



President: Rachel Backstrom (2023)
Vice President: Kate McComb (2025)
Secretary: Megan Warwick (2023)
Member: Andrew Kendall (2023)
Member: Shannon McClintock Miller (2025)

Van Meter Public Library Board of Trustees

Regular Board Meeting

Date: September 21, 2022 Time: **6:00 PM**

Place: Van Meter Public Library (505 Grant Street)

Our Mission: The mission of the Van Meter Public Library is to provide materials and services that support and encourage lifelong learning and love of literature.

1. Call to Order
2. Roll Call
3. Approval of the Agenda
4. Consent Agenda
 - A. Minutes of July 20, 2022 Meeting (NOTE: August meeting cancelled)
 - B. August Financials
 - C. September Claims
5. Revision to Bylaws
6. Review Internet Use Policy
7. Revision of Behavior Policy
8. ADA Checklist – Priority Four

“The library board and director shall review at least one of the four priorities from the ADA Checklist for Existing Facilities at least every three years.”
9. Reports
 - A. Director’s Report
 - B. President’s Report
10. Adjourn

Van Meter Public Library

7/20/2022 Board Meeting Minutes

On July 20th 2022, the Van Meter Public Library Board met at the Van Meter Public Library.

The meeting was called to order at 6:30pm by President McCombs.

In attendance were Backstrom, McCombs, and Warwick. Kendall and Miller were absent. Nancy Studebaker and Katrina Brocka were also in attendance.

President McCombs asked for an approval for the agenda, Backstrom motioned, Warwick seconded. Passed unanimously.

President McCombs reviewed the consent agenda; Warwick motioned to approve the corrected consent agenda, Backstrom seconded; passed unanimously.

Discussion Items:

Beanstack Reading program was presented by Studebaker. Discussion was held. Get to Know VMPL program was presented by Studebaker. Discussion was held. Nomination of Board Officers was presented by Studebaker. Discussion was held.

There were no action items.

Backstrom motioned to elect Warwick to Secretary. Warwick seconded, passed unanimously.

Backstrom motioned to elect McCombs to Vice President. Warwick seconded, passed unanimously.

Warwick motioned to elect Backstrom to President. Backstrom seconded, passed unanimously.

A Director's report was given. Discussion was held.

There was no President's report.

Having no further business, President McCombs asked for a motion to adjourn. Backstrom motioned, Warwick seconded. Passed unanimously. Adjourned at 7:18 pm.

The next meeting will take place at the Van Meter Public Library on Wednesday, August 17th at 6:00pm.

REVENUE & EXPENSE REPORT
CALENDAR 7/2022, FISCAL 1/2023

PCT OF FISCAL YTD 8.3%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
182-410-4440	STATE GRANTS	.00	.00	1,300.00	1,300.00
182-410-4470	LIBRARY SERVICE	.00	.00	5,000.00	5,000.00
182-410-4705	DONATIONS - LIBRARY TRUST	.00	.00	.00	.00
182-410-6010	WAGES - FULL TIME	3,384.62	3,384.62	47,320.00	43,935.38
182-410-6020	WAGES - PART TIME	1,750.13	1,750.13	31,000.00	29,249.87
182-410-6030	WAGES - SEASONAL/TEMP	.00	.00	.00	.00
182-410-6210	DUES	.00	.00	.00	.00
182-410-6215	PROGRAMMING	606.39	606.39	5,000.00	4,393.61
182-410-6220	SUBSCRIPTION	.00	.00	300.00	300.00
182-410-6230	TRAINING	.00	.00	500.00	500.00
182-410-6311	OPERATION & MAINTENANCE	.00	.00	400.00	400.00
182-410-6371	UTILITIES	82.30	82.30	1,500.00	1,417.70
182-410-6373	TELEPHONE/COMMUNICATIONS	52.79	52.79	800.00	747.21
182-410-6408	INSURANCE	.00	.00	.00	.00
182-410-6413	PAYMENTS - OTHER AGENCIES	.00	.00	.00	.00
182-410-6419	TECHNOLOGY	1,122.81	1,122.81	5,500.00	4,377.19
182-410-6424	COMMUNITY INTERSET	.00	.00	.00	.00
182-410-6499	OTHER CONTRACTUAL SERV	.00	.00	1,400.00	1,400.00
182-410-6502	LIBRARY MATERIALS	1,415.79	1,415.79	10,000.00	8,584.21
182-410-6506	OFFICE SUPPLIES	301.40	301.40	1,500.00	1,198.60
182-410-6511	MEMORIAL MATERIALS	.00	.00	.00	.00
182-910-4830	TRANSFERS IN	.00	.00	90,000.00	90,000.00
182-910-6910	TRANSFERS OUT	.00	.00	.00	.00
182-950-4300	INTEREST	.00	.00	.00	.00
182-999-9999	PROFIT HANDLER	.00	.00	.00	.00
	DIFFERENCE	8,716.23-	8,716.23-	8,920.00-	203.77-
	PROOF	8,716.23-	8,716.23-	8,920.00-	203.77-

TREASURER'S REPORT
CALENDAR 7/2022, FISCAL 1/2023

ACCOUNT TITLE	LAST MONTH END BALANCE	RECEIVED	DISBURSED	CHANGE IN LIABILITY	ENDING BALANCE
051 LIBRARY BUILDING FUND	15,678.34	.00	.00	.00	15,678.34
Report Total	15,678.34	.00	.00	.00	15,678.34

TREASURER'S REPORT
CALENDAR 7/2022, FISCAL 1/2023

ACCOUNT TITLE	LAST MONTH END BALANCE	RECEIVED	DISBURSED	CHANGE IN LIABILITY	ENDING BALANCE
182 LIBRARY TRUST FUND	6,355.61	.00	8,716.23	.00	2,360.62-
Report Total	6,355.61	.00	8,716.23	.00	2,360.62-

FISCAL YEAR 2023	FY Budget	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	YTD
Expenses: City Budget for Library		8%	17%	25%	33%	42%	50%	58%	67%	75%	83%	92%	100%	
FICA - City Portion	\$ -	\$ 392.81	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 392.81
IPERS - City Portion	\$ -	\$ 472.57	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 472.57
Group Insurance	\$ -	\$ 149.38	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 149.38
Total	\$ -	\$ 1,014.76	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,014.76

Expenses: Library Budget	FY22 Budget	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	YTD
		8%	17%	25%	33%	42%	50%	58%	67%	75%	83%	92%	100%	
Wages FT	\$ 75,800.00	\$ 3,384.62												\$ 3,384.62
Wages PT	\$ 2,500.00	\$ 1,750.13												\$ 1,750.13
Programming	\$ 5,000.00	\$ 606.39												\$ 606.39
Subscriptions	\$ 300.00	\$ -												\$ -
Training	\$ 500.00	\$ -												\$ -
Operating & Maintenance	\$ 400.00	\$ -												\$ -
Utilities	\$ 1,500.00	\$ 82.30												\$ 82.30
Telephone	\$ 800.00	\$ 52.79												\$ 52.79
Technology	\$ 5,500.00	\$ 1,122.81												\$ 1,122.81
Other Contractual Services	\$ 1,400.00	\$ -												\$ -
Library Materials	\$ 10,000.00	\$ 1,415.79												\$ 1,415.79
Office Supplies	\$ 1,500.00	\$ 301.40												\$ 301.40
Total	\$ 105,200.00	\$ 8,716.23	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,716.23

Revenue: Library Budget	FY Budget	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	YTD
State Funding (Enrich Iowa Programs)	\$ 1,300.00	\$ -												\$ -
County Funding	\$ 13,000.00	\$ -												\$ -
Donations	\$ -	\$ -												\$ -
Transfers In	\$ 91,000.00	\$ -												\$ -
Other	\$ -	\$ -												\$ -
Total	\$ 105,300.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Treasurer's Report	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22
Library Building Ending Balance (051)	\$ 15,678.34											
Library Trust Ending Balance (182)	\$ (2,360.62)											
Total	\$ 13,317.72	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

CLAIMS PAY REQUEST

City of Van Meter

Payable To: SYNCB/AMAZON

Date of Statement: 07/10/22

Mailing Address: PO BOX 530958

Amount To Be Paid: \$1095.18

Invoice Number	Materials 182-410-6502	Programming 182-410-6215	Supplies 182-410-6506	Technology 182-410-6419
\$ 1,095.18	\$ 645.43	\$ 349.70	\$ 100.05	\$ -
899487353343		\$ 35.76		
758677544566		\$ 71.94		
765574888537		\$ 30.55		
794748384876		\$ 25.88		
947894438749	\$23.98			
794775979935	\$ 72.92			
973479836785	\$ 19.10			
849795865799	\$ 14.38			
978573478569	\$ 14.85			
939895539997	\$ 132.86			
998355439768		\$ 113.93		
954354888689	\$ 7.27			
465347776887	\$ 13.00			
639439394585	\$ 5.69			
496446339359	\$ 5.96			
596879935558	\$ 224.73			
496648687974	\$ 92.42			
465476479893	\$ 8.08			
485453998537			\$ 100.05	
795988557563	\$ 10.19			
745539489499		18.48		
475793493667		53.16		

Vendor #

Office Use Only

Nancy Studebaker-Barringer



Final Details for Order #111-2248416-2905807

Paid By: City of Van Meter
Placed By: Nancy Studebaker
Order Placed: June 9, 2022
Amazon.com order number: 111-2248416-2905807
Order Total: \$5.69

Business order information
GL code: 182-410-6502
Location: Library
Department: Library Materials

Shipped on June 10, 2022

Items Ordered Price
1 Of: The Year Of The Garden (An Anna Wang novel, 5) , Cheng, Andrea \$5.69
Sold by: Gulf Coast Books LLC (seller profile)
Condition: Used - Good

Shipping Address: Item(s) Subtotal: \$5.69
City of Van Meter Public Library Shipping & Handling: \$0.00
505 GRANT ST -----
PO BOX 160 Total before tax: \$5.69
VAN METER, IA 50261-7707 Sales Tax: \$0.00
United States -----
Shipping Speed: Total for This Shipment: \$5.69
Standard Shipping -----

Payment information

Payment Method: Item(s) Subtotal: \$5.69
Amazon.com Corporate Pay-in-Full Credit Line | Last digits: 0568 Shipping & Handling: \$0.00

Total before tax: \$5.69
Estimated Tax: \$0.00

Grand Total: \$5.69

Credit Card transactions Amazon.com Corporate Pay-in-Full Credit Line ending in 0568: June 11, 2022: \$5.69

To view the status of your order, return to Order Summary .



Final Details for Order #111-6431679-5798667

Paid By: City of Van Meter
Placed By: Nancy Studebaker
Order Placed: June 9, 2022
Amazon.com order number: 111-6431679-5798667
Order Total: \$5.96

Business order information
GL code: 182-410-6502
Location: Library
Department: Library Materials

Shipped on June 10, 2022

Items Ordered Price
1 Of: The Year of the Baby (An Anna Wang novel) , Cheng, Andrea \$5.96
Sold by: Pastime Book Sales (seller profile)
Condition: Used - Good Spine creases, wear to binding and pages from reading.

Shipping Address: City of Van Meter Public Library, 505 GRANT ST, PO BOX 160, VAN METER, IA 50261-7707, United States
Shipping Speed: Standard Shipping
Item(s) Subtotal: \$5.96
Shipping & Handling: \$0.00
Total before tax: \$5.96
Sales Tax: \$0.00
Total for This Shipment: \$5.96

Payment information

Payment Method: Amazon.com Corporate Pay-in-Full Credit Line | Last digits: 0568
Item(s) Subtotal: \$5.96
Shipping & Handling: \$0.00
Total before tax: \$5.96
Estimated Tax: \$0.00
Grand Total: \$5.96

Credit Card transactions Amazon.com Corporate Pay-in-Full Credit Line ending in 0568: June 11, 2022: \$5.96

To view the status of your order, return to Order Summary .



Final Details for Order #111-3780736-6812242

Paid By: City of Van Meter
Placed By: Nancy Studebaker
Order Placed: June 9, 2022
Amazon.com order number: 111-3780736-6812242
Order Total: \$7.27

Business order information
GL code: 182-410-6502
Location: Library
Department: Library Materials

Shipped on June 9, 2022

Items Ordered Price
1 of: Harper and the Fire Star (4) , Burnell, Cerrie \$7.27
Sold by: ThriftBooks-Baltimore (seller profile)
Condition: Used - Good Former library book; Pages can have notes/highlighting.
Spine may show signs of wear. ~ ThriftBooks: Read More
, Spend Less

Shipping Address: Item(s) Subtotal: \$7.27
City of Van Meter Public Library Shipping & Handling: \$0.00
505 GRANT ST -----
PO BOX 160
VAN METER, IA 50261-7707 Total before tax: \$7.27
United States Sales Tax: \$0.00

Shipping Speed: Total for This Shipment: \$7.27
Standard Shipping -----

Payment information

Payment Method: Item(s) Subtotal: \$7.27
Amazon.com Corporate Pay-in-Full Credit Line | Last digits: 0568 Shipping & Handling: \$0.00

Total before tax: \$7.27
Estimated Tax: \$0.00

Grand Total: \$7.27

Credit Card transactions Amazon.com Corporate Pay-in-Full Credit Line ending in 0568: June 10, 2022: \$7.27

To view the status of your order, return to Order Summary .



Final Details for Order #111-8893807-4725000

Paid By: City of Van Meter
Placed By: Nancy Studebaker
Order Placed: June 14, 2022
Amazon.com order number: 111-8893807-4725000
Order Total: \$8.08

Business order information
GL code: 182-410-6502
Location: Library
Department: Library Materials

Shipped on June 15, 2022

Items Ordered Price
1 Of: Fancy Nancy: Nancy Clancy, Secret Admirer (Nancy Clancy, 2) , Jane O'Connor \$8.08
Sold by: Orion LLC (seller profile)
Business Price
Condition: New

Shipping Address: Item(s) Subtotal: \$8.08
City of Van Meter Public Library Shipping & Handling: \$0.00
505 GRANT ST
PO BOX 160
VAN METER, IA 50261-7707
United States Total before tax: \$8.08
Sales Tax: \$0.00
Shipping Speed: Standard Shipping Total for This Shipment: \$8.08

Payment information

Payment Method: Item(s) Subtotal: \$8.08
Amazon.com Corporate Pay-in-Full Credit Line | Last digits: 0568 Shipping & Handling: \$0.00
Total before tax: \$8.08
Estimated Tax: \$0.00
Grand Total: \$8.08

Credit Card transactions Amazon.com Corporate Pay-in-Full Credit Line ending in 0568: June 16, 2022: \$8.08

To view the status of your order, return to Order Summary .



Final Details for Order #111-1402361-3902636

Paid By: City of Van Meter
Placed By: Nancy Studebaker
Order Placed: June 9, 2022
Amazon.com order number: 111-1402361-3902636
Order Total: \$13.00

Business order information
GL code: 182-410-6502
Location: Library
Department: Library Materials

Shipped on June 10, 2022

Items Ordered Price
1 Of: The Year of the Three Sisters (4) (An Anna Wang novel) , Cheng, Andrea \$9.01
Sold by: JJ's Eclectic Boutique (seller profile)
Condition: Used - Like New No marks or creases. Tight binding. Remainder mark. Looks to not have been read yet. Excellent condition.

Shipping Address: City of Van Meter Public Library, 505 GRANT ST, PO BOX 160, VAN METER, IA 50261-7707, United States
Item(s) Subtotal: \$9.01
Shipping & Handling: \$3.99
Total before tax: \$13.00
Sales Tax: \$0.00
Shipping Speed: Standard Shipping
Total for This Shipment: \$13.00

Payment information

Payment Method: Amazon.com Corporate Pay-in-Full Credit Line | Last digits: 0568
Item(s) Subtotal: \$9.01
Shipping & Handling: \$3.99
Total before tax: \$13.00
Estimated Tax: \$0.00
Grand Total: \$13.00

Credit Card transactions Amazon.com Corporate Pay-in-Full Credit Line ending in 0568: June 11, 2022: \$13.00

To view the status of your order, return to Order Summary .



Final Details for Order #111-9969756-8189855

Paid By: City of Van Meter
Placed By: Nancy Studebaker
Order Placed: May 31, 2022
Amazon.com order number: 111-9969756-8189855
Order Total: \$14.38

Business order information
GL code: 182-410-6502
Location: Library
Department: Library Materials

Shipped on June 1, 2022

Items Ordered Price
1 Of: Transparent Orange Color Coding Labels for Organizing Inventory 1 Inch Round Circle Dots 500 Total Adhesive Stickers On A Roll \$14.38
Sold by: InstockLabels (seller profile)
Business Price
Condition: New

Shipping Address: City of Van Meter Public Library, 505 GRANT ST, PO BOX 160, VAN METER, IA 50261-7707, United States
Shipping Speed: Economy Shipping
Item(s) Subtotal: \$14.38
Shipping & Handling: \$0.00
Total before tax: \$14.38
Sales Tax: \$0.00
Total for This Shipment: \$14.38

Payment information

Payment Method: Amazon.com Corporate Pay-in-Full Credit Line | Last digits: 0568
Item(s) Subtotal: \$14.38
Shipping & Handling: \$0.00
Total before tax: \$14.38
Estimated Tax: \$0.00
Grand Total: \$14.38

Credit Card transactions Amazon.com Corporate Pay-in-Full Credit Line ending in 0568: June 2, 2022: \$14.38

To view the status of your order, return to Order Summary .



Final Details for Order #111-1028291-7717833

Paid By: City of Van Meter
Placed By: Nancy Studebaker
Order Placed: May 31, 2022
Amazon.com order number: 111-1028291-7717833
Order Total: \$14.85

Business order information
GL code: 182-410-6502
Location: Library
Department: Library Materials

Shipped on June 1, 2022

Items Ordered Price
1 Of: Bridge to Terabithia, Cover may vary , Paterson, Katherine \$14.85
Sold by: YourOnlineBookstore (seller profile)
Business Price
Condition: New

Shipping Address: City of Van Meter Public Library, 505 GRANT ST, PO BOX 160, VAN METER, IA 50261-7707, United States
Item(s) Subtotal: \$14.85
Shipping & Handling: \$0.00
Total before tax: \$14.85
Sales Tax: \$0.00
Shipping Speed: Standard Shipping
Total for This Shipment: \$14.85

Payment information

Payment Method: Amazon.com Corporate Pay-in-Full Credit Line | Last digits: 0568
Item(s) Subtotal: \$14.85
Shipping & Handling: \$0.00
Total before tax: \$14.85
Estimated Tax: \$0.00
Grand Total: \$14.85

Credit Card transactions Amazon.com Corporate Pay-in-Full Credit Line ending in 0568: June 2, 2022: \$14.85

To view the status of your order, return to Order Summary .



Final Details for Order #111-9674471-6133053

Paid By: City of Van Meter
Placed By: Nancy Studebaker
Order Placed: June 27, 2022
Amazon.com order number: 111-9674471-6133053
Order Total: \$18.48

Business order information	
GL code: 182-410-6215	
Department: Library Programs	

Shipped on June 27, 2022	
Items Ordered	Price
1 Of: Neenah Cardstock, 8.5" x 11", 90 lb/163 gsm, White, 94 Brightness, 300 Sheets (91437) Sold by: Amazon.com Condition: New	\$12.49
Shipping Address: City of Van Meter Public Library 505 GRANT ST PO BOX 160 VAN METER, IA 50261-7707 United States	Item(s) Subtotal: \$12.49 Shipping & Handling: \$5.99 ----- Total before tax: \$18.48 Sales Tax: \$0.00 -----
Shipping Speed: Standard Shipping	Total for This Shipment: \$18.48 -----

Payment information	
Payment Method: Amazon.com Corporate Pay-in-Full Credit Line Last digits: 0568	Item(s) Subtotal: \$12.49 Shipping & Handling: \$5.99 ----- Total before tax: \$18.48 Estimated Tax: \$0.00 ----- Grand Total: \$18.48
Credit Card transactions	Amazon.com Corporate Pay-in-Full Credit Line ending in 0568: June 28, 2022: \$18.48

To view the status of your order, return to [Order Summary](#) .

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Final Details for Order #111-6149122-6385817

Paid By: City of Van Meter
Placed By: Nancy Studebaker
Order Placed: May 31, 2022
Amazon.com order number: 111-6149122-6385817
Order Total: \$19.10

Business order information
GL code: 182-410-6502
Location: Library
Department: Library Materials

Shipped on June 1, 2022

Items Ordered Price
1 of: Beezus and Ramona (Ramona, 1) , Cleary, Beverly \$9.80
1 of: Ramona the Pest (Ramona Quimby) , Cleary, Beverly \$9.30

Shipping Address: City of Van Meter Public Library, 505 GRANT ST, PO BOX 160, VAN METER, IA 50261-7707, United States
Shipping Speed: Standard Shipping
Item(s) Subtotal: \$19.10
Shipping & Handling: \$0.00
Total before tax: \$19.10
Sales Tax: \$0.00
Total for This Shipment: \$19.10

Payment information

Payment Method: Amazon.com Corporate Pay-in-Full Credit Line | Last digits: 0568
Item(s) Subtotal: \$19.10
Shipping & Handling: \$0.00
Total before tax: \$19.10
Estimated Tax: \$0.00
Grand Total: \$19.10

Credit Card transactions Amazon.com Corporate Pay-in-Full Credit Line ending in 0568: June 2, 2022: \$19.10

To view the status of your order, return to Order Summary .



Final Details for Order #111-7723224-5524225

Paid By: City of Van Meter
Placed By: Nancy Studebaker
Order Placed: May 24, 2022
Amazon.com order number: 111-7723224-5524225
Order Total: \$23.98

Business order information
GL code: 182-410-6502
Location: Library
Department: Library Materials

Shipped on May 25, 2022

Items Ordered Price
1 of: The Boy in the Striped Pajamas by Boyne, John (2006) Hardcover , Boyne, John \$17.99
Sold by: Amazon.com
Condition: New

Shipping Address: City of Van Meter Public Library, 505 GRANT ST, PO BOX 160, VAN METER, IA 50261-7707, United States
Item(s) Subtotal: \$17.99
Shipping & Handling: \$5.99
Total before tax: \$23.98
Sales Tax: \$0.00
Shipping Speed: Standard Shipping
Total for This Shipment: \$23.98

Payment information

Payment Method: Amazon.com Corporate Pay-in-Full Credit Line | Last digits: 0568
Item(s) Subtotal: \$17.99
Shipping & Handling: \$5.99
Total before tax: \$23.98
Estimated Tax: \$0.00
Grand Total: \$23.98

Credit Card transactions Amazon.com Corporate Pay-in-Full Credit Line ending in 0568: May 26, 2022: \$23.98

To view the status of your order, return to Order Summary .



Final Details for Order #111-6596108-0067401

Paid By: City of Van Meter
Placed By: Nancy Studebaker
Order Placed: May 23, 2022
Amazon.com order number: 111-6596108-0067401
Order Total: \$25.88

Business order information
GL code: 182-410-6215
Location: Library
Department: Library Programs

Shipped on May 25, 2022

Items Ordered Price
1 Of: novelinks 16 Ounce Clear Plastic Jars Containers With Screw On Lids - Refillable Round Empty Plastic Slime Storage \$19.89
Containers for Kitchen & Household
Sold by: Novelinks (seller profile) | Product question? (Ask Seller)
Business Price
Condition: New

Shipping Address: Item(s) Subtotal: \$19.89
City of Van Meter Public Library Shipping & Handling: \$5.99
505 GRANT ST
PO BOX 160
VAN METER, IA 50261-7707 United States Total before tax: \$25.88
United States Sales Tax: \$0.00
Shipping Speed: Standard Shipping Total for This Shipment: \$25.88

Payment information

Payment Method: Item(s) Subtotal: \$19.89
Amazon.com Corporate Pay-in-Full Credit Line | Last digits: 0568 Shipping & Handling: \$5.99
Total before tax: \$25.88
Estimated Tax: \$0.00
Grand Total: \$25.88

Credit Card transactions Amazon.com Corporate Pay-in-Full Credit Line ending in 0568: May 26, 2022: \$25.88

To view the status of your order, return to Order Summary .



Final Details for Order #111-7597445-7345838

Paid By: City of Van Meter
Placed By: Nancy Studebaker
Order Placed: May 17, 2022
Amazon.com order number: 111-7597445-7345838
Order Total: \$30.55

Business order information	
GL code: 182-410-6215	
Location: Library	
Department: Library Programs	

Shipped on May 19, 2022	
Items Ordered	Price
2 Of: 2000 Tactical Orange Raffle Tickets (8 Colors Available) for Events, Entry, Class Reward, Fundraiser & Prizes - Single Roll - 2" x 1" Tickets - Orange Sold by: Tacticalai (seller profile) Condition: New	\$7.89
1 Of: PowerTRC 6" 3-D Mirascope, Illusion Maker Optical Illusions 3-D Effect Toy Sold by: Genius Buy (seller profile) Business Price Condition: New	\$8.78
Shipping Address: City of Van Meter Public Library 505 GRANT ST PO BOX 160 VAN METER, IA 50261-7707 United States	Item(s) Subtotal: \$24.56 Shipping & Handling: \$5.99 ----- Total before tax: \$30.55 Sales Tax: \$0.00 -----
Shipping Speed: Standard Shipping	Total for This Shipment: \$30.55 -----

Payment information	
Payment Method: Amazon.com Corporate Pay-in-Full Credit Line Last digits: 0568	Item(s) Subtotal: \$24.56 Shipping & Handling: \$5.99 ----- Total before tax: \$30.55 Estimated Tax: \$0.00 ----- Grand Total: \$30.55
Credit Card transactions	Amazon.com Corporate Pay-in-Full Credit Line ending in 0568: May 20, 2022: \$30.55

To view the status of your order, return to [Order Summary](#) .



Final Details for Order #111-2644272-0870640

Paid By: City of Van Meter
Placed By: Nancy Studebaker
Order Placed: May 12, 2022
Amazon.com order number: 111-2644272-0870640
Order Total: \$35.76

Business order information
GL code: 182-410-6215
Department: Library Programs

Shipped on May 15, 2022
Items Ordered: 1 of: Pacon SunWorks Construction Paper, 18" x 24", 100-Count, Bright White (8718) Price: \$22.78
Shipping Address: City of Van Meter Public Library, 505 GRANT ST, PO BOX 160, VAN METER, IA 50261-7707, United States
Shipping Speed: Standard Shipping
Total for This Shipment: \$28.61

Shipped on May 15, 2022
Items Ordered: 1 of: 12 Inch Tall Artificial Fire Fake Flame Paper 3D Decorative Cardboard Campfire Centerpiece Flame Torch for Campfire Party Price: \$6.99
Shipping Address: City of Van Meter Public Library, 505 GRANT ST, PO BOX 160, VAN METER, IA 50261-7707, United States
Shipping Speed: Standard Shipping
Total for This Shipment: \$7.15

Payment information
Payment Method:
Item(s) Subtotal: \$29.77

Amazon.com Corporate Pay-in-Full Credit Line | Last digits: 0568

Shipping & Handling: \$5.99

Total before tax: \$35.76

Estimated Tax: \$0.00

Grand Total: \$35.76

Credit Card transactions

Amazon.com Corporate Pay-in-Full Credit Line ending in 0568: May 16, 2022: \$35.76

To view the status of your order, return to [Order Summary](#) .

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Final Details for Order #111-5510319-5873859

Paid By: City of Van Meter
Placed By: Nancy Studebaker
Order Placed: July 1, 2022
Amazon.com order number: 111-5510319-5873859
Order Total: \$53.16

Business order information
GL code: 182-410-6215
Location: Library
Department: Library Programs

Shipped on July 3, 2022

Items Ordered Price
1 Of: RamPro Chevron & Polka Dot Styles Heavy-Duty Duct Tape | Assorted Colors Pack of 12 Rolls, 1.88-inch x 5 Yard. \$31.19
1 Of: Westcott 8" Straight Stainless Steel Soft Grip Handle Scissors, Assorted Colors, Pack of 15 \$15.98

Shipping Address: City of Van Meter Public Library, 505 GRANT ST, PO BOX 160, VAN METER, IA 50261-7707, United States
Shipping Speed: Standard Shipping
Item(s) Subtotal: \$47.17
Shipping & Handling: \$5.99
Total before tax: \$53.16
Sales Tax: \$0.00
Total for This Shipment: \$53.16

Payment information

Payment Method: Amazon.com Corporate Pay-in-Full Credit Line | Last digits: 0568
Item(s) Subtotal: \$47.17
Shipping & Handling: \$5.99
Total before tax: \$53.16
Estimated Tax: \$0.00
Grand Total: \$53.16

Credit Card transactions Amazon.com Corporate Pay-in-Full Credit Line ending in 0568: July 4, 2022: \$53.16

To view the status of your order, return to Order Summary .



Final Details for Order #111-9130552-3744244

Paid By: City of Van Meter
Placed By: Nancy Studebaker
Order Placed: May 17, 2022
Amazon.com order number: 111-9130552-3744244
Order Total: \$71.94

Business order information

GL code: 182-410-6215
Location: Library
Department: Library Programs

Shipped on May 19, 2022

Table with 2 columns: Items Ordered, Price. Contains 5 rows of item details including Presto 04821 Orville Redenbacher's Hot Air Popper, Kanjo Natural Epsom Salt, 64 Pages Watercolor Paper Pad, Toysmith Neato! Classics Jacob's Ladder Retro Wooden Puzzle Toy, and Liquid Droppers for Kids Crafts.

Summary table with 2 columns: Shipping Address, Item(s) Subtotal. Includes shipping address for City of Van Meter Public Library and a price breakdown showing a total of \$71.94.

Payment information

Payment Method:	Item(s) Subtotal: \$65.95
Amazon.com Corporate Pay-in-Full Credit Line Last digits: 0568	Shipping & Handling: \$5.99

	Total before tax: \$71.94
	Estimated Tax: \$0.00

	Grand Total: \$71.94
FSA or HSA eligible	FSA or HSA eligible amount (includes taxes & shipping): \$12.77
Credit Card transactions	Amazon.com Corporate Pay-in-Full Credit Line ending in 0568: May 20, 2022: \$71.94

To view the status of your order, return to [Order Summary](#) .

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Final Details for Order #111-6394340-9277055

Paid By: City of Van Meter
Placed By: Nancy Studebaker
Order Placed: May 25, 2022
Amazon.com order number: 111-6394340-9277055
Order Total: \$89.05

Business order information
GL code: 182-410-6502
Location: Library
Department: Library Materials

Shipped on May 26, 2022
Items Ordered Price
1 Of: Flat Stanley Goes Camping (I Can Read Level 2) , Brown, Jeff \$16.99
Sold by: Amazon.com
Condition: New
Shipping Address: City of Van Meter Public Library, 505 GRANT ST, PO BOX 160, VAN METER, IA 50261-7707, United States
Item(s) Subtotal: \$16.99
Shipping & Handling: \$0.93
Total before tax: \$17.92
Sales Tax: \$0.00
Shipping Speed: Standard Shipping
Total for This Shipment: \$17.92

Shipped on May 26, 2022
Items Ordered Price
1 Of: Flat Stanley and the Haunted House (I Can Read Level 2) , Brown, Jeff \$15.10
Sold by: Amazon.com
Condition: New
Shipping Address: City of Van Meter Public Library, 505 GRANT ST, PO BOX 160, VAN METER, IA 50261-7707, United States
Item(s) Subtotal: \$15.10
Shipping & Handling: \$1.03
Total before tax: \$16.13
Sales Tax: \$0.00
Shipping Speed: Standard Shipping
Total for This Shipment: \$16.13

Shipped on May 27, 2022

Items Ordered	Price
1 of: <i>Flat Stanley and the Very Big Cookie (I Can Read Level 2)</i> , Brown, Jeff Sold by: Amazon.com Condition: New	\$16.99
1 of: <i>Flat Stanley: Show-and-Tell, Flat Stanley! (I Can Read Level 2)</i> , Brown, Jeff Sold by: Amazon.com Condition: New	\$16.99
1 of: <i>Flat Stanley 4 Books in 1!: Flat Stanley, His Original Adventure; Stanley, Flat Again!; Stanley in Space; Stanley and the Magic Lamp</i> , Brown, Jeff Sold by: Amazon.com Condition: New	\$16.99
Shipping Address: City of Van Meter Public Library 505 GRANT ST PO BOX 160 VAN METER, IA 50261-7707 United States	Item(s) Subtotal: \$50.97 Shipping & Handling: \$4.03 ----- Total before tax: \$55.00 Sales Tax: \$0.00 -----
Shipping Speed: Standard Shipping	Total for This Shipment: \$55.00 -----

Payment information	
Payment Method: Amazon.com Corporate Pay-in-Full Credit Line Last digits: 0568	Item(s) Subtotal: \$83.06 Shipping & Handling: \$5.99 ----- Total before tax: \$89.05 Estimated Tax: \$0.00 ----- Grand Total: \$89.05
Credit Card transactions	Amazon.com Corporate Pay-in-Full Credit Line ending in 0568: May 28, 2022: \$72.92 Amazon.com Corporate Pay-in-Full Credit Line ending in 0568: May 27, 2022: \$16.13

To view the status of your order, return to [Order Summary](#) .

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Final Details for Order #111-7836057-9477852

Paid By: City of Van Meter
Placed By: Nancy Studebaker
Order Placed: June 14, 2022
Amazon.com order number: 111-7836057-9477852
Order Total: \$92.42

Business order information
GL code: 182-410-6502
Location: Library
Department: Library Materials

Shipped on June 15, 2022

Items Ordered	Price
1 of: <i>Fancy Nancy: Nancy Clancy, Soccer Mania (Nancy Clancy, 6)</i> , O'Connor, Jane Sold by: Amazon.com Condition: New	\$9.99
1 of: <i>The Color Monster: A Story About Emotions</i> , Lienas, Anna Sold by: Amazon.com Condition: New	\$8.99
1 of: <i>The Button Book</i> , Nicholls, Sally Sold by: Amazon.com Condition: New	\$8.99
1 of: <i>Doggies</i> , Boynton, Sandra Sold by: Amazon.com Condition: New	\$5.99
1 of: <i>Pinkalicious ABC: An Alphabet Book</i> , Kann, Victoria Sold by: Amazon.com Condition: New	\$6.21
1 of: <i>Eating the Alphabet</i> , Ehlert, Lois Sold by: Amazon.com Condition: New	\$6.99
1 of: <i>Five Little Monkeys Jump In The Bath (A Five Little Monkeys Story)</i> , Christelow, Eileen Sold by: Amazon.com Condition: New	\$7.99
1 of: <i>Little Monkey Calms Down (Hello Genius)</i> , Dahl, Michael Sold by: Amazon.com Condition: New	\$7.99
1 of: <i>Barnyard Dance! (Boynton on Board)</i> , Boynton, Sandra Sold by: Amazon.com Condition: New	\$6.95

1 of: <i>Goodnight Moon , Margaret Wise Brown</i>	\$5.36
Sold by: Amazon.com	
Condition: New	
1 of: <i>Where Is Baby's Belly Button? A Lift-the-Flap Book , Katz, Karen</i>	\$4.98
Sold by: Amazon.com	
Condition: New	

Shipping Address:	Item(s) Subtotal:	\$80.43
City of Van Meter Public Library	Shipping & Handling:	\$5.19
505 GRANT ST	Multibuy Discount:	-\$13.98
PO BOX 160		-----
VAN METER, IA 50261-7707	Total before tax:	\$71.64
United States	Sales Tax:	\$0.00

Shipping Speed:	Total for This Shipment:	\$71.64
Standard Shipping		-----

Shipped on June 18, 2022		
Items Ordered		Price
1 of: <i>Fancy Nancy: Nancy Clancy Sees the Future (Nancy Clancy, 3) , O'Connor, Jane</i>		\$9.99
Sold by: Amazon.com		
Condition: New		
Shipping Address:	Item(s) Subtotal:	\$9.99
City of Van Meter Public Library	Shipping & Handling:	\$0.44
505 GRANT ST		-----
PO BOX 160	Total before tax:	\$10.43
VAN METER, IA 50261-7707	Sales Tax:	\$0.00
United States		-----
Shipping Speed:	Total for This Shipment:	\$10.43
Standard Shipping		-----

Shipped on June 18, 2022		
Items Ordered		Price
1 of: <i>Fancy Nancy: Nancy Clancy, Super Sleuth (Nancy Clancy, 1) , O'Connor, Jane</i>		\$9.99
Sold by: Amazon.com		
Condition: New		
Shipping Address:	Item(s) Subtotal:	\$9.99
City of Van Meter Public Library	Shipping & Handling:	\$0.36
505 GRANT ST		-----
PO BOX 160	Total before tax:	\$10.35
VAN METER, IA 50261-7707	Sales Tax:	\$0.00
United States		-----
Shipping Speed:	Total for This Shipment:	\$10.35
Standard Shipping		-----

Payment information

Payment Method:

Amazon.com Corporate Pay-in-Full Credit Line | Last digits: 0568

Item(s) Subtotal: \$100.41
Shipping & Handling: \$5.99
Promotion applied: -\$13.98

Total before tax: \$92.42
Estimated Tax: \$0.00

Grand Total: \$92.42

Credit Card transactions

Amazon.com Corporate Pay-in-Full Credit Line ending in 0568: June 19, 2022: \$92.42

To view the status of your order, return to [Order Summary](#) .

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Final Details for Order #111-1667552-6146621

Paid By: City of Van Meter
Placed By: Nancy Studebaker
Order Placed: June 24, 2022
Amazon.com order number: 111-1667552-6146621
Order Total: \$100.05

Business order information

GL code: 182-410-6506
Location: Library
Department: Library Supplies

Shipped on June 26, 2022

Items Ordered	Price
1 Of: <i>Hammermill Printer Paper, 20 lb Copy Paper, 8.5 x 11 - 5 Ream (2,500 Sheets) - 92 Bright, Made in the USA</i> Sold by: Amazon (seller profile) Business Price Condition: New	\$27.11

Shipping Address: City of Van Meter Public Library 505 GRANT ST PO BOX 160 VAN METER, IA 50261-7707 United States	Item(s) Subtotal: \$27.11 Shipping & Handling: \$4.40 ----- Total before tax: \$31.51 Sales Tax: \$0.00 -----
---	--

Shipping Speed: Standard Shipping
Total for This Shipment: \$31.51

Shipped on June 27, 2022

Items Ordered	Price
1 Of: <i>Smead 10405 Heavyweight File Folders, 1/3 Tab, 1 1/2 Inch Expansion Letter, Manila (Box of 50)</i> Sold by: Amazon.com Condition: New	\$25.48
1 Of: <i>Power Strip Surge Protector Tower USB C 12 Outlet 4 USB SMALLRT Power Strip with USB Ports 9.8FT Extension Cord with Multiple Outlets Surge Protector</i> Sold by: NEXSMART (seller profile) Condition: New	\$25.48
1 Of: <i>Hamilco White Cardstock Thick Paper 8 1/2 x 11" Heavy Weight 120 lb Cover Card Stock - 50 Pack</i> Sold by: Hamilco (seller profile) Condition: New	\$15.99

Shipping Address: City of Van Meter Public Library 505 GRANT ST PO BOX 160	Item(s) Subtotal: \$66.95 Shipping & Handling: \$1.59 -----
--	---

VAN METER, IA 50261-7707
United States

Total before tax: \$68.54
Sales Tax: \$0.00

Shipping Speed:
Standard Shipping

Total for This Shipment: \$68.54

Payment information

Payment Method:
Amazon.com Corporate Pay-in-Full Credit Line | Last digits: 0568

Item(s) Subtotal: \$94.06
Shipping & Handling: \$5.99

Total before tax: \$100.05

Estimated Tax: \$0.00

Grand Total: \$100.05

Credit Card transactions Amazon.com Corporate Pay-in-Full Credit Line ending in 0568: June 28, 2022: \$100.05

To view the status of your order, return to [Order Summary](#) .

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Final Details for Order #111-6190964-4102640

Paid By: City of Van Meter
Placed By: Nancy Studebaker
Order Placed: June 3, 2022
Amazon.com order number: 111-6190964-4102640
Order Total: \$113.93

Business order information
GL code: 182-410-6215
Location: Library
Department: Library Programs

Shipped on June 5, 2022

Items Ordered table with columns: Items Ordered, Price. Includes items like rubber bracelets, bubble wands, water bottle, and bandanas.

Shipping Address and Summary table. Includes address for City of Van Meter Public Library and a summary of costs: Item(s) Subtotal: \$100.95, Shipping & Handling: \$5.90, Total before tax: \$106.85, Sales Tax: \$0.00, Total for This Shipment: \$106.85.

Shipped on June 5, 2022

Items Ordered table with columns: Items Ordered, Price. Includes item: Sounder, Armstrong, William H for \$6.99.

Shipping Address:

City of Van Meter Public Library
 505 GRANT ST
 PO BOX 160
 VAN METER, IA 50261-7707
 United States

Item(s) Subtotal: \$6.99
 Shipping & Handling: \$0.09

 Total before tax: \$7.08
 Sales Tax: \$0.00

Shipping Speed:

Standard Shipping

Total for This Shipment: \$7.08

Payment information**Payment Method:**

Amazon.com Corporate Pay-in-Full Credit Line | Last digits: 0568

Item(s) Subtotal: \$107.94
 Shipping & Handling: \$5.99

 Total before tax: \$113.93
Estimated Tax: \$0.00

Grand Total: \$113.93

Credit Card transactions

Amazon.com Corporate Pay-in-Full Credit Line ending in 0568: June 6, 2022: \$113.93

To view the status of your order, return to [Order Summary](#) .

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Final Details for Order #111-8980947-9937800

Paid By: City of Van Meter
Placed By: Nancy Studebaker
Order Placed: May 31, 2022
Amazon.com order number: 111-8980947-9937800
Order Total: \$132.86

Business order information
GL code: 182-410-6502
Location: Library
Department: Library Materials

Shipped on June 1, 2022

Items Ordered Price
1 of: Lynne Reid Banks: Return of the Indian, Secret of the Indian, Mystery of the Cupboard, Indian in the Cupboard, Banks, Lynne Reid \$31.05
1 of: Where the Red Fern Grows, Rawls, Wilson \$8.99
1 of: Julie's Wolf Pack (Julie of the Wolves, 3), George, Jean Craighead \$7.99
1 of: Julie and the Wolves (Julie of the Wolves, 1), George, Jean Craighead \$16.99
1 of: The Watsons Go to Birmingham--1963 (Newbery Honor Book), Curtis, Christopher Paul \$12.60

Shipping Address: City of Van Meter Public Library, 505 GRANT ST, PO BOX 160, VAN METER, IA 50261-7707, United States
Item(s) Subtotal: \$77.62
Shipping & Handling: \$3.22
Total before tax: \$80.84
Sales Tax: \$0.00
Shipping Speed: Standard Shipping
Total for This Shipment: \$80.84

Shipped on June 2, 2022

Items Ordered Price

1 of: *My Side of the Mountain Trilogy (My Side of the Mountain / On the Far Side of the Mountain / Frightful's Mountain)* , Jean Craighead George \$20.99
Sold by: Amazon.com
Condition: New

Shipping Address: City of Van Meter Public Library 505 GRANT ST PO BOX 160 VAN METER, IA 50261-7707 United States	Item(s) Subtotal: \$20.99 Shipping & Handling: \$1.48 ----- Total before tax: \$22.47 Sales Tax: \$0.00 -----
Shipping Speed: Standard Shipping	Total for This Shipment: \$22.47 -----

Shipped on June 5, 2022

Items Ordered	Price
1 of: <i>Madeleine L'Engle: The Wrinkle in Time Quartet (LOA #309): A Wrinkle in Time / A Wind in the Door / A Swiftly Tilting Planet / Many Waters (Library of , L'Engle, Madeleine)</i> Sold by: Amazon.com Condition: New	\$28.26

Shipping Address: City of Van Meter Public Library 505 GRANT ST PO BOX 160 VAN METER, IA 50261-7707 United States	Item(s) Subtotal: \$28.26 Shipping & Handling: \$1.29 ----- Total before tax: \$29.55 Sales Tax: \$0.00 -----
Shipping Speed: Standard Shipping	Total for This Shipment: \$29.55 -----

Payment information

Payment Method: Amazon.com Corporate Pay-in-Full Credit Line Last digits: 0568	Item(s) Subtotal: \$126.87 Shipping & Handling: \$5.99 ----- Total before tax: \$132.86 Estimated Tax: \$0.00 ----- Grand Total: \$132.86
--	---

Credit Card transactions Amazon.com Corporate Pay-in-Full Credit Line ending in 0568: June 6, 2022: \$132.86

To view the status of your order, return to [Order Summary](#) .

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Details for Order #111-8967373-3877008

Paid By: City of Van Meter
Placed By: Nancy Studebaker
Order Placed: June 9, 2022
Amazon.com order number: 111-8967373-3877008
Order Total: \$283.87

Business order information
GL code: 182-410-6502 Location: Library Department: Library Materials

Not Yet Shipped								
<table><thead><tr><th>Items Ordered</th><th>Price</th></tr></thead><tbody><tr><td>1 of: <i>Surely Surely Marisol Rainey (Maybe Marisol, 2) , Kelly, Erin Entrada</i> Sold by: Amazon.com Condition: New</td><td>\$16.99</td></tr><tr><td>1 of: <i>Two Princesses Of Bamarre , Levine, Gail Carson</i> Sold by: Amazon.com Condition: New</td><td>\$15.70</td></tr><tr><td>1 of: <i>Audrey L and Audrey W: True Creative Talents: Book 2 , Higgins, Carter</i> Sold by: Amazon.com Condition: New</td><td>\$14.99</td></tr></tbody></table>	Items Ordered	Price	1 of: <i>Surely Surely Marisol Rainey (Maybe Marisol, 2) , Kelly, Erin Entrada</i> Sold by: Amazon.com Condition: New	\$16.99	1 of: <i>Two Princesses Of Bamarre , Levine, Gail Carson</i> Sold by: Amazon.com Condition: New	\$15.70	1 of: <i>Audrey L and Audrey W: True Creative Talents: Book 2 , Higgins, Carter</i> Sold by: Amazon.com Condition: New	\$14.99
Items Ordered	Price							
1 of: <i>Surely Surely Marisol Rainey (Maybe Marisol, 2) , Kelly, Erin Entrada</i> Sold by: Amazon.com Condition: New	\$16.99							
1 of: <i>Two Princesses Of Bamarre , Levine, Gail Carson</i> Sold by: Amazon.com Condition: New	\$15.70							
1 of: <i>Audrey L and Audrey W: True Creative Talents: Book 2 , Higgins, Carter</i> Sold by: Amazon.com Condition: New	\$14.99							
Shipping Address: City of Van Meter Public Library 505 GRANT ST PO BOX 160 VAN METER, IA 50261-7707 United States								
Shipping Speed: Standard Shipping								

Shipped on June 13, 2022								
<table><thead><tr><th>Items Ordered</th><th>Price</th></tr></thead><tbody><tr><td>1 of: <i>The Adventures of Pippi Longstocking , Lindgren, Astrid</i> Sold by: Amazon.com Condition: New</td><td>\$25.99</td></tr><tr><td>1 of: <i>Maybe Maybe Marisol Rainey (Maybe Marisol, 1) , Kelly, Erin Entrada</i> Sold by: Amazon.com Condition: New</td><td>\$11.29</td></tr><tr><td>1 of: <i>Harper and the Night Forest , Burnell, Cerrie</i> Sold by: Amazon.com</td><td>\$14.99</td></tr></tbody></table>	Items Ordered	Price	1 of: <i>The Adventures of Pippi Longstocking , Lindgren, Astrid</i> Sold by: Amazon.com Condition: New	\$25.99	1 of: <i>Maybe Maybe Marisol Rainey (Maybe Marisol, 1) , Kelly, Erin Entrada</i> Sold by: Amazon.com Condition: New	\$11.29	1 of: <i>Harper and the Night Forest , Burnell, Cerrie</i> Sold by: Amazon.com	\$14.99
Items Ordered	Price							
1 of: <i>The Adventures of Pippi Longstocking , Lindgren, Astrid</i> Sold by: Amazon.com Condition: New	\$25.99							
1 of: <i>Maybe Maybe Marisol Rainey (Maybe Marisol, 1) , Kelly, Erin Entrada</i> Sold by: Amazon.com Condition: New	\$11.29							
1 of: <i>Harper and the Night Forest , Burnell, Cerrie</i> Sold by: Amazon.com	\$14.99							

Condition: New	
1 of: <i>Harper and the Circus of Dreams (2) , Burnell, Cerrie</i>	\$14.99
Sold by: Amazon.com	
Condition: New	
1 of: <i>Harper and the Scarlet Umbrella , Burnell, Cerrie</i>	\$9.99
Sold by: Amazon.com	
Condition: New	
1 of: <i>Pizza and Taco: Super-Awesome Comic! , Shaskan, Stephen</i>	\$8.50
Sold by: Amazon.com	
Condition: New	
1 of: <i>Pizza and Taco: Best Party Ever! , Shaskan, Stephen</i>	\$8.79
Sold by: Amazon.com	
Condition: New	
1 of: <i>Pizza and Taco: Who's the Best? , Shaskan, Stephen</i>	\$7.47
Sold by: Amazon.com	
Condition: New	
1 of: <i>Questioners Chapter Book Set , Andrea Beaty</i>	\$49.99
Sold by: Storybound Books (seller profile)	
Condition: New	
1 of: <i>Ever , Levine, Gail Carson</i>	\$14.40
Sold by: Mapple Life (seller profile)	
Condition: New	
1 of: <i>Ella Enchanted (Newbery Honor Book) , Levine, Gail Carson</i>	\$16.99
Sold by: Amazon.com	
Condition: New	
1 of: <i>Cat Kid Comic Club: On Purpose: A Graphic Novel (Cat Kid Comic Club #3): From the Creator of Dog Man , Pilkey, Dav</i>	\$9.09
Sold by: Amazon.com	
Condition: New	
1 of: <i>The Year Of The Book (An Anna Wang novel, 1) , Cheng, Andrea</i>	\$10.44
Sold by: Amazon.com	
Condition: New	

Shipping Address:	Item(s) Subtotal: \$202.92
City of Van Meter Public Library	Shipping & Handling: \$4.17
505 GRANT ST	-----
PO BOX 160	Total before tax: \$207.09
VAN METER, IA 50261-7707	Sales Tax: \$0.00
United States	-----
Shipping Speed:	Total for This Shipment: \$207.09
Standard Shipping	-----

Shipped on June 15, 2022

Items Ordered	Price
1 of: <i>Fairest , Levine, Gail Carson</i> Sold by: teddybear (seller profile) Condition: New	\$17.29
Shipping Address:	
City of Van Meter Public Library 505 GRANT ST PO BOX 160 VAN METER, IA 50261-7707 United States	Item(s) Subtotal: \$17.29 Shipping & Handling: \$0.35 ----- Total before tax: \$17.64 Sales Tax: \$0.00 -----
Shipping Speed: Standard Shipping	Total for This Shipment: \$17.64 -----

Shipped on June 27, 2022	
Items Ordered	Price
1 of: <i>Pizza and Taco: Too Cool for School , Shaskan, Stephen</i> Sold by: Amazon.com Condition: New	\$9.99
Shipping Address:	
City of Van Meter Public Library 505 GRANT ST PO BOX 160 VAN METER, IA 50261-7707 United States	Item(s) Subtotal: \$9.99 Shipping & Handling: \$0.20 ----- Total before tax: \$10.19 Sales Tax: \$0.00 -----
Shipping Speed: Standard Shipping	Total for This Shipment: \$10.19 -----

Payment information	
Payment Method: Amazon.com Corporate Pay-in-Full Credit Line Last digits: 0568	Item(s) Subtotal: \$277.88 Shipping & Handling: \$5.99 ----- Total before tax: \$283.87 Estimated Tax: \$0.00 ----- Grand Total: \$283.87
Credit Card transactions	Amazon.com Corporate Pay-in-Full Credit Line ending in 0568: June 28, 2022: \$10.19 Amazon.com Corporate Pay-in-Full Credit Line ending in 0568: June 16, 2022: \$224.73

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INVOICE

INVOICE #: 2036851070
INVOICE DATE: 07/01/22
ACCOUNT #: 207158 L043596 2 B00000
ATS #: MOM9880016

PAGE: 002

9 OWNERSHIP LABEL	AT	0.25	=	2.25
8 SPINE LABEL	AT	0.25	=	2.00
9 LABEL PROTECTORS	AT	0.00	=	0.00
6 MYLAR JACKET NON STA	AT	0.89	=	5.34
TOTAL				9.59

TERMS: 00 NET 30 DAYS
AMOUNTS BILLED IN USD

VAS 9.59

TOTAL AMOUNT DUE 119.06

REMIT TO: BAKER & TAYLOR
P.O. BOX 277930
ATLANTA, GA 30384-7930

PLEASE INDICATE INVOICE # ON YOUR REMITTANCE

STATUS REPORT

 INVOICE #: 2036851070
 INVOICE DATE: 07/01/22
 ACCOUNT #: 207158 L043596 2 B00000
 ATS #: MOM9880016

PAGE: 001

THE FOLLOWING ITEMS WERE NOT IN STOCK AT THE TIME OF YOUR ORDER. STATUS REPORTS INDICATED ARE BASED ON PUBLISHER SUPPLIED INFORMATION. IF YOU BACKORDERED. THE REMAINING ITEMS WILL BE SHIPPED AS RECEIVED FROM THE PUBLISHER UNTIL YOUR CANCELLATION DATE IS REACHED. INVOICES REPRESENT ITEMS SHIPPED

QTY	TITLE	AUTHOR	TYPE	ISBN	PUB.	PRICE			
	BT ORDER #	CUSTOMER PO #	FUND #	CUST REF #	ISBN-10		DISPOSITION	STATUS	DUE DATE
1	COOL BEAN PRESENTS AS COOL AS IT GETS 82149998	3Q2022BJF	JOHN, JORY	HRD 524294943	9780063045422 0063045427	HARJU 10.99	BACK ORDERED	NP	09/2022
1	CRACK IN THE CODE 82149998	3Q2022BJF	ELIOPULOS, NICK	HRD 524291634	9780593372982 0593372980	RANDJ 9.99	BACK ORDERED	BP	
1	CRAYONS TRICK OR TREAT 82149998	3Q2022BJF	DAYWALT, DREW	HRD 524295934	9780593621028 0593621026	PENGJ 9.99	BACK ORDERED	NP	09/2022
1	HOW TO CATCH A WITCH 82149998	3Q2022BJF	WALSTEAD, ALICE	HRD 524295565	9781728210353 1728210356	SOUKD 10.99	BACK ORDERED	NP	08/2022
1	KEY PLAYER 82149998	3Q2022BJF	YANG, KELLY	HRD 524292733	9781338776256 1338776258	SCHOH 17.99	BACK ORDERED	NP	09/2022
1	LAST KIDS ON EARTH AND THE FORBIDDEN FOR 82149998	3Q2022BJF	BRALLIER, MAX	HRD 524289944	9780593405239 0593405234	PENGJ 14.99	BACK ORDERED	NP	09/2022
1	OVER AND UNDER THE WAVES 82149998	3Q2022BJF	MESSNER, KATE	SAL 524295879	9781797203478 1797203479	CHRNJ 18.99	BACK ORDERED	NP	09/2022
1	SCIENCE OF BAKING 82149998	3Q2022BJF	BEATY, ANDREA	HRD 524300381	9781419761539 1419761536	ABRJV 12.99	BACK ORDERED	NP	09/2022
1	VANDERBEEKERS ON THE ROAD 82149998	3Q2022BJF	GLASER, KARINA	HRD 524293524	9780358434573 0358434572	HARJU 17.99	BACK ORDERED	NP	09/2022
1	WHITE BIRD 82149998	3Q2022BJF	PALACIO, R. J.	HRD 524301299	9780593566930 0593566939	RANDJ 17.99	BACK ORDERED	NP	08/2022

INVOICE

INVOICE #: 2036856494
 INVOICE DATE: 07/07/22
 ACCOUNT #: 207158 L043596 2 B00000
 ATS #: MOM8477598

PAGE: 001

SHIPPED FROM: MOMENCE
 CUSTOMER SERVICE:
 CREDIT: 800.340.5370/INTL 704.998.3399
 GST/TAX ID#: 42--6037786
 PO#:

BILL TO: ACCOUNT #: 207158 L043596 2 B00000
 SAN #:
 NAME: VAN METER PUBLIC LIBRARY
 ADDRESS: C/O CITY HALL
 PO BOX 160
 310 MILL STREET
 VAN METER IA 50261

MAIL TO: NAME: VAN METER PUBLIC LIBRARY
 ADDRESS: 505 GRANT STREET
 VAN METER IA 50261

SHIP TO: ACCOUNT #: 207158 L043596 2 000000
 SAN #: 3057518
 NAME: VAN METER PUBLIC LIBRARY
 ADDRESS: 505 GRANT STREET
 VAN METER IA 50261

ALL CLAIMS MUST BE MADE WITHIN 45 DAYS OF INVOICE. RETURN AUTHORIZATION REQUIRED. NOT RESPONSIBLE FOR GOODS SENT UNINSURED.

QTY	TITLE	AUTHOR	TYPE	ISBN	PUB.	PRICE	DISC.	NET PRICE	EXTENDED PRICE	
	BT ORDER #	CUSTOMER PO #	FUND #	CUST REF #	ISBN-10		VAS			
1	IT GIRL		WARE, RUTH	HRD	9781982155261	SIMON	28.99	43.0%	16.52	16.52
	82091521	2Q2022AFANF		516665956	1982155264					
1	ALL ABOUT PLANTS		BEATY, ANDREA	HRD	9781419761515	ABRJV	12.99	43.0%	7.40	7.40
	82149998	3Q2022BJF		524295716	141976151X					
1	PIG THE SLOB		BLABEY, AARON	HRD	9781338713718	SCHOH	14.99	43.0%	8.54	8.54
	82149998	3Q2022BJF		519022606	133871371X					
1	PIG THE FIBBER		BLABEY, AARON	SAL	9781338291766	SCHOH	14.99	20.1%	11.98	11.98
	82149998	3Q2022BJF		519022638	1338291769					
1	CUB		COPELAND, CYNTH	HRD	9781616209933	WORKJ	24.95	20.1%	19.94	19.94
	82149998	3Q2022BJF		519022804	1616209933					
1	NEW PETS ON THE BLOCK		ELIOPULOS, NICK	HRD	9781984850942	RANDJ	9.99	43.0%	5.69	5.69
	82149998	3Q2022BJF		524290583	1984850946					
1	MOBS RULE		ELIOPULOS, NICK	HRD	9781984850751	RANDJ	9.99	43.0%	5.69	5.69
	82149998	3Q2022BJF		524290599	198485075X					
1	MANATEE SUMMER THE GREATEST DISCOVERIES		GRIFFITH, EVAN	HRD	9780063094918	HARJU	16.99	43.0%	9.68	9.68
	82149998	3Q2022BJF		524301523	0063094916					
1	EDGE OF IN BETWEEN		SAVARYN, LORELE	HRD	9780593202098	PENGJ	17.99	43.0%	10.25	10.25
	82149998	3Q2022BJF		519023420	0593202090					
9										
										PAGE TOTAL
										USD CURRENCY
										95.69

INVOICE

INVOICE #: 2036856494
 INVOICE DATE: 07/07/22
 ACCOUNT #: 207158 L043596 2 B00000
 ATS #: MOM8477598

PAGE: 002

QTY	TITLE	BT ORDER #	CUSTOMER PO #	AUTHOR	FUND #	TYPE	CUST REF #	ISBN	ISBN-10	PUB.	PRICE	DISC.	NET PRICE	EXTENDED PRICE
1	ROOM TO DREAM	82149998	3Q2022BJF	YANG, KELLY		HRD	524292863	9781338621129	1338621122	SCHOH	17.99	43.0%	10.25	10.25
1	3 KEYS	82149998	3Q2022BJF	YANG, KELLY		HRD	524292898	9781338591385	133859138X	SCHOH	17.99	43.0%	10.25	10.25
2														20.50
11														116.19
11	OWNERSHIP LABEL													9.95
11	SPINE LABEL													9.95
11	LABEL PROTECTORS													0.00
5	MYLAR JACKET NON STA													4.45
	TOTAL													9.95

TERMS: 00 NET 30 DAYS
 AMOUNTS BILLED IN USD

TOTAL AMOUNT DUE 126.14

REMIT TO: BAKER & TAYLOR
 P.O. BOX 277930
 ATLANTA, GA 30384-7930

PLEASE INDICATE INVOICE # ON YOUR REMITTANCE

STATUS REPORT

INVOICE #: 2036856494
 INVOICE DATE: 07/07/22
 ACCOUNT #: 207158 L043596 2 B00000
 ATS #: MOM8477598
 PAGE: 001

THE FOLLOWING ITEMS WERE NOT IN STOCK AT THE TIME OF YOUR ORDER. STATUS REPORTS INDICATED ARE BASED ON PUBLISHER SUPPLIED INFORMATION. IF YOU BACKORDERED. THE REMAINING ITEMS WILL BE SHIPPED AS RECEIVED FROM THE PUBLISHER UNTIL YOUR CANCELLATION DATE IS REACHED. INVOICES REPRESENT ITEMS SHIPPED

QTY	TITLE	BT ORDER #	CUSTOMER PO #	AUTHOR	FUND #	TYPE	CUST REF #	ISBN	ISBN-10	PUB.	PRICE	DISPOSITION	STATUS	DUE DATE
1	SLEEP NO MORE	82160665	AYAT	KRENTZ, JAYNE A		HRD	0000000003	9780593337820	0593337824	PENGU	28.00	BACK ORDERED	NP	01/2023
1	WITHOUT A TRACE	82160665	AYAT	STEEL, DANIELLE		HRD	0000000001	9781984821867	1984821865	RANDO	28.99	BACK ORDERED	NP	01/2023
1	WITHOUT A TRACE	82160665	AYAT	STEEL, DANIELLE		PAP	0000000002	9780593587850	0593587855	RANDO	31.00	CANCELLED	PC	



INVOICE

INVOICE #: 2036877526
INVOICE DATE: 07/18/22
ACCOUNT #: 207158 L043596 2 B00000
ATS #: MOM9890832

PAGE: 002

8 OWNERSHIP LABEL AT 0.25 = 2.00
8 SPINE LABEL AT 0.25 = 2.00
8 LABEL PROTECTORS AT 0.00 = 0.00
6 MYLAR JACKET NON STA AT 0.89 = 5.34
TOTAL 9.34

TERMS: 00 NET 30 DAYS
AMOUNTS BILLED IN USD

VAS 9.34
TOTAL AMOUNT DUE 119.33
REMIT TO: BAKER & TAYLOR
P.O. BOX 277930
ATLANTA, GA 30384-7930

PLEASE INDICATE INVOICE # ON YOUR REMITTANCE

STATUS REPORT

INVOICE #: 2036877526
 INVOICE DATE: 07/18/22
 ACCOUNT #: 207158 L043596 2 B00000
 ATS #: MOM9890832

PAGE: 001

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QTY	TITLE	BT ORDER #	CUSTOMER PO #	AUTHOR	FUND #	TYPE	CUST REF #	ISBN	ISBN-10	PUB.	PRICE	DISPOSITION	STATUS	DUE DATE
1	COUNTDOWN	82175846	AYAT	PATERSON, JAME		HRD	0000000001	9780316457378	031645737X	LITTL	29.00	BACK ORDERED	NP	01/2023

INVOICE

INVOICE #: 2036900052
 INVOICE DATE: 07/26/22
 ACCOUNT #: 207158 L043596 2 B00000
 ATS #: MOM9900196

PAGE: 001

SHIPPED FROM: MOMENCE
 CUSTOMER SERVICE:
 CREDIT: 800.340.5370/INTL 704.998.3399
 GST/TAX ID#: 42--6037786
 PO#:

BILL TO: ACCOUNT #: 207158 L043596 2 B00000
 SAN #:
 NAME: VAN METER PUBLIC LIBRARY
 ADDRESS: C/O CITY HALL
 PO BOX 160
 310 MILL STREET
 VAN METER IA 50261

MAIL TO: NAME: VAN METER PUBLIC LIBRARY
 ADDRESS: 505 GRANT STREET
 VAN METER IA 50261

SHIP TO: ACCOUNT #: 207158 L043596 2 000000
 SAN #: 3057518
 NAME: VAN METER PUBLIC LIBRARY
 ADDRESS: 505 GRANT STREET
 VAN METER IA 50261

ALL CLAIMS MUST BE MADE WITHIN 45 DAYS OF INVOICE. RETURN AUTHORIZATION REQUIRED. NOT RESPONSIBLE FOR GOODS SENT UNINSURED.

QTY	TITLE		AUTHOR	TYPE	ISBN	PUB.	PRICE	DISC.	NET PRICE	EXTENDED PRICE
	BT ORDER #	CUSTOMER PO #	FUND #	CUST REF #	ISBN-10			VAS		
1	RECKONING 81882616	AYAT	COULTER, CATHER	HRD 0000000001	9780063004139 0063004135	HARPE	28.99	43.0%	16.52	16.52
1	BLACK DOG 81876110	AYAT	WOODS, STUART	HRD 0000000002	9780593540008 059354000X	PENGU	29.00	43.0%	16.53	16.53
1	WHERE THE SKY BEGINS 82091521	2Q2022AFANF	BOWEN, RHYS	HRD 516665471	9781542028868 1542028868	AMZNB	24.95	43.0%	14.22	14.22
1	AURA OF NIGHT 82091521	2Q2022AFANF	GRAHAM, HEATHER	HRD 516666403	9780778386810 0778386813	HRLQN	28.99	43.0%	16.52	16.52
1	GWENDYS BUTTON BOX 82091521	2Q2022AFANF	KING, STEPHEN	PBD 516964019	9781544411927 1544411928	PPBTM	25.99	20.0%	20.79	20.79
1	HOW TO CATCH A WITCH 82149998	3Q2022BJF	WALSTEAD, ALICE	HRD 524295565	9781728210353 1728210356	SOUKD	10.99	43.0%	6.26	6.26
1	LONG LIVE THE PUMPKIN 82091535	3Q2022TEEN	ERNSHAW, SHEA	HRD 516978003	9781368069601 1368069606	DISNP	18.99	43.0%	10.82	10.82
7				SUB TOTAL						101.66
				USD CURRENCY						

INVOICE

INVOICE #: 2036900052
INVOICE DATE: 07/26/22
ACCOUNT #: 207158 L043596 2 B00000
ATS #: MOM9900196

PAGE: 002

7 OWNERSHIP LABEL	AT	0.25	=	1.75
7 SPINE LABEL	AT	0.25	=	1.75
7 LABEL PROTECTORS	AT	0.00	=	0.00
5 MYLAR JACKET NON STA	AT	0.89	=	4.45
TOTAL				7.95

TERMS: 00 NET 30 DAYS
AMOUNTS BILLED IN USD

	VAS	7.95
TOTAL AMOUNT DUE		109.61
REMIT TO:	BAKER & TAYLOR	
	P.O. BOX 277930	
	ATLANTA, GA 30384-7930	

PLEASE INDICATE INVOICE # ON YOUR REMITTANCE

STATUS REPORT

INVOICE #: 2036900052
 INVOICE DATE: 07/26/22
 ACCOUNT #: 207158 L043596 2 B00000
 ATS #: MOM9900196

PAGE: 001

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QTY	TITLE	AUTHOR	TYPE	ISBN	PUB.	PRICE	DISPOSITION	STATUS	DUE DATE
	BT ORDER #	CUSTOMER PO #	FUND #	CUST REF #	ISBN-10				
1	CABINET OF DR LENG 82189577	AYAT	PRESTON, DOUGLA	HRD 0000000001	9781538736777 1538736772	GDCTP 30.00	BACK ORDERED	NP	01/2023

CLAIMS PAY REQUEST

City of Van Meter

Payable To: Culligan Water Adel

Mailing Address: 120 Nile Kinnick Dr N; Adel, IA 50003-1436

Date of Invoice: 7/31/2022

Amount: \$9.01

Memo: Acct 752089

Vendor #
Office Use Only

Purchase Description: Cooler Rental

Invoice Number:

Account Number: Other Contractual Serv 182-410-6499

Nancy Studebaker-Barringer



of Adel

120 NILE KINNICK DR N
ADEL, IA 50003
(515) 993-4203 (800) 747-4203
adel@culliganiaowa.com
www.CulliganIowa.com

IF PAYING BY CREDIT CARD, PLEASE FILL OUT BELOW

VISA MasterCard American Express Discover PLEASE CHECK BOX TO ENROLL IN AUTOMATIC BILL PAYMENT

CARD NUMBER _____ V. CODE _____

SIGNATURE _____ EX P. DATE _____

DATE: 07/31/2022 PAY THIS AMOUNT: \$9.01 ACCOUNT NUMBER: 752089

PAY BY DATE: AUG 22 AMOUNT PAID \$ _____

ADDRESSEE:

VAN METER PUBLIC LIBRARY
ATT DIRECTOR
505 GRANT ST
VAN METER IA 50261


REMIT PAYMENT TO:

CULLIGAN WATER ADEL
120 NILE KINNICK DR N
ADEL, IA 50003-1436

BALANCE FORWARD

RETURN THIS TOP PORTION WITH YOUR PAYMENT

BRANCH ID: CA-01
CUSTOMER: VAN METER PUBLIC LIBRARY

				PREVIOUS BALANCE:	\$18.02
DATE	QUANTITY	DESCRIPTION	REF	AMOUNT	BALANCE
07/15/2022	-1.00	PAYMENT	031214	-18.02	0.00
07/31/2022	1.00	COOLER RENTAL		9.01	9.01
 Service 08/01-08/31					
Due to sustained and increasing fuel costs, a small increase of product or fuel					
<small>ACCOUNTS ARE SUBJECT TO A LATE PAYMENT FINANCE CHARGE</small> FINANCE CHARGE SCHEDULE					
OVER	PERIOD RATE	ANNUAL RATE	PLEASE PAY NEW BALANCE BEFORE		
\$ 5	1.50 %	18.00 %	AUG 22		
TO 5	0.00 %	0.00 %	MIN CHARGE 5.00		
0-30	31-60	61-90	Over 90	Balance Due \$9.01	
9.01	0.00	0.00	0.00		
CULLIGAN WATER ADEL 120 NILE KINNICK DR N ADEL, IA 50003 (515) 993-4203 (800) 747-4203 <small>SERVICE ADDRESS:</small> VAN METER PUBLIC LIBRARY ATT DIRECTOR 505 GRANT ST VAN METER IA 50261				Next Deliveries: 08/31/22 09/29/22 10/27/22 11/28/22	
<small>CLOSING DATE</small>		<small>ACCOUNT NUMBER</small>		<small>NAME</small>	
07/31/2022		752089		VAN METER PUBLIC LIBRARY	

CLAIMS PAY REQUEST

City of Van Meter

Payable To: ODP Business Solutions

Mailing Address: PO Box 88040; Chicago IL 606801040

Date of Invoice: 6/22/2022

Amount: \$40.63

Memo: Acct 33566301

Vendor #
Office Use Only

Purchase Description: Ink for printer

Invoice Number:

Account Number: Office Supplies 182-410-6506

Nancy Studebaker-Barringer



ODP Business Solutions, LLC
 PO BOX 7241
 SIOUX FALLS SD
 57117-7241

ORIGINAL INVOICE

10000

THANKS FOR YOUR ORDER

IF YOU HAVE ANY QUESTIONS
 OR PROBLEMS. JUST CALL US

FOR CUSTOMER SERVICE ORDER: (888) 263-3423
 FOR ACCOUNT: (800) 721-6592

FEDERAL ID: 86-2161688

INVOICE NUMBER	AMOUNT DUE	PAGE NUMBER
249750990001	40.63	Page 1 of 2
INVOICE DATE	TERMS	PAYMENT DUE
13-JUN-22	Net 30	16-JUL-22

BILL TO:

ATTN: ACCTS PAYABLE
 VAN METER: CITY CLERK
 PO BOX 160
 VAN METER IA 50261-0160

000304-000245

SHIP TO:

VAN METER PUBLIC LIBRARY
 505 GRANT ST
 VAN METER IA 50261-7707



ACCOUNT NUMBER 33566301	PURCHASE ORDER	SHIP TO ID LIBRARY	ORDER NUMBER 249750990001	ORDER DATE 10-JUN-22	SHIPPED DATE 13-JUN-22		
BILLING ID 199969	ACCOUNT MANAGER	RELEASE	ORDERED BY NANCY STUDEBAKER	DESKTOP	COST CENTER		
CATALOG ITEM #/ MANUF CODE	DESCRIPTION/ CUSTOMER ITEM #	U/M	QTY ORD	QTY SHP	QTY B/O	UNIT PRICE	EXTENDED PRICE
222610 OD562WN	INK,REMAN,HP 61,TRI-COLOR 222610	EA	1	1	0	18.190	18.19
222583 OD561WN	INK, HP 222583	EA	1	1	0	12.450	12.45

000304-000245



ODP Business Solutions, LLC
PO BOX 7241
SIOUX FALLS SD
57117-7241

THANKS FOR YOUR ORDER

IF YOU HAVE ANY QUESTIONS
OR PROBLEMS. JUST CALL US
FOR CUSTOMER SERVICE ORDER: (888) 263-3423
FOR ACCOUNT: (800) 721-6592

FEDERAL ID:86-2161688

INVOICE NUMBER	AMOUNT DUE	PAGE NUMBER
249750990001	40.63	Page 2 of 2
INVOICE DATE	TERMS	PAYMENT DUE
13-JUN-22	Net 30	16-JUL-22

BILL TO:

ATTN: ACCTS PAYABLE
VAN METER: CITY CLERK
PO BOX 160
VAN METER IA 50261-0160

000304-000245

SHIP TO:

VAN METER PUBLIC LIBRARY
505 GRANT ST
VAN METER IA 50261-7707



ACCOUNT NUMBER	PURCHASE ORDER	SHIP TO ID	ORDER NUMBER	ORDER DATE	SHIPPED DATE		
33566301		LIBRARY	249750990001	10-JUN-22	13-JUN-22		
BILLING ID	ACCOUNT MANAGER	RELEASE	ORDERED BY	DESKTOP	COST CENTER		
199969			NANCY STUDEBAKER				
CATALOG ITEM #/ MANUF CODE	DESCRIPTION/ CUSTOMER ITEM #	U/M TAX	QTY ORD	QTY SHP	QTY B/O	UNIT PRICE	EXTENDED PRICE

SUB-TOTAL	30.64
DELIVERY	9.99
SALES TAX	0.00
TOTAL	40.63

All amounts are based on USD currency

To return supplies, please repack in original box and insert our packing list, or copy of this invoice. Please note problem so we may issue credit or replacement, whichever you prefer. Please do not ship collect. Please do not return furniture or machines until you call us first for instructions. Shortage or damage must be reported within 5 days after delivery.

DETACH HERE

CUSTOMER NAME	BILLING ID	INVOICE NUMBER	INVOICE DATE	INVOICE AMOUNT	AMOUNT ENCLOSED
VAN METER: CITY CLERK	199969	249750990001	13-JUN-22	40.63	

FL0 001999697 2497509900011 00000004063 1 8

Please return this stub with your payment to ensure prompt credit to your account.

Please DO NOT staple or fold. Thank You.

Please
Send Your
Check to:

ODP Business Solutions, LLC
PO Box 88040
Chicago IL 60680-1040

000304-000245

CLAIMS PAY REQUEST

City of Van Meter

Payable To: OverDrive

Mailing Address: One OverDrive Way, Cleveland, OH 44125

Date of Invoice: 7/12/2022

Amount: \$65.5

Memo: Cust 6497-1125

Vendor #
Office Use Only

Purchase Description:

Invoice Number: 06497DA22273383

Account Number: Library Materials 182-410-6502

Nancy Studebaker-Barringer

Customer ID	Invoice number	Date
6497-1125	06497DA22273383	July 12, 2022



OverDrive, Inc.
 One OverDrive Way
 Cleveland, OH 44125
 United States
 Phone: +1 216 573 6886 Fax: +1 216 672 0087
 Email: invoicing@overdrive.com
 US Tax ID number: 34-1522786

Bill to:
 Van Meter Public Library
 505 Grant
 Van Meter, IA 50261-0094

Sold to:
 Van Meter Public Library
 505 Grant
 Van Meter, IA 50261-0094

Payment terms:
 On receipt

Invoice Summary - Details follow on next page(s)

Format	Items	Subtotal	Tax amount	Total
Ebook	1	\$27.50 USD	\$0.00 USD	\$27.50 USD
Audiobook	1	\$38.00 USD	\$0.00 USD	\$38.00 USD

Total items:	2	Subtotal:	\$65.50 USD
		Tax amount:	\$0.00 USD
		Total:	\$65.50 USD

Amount due: \$65.50 USD

Pay directly in Marketplace

- Select one or more invoices and click **Pay invoice(s)**.
- Select your payment method, then click **Pay by bank account** (US accounts only) or **Pay by credit card**.
- Enter the required information. Bank account information will be saved automatically for future use, and credit card information can be optionally saved.
- **Note:** Your saved bank account or credit card information can only be used by you.
- Click **Confirm payment**.

Other payment options

When you make a payment using one of these methods, you must either include a list of invoice numbers and amounts due, or email the information separately to invoicing@overdrive.com.

Pay by check

Please make checks payable in USD to OverDrive, Inc.
 Remittance address:
 PO Box 72117
 Cleveland, OH 44192-0002
 United States

Pay by ACH or wire

Please include remittance details with your payment or send remittance details to invoicing@overdrive.com, including your customer ID number and invoice numbers.

Bank Name & Branch:	The Huntington National Bank 7 Easton Oval 17 South High Street Columbus, Ohio USA
Account Name:	OverDrive, Inc.
Account Number:	01661616573
ACH ABA Routing Number:	041000153
Wire Routing Number:	044000024
Swift Code:	HUNTUS33

Customer ID	Invoice number	Date
6497-1125	06497DA22273383	July 12, 2022

#	Order date	Order ID	Order name	Internal purchase order ID	ISBN	Title	Publisher	Format	Lending model	Unit price	Quantity	Cost	Tax rate	Tax amount	Total
1	7/12/2022	bridges-20220518-110523-167429	202206		9781984818850	The Best Is Yet to Come	Random House Publishing Group		MA	\$27.50 USD	1	\$27.50 USD	0.00%	\$0.00 USD	\$27.50 USD
2	7/12/2022	bridges-20220518-110523-167429	202206		9780593289778	The Best Is Yet to Come	Books on Tape		MA	\$38.00 USD	1	\$38.00 USD	0.00%	\$0.00 USD	\$38.00 USD

Format	Items	Subtotal	Tax amount	Total
Ebook	1	\$27.50 USD	\$0.00 USD	\$27.50 USD
Audiobook	1	\$38.00 USD	\$0.00 USD	\$38.00 USD

Total items: 2 **Subtotal:** \$65.50 USD

Tax amount: \$0.00 USD

Total: **\$65.50 USD**

Amount due: **\$65.50 USD**

REVENUE & EXPENSE REPORT
CALENDAR 8/2022, FISCAL 2/2023

PCT OF FISCAL YTD 16.6%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
001-410-4470	LIBRARY SERVICE	.00	.00	.00	.00
001-410-6010	WAGES - FULL TIME	.00	.00	.00	.00
001-410-6020	WAGES - PART TIME	.00	.00	.00	.00
001-410-6150	GROUP INSURANCE	.00	.00	.00	.00
001-410-6210	DUES	.00	.00	.00	.00
001-410-6230	TRAINING	.00	.00	.00	.00
001-410-6311	OPERATION & MAINTENANCE	.00	.00	.00	.00
001-410-6371	ELECTRIC/GAS	.00	.00	.00	.00
001-410-6373	TELEPHONE/COMMUNICATIONS	.00	.00	.00	.00
001-410-6408	INSURANCE	.00	.00	.00	.00
001-410-6424	COMMUNITY INTERSET	.00	.00	.00	.00
001-410-6490	OTHER PROFESSIONAL SERV	.00	.00	.00	.00
001-410-6499	OTHER CONTRACTUAL SERVICES	.00	.00	.00	.00
001-410-6502	LIBRARY MATERIALS	.00	.00	.00	.00
001-410-6506	OFFICE SUPPLIES	.00	.00	.00	.00
051-410-4440	STATE GRANTS	.00	.00	.00	.00
051-410-4705	DONATIONS	.00	.00	.00	.00
051-410-4710	REIMBURSEMENTS	.00	.00	.00	.00
051-410-6220	SUBSCRIPTION	.00	.00	.00	.00
051-410-6419	TECHNOLOGY SERVICES	.00	.00	.00	.00
051-410-6499	OTHER CONTRACTUAL SERV	.00	.00	.00	.00
051-410-6502	LIBRARY MATERIALS	.00	.00	.00	.00
112-410-6110	FICA - CITY PORTION	434.29	827.10	4,500.00	3,672.90
112-410-6130	IPERS - CITY PORTION	519.92	992.49	5,100.00	4,107.51
112-410-6150	GROUP INSURANCE	151.66	301.04	1,200.00	898.96
112-410-6160	WORKMAN'S COMP	.00	.00	.00	.00
112-410-6161	UNEMPLOYMENT	.00	.00	.00	.00
112-410-6181	UNIFORM ALLOWANCE	.00	.00	.00	.00
182-410-4440	STATE GRANTS	4,974.20	4,974.20	1,300.00	3,674.20-
182-410-4470	LIBRARY SERVICE	.00	.00	5,000.00	5,000.00
182-410-4705	DONATIONS - LIBRARY TRUST	.00	.00	.00	.00
182-410-6010	WAGES - FULL TIME	3,257.69	6,642.31	47,320.00	40,677.69
182-410-6020	WAGES - PART TIME	2,419.20	4,169.33	31,000.00	26,830.67
182-410-6030	WAGES - SEASONAL/TEMP	.00	.00	.00	.00
182-410-6210	DUES	.00	.00	.00	.00
182-410-6215	PROGRAMMING	349.70	956.09	5,000.00	4,043.91
182-410-6220	SUBSCRIPTION	.00	.00	300.00	300.00
182-410-6230	TRAINING	.00	.00	500.00	500.00
182-410-6311	OPERATION & MAINTENANCE	.00	.00	400.00	400.00
182-410-6371	UTILITIES	100.92	183.22	1,500.00	1,316.78
182-410-6373	TELEPHONE/COMMUNICATIONS	52.79	105.58	800.00	694.42
182-410-6408	INSURANCE	.00	.00	.00	.00
182-410-6413	PAYMENTS - OTHER AGENCIES	.00	.00	.00	.00
182-410-6419	TECHNOLOGY	222.66	1,345.47	5,500.00	4,154.53
182-410-6424	COMMUNITY INTERSET	.00	.00	.00	.00
182-410-6499	OTHER CONTRACTUAL SERV	1,209.01	1,209.01	1,400.00	190.99
182-410-6502	LIBRARY MATERIALS	1,185.07	2,600.86	10,000.00	7,399.14
182-410-6506	OFFICE SUPPLIES	140.68	442.08	1,500.00	1,057.92
182-410-6511	MEMORIAL MATERIALS	.00	.00	.00	.00

TREASURER'S REPORT
CALENDAR 8/2022, FISCAL 2/2023

ACCOUNT TITLE	LAST MONTH END BALANCE	RECEIVED	DISBURSED	CHANGE IN LIABILITY	ENDING BALANCE
051 LIBRARY BUILDING FUND	15,678.34	.00	.00	.00	15,678.34
Report Total	15,678.34	.00	.00	.00	15,678.34

TREASURER'S REPORT
CALENDAR 8/2022, FISCAL 2/2023

ACCOUNT TITLE	LAST MONTH END BALANCE	RECEIVED	DISBURSED	CHANGE IN LIABILITY	ENDING BALANCE
182 LIBRARY TRUST FUND	2,360.62-	4,974.20	8,937.72	.00	6,324.14-
Report Total	2,360.62-	4,974.20	8,937.72	.00	6,324.14-

FISCAL YEAR 2023	FY Budget	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	YTD
Expenses: City Budget for Library		8%	17%	25%	33%	42%	50%	58%	67%	75%	83%	92%	100%	
FICA - City Portion	\$ 4,500.00	\$ 392.81	\$ 434.29	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 827.10
IPERS - City Portion	\$ 5,100.00	\$ 472.57	\$ 519.92	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 992.49
Group Insurance	\$ 1,200.00	\$ 149.38	\$ 151.66	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 301.04
Total	\$ 10,800.00	\$ 1,014.76	\$ 1,105.87	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,120.63

Expenses: Library Budget	FY22 Budget	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	YTD
		8%	17%	25%	33%	42%	50%	58%	67%	75%	83%	92%	100%	
Wages FT	\$ 75,800.00	\$ 3,384.62	\$ 3,257.69											\$ 6,642.31
Wages PT	\$ 2,500.00	\$ 1,750.13	\$ 2,419.20											\$ 4,169.33
Programming	\$ 5,000.00	\$ 606.39	\$ 349.70											\$ 956.09
Subscriptions	\$ 300.00	\$ -	\$ -											\$ -
Training	\$ 500.00	\$ -	\$ -											\$ -
Operating & Maintenance	\$ 400.00	\$ -	\$ -											\$ -
Utilities	\$ 1,500.00	\$ 82.30	\$ 100.92											\$ 183.22
Telephone	\$ 800.00	\$ 52.79	\$ 52.79											\$ 105.58
Technology	\$ 5,500.00	\$ 1,122.81	\$ 222.66											\$ 1,345.47
Other Contractual Services	\$ 1,400.00	\$ -	\$ 1,209.01											\$ 1,209.01
Library Materials	\$ 10,000.00	\$ 1,415.79	\$ 1,185.07											\$ 2,600.86
Office Supplies	\$ 1,500.00	\$ 301.40	\$ 140.68											\$ 442.08
Total	\$ 105,200.00	\$ 8,716.23	\$ 8,937.72	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17,653.95

\$10,043.59

Revenue: Library Budget	FY Budget	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	YTD
State Funding (Enrich Iowa Programs)	\$ 1,300.00	\$ -	\$ 4,974.20											\$ 4,974.20
County Funding	\$ 13,000.00	\$ -	\$ -											\$ -
Donations	\$ -	\$ -	\$ -											\$ -
Transfers In	\$ 91,000.00	\$ -	\$ -											\$ -
Other	\$ -	\$ -	\$ -											\$ -
Total	\$ 105,300.00	\$ -	\$ 4,974.20	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,974.20

Treasurer's Report	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22
Library Building Ending Balance (051)	\$ 15,678.34	\$ 15,678.34										
Library Trust Ending Balance (182)	\$ (2,360.62)	\$ (6,324.14)										
Total	\$ 13,317.72	\$ 9,354.20	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

CLAIMS PAY REQUEST

City of Van Meter

Payable To: SYNCB/AMAZON

Date of Statement: 07/10/22

Mailing Address: PO BOX 530958

Amount To Be Paid: \$1247.37

Invoice Number	Materials 182-410-6502	Programming 182-410-6215	Supplies 182-410-6506	Technology 182-410-6419
\$ 1,247.37	\$ 240.61	\$ 200.03	\$ 806.73	\$ -
639439394585	\$ 5.69			
596879935558	\$ 224.73			
496648687974			\$ 92.42	
795988557583	\$ 10.19			
485453998537			\$ 100.05	
745539489499		\$ 18.48		
475793493667		53.16		
698767447835			\$ 69.78	
443879558679			\$ 31.39	
934768889758			\$ 13.46	
666883459646			\$ 41.57	
448347638995			\$ 114.46	
553766543777			\$ 229.87	
445973438946		\$ 39.08		
497664944986		\$ 28.67		
843343544856			\$ 71.75	
536869936464			\$ 41.98	
574736634874		\$ 60.64		

Vendor #
Office Use Only

Nancy Studebaker-Barringer



Final Details for Order #111-3365434-4470613

Paid By: City of Van Meter
Placed By: Nancy Studebaker
Order Placed: July 20, 2022
Amazon.com order number: 111-3365434-4470613
Order Total: \$114.46

Business order information
GL code: 182-410-6506
Location: Library
Department: Library Supplies

Shipped on July 22, 2022

Items Ordered Price
2 Of: Scotch® Book Tape 845, 3 Inches x 15 Yards - FF084574 \$11.78
Sold by: AWEGOO (seller profile)
Condition: New
Shipping Address: City of Van Meter Public Library, 505 GRANT ST, PO BOX 160, VAN METER, IA 50261-7707, United States
Item(s) Subtotal: \$23.56
Shipping & Handling: \$0.59
Total before tax: \$24.15
Sales Tax: \$0.00
Shipping Speed: Standard Shipping
Total for This Shipment: \$24.15

Shipped on July 25, 2022

Items Ordered Price
3 Of: Scotch® Book Tape 845, 3 Inches x 15 Yards - FF084574 \$11.78
Sold by: AWEGOO (seller profile)
Condition: New
1 Of: Scotch Thermal Laminating Pouches, 100-Pack, 8.9 x 11.4 Inches, Letter Size Sheets (TP3854-100) \$12.99
part 2 of Scotch Thermal Laminator and Pouch Bundle, 2 Roller System, Laminate up to 9" Wide (TL901X) with Scotch Laminating Pouches, 100-Pack (TP3854-100)
Sold by: Amazon.com
Condition: New
1 Of: How to Scare a Ghost (How To Series) , Reagan, Jean \$16.60
Sold by: Amazon.com
Condition: New
1 Of: Doggy Defenders: Tiger the Police Dog , Kids, National \$9.99
Sold by: Amazon.com
Condition: New

1 of: <i>Doggy Defenders: Dolley the Fire Dog , Kids, National</i>		\$9.99
Sold by: Amazon.com		
Condition: New		
Shipping Address:		
City of Van Meter Public Library	Item(s) Subtotal:	\$84.91
505 GRANT ST	Shipping & Handling:	\$5.40
PO BOX 160		-----
VAN METER, IA 50261-7707	Total before tax:	\$90.31
United States	Sales Tax:	\$0.00

Shipping Speed:	Total for This Shipment:	\$90.31
Standard Shipping		-----

Payment information	
Payment Method:	Item(s) Subtotal: \$108.47
Amazon.com Corporate Pay-in-Full Credit Line Last digits: 0568	Shipping & Handling: \$5.99

	Total before tax: \$114.46
	Estimated Tax: \$0.00

	Grand Total: \$114.46
Credit Card transactions	Amazon.com Corporate Pay-in-Full Credit Line ending in 0568: July 26, 2022: \$114.46

To view the status of your order, return to [Order Summary](#) .

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Final Details for Order #111-5510319-5873859

Paid By: City of Van Meter
Placed By: Nancy Studebaker
Order Placed: July 1, 2022
Amazon.com order number: 111-5510319-5873859
Order Total: \$53.16

Business order information
GL code: 182-410-6215
Location: Library
Department: Library Programs

Shipped on July 3, 2022

Items Ordered Price
1 Of: RamPro Chevron & Polka Dot Styles Heavy-Duty Duct Tape | Assorted Colors Pack of 12 Rolls, 1.88-inch x 5 Yard. \$31.19
1 Of: Westcott 8" Straight Stainless Steel Soft Grip Handle Scissors, Assorted Colors, Pack of 15 \$15.98

Shipping Address: City of Van Meter Public Library, 505 GRANT ST, PO BOX 160, VAN METER, IA 50261-7707, United States
Shipping Speed: Standard Shipping
Item(s) Subtotal: \$47.17
Shipping & Handling: \$5.99
Total before tax: \$53.16
Sales Tax: \$0.00
Total for This Shipment: \$53.16

Payment information

Payment Method: Amazon.com Corporate Pay-in-Full Credit Line | Last digits: 0568
Item(s) Subtotal: \$47.17
Shipping & Handling: \$5.99
Total before tax: \$53.16
Estimated Tax: \$0.00
Grand Total: \$53.16

Credit Card transactions Amazon.com Corporate Pay-in-Full Credit Line ending in 0568: July 4, 2022: \$53.16

To view the status of your order, return to Order Summary .



Final Details for Order #111-1667552-6146621

Paid By: City of Van Meter
Placed By: Nancy Studebaker
Order Placed: June 24, 2022
Amazon.com order number: 111-1667552-6146621
Order Total: \$100.05

Business order information

GL code: 182-410-6506
Location: Library
Department: Library Supplies

Shipped on June 26, 2022

Items Ordered	Price
1 Of: <i>Hammermill Printer Paper, 20 lb Copy Paper, 8.5 x 11 - 5 Ream (2,500 Sheets) - 92 Bright, Made in the USA</i> Sold by: Amazon (seller profile) Business Price Condition: New	\$27.11

Shipping Address: City of Van Meter Public Library 505 GRANT ST PO BOX 160 VAN METER, IA 50261-7707 United States	Item(s) Subtotal: \$27.11 Shipping & Handling: \$4.40 ----- Total before tax: \$31.51 Sales Tax: \$0.00 -----
---	--

Shipping Speed: Standard Shipping
Total for This Shipment: \$31.51

Shipped on June 27, 2022

Items Ordered	Price
1 Of: <i>Smead 10405 Heavyweight File Folders, 1/3 Tab, 1 1/2 Inch Expansion Letter, Manila (Box of 50)</i> Sold by: Amazon.com Condition: New	\$25.48
1 Of: <i>Power Strip Surge Protector Tower USB C 12 Outlet 4 USB SMALLRT Power Strip with USB Ports 9.8FT Extension Cord with Multiple Outlets Surge Protector</i> Sold by: NEXSMART (seller profile) Condition: New	\$25.48
1 Of: <i>Hamilco White Cardstock Thick Paper 8 1/2 x 11" Heavy Weight 120 lb Cover Card Stock - 50 Pack</i> Sold by: Hamilco (seller profile) Condition: New	\$15.99

Shipping Address: City of Van Meter Public Library 505 GRANT ST PO BOX 160	Item(s) Subtotal: \$66.95 Shipping & Handling: \$1.59 -----
--	---

VAN METER, IA 50261-7707
United States

Total before tax: \$68.54

Sales Tax: \$0.00

Shipping Speed:
Standard Shipping

Total for This Shipment: \$68.54

Payment information

Payment Method:

Amazon.com Corporate Pay-in-Full Credit Line | Last digits: 0568

Item(s) Subtotal: \$94.06

Shipping & Handling: \$5.99

Total before tax: \$100.05

Estimated Tax: \$0.00

Grand Total: \$100.05

Credit Card transactions

Amazon.com Corporate Pay-in-Full Credit Line ending in 0568: June 28, 2022: \$100.05

To view the status of your order, return to [Order Summary](#) .

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Final Details for Order #111-7836057-9477852

Paid By: City of Van Meter
Placed By: Nancy Studebaker
Order Placed: June 14, 2022
Amazon.com order number: 111-7836057-9477852
Order Total: \$92.42

Business order information
GL code: 182-410-6502
Location: Library
Department: Library Materials

Shipped on June 15, 2022

Items Ordered	Price
1 of: <i>Fancy Nancy: Nancy Clancy, Soccer Mania (Nancy Clancy, 6)</i> , O'Connor, Jane Sold by: Amazon.com Condition: New	\$9.99
1 of: <i>The Color Monster: A Story About Emotions</i> , Lienas, Anna Sold by: Amazon.com Condition: New	\$8.99
1 of: <i>The Button Book</i> , Nicholls, Sally Sold by: Amazon.com Condition: New	\$8.99
1 of: <i>Doggies</i> , Boynton, Sandra Sold by: Amazon.com Condition: New	\$5.99
1 of: <i>Pinkalicious ABC: An Alphabet Book</i> , Kann, Victoria Sold by: Amazon.com Condition: New	\$6.21
1 of: <i>Eating the Alphabet</i> , Ehlert, Lois Sold by: Amazon.com Condition: New	\$6.99
1 of: <i>Five Little Monkeys Jump In The Bath (A Five Little Monkeys Story)</i> , Christelow, Eileen Sold by: Amazon.com Condition: New	\$7.99
1 of: <i>Little Monkey Calms Down (Hello Genius)</i> , Dahl, Michael Sold by: Amazon.com Condition: New	\$7.99
1 of: <i>Barnyard Dance! (Boynton on Board)</i> , Boynton, Sandra Sold by: Amazon.com Condition: New	\$6.95

1 of: <i>Goodnight Moon , Margaret Wise Brown</i>	\$5.36
Sold by: Amazon.com	
Condition: New	
1 of: <i>Where Is Baby's Belly Button? A Lift-the-Flap Book , Katz, Karen</i>	\$4.98
Sold by: Amazon.com	
Condition: New	

Shipping Address:	Item(s) Subtotal:	\$80.43
City of Van Meter Public Library	Shipping & Handling:	\$5.19
505 GRANT ST	Multibuy Discount:	-\$13.98
PO BOX 160		----
VAN METER, IA 50261-7707	Total before tax:	\$71.64
United States	Sales Tax:	\$0.00

Shipping Speed:	Total for This Shipment:	\$71.64
Standard Shipping		----

Shipped on June 18, 2022		
Items Ordered		Price
1 of: <i>Fancy Nancy: Nancy Clancy Sees the Future (Nancy Clancy, 3) , O'Connor, Jane</i>		\$9.99
Sold by: Amazon.com		
Condition: New		
Shipping Address:	Item(s) Subtotal:	\$9.99
City of Van Meter Public Library	Shipping & Handling:	\$0.44
505 GRANT ST		----
PO BOX 160	Total before tax:	\$10.43
VAN METER, IA 50261-7707	Sales Tax:	\$0.00
United States		----
Shipping Speed:	Total for This Shipment:	\$10.43
Standard Shipping		----

Shipped on June 18, 2022		
Items Ordered		Price
1 of: <i>Fancy Nancy: Nancy Clancy, Super Sleuth (Nancy Clancy, 1) , O'Connor, Jane</i>		\$9.99
Sold by: Amazon.com		
Condition: New		
Shipping Address:	Item(s) Subtotal:	\$9.99
City of Van Meter Public Library	Shipping & Handling:	\$0.36
505 GRANT ST		----
PO BOX 160	Total before tax:	\$10.35
VAN METER, IA 50261-7707	Sales Tax:	\$0.00
United States		----
Shipping Speed:	Total for This Shipment:	\$10.35
Standard Shipping		----

Payment information

Payment Method:

Amazon.com Corporate Pay-in-Full Credit Line | Last digits: 0568

Item(s) Subtotal: \$100.41
Shipping & Handling: \$5.99
Promotion applied: -\$13.98

Total before tax: \$92.42
Estimated Tax: \$0.00

Grand Total: \$92.42

Credit Card transactions

Amazon.com Corporate Pay-in-Full Credit Line ending in 0568: June 19, 2022: \$92.42

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Final Details for Order #111-8340728-8897828

Paid By: City of Van Meter
Placed By: Nancy Studebaker
Order Placed: July 22, 2022
Amazon.com order number: 111-8340728-8897828
Order Total: \$67.75

Business order information
GL code: 182-410-6215
Location: Library
Department: Library Programs

Shipped on July 25, 2022
Items Ordered: 1 of: Inscraft 40 Pack 14" Big Bubble Wands, 8 Colors Bubbles Bulk for Summer Toy, Outdoor / Indoor Activity Use, Easter, Birthday, Graduation, Shower, Bub
Price: \$33.14
Shipping Address: City of Van Meter Public Library, 505 GRANT ST, PO BOX 160, VAN METER, IA 50261-7707, United States
Item(s) Subtotal: \$33.14
Shipping & Handling: \$5.94
Total before tax: \$39.08
Sales Tax: \$0.00
Shipping Speed: Standard Shipping
Total for This Shipment: \$39.08

Shipped on July 27, 2022
Items Ordered: 2 of: I Love Reading Tattoos - 72 Pieces - Educational and Learning Activities for Kids
Price: \$14.31
Shipping Address: City of Van Meter Public Library, 505 GRANT ST, PO BOX 160, VAN METER, IA 50261-7707, United States
Item(s) Subtotal: \$28.62
Shipping & Handling: \$0.05
Total before tax: \$28.67
Sales Tax: \$0.00
Shipping Speed: Standard Shipping
Total for This Shipment: \$28.67

Payment information

Payment Method:		Item(s) Subtotal: \$61.76
Amazon.com Corporate Pay-in-Full Credit Line Last digits: 0568		Shipping & Handling: \$5.99

		Total before tax: \$67.75
		Estimated Tax: \$0.00

		Grand Total: \$67.75
Credit Card transactions	Amazon.com Corporate Pay-in-Full Credit Line ending in 0568: July 28, 2022: \$28.67	
	Amazon.com Corporate Pay-in-Full Credit Line ending in 0568: July 26, 2022: \$39.08	

To view the status of your order, return to [Order Summary](#) .

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Final Details for Order #111-8541653-4035403

Paid By: City of Van Meter
Placed By: Nancy Studebaker
Order Placed: July 25, 2022
Amazon.com order number: 111-8541653-4035403
Order Total: \$41.98

Business order information
GL code: 182-410-6506
Location: Library
Department: Library Supplies

Shipped on July 27, 2022

Items Ordered Price
1 Of: Yourtablecloth Heavy Duty Vinyl Round Fitted Tablecloth (Table Cover) with Flannel Backing Vibrant Colors Elasticized \$35.99
Tablecloth Great for Indoor and
Sold by: Yourtablecloth (seller profile)
Condition: New

Shipping Address: City of Van Meter Public Library, 505 GRANT ST, PO BOX 160, VAN METER, IA 50261-7707, United States
Shipping Speed: Standard Shipping
Item(s) Subtotal: \$35.99
Shipping & Handling: \$5.99
Total before tax: \$41.98
Sales Tax: \$0.00
Total for This Shipment: \$41.98

Payment information

Payment Method: Amazon.com Corporate Pay-in-Full Credit Line | Last digits: 0568
Item(s) Subtotal: \$35.99
Shipping & Handling: \$5.99
Total before tax: \$41.98
Estimated Tax: \$0.00
Grand Total: \$41.98

Credit Card transactions Amazon.com Corporate Pay-in-Full Credit Line ending in 0568: July 28, 2022: \$41.98

To view the status of your order, return to Order Summary .



Final Details for Order #111-8500287-9884216

Paid By: City of Van Meter
Placed By: Nancy Studebaker
Order Placed: July 22, 2022
Amazon.com order number: 111-8500287-9884216
Order Total: \$229.87

Business order information

GL code: 182-410-6506
Location: Library
Department: Library Supplies

Shipped on July 23, 2022

Items Ordered Price
1 Of: Shinco 3000 Sq.Ft Energy Star Dehumidifier for Medium to Large Rooms and Basements - Quiet Remove Moisture & Control Humidity \$199.00
Sold by: YOAU Electric Co.,Ltd (seller profile)
Business Price
Condition: New

Shipping Address: City of Van Meter Public Library
505 GRANT ST
PO BOX 160
VAN METER, IA 50261-7707
United States
Item(s) Subtotal: \$199.00
Shipping & Handling: \$4.79
Total before tax: \$203.79
Sales Tax: \$0.00
Shipping Speed: Standard Shipping
Total for This Shipment: \$203.79

Shipped on July 25, 2022

Items Ordered Price
1 Of: Green Gobbler ENZYMES for Grease Trap & Sewer - Controls Foul Odors & Breaks Down Grease, Paper, Fat & Oil in Sewer Lines, Septic Tanks & Grease Traps \$24.88
Sold by: EcoClean Solutions (seller profile)
Business Price
Condition: New

Shipping Address: City of Van Meter Public Library
505 GRANT ST
PO BOX 160
VAN METER, IA 50261-7707
United States
Item(s) Subtotal: \$24.88
Shipping & Handling: \$1.20
Total before tax: \$26.08
Sales Tax: \$0.00
Shipping Speed: Standard Shipping
Total for This Shipment: \$26.08

Payment information	
Payment Method: Amazon.com Corporate Pay-in-Full Credit Line Last digits: 0568	Item(s) Subtotal: \$223.88 Shipping & Handling: \$5.99 ----- Total before tax: \$229.87 Estimated Tax: \$0.00 ----- Grand Total: \$229.87
Credit Card transactions	Amazon.com Corporate Pay-in-Full Credit Line ending in 0568: July 26, 2022: \$229.87

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Final Details for Order #111-2174656-8418637

Paid By: City of Van Meter
Placed By: Nancy Studebaker
Order Placed: August 4, 2022
Amazon.com order number: 111-2174656-8418637
Order Total: \$60.64

Business order information
GL code: 182-410-6215
Location: Library
Department: Library Programs

Shipped on August 8, 2022

Items Ordered table with columns: Item Description, Price. Includes items like Colored Cardstock, Llama Llama Gives Thanks, Thanksgiving Fall Leaf Craft Suncatchers kit, and Brown Printer Paper.

Shipping Address and Totals table. Shipping Address: City of Van Meter Public Library, 505 GRANT ST, PO BOX 160, VAN METER, IA 50261-7707, United States. Totals: Item(s) Subtotal: \$54.65, Shipping & Handling: \$5.99, Total before tax: \$60.64, Sales Tax: \$0.00, Total for This Shipment: \$60.64.

Payment information

Payment Method: Amazon.com Corporate Pay-in-Full Credit Line | Last digits: 0568. Totals: Item(s) Subtotal: \$54.65, Shipping & Handling: \$5.99, Total before tax: \$60.64, Estimated Tax: \$0.00.

Grand Total: \$60.64

Credit Card transactions	Amazon.com Corporate Pay-in-Full Credit Line ending in 0568: August 9, 2022: \$60.64
---------------------------------	--

To view the status of your order, return to [Order Summary](#) .

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Details for Order #111-8967373-3877008

Paid By: City of Van Meter
Placed By: Nancy Studebaker
Order Placed: June 9, 2022
Amazon.com order number: 111-8967373-3877008
Order Total: \$283.87

Business order information
GL code: 182-410-6502 Location: Library Department: Library Materials

Not Yet Shipped						
<table border="0"><thead><tr><th>Items Ordered</th><th>Price</th></tr></thead><tbody><tr><td>1 of: <i>Two Princesses Of Bamarre</i> , <i>Levine, Gail Carson</i> Sold by: Amazon.com Condition: New</td><td>\$15.70</td></tr><tr><td>1 of: <i>Audrey L and Audrey W: True Creative Talents: Book 2</i> , <i>Higgins, Carter</i> Sold by: Amazon.com Condition: New</td><td>\$14.99</td></tr></tbody></table>	Items Ordered	Price	1 of: <i>Two Princesses Of Bamarre</i> , <i>Levine, Gail Carson</i> Sold by: Amazon.com Condition: New	\$15.70	1 of: <i>Audrey L and Audrey W: True Creative Talents: Book 2</i> , <i>Higgins, Carter</i> Sold by: Amazon.com Condition: New	\$14.99
Items Ordered	Price					
1 of: <i>Two Princesses Of Bamarre</i> , <i>Levine, Gail Carson</i> Sold by: Amazon.com Condition: New	\$15.70					
1 of: <i>Audrey L and Audrey W: True Creative Talents: Book 2</i> , <i>Higgins, Carter</i> Sold by: Amazon.com Condition: New	\$14.99					
Shipping Address: City of Van Meter Public Library 505 GRANT ST PO BOX 160 VAN METER, IA 50261-7707 United States						
Shipping Speed: Standard Shipping						

Shipped on June 13, 2022										
<table border="0"><thead><tr><th>Items Ordered</th><th>Price</th></tr></thead><tbody><tr><td>1 of: <i>The Adventures of Pippi Longstocking</i> , <i>Lindgren, Astrid</i> Sold by: Amazon.com Condition: New</td><td>\$25.99</td></tr><tr><td>1 of: <i>Maybe Maybe Marisol Rainey (Maybe Marisol, 1)</i> , <i>Kelly, Erin Entrada</i> Sold by: Amazon.com Condition: New</td><td>\$11.29</td></tr><tr><td>1 of: <i>Harper and the Night Forest</i> , <i>Burnell, Cerrie</i> Sold by: Amazon.com Condition: New</td><td>\$14.99</td></tr><tr><td>1 of: <i>Harper and the Circus of Dreams (2)</i> , <i>Burnell, Cerrie</i> Sold by: Amazon.com</td><td>\$14.99</td></tr></tbody></table>	Items Ordered	Price	1 of: <i>The Adventures of Pippi Longstocking</i> , <i>Lindgren, Astrid</i> Sold by: Amazon.com Condition: New	\$25.99	1 of: <i>Maybe Maybe Marisol Rainey (Maybe Marisol, 1)</i> , <i>Kelly, Erin Entrada</i> Sold by: Amazon.com Condition: New	\$11.29	1 of: <i>Harper and the Night Forest</i> , <i>Burnell, Cerrie</i> Sold by: Amazon.com Condition: New	\$14.99	1 of: <i>Harper and the Circus of Dreams (2)</i> , <i>Burnell, Cerrie</i> Sold by: Amazon.com	\$14.99
Items Ordered	Price									
1 of: <i>The Adventures of Pippi Longstocking</i> , <i>Lindgren, Astrid</i> Sold by: Amazon.com Condition: New	\$25.99									
1 of: <i>Maybe Maybe Marisol Rainey (Maybe Marisol, 1)</i> , <i>Kelly, Erin Entrada</i> Sold by: Amazon.com Condition: New	\$11.29									
1 of: <i>Harper and the Night Forest</i> , <i>Burnell, Cerrie</i> Sold by: Amazon.com Condition: New	\$14.99									
1 of: <i>Harper and the Circus of Dreams (2)</i> , <i>Burnell, Cerrie</i> Sold by: Amazon.com	\$14.99									

Condition: New	
1 of: <i>Harper and the Scarlet Umbrella</i> , <i>Burnell, Cerrie</i>	\$9.99
Sold by: Amazon.com	
Condition: New	
1 of: <i>Pizza and Taco: Super-Awesome Comic!</i> , <i>Shaskan, Stephen</i>	\$8.50
Sold by: Amazon.com	
Condition: New	
1 of: <i>Pizza and Taco: Best Party Ever!</i> , <i>Shaskan, Stephen</i>	\$8.79
Sold by: Amazon.com	
Condition: New	
1 of: <i>Pizza and Taco: Who's the Best?</i> , <i>Shaskan, Stephen</i>	\$7.47
Sold by: Amazon.com	
Condition: New	
1 of: <i>Questioners Chapter Book Set</i> , <i>Andrea Beaty</i>	\$49.99
Sold by: Storybound Books (seller profile)	
Condition: New	
1 of: <i>Ever</i> , <i>Levine, Gail Carson</i>	\$14.40
Sold by: Mapple Life (seller profile)	
Condition: New	
1 of: <i>Ella Enchanted (Newbery Honor Book)</i> , <i>Levine, Gail Carson</i>	\$16.99
Sold by: Amazon.com	
Condition: New	
1 of: <i>Cat Kid Comic Club: On Purpose: A Graphic Novel (Cat Kid Comic Club #3): From the Creator of Dog Man</i> , <i>Pilkey, Dav</i>	\$9.09
Sold by: Amazon.com	
Condition: New	
1 of: <i>The Year Of The Book (An Anna Wang novel, 1)</i> , <i>Cheng, Andrea</i>	\$10.44
Sold by: Amazon.com	
Condition: New	

Shipping Address:	Item(s) Subtotal: \$202.92
City of Van Meter Public Library	Shipping & Handling: \$4.17
505 GRANT ST	-----
PO BOX 160	Total before tax: \$207.09
VAN METER, IA 50261-7707	Sales Tax: \$0.00
United States	-----
Shipping Speed:	Total for This Shipment: \$207.09
Standard Shipping	-----

Shipped on June 15, 2022

Items Ordered	Price
1 of: <i>Fairest</i> , <i>Levine, Gail Carson</i>	\$17.29
Sold by: teddybear (seller profile)	
Condition: New	

Shipping Address:

City of Van Meter Public Library
 505 GRANT ST
 PO BOX 160
 VAN METER, IA 50261-7707
 United States

Item(s) Subtotal: \$17.29
 Shipping & Handling: \$0.35

 Total before tax: \$17.64
 Sales Tax: \$0.00

Shipping Speed:

Standard Shipping

Total for This Shipment: \$17.64

Shipped on June 27, 2022

Items Ordered

1 of: *Pizza and Taco: Too Cool for School , Shaskan, Stephen*
 Sold by: Amazon.com
 Condition: New

Price

\$9.99

Shipping Address:

City of Van Meter Public Library
 505 GRANT ST
 PO BOX 160
 VAN METER, IA 50261-7707
 United States

Item(s) Subtotal: \$9.99
 Shipping & Handling: \$0.20

 Total before tax: \$10.19
 Sales Tax: \$0.00

Shipping Speed:

Standard Shipping

Total for This Shipment: \$10.19

Shipped on August 8, 2022

Items Ordered

1 of: *Surely Surely Marisol Rainey (Maybe Marisol, 2) , Kelly, Erin Entrada*
 Sold by: Amazon.com
 Condition: New

Price

\$16.99

Shipping Address:

City of Van Meter Public Library
 505 GRANT ST
 PO BOX 160
 VAN METER, IA 50261-7707
 United States

Item(s) Subtotal: \$16.99
 Shipping & Handling: \$0.50

 Total before tax: \$17.49
 Sales Tax: \$0.00

Shipping Speed:

Standard Shipping

Total for This Shipment: \$17.49

Payment information

Payment Method:

Amazon.com Corporate Pay-in-Full Credit Line | Last digits: 0568

Item(s) Subtotal: \$277.88
 Shipping & Handling: \$5.99

 Total before tax: \$283.87
Estimated Tax: \$0.00

Grand Total: \$283.87

Credit Card transactions	Amazon.com Corporate Pay-in-Full Credit Line ending in 0568: June 28, 2022: \$10.19
	Amazon.com Corporate Pay-in-Full Credit Line ending in 0568: June 16, 2022: \$224.73

To view the status of your order, return to [Order Summary](#) .

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Final Details for Order #111-6431679-5798667

Paid By: City of Van Meter
Placed By: Nancy Studebaker
Order Placed: June 9, 2022
Amazon.com order number: 111-6431679-5798667
Order Total: \$5.96

Business order information
GL code: 182-410-6502
Location: Library
Department: Library Materials

Shipped on June 10, 2022

Items Ordered Price
1 Of: The Year of the Baby (An Anna Wang novel) , Cheng, Andrea \$5.96
Sold by: Pastime Book Sales (seller profile)
Condition: Used - Good Spine creases, wear to binding and pages from reading.

Shipping Address: City of Van Meter Public Library, 505 GRANT ST, PO BOX 160, VAN METER, IA 50261-7707, United States
Shipping Speed: Standard Shipping
Item(s) Subtotal: \$5.96
Shipping & Handling: \$0.00
Total before tax: \$5.96
Sales Tax: \$0.00
Total for This Shipment: \$5.96

Payment information

Payment Method: Amazon.com Corporate Pay-in-Full Credit Line | Last digits: 0568
Item(s) Subtotal: \$5.96
Shipping & Handling: \$0.00
Total before tax: \$5.96
Estimated Tax: \$0.00
Grand Total: \$5.96

Credit Card transactions Amazon.com Corporate Pay-in-Full Credit Line ending in 0568: June 11, 2022: \$5.96

To view the status of your order, return to Order Summary .



Final Details for Order #111-6099237-4259437

Paid By: City of Van Meter
Placed By: Nancy Studebaker
Order Placed: July 20, 2022
Amazon.com order number: 111-6099237-4259437
Order Total: \$41.57

Business order information
GL code: 182-410-6506
Location: Library
Department: Library Supplies

Shipped on July 21, 2022

Items Ordered Price
1 Of: Scotch Thermal Laminator, 2 Roller System for a Professional Finish, Use for Home, Office or School, Suitable for use with Photos (TL901X) \$29.99
part 1 of Scotch Thermal Laminator and Pouch Bundle, 2 Roller System, Laminate up to 9" Wide (TL901X) with Scotch Laminating Pouches, 100-Pack (TP3854-100)
Sold by: Amazon.com
Condition: New

Shipping Address: City of Van Meter Public Library, 505 GRANT ST, PO BOX 160, VAN METER, IA 50261-7707, United States
Shipping Speed: Two-Day Shipping
Item(s) Subtotal: \$29.99
Shipping & Handling: \$11.58
Total before tax: \$41.57
Sales Tax: \$0.00
Total for This Shipment: \$41.57

Payment information

Payment Method: Amazon.com Corporate Pay-in-Full Credit Line | Last digits: 0568
Item(s) Subtotal: \$29.99
Shipping & Handling: \$11.58
Total before tax: \$41.57
Estimated Tax: \$0.00
Grand Total: \$41.57

Credit Card transactions Amazon.com Corporate Pay-in-Full Credit Line ending in 0568: July 22, 2022: \$41.57

To view the status of your order, return to Order Summary .



Final Details for Order #111-7624108-6822655

Paid By: City of Van Meter
Placed By: Nancy Studebaker
Order Placed: July 12, 2022
Amazon.com order number: 111-7624108-6822655
Order Total: \$101.17

Business order information
GL code: 182-410-6506
Location: Library
Department: Library Supplies

Shipped on July 12, 2022

Items Ordered Price
1 Of: Childcraft Construction Paper, 9 x 12 Inches, Black, 500 Sheets - 1465883 \$17.97
1 Of: Charles Leonard, Inc Multi-Purpose Rings, 1/2-Inch Diameter, Aluminum (LEOR09) \$12.00

Shipping Address: City of Van Meter Public Library, 505 GRANT ST, PO BOX 160, VAN METER, IA 50261-7707, United States
Item(s) Subtotal: \$29.97
Shipping & Handling: \$1.42
Total before tax: \$31.39
Sales Tax: \$0.00
Total for This Shipment: \$31.39

Shipped on July 16, 2022

Items Ordered Price
1 Of: Georgia-Pacific Angel Soft Professional Series Premium 2-Ply Embossed Toilet Paper, 16840, 450 Sheets Per Roll, 40 Rolls \$48.82

Shipping Address: City of Van Meter Public Library, 505 GRANT ST, PO BOX 160, VAN METER, IA 50261-7707, United States
Item(s) Subtotal: \$48.82
Shipping & Handling: \$4.21
Total before tax: \$53.03
Sales Tax: \$0.00
Total for This Shipment: \$53.03

Shipped on July 16, 2022

Items Ordered

Price

1 of: 300 Pack 3oz Disposable Bathroom Cups, Colorful Disposable Mouthwash Cups, Small Disposable Cups, Mini Paper Cups

\$16.39

for Parties, Picnics, Barbecues, Tra

Sold by: LITOPAK ([seller profile](#))

Business Price

Condition: New

Shipping Address:

City of Van Meter Public Library

505 GRANT ST

PO BOX 160

VAN METER, IA 50261-7707

United States

Shipping Speed:

Standard Shipping

Item(s) Subtotal: \$16.39

Shipping & Handling: \$0.36

Total before tax: \$16.75

Sales Tax: \$0.00

Total for This Shipment: \$16.75

Payment information

Payment Method:

Amazon.com Corporate Pay-in-Full Credit Line | Last digits: 0568

Item(s) Subtotal: \$95.18

Shipping & Handling: \$5.99

Total before tax: \$101.17

Estimated Tax: \$0.00

Grand Total: \$101.17

Credit Card transactions

Amazon.com Corporate Pay-in-Full Credit Line ending in 0568: July 17, 2022: \$69.78

Amazon.com Corporate Pay-in-Full Credit Line ending in 0568: July 13, 2022: \$31.39

To view the status of your order, return to [Order Summary](#) .

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Final Details for Order #111-2113159-4757850

Paid By: City of Van Meter
Placed By: Nancy Studebaker
Order Placed: July 25, 2022
Amazon.com order number: 111-2113159-4757850
Order Total: \$71.75

Business order information
GL code: 182-410-6506
Location: Library
Department: Library Supplies

Shipped on July 26, 2022	
Items Ordered	Price
1 Of: <i>Professional Lysol Disinfectant Spray, Crisp Linen, 228oz (12X19oz)</i>	\$71.75
Sold by: MARSShop (seller profile)	
Condition: New	
Shipping Address: City of Van Meter Public Library 505 GRANT ST PO BOX 160 VAN METER, IA 50261-7707 United States	Item(s) Subtotal: \$71.75 Shipping & Handling: \$0.00 ----- Total before tax: \$71.75 Sales Tax: \$0.00 -----
Shipping Speed: Economy Shipping	Total for This Shipment: \$71.75 -----

Payment information	
Payment Method: Amazon.com Corporate Pay-in-Full Credit Line Last digits: 0568	Item(s) Subtotal: \$71.75 Shipping & Handling: \$0.00 ----- Total before tax: \$71.75 Estimated Tax: \$0.00 ----- Grand Total: \$71.75
Credit Card transactions	Amazon.com Corporate Pay-in-Full Credit Line ending in 0568: July 27, 2022: \$71.75

To view the status of your order, return to [Order Summary](#) .



Final Details for Order #111-9152356-3949852

Paid By: City of Van Meter
Placed By: Nancy Studebaker
Order Placed: July 12, 2022
Amazon.com order number: 111-9152356-3949852
Order Total: \$13.46

Business order information
GL code: 182-410-6506
Location: Library
Department: Library Supplies

Shipped on July 13, 2022

Items Ordered Price
1 Of: Self Adhesive Dots, 1056pcs(528 Pairs) 0.59" Diameter White Sticky dots, Hook & Loop dots with Strong Adhesive, Sticky \$7.47
Back Coins Tapes 15mm for Class
Sold by: LXY-Direct (seller profile)
Condition: New

Shipping Address: Item(s) Subtotal: \$7.47
City of Van Meter Public Library Shipping & Handling: \$5.99
505 GRANT ST
PO BOX 160
VAN METER, IA 50261-7707
United States Total before tax: \$13.46
Sales Tax: \$0.00
Shipping Speed: Total for This Shipment: \$13.46
Standard Shipping

Payment information

Payment Method: Item(s) Subtotal: \$7.47
Amazon.com Corporate Pay-in-Full Credit Line | Last digits: 0568 Shipping & Handling: \$5.99
Total before tax: \$13.46
Estimated Tax: \$0.00
Grand Total: \$13.46

Credit Card transactions Amazon.com Corporate Pay-in-Full Credit Line ending in 0568: July 14, 2022: \$13.46

To view the status of your order, return to Order Summary .



Final Details for Order #111-9674471-6133053

Paid By: City of Van Meter
Placed By: Nancy Studebaker
Order Placed: June 27, 2022
Amazon.com order number: 111-9674471-6133053
Order Total: \$18.48

Business order information	
GL code: 182-410-6215	
Department: Library Programs	

Shipped on June 27, 2022	
Items Ordered	Price
1 of: Neenah Cardstock, 8.5" x 11", 90 lb/163 gsm, White, 94 Brightness, 300 Sheets (91437) Sold by: Amazon.com Condition: New	\$12.49
Shipping Address: City of Van Meter Public Library 505 GRANT ST PO BOX 160 VAN METER, IA 50261-7707 United States	Item(s) Subtotal: \$12.49 Shipping & Handling: \$5.99 ----- Total before tax: \$18.48 Sales Tax: \$0.00 -----
Shipping Speed: Standard Shipping	Total for This Shipment: \$18.48 -----

Payment information	
Payment Method: Amazon.com Corporate Pay-in-Full Credit Line Last digits: 0568	Item(s) Subtotal: \$12.49 Shipping & Handling: \$5.99 ----- Total before tax: \$18.48 Estimated Tax: \$0.00 ----- Grand Total: \$18.48
Credit Card transactions	Amazon.com Corporate Pay-in-Full Credit Line ending in 0568: June 28, 2022: \$18.48

To view the status of your order, return to [Order Summary](#) .

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CLAIMS PAY REQUEST

City of Van Meter

Payable To: Demco

Mailing Address: PO Box 88623; Milwaukee, WI 53288-8623

Date of Invoice: 8/25/2022

Amount: \$132.35

Memo: Acct 740097066

Vendor #
Office Use Only

Purchase Description: Processing supplies

Invoice Number: 7174726

Account Number: Office Supplies 182-410-6506

Nancy Studebaker-Barringer



P.O. Box 88623 | Milwaukee, WI 53288-8623

Invoice

Invoice Number: 7174726
Invoice Date: 8/25/22
Reference Number: 22360625
Bid/Contract:

Page 1 MXR

Billing Customer: 740097066

Shipping Customer: 811763429

VAN METER PUBLIC LIBRARY
PO BOX 160
VAN METER IA 50261-0160

NANCY STUDEBAKER
VAN METER PUBLIC LIBRARY
505 GRANT ST

VAN METER IA 50261-7707

Ordered By: Nancy Studebaker
Purchase Order:

Product	Qty	UOM	Description	Unit Price	Extended
---------	-----	-----	-------------	------------	----------

The following products are shipped:

12224000	1	CTN	Paperfold Book Jacket Cover 14" x 200' 1.5-Mil To prevent movement within box during shipping, core may be longer than Covers. Endcaps have also been added and box may be used as a dispenser. Product will still work with DEMCO's Book Jacket Dispenser as well.	50.24	50.24
12223000	1	CTN	Paperfold Book Jacket Cover 10" x 300' 1.5-Mil To prevent movement within box during shipping, core may be longer than Covers. Endcaps have also been added and box may be used as a dispenser. Product will still work with DEMCO's Book Jacket Dispenser as well.	68.99	68.99

Terms: Net 30 days, Freight Prepaid and Added
Invoice Number: 7174726
Invoice Date: 8/25/22
Reference Number: 22360625
Purchase Order:
Billing Customer: 740097066

Federal I.D. number: 39-1311089
Payment due on or before 09/24/22
Total 132.35
Customer Service Phone: 1-800-962-4463
Questions on Billing: 1-800-752-7614
email: billing@demco.com

Remit payment to: Demco Inc, PO Box 88623,
Milwaukee, WI 53288-8623



P.O. Box 88623 | Milwaukee, WI 53288-8623

Invoice

Invoice Number: 7174726
Invoice Date: 8/25/22
Reference Number: 22360625
Bid/Contract:

Page 2 MXR

Billing Customer: 740097066

Shipping Customer: 811763429

VAN METER PUBLIC LIBRARY
PO BOX 160
VAN METER IA 50261-0160

NANCY STUDEBAKER
VAN METER PUBLIC LIBRARY
505 GRANT ST

VAN METER IA 50261-7707

Ordered By: Nancy Studebaker
Purchase Order:

Product	Qty	UOM	Description	Unit Price	Extended
Subtotal					119.23
Shipping and Handling					13.12
Total					132.35

Customer ID	Invoice number	Date
6497-1125	06497DA22301581	August 09, 2022



OverDrive, Inc.
 One OverDrive Way
 Cleveland, OH 44125
 United States
 Phone: +1 216 573 6886 Fax: +1 216 672 0087
 Email: invoicing@overdrive.com
 US Tax ID number: 34-1522786

Bill to:
 Van Meter Public Library
 505 Grant
 Van Meter, IA 50261-0094

Sold to:
 Van Meter Public Library
 505 Grant
 Van Meter, IA 50261-0094

Payment terms:
 On receipt

Invoice Summary - Details follow on next page(s)

Format	Items	Subtotal	Tax amount	Total
Ebook	1	\$59.99 USD	\$0.00 USD	\$59.99 USD
Audiobook	1	\$69.95 USD	\$0.00 USD	\$69.95 USD

Total items: 2 **Subtotal:** \$129.94 USD

Tax amount: \$0.00 USD

Total: **\$129.94 USD**

Amount due: **\$129.94 USD**

Pay directly in Marketplace

- Select one or more invoices and click **Pay invoice(s)**.
- Select your payment method, then click **Pay by bank account** (US accounts only) or **Pay by credit card**.
- Enter the required information. Bank account information will be saved automatically for future use, and credit card information can be optionally saved.
- **Note:** Your saved bank account or credit card information can only be used by you.
- Click **Confirm payment**.

Other payment options

When you make a payment using one of these methods, you must either include a list of invoice numbers and amounts due, or email the information separately to invoicing@overdrive.com.

Pay by check

Please make checks payable in USD to OverDrive, Inc.

Remittance address:

PO Box 72117
 Cleveland, OH 44192-0002
 United States

Pay by ACH or wire

Please include remittance details with your payment or send remittance details to invoicing@overdrive.com, including your customer ID number and invoice numbers.

Bank Name & Branch: The Huntington
 National Bank
 7 Easton Oval
 17 South High Street
 Columbus, Ohio
 USA
 Account Name: OverDrive, Inc.
 Account Number: 01661616573
 ACH ABA Routing
 Number: 041000153
 Wire Routing Number: 044000024
 Swift Code: HUNTUS33

Customer ID	Invoice number	Date
6497-1125	06497DA22301581	August 09, 2022

#	Order date	Order ID	Order name	Internal purchase order ID	ISBN	Title	Publisher	Format	Lending model	Unit price	Quantity	Cost	Tax rate	Tax amount	Total
1	8/9/2022	bridges-20220805-103723-167429	202208 - 202212		9781982178918	The Family Remains	Atria Books	📖	MA	\$59.99 USD	1	\$59.99 USD	0.00%	\$0.00 USD	\$59.99 USD
2	8/9/2022	bridges-20220805-103723-167429	202208 - 202212		9781504780353	Girl, Forgotten	Blackstone Publishing	🎧	OC/OU	\$69.95 USD	1	\$69.95 USD	0.00%	\$0.00 USD	\$69.95 USD

Format	Items	Subtotal	Tax amount	Total
Ebook	1	\$59.99 USD	\$0.00 USD	\$59.99 USD
Audiobook	1	\$69.95 USD	\$0.00 USD	\$69.95 USD

Total items: 2 **Subtotal:** \$129.94 USD

Tax amount: \$0.00 USD

Total: **\$129.94 USD**

Amount due: **\$129.94 USD**

Customer ID	Invoice number	Date
6497-1125	06497DA22307759	August 16, 2022



OverDrive, Inc.
 One OverDrive Way
 Cleveland, OH 44125
 United States
 Phone: +1 216 573 6886 Fax: +1 216 672 0087
 Email: invoicing@overdrive.com
 US Tax ID number: 34-1522786

Bill to:
 Van Meter Public Library
 505 Grant
 Van Meter, IA 50261-0094

Sold to:
 Van Meter Public Library
 505 Grant
 Van Meter, IA 50261-0094

Payment terms:
 On receipt

Invoice Summary - Details follow on next page(s)

Format	Items	Subtotal	Tax amount	Total
Ebook	1	\$65.00 USD	\$0.00 USD	\$65.00 USD
Audiobook	1	\$65.00 USD	\$0.00 USD	\$65.00 USD

Total items:	2	Subtotal:	\$130.00 USD
		Tax amount:	\$0.00 USD
		Total:	\$130.00 USD

Amount due: \$130.00 USD

Pay directly in Marketplace

- Select one or more invoices and click **Pay invoice(s)**.
- Select your payment method, then click **Pay by bank account** (US accounts only) or **Pay by credit card**.
- Enter the required information. Bank account information will be saved automatically for future use, and credit card information can be optionally saved.
- **Note:** Your saved bank account or credit card information can only be used by you.
- Click **Confirm payment**.

Other payment options

When you make a payment using one of these methods, you must either include a list of invoice numbers and amounts due, or email the information separately to invoicing@overdrive.com.

Pay by check

Please make checks payable in USD to OverDrive, Inc.



Remittance address:
 PO Box 72117
 Cleveland, OH 44192-0002
 United States

Pay by ACH or wire

Please include remittance details with your payment or send remittance details to invoicing@overdrive.com, including your customer ID number and invoice numbers.

Bank Name & Branch:	The Huntington National Bank 7 Easton Oval 17 South High Street Columbus, Ohio USA
Account Name:	OverDrive, Inc.
Account Number:	01661616573
ACH ABA Routing Number:	041000153
Wire Routing Number:	044000024
Swift Code:	HUNTUS33

Customer ID	Invoice number	Date
6497-1125	06497DA22307759	August 16, 2022

#	Order date	Order ID	Order name	Internal purchase order ID	ISBN	Title	Publisher	Format	Lending model	Unit price	Quantity	Cost	Tax rate	Tax amount	Total
1	8/16/2022	bridges-20220805-103723-167429	202208-202212		9781538752005	Overkill	Grand Central Publishing		MA	\$65.00 USD	1	\$65.00 USD	0.00%	\$0.00 USD	\$65.00 USD
2	8/16/2022	bridges-20220805-103723-167429	202208-202212		9781668613610	Overkill	Hachette Audio		MA	\$65.00 USD	1	\$65.00 USD	0.00%	\$0.00 USD	\$65.00 USD

Format	Items	Subtotal	Tax amount	Total
Ebook	1	\$65.00 USD	\$0.00 USD	\$65.00 USD
Audiobook	1	\$65.00 USD	\$0.00 USD	\$65.00 USD

Total items: 2 **Subtotal:** \$130.00 USD

Tax amount: \$0.00 USD

Total: **\$130.00 USD**

Amount due: **\$130.00 USD**

Customer ID	Invoice number	Date
6497-1125	06497DA22313753	August 23, 2022



OverDrive, Inc.
 One OverDrive Way
 Cleveland, OH 44125
 United States
 Phone: +1 216 573 6886 Fax: +1 216 672 0087
 Email: invoicing@overdrive.com
 US Tax ID number: 34-1522786

Bill to:
 Van Meter Public Library
 505 Grant
 Van Meter, IA 50261-0094

Sold to:
 Van Meter Public Library
 505 Grant
 Van Meter, IA 50261-0094

Payment terms:
 On receipt

Invoice Summary - Details follow on next page(s)

Format	Items	Subtotal	Tax amount	Total
Ebook	1	\$34.34 USD	\$0.00 USD	\$34.34 USD

Total items: 1 **Subtotal:** \$34.34 USD

Tax amount: \$0.00 USD

Total: **\$34.34 USD**

Amount due: **\$34.34 USD**

Pay directly in Marketplace

- Select one or more invoices and click **Pay invoice(s)**.
- Select your payment method, then click **Pay by bank account** (US accounts only) or **Pay by credit card**.
- Enter the required information. Bank account information will be saved automatically for future use, and credit card information can be optionally saved.
- **Note:** Your saved bank account or credit card information can only be used by you.
- Click **Confirm payment**.

Other payment options

When you make a payment using one of these methods, you must either include a list of invoice numbers and amounts due, or email the information separately to invoicing@overdrive.com.

Pay by check

Please make checks payable in USD to OverDrive, Inc.

Remittance address:

PO Box 72117
 Cleveland, OH 44192-0002
 United States

Pay by ACH or wire

Please include remittance details with your payment or send remittance details to invoicing@overdrive.com, including your customer ID number and invoice numbers.

Bank Name & Branch: The Huntington
 National Bank
 7 Easton Oval
 17 South High Street
 Columbus, Ohio
 USA
 Account Name: OverDrive, Inc.
 Account Number: 01661616573
 ACH ABA Routing
 Number: 041000153
 Wire Routing Number: 044000024
 Swift Code: HUNTUS33

Customer ID	Invoice number	Date
6497-1125	06497DA22313753	August 23, 2022

#	Order date	Order ID	Order name	Internal purchase order ID	ISBN	Title	Publisher	Format	Lending model	Unit price	Quantity	Cost	Tax rate	Tax amount	Total
1	8/23/2022	bridges-20220805-103723-167429	202208-202212		9780062859037	Girl, Forgotten	HarperCollins		MA	\$34.34 USD	1	\$34.34 USD	0.00%	\$0.00 USD	\$34.34 USD

Format	Items	Subtotal	Tax amount	Total
Ebook	1	\$34.34 USD	\$0.00 USD	\$34.34 USD

Total items: 1 **Subtotal:** \$34.34 USD

Tax amount: \$0.00 USD

Total: **\$34.34 USD**

Amount due: **\$34.34 USD**

Customer ID	Invoice number	Date
6497-0433	CD0649722290879	August 01, 2022



OverDrive, Inc.
 One OverDrive Way
 Cleveland, OH 44125
 United States
 Phone: +1 216 573 6886 Fax: +1 216 672 0087
 Email: invoicing@overdrive.com
 US Tax ID number: 34-1522786

Bill to:
 Van Meter Public Library
 PO Box 160
 Van Meter, IA 50261-0094

Sold to:
 Van Meter Public Library
 PO Box 160
 Van Meter, IA 50261-0094

Payment terms:
 On receipt

Pay directly in Marketplace

- Select one or more invoices and click **Pay invoice(s)**.
- Select your payment method, then click **Pay by bank account** (US accounts only) or **Pay by credit card**.
- Enter the required information. Bank account information will be saved automatically for future use, and credit card information can be optionally saved.
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 United States

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Bank Name & Branch: The Huntington
 National Bank
 7 Easton Oval
 17 South High Street
 Columbus, Ohio
 USA
 Account Name: OverDrive, Inc.
 Account Number: 01661616573
 ACH ABA Routing Number: 041000153
 Wire Routing Number: 044000024
 Swift Code: HUNTUS33

#	Description	Tax rate	Tax amount	Total
1	FY2023 BRIDGES E-Book Content Fee	0.00%	\$0.00 USD	\$611.64 USD

Subtotal: \$611.64 USD

Tax amount: \$0.00 USD

Total: **\$611.64 USD**

Amount due: **\$611.64 USD**



TO: Van Meter City Council

FROM: Van Meter Public Library Board of Trustees

August 17, 2022

The approved FY23 budget (see attached) includes a \$91,000 transfer from the City to the Library Trust fund. The Trustees request that this transfer be made in two installments; \$45,500 in September 2022 and another \$45,500 in January 2023.

Respectfully submitted,

Rachel Backstrom, VMPL Board President.

Proposed Revised Bylaws

I Board Membership

- A. The Van Meter Public Library Board of Trustees, hereafter will be referred to as the Board.
- B. There shall be five (5) Trustees appointed by the Mayor and approved by the Council for terms of six (6) years. The Board will interview potential Trustees before submitting nominee recommendations to the Mayor. The Board shall consist of four (4) persons from the city and one (1) from the rural area served.
- C. The Removal of any Trustee permanently from the municipality or his/her absence from six (6) consecutive regular meetings of the board, except in cases of sickness or temporary absence from the municipality, without due explanation of absence, shall render his/her office as trustee vacant.
- D. In the event a Trustee vacates their office before the end of their term on the Board, a replacement shall be appointed by the Mayor with approval by the Council. Such appointees shall fill out the rest of the unexpired term for which the appointment is made.

II Board Powers & Functions

- A. The Board will comply with the CODE OF IOWA in all questions of library law and governance and will further comply with the regulations set forth in the city's library ordinance. The Board's specific powers and duties are set forth in the library ordinance. (see Appendix A)
- B. Major functions of the Board:
 - a. Hire and evaluate the Library Director.
 - b. Set salaries and benefits for library personnel.
 - c. Participate in the budget process and secure adequate financial support for the library's operations and services.
 - d. Set policies for the library's operations and services.
 - e. Engage in planning for the Library's future.
 - f. Ensure the Library Director and staff participate in training and continuing education.
 - g. Participate in Board training and educational opportunities.

h. Ensure the Library's involvement in State Library and Library service area initiatives.

III Board Meetings

- A. The Board shall meet the third (3rd) Wednesday of each month at 6:00 p.m.
- B. The Board shall meet in the Library or City Hall, unless posted differently.
- C. The President or Vice President, in consultation with the Library Director shall prepare the agenda.
- D. The Board will comply with requirements of Iowa's Open Meetings law, including printing and publicly posting a copy of its agenda 24 hours prior to the meeting.
- E. If emergency business arises, the President or Vice President is responsible for scheduling a special meeting, notifying the Trustees and posting as required by Open Meetings law.
- F. Three (3) of the five (5) Trustees must be present to be considered a quorum.
- G. Meeting shall follow the posted agenda and Roberts Rules of order.
- H. Board members shall notify the library staff if unable to attend a meeting.
- I. The Director shall be present and participate at each meeting of the Board.

IV Board Officers

- A. Officers shall be the Board president, vice president, and secretary and shall be elected at the annual meeting in July.
- B. President shall:
 - 1) Plan the meeting with input from the Library Director.
 - 2) Preside at and facilitate the meeting.
 - 3) Function as a liaison between the Board members, Director, and the Council.
 - 4) Act as a team builder.
- C. Vice President shall:
 - 1) Serve as backup for the Board President.
 - 2) Remain current on library business and Board operations.
- D. Secretary shall:

- 1) Ensure that all City, County, and State reports are filed and readily available.
- 2) Record its proceedings as minutes and shall keep copies available for public inspection.

V Amendment of Bylaws

- A. The By-Laws may be amended by a simple majority vote of the Trustees during a meeting with a quorum.

Adopted: September 29, 1986

Reviewed/Revised: 1996

Reviewed/Revised: 2006

Reviewed/Revised: 2012

Reviewed/Revised: 2016

Reviewed/Revised: October 23, 2017

APPENDIX A

Van Meter Ordinance

Adopted September 14, 2020, by Ordinance No. 2020-08

Chapter 22 Library Board of Trustees

22.01 PUBLIC LIBRARY.

The public library for the City is known as the Van Meter Public Library. It is referred to in this chapter as the Library.

22.02 LIBRARY TRUSTEES.

The Board of Trustees of the Library, hereinafter referred to as the Board, consists of four resident members and one nonresident member. All members are to be appointed by the Mayor with the approval of the Council.

22.03 QUALIFICATIONS OF TRUSTEES.

All resident members of the Board shall be bona fide citizens and residents of the City. The nonresident member of the Board shall be a bona fide citizen and resident of the unincorporated County. Members shall be over the age of 18 years.

22.04 ORGANIZATION OF THE BOARD.

The organization of the Board shall be as follows:

1. Term of Office. All appointments to the Board shall be for six years, except to fill vacancies. Each term shall commence on July 1. Appointments shall be made every two years of one-third the total number or as near as possible, to stagger the terms.

2. Vacancies. The position of any resident Trustee shall be vacated if such member moves permanently from the City. The position of a nonresident Trustee shall be vacated if such member moves permanently from the County or into the City. The position of any Trustee shall be deemed vacated if such member is absent from six consecutive regular meetings of the Board, except in the case of sickness or temporary absence from the City or County. Vacancies in the Board shall be filled in the same manner as an original appointment except that the new Trustee shall fill out the unexpired term for which the appointment is made.

3. Compensation. Trustees shall receive no compensation for their services.

22.05 POWERS AND DUTIES.

The Board shall have and exercise the following powers and duties:

1. Officers. To meet and elect from its members a President, a Secretary, and such other officers as it deems necessary.

2. Physical Plant. To have charge, control and supervision of the Library, its appurtenances, fixtures and rooms containing the same.

3. Charge of Affairs. To direct and control all affairs of the Library.

4. Hiring of Personnel. To employ a Librarian, and authorize the Librarian to employ such assistants and employees as may be necessary for the proper management of the Library, and fix their compensation; provided, however, prior to such employment, the compensation of the Librarian,

assistants, and employees shall have been fixed and approved by a majority of the members of the Board voting in favor thereof.

5. Removal of Personnel. To remove the Librarian, by a two-thirds vote of the Board, and provide procedures for the removal of the assistants or employees for misdemeanor, incompetence, or inattention to duty, subject however, to the provisions of Chapter 35C of the *Code of Iowa*.

6. Purchases. To select, or authorize the Librarian to select, and make purchases of books, pamphlets, magazines, periodicals, papers, maps, journals, other Library materials, furniture, fixtures, stationery, and supplies for the Library within budgetary limits set by the Board.

7. Use by Nonresidents. To authorize the use of the Library by nonresidents and to fix charges therefor unless a contract for free service exists.

8. Rules and Regulations. To make and adopt, amend, modify, or repeal rules and regulations, not inconsistent with this Code of Ordinances and the law, for the care, use, government and management of the Library and the business of the Board, fixing and enforcing penalties for violations.

9. Expenditures. To have exclusive control of the expenditure of all funds allocated for Library purposes by the Council, and of all moneys available by gift or otherwise for the erection of Library buildings, and of all other moneys belonging to the Library including fines and rentals collected under the rules of the Board.

10. Gifts. To accept gifts of real property, personal property, or mixed property, and devises and bequests, including trust funds; to take the title to said property in the name of the Library; to execute deeds and bills of sale for the conveyance of said property; and to expend the funds received by them from such gifts, for the improvement of the Library.

11. Enforce the Performance of Conditions on Gifts. To enforce the performance of conditions on gifts, donations, devises and bequests accepted by the City by action against the Council.

(Code of Iowa, Ch. 661)

12. Record of Proceedings. To keep a record of its proceedings.

13. County Historical Association. To have authority to make agreements with the local County historical association where such exists, and to set apart the necessary room and to care for such articles as may come into the possession of the association. The Trustees are further authorized to purchase necessary receptacles and materials for the preservation and protection of such articles as are in their judgment of a historical and educational nature and pay for the same out of funds allocated for Library purposes.

22.06 CONTRACTING WITH OTHER LIBRARIES.

The Board has power to contract with other libraries in accordance with the following:

1. Contracting. The Board may contract with any other boards of trustees of free public libraries, with any other city, school corporation, private or semiprivate organization, institution of higher learning, township, or County, or with the trustees of any County library district for the use of the Library by their respective residents.

(Code of Iowa, Sec. 392.5 & Ch. 28E)

2. Termination. Such a contract may be terminated at any time by mutual consent of the contracting parties. It also may be terminated by a majority vote of the electors represented by either of the contracting parties. Such a termination proposition shall be submitted to the electors by the

governing body of a contracting party on a written petition of not less than five percent in number of the electors who voted for governor in the territory of the contracting party at the last general election. The petition must be presented to the governing body not less than 40 days before the election. The proposition may be submitted at any election provided by law which is held in the territory of the party seeking to terminate the contract.

22.07 NONRESIDENT USE.

The Board may authorize the use of the Library by persons not residents of the City or County in any one or more of the following ways:

1. Lending. By lending the books or other materials of the Library to nonresidents on the same terms and conditions as to residents of the City, or County, or upon payment of a special nonresident Library fee.
2. Depository. By establishing depositories of Library books or other materials to be loaned to nonresidents.
3. Bookmobiles. By establishing bookmobiles or a traveling library so that books or other Library materials may be loaned to nonresidents.
4. Branch Library. By establishing branch libraries for lending books or other Library materials to nonresidents.

22.08 EXPENDITURES.

All money appropriated by the Council for the operation and maintenance of the Library shall be set aside in an account for the Library. Expenditures shall be paid for only on orders of the Board, signed by its President and Secretary.

(Code of Iowa, Sec. 384.20 & 392.5)

22.09 ANNUAL REPORT.

The Board shall make a report to the Council immediately after the close of the fiscal year. This report shall contain statements as to the condition of the Library, the number of books added, the number circulated, the amount of fines collected, and the amount of money expended in the maintenance of the Library during the year, together with such further information as may be required by the Council.

22.10 INJURY TO BOOKS OR PROPERTY.

It is unlawful for a person willfully, maliciously or wantonly to tear, deface, mutilate, injure or destroy, in whole or in part, any newspaper, periodical, book, map, pamphlet, chart, picture or other property belonging to the Library or reading room.

(Code of Iowa, Sec. 716.1)

22.11 THEFT.

No person shall take possession or control of property of the Library with the intent to deprive the Library thereof.

(Code of Iowa, Sec. 714.1)

22.12 NOTICE POSTED.

There shall be posted in clear public view within the Library notices informing the public of the following:

1. Failure to Return. Failure to return Library materials for two months or more after the date the person agreed to return the Library materials, or failure to return Library equipment for one month or

more after the date the person agreed to return the Library equipment, is evidence of intent to deprive the owner, provided a reasonable attempt, including the mailing by restricted certified mail of notice that such material or equipment is overdue and criminal actions will be taken, has been made to reclaim the materials or equipment.

(Code of Iowa, Sec. 714.5)

2. Detention and Search. Persons concealing Library materials may be detained and searched pursuant to law.

(Code of Iowa, Sec. 808.12)

Bylaws

Van Meter Public Library
505 Grant Street, PO Box 160
Van Meter, IA 50261
(515) 996-2435



-
1. The Van Meter Public Library Board of Trustees, hereafter will be referred to as the Board.
 - a. There shall be five (5) Trustees appointed by the Mayor and approved by the Council for terms of six (6) years. The Board will interview potential Trustees before submitting nominee recommendations to the Mayor. The Board shall consist of four (4) persons from the city and one (1) from the rural area served.
 - b. The Board will comply with the CODE OF IOWA in all questions of library law and governance and will further comply with the regulations set forth in the city's library ordinance. The Board's specific powers and duties are set forth in the library ordinance.
 2. The Removal of any Trustee permanently from the municipality or his/her absence from six (6) consecutive regular meetings of the board, except in cases of sickness or temporary absence from the municipality, without due explanation of absence, shall render his/her office as trustee vacant.
 3. In the event a Trustee vacates their office before the end of their term on the Board, a replacement shall be appointed by the Mayor with approval by the Council. Such appointees shall fill out the rest of the unexpired term for which the appointment is made.
 4. The Board shall meet the third (3rd) Wednesday of each month at 6:00 p.m.
 5. The Board shall meet in the Library or City Hall, unless posted differently.
 6. The President or Vice President and the Library Director shall prepare the agenda. At least 24 hours before the meeting, the agenda will be posted, and copies delivered to each Trustee.
 7. If emergency business arises, the President or Vice President is responsible for scheduling a special meeting and notifying the Trustees.
 8. Three (3) of the five (5) Trustees must be present to be considered a quorum.
 9. Duties and Powers of the Officers:

- a. President
 - i. Plan the meeting with input from the Library Director.
 - ii. Preside at and facilitate the meeting.
 - iii. Function as a liaison between the Board members, Director, and the Council.
 - iv. Act as a team builder.
 - b. Vice President
 - i. Serve as backup for the Board President.
 - ii. Remain current on library business and Board operations.
10. City, County, and State reports are filed and readily available.
11. The By-Laws may be amended by a simple majority vote of the Trustees during a meeting with a quorum.
12. The business meeting shall follow its posted agenda and Roberts Rules of order.
13. The Board members shall notify the library staff if unable to attend a meeting.
14. The Board shall record its proceedings as minutes and shall keep copies available for public inspection.
15. Major functions of the Board:
- a. Hire and evaluate the Library Director.
 - b. Set salaries and benefits for library personnel.
 - c. Participate in the budget process and secure adequate financial support for the library's operations and services.
 - d. Set policies for the library's operations and services.
 - e. Engage in planning for the Library's future.
 - f. Ensure the Library Director and staff participate in training and continuing education.
 - g. Participate in Board training and educational opportunities.
 - h. Ensure the Library's involvement in State Library and Library service area initiatives.

Adopted: September 29, 1986

Reviewed/Revised: 1996

Reviewed/Revised: 2006

Reviewed/Revised: 2012

Reviewed/Revised: 2016

Reviewed/Revised: October 23, 2017

Sample Bylaws

I. NAME AND PURPOSE

- A. The Sunlight Public Library Board of Trustees, hereafter referred to as the Board.
- B. The Board will comply with the Iowa Code in all questions of library law and governance and will further comply with the regulations set forth in the city's library ordinance. The Board's specific powers and duties are set forth in the library ordinance.

II. BOARD MEETINGS

- A. The Board shall meet on the last Wednesday of every month (excluding December) at 5:30PM in the Sunlight Public Library's conference room.
- B. A quorum shall consist of 4 members (from its total membership of 7 trustees)
- C. The Board shall comply with Iowa's Open Meetings law by printing and publicly posting a copy of its agenda 24 hours prior to the meeting.
- D. The Board shall record its proceedings as minutes and shall keep copies of the minutes available for public inspection.
- E. The Director of the Sunlight Public Library shall be present and participating at each meeting of the Board.
- F. The Board will conduct its meetings according to parliamentary procedure as detailed in the latest edition of Robert's Rules of Order.

III. OFFICERS AND COMMITTEES

- A. Officers shall be the Board president, vice president, and secretary and shall be elected at the annual meeting in July.
- B. The president shall preside at all meetings, appoint all committees, and generally perform all duties associated with the office. In the absence of the president, the vice president shall assume the president's duties. The secretary shall record all proceedings of the Board.
- C. Committees shall consist of the following: Personnel Committee, Budget & Finance Committee, Public Relations Committee. The president as needed shall appoint ad hoc committees.
- D. Each committee shall act in an advisory capacity and shall report its recommendations to the full Board.

IV. MAJOR FUNCTIONS

For a detailed look at the powers and duties of the library board, refer to your local city-library ordinance. In addition to what is found in the ordinance, boards should also:

- A. Hire the library director; set salaries and benefits for library personnel

- B. Develop and approve the annual operating budget; secure adequate financial support for the library's operations and services
- C. Set policies for library operations and services
- D. Plan for the library's future
- E. Evaluate service and advocate for advancements
- F. Ensure library director, staff, and trustees participate in education and training
- G. Ensure participation in meeting public library service standards

V. AMENDMENTS

These bylaws may be amended at any meeting of the Board with a quorum present, by a unanimous vote of the members present.

DATE REVISED: _____

Computer and Internet Policy

Van Meter Public Library
505 Grant Street, PO Box 160
Van Meter, IA 50261
(515) 996-2435



Purpose

The Library supports the right to privacy and confidentiality of its patrons and maintains no records of what individual patrons view. The content of the internet is not filtered, and patrons may encounter materials they consider offensive. The Van Meter Public Library assumes no responsibility for damages of any type arising from the use of the computer workstations.

Access

- Library staff may limit materially offensive images displayed on screens visible to other library users, in order to maintain the comfort and security of the library and other patrons.
- Users are responsible for ensuring that their computer use complies with all applicable licensing agreements and laws. Users are not allowed to access or download anything that violates federal, state, or local law.
- Users may not download any software or modify software or settings on library computers. The library is not responsible for any damages to personal equipment resulting from unauthorized software or settings.
- As with library materials, parents are solely responsible for monitoring, limiting, and supervising their child's internet use at the library. The library will not enforce parental restrictions on internet use.
- There is a 45-minute time limit for the public internet computers when others are waiting.
- Library computers must be muted unless headphones are in use. Other library users should not be able to hear sound from the computer or the headphones.

Misuse of computers or refusal to adhere to library policy may result in a loss of computer, internet, and/or library privileges.

Approved 8/28/19

Proposed NEW Behavior Policy

The Van Meter Public Library strives to ensure a safe and welcoming space for everyone. Library users are expected to respect other library users and all library policies. Behaviors which are disruptive, cause harm to others or to library materials, or break any federal, state, or local law are strictly prohibited.

Restricted behaviors and activities include but are not limited to:

1. Engaging in behaviors or actions which may cause harm to others or to library materials, or otherwise using library facilities or materials other than for their intended purpose
2. Engaging in behavior that is disorderly or disruptive to other library users, including excessive noise, inappropriate language, or accessing obscene or excessively violent materials in a way that they are visible or audible to other patrons
3. Engaging in behavior that is violent, harassing, menacing, or intimidating in nature
4. Breaking any federal, state, or local laws
5. Soliciting, selling, or distributing signs, notices, or leaflets without prior approval
6. Entering staff-only areas or using library equipment without permission, or failing to adhere to library policies
7. Possessing uncovered beverages or open containers of food
8. Bringing animals other than service animals into the library without prior permission from the library director
9. Using tobacco products, including chewing tobacco or electronic and vapor cigarettes
10. Leaving a child under 10 years old unattended without prior approval from the Director
11. Refusing to follow instructions from library staff

If patrons persist in unacceptable behavior after a verbal warning the patron may be asked to leave immediately.

Patrons displaying violent, harassing, menacing, or intimidating behavior will receive no verbal warning and instead be asked to leave immediately.

Patrons who are asked to leave the library may also have their library privileges suspended.

Library suspension may be for a period of 24 hours to 1 year, depending on severity of violation and at the discretion of the Director.

Whenever possible, written notice of library suspension will be mailed to the subject of the suspension. In the case of minor children, the written notice of library suspension will be sent to the parent or guardian of the child. If it is not possible to mail the suspension notice, it may be hand delivered if and when the subject is next in the library. A copy of the written notice of library suspension will be retained and provided to the Library Board at the next Board meeting.

Edited OLD Behavior Policy

The Van Meter Public Library strives to ensure a safe and welcoming space for everyone. Library users are expected to respect other library users and all library policies. Behaviors which are disruptive, cause harm to others or to library materials, or break any federal, state, or local law are strictly prohibited.

Restricted behaviors and activities include **but are not limited to**:

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2. Engaging in behavior that is disorderly or disruptive to other library users, including excessive noise, inappropriate language, or accessing obscene or excessively violent materials in a way that they are visible or audible to other patrons
3. Engaging in behavior that is **violent**, harassing, menacing, or intimidating in nature
4. Breaking any federal, state, or local laws
5. Soliciting, selling, or distributing signs, notices, or leaflets without prior approval
6. Entering staff-only areas or using library equipment without permission, or failing to adhere to library policies
7. Possessing uncovered beverages or open containers of food
8. Bringing animals other than service animals into the library without prior permission from the library director
9. Using tobacco products, including chewing tobacco or electronic and vapor cigarettes
10. Leaving a child under 10 years old unattended **without prior approval from the Director**
11. Refusing to follow instructions from library staff

~~Patrons are also expected to pick up after themselves and any children they are supervising.~~

If patrons persist in unacceptable behavior after a verbal warning the patron **will may** be asked to leave immediately.

Patrons displaying violent, harassing, menacing, or intimidating behavior will receive no verbal warning and instead be asked to leave immediately.

Patrons who are asked to leave the library may also have their **library privileges suspended**.

Library suspension may be for a period of 24 hours to 1 year, depending on severity of violation and at the discretion of the Director.

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~~Minor disruptive behavior, such as noise, may result in being asked to leave for the day on a first offense before proceeding to the suspension schedule below. Additional or other offenses may result in suspension of library privileges under the following guidelines, depending on severity:~~

- ~~• First offense: 1 week suspension~~
- ~~• Second offense: 30 day suspension~~
- ~~• Third offense: 90 day suspension~~
- ~~• Fourth offense: 1 year suspension or longer, depending on severity~~

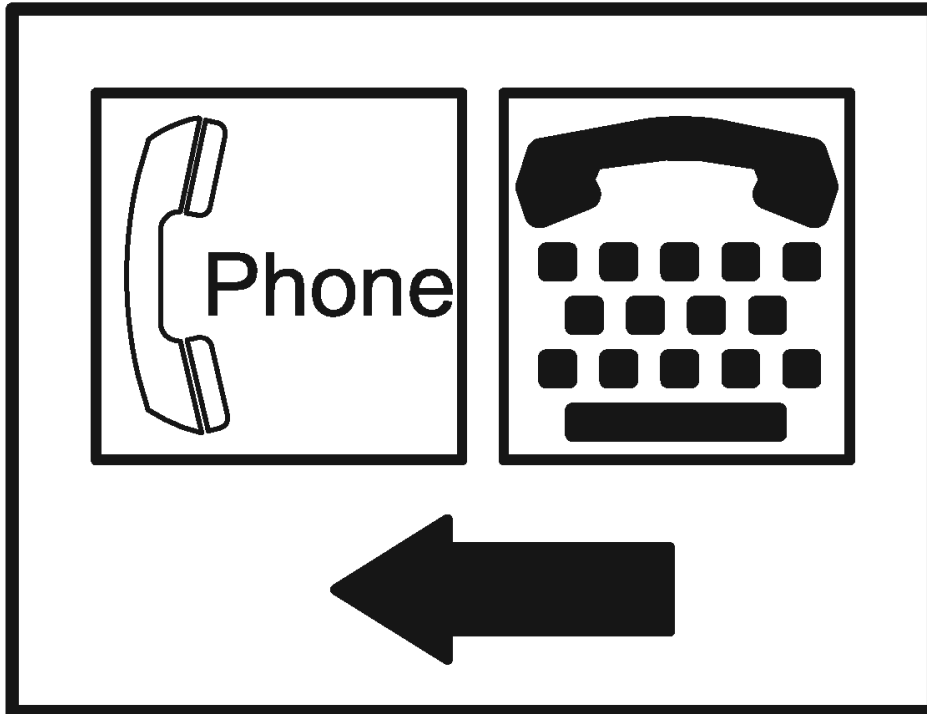
~~Refusal to leave the library when instructed may result in an increased suspension. Suspension notices shall be delivered in writing either in person or by mail to the address on file. Any patrons suspended for a second, third, or fourth offense must meet with the library director to discuss appropriate behavior before having privileges reinstated. For minors, this meeting must also involve at least one parent or legal guardian. Offenses reset if a patron has no offenses for 90 days following their return to the library.~~

Approved 8/28/19

ADA Checklist for Existing Facilities

Priority 4 – Additional Access

Based on the 2010 ADA Standards for Accessible Design



Project

Building Van Meter Public Library

Location 505 Grant St; Van Meter, IA 50261

Date 9/16/2022

Surveyors Nancy Studebaker

Approved by Library Board September 21, 2022

Contact Information Nancy Studebaker
nstudebaker@vanmeteria.gov

Amenities such as drinking fountains and public telephones should be accessible to people with disabilities.



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ADA National Network
Questions on the ADA 800-949-4232 voice/tty

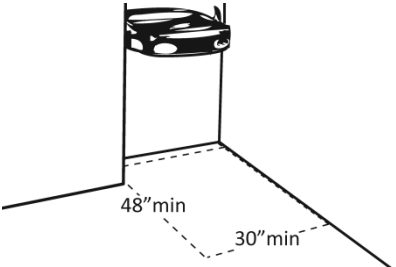
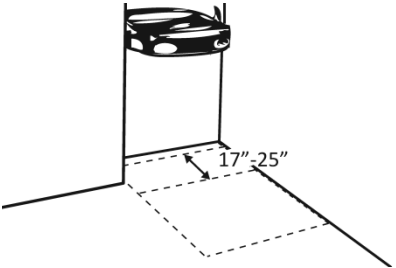
www.ADAchecklist.org

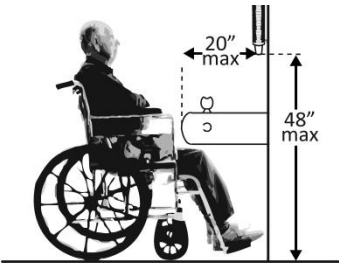
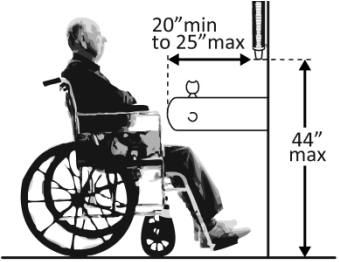

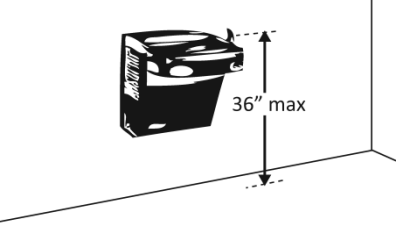
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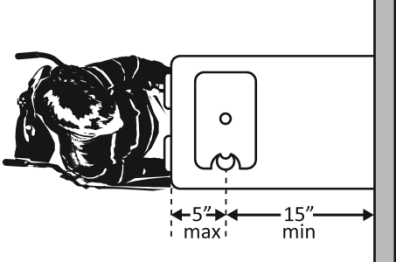
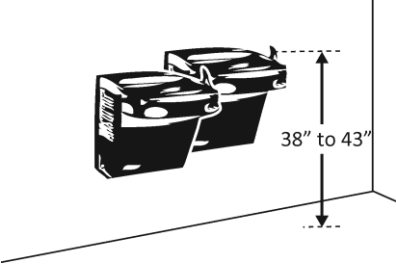
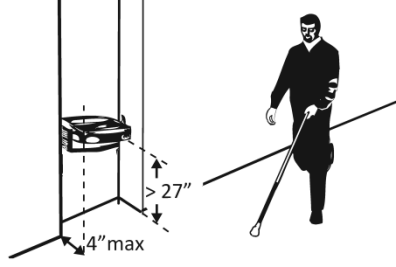
Questions or comments on the checklist contact the New England ADA Center at 617-695-0085 voice/tty or ADAinfo@NewEnglandADA.org

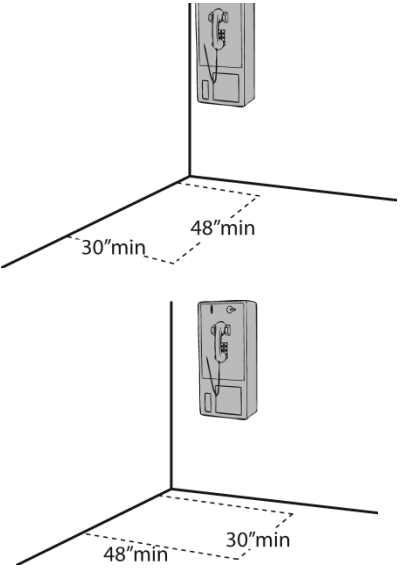
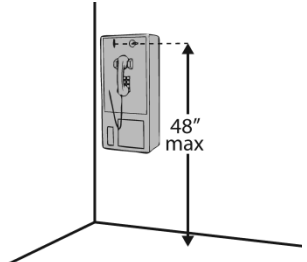
For the full set of checklists, including the checklists for recreation facilities visit www.ADAchecklist.org.

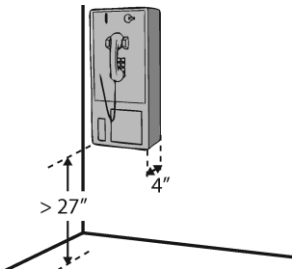



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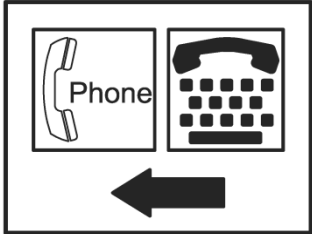
Priority 4 – Additional Access		Comments	Possible Solutions
Drinking Fountains			
<p>4.1 Does at least one drinking fountain have a clear floor space at least 30 inches wide x at least 48 inches long centered in front of it for a forward approach?*</p> <p>[See 2010 ADA Standards for Accessible Design – 602.2]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Measurement: 20" wide and 48" long.</p>		<p>We have a water cooler but no drinking fountain.</p> <p>Photo #:</p> <p>*If installed before 3/15/2012, a parallel approach is permitted and the clear floor space is not required to be centered</p> <ul style="list-style-type: none"> • Alter space • Relocate drinking fountain • Install a drinking fountain in another location
<p>4.2 If there is a forward approach, do no less than 17 inches and no greater than 25 inches of the clear floor space extend under the drinking fountain?</p> <p>[306.2.2, 306.2.3]</p> <p>Note: If the drinking fountain is primarily for children’s use and the spout is no more than 30 inches above the floor and no more than 3 ½ inches from the edge of the unit, a parallel approach is permitted.</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Measurement: No floor space because it is a water cooler rather than a water fountain.</p>		<p>Water cooler sits on floor.</p> <p>Photo #:</p> <ul style="list-style-type: none"> • Alter space • Replace drinking fountain •

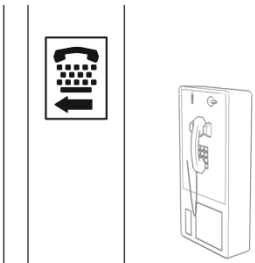
<p>4.3 If the drinking fountain is no deeper than 20 inches, are the operable parts no higher than 48 inches above the floor? [308.2.2]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement: Operable parts are 31" from floor</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> • Adjust drinking fountain • Replace drinking fountain •
<p>4.4 If the drinking fountain is no less than 20 inches and no greater than 25 inches deep, are the operable parts no higher than 44 inches above the floor? [308.2.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Not applicable</p> <p>Photo #:</p>	<ul style="list-style-type: none"> • Adjust drinking fountain • Replace drinking fountain •
<p>4.5 Can the control be operated with one hand and without tight grasping, pinching or twisting of the wrist?</p> <p>Is the force required to activate the control no more than 5 pounds? [309.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Not applicable</p> <p>Photo #:</p>	<ul style="list-style-type: none"> • Change control • Adjust control •
<p>4.6 Is the spout outlet no higher than 36 inches above the floor? [602.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Not applicable</p> <p>Photo #:</p>	<ul style="list-style-type: none"> • Adjust drinking fountain • Replace drinking fountain •


<p>4.7 Is the spout:</p> <p>At least 15 inches from the rear of the drinking fountain?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p>No more than 5 inches from the front of the drinking fountain? [602.5]</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Not applicable</p> <p>Photo #:</p>	<ul style="list-style-type: none"> • Adjust spout • Replace drinking fountain •
<p>4.8 If there is more than one drinking fountain, is there at least one for standing persons? [211.2]</p> <p>Is the spout outlet no lower than 38 inches and no higher than 43 inches above the floor? [602.7]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Not applicable</p> <p>Photo #:</p>	<ul style="list-style-type: none"> • Adjust drinking fountain • Install new drinking fountain for standing height •
<p>4.9 If the leading (bottom) edge of the fountain is higher than 27 inches above the floor, does the front of the fountain protrude no more than 4 inches into the circulation path? [307.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Not applicable</p> <p>Photo #:</p>	<ul style="list-style-type: none"> • Adjust drinking fountain • Replace drinking fountain • Add tactile warning such as permanent planter or partial walls

Public Telephones				
<p>4.10 Does at least one telephone have a clear floor space at least 30 inches wide x at least 48 inches long for a parallel or forward approach? [704.2.1]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>		<p>We do not offer a public phone but allow patrons to use circulation phone if need is urgent</p> <p>Photo #:</p>	<ul style="list-style-type: none"> • Move telephone • Install new telephone for clear floor space •
<p>4.11 Is the highest operable part of the telephone no higher than 48 inches above the floor? [704.2.2]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement: 41"</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> • Adjust telephone • •

<p>4.12 If the leading (bottom) edge of the telephone is higher than 27 inches above the floor, does the front of the telephone protrude no more than 4 inches into the circulation path? [307.2]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement: 0</p>		<p>:</p> <p>Photo #:</p>	<ul style="list-style-type: none"> • Adjust telephone • •
<p>4.13 Does at least one telephone have a volume control? [704.3]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> • Install volume control • Replace telephone with one that has volume control •
<p>4.14 Is the volume control identified by a pictogram of a telephone handset with radiating sound waves? [703.7.2.3]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> • Add pictogram • •
<p>4.15 Does at least one telephone have a TTY? [217.4.1]</p> <p>Note: TTY's are devices that employ interactive text-based communication through the transmission of coded signals across the telephone network. They are mainly used by people who are deaf and/or cannot</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> • Install TTY • •

<p>speak.</p>			<p>Photo #:</p>	
<p>4.16 Is the touch surface of the TTY keypad at least 34 inches above the floor? [704.4.1]</p> <p>Note: If a seat is provided, TTY is not required to be 34 inches minimum above the floor</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> • Adjust height of TTY • •
<p>4.17 Is the TTY identified by the International Symbol of TTY? [703.7.2.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> • Add symbol • •
<p>4.18 Do signs that provide direction to public telephones also provide direction to the TTY? [216.9.2]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> • Add signs • •

<p>4.19 Do telephones that do not have a TTY provide direction to the TTY? [216.9.2]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> • Add signs • •
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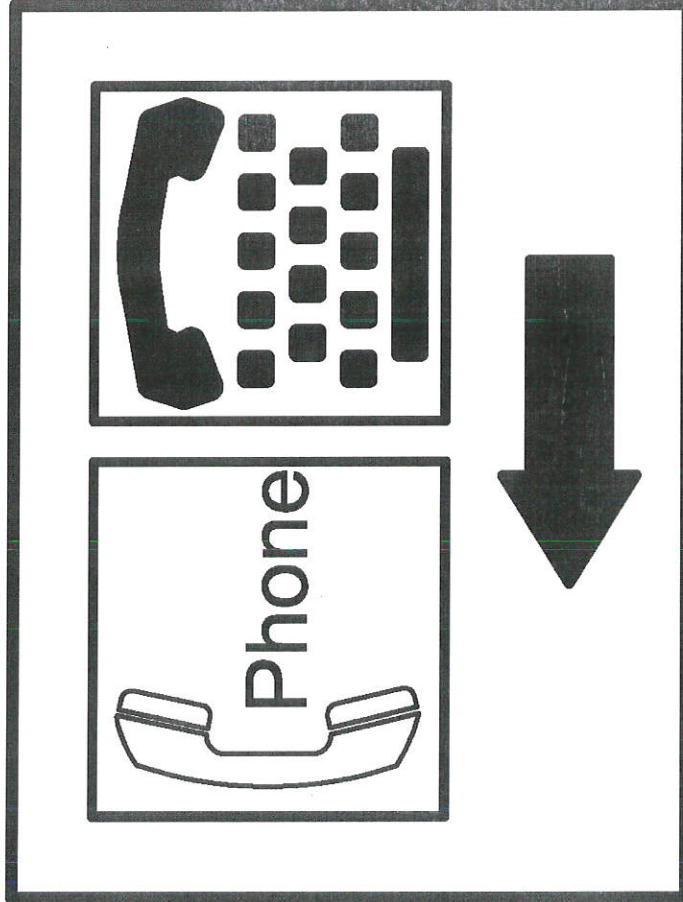
Fire Alarm Systems				
<p>4.20 If there are fire alarm systems, do they have both flashing lights and audible signals? [702.1]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>		<p>Not applicable</p> <p>Photo #:</p>	<ul style="list-style-type: none"> • Install audible and visual alarms • •
	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> • • •
	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> • • •

	<input type="checkbox"/> Yes <input type="checkbox"/> No			<ul style="list-style-type: none">•••
	<input type="checkbox"/> Yes <input type="checkbox"/> No		Photo #:	<ul style="list-style-type: none">•••
	<input type="checkbox"/> Yes <input type="checkbox"/> No		Photo #:	

ADA Checklist for Existing Facilities

Priority 4 – Additional Access

Based on the 2010 ADA Standards for Accessible Design



Project

Building Van Meter Public Library

Location 505 Girault St. Van Meter

Date 1/9/20

Surveyors Kathleen Nubel

Approved by the library board 1/15/20

Contact Information

Amenities such as drinking fountains and public telephones should be accessible to people with disabilities.



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For the full set of checklists, including the checklists for recreation facilities visit www.ADAchecklist.org.

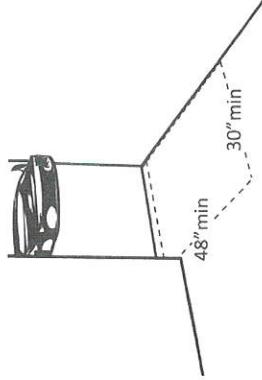
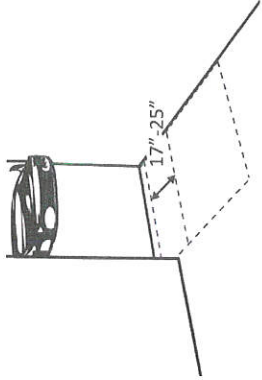
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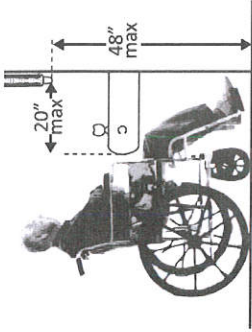
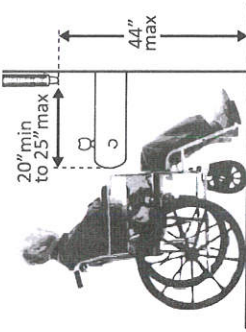
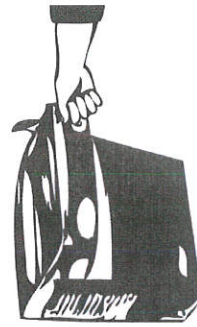
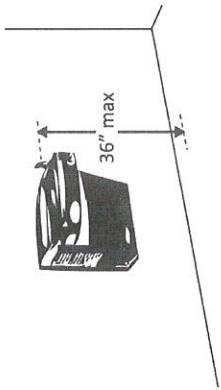
Priority 4 – Additional Access

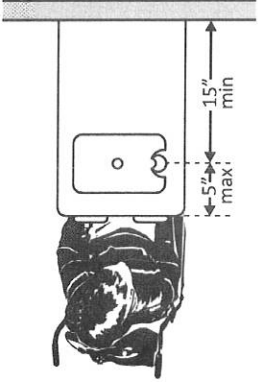
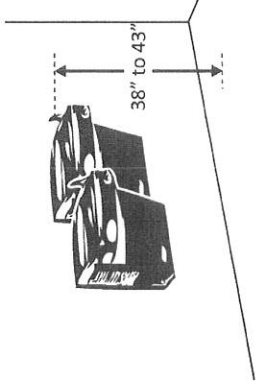
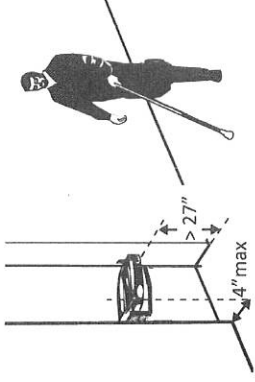
Comments

Possible Solutions

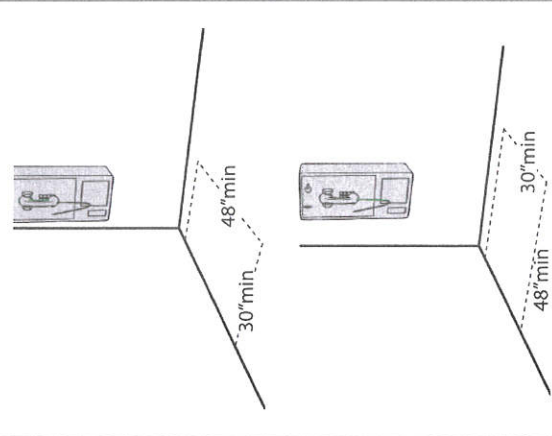
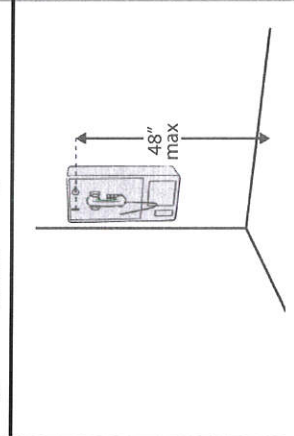
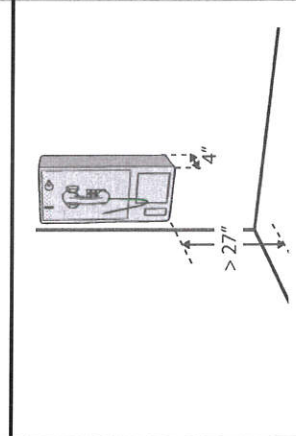
Drinking Fountains




<p>4.1 Does at least one drinking fountain have a clear floor space at least 30 inches wide x at least 48 inches long centered in front of it for a forward approach?*</p> <p>[See 2010 ADA Standards for Accessible Design – 602.2]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Measurement: <i>No floor space under, but 48" + in front</i></p>		<p><i>We have a water cooler, but no drinking fountain</i></p>	<p>*If installed before 3/15/2012, a parallel approach is permitted and the clear floor space is not required to be centered</p> <ul style="list-style-type: none"> • Alter space • Relocate drinking fountain • Install a drinking fountain in another location
<p>4.2 If there is a forward approach, do no less than 17 inches and no greater than 25 inches of the clear floor space extend under the drinking fountain?</p> <p>[306.2.2, 306.2.3]</p> <p>Note: If the drinking fountain is primarily for children's use and the spout is no more than 30 inches above the floor and no more than 3 ½ inches from the edge of the unit, a parallel approach is permitted.</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Measurement: <i>no floor space under</i></p>		<p>Photo #:</p>	<ul style="list-style-type: none"> • Alter space • Replace drinking fountain •

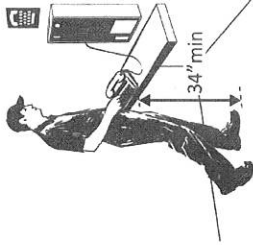

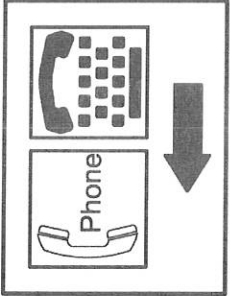
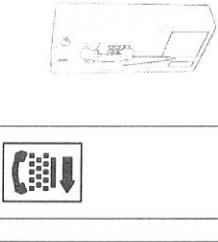
<p>4.3 If the drinking fountain is no deeper than 20 inches, are the operable parts no higher than 48 inches above the floor? [308.2.2]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement: 31" ⁴</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> • Adjust drinking fountain • Replace drinking fountain •
<p>4.4 If the drinking fountain is no less than 20 inches and no greater than 25 inches deep, are the operable parts no higher than 44 inches above the floor? [308.2.2]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Measurement: Water cooler has no depth</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> • Adjust drinking fountain • Replace drinking fountain •
<p>4.5 Can the control be operated with one hand and without tight grasping, pinching or twisting of the wrist? Is the force required to activate the control no more than 5 pounds? [309.4]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> • Change control • Adjust control •
<p>4.6 Is the spout outlet no higher than 36 inches above the floor? [602.4]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement: 31" ⁴</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> • Adjust drinking fountain • Replace drinking fountain •

<p>4.7 Is the spout: At least 15 inches from the rear of the drinking fountain? No more than 5 inches from the front of the drinking fountain? [602.5]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Measurement: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Measurement:</p>		<p>• Adjust spout • Replace drinking fountain •</p> <p>Photo #:</p>
<p>4.8 If there is more than one drinking fountain, is there at least one for standing persons? [211.2] Is the spout outlet no lower than 38 inches and no higher than 43 inches above the floor? [602.7]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Measurement:</p>		<p>• Adjust drinking fountain • Install new drinking fountain for standing height •</p> <p>Photo #:</p>
<p>4.9 If the leading (bottom) edge of the fountain is higher than 27 inches above the floor, does the front of the fountain protrude no more than 4 inches into the circulation path? [307.2]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Measurement:</p>		<p>• Adjust drinking fountain • Replace drinking fountain • Add tactile warning such as permanent planter or partial walls</p> <p>Photo #:</p>

Public Telephones

<p>4.10 Does at least one telephone have a clear floor space at least 30 inches wide x at least 48 inches long for a parallel or forward approach? [704.2.1]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>		<p>no dedicated public telephone, but public can use circulation phone for short local calls at no charge</p>	<ul style="list-style-type: none"> • Move telephone • Install new telephone for clear floor space
<p>4.11 Is the highest operable part of the telephone no higher than 48 inches above the floor? [704.2.2]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement: 41"</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> • Adjust telephone
<p>4.12 If the leading (bottom) edge of the telephone is higher than 27 inches above the floor, does the front of the telephone protrude no more than 4 inches into the circulation path? [307.2]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement: 6"</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> • Adjust telephone

<p>4.13 Does at least one telephone have a volume control? [704.3]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> • Install volume control • Replace telephone with one that has volume control
<p>4.14 Is the volume control identified by a pictogram of a telephone handset with radiating sound waves? [703.7.2.3]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> • Add pictogram
<p>4.15 Does at least one telephone have a TTY? [217.4.1]</p> <p>Note: TTY's are devices that employ interactive text-based communication through the transmission of coded signals across the telephone network. They are mainly used by people who are deaf and/or cannot speak.</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> • Install TTY

<p>4.16 Is the touch surface of the TTY keypad at least 34 inches above the floor? [704.4.1]</p> <p>Note: If a seat is provided, the TTY is not required to be 34 inches minimum above the floor.</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Measurement:</p>		<p>• Adjust height of TTY • •</p> <p>Photo #:</p>
<p>4.17 Is the TTY identified by the International Symbol of TTY? [703.7.2.2]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>		<p>• Add symbol • •</p> <p>Photo #:</p>
<p>4.18 Do signs that provide direction to public telephones also provide direction to the TTY? [216.9.2]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>		<p>• Add signs • •</p> <p>Photo #:</p>
<p>4.19 Do telephones that do not have a TTY provide direction to the TTY? [216.9.2]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>		<p>• Add signs • •</p> <p>Photo #:</p>

Fire Alarm Systems

4.20 If there are fire alarm systems, do they have both flashing lights and audible signals? [702.1]

Yes
 No

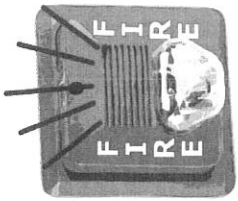


Photo #:

- Install audible and visual alarms
-
-

Yes
 No

Photo #:

-
-
-

Yes
 No

Photo #:

-
-
-

Yes
 No

Photo #:

-
-
-

Yes
 No

Photo #:

-
-
-



Director's Report
 Statistics for July 2022
 Submitted to VMPL Board by Nancy
 Studebaker August 2022

July 2022 Compared to July 2021	Jul-22	Jul-21	Difference
VISITORS	665	399	40%
CIRCULATION			
Books- Adult	173	106	
Books- Teen	14	36	
Books- Juvenile	764	427	
DVD	73	180	
E-Books & Audio Books	296	167	
Misc	56	22	
Total Circulation	1376	938	32%
PROGRAMMING			
Children's & Teens' Programs Offered	23	5	
Children's and Teens' Program Attendance	74	61	
Adult Programs Offered	0	0	
Adult Program Attendance	0	0	

FY23 At a Glance	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	FY23
Visitors	665												665
Library checkouts	1080												1080
E-books & e-audiobooks check-out	296												296
Total Circulation	1376	0	0	0	0	0	0	0	0	0	0	0	1376
Programs offered	23												23
Programming attendance	74												21
Passive program participation	1												1
Total Programming	22	0	0	0	0	0	0	0	0	0	0	0	22
Library visit schools/daycare	0												0
Groups/students visit library	0												0
Other Outreach	0												0
Total Outreach	0	0	0	0	0	0	0	0	0	0	0	0	0
Reading Rewards (participants)	140												140
Reading Rewards (books read)													0
Reading Rewards (minutes read)	72000												72000
Computer usage	2												2
Wireless usage visits	104												104
Wireless unique visitors	20												20
Reference questions	4												4
Copy/Print													0
ILL Borrow Completed	61												61
ILL Lender Completed	25												25
Website Visits	284												284

The following reflects work accomplished in July 2022

Strategic Theme: Growing, strengthening and a building for the future. Improving the organizational health of Van Meter Public Library to prepare for growth in the future.

Strategic Theme: Programs and resources to engage learners of all ages.

July was another record setting month. We had over 290 check-outs of ebooks and audiobooks on Libby/OverDrive. In-library circulation was also strong, topping 1000 for the second month in a row.

Our summer programming ended on July 28th. Attendance was strong for our weekly Toddler Time. We had small but consistent attendance for weekly Laugh & Learn. Teen programming is building an audience also. No one showed up for Monday Matinee all summer long, and some other programs failed to draw an audience. We are learning from this and will be making some adjustments in our Fall program line-up.

We have given out about 3000 raffle tickets as rewards for our Summer Reading program. Each ticket represents 30 minutes of reading, meaning that Van Meter children have read at least 90,000 minutes this summer. This program meets our goal of encouraging children to read by offering challenges and rewards.

We are meeting our goal of offering a Summer Reading Program for teens. "Teen Takeover" is a weekly program for teens. While attendance is low, it is growing, with eight teens attending our final program on July 28th.



Director's Report
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August 2022 Compared to August 2021	Aug-22	Aug-21	Difference
VISITORS	490	215	56%
CIRCULATION			
Books- Adult	108	113	
Books- Teen	17	21	
Books- Juvenile	532	347	
DVD	79	28	
E-Books & Audio Books	311	128	
Misc	51	89	
Total Circulation	1098	726	34%
PROGRAMMING			
Children's & Teens' Programs Offered	2	0	
Children's and Teens' Program Attendance	64	0	
Adult Programs Offered	0	0	
Adult Program Attendance	0	0	

FY23 At a Glance	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	FY23
Visitors	665	490											1155
Library checkouts	1080	787											1867
E-books & e-audiobooks check-out	296	311											607
Total Circulation	1376	1098	0	0	0	0	0	0	0	0	0	0	2474
Programs offered	23	2											25
Programming attendance	74	14											88
Passive program participation	1	0											1
Total Programming	75	14	0	0	0	0	0	0	0	0	0	0	89
Library visit schools/daycare	0	50											50
Groups/students visit library	0	0											0
Other Outreach	0	0											0
Total Outreach	0	50	0	0	0	0	0	0	0	0	0	0	50
Reading Rewards (children participating)	140	150											290
Reading Rewards (books read)													0
Reading Rewards (minutes read)	72000	48000											120000
Computer usage	2	9											11
Wireless usage visits	104	98											202
Wireless unique visitors	20	19											39
Reference questions	4	2											6
ILL Borrow Completed	61	38											99
ILL Lender Completed	25	18											43
Website Visits	284	291											575

The following reflects work accomplished in August 2022

The library was closed due to staff illness on Monday August 8 and Tuesday August 9. Katrina was able to make it in on Wednesday. She Lysol-ed everything and we were back in business. Nancy returned to work on Saturday August 13.

Strategic Theme: Growing, strengthening and a building for the future. Improving the organizational health of Van Meter Public Library to prepare for growth in the future.

We have failed to meet a goal established in our Strategic Plan: "The Library Director and Trustees begin meeting regularly with the Foundation to re-start fundraising efforts beginning in Summer 2022." I do not know how to fix this problem.

Strategic Theme: Programs and resources to engage learners of all ages.

Final Summer Reading 2022 Totals: Young readers in Van Meter were rewarded for about 2000 hours of reading! While the program ended in July, we accepted reading logs until the middle of August. In addition, our two teens who participated in Summer Reading logged just under 23 hours of reading.

August was another record setting month for OverDrive circulation. Patrons checked out over 300 items in August! The most ever in one month. This is a great start for meeting our benchmark for success of increasing usage of online resources annually throughout the plan period. Over the past year, online circulation has grown to represent about 25% of our total circulation.

Tween Scene kicked off on August 26. We had fourteen at the first meeting of this Friday afternoon (2:00pm – 4:00pm) program for fourth, fifth and sixth graders. It was chaotic with so many, but we have made some adjustments to plans and hope to have a nice group each week. Each meeting is focused on either board games, a book, a craft or a movie.

All other fall programs start the week of September 12 and run through November 18.

Toddler Time: Mondays at 5:30pm and Tuesdays at 10:00am (for ages 2-5)

Laugh & Learn: Tuesdays at 5:30pm (for first, second and third graders)

Back-to-School Reading Challenge: Read five non-fiction books and win a prize and a book

We are meeting our goal of establishing a process for formal evaluation of all programs by participants in Fall 2022. Parents will be asked to rate "Toddler Time" and "Laugh & Learn" each week by giving the program 1, 2 or 3 stars. Parents of "Tween Scene" participants will be asked to evaluate the program once each trimester session. Tweens will use the star method each week they participate. In addition, we will be doing a general customer satisfaction survey again in late May 2023.

Strategic Theme: Creating Community

Katrina is doing a great job with marketing our Fall programs! She has developed unique graphics for each program. Our website, newsletter and Facebook page look fantastic! We have over 370 FaceBook followers and recently started posting to Instagram. Our newsletter goes out to a little over 300 addresses and has a very impressive 70% engaged/somewhat engaged rate.



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Nancy was at the Van Meter School Open House on August 18; I got the chance to speak to dozens of families about Fall programming.

Nancy attended the Van Meter Community Development Corporation's quarterly meeting on August 30th. I will be working on the "Sips & Snacks" and "Light the Town" committees again this year.