

- 1) The Van Meter City Council met for a regular council meeting on Monday, September 11, 2023, at the VRC located at 910 Main St. Mayor Adams called the meeting to order at 7:00 pm. The following council members were present upon roll call: Joel Akers, Travis Brott, Blake Grolmus, Joe Herman and Lyn Lyon.
 Staff present: City Attorney Fatino, Police Chief Mike Brown, Public Works Director Drew McCombs, Library Director Jonatha Basye, City Clerk Jessica Drake, and City Administrator Liz Faust.
 Public present: Cari LaValle, Rona Jacobs
- 2) Mayor Adams led the Pledge of Allegiance.
- 3) Introductions were made.
- 4) Mayor Adams read a Civility Statement setting expectations of respect for the meeting.
- 5) Lyon moved, supported by Herman, to approve the agenda. On roll call the votes were as follows: Akers -- YES; Brott – YES; Grolmus – YES; Herman – YES; Lyon - YES.
- 6) During the Citizen Hearing, no one addressed the Council.
- 7) Mayor Adams asked for a motion to adopt the consent agenda which included the following: Grolmus moved, supported by Akers, to approve the Consent Agenda. On roll call the votes were as follows: Akers – YES; Brott – YES; Grolmus – YES; Herman – YES; Lyon – YES.
 - a. Minutes of the August 14, 2023 City Council Meeting
 - b. Minutes of the August 28, 2023 City Council Meeting
 - c. September Claims List

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
ACCO	WATER CHEMICALS	1,849.40
ADAMS DOOR COMPANY	FD GARAGE DOOR	572.51
AGSOURCE COOPERATIVE SERVICES	WA/SW TESTING	1,116.75
AMAZON CAPITAL SERVICES	Aug-23	1,952.21
ARNOLD MOTOR SUPPLY	LAWN MOWER BATTERY	105.29
AT&T MOBILITY	PD/FD PHONE SERVICE	281.21
BASE	OCT FSA ADMINISTRATION	30
BIBLIONIX	APOLLO ANNUAL SUBSCRIPTION	1,320.00
BRODART	LIBRARY MATERIALS	10,905.00
BSN SPORTS	SOCCER BALLS	892.8
CHALLENGER TEAMWEAR	REF KITS	468.18
CITY WIDE HEATING & AIR	CITY HALL HVAC REPLACEMENT	8,687.00
CONST MATERIALS TESTING	EAST STREET REPAIRS - VAN METE	355.5
CRITICAL HIRE	DELIC_MMPI-2	120
CULLIGAN	LIBRARY WATER COOLER	146
CUSTOM AWARDS	MEMORIAL PARK PLAQUES	400
D AND G AUTO GROUP	TIRE PATCH	40
DALLAS CO SHERIFFS OFFICE	NEW WORLD MODULE	476
DAN VAN LANGEN	SEPT OPERATOR BY AFFIDAVIT	1,000.00
DANE BERNHARDT	SOCCER REF RECERT COURSE	62.5
DEMCO	LABEL PROTECTORS	448.64
EARLHAM SAVINGS BANK	EBANK EFT ACH FEES	25
EARLHAM SAVINGS BANK	WIRE TRANSFER FEE	10
EFTPS	FED/FICA TAX	5,145.33
ELAN FINANCIAL - EBANK CC	AUG CC CHARGES	1,113.61
ELECTRICAL WORKS OF IOWA	MEMORIAL PARK LIGHTING	16,290.00
GATR TRUCK CENTER	FIRE TRUCK REPAIR	4,018.52
HEARTLAND COOP	SUMMER FILLED LP-DUE 9/25	957.92
HYVEE	DELIC ACADEMY MEALS	2,327.70
I80 CONCRETE	EAST STREET REPAIR	27,299.00
INDUSTRIAL CHEM LABS	LIFT STATION DEGREASER	895.28
IOWA DEPARTMENT OF NATURAL RES	MCCOMBS - WATER DIST & TREAT 1	60
IOWA INSPECTIONS LLC	AUGUST CODE ENFORCEMENT	500
IOWA LEAGUE OF CITIES	MEMBER DUES 07/2023-06/2024	1,156.00
IOWA PRISON INDUSTRIES	NEW TAHOE DECALS	646.55
JESTER INSURANCE SERVICE	WORK COMP AUDIT	1,388.00
JUNGMANN CORPORATION	PEA GRAVEL FOR LIBRARY PARK	1,188.17
KONICA MINOLTA	SEPT MAINTENANCE AGREEMENT	35.2
LAURA KUNKEL	CLEANING SERVICES	50

LOWE'S	MISC CHARGES	192.16
MATHESON TRI GAS INC	OXYGEN	35.11
MEDIACOM	INTERNET SERVICES	306.9
MENARDS	PRO STRIPING PAINT WHITE	199.9
MIDAMERICAN ENERGY	2 STREETLIGHTS - RICHLAND CIR	23,323.87
MIDWEST RADAR & EQUIP	RADAR REPAIR	120
MUNICIPAL SUPPLY INC	ANNUAL SUPPORT FLEX NET	2,150.00
ORKIN	PEST CONTROL	139.1
PRAIRIE AG SUPPLY		25.75
QUALITY TRAFFIC CONTROL	EAST STREET REPAIR SIGNS	85
RANGEMASTERS TRAINING CTR	FIRE/EMS UNIFORMS	1,071.64
REGAN BERNHARDT	SOCCER REF RECERT COURSE	62.5
SAFE BUILDING LLC	BLDG INSPECT SERVICES	1,200.00
SHELLY JAMES	CITY HALL CLEANING	540
STACK PAY - REC FEES	STACK PAY REC FEES	75
STIVERS FORD	TAHOE OIL CHANGE	81.48
SUNSET LAW ENFORCEMENT	AMMO	734.5
TREAS - ST OF IA SALES TX	AUGUST WET	2,227.28
TRUSTED TREE SERVICES LLC	TREE SERVICE X 5 TREES	3,700.00
ULTIMATE AUTOMOTIVE	TAHOE BRAKES	409.43
UNITYPOINT CLINIC	DELIC PHYSICAL	680
US POSTMASTER	SEPT 23 UT BILLS/NEWSLETTERS	272.16
UTILITY EQUIPMENT CO	WATER METER VALVES	1,349.12
VC3 INC	IT N BOX	3,492.83
VEENSTRA & KIMM INC	WATER SUPPLY IMPROVEMENTS	9,107.61
VERIZON WIRELESS	CELL PHONE CHARGES	636.36
WASTE CONNECTIONS	GARBAGE CONTRACT	12,384.51
WASTE SOLUTIONS OF IA	KYBOS - REC COMPLEX	870
WELLS FARGO CC	CREDIT CARD EXPENSES	349.98
WHITFIELD & EDDY PLC	LEGAL SERVICES	65,660.00
WHITFIELD & EDDY PLC	LOT C PURCHASE HUDSON HTS	5,479.50
WOODRUFF CONSTRUCTION	WATER BOOSTER PARTIAL PAY #6	1,613.10
ZIEGLER INC	GENERATOR REPAIR	1,516.61
Accounts Payable Total		234,426.67

- d. August Financial Statements
- e. August IPAIT Summary Report
- f. Resolution #2023-90 to Make an Appointment to the Library Board of Trustees

Lyon moved, supported by Grolmus, to approve the Consent Agenda. On roll call the votes were as follows:
Akers – YES; Brott – YES; Grolmus – YES; Herman – YES; Lyon – YES.

- 8) Mayor Adams opened a public hearing at 7:02pm on the proposal to enter into a Water Revenue Loan and Disbursement Agreement. No comments were received by City Staff prior to the hearing. No comments were received during the hearing. Mayor Adams closed the hearing at 7:03pm.
- 9) Herman moved, supported by Grolmus to approve Resolution #2023-91 Taking Additional Action with Respect to a Water Revenue Loan and Disbursement Agreement and authorizing, approving and securing the payment of a \$600,000 Water Revenue Loan and Disbursement Agreement Anticipation Project Note (IFA Interim Loan and Disbursement Agreement). On roll call the votes were as follows: Akers – YES, Brott – YES; Grolmus – YES; Herman – YES; Lyon – YES.
- 10) Grolmus moved, supported by Brott, to approve Resolution #2023-92 Setting the Date of a Public Hearing on a proposed ingress/egress easement for 701 S. Hazel Street on October 9, 2023 at 7:00pm at theVRC. On roll call the votes were as follows: Akers- YES; Brott- YES; Grolmus – YES; Herman – YES; Lyon – YES.
- 11) Herman moved, supported by Lyon, to approve installation of the MidAmerican gals main on the south side of the existing utility easement at 1110 Main Street. On roll call the votes were as follows: Akers – YES, Brott – YES; Grolmus – NO; Herman – YES; Lyon – YES.
- 12) Library Director Basye led a discussion regarding the status of funds sitting in an account that were donated to the now defunct Van Meter Library Foundation. City staff needs to do additional research and will bring the topic back to Council for discussion.
- 13) City Staff provided department reports. City Administrator Faust reported additional activities are taking place for the FY23 Audit and Master Trails Planning/Funding. The Water Booster Station project has started. Public Works Director McCombs that the meter switch project is well. Library Director Basye reported on the efforts of cataloging the library inventory and fall programming planning.

- 14) City Engineer Veenstra joined the meeting at 8:00pm. Brott moved, supported by Grolmus, to enter into closed session at 8:03pm. On roll call the votes were as follows: Akers – YES; Brott – YES; Grolmus – YES; Herman – YES; Lyon – Yes. Grolmus moved, supported by Akers, to leave closed session at 9:06pm. On roll call the votes were as follows: Akers – YES; Brott – YES; Grolmus – YES; Herman – YES; Lyon – YES.
- 15) Brott moved, supported by Grolmus, to direct City Staff, the City Engineer, and City Attorney to proceed as discussed in closed session. On roll call the votes were as follows: Akers – YES; Brott – YES; Grolmus – YES; Herman – YES; Lyon – Yes.
- 16) Brott moved, supported by Grolmus, to adjourn the meeting. On roll call the votes were as follows: Akers – YES; Brott – Yes; Grolmus – YES; Herman – YES; Lyon – Yes. Mayor Adams adjourned the meeting at 9:07pm.

Allan B. Adams Allan B. Adams, Mayor

Attest:

Janice Lake
City Clerk