, to adopt Resolution #2024-69 – Approving a Livestock Request by Kim Shiner. On roll call, the votes were as follows: Akers – YES; Brott – YES; Grolmus – YES; Pelz – YES; Westfall – YES.
- 21) City Clerk Drake gave an update on the Master Trails Project. The City was awarded a large federal grant to enable the start of the construction of the trails project. City Staff is currently working with Bolton & Menk to define the scope of services for engineering.
- 22) City Clerk Drake discussed the FY25 Property & Casualty Insurance renewal as well as the work comp audit. While premiums did increase, the City's increase was lower than the state average.
- 23) City Staff provided department reports. City administrative staff continues to work with Dorsey & the county on cleaning up TIF parcels. The parking lot at City Hall was repaved. Public Works provided an update on the upcoming Bulldog Ave resurface project. Seasonal PW help continues clean up efforts on the creek. Police reported that there were 95 calls in April with 58 traffic stops. Fire reported that there were 29 calls & the department responded to 15 calls. The Library reported that summer reading participation is over 300 participants which is significantly higher than prior years. Parks & Rec reported that fall sport registration is under way.
- 24) Committee & Liaison members provided monthly reports. Public Safety Committee discussed celebrating the successes of the PD & FD. The rest of the committees reported that their discussions had already been addressed in staff reports.
- 25) Grolmus moved, supported by Akers, to adjourn the meeting. On roll call, the votes were as follows: Akers – YES; Brott – YES; Pelz – YES; Westfall – YES. Mayor Pro Tem Brott adjourned the meeting at 8:20pm.

  
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Mayor

  
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City Clerk Jessica Drake