



Van Meter Public Library Board of Trustees
Regular Board Meeting
June 21, 2023 6:00 PM
Van Meter Public Library (505 Grant Street)

Our Mission: The mission of the Van Meter Public Library is to provide materials and services that support and encourage lifelong learning and love of literature.

1. Call to Order
2. Roll Call
3. Approval of the Agenda
4. Consent Agenda
 - A. Minutes of May 17th Meeting
 - B. May Financials
 - C. May Claims
5. Review Community Outreach Policy
6. Review Hours and Closings
7. HVAC System Discussion
8. New Computer for Director's Office
9. Western Picture Discussion
10. Review and discuss Chapter 9 of the Trustee's Handbook
11. Officer Elections
12. Reports
 - A. Director's Report
 - B. President's Report
13. Adjourn

President: Rachel Backstrom (2025)
Member: Lisa Oelke (2023)
Secretary: Megan Warwick (2023)
Member: Andrew Kendall (2028)
Member: Shannon McClintock Miller (2025)

Schedule

- July 19, 2023 Chapter Ten Trustee Handbook
Submit annual report to City Council
See VM Code 22.09
- Aug 16, 2023 Chapter Eleven Trustee Handbook
Review Bulletin Board Policy
90 Day Review of New Director
- Sept 20, 2023 Chapter Twelve Trustee Handbook
Review Collection Development Policy
- October 18, 2023 Chapter Twelve Trustee Handbook
Review Mission & Values Policy
Begin Discussion of FY25 Budget
- November 13, 2023 Chapter Fourteen Trustee Handbook
Review Circulation Policy
Review First Draft of FY25 Budget
- December 13, 2023 (moved to second Wednesday)
Chapter Fifteen Trustee Handbook
Approve FY25 Budget (submit to Council by Jan. 10)
Board Self-Assessment