

- 1) The Van Meter City Council met for a regular council meeting on Monday, June 12, 2023, at the VRC located at 910 Main St. Mayor Adams called the meeting to order at 7:00 pm. The following council members were present upon roll call: Joel Akers, Travis Brott, Blake Grolmus, and Joe Herman. Councilman Lyon was absent.  
Staff present: City Attorney Craven, Police Chief Mike Brown, Officer Cale McClain, Public Works Director Drew McCombs, Library Director Jonatha Basye, Deputy City Clerk Grace Grob, City Clerk Jessica Drake, and City Administrator Liz Faust.  
Public present: Cari & John LaValle
- 2) Mayor Adams led the Pledge of Allegiance.
- 3) Introductions were made.
- 4) Mayor Adams read a Civility Statement setting expectations of respect for the meeting.
- 5) Grolmus moved, supported by Herman, to approve the agenda. On roll call the votes were as follows: Akers -- YES; Brott – YES; Grolmus – YES; Herman – YES.
- 6) During the Citizen Hearing, no one addressed the Council.
- 7) Mayor Adams asked for a motion to adopt the consent agenda which included the following. Herman moved, supported by Grolmus, to approve the Consent Agenda. On roll call the votes were as follows: Akers – YES; Brott – YES; Grolmus – YES; Herman – YES.
  - a. Minutes of the May 8, 2023, Regular Meeting
  - b. Minutes of the May 22, 2023, Special Meeting
  - c. May Claims List

**CLAIMS REPORT**

<b>VENDOR</b>	<b>REFERENCE</b>	<b>AMOUNT</b>
ACCO	WATER CHEMICALS	1,146.82
ADAM BOECK	SPRING SOCCER REFEREE	365.00
ADDY SKINNER	SPRING SOCCER REFEREE	20.00
ADLAI LOUNSBURY	SOCCER REFEREE	220.00
AFLAC	AFLAC PRETAX	204.12
AGSOURCE COOPERATIVE SERVICES	WA/SW TESTING	275.25
AINSLEY WATSON	SOCCER REF	65.00
AMAZON CAPITAL SERVICES	MAY 23 AMAZON	2,016.43
ARNOLD MOTOR SUPPLY	PW BLO-GUN 2FT EXT W. SAFETY	259.21
AT&T MOBILITY	PD/FD PHONE SERVICE	281.76
AUSTIN STRONG	SPRING SOCCER REFEREE	170.00
BAKER & TAYLOR	BOOKS	256.75
BALDON & SON HARDWARE	ROUNDUP	60.98
BRALEE KUNKEL	SPRING SOCCER REFEREE	20.00
BRAYDEN FENNESSEY	SOCCER REFEREE	230.00
BSN SPORTS	DIAMOND -S-4- WHITE-BLUE-RED	2,705.02
CALHOUN-BURNS & ASSOC	2023 BRIDGE RATING & INSPECTIO	1,440.20
CALLIE FIALA	SOCCER REF	10.00
CORE & MAIN	METER CPLG	728.00
CREDIT CONTROL	SYNCHRONY BANK	4,215.80
CULLIGAN	ACT #752089	34.81
GATEHOUSE MEDIA IA HOLDINGS	LEGAL PUBLICATIONS	968.25
DANE BERNHARDT	SOCCER REF	150.00

DIAMOND OIL CO	DYED DIESEL	1,582.57
DYKSTRA CONCRETE LLC	WATER MAIN CONCRETE REPAIRS	3,200.00
EFTPS	FED/FICA TAX	4,896.03
EFTPS	FED/FICA TAX	4,921.53
ELECTRIC PUMP	4/20/23 SVC CALL BOOSTER STA.	834.00
EVAN OLIVER	SOCCER REFEREE	195.00
FORTE	POS PROCESSING FEES	50.16
FORTE	WEB PROCESSING FEES	334.22
GALLS LLC	BLANK NAMETAG TAN/TAN / PARKA	231.85
GATR TRUCK CENTER	836 NEW EXHAUST PIPE	4,948.47
GRAYSON ELLIOT	SPRING SOCCER REFEREE	20.00
GRAYSON WIGANT	SPRING SOCCER REFEREE	30.00
HEARTLAND COOP	LP LEAK CHECK	40.50
HENRY LOUNSBURY	SOCCER REF	275.00
HUDSON SODERHOLM	SPRING SOCCER REFEREE	20.00
IOWA DEPT OF PUBLIC SAFETY	IA ONLINE WARRANTS & ARTICLES	300.00
IOWA LEAGUE OF CITIES	GRANTFINDER SUBSCRIPTION	75.00
IOWA PRISON INDUSTRIES	BLACK CONCRETE BASE FOR SIGN	23.50
IOWA SOCCER ASSOCIATION	TEAM ENTRY FEES	922.50
IPERS	PROTECT IPERS	6,392.68
IPERS	WAGE ADJUSTMENT REPORT	249.65
J & M DISPLAYS	FIREWORKS	2,500.00
JANICE MILLER	PLANTS FOR PLANT SALE 2023	3,532.87
JENNA STRECK	SOCCER REF	215.00
JESSICA DRAKE	MILEAGE - GCMOA	20.83
JORDAN SKINNER	SPRING SOCCER REFEREE	35.00
JOSIE BEMIS	SPRING SOCCER REFEREE	20.00
KADENCE WIGANT	SOCCER REFEREE	305.00
KAEGAN WIGANT	SOCCER REFEREE	435.00
KATE OLIVER	SOCCER REFEREE	45.00
KONICA MINOLTA	QUARTERLY INVOICE FOR MAINT.	141.18
LANDON LUNKAN	SPRING SOCCER REFEREE	30.00
LAURA KUNKEL	CLEANING SERVICES	50.00
LAURA STRECK	SOCCER REF	105.00
LAYTON FANNON	SPRING SOCCER REFEE	165.00
LEGACY MATERIALS LLC	1' CLEAN REC COMPLEX	930.36
LEVI LUKAN	SOCCER REF	240.00
LOGAN SCHAFFER	SOCCER REFEREE	20.00
LOWE'S	MAY 23 LOWES PURCHASES	364.45
LUKAS HETLAND	SOCCER REFEREE	350.00
MAISEY PATTERSON	SPRING SOCCER REFEREE	15.00
MATHESON TRI GAS INC	PW WELDING GAS	306.64
MEDIACOM	INTERNET SERVICES	306.90
MENARDS	PRO STRIPING PAINT WHITE	159.92
MIDAMERICAN ENERGY	GAS/ELEC	2,170.44
MOLLY SIMECK	SPRING SOCCER REFEREE	30.00
MUNICIPAL SUPPLY INC	1' NL METER COUP 2 5/8' LONG	860.80
NIC WIGANT	SOCCER REF	110.00

PETTY CASH	PETTY CASH REFILL	63.94
QUALITY TRAFFIC CONTROL	TRAFFIC SIGNS	189.00
QUITON HALL	SPRING SOCCER REFEREE	145.00
REC REFUNDS	REC REFUND	3.00
REGAN BERNHARDT	SOCCER REF	25.00
ROYAL PLUMBING	OVERPAID PLUMBING PERMITS	170.00
SAFE BUILDING LLC	BLDG INSPECT SERVICES	825.00
SCHEELS - DES MOINES	TRAVEL TEES AND BATS	204.95
SECRETARY OF STATE	ANDREW COOPER NOTARY 23	30.00
SHAE BERNHARDT	SOCCER REF	155.00
STACK PAY - REC FEES	REC FEE REFUND	50.00
STACK PAY - REC FEES	REC FEE REFUND	4.26
STIVERS FORD	FORD EXPLORER TIRE PATCH	33.54
STRYKER SALES CORP	4 YEAR LP1000/LPCR+	1,285.20
SUNSET LAW ENFORCEMENT	HORN 9MM LUGER 135 GR FL CRIT	1,278.50
TATE DOGGETT	SPRING SOCCER REFEREE	305.00
TEAG SCHWEITZBERGER	SPRING SOCCER REFEREE	10.00
TREAS - ST OF IA SALES TX	May WET	1,592.52
TREAS - STATE OF IOWA W/H	STATE TAX	1,326.18
TYSA HANCOCK	SPRING SOCCER REFEREE	25.00
UMB BANK NA	BOND PAYMENTS	146,900.00
UNITYPOINT CLINIC	MIKE MRO SERVICE DOT	42.00
UNPLUGGED WIRELESS	FACTORY REPAIR	150.00
UPHDM OCCUPATIONAL MEDICINE	MIKE BROWN BREATH ALCOHOL	59.75
URBANDALE CHAMBER OF COMMERCE	DC DINNER - JOEL AKERS	100.00
US POSTMASTER	JUNE 23 BILL	259.80
US POSTMASTER	JUNE 23 BILL	80.00
VC3 INC	IT N BOX	4,660.66
VC3 INC	IT N BOX	3,868.40
VEENSTRA & KIMM INC	BUILDING PERMIT FEES FOR 4/23	14,023.67
VERIZON WIRELESS	CELL PHONE CHARGES	634.62
WASTE CONNECTIONS	GARBAGE CONTRACT	24,042.57
WASTE SOLUTIONS OF IA	KYBOS - RECCOMPLEX	725.00
WEX BANK	PD GAS	1,495.46
WEX BANK	PD GAS	2,004.43
WHITFIELD & EDDY PLC	LEGAL SERVICES	297.11
WOODRUFF CONSTRUCTION	PARTIAL PAYMENT #3	39,942.55
XTREME TREE	TREE REMOVAL - 304 ELM	3,185.00
ZACH BOSTON	SPRING SOCCER REFEREE	245.00
ZIEGLER INC	ON HILL/HS LIFT CONTRACT	1,065.08
<b>Accounts Payable Total</b>		<b>310,352.64</b>

d. April Financial Statements

FUND	RECEIVED	DISBURSED
GENERAL	84,125.71	89,844.94
PARK OPERATIONS	21,313.18	26,742.80
GAS/ELEC FRANCHISE FEE	176.31	0.00
ROAD USE TAX	18,419.68	6,369.85

EMPLOYEE BENEFITS	1,532.08	6,509.66
EMERGENCY FUND	277.96	0.00
LOCAL OPTION SALES TAX	34,045.31	0.00
TIF-CR ESTATE	2,879.14	0.00
REC TRUST	6,176.50	0.00
LIBRARY TRUST FUND	0.00	5,437.23
DEBT SERVICE	3,810.43	146,900.00
WATER SUPPLY IMPROVEMENT	0.00	18,784.56
WATER	29,575.74	55,718.49
SEWER	22,917.03	26,778.77
<b>*****REPORT TOTAL*****</b>	<b>225,249.07</b>	<b>383,086.30</b>

- e. Resolution #2023-50 Making Appointments to City Boards and Commissions
  - f. Resolution #2023-51 Approving the Lease Agreement with Dallas County Data, LLC
  - g. Approval of an application to renew the cigarette license application for Casey's General Store #1493
  - h. Approval of a request by City Council to have City Staff purchase giveaway items during the GDCDA Golf Tournament.
- 8) Grolmus moved, supported by Brott to adopt Resolution #2023-52 to Approve Personnel Transactions – C. McClain to VMPD. On roll call the votes were as follows: Akers – YES; Brott – YES; Grolums – Yes; Herman- YES.
  - 9) Mayor Adams administered the Police Oath to Officer McClain.
  - 10) Council discussed a notice received by the VRC to charge the City rental fees effective July 1, 2023. Additional discussion and decision scheduled for the June 26 workshop meeting.
  - 11) Brott moved, supported by Grolmus, to adopt Resolution #2023-53 Setting the Date for a Public Hearing to amend Section 63.04 of the City of Van Meter Code of Ordinances – Special Speed Zone during the next regular business meeting. On roll call the votes were as follows: Akers – YES, Brott – YES; Grolmus – YES; Herman – YES.
  - 12) Akers moved, supported by Brott, to adopt Resolution #2023-54 Setting the Date for a Public Hearing to amend Section 91.09 of the City of Van Meter Code of Ordinances – Irrigation Meters during the next regular business meeting. On roll call the votes were as follows: Akers – YES, Brott – YES; Grolmus – YES; Herman – YES.
  - 13) Brott moved, supported by Akers, to adopt Resolution #2023-55 Setting the Date for a Public Hearing regarding an Access Easement to Lauterbach Family Farms Limited Partnership during the next regular business meeting. On roll call the votes were as follows: Akers – YES, Brott – YES; Grolmus – YES; Herman – YES.
  - 14) Grolmus moved, supported by Herman, to adopt Resolution #2023-56 Setting the Date for a Public Hearing to amend or repeal Section 75.10 of the City of Van Meter Code of Ordinances – Off-Road Utility Vehicles, Snowmobiles, and Golf Carts - Permits during the next regular business meeting. On roll call the votes were as follows: Akers – YES, Brott – YES; Grolmus – YES; Herman – YES.
  - 15) Mayor Adams opened a public hearing on the proposed amendment to add Section 60.09 to Chapter 60 of the Van Meter code of Ordinances. There were no comments during the Public Hearing. No comments were received by City Staff prior to the hearing.
  - 16) Akers moved, supported by Herman, to make the first and final reading of Ordinance #2023-03 (An Ordinance Amending Chapter 60 of the Code of Ordinances of the City of Van Meter, Iowa, as amended, Adding Section 60.09 Special Event Permit), waiving the requirement for subsequent readings and moving to approve and adopt said Ordinance. On roll call the votes were as follows: Akers – YES, Brott – YES; Grolmus – YES; Herman – YES.
  - 17) Herman moved, supported by Akers, to adopt Resolution #2023-57 Setting Fees for the Special Event Permit. On roll call the votes were as follows: Akers – YES, Brott – YES; Grolmus – YES; Herman – YES.
  - 18) Grolmus moved, supported by Akers, to make the first and final reading of Ordinance #2023-04 (An Ordinance for the Removal of the Office of the Department of Public Safety), waiving the requirement for subsequent readings and moving to approve and adopt said Ordinance. On roll call the votes were as follows: Akers – YES, Brott – YES; Grolmus – YES; Herman – YES.
  - 19) Herman moved, supported by Grolmus, to adopt Resolution #2023-58 Approving Revised Final Site Plan for Liberty Ready Mix. On roll call the votes were as follows: Akers – YES, Brott – YES; Grolmus – YES; Herman – YES.

- 20) Grolmus moved, supported by Akers, to adopt Resolution #2023-59 to Authorize COLA Payroll Increases effective July 1, 2023. On roll call the votes were as follows: Akers – YES, Brott – ABSTAIN; Grolmus – YES; Herman – YES.
- 21) Public Works Director McCombs discussed the need to replace the fire hydrant on Meyer Court. Due to schedule issues, he requested authorization to accept bids under \$14,000.00. Herman moved, supported by Akers, to approve the hydrant replacement at 212 Meyer Court if the service line contractor’s bid is \$14,000 or below. On roll call the votes were as follows: Akers – YES; Brott – YES; Grolmus – YES; Herman – YES.
- 22) Grolmus moved, supported by Akers, to adopt Resolution #2023-60 to Adjust City Hall Hours. Summer hours will be Monday-Thursday 8A to 5P, Friday 8A to 1P or by appointment through September 1, 2023. On roll call the votes were as follows: Akers – YES, Brott – YES; Grolmus – YES; Herman – YES.
- 23) City Administrator Faust reported that city hall staff is working on fiscal year end tasks.
- 24) Grolmus moved, supported by Brott, to adjourn the meeting. Motion carried unanimously. Mayor Adams adjourned the meeting at 8:27pm.

Allan B. Adams Allan B. Adams, Mayor

Attest:

Jessica Lake  
City Clerk