

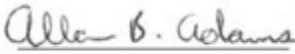
- 1) The Van Meter City Council met for a special council meeting on Monday, June 26, 2023, at the VRC located at 910 Main St. Mayor Adams called the meeting to order at 6:00 pm. The following council members were present upon roll call: Joel Akers, Travis Brott, Joe Herman and Lyn Lyon. Councilman Grolmus was absent.
Staff present: City Attorney Fatino, City Engineer Bob Veenstra, Police Chief Mike Brown, Library Director Jonatha Basye, Deputy City Clerk Grace Grob, City Clerk Jessica Drake, and City Administrator Liz Faust.
Public present: Rachel Wacker, Rachel Backstrom, Ryan Arment, Heath Hockenberry, John Larson, Brad Dostal, and Randy Hartley
- 2) Grolmus moved, supported by Herman, to approve the agenda. On roll call the votes were as follows: Akers -- YES; Brott – YES; Herman – YES; Lyon - YES.
- 3) Mayor Adams asked for a motion to approve the partial claims list for June. Herman moved, supported by Brott, to approve the partial June Claims List. On roll call the votes were as follows: Akers – YES; Brott – YES; Herman – YES; Lyon - YES.

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
AGSOURCE	WA/SW TESTING	116.50
BAKER & TAYLOR	LIBRARY BOOKS	122.86
CULLIGAN	LIBRARY WATER COOLER	9.01
GATEHOUSE MEDIA IA HOLDINGS	LEGAL PUBLICATIONS	46.02
DEMCO	LABEL PROTECTORS	148.16
INDUSTRIAL CHEM LABS	LIFT STATION DEGREASER	146.86
IOWA PRISION INDUSTRIES	STOPS SIGNS	396.20
iREAD	SUMMER READING INCENTIVES	213.58
MOTOROLA	WIFI CAMERAS/HEX KEYS	64.75
SIMMERING-CORY INC	ANNUAL WEB HOSTING	450
VC3	IT N BOX	1773.00
Accounts Payable Total		3,486.94

- 4) Lyon moved, supported by Herman to adopt Resolution #2023-61 to Approve FY23 End of Year Fund Transfers. On roll call the votes were as follows: Akers – YES; Brott – YES; Herman- YES; Lyon - YES.
- 5) Herman moved, supported by Brott to adopt Resolution #2023-62 to Approve Cashing of CD held at Earlham Savings Bank and to Deposit the funds into IPAiT. On roll call the votes were as follows: Akers – YES; Brott – YES; Herman- YES; Lyon - YES.
- 6) Rachel Wacker addressed the Council regarding the Greater Dallas County Development Alliance and her role supporting the economic development activities of Greater Dallas County Development Alliance.
- 7) Heath Hockenberry with Jester Insurance presented to the Council regarding City’s current insurance coverage and provided an overview of the policy renewals during CY23.
- 8) Library Director Basye and Library Trustee Board President Backstrom addressed the Council with the Library Board’s request to evaluate the term limits of the Library Board of Trustees. Director Basye recommended shortening the term limit to four years instead of six. Council agreed with the recommendation. Herman moved, supported by Lyon, to direct City Staff to work with Director Basye to take the necessary steps to adjust the Library Board of Trustee term lengths. On roll call the votes were as follows: Akers – YES, Brott – YES; Herman – YES; Lyon – YES.
- 9) Council reviewed the bid from RD McKinney for the Elm Street Hydrant Replacement in the amount of \$10,515.00. Akers moved, supported by Herman, to adopt Resolution #2023-63 to Approve the Fire Hydrant Replacement at Elm Street. On roll call the votes were as follows: Akers – YES, Brott – YES; Herman – YES; Lyon - YES.
- 10) City Attorney Fatino provided an update on the status of a proposed purchase agreement for certain real estate.

- 11) Brott moved, supported by Lyon, to adopt Resolution #2023-64 to Approve the Right of Way Agreement with Lite Pipes, LLC. On roll call the votes were as follows: Akers – YES, Brott – YES; Herman – YES; Lyon - YES.
- 12) City Attorney Fatino and City Engineer Veenstra led a discussion with Council regarding potential suggestions to the City's current Planned Unit Development District code. Herman moved, supported by Brott, to direct City Staff to move forward with review of existing PUD language and take necessary steps to adjust per City Attorney and City Engineer recommendations. On roll call the votes were as follows: Akers -YES; Brott – YES; Herman – YES; Lyon – YES.
- 13) Council engaged in discussion regarding parking lots concerns at 420 Mill Street.
- 14) Brott moved, supported by Herman, to approve the submission of funding application for planning and design of the water plant. On roll call the votes were as follows: Akers – YES, Brott – YES; Herman – YES; Lyon - YES.
- 15) City Staff provided an update on the open part-time Parks & Rec Coordinator position.
- 16) Randy Hartley and Brad Dostal engaged in discussion with Council regarding the proposed fees by the VRC to the City for Council Meetings. Additional discussion to take place at a future meeting.
- 17) Herman moved, supported by Akers, to adopt Resolution #2023-65 to Approve the MidAmerican Light Pole Proposal. On roll call the votes were as follows: Akers – YES, Brott – YES; Herman – YES; Lyon - YES.
- 18) Councilman Lyon exited the meeting at 8:15p.m.
- 19) City Staff led a discussion regarding ongoing issues with the bulk water tank located at the Fire Station. Council would like a proposal for replacement or upgrades from Public Works at a future meeting.
- 20) Council discussed how to handle the vacation carryover and payout due to the changeover from an accrued basis to an annual balance allocated at the start of the fiscal year & contract review for City Administrator Faust and Police Chief Brown. Brott moved, supported by Akers, to approve a one-time payout of an accrued vacation balance of 79 hours for City Administrator Faust, a one-time payout of an accrued vacation balance of 27 hours for Police Chief Brown, and direction to review the contracts with City Attorney Fatino. On roll call the votes were as follows: Akers – YES; Brott – YES; Herman – YES.
- 21) Mayor Adams announced that he is not seeking re-election in November of 2023. Akers moved, supported by Brott, to adjourn the meeting. On roll call the votes were as follows: Akers – YES, Brott – YES; Herman – YES. Mayor Adams adjourned the meeting at 9:13pm.


Allan B. Adams, Mayor

Attest:



City Clerk