City of Van Meter, Iowa

City Council Minutes – 01-09-2023

1. The Van Meter City Council met for a regular council meeting on Monday, January 9, 2023, at VRC located at 910 Main St. Mayor Adams called the meeting to order at 7:00 pm. The following council members were present upon roll call: Joel Akers, Travis Brott, Blake Grolums, Joe Herman, and Lyn Lyon.

Staff present: City Engineer Bob Veenstra, City Attorney John Fatino, Attorney Luke Craven, Police Chief Mike Brown, Public Works Director Drew McCombs, City Clerk Jessica Drake, and City Administrator Liz Faust.

1. Mayor Adams led the Pledge of Allegiance.
2. Introductions were made.
3. Mayor Adams read a Civility Statement setting expectations of respect for the meeting.
4. Mayor Adams asked for a motion to approve the agenda. Grolmus moved, supported by Brott, to approve the agenda. On roll call the votes were as follows: Akers – YES; Brott – YES; Grolmus – YES; Herman – YES; Lyon – YES; Akers – YES.
5. No citizens signed up to speak during the Citizen’s Hearing.
6. Mayor Adams asked for a motion to adopt the consent agenda which included the following. City Administrator informed the Council that item “i” is moved to the regular agenda. On roll call the votes were as follows: Akers– YES; Brott – YES; Grolmus – YES; Herman – YES; Lyon -- YES.
	1. Minutes of the 12-12-2022 City Council Meeting
	2. January Claims List

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| **CLAIMS REPORT** |  |  |
| **VENDOR** | **REFERENCE**  | **AMOUNT** |
| ACCO  | WATER PUMP  | 2,058.75 |
| ADT SECURITY SERVICES  | ALARM MONITORING SERVICE PLAN  | 167.68 |
| AFLAC  | AFLAC PRETAX  | 102.06 |
| AGSOURCE COOPERATIVE SERVICES  | SW TESTING  | 169.50 |
| AMAZON CAPITAL SERVICES  | WASH BOTTLE FOR WA TESTING  | 12.34 |
| ANDREA SCHAFER  | SOCCER REFEREE CERTIFICATION  | 56.55 |
| ARNOLD MOTOR SUPPLY  | PWR WINDOW SWITCH  | 105.05 |
| BAKER & TAYLOR  | LIBRARY MATERIALS  | 203.70 |
| BALDON & SON HARDWARE  | RATCHET WRENCH  | 10.99 |
| BRAYDEN FENNESSEY  | SOCCER REFEREE CERTIFICATION  | 56.55 |
| CITY OF WEST DES MOINES  | CITY CONTRIBUTION FY 22-23  | 1,484.00 |
| CULLIGAN  | CITY HALL WATER  | 130.83 |
| DREAM MACHINES MOTORSPORTS  | DEFENDER 6X6 CAB  | 34,316.00 |
| EARLHAM SAVINGS BANK  | ACH FEES  | 25.00 |
| EARLHAM SAVINGS BANK  | SAFE DEPOSIT BOX PAYMENT  | 56.00 |
| EFTPS  | FED/FICA TAX  | 4,508.92 |
| EFTPS  | FED/FICA TAX  | 4,855.66 |
| ELITE SPORTS  | YOUTH BASKETBALL REVERSIBLES  | 644.00 |
| FIRE SAFETY USA  | MOUNTING BRACKET  | 1,995.25 |
| GET SOME GUNS  | PATRICK TRIZILA ITEMS  | 328.84 |
| HALLIE LEVI  | SOCCER BACKGROUND CHECK  | 31.21 |
| HEARTLAND COOP  | SHOP LP  | 1,563.50 |
| IOWA DEPT OF PUBLIC SAFETY  | IA ONLINE WARRANTS & ARTICLES  | 300.00 |
| IOWA LAW ENFORCEMENT ACADEMY  | MMPI 2/POST P TRIZILA  | 300.00 |
| IOWA ONE CALL  | EMAIL LOCATES  | 98.30 |
| IOWA SOCCER ASSOCIATION  | USER FEES - REFEREE FEES  | 249.50 |
| IPERS  | IPERS  | 3,136.20 |
| J & K CONTRACTING LLC  | PARTIAL PAYMENT NO 3  | 7,229.50 |
| JOE HERMAN  | PARK BENCH PARTS - POCKET PARK  | 99.96 |
| JOHN E. REID & ASSOCIATES  | INTERROGATION CLASS  | 500.00 |
| JUNGMANN CORPORATION  | FILL SAND  | 897.59 |
| KONICA MINOLTA  | c300i coverage 12/31-1/30  | 35.20 |
| LAURA KUNKEL  | CLEANING SERVICES  | 50.00 |
| LEXIPOL LLC  | ANNUAL LAW ENFORCEMENT POLICY  | 2,522.74 |
| LOWE'S  | WIPES  | 137.95 |
| LUKAS HETLAND  | SOCCER REFEREE CERTIFICATION  | 56.55 |
| LYNETTE STRECK  | SOCCER REFEREE CERTIFICATION  | 113.10 |
| MATHESON TRI GAS INC  | OXYGEN  | 35.11 |
| MEDIACOM  | INTERNET SERVICES  | 296.90 |
| METERING & TECHNOLOGY SOLUTION | M25 GALLON 5 DIAL METER HEAD  | 1,082.71 |
| MIDAMERICAN ENERGY  | GAS/ELEC  | 3,000.36 |
| OFFICE DEPOT  | PW SCALES & PAPER  | 391.84 |
| OMNISITE  | LIFT STATION WIRELESS SERVICE  | 594.00 |
| CITY OF VM PARKS & REC - CASH  | CASH TO PAY BASKETBALL REFS  | 2,100.00 |
| SAFE BUILDING LLC  | BLDG INSPECT SERVICES  | 375.00 |
| SHELLY JAMES  | CLEANING CITY HALL  | 630.00 |
| STIVERS FORD  | POLICE DEPT OIL CHANGE  | 76.74 |
| SYNCB/AMAZON  | LIBRARY  | 946.68 |
| TREAS - ST OF IA SALES TX  | DEC 22 WET  | 1,404.32 |
| TREAS - STATE OF IOWA W/H  | STATE TAX  | 829.00 |
| UMB BANK NA  | BOND PAYMENTS  | 600.00 |
| US POSTMASTER  | JAN UT BILLS/NEWSLETTERS  | 249.09 |
| VC3 INC  | IT N BOX  | 5,671.23 |
| VEENSTRA & KIMM INC  | WATER BOOSTER STATION  | 8,810.94 |
| WASTE CONNECTIONS  | GARBAGE CONTRACT  | 11,778.69 |
| WELLS FARGO  | CC  | 3,949.12 |
| WELLS FARGO  | CC  | 929.74 |
| WEX BANK  | FD GAS  | 1,550.50 |
| **Accounts Payable Total**  |  | **113,910.94** |

* 1. December Financial Statements

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| --- | --- | --- |
|  **FUND** | **RECEIVED** | **DISBURSED** |
| GENERAL | 57,070.25 | 312,783.42 |
| PARK OPERATIONS | 334.40 | 10,558.93 |
| ROAD USE TAX | 17,400.29 | 9,355.42 |
| EMPLOYEE BENEFITS | 2,662.71 | 10,367.65 |
| EMERGENCY FUND | 483.11 | 0.00 |
| LOCAL OPTION SALES TAX | 73,589.68 | 0.00 |
| TIF-CR ESTATE | 3,995.82 | 0.00 |
| LIBRARY TRUST FUND | 14,424.92 | 6,530.69 |
| DEBT SERVICE | 6,495.11 | 600.00 |
| TRINDLE CITY PROJECTS | 0.00 | 594.00 |
| WATER | 29,017.01 | 26,231.11 |
| SEWER | 20,907.07 | 16,788.01 |
| **\*\*\*\*\*REPORT TOTAL\*\*\*\*\*** | **226,380.37** | **393,809.23** |

* 1. Resolution 2023-01 FY22 Annual Financial Report
	2. Resolution 2023-02 Regarding FY23 Depository
	3. Quarterly Investment Report – Q4 CY2022
	4. Resolution 2023-03 to Appoint Representatives to the Dallas County E911 Board
	5. Resolution 2023-04 to Appoint Representatives to the Dallas County Emergency Management Commission

i) Discussion on consent agenda item “i” was held. Lyon moved, supported by Akers to approve the Annual Appointments:

* 1. City Administrator – Liz Faust
	2. City Clerk – Jessica Drake
	3. City Attorney – John Fatino, Whitfield & Eddy
	4. City Engineer – Bob Veenstra Jr., Veenstra & Kimm
	5. Public Works Director – Drew McCombs
	6. Police Chief – Michael Brown
	7. Fire Chief – Mark Schmidt

On roll call the votes were as follows: Akers– YES; Brott – ABSTAIN; Grolmus – YES; Herman – YES; Lyon -- YES.

1. Brott moved, supported by Grolmus to approve Resolution 2023-05 to appoint Joe Herman as Mayor Pro Tem effective January 9, 2023, through December 31, 2023. On roll call the votes were as follows: Akers—YES; Brott – YES; Grolmus – YES; Herman – ABSTAIN; Lyon – YES.
2. Resolution 2023-06 to set a public hearing to consider conveyance of an easement to TBJ, LLC was introduced. Herman moved, supported by Lyon to set the hearing for January 23, 2023, at 7P at the Veterans Reception Center. On roll call the votes were as follows: Akers—YES; Brott – YES; Grolmus – YES; Herman – YES; Lyon – YES.
3. Council discussion was held with City Engineer Veenstra to consider Resolution 2023-07 approving the Hudson Heights Plat 1 Final Plat. Grolmus moved; supported by Lyon to approve the Final Plat. On roll call the votes were as follows: Akers—YES; Brott – YES; Grolmus – YES; Herman – YES; Lyon – YES.
4. Lyon moved to approve Resolution 2023-07 to award Woodruff Construction, Inc., a contract in the amount of $849,700 for the 2022 Water Booster Station Project, supported by Grolmus . On roll call the votes were as follows: Akers—YES; Brott – YES; Herman – YES; Grolmus – YES; Lyon – YES.
5. Reports from City Staff were given.
6. Herman moved; supported by Brott to enter closed session. On roll call the votes were as follows: Akers—YES; Brott – YES; Grolmus – YES; Herman – YES; Lyon – YES. Closed session was entered at 8:15pm. Brott moved; supported by Lyon to exit closed session. On roll call the votes were as follows: Akers—YES; Brott – YES; Grolmus – YES; Herman – YES; Lyon – YES. Closed session was closed at 9:45pm.
7. Akers moved; supported by Herman to authorize City Engineer Veenstra & Kimm and City Attorney John Fatino to proceed as directed by Council in closed session. On roll call the votes were as follows: Akers – YES; Brott – NO; Grolmus – NO; Herman – YES; Lyon – YES.
8. Lyon moved; supported by Grolmus, to adjourn the meeting. Motion carried unanimously. Mayor Adams adjourned the meeting at 9:46pm.



