

City of Van Meter, Iowa

Planning & Zoning Commission Meeting, May 8, 2024

- 1) The Van Meter Planning & Zoning Commission met on Wednesday, May 8, 2024, at City Hall located at 310 Mill St. Chairman Wahlert called the meeting to order at 5:02PM.
Roll was called: Miller, Hulse, Harrison, and Wahlert were present.
Staff present: Jessica Drake – City Clerk, Bob Veenstra – City Engineer
Public present: Mike Murphy, Brian Lane
- 2) Harrison moved, supported by Hulse, to approve the agenda. Motion carried unanimously.
- 3) Miller moved, supported by Wahlert, to approve the minutes from the April 24, 2024 Planning & Zoning Meeting. Miller – YES; Harrison – YES; Wahlert – YES; Hulse – ABSTAIN.
- 4) A request to perform a preliminary review of the Van Meter Community School District Bid Issuance #2 – North Parking Lot and School Addition was made by Larson Engineering. The request was reviewed by City Engineer Bob Veenstra. Larson will provide final construction documents for review by Planning & Zoning and the City Engineer for the June 5 Planning & Zoning meeting. No action was taken.
- 5) A request to review a Plat of Survey for a portion of Block 1 of Clayton’s Addition was submitted by Raccoon Valley Land Surveying. The plat was reviewed by City Engineer Bob Veenstra. He recommended approval of the plat with the condition that the City of Van Meter enter into an encroachment agreement with the property owner of Parcel 24-28. Harrison moved, supported by Hulse, to recommend approval of the Plat of Survey with the condition that the City of Van Meter enter into an encroachment agreement with the owner of Parcel 24-38. Motion carried unanimously.
- 6) Hulse moved, supported by Wahlert, to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 5:43PM.