

- 1) The Van Meter City Council met for a regular council meeting on Monday, March 11, 2024, at the United Methodist Church located at 100 Hazel Street, Van Meter, IA 50261. Mayor Herman called the meeting to order at 7:00 pm. The following council members were present upon roll call: Travis Brott, Blake Grolmus, Quin Pelz and Penny Westfall. Councilman Joel Akers was absent.  
 Staff present: City Attorney Craven, City Engineer Veenstra, Police Chief Mike Brown, Public Works Director Drew McCombs, Library Director Jonatha Basye, City Clerk Jessica Drake, and City Administrator Liz Faust.  
 Public present: Cari LaValle, Hayley Carlson, Michael Wahlert, Rona Jacobs, Tony Doremus, and Rusty Morecraft.
- 2) Mayor Herman led the Pledge of Allegiance.
- 3) Introductions were made.
- 4) Mayor Herman read a Civility Statement setting expectations of respect for the meeting.
- 5) Grolmus moved, supported by Westfall, to approve the agenda. On roll call the votes were as follows: Brott – YES; Grolmus – YES; Pelz – YES; Westfall - YES.
- 6) No comments were received during the Citizen Hearing.
- 7) Mayor Herman asked for a motion to adopt the consent agenda which included the following:
  - a. Minutes of the February 12, 2024 City Council Meeting
  - b. Minutes of the February 26, 2024 City Council Workshop – Goal Setting
  - c. Minutes of the March 5, 2024 Planning & Zoning Meeting
  - d. March Claims List

**CLAIMS REPORT**

<b>VENDOR</b>	<b>REFERENCE</b>	<b>AMOUNT</b>
ACCO	WATER CHEMICALS	949.00
AGSOURCE COOPERATIVE SERVICES	WA/SW TESTING	860.00
AMAZON CAPITAL SERVICES	FEB CHARGES	1,436.37
ARNOLD MOTOR SUPPLY	MOWER OIL CHANGE	127.85
AT&T MOBILITY	PD/FD PHONE SERVICE	277.49
BAILEY BUERCKLEY	BB REF	40.00
BALDON & SON HARDWARE	BULK FASTNERS	12.88
BASE	APRIL FSA ADMIN	30.00
BLANK PARK ZOO	ZOO TO YOU SUMMER 24	125.00
BLUE SOMBRERRO	REC FEES	3.00
CAEL TRUDO	BB REF	120.00
CALEB MOORE	BB REFEREE	80.00
CALI RICHARDS	BB REF	260.00
CAMDEN REYNOLDS	BB REF	140.00
CHARLIE MATT	BB REF/SCOREBOARD	110.00
CULLIGAN	CH WATER COOLER	53.41
DAN VAN LANGEN	OP BY AFFIDAVIT	1,000.00
EARLHAM SAVINGS BANK	ACH FEES	25.00
EDEN MOORE	BB REF	40.00
EFTPS	FED/FICA TAX	4,904.70
ELITE SPORTS	YOUTH SOCCER SHIRTS	500.00
EMMA DEA	BB SCOREBOARD/REF	120.00
FENIX USA LLC	HOSTING	289.30
FIRE SAFETY USA	ADAPTERS	135.00
FIRE SERVICE TRAINING BUREAU	FF1 LATARE	100.00
GCMOA	GCMOA ANNUAL DUES	25.00
HEARTLAND BUSINESSES SYSTEM	WEBSITE CONVERSION	3,977.50
HEARTLAND COOP	LP	2,310.52
HEIMAN FIRE EQUIPMENT	FD UNIFORMS	1,613.03
HOLDEN BUSE	BB SCOREBOARD/REF	200.00
HOTSY CLEANING SYSTEM	EQUIPMENT REPAIR	1,256.26
INDUSTRIAL CHEM LABS	LIFT STATION DEGREASER	1,187.38
IOWA PRISON INDUSTRIES	TRAFFIC SIGNS	389.49
IOWA RURAL WATER ASSOC	CY24 DUES	355.00
IOWA WORKFORCE DEVELOPMENT	REIDERER UNEMP 4Q23	739.00
JACK DAY	BB SCOREBOARD	60.00
JAXON HANSELMAN	BB REF	140.00
JOHN BRAUN	BB REF	80.00
KENNEDY WIEDMAN	BB REF	20.00
KONICA MINOLTA	MARCH SERVICES	35.20

LAURA KUNKEL	CLEANING SERVICES	50.00
LOWE'S	FEB CHARGES	372.96
LUKE MURPHY	REFEREE CLINIC	62.50
MACY HYER	BB SCOREBOARD/REF	80.00
MALLORY YOUNG	BB SCOREBOARD/REF	70.00
MATHESON TRI GAS INC	OXYGEN	35.84
MIDAMERICAN ENERGY	GAS/ELEC	4,299.65
NATALIE MARZEN	BB SCOREBOARD	90.00
PIONEER MANUFACTURING CO	FIELD PAINT	768.45
RANGEMASTERS TRAINING CTR	LATARE UNIFORM	91.67
TREAS - ST OF IA SALES TX	MARCH WET	1,690.35
TREAS - STATE OF IOWA W/H	DEC 23 WH BALANCE DUE	19.98
US POSTMASTER	MARCH UTILITY BILLS	312.80
	EXISTING METER	
UTILITY EQUIPMENT CO	REPLACEMENTS	19,382.05
VC3 INC	IT N BOX	2,580.99
VEENSTRA & KIMM INC	BUILDING PERMIT FEES - JAN	3,763.00
VERIZON WIRELESS	CELL PHONE CHARGES	650.37
VM COMMUNITY DEVELOPMENT	1/3 STORAGE CONTAINER	1,100.00
VM YOUTH FOOTBALL	REGISTRATION FEES	11,771.02
VM YOUTH WRESTLING	YOUTH WRESTLING REG FEES	7,178.06
WASTE CONNECTIONS	GARBAGE CONTRACT	12,147.78
WASTE SOLUTIONS OF IA	KYBO - MEMORIAL PARK	368.00
WELLS FARGO CC	CREDIT CARD EXPENSES	4,968.45
WEX BANK	PD GAS	1,773.19
WEX BANK	PW GAS	0.60
WHITFIELD & EDDY PLC	SKINNER EASEMENT	3,110.33
<b>Accounts Payable Total</b>		<b>100,865.42</b>
<b>Invoices: Paid</b>		<b>9,468.62</b>
<b>Invoices: Scheduled</b>		<b>91,396.80</b>
<b>GENERAL</b>		<b>36,411.99</b>
<b>PARK OPERATIONS</b>		<b>24,409.55</b>
<b>ROAD USE TAX</b>		<b>2,293.64</b>
<b>EMPLOYEE BENEFITS</b>		<b>739.00</b>
<b>LIBRARY TRUST FUND</b>		<b>1,795.97</b>
<b>WATER SUPPLY IMPROVEMENTS</b>		<b>552.00</b>
<b>WATER</b>		<b>18,304.02</b>
<b>SEWER</b>		<b>16,359.25</b>
<b>TOTAL FUNDS</b>		<b>100,865.42</b>

e. February Financial Statements

<b>FUND</b>	<b>DISBURSED</b>	<b>RECEIVED</b>
GENERAL	58,078.35	19,524.72
PARK OPERATIONS	3,783.39	26,093.70
ROAD USE TAX	9,597.47	15,282.74
GAS/ELEC FRANCHISE FEE	0	13,483.03
EMPLOYEE BENEFITS	8,149.82	225.75
EMERGENCY FUND	0	38.08
LOCAL OPTION SALES TAX	0	43,031.76
TIF-CR ESTATE	0	0
PARK TRUST	0	0
LIBRARY TRUST FUND	6,167.09	0
DEBT SERVICE	0	183.66
TRINDLE RIDGE PROJECTS	0	0
WATER SUPPLY IMPROVEMENT	11,164.53	0
CEMETERY – PERPETUAL CARE	0	0
WATER	20,479.05	19,278.94
SEWER	12,488.80	13,383.22
<b>*****REPORT TOTAL*****</b>	<b>129,908.50</b>	<b>151,221.58</b>

f. February Building Permit Report

g. IPAIT Update – February 2024

~~h. SICOG Update – February 2024~~

- i. Resolution #2024-23 Providing for Notice of Hearing on Proposed Amendment to the Revitalization Plan for the Van Meter Urban Renewal Area
- j. Resolution #2024-24 Approving a Tuition Scholarship Request for the IMPI in June 2024
- k. Resolution #2024-26 Approving a 28E Agreement for Animal Control Services with AHeinz Pet Rescue and Transport

Brott moved, supported by Grolmus, to approve the Consent Agenda with the removal of item #7h – SICOG update. On roll call the votes were as follows: Brott – YES; Grolmus – YES; Pelz – YES; Westfall - YES.

- 8) Grolmus moved, supported by Pelz, to adopt Resolution #2024-27 Approving the Plat of Survey for 3568 Richland Circle, Van Meter, IA 50261. On roll call, the votes were as follows: Brott – YES; Grolmus – YES; Pelz – YES; Westfall - YES.
- 9) Brott moved, supported by Westfall, to adopt Resolution #2024-28 Approving Bid from I-80 Concrete for City Hall Parking Lot Repair in the amount of \$15,125.00. On roll call, the votes were as follows: Brott – YES; Grolmus – YES; Pelz – YES; Westfall - YES.
- 10) Grolmus moved, supported by Brott, to adopt Resolution #2024-29 Approving Bid from Grimes Asphalt for Bulldog Avenue Resurfacing in the amount of \$136,640.00. On roll call, the votes were as follows: Brott – YES; Grolmus – YES; Pelz – YES; Westfall - YES.
- 11) Brott moved, supported by Pelz, to adopt Resolution #2024-30 Approving Truck Replacement Purchase for Public Works in CY24 in the amount of \$50,815.00. On roll call, the votes were as follows: Brott – YES; Grolmus – YES; Pelz – YES; Westfall - YES.
- 12) Pelz moved, supported by Westfall, to adopt Resolution #2024-31 Removing the Road Embargo for East Street/Richland Road from F90 to Mill Street. On roll call, the votes were as follows: Brott – YES; Grolmus – NO; Pelz – YES; Westfall - YES.
- 13) Grolmus moved, supported by Westfall, to adopt Resolution #2024-32 Approving Digital Speed Sign Purchases (qty 2). On roll call, the votes were as follows: Brott – YES; Grolmus – YES; Pelz – YES; Westfall - YES.
- 14) Brott moved, supported by Grolmus, to adopt Resolution #2024-33 Approving an Agreement for Professional Services for Water Main Project Engineering with Veenstra & Kimm. On roll call, the votes were as follows: Brott – YES; Grolmus – YES; Pelz – YES; Westfall - YES.
- 15) Pelz moved, supported by Westfall, to adopt Resolution #2024-34 Approving a Bid From 515 Flooring, LLC for Carpet Installation in the Library. On roll call, the votes were as follows: Brott – YES; Grolmus – YES; Pelz – YES; Westfall - YES.
- 16) City Staff provided department reports. Significant economic development activities are underway. Several continuing education opportunities have been taking place and will continue over coming months. Public Works is still working to replace the water meter and/or meter endpoints for each account. Police reported that there were 120 calls in February with 60 traffic stops. The Police Department offered an education class to the public and is looking into more. Fire reported that there were 24 calls & the department responded to 14 calls. The Library reported that there was a large turnout for the Book Club and youth programming attendance is 2x what it was last year at this time. Parks & Rec reported that at the time of the meeting there were 363 kids registered for soccer and 279 for youth baseball/softball.
- 17) Committee & Liaison members provided monthly reports. Dallas County EMS is offering free Stormwater training.
- 18) Brott moved, supported by Grolmus, to adjourn the meeting. On roll call, the votes were as follows: Brott – YES; Grolmus – YES; Pelz – YES; Westfall - YES. Mayor Herman adjourned the meeting at 7:58pm.

  
Mayor

  
City Clerk Jessica Drake