

- 1) The Van Meter City Council met for a regular council meeting on Monday, March 20, 2023, at the VRC located at 910 Main St. Mayor Adams called the meeting to order at 7:00 pm. The following council members were present upon roll call: Joel Akers, Travis Brott, Joe Herman, and Lyn Lyon. Council member Blake Grolmus was present via telephone.
Staff present: City Engineer Bob Veenstra, City Attorney John Fatino, Police Chief Mike Brown, Fire Chief Mark Schmitt, Public Works Director Drew McCombs, Deputy City Clerk Grace Grob, City Clerk Jessica Drake, and City Administrator Liz Faust.
Public present: Joel Romey, Steffany & Shawn Warren & kids, and Abby & Tracy Patterson & kids.
- 2) Mayor Adams led the Pledge of Allegiance.
- 3) Introductions were made.
- 4) Mayor Adams read a Civility Statement setting expectations of respect for the meeting.
- 5) Mayor Adams asked to move item #15 “Resolution to Waive Right to Review Plat of Survey for 36119 Old Portland Road” to after the Consent Agenda. Lyon moved, supported by Herman, to move agenda items #15 to item #8 and to approve the revised agenda. On roll call the votes were as follows: Akers -- YES; Brott – YES; Grolmus – YES; Herman – YES; Lyon – YES.
- 6) No one addressed the Council during Public Hearing.
- 7) Mayor Adams asked for a motion to adopt the consent agenda which included the following. Lyon moved, supported by Herman, to approve the Consent Agenda. On roll call the votes were as follows: Akers – YES; Brott – YES; Grolmus – YES; Herman – YES; Lyon – YES.
 - a. Minutes of the 02/13/2023 City Council Meeting
 - b. Minutes of the 02/27/2023 Budget Workshop Meeting
 - c. Minutes of the 03/06/2023 Special Meeting
 - d. March Claims List

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
ACCO	STENNER 10GDP LOW PRESS. PUMP	2,784.53
AGSOURCE COOPERATIVE SERVICES	WA/SW TESTING	42.00
AMAZON CAPITAL SERVICES	MARCH AMAZON PURCHASES	549.70
APPLIED CONCEPTS	LIDAR SHIPPING BOX W/FOAM	2,695.00
ARNOLD MOTOR SUPPLY	BOOSTER STATION TBNG CTRR	262.30
AT&T MOBILITY	PD/FD PHONE SERVICE	240.73
BAKER & TAYLOR	ACCT 207158 L043596	50.03
BEACON ATHLETICS	55' REPL TUFF-FRAME PRO CAGE	3,714.64
BOLTON & MENK INC	GIS ADMINISTRATION	579.00
BSN SPORTS	EASTON SOFT STITCH NEON 11'	1,855.00
CULLIGAN	AUTOMATIC RENTAL	65.91
DALLAS CO RECORDER	TBJ LLC REZONING	57.00
GATEHOUSE MEDIA IA HOLDINGS	LEGAL PUBLICATIONS	927.62
DES MOINES STAMP	NOTARY STAMPS	54.00
DISPLAY SALES	POLE DECORATIONS	4,265.40
EARLHAM SAVINGS BANK	EBANK EFT ACH FEES	25.00
EFTPS	FED/FICA TAX	4,266.30
EFTPS	FED/FICA TAX	4,478.34
GET SOME GUNS	INTERSTATE CR2032 BATTERY	5.39

gWORKS	TRANSFERS/BUDGET/BUD AMEND	232.50
HAWKEYE TRUCK EQUIPMENT	9'2' DVXT CUTTING EDGE	712.00
HEARTLAND COOP	LP	1,486.12
IMFOA	SPRING 2023 CONFERENCE - JESS	125.00
IOWA PRISON INDUSTRIES	UNAPPLIED CASH INVOICE	169.63
IOWA SOCCER ASSOCIATION	ISL REC CENTRAL	150.00
JENNA STRECK	2023 GRASSROOTS REFEREE RECERT	56.55
JUNGMANN CORPORATION	FILL SAND YARD	438.04
KARL CHEVROLET	2023 TAHOE	74,948.60
KATRINA BROCKA	REIMBURSEMENT	47.50
KONICA MINOLTA	BIZHUB C300I WITH DF-714	35.20
LAURA KUNKEL	CLEANING SERVICES	50.00
LAURA STRECK	2023 GRASSROOTS REFEREE RECERT	56.55
LOWE'S	CLEANING SUPPLIES	498.79
LUKAS HETLAND	2023 GRASSROOTS REFERR RECERT	56.55
MATHESON TRI GAS INC	OXYGEN	32.68
MEDIACOM	INTERNET SERVICES	299.44
MIDAMERICAN ENERGY	GAS/ELEC	2,571.97
MOTOROLA	LABOR - 1 HOUR	480.00
MUNICIPAL SUPPLY INC	SGL PORT WIRED SMART POINT	960.00
ODP BUSINESS SOLUTIONS	PAPER	67.90
OVERDRIVE INC	CUST ID 6497-1125	19.99
PIONEER MANUFACTURING CO	BRITE STRIPE WHITE 5 GAL.	763.45
RANGEMASTERS TRAINING CTR	SHIRTS FOR PATRICK	523.12
SAFE BUILDING LLC	BLDG INSPECT SERVICES	273.18
SCHIMMELS REPAIR LLC	DUMP TRUCK TIRE DISPOSAL	2,431.00
SIG SAUER INC	WMK25 - P226 9MM 4.4IN MK25	871.82
SIMMERING-CORY INC	DECEMBER 2022 SUPPLEMENT - ORD	821.00
SO DALLAS LITTLE LEAGUE	BASEBALL PLAYER FEES	3,000.00
THE GRAPHIC EDGE DBA GAME	TGE BASEBALL/SOFTBALL 16	92.79
UPHDM OCCUPATIONAL		
MEDICINE	SHANE & PATRICK TEST	1,070.75
US POSTMASTER	MARCH UT BILLS/NEWSLETTERS	261.00
VC3 INC	IT N BOX	2,292.99
VEENSTRA & KIMM INC	WATER BOOSTER STATION - CS	783.50
VERIZON WIRELESS	CELL PHONE CHARGES	665.79
WASTE CONNECTIONS	GARBAGE CONTRACT	11,398.51
WASTE SOLUTIONS OF IA	KYBOS - PARKS	442.00
WEX BANK	PD GAS	1,322.94
Accounts Payable Total		137,426.74

e. February Financial Statements

FUND	RECEIVED	DISBURSED
GENERAL	59,805.02	237,860.92
FARMERS MARKET	486.92	0.00
GAS/ELECTRIC FRANCHISE FEE	192.13	0.00
PARK OPERATIONS	29,977.89	2,037.28
ROAD USE TAX	16,968.15	5,825.62

EMPLOYEE BENEFITS	1,205.36	8,190.10
EMERGENCY FUND	218.70	0.00
LOCAL OPTION SALES TAX	34,773.62	0.00
TIF-CR ESTATE	2,943.60	49,000
LIBRARY TRUST FUND	91,000.00	6,977.29
DEBT SERVICE	52,083.65	0.00
TRINDLE CITY PROJECTS	0.00	60.55
WATER SUPPLY IMPROVEMENT	0.00	32,420.97
WATER	33,079.45	21,538.74
SEWER	23,768.40	11,237.81
*****REPORT TOTAL*****	346,502.89	375,149.28

- f. Resolution 2023-26 to Authorize the Purchase of SET AMI Pilot Package
 - g. Liquor License Approval – 5th Quarter Annual Renewal
 - h. Resolution 2023-27 to Appoint Fire Department Members
 - i. Resolution 2023-28 Making Appointment to City Boards and Commissions – Library Board of Trustees
- 8) Joel Romey presented the Council with information regarding the property located at 36119 Old Portland Road. Upon Council discussion, Herman moved, supported by Lyon, to adopt Resolution 2023-29 to Waive the Right to Review Plat of Survey for 36119 Old Portland Road. On roll call the votes were as follows: Akers– YES; Brott – YES; Grolmus – YES; Herman – YES; Lyon - YES.
 - 9) Residents of 39175 – 365th Street (Hickory Lodge Plat 4, Lot 13) applied for Tax Abatement. Lyon moved, supported by Herman, to approve the tax abatement application. On roll call the votes were as follows: Akers – YES; Brott – YES; Grolmus – YES; Herman – YES; Lyon – YES.
 - 10) Residents Steffany and Shawn Warren & kids presented additional information regarding their request from February 2023 for up to 6 chickens in addition to 6 chickens previously approved. Upon Council discussion, Brott moved to deny the request for additional livestock; seconded by Lyon. On roll call the votes were as follows: Akers – YES, Brott – YES; Grolmus – NO; Herman – YES; Lyon – YES.
 - 11) Residents Tracy and Abby Patterson & kids presented additional information regarding their request from February 2023 for up to 6 chickens in addition to 6 chickens previously approved. Upon Council discussion, Brott moved to deny the request for additional livestock; seconded by Lyon. On roll call the votes were as follows: Akers – YES, Brott – YES; Grolmus – NO; Herman – YES; Lyon – YES.
 - 12) Mayor Allan Adams led Council discussion regarding the request from local business Salon Tec regarding issues and concerns with the current parking conditions and proposed sidewalk modifications. Currently, the Council has no intent to designate parking spots or review City Code to allow for diagonal parking.
 - 13) Council engaged in discussion with City Staff regarding the Master Trails Plan and engagement of SICOG to assist in the grant writing process to help obtain funds. City Staff will continue to work with SICOG to apply for appropriate grant funding and will include the memorial pedestrian bridge in the applications as part of the Master Trail Plans.
 - 14) Mayor Adams opened the public hearing on the Proposed Ordinance Amending Section 106.08 – Solid Waste Rates. No public comments were received prior to or during the hearing. Mayor Adams closed the public hearing.
 - 15) Brott motioned; seconded by Lyon; to make this the first and final reading of Ordinance 2023-02 (An Ordinance Amending Section 106.08 of the Code of Ordinances of the City of Van Meter, Iowa, as amended, Increasing the Fees for the Collection and Disposal of Solid Waste for Residential and Commercial Properties), waving the requirement for subsequent readings and moving for approval and adoption of said Ordinance. On roll call the votes were as follows: Akers—YES; Brott – YES; Grolmus – YES; Herman – YES; Lyon – YES.
 - 16) Council discussion was held regarding IT Services currently provided by VC3, Inc. Council desires a 12 month contract as opposed to the proposed 36 month contract. Lyon motioned; supported by Akers, to adopt the Resolution to accept and execute the Master Services Agreement and Work Order with VC3 for IT Professional Services with a 12 month term. On roll call the votes were as follows: Akers—YES; Brott – YES; Grolmus – YES; Herman – YES; Lyon – YES.

- 17) Council discussion was held regarding a proposal from Dallas County Data to provide an option for internet services to citizens of Van Meter. Council has requested more information from Dallas County Data and requested that Dallas County Data present to the Council as an upcoming agenda item.
- 18) Reports by staff were given. City Hall staff reported that work on the FY23 audit continues. They also reported on the FY24 budget work. The final budget is due at the end of April 2023.
- 19) Akers moved; supported by Lyon to enter closed session pursuant to Iowa Code Chapter 21.5(j). On roll call the votes were as follows: Akers—YES; Brott – YES; Grolmus – YES; Herman – YES; Lyon – YES. Closed session was entered at 8:54pm. Lyon moved; supported by Akers to exit closed session. On roll call the votes were as follows: Akers—YES; Brott – YES; Herman – YES; Lyon – YES. Closed session was closed at 9:44pm.
- 20) Herman moved; supported by Lyon, to adjourn the meeting. Motion carried unanimously. Mayor Adams adjourned the meeting at 9:45pm.

Allan B. Adams Allan B. Adams, Mayor

Attest:

Janice Drake
City Clerk