

- 1) The Van Meter City Council met for a regular council meeting on Monday, July 10, 2023, at the VRC located at 910 Main St. Mayor Adams called the meeting to order at 7:00 pm. The following council members were present upon roll call: Joel Akers, Travis Brott, Blake Grolmus, Joe Herman, and Lyn Lyon.  
Staff present: City Attorney Craven, Police Chief Mike Brown, Fire Chief Mark Schmitt, Public Works Director Drew McCombs, Library Director Jonatha Basye, Deputy City Clerk Grace Grob, City Clerk Jessica Drake, and City Administrator Liz Faust. Volunteer Fire Department Members: Kari Davis, Jarin Young, David Johnson, and Darren Capps.  
Public present: Cari & John LaValle, Alyson & Zach Fannon, Jeff Lonning, Ben Clark, John Larson, Rona Jacobs, and Jason Barney.
- 2) Mayor Adams led the Pledge of Allegiance.
- 3) Introductions were made.
- 4) Mayor Adams read a Civility Statement setting expectations of respect for the meeting.
- 5) Lyon moved, supported by Brott, to approve the agenda. On roll call the votes were as follows: Akers -- YES; Brott – YES; Grolmus – YES; Herman – YES; Lyon - YES.
- 6) During the Citizen Hearing, no one addressed the Council.
- 7) Mayor Adams noted that the financial statements & quarterly investment report will be moved to the regular business meeting in August. The claims should be referenced as “July” not “June”. Mayor Adams asked for a motion to adopt the consent agenda which included the following. Grolmus moved, supported by Lyon, to approve the Consent Agenda. On roll call the votes were as follows: Akers – YES; Brott – YES; Grolmus – YES; Herman – YES; Lyon – YES.
  - a. Minutes of the June 12, 2023, Regular Meeting
  - b. Minutes of the June 26, 2023, Special Meeting
  - c. July Claims List

**CLAIMS REPORT**

<b>VENDOR</b>	<b>REFERENCE</b>	<b>AMOUNT</b>
ADT SECURITY SERVICES	ALARM MONITORING SERVICE PLAN	172.62
AGSOURCE COOPERATIVE SERVICES	WA/SW TESTING	61.75
ALL AMERICAN TURF BEAUTY	LAGOON VEGATATION CONTROL	989.00
AMAZON CAPITAL SERVICES	JUNE PURCHASES	2,577.48
ANDREW COOPER	TRAINING EXPENSES - 20230706	47.66
AT&T MOBILITY	PD/FD PHONE SERVICE	281.76
BANNER FIRE EQUIPMENT	FIRE UNIFORMS	556.21
BOHLMANN INC	WATER FOUNTAIN REPAIR	80.68
BOUND TREE MEDICAL LLC	GLUCOSE METER/GLOVES	86.76
BRIAN ANDERSON CONSTRUCTION	JOHNSON PARK SHELTER REPAIR	778.31
CULLIGAN	CITY HALL WATER CONTRACT	110.86
CUSTOM LAWN CARE & LANDSCAPING	STEP 2 WEED CONTROL	3,520.02
DON WHITE & SON SODDING	POCKET PARK SOD	500.00
GABE JONES	CONCESSION HELP	60.00
GATR TRUCK CENTER	EMISIONS DIAGNOSIS	4,412.01
I-80 TRAILERS	AXLE 84.5/68.5	535.00
IOWA DEPARTMENT OF NATURAL RES	ANNUAL WATER SUPPLY FEE	163.29
IOWA INSPECTIONS LLC	JUNE 23 CODE ENFORCEMENT	500.00
IOWA PRISON INDUSTRIES	COUNCIL NAME PLATES	69.75
IOWA RUSH	REC TEAM REGISTRATIONS	525.00

IOWA SOCCER ASSOCIATION	REGISTRATION FEES	141.50
KONICA MINOLTA	APRIL SERVICE INVOICE	35.20
LAURA KUNKEL	CLEANING SERVICES	50.00
LOWE'S	INVOICES 902582/902748	104.36
MATHESON TRI GAS INC	OXYGEN	34.30
MEDIACOM	INTERNET SERVICES	306.90
MIDAMERICAN ENERGY	GAS/ELEC	3,224.74
ODP BUSINESS SOLUTIONS	PAST DUE FROM 304772259001	17.12
OFFICE OF AUDITOR OF STATE	FY22 AUDIT SERVICES	16,894.40
PARKING LOT SPECIALTIES	BOAT RAMP PARKING	2,851.40
PEEK SALES & SERVICE	MOWER PARTS	408.50
PFM FINANCIAL ADVISORS LLC	FY22/23 RETAINER	7,500.00
PRAIRIE AG SUPPLY	MOWER PARTS	122.70
SAFE BUILDING LLC	BLDG INSPECT SERVICES	225.00
SIGNATURE SIGN & GRAPHICS	JOEL AKERS BUSINESS CARDS	79.92
TOMMY MADDEN	CONCESSION HELP	60.00
TORGERSON EXCAVATING	MEYER CT HYDRANT REPLACEMENT	9,400.00
UNPLUGGED WIRELESS	FACTORY REPAIR	245.00
UTILITY EQUIPMENT CO	NEW CONSTRUCTION END POINTS	15,503.53
VC3 INC	IT N BOX JUNE 23	2,316.83
VEENSTRA & KIMM INC	BUILDING PERMIT FEES - MAY 23	19,332.90
VERIZON WIRELESS	CELL PHONE CHARGES	635.10
VETERANS RECEPTION CENTER	VRC RENT - JULY/SEPT 23	900.00
VM YOUTH FOOTBALL	REGISTRATION FEES	10,100.00
VM YOUTH WRESTLING	WRESTLING CAMP REGISTRATIONS	3,330.00
WASTE CONNECTIONS	GARBAGE CONTRACT JULY 23	11,801.07
WASTE SOLUTIONS OF IA	KYBOS - PARKS	725.00
WELLS FARGO CC	CREDIT CARD EXPENSES	999.61
WHITFIELD & EDDY PLC	LEGAL SERVICES	3,592.00
WOODRUFF CONSTRUCTION	PARTIAL PAY #4	55,392.80
<b>Accounts Payable Total</b>		<b>182,358.04</b>

d. Resolution #2023-66 Authorizing Depository for FY24

- 8) Lyon moved, supported by Herman to adopt Resolution #2023-67 to Approve a Purchase Agreement for Lot C with Hudson Heights Development, LLC in the amount of \$65,000.00. On roll call the votes were as follows: Akers – YES; Brott – NO; Grolums – NO; Herman- YES; Lyon - YES.
- 9) Mayor Adams opened a public hearing on the proposed amendment to Section 63.04 – Special Speed Zone of the Van Meter Code of Ordinances. Citizen Ben Clark questioned the proposed change. Chief Brown described the special speed zone setting the speed to 35mph from north of the river bridge to 340<sup>th</sup> Trail on Mill Street. No comments were received by City Staff prior to the meeting. Mayor Adams closed the public hearing.
- 10) Brott moved, supported by Lyon, to make the first and final reading of Ordinance #2023-05 (An Ordinance Amending Chapter 63 of the Code of Ordinances of the City of Van Meter, Iowa, as amended, Adding Section 63.04(2B) Special Speed Zone), waiving the requirement for subsequent readings and moving to approve and adopt said Ordinance. On roll call the votes were as follows: Akers – YES, Brott – YES; Grolmus – YES; Herman – YES; Lyon – YES.
- 11) Mayor Adams opened a public hearing on the proposed amendment to Section 91.09 – Water Meters – Irrigation Meters of the Van Meter Code of Ordinances. Citizen Ben Clark asked what the proposed change is. Public Works Director McCombs explained the need to move to interior installed irrigation meters for new construction or new requests. Current exterior irrigation meters are grandfathered in. No comments were received by City Staff prior to the meeting. Mayor Adams closed the public hearing.

- 12) Grolmus moved, supported by Herman, to make the first and final reading of Ordinance #2023-06 (An Ordinance Amending Chapter 91 of the Code of Ordinances of the City of Van Meter, Iowa, as amended, Removing Sections 91.09(3B) and 91.09(6)), waiving the requirement for subsequent readings and moving to approve and adopt said Ordinance. On roll call the votes were as follows: Akers – YES, Brott – YES; Grolmus – YES; Herman – YES; Lyon – YES.
- 13) Mayor Adams opened a public hearing on granting an access easement to Lauterbach Family Farms Limited Partnership. No comments were received during the meeting. No comments were received by City Staff prior to the meeting. Mayor Adams closed the public hearing.
- 14) Herman moved, supported by Grolmus, to adopt Resolution #2023-68 to Grant an Access Easement to Lauterbach Family Farms Limited Partnership. On roll call the votes were as follows: Akers – YES, Brott – YES; Grolmus – YES; Herman – YES; Lyon – YES.
- 15) Mayor Adams opened a public hearing on the proposed amendment to Section 75.10 of the Van Meter Code of Ordinances. Citizen Ben Clark questioned the proposed change. Chief Brown explained that the State code changed regarding the allowance of permitting fees for golf carts & UTVs. The City code needed to be amended to remove the ability to charge a permit fee for golf carts and UTVs. No comments were received by City Staff prior to the meeting. Mayor Adams closed the public hearing.
- 16) Akers moved, supported by Grolmus, to make the first and final reading of Ordinance #2023-07 (An Ordinance Amending Chapter 75 of the Code of Ordinances of the City of Van Meter, Iowa, as amended, Removing Section 75.10 - Permits), waiving the requirement for subsequent readings and moving to approve and adopt said Ordinance. On roll call the votes were as follows: Akers – YES, Brott – YES; Grolmus – YES; Herman – YES; Lyon – YES.
- 17) Citizen Al Suckow addressed the Council regarding the application and equity of the Code Enforcement services provided by Iowa Code Enforcement as contracted by the City. He expressed concern with the requirement to email the code enforcement officer upon corrective action. He has issues with the Van Meter School District not being cited for not mowing. Council & staff explained the process and stated that this is a newly contracted service, it is being implemented in a phased approach. Staff did state they would speak to the code enforcement officer for clarification regarding the email response & time duration between inspections.
- 18) Herman moved, supported by Akers, to grant an exception to Cemetery Rules and Regulations for Plot #65 allowing for both parent cremains to be buried with an infant. On roll call the votes were as follows: Akers – YES, Brott – YES; Grolmus – YES; Herman – YES; Lyon – YES.
- 19) Herman moved, supported by Grolmus, to adopt Resolution #2023-69 to Approve the Real Property Purchase Agreement with Knapp Abel Bluffs, LC for a future well field site in the amount of \$800,000.00. On roll call the votes were as follows: Akers – YES, Brott – YES; Grolmus – YES; Herman – YES; Lyon – YES.
- 20) City Attorney Craven provided an update on the Brookview Annexation.
- 21) Fire Chief Schmitt provided information on the purchase of a new pumper truck. There is a lease to purchase option or an outright purchase option. Emission standards are changing so if a truck is ordered within the next 30-45 days, the cost is less. The proposed new pumper truck would replace 2 existing trucks from the 1990s. Council requested additional information and will discuss at the July workshop.
- 22) Fire Chief Schmitt provided information on adding additional pay to fire department members based on certifications and for training meetings. The increase in pay was already accounted for in the FY24 budget. Grolmus moved, supported by Akers, to approve fire department pay as requested effective July 1, 2023. On roll call the votes were as follows: Akers – YES, Brott – YES; Grolmus – YES; Herman – YES; Lyon - YES.
- 23) Council discussed the sound permit and peddler's permit process (including mobile food vendors) and how to permit vendors for the Farmer's Market. All mobile food trucks are required to apply for a peddler's permit including a certificate of insurance, mobile food license from the State of Iowa, and the permit fee. Brott moved, supported by Lyon, to amend the sound permit application for the Farmer's Market to allow 1 permit to cover the series of CY23 Farmer's Markets for one fee. On roll call the votes were as follows: Akers – YES, Brott – YES; Grolmus – YES; Herman – YES; Lyon - YES.
- 24) Grolmus moved, supported by Lyon, to approve staff to have the authority to waive the permit fees for FanFest – an event sponsored by the Van Meter Athletic Boosters – based on the verified, non-profit status of the Van Meter

Athletic Boosters. On roll call the votes were as follows: Akers – YES, Brott – ABSTAIN; Grolmus – YES; Herman – YES; Lyon – YES.

- 25) Brott moved, supported by Grolmus, to adopt Resolution #2023-70 Setting the Date for a Public Hearing to amend Section 52.07 of the City of Van Meter Code of Ordinances – Sound Equipment Permit during the next regular business meeting. On roll call the votes were as follows: Akers – YES, Brott – YES; Grolmus – YES; Herman – YES; Lyon – YES.
- 26) Brott moved, supported by Lyon, to adopt Resolution #2023-71 Setting the Date for a Public Hearing to amend Chapter 122 of the City of Van Meter Code of Ordinances – Peddlers, Solicitors and Transient Merchants during the next regular business meeting. On roll call the votes were as follows: Akers – YES, Brott – YES; Grolmus – YES; Herman – YES; Lyon – YES.
- 27) City Staff provided department reports. Council requested public works obtain a quote regarding the bulk water replacement. Parks & Rec requested a kybo at Memorial Park.
- 28) Brott moved, supported by Lyon, to adjourn the meeting. Motion carried unanimously. Mayor Adams adjourned the meeting at 8:50pm.

 Allan B. Adams, Mayor

Attest:

  
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City Clerk