



President: Kate McCombs (2023)
Vice President: Rachel Backstrom (2025)
Secretary: Megan Warwick (2023)
Member: Andrew Kendall (2023)
Member: Shannon McClintock Miller (2025)

Van Meter Public Library Board of Trustees

Regular Board Meeting

Date: January 12, 2022 Time: 6:00 PM

Place: Van Meter Public Library (505 Grant Street)

Our Mission: The mission of the Van Meter Public Library is to provide access to materials and services for recreational reading and informational needs of the public library customers.

1. Call to Order
2. Roll Call
3. Approval of the Agenda
4. Consent Agenda
 - A. Minutes of Meeting November 17, 2021
 - B. December and January Financial Reports
 - C. December and January Claims
5. Community Conversations (LTC Grant)
 - A. Wednesdays January 19 and 26 (Snow Date February 9)
6. Strategic Plan
 - A. Review of Current
 - B. Timeline for Revision
 - C. Schedule Board and Foundation Work Session
7. Reports
 - A. Director's Report
 - B. President's Report
 - 1) Reschedule January Meeting (move to 12th)
8. Adjourn

Van Meter Public Library

11/17/2021 Board Meeting Minutes

On November 17th 2021, the Van Meter Public Library Board met at the Van Meter Public Library.

The meeting was called to order at 6:00pm by President McCombs.

In attendance were Backstrom, McCombs, Kendall, and Warwick. Miller was absent. Nancy Studebaker was also in attendance.

President McCombs asked for an approval for the agenda, Backstrom motioned, Kendall seconded. Passed unanimously.

President McCombs reviewed the consent agenda; Warwick motioned to approve, Kendall seconded; passed unanimously.

Discussion Items:

Collection Development Policy Revision was presented by Studebaker, discussion was held.

Winter/Spring Children's Programming Outline was presented by Studebaker. It was discussed to start a monthly themed book with take-home activities for school age children. These will take place January-April.

Art of the Board Meeting was presented by Studebaker, discussion was held. McCombs, Studebaker, Backstrom, and Warwick watched the 90 minute webinar prior to the meeting. The board members present held a discussion about the webinar for 15 minutes.

Sips and Snacks was presented by Studebaker, discussion was held.

Action Items:

Backstrom motioned to approve the revision to the Collection Development Policy. Seconded by Kendall, passed unanimously.

A Director report was given.

Having no further business, President McCombs asked for a motion to adjourn. Backstrom motioned, Kendall seconded. Passed unanimously. Adjourned at 6:48 pm.

The next meeting will take place at the Van Meter Public Library on Wednesday, December 15th at 6:00pm.



2810 Coliseum Centre Drive • Suite 300 • Charlotte, NC 28217 • USA

2810 Coliseum Centre Drive • Suite 300 • Charlotte, NC 28217

2989 1 AB 0.458

P:2989 / T:12 / S1:0 / S2:0



VAN METER PUBLIC LIBRARY
PO BOX 160
VAN METER IA 50261-0160



VAN METER PUBLIC LIBRARY

SEND PAYMENT TO:

Baker & Taylor
P.O. Box 277930
Atlanta, GA 30384-7930

ACCOUNT #	STATEMENT DATE	PAGE #
L0435962	10/31/21	1

ACCOUNT #	STATEMENT DATE	PAGE #
L0435962	10/31/21	1

ITEM NUMBER	ITEM DATE	NET DUE BY	PURCHASE ORDER CROSS REFERENCE	ITEM AMOUNT	BALANCE
COA102925482	062121	062121	30293-MARCH INVOICE	108.38-	108.38-
2036009959	062821	072821	INSP	25.45	82.93-
2036034952	062821	072821	AYAT	34.03	48.90-
2035977064	062921	072921	AYAT	76.14	27.24
2035993215	062921	072921	AYAT	69.95	97.19
2036014497	062921	072921	20213RDJJNF	136.53	233.72
2036019819	063021	073021	182-410-6502	248.39	482.11
COA102930410	081621	081621	STMT 06/30/21	373.73-	108.38
2036157190	090121	100121	AYAT	72.12	180.50
2036175454	090821	100821	AYAT	62.51	243.01
2036166525	091321	101321	AYAT	330.92	573.93
2036186445	092121	102121	AYAT	92.06	665.99
2036198884	092421	102421	AYAT	102.12	768.11
2036214025	093021	103021	AYAT	149.70	917.81
2036228776	101221	111121	AYAT	120.65	1,038.46
2036246089	101821	111721	AYAT	79.96	1,118.42
2036261505	102621	112521	AYAT	54.10	1,172.52

ITEM NUMBER	ITEM DATE	AMOUNT
COA102925482	062121	108.38-
2036009959	062821	25.45
2036034952	062821	34.03
2035977064	062921	76.14
2035993215	062921	69.95
2036014497	062921	136.53
2036019819	063021	248.39
COA102930410	081621	373.73-
2036157190	090121	72.12
2036175454	090821	62.51
2036166525	091321	330.92
2036186445	092121	92.06
2036198884	092421	102.12
2036214025	093021	149.70
2036228776	101221	120.65
2036246089	101821	79.96
2036261505	102621	54.10

PLEASE FORWARD ALL REMITTANCE DETAIL FOR ACH, WIRES & DRAFTS TO:

FAX: 704.998.3314 ATTN: Cash or email DL-ARSupport@baker-taylor.com

QUESTIONS REGARDING YOUR STATEMENT?
CALL 704.998.3399 OR 800.340.5370

PLEASE INCLUDE ACCOUNT # ON CHECK

TO ENSURE PROPER CREDIT RETURN THIS REMITTANCE
ADVICE WITH PAYMENT TO THE ADDRESS ABOVE

CURRENT	1-30 PAST DUE	31-60 PAST DUE	60+ PAST DUE	TOTAL
254.71	809.43	0.00	108.38	1,172.52

STATEMENT BALANCE
\$ 1,172.52 USD

KEEP THIS COPY FOR YOUR RECORDS

Review invoices and statements and track orders 24/7 with our online tools.

INVOICE

INVOICE #: 2036228776
 INVOICE DATE: 10/12/21
 ACCOUNT #: 207158 L043596 2 B00000
 ATS #: MOM9619532

PAGE: 002

4 OWNERSHIP LABEL	AT	0.10	=	0.40
4 SPINE LABEL	AT	0.10	=	0.40
4 LABEL PROTECTORS	AT	0.05	=	0.20
4 MYLAR JACKET NON STA	AT	0.15	=	0.60
5 OWNERSHIP LABEL	AT	0.25	=	1.25
5 SPINE LABEL	AT	0.25	=	1.25
5 LABEL PROTECTORS	AT	0.00	=	0.00
3 MYLAR JACKET NON STA	AT	0.89	=	2.67
TOTAL				6.77

TERMS: 00 NET 30 DAYS
 AMOUNTS BILLED IN USD

VAS 6.77
 TOTAL AMOUNT DUE 120.65

REMIT TO: BAKER & TAYLOR
 P.O. BOX 277930
 ATLANTA, GA 30384-7930

PLEASE INDICATE INVOICE # ON YOUR REMITTANCE

STATUS REPORT

INVOICE #: 2036228776
 INVOICE DATE: 10/12/21
 ACCOUNT #: 207158 L043596 2 B00000
 ATS #: MOM9619532

PAGE: 001

THE FOLLOWING ITEMS WERE NOT IN STOCK AT THE TIME OF YOUR ORDER. STATUS REPORTS INDICATED ARE BASED ON PUBLISHER SUPPLIED INFORMATION. IF YOU BACKORDERED. THE REMAINING ITEMS WILL BE SHIPPED AS RECEIVED FROM THE PUBLISHER UNTIL YOUR CANCELLATION DATE IS REACHED. INVOICES REPRESENT ITEMS SHIPPED

QTY	TITLE	AUTHOR	TYPE	ISBN	PUB.	PRICE			
	BT ORDER #	CUSTOMER PO #	FUND #	CUST REF #	ISBN-10		DISPOSITION	STATUS	DUE DATE
1	INVESTIGATOR 81606941	AYAT	SANDFORD, JOHN	HRD 0000000001	9780593328682 059332868X	PENGU 29.00	BACK ORDERED	NP	04/2022

INVOICE

INVOICE #: 2036246089
 INVOICE DATE: 10/18/21
 ACCOUNT #: 207158 L043596 2 B00000
 ATS #: MOM9627236

PAGE: 001

SHIPPED FROM: MOMENCE
 CUSTOMER SERVICE:
 CREDIT: 800.340.5370/INTL 704.998.3399
 GST/TAX ID#: 42--6037786
 PO#:

BILL TO: ACCOUNT #: 207158 L043596 2 B00000
 SAN #:
 NAME: VAN METER PUBLIC LIBRARY
 ADDRESS: C/O CITY HALL
 PO BOX 160
 310 MILL STREET
 VAN METER IA 50261

MAIL TO: NAME: VAN METER PUBLIC LIBRARY
 ADDRESS: 505 GRANT STREET
 VAN METER IA 50261

SHIP TO: ACCOUNT #: 207158 L043596 2 000000
 SAN #: 3057518
 NAME: VAN METER PUBLIC LIBRARY
 ADDRESS: 505 GRANT STREET
 VAN METER IA 50261

ALL CLAIMS MUST BE MADE WITHIN 45 DAYS OF INVOICE. RETURN AUTHORIZATION REQUIRED. NOT RESPONSIBLE FOR GOODS SENT UNINSURED.

QTY	TITLE	AUTHOR	TYPE	ISBN	PUB.	PRICE	DISC.	NET PRICE	EXTENDED PRICE	
	BT ORDER #	CUSTOMER PO #	FUND #	CUST REF #	ISBN-10		VAS			
1	STATE OF TERROR 81234404	AYAT	CLINTON, HILLAR	HRD 0000000026	9781982173678 198217367X	SIMON	30.00	44.0%	16.80	16.80
1	JUDGES LIST 81289885	AYAT	GRISHAM, JOHN	HRD 0000000002	9780385546027 0385546025	RANDO	29.95	44.0%	16.77	16.77
1	PARTY CRASHER 81313156	AYAT	KINSELLA, SOPHI	HRD 0000000007	9780593449172 0593449177	RANDO	27.00	44.0%	15.12	15.12
1	DEAR SANTA 81234404	AYAT	MACOMBER, DEBBI	HRD 0000000012	9781984818812 1984818813	RANDO	21.00	44.0%	11.76	11.76
1	BOYS A MEMOIR OF HOLLYWOOD AND FAMILY 81507445	202108ANF	HOWARD, RON	HRD 466645832	9780063065246 006306524X	HARPE	28.99	43.0%	16.52	16.52
5				SUB TOTAL						76.97
				USD CURRENCY						

INVOICE

INVOICE #: 2036246089
 INVOICE DATE: 10/18/21
 ACCOUNT #: 207158 L043596 2 B00000
 ATS #: MOM9627236

PAGE: 002

4 OWNERSHIP LABEL	AT	0.10	=	0.40
4 SPINE LABEL	AT	0.10	=	0.40
4 LABEL PROTECTORS	AT	0.05	=	0.20
4 MYLAR JACKET NON STA	AT	0.15	=	0.60
1 OWNERSHIP LABEL	AT	0.25	=	0.25
1 SPINE LABEL	AT	0.25	=	0.25
1 LABEL PROTECTORS	AT	0.00	=	0.00
1 MYLAR JACKET NON STA	AT	0.89	=	0.89
TOTAL				2.99

TERMS: 00 NET 30 DAYS
 AMOUNTS BILLED IN USD

VAS 2.99

TOTAL AMOUNT DUE 79.96

REMIT TO: BAKER & TAYLOR
 P.O. BOX 277930
 ATLANTA, GA 30384-7930

PLEASE INDICATE INVOICE # ON YOUR REMITTANCE

STATUS REPORT

 INVOICE #: 2036261505
 INVOICE DATE: 10/26/21
 ACCOUNT #: 207158 L043596 2 B00000
 ATS #: MOM9634759

PAGE: 001

THE FOLLOWING ITEMS WERE NOT IN STOCK AT THE TIME OF YOUR ORDER. STATUS REPORTS INDICATED ARE BASED ON PUBLISHER SUPPLIED INFORMATION. IF YOU BACKORDERED. THE REMAINING ITEMS WILL BE SHIPPED AS RECEIVED FROM THE PUBLISHER UNTIL YOUR CANCELLATION DATE IS REACHED. INVOICES REPRESENT ITEMS SHIPPED

QTY	TITLE	AUTHOR	TYPE	ISBN	PUB.	PRICE			
	BT ORDER #	CUSTOMER PO #	FUND #	CUST REF #	ISBN-10		DISPOSITION	STATUS	DUE DATE
1	DEATH OF THE BLACK WIDOW		PATERSON, JAME	HRD	9781538709825	GDCTP	32.00		
	81622345	AYAT		0000000001	1538709821		BACK ORDERED	NP	04/2022
1	3 DEBTS PAID A DANIEL PITT NOVEL		PERRY, ANNE	HRD	9780593358733	RANDO	28.00		
	81622345	AYAT		0000000002	0593358732		BACK ORDERED	NP	04/2022
1	BEAUTIFUL		STEEL, DANIELLE	HRD	9781984821645	RANDO	28.99		
	81626672	AYAT		0000000002	1984821644		BACK ORDERED	NP	04/2022
1	DREAM TOWN		BALDACCI, DAVID	HRD	9781538719770	GDCTP	29.00		
	81626672	AYAT		0000000001	1538719770		BACK ORDERED	NP	04/2022
1	SAFE HOUSE		WOODS, STUART	HRD	9780593331750	PENGU	28.00		
	81626672	AYAT		0000000003	0593331753		BACK ORDERED	NP	03/2022
1	POWER OF THANK YOU DISCOVER THE JOY OF G		MEYER, JOYCE	HRD	9781546016120	GDCRL	24.00		
	81626672	INSP		0000000004	1546016120		BACK ORDERED	NP	01/2022

CLAIMS PAY REQUEST

City of Van Meter

Payable To: Office Depot

Mailing Address: PO Box 88040; Chicago IL 60680-1040

Date of Invoice: 10/29/2021

Amount: \$26.11

Memo: Acct 33566301

Vendor #
Office Use Only

Purchase Description: Programming

Invoice Number: 204768473001

Account Number: 182-410-6215

Nancy Studebaker-Barringer

Office DEPOT, Inc.

Office Depot, Inc
PO BOX 7241
SIOUX FALLS SD
57117-7241

ORIGINAL INVOICE

10000

FEDERAL ID:59-2663954

THANKS FOR YOUR ORDER

IF YOU HAVE ANY QUESTIONS OR PROBLEMS. JUST CALL US
FOR CUSTOMER SERVICE ORDER: (888) 263-3423
FOR ACCOUNT: (800) 721-6592

INVOICE NUMBER	AMOUNT DUE	PAGE NUMBER
204768473001	26.11	Page 2 of 2
INVOICE DATE	TERMS	PAYMENT DUE
29-OCT-21	Net 30	04-DEC-21

BILL TO:

ATTN: ACCTS PAYABLE
VAN METER:CITY CLERK
PO BOX 160
VAN METER IA 50261-0160

000381-000281

SHIP TO:

VAN METER PUBLIC LIBRARY
505 GRANT ST
VAN METER IA 50261-7707



ACCOUNT NUMBER 33566301	PURCHASE ORDER	SHIP TO ID LIBRARY	ORDER NUMBER 204768473001	ORDER DATE 22-OCT-21	SHIPPED DATE 29-OCT-21		
BILLING ID 199969	ACCOUNT MANAGER RELEASE	ORDERED BY Nancy Studebaker	DESKTOP	COST CENTER			
CATALOG ITEM #/ MANUF CODE	DESCRIPTION/ CUSTOMER ITEM #	U/M TAX	QTY ORD	QTY SHP	QTY B/O	UNIT PRICE	EXTENDED PRICE
SUB-TOTAL							16.12
DELIVERY							9.99
SALES TAX							0.00
TOTAL							26.11

All amounts are based on USD currency

To return supplies, please repack in original box and insert our packing list, or copy of this invoice. Please note problem so we may issue credit or replacement, whichever you prefer. Please do not ship collect. Please do not return furniture or machines until you call us first for instructions. Shortage or damage must be reported within 5 days after delivery.

000381-000281

▲ DETACH HERE ▲

CUSTOMER NAME	BILLING ID	INVOICE NUMBER	INVOICE DATE	INVOICE AMOUNT
VAN METER:CITY CLERK	199969	204768473001	29-OCT-21	26.11

AMOUNT ENCLOSED

FL0

001999697 2047684730012 00000002611 1 9

Please
Send Your
Check to:

OFFICE DEPOT, INC.
PO Box 88040
Chicago IL 60680-1040

Please return this stub with your payment to
ensure prompt credit to your account.

Page 13 of 75

Please DO NOT staple or fold. Thank You.

Office DEPOT, Inc.

Office Depot, Inc
PO BOX 7241
SIOUX FALLS SD
57117-7241

THANKS FOR YOUR ORDER

IF YOU HAVE ANY QUESTIONS
OR PROBLEMS, JUST CALL US
FOR CUSTOMER SERVICE ORDER: (888) 263-3423
FOR ACCOUNT: (800) 721-6592

FEDERAL ID:59-2663954

INVOICE NUMBER	AMOUNT DUE	PAGE NUMBER
204768473001	26.11	Page 1 of 2
INVOICE DATE	TERMS	PAYMENT DUE
29-OCT-21	Net 30	04-DEC-21

BILL TO:

ATTN: ACCTS PAYABLE
VAN METER:CITY CLERK
PO BOX 160
VAN METER IA 50261-0160

000381-000281

SHIP TO:

VAN METER PUBLIC LIBRARY
505 GRANT ST
VAN METER IA 50261-7707



ACCOUNT NUMBER 33566301	PURCHASE ORDER	SHIP TO ID LIBRARY	ORDER NUMBER 204768473001	ORDER DATE 22-OCT-21	SHIPPED DATE 29-OCT-21		
BILLING ID 199969	ACCOUNT MANAGER RELEASE	ORDERED BY Nancy Studebaker	DESKTOP	COST CENTER			
CATALOG ITEM #/ MANUF CODE	DESCRIPTION/ CUSTOMER ITEM #	U/M	QTY ORD	QTY SHP	QTY B/O	UNIT PRICE	EXTENDED PRICE
COPIESANDFLYERS	870284						
COMMENTS: Libby_EN							
903332 CUTTINGHALF	Cutting, Machine, per cut 903332	EA	1	1	0	0.420	0.42
723614 WHITE, 65#,8X11	White, 65#, Cardstock, 8.5 723614	EA	50	50	0	0.064	3.20
798644 IMPRESSIONS10	FS Color LTR SglSd, 24# 798644	EA	50	50	0	0.250	12.50

000381-000281

To ensure timely and accurate application of your payment, please include the following on your remittance: account number, invoice number, and the amount you are paying for each invoice.

CLAIMS PAY REQUEST

City of Van Meter

Payable To: OverDrive

Mailing Address: PO Box 72117 Cleveland, OH 44192-0002

Date of Invoice: 11/2/2021

Amount: \$64.99

Memo: ARPA

Vendor #
Office Use Only

Purchase Description: Materials

Invoice Number: 06497DA21443988

Account Number: 182-410-6502

Nancy Studebaker-Barringer

Customer ID	Invoice number	Date
6497-1125	06497DA21443988	November 02, 2021



OverDrive, Inc.
 One OverDrive Way
 Cleveland, OH 44125
 United States
 Phone: +1 216 573 6886 Fax: +1 216 672 0087
 Email: invoicing@overdrive.com
 US Tax ID number: 34-1522786

Bill to:
 Van Meter Public Library
 505 Grant
 Van Meter, IA 50261-0094

Sold to:
 Van Meter Public Library
 505 Grant
 Van Meter, IA 50261-0094

Payment terms:
 On receipt

Invoice Summary - Details follow on next page(s)

Format	Items	Subtotal	Tax amount	Total
Ebook	1	\$64.99 USD	\$0.00 USD	\$64.99 USD

Total items: 1 **Subtotal:** \$64.99 USD

Tax amount: \$0.00 USD

Total: **\$64.99 USD**

Amount due: **\$64.99 USD**

Pay directly in Marketplace

- Select one or more invoices and click **Pay invoice(s)**.
- Select your payment method, then click **Pay by bank account** (US accounts only) or **Pay by credit card**.
- Enter the required information. Bank account information will be saved automatically for future use, and credit card information can be optionally saved.
- **Note:** Your saved bank account or credit card information can only be used by you.
- Click **Confirm payment**.

Other payment options

When you make a payment using one of these methods, you must either include a list of invoice numbers and amounts due, or email the information separately to invoicing@overdrive.com.

Pay by check

Please make checks payable in USD to OverDrive, Inc.

Remittance address:
 PO Box 72117
 Cleveland, OH 44192-0002
 United States

Pay by ACH or wire

If you have a non-U.S. account and want to pay through your bank account, or if you don't want to pay directly in Marketplace, you can pay by ACH or wire. To do so, please visit [OverDrive's banking instructions](#) in Marketplace.

Customer ID	Invoice number	Date
6497-1125	06497DA21443988	November 02, 2021

#	Order date	Order ID	Order name	Internal purchase order ID	ISBN	Title	Publisher	Format	Lending model	Unit price	Quantity	Cost	Tax rate	Tax amount	Total
1	11/2/2021	bridges-20210903-142232-167429	202109		9781982154905	Game On: Tempting Twenty-Eight	Atria Books		MA	\$64.99 USD	1	\$64.99 USD	0.00%	\$0.00 USD	\$64.99 USD

Format	Items	Subtotal	Tax amount	Total
Ebook	1	\$64.99 USD	\$0.00 USD	\$64.99 USD

Total items: 1 **Subtotal:** \$64.99 USD

Tax amount: \$0.00 USD

Total: **\$64.99 USD**

Amount due: **\$64.99 USD**

CLAIMS PAY REQUEST

City of Van Meter

Payable To: OverDrive

Mailing Address: PO Box 72117 Cleveland, OH 44192-0002

Date of Invoice: 10/23/2021

Amount: \$1200

Memo: ARPA

Vendor #
Office Use Only

Purchase Description: Materials

Invoice Number: 06497SU21429430

Account Number: 182-410-6502

Nancy Studebaker-Barringer

Customer ID	Invoice number	Date
6497-1125	06497SU21429430	October 23, 2021



OverDrive, Inc.
 One OverDrive Way
 Cleveland, OH 44125
 United States
 Phone: +1 216 573 6886 Fax: +1 216 672 0087
 Email: invoicing@overdrive.com
 US Tax ID number: 34-1522786

Bill to:
 Van Meter Public Library
 505 Grant
 Van Meter, IA 50261-0094

Sold to:
 Van Meter Public Library
 505 Grant
 Van Meter, IA 50261-0094

Payment terms:
 On receipt

Invoice Summary - Details follow on next page(s)

Format	Items	Subtotal	Tax amount	Total
Audiobook	50	\$1,200.00 USD	\$0.00 USD	\$1,200.00 USD

Total items: 50 **Subtotal:** \$1,200.00 USD

Tax amount: \$0.00 USD

Total: **\$1,200.00 USD**

Amount due: **\$1,200.00 USD**

Pay directly in Marketplace

- Select one or more invoices and click **Pay invoice(s)**.
- Select your payment method, then click **Pay by bank account** (US accounts only) or **Pay by credit card**.
- Enter the required information. Bank account information will be saved automatically for future use, and credit card information can be optionally saved.
- **Note:** Your saved bank account or credit card information can only be used by you.
- Click **Confirm payment**.

Other payment options

When you make a payment using one of these methods, you must either include a list of invoice numbers and amounts due, or email the information separately to invoicing@overdrive.com.

Pay by check

Please make checks payable in USD to OverDrive, Inc.

Remittance address:
 PO Box 72117
 Cleveland, OH 44192-0002
 United States

Pay by ACH or wire

If you have a non-U.S. account and want to pay through your bank account, or if you don't want to pay directly in Marketplace, you can pay by ACH or wire. To do so, please visit [OverDrive's banking instructions](#) in Marketplace.

Customer ID	Invoice number	Date
6497-1125	06497SU21429430	October 23, 2021

#	ISBN	Title	Publisher	Format	Lending model	Unit price	Quantity	Cost	Tax rate	Tax amount	Total	Notes
1	9780792744139	Hissy Fit	Blackstone Publishing	📖	SU		1					
2	9781982597221	The Queen's Gambit	Blackstone Publishing	📖	SU		1					
3	9781665075855	Lie to Me	Blackstone Publishing	📖	SU		1					
4	9781483031767	The Story Keeper	Blackstone Publishing	📖	SU		1					
5	9781455137107	The Indigo Girl	Blackstone Publishing	📖	SU		1					
6	9781504610667	Pretty Girls	Blackstone Publishing	📖	SU		1					
7	9781504780285	False Witness	Blackstone Publishing	📖	SU		1					
8	9781538469781	Next Year in Havana	Blackstone Publishing	📖	SU		1					
9	9781441735454	Hard Sell	Blackstone Publishing	📖	SU		1					
10	9781624602337	Understood	Blackstone Publishing	📖	SU		1					
11	9781481539944	Year of Wonders	Blackstone Publishing	📖	SU		1					
12	9781665019460	Cosmic Queries	Blackstone Publishing	📖	SU		1					
13	9781504608671	Those Girls	Blackstone Publishing	📖	SU		1					
14	9781607889335	Squirrel Seeks Chipmunk	Hachette Book Group	📖	SU		1					
15	9781504759045	A Study in Scarlet Women	Blackstone Publishing	📖	SU		1					
16	9781483052304	Halfway to the Grave	Blackstone Publishing	📖	SU		1					
17	9781538522028	The Book Woman of Troublesome Creek	Blackstone Publishing	📖	SU		1					
18	9781665043823	Send for Me	Blackstone Publishing	📖	SU		1					
19	9781504759113	A Conspiracy in Belgravia	Blackstone Publishing	📖	SU		1					
20	9781441735072	Hot Asset	Blackstone Publishing	📖	SU		1					
21	9781982685294	The Shadow Glass	Blackstone Publishing	📖	SU		1					
22	9781481560641	Crocodile on the Sandbank	Blackstone Publishing	📖	SU		1					
23	9781504689908	The Dig	Blackstone Publishing	📖	SU		1					
24	9781504722803	Killing Trail	Blackstone Publishing	📖	SU		1					
25	9781483061740	A Higher Call	Blackstone Publishing	📖	SU		1					
26	9781478950806	Beautiful Day	Hachette Book Group	📖	SU		1					
27	9781481563963	The Chaperone	Blackstone Publishing	📖	SU		1					
28	9781481597494	The Prayer Box	Blackstone Publishing	📖	SU		1					
29	9781504720069	Never Let You Go	Blackstone Publishing	📖	SU		1					
30	9780792741121	Maisie Dobbs	Blackstone Publishing	📖	SU		1					
31	9798200710942	Simply Sensual	Blackstone Publishing	📖	SU		1					

Customer ID	Invoice number	Date
6497-1125	06497SU21429430	October 23, 2021

#	ISBN	Title	Publisher	Format	Lending model	Unit price	Quantity	Cost	Tax rate	Tax amount	Total	Notes
32	9798200710867	Simply Scandalous	Blackstone Publishing	🎧	SU		1					
33	9781799931089	The Second Season	Blackstone Publishing	🎧	SU		1					
34	9780792740940	Birds of a Feather	Blackstone Publishing	🎧	SU		1					
35	9781538545539	The Heart Forger	Blackstone Publishing	🎧	SU		1					
36	9781482994643	Everything I Never Told You	Blackstone Publishing	🎧	SU		1					
37	9781665075930	Passion	Blackstone Publishing	🎧	SU		1					
38	9780792751298	The Zookeeper's Wife	Blackstone Publishing	🎧	SU		1					
39	9781481530903	H Is for Hawk	Blackstone Publishing	🎧	SU		1					
40	9780792797166	Agatha Raisin and the Quiche of Death	Blackstone Publishing	🎧	SU		1					
41	9781504609807	Pretty Baby	Blackstone Publishing	🎧	SU		1					
42	9781481578592	The Curse of the Pharaohs	Blackstone Publishing	🎧	SU		1					
43	9781504647595	Strangers on a Train	Blackstone Publishing	🎧	SU		1					
44	9781611135992	One Summer	Hachette Book Group	🎧	SU		1					
45	9781481572934	No Easy Day	Blackstone Publishing	🎧	SU		1					
46	9781504784924	The Bone Witch	Blackstone Publishing	🎧	SU		1					
47	9781481586450	One Foot in the Grave	Blackstone Publishing	🎧	SU		1					
48	9781483018935	The Good Girl	Blackstone Publishing	🎧	SU		1					
49	9780792793335	The 100-Year-Old Man Who Climbed Out the Window and Disappeared	Blackstone Publishing	🎧	SU		1					
50	9781483056685	The Friday Night Knitting Club	Blackstone Publishing	🎧	SU		1					

Format	Items	Subtotal	Tax amount	Total
Audiobook	50	\$1,200.00 USD	\$0.00 USD	\$1,200.00 USD

Total items: 50 **Subtotal:** \$1,200.00 USD

Tax amount: \$0.00 USD

Total: **\$1,200.00 USD**

Amount due: **\$1,200.00 USD**

CLAIMS PAY REQUEST

City of Van Meter

Payable To: OverDrive

Mailing Address: PO Box 72117 Cleveland, OH 44192-0002

Date of Invoice: 10/26/2021

Amount: \$87.5

Memo: ARPA

Vendor #
Office Use Only

Purchase Description: Materials

Invoice Number: 06497DA21433294

Account Number: 182-410-6502

Nancy Studebaker-Barringer

Customer ID	Invoice number	Date
6497-1125	06497DA21433294	October 26, 2021



OverDrive, Inc.
 One OverDrive Way
 Cleveland, OH 44125
 United States
 Phone: +1 216 573 6886 Fax: +1 216 672 0087
 Email: invoicing@overdrive.com
 US Tax ID number: 34-1522786

Bill to:
 Van Meter Public Library
 505 Grant
 Van Meter, IA 50261-0094

Sold to:
 Van Meter Public Library
 505 Grant
 Van Meter, IA 50261-0094

Payment terms:
 On receipt

Invoice Summary - Details follow on next page(s)

Format	Items	Subtotal	Tax amount	Total
Ebook	2	\$87.50 USD	\$0.00 USD	\$87.50 USD

Total items:		2	Subtotal:	\$87.50 USD
			Tax amount:	\$0.00 USD
			Total:	\$87.50 USD
			Amount due:	\$87.50 USD

Pay directly in Marketplace

- Select one or more invoices and click **Pay invoice(s)**.
- Select your payment method, then click **Pay by bank account** (US accounts only) or **Pay by credit card**.
- Enter the required information. Bank account information will be saved automatically for future use, and credit card information can be optionally saved.
- **Note:** Your saved bank account or credit card information can only be used by you.
- Click **Confirm payment**.

Other payment options

When you make a payment using one of these methods, you must either include a list of invoice numbers and amounts due, or email the information separately to invoicing@overdrive.com.

Pay by check

Please make checks payable in USD to OverDrive, Inc.

Remittance address:
 PO Box 72117
 Cleveland, OH 44192-0002
 United States

Pay by ACH or wire

If you have a non-U.S. account and want to pay through your bank account, or if you don't want to pay directly in Marketplace, you can pay by ACH or wire. To do so, please visit [OverDrive's banking instructions](#) in Marketplace.

CLAIMS PAY REQUEST

City of Van Meter

Payable To: TechSoup

Mailing Address: Attention: Client Services; 435 Brannan St, Ste 100; San Francisco, CA 94107

Date of Invoice: 12/1/2021

Amount: \$1487.3

Memo: Request #3292162
(Please include this in the memo on the check)

Vendor #
Office Use Only

Purchase Description: Tech

Invoice Number: Request #3292162

Account Number: 182-410-6419

Nancy Studebaker-Barringer

Payment Needed for Request Number 3292162

TechSoup <customerservice@techsoup.org>

Wed 12/1/2021 9:45 AM

To: Nancy Studebaker <nstudebaker@vanmeteria.gov>

Cc: Nancy Studebaker <nstudebaker@vanmeteria.gov>

Send your check to complete your request.



TechSoup

Complete your request by sending payment via check.

Hi, Van Meter Public Library.

You selected the option to pay by check for this request. If you would like faster processing, open request 3292162 in [your request history](#) and choose a different payment method.

Please make a check out to TechSoup Global for the total amount listed below and include the request number on the check.

Send to:

TechSoup
Attention: Client Services
435 Brannan Street, Suite 100
San Francisco, CA 94107

After we receive your payment, we'll process your request in approximately two to three business days. Due to San Francisco's shelter-in-place mandate, you may experience some delays in the receiving and processing of your payment.

For most requests, you'll receive another email with detailed instructions about how to obtain your requested items or a delivery estimate for physical items. You can always find those emails in your account under [Fulfillment Emails](#).

If your organization's nonprofit status is not yet verified, the request will not be fulfilled until we've confirmed your eligibility.

You can view the status of your request at any time in [your account](#).

To Pay Online with a Credit Card

To pay online with a credit card instead of a check, find the request in your [request history](#) and click **ADD PAYMENT**. Then, select the option for payment by credit card.

Products Requested

Title: HP EliteBook 850 G8, Core i5-1145G7, Windows 10

Quantity: 1

Item Price: \$1,390.00

Title: Adobe Creative Cloud for Individuals All Apps Plan 1-Year Membership – Access to Discounted Rates – Promotion

Quantity: 1

Item Price: \$0.00

Sales tax: \$97.30

Shipping: \$0.00 (Ground)

Total: \$1,487.30

Request Details

Your request number: 3292162
Requested on: 12/1/2021 7:44:59 AM
Requested by: Nancy Studebaker
Van Meter Public Library
505 Grant Street

Van Meter IA 50261

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For more nonprofit tips and tricks [join our community on Facebook](#).

—Your friends at TechSoup



Microsoft Office



Adobe



NortonLifeLock

Microsoft Office

Empower your organization to do more together. Admin fees start at \$52 for eligible nonprofits.

[Get Office](#)

Adobe in the Cloud

It's easier than you think to tell your organization's story. Access discounted subscriptions for \$5.

[Get Adobe](#)

NortonLifeLock

Keep your systems safe and your data secure. Norton starts at \$12 for eligible nonprofits.

[Get Norton](#)

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@TechSoup on Instagram

TechSoup, 435 Brannan Street, Suite 100, San Francisco, CA 94107 United States
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Account: 60457 8781 034056 8 Statement Date: 12/10/21 Page: 1 of 8

Account: 60457 8781 034056 8

CITY OF VAN METER
ATTN: ACCOUNTS PAYABLES
PO BOX 160
VAN METER, IA 50261-0160

PLEASE INDICATE ADDRESS CHANGES



CITY OF VAN METER
ATTN: ACCOUNTS PAYABLES
PO BOX 160
VAN METER, IA 50261-0160

PAYMENT ADDRESS

SYNCB/AMAZON
P.O. BOX 530958
ATLANTA, GA 30353-0958

Customer Service Online at amazon.com/creditline
This account is not registered.
The authentication code is: S4GYV565

DUE DATE: 01/05/22

Payments Received

11/12/21 0030741 (2108.94) PAYMENT RECEIVED - THANK YOU

Current Invoices (Details for Current Month's Invoices Enclosed)

Date	Invoice	Original Amount	Due Date	Reference	Invoice	Date & Amount Due
					Please Indicate by <input checked="" type="checkbox"/> Invoices Paid	
10/10/21	446855857675	29.71	01/05/22		446855857675	<input type="checkbox"/> 10/10 29.71
10/11/21	799885764633	14.03	01/05/22		799885764633	<input type="checkbox"/> 10/11 14.03
10/12/21	953549664496	15.71	01/05/22		953549664496	<input type="checkbox"/> 10/12 15.71
10/18/21	469844857785	25.74	01/05/22		469844857785	<input type="checkbox"/> 10/18 25.74
10/18/21	697574735673	35.63	01/05/22		697574735673	<input type="checkbox"/> 10/18 35.63
10/18/21	897499975535	63.48	01/05/22		897499975535	<input type="checkbox"/> 10/18 63.48
10/18/21	454488768889	17.09	01/05/22		454488768889	<input type="checkbox"/> 10/18 17.09
10/28/21	663449395993	35.42	01/05/22		663449395993	<input type="checkbox"/> 10/28 35.42
11/01/21	476698546678	11.73	01/05/22		476698546678	<input type="checkbox"/> 11/01 11.73
11/01/21	434983897364	17.96	01/05/22		434983897364	<input type="checkbox"/> 11/01 17.96
11/07/21	678969994864	40.11	01/05/22	6245652	678969994864	<input type="checkbox"/> 11/07 40.11
11/10/21	659897886945	17.99	02/05/22		659897886945	<input type="checkbox"/> 11/10 17.99
11/10/21	797498838657	26.75	02/05/22		797498838657	<input type="checkbox"/> 11/10 26.75
11/10/21	659487594578	161.04	02/05/22		659487594578	<input type="checkbox"/> 11/10 161.04
11/10/21	543457633495	19.99	02/05/22		543457633495	<input type="checkbox"/> 11/10 19.99

-Continue-

Account: 60457 8781 034056 8 Statement Date: 12/10/21 Page: 2 of 8

Account: 60457 8781 034056 8

Current Invoices (Details for Current Month's Invoices Enclosed) (continued)

Date	Invoice	Original Amount	Due Date	Reference	Invoice	Date & Amount Due
11/11/21	853685495439	18.08	02/05/22		853685495439 <input type="checkbox"/>	11/11 18.08
11/13/21	547693459538	8.98	02/05/22		547693459538 <input type="checkbox"/>	11/13 8.98
11/13/21	737349769555	10.16	02/05/22		737349769555 <input type="checkbox"/>	11/13 10.16
11/18/21	989784863964	77.99	02/05/22		989784863964 <input type="checkbox"/>	11/18 77.99
11/28/21	978994455459	474.25	02/05/22		978994455459 <input type="checkbox"/>	11/28 474.25
12/01/21	773463633989	17.33	02/05/22		773463633989 <input type="checkbox"/>	12/01 17.33
12/01/21	737869358858	6.98	02/05/22		737869358858 <input type="checkbox"/>	12/01 6.98
12/01/21	584533399773	12.90	02/05/22		584533399773 <input type="checkbox"/>	12/01 12.90
12/02/21	657966889694	60.00	02/05/22		657966889694 <input type="checkbox"/>	12/02 60.00
12/02/21	655959898973	24.12	02/05/22		655959898973 <input type="checkbox"/>	12/02 24.12
12/06/21	846356898633	30.00	02/05/22		846356898633 <input type="checkbox"/>	12/06 30.00

Previously Billed Invoices

Date	Invoice	Original Amount	Due Date	Reference	Invoice	Date & Amount Due
10/02/21	643995486753	27.83	12/05/21		643995486753 <input type="checkbox"/>	10/02 27.83
10/04/21	448879767883	100.27	12/05/21		448879767883 <input type="checkbox"/>	10/04 13.67
10/04/21	958865484848	25.98	12/05/21		958865484848 <input type="checkbox"/>	10/04 25.98
10/04/21	747648437894	12.99	12/05/21		747648437894 <input type="checkbox"/>	10/04 12.99
10/06/21	777695799873	14.95	12/05/21		777695799873 <input type="checkbox"/>	10/06 14.95
10/06/21	485683948698	7.00	12/05/21		485683948698 <input type="checkbox"/>	10/06 7.00
10/06/21	455669455783	5.99	12/05/21		455669455783 <input type="checkbox"/>	10/06 5.99
10/06/21	764358936684	5.99	12/05/21		764358936684 <input type="checkbox"/>	10/06 5.99
10/06/21	749856954994	13.97	12/05/21		749856954994 <input type="checkbox"/>	10/06 13.97
10/06/21	438537433843	7.91	12/05/21		438537433843 <input type="checkbox"/>	10/06 7.91

-Continue-

Account: 60457 8781 034056 8 Statement Date: 12/10/21 Page: 3 of 8

Account: 60457 8781 034056 8

Current Invoices:	\$ 1273.17
Previously Billed Invoices:	\$ 222.88
Unapplied Payments & Credits:	\$ 0.00

\$ Send payments to:
P.O. Box 530958
Atlanta GA 30353-0958

 For billing/general inquiries:
PO Box 965055
Orlando FL 32896

 For Customer Service:
Call 1-866-634-8381

Account: 60457 8781 034056 8

PLEASE PAY THIS AMOUNT
\$ 442.89
DUE BY 01/05/22

PLEASE RETURN THIS STUB WITH YOUR PAYMENT

AMOUNT ENCLOSED \$ _____

Retain left hand portion for your records, send right hand portion noting items paid by a with your payment. If not sending stub, note account number, invoice number and amounts being paid on your check.

Purchases, returns and payments made just prior to the statement date may not appear until the next month's statement. Any payments received after 5:00 pm ET on any business day or on any day other than a business day, at the address indicated above, will be credited on the next business day. If payment is made at a location other than such address, credit may be delayed.

-Continue-

Current Invoice Details

AMAZON
 PO BOX 530958
 ATLANTA, GA 30353-0958

CITY OF VAN METER
 Account : 8781 034056 8
 Location : 0003

Date of Sale: 11/07/21
 Invoice: 678969994864
 P.O. : 6245652

S.K.U.	DESCRIPTION	QUANTITY	UNIT	PRICE	EXT. PRICE
B07WHSQ1SF	PharMeDoc Pregnancy Pillow, U-	1.000	EA	39.9500	39.95
MISC	SHIPPING AND TAX	1.000	EA	0.1600	0.16
Subtotal: 40.11		Tax: 0.00		Balance Due: 40.11	

AMAZON
 PO BOX 530958
 ATLANTA, GA 30353-0958

CITY OF VAN METER
 Account : 8781 034056 8
 Location : 0003

Date of Sale: 11/10/21
 Invoice: 543457633495
 P.O. :

S.K.U.	DESCRIPTION	QUANTITY	UNIT	PRICE	EXT. PRICE
B07J9KRLVR	THE TWIDDLERS 50 Christmas Pen	1.000	EA	19.9900	19.99
Subtotal: 19.99		Tax: 0.00		Balance Due: 19.99	

AMAZON
 PO BOX 530958
 ATLANTA, GA 30353-0958

CITY OF VAN METER
 Account : 8781 034056 8
 Location : 0003

Date of Sale: 11/10/21
 Invoice: 659487594578
 P.O. :

S.K.U.	DESCRIPTION	QUANTITY	UNIT	PRICE	EXT. PRICE
B07MHJFRBJ	Bounty Quick-Size Paper Towels	1.000	EA	16.7400	16.74
0803740808	The Boy Who Harnessed the Wind	1.000	EA	11.9800	11.98
0812463064	My Life with the Chimpanzees	1.000	EA	19.8000	19.80
1416950796	Long Shot: Never Too Small to	1.000	EA	15.5900	15.59
B07XX55Q35	XUXRUS Bathroom Small Trash Ba	1.000	EA	14.9800	14.98
0316311197	I Am Malala: How One Girl Stoo	1.000	EA	9.9900	9.99
B09B1WSKRY	Aneco 12 Pack Christmas Snowma	4.000	EA	17.9900	71.96
Subtotal: 161.04		Tax: 0.00		Balance Due: 161.04	

supplies
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Library

AMAZON
PO BOX 530958
ATLANTA, GA 30353-0958

CITY OF VAN METER
Account : 8781 034056 8
Location: 0003

Date of Sale: 12/01/21
Invoice: 584533399773
P.O. :

S.K.U.	DESCRIPTION	QUANTITY	UNIT	PRICE	EXT. PRICE
0811868664	The Story of Snow: The Science	1.000	EA	8.9100	8.91
MISC	SHIPPING AND TAX	1.000	EA	3.9900	3.99
Subtotal:				12.90	
	Tax:	0.00			
				Balance Due:	12.90

Library

Mat

AMAZON
PO BOX 530958
ATLANTA, GA 30353-0958

CITY OF VAN METER
Account : 8781 034056 8
Location: 0003

Date of Sale: 12/01/21
Invoice: 737869358858
P.O. :

S.K.U.	DESCRIPTION	QUANTITY	UNIT	PRICE	EXT. PRICE
0545143144	How Do Dinosaurs Say I Love Yo	1.000	EA	2.9900	2.99
MISC	SHIPPING AND TAX	1.000	EA	3.9900	3.99
Subtotal:				6.98	
	Tax:	0.00			
				Balance Due:	6.98

Library

Mat

AMAZON
PO BOX 530958
ATLANTA, GA 30353-0958

CITY OF VAN METER
Account : 8781 034056 8
Location: 0003

Date of Sale: 12/01/21
Invoice: 773463633989
P.O. :

S.K.U.	DESCRIPTION	QUANTITY	UNIT	PRICE	EXT. PRICE
B00D5FDT3M	[How Do Dinosaurs Play with T	1.000	EA	13.3400	13.34
MISC	SHIPPING AND TAX	1.000	EA	3.9900	3.99
Subtotal:				17.33	
	Tax:	0.00			
				Balance Due:	17.33

Library

Mat

AMAZON
PO BOX 530958
ATLANTA, GA 30353-0958

CITY OF VAN METER
Account : 8781 034056 8
Location: 0001

Date of Sale: 12/02/21
Invoice: 655959898973
P.O. :

S.K.U.	DESCRIPTION	QUANTITY	UNIT	PRICE	EXT. PRICE
0374346461	Love Monster	1.000	EA	11.9900	11.99
0374346909	Love Monster and the Last Choc	1.000	EA	12.7300	12.73

S.K.U.	DESCRIPTION	QUANTITY	UNIT	PRICE	EXT. PRICE
Subtotal:	24.72	Tax:	0.00	Total:	24.72
				ALTERNATE TENDER	-0.60
				Balance Due:	24.12

Library

Mat

AMAZON
PO BOX 530958
ATLANTA, GA 30353-0958

CITY OF VAN METER
Account : 8781 034056 8
Location: 0001

Date of Sale: 12/02/21
Invoice: 657966889694
P.O.:

S.K.U.	DESCRIPTION	QUANTITY	UNIT	PRICE	EXT. PRICE
B005G2YP6M	Targus Classic Slim Briefcase	3.000	EA	20.0000	60.00
Subtotal:	60.00	Tax:	0.00	Balance Due:	60.00

Cityhall

AMAZON
PO BOX 530958
ATLANTA, GA 30353-0958

CITY OF VAN METER
Account : 8781 034056 8
Location: 0003

Date of Sale: 12/06/21
Invoice: 8463568898633
P.O.:

S.K.U.	DESCRIPTION	QUANTITY	UNIT	PRICE	EXT. PRICE
B08LP298G5	DermaRite Hand Sanitizing Wipe	2.000	EA	15.0000	30.00
Subtotal:	30.00	Tax:	0.00	Balance Due:	30.00

Library

Supplies

AMAZON
PO BOX 530958
ATLANTA, GA 30353-0958

CITY OF VAN METER
Account : 8781 034056 8
Location : 0003

Date of Sale: 11/13/21
Invoice: 547693459538
P.O. :

S.K.U.	DESCRIPTION	QUANTITY	UNIT	PRICE	EXT. PRICE	
0310768101	The Berenstain Bears and the R	1.000	EA	4.9900	4.99	
MISC	SHIPPING AND TAX	1.000	EA	3.9900	3.99	
Subtotal:	8.98	Tax:	0.00	Library	Balance Due:	8.98 <i>mat</i>

AMAZON
PO BOX 530958
ATLANTA, GA 30353-0958

CITY OF VAN METER
Account : 8781 034056 8
Location : 0003

Date of Sale: 11/13/21
Invoice: 737349769555
P.O. :

S.K.U.	DESCRIPTION	QUANTITY	UNIT	PRICE	EXT. PRICE	
031076792X	The Berenstain Bears' Epic Dog	1.000	EA	10.1600	10.16	
Subtotal:	10.16	Tax:	0.00	Library	Balance Due:	10.16 <i>mat</i>

AMAZON
PO BOX 530958
ATLANTA, GA 30353-0958

CITY OF VAN METER
Account : 8781 034056 8
Location : 0001

Date of Sale: 11/18/21
Invoice: 989784863964
P.O. :

S.K.U.	DESCRIPTION	QUANTITY	UNIT	PRICE	EXT. PRICE	
B07KMW865L	Remarkable Gift Co. Grand Gour	1.000	EA	64.9500	64.95	
MISC	SHIPPING AND TAX	1.000	EA	13.0400	13.04	
Subtotal:	77.99	Tax:	0.00	Cityhall	Balance Due:	77.99

AMAZON
PO BOX 530958
ATLANTA, GA 30353-0958

CITY OF VAN METER
Account : 8781 034056 8
Location : 0001

Date of Sale: 11/28/21
Invoice: 978994455459
P.O. :

S.K.U.	DESCRIPTION	QUANTITY	UNIT	PRICE	EXT. PRICE	
B003ZDWI4U	Wilson NCAA Replica Game Baske	18.000	EA	24.5400	441.72	
MISC	SHIPPING AND TAX	1.000	EA	32.5300	32.53	
Subtotal:	474.25	Tax:	0.00	Parke & Rec	Balance Due:	474.25

AMAZON
PO BOX 530958
ATLANTA, GA 30353-0958

CITY OF VAN METER
Account : 8781 034056 8
Location: 0003

Date of Sale: 11/10/21
Invoice: 659897886945
P.O.:

S.K.U.	DESCRIPTION	QUANTITY	UNIT	PRICE	EXT. PRICE
1455522805	Reaching for the Stars: The In	1.000	EA	14.0000	14.00
MISC	SHIPPING AND TAX	1.000	EA	3.9900	3.99
Subtotal: 17.99		Tax: 0.00		Balance Due:	17.99

Library

AMAZON
PO BOX 530958
ATLANTA, GA 30353-0958

CITY OF VAN METER
Account : 8781 034056 8
Location: 0001

Date of Sale: 11/10/21
Invoice: 797498838657
P.O.:

S.K.U.	DESCRIPTION	QUANTITY	UNIT	PRICE	EXT. PRICE
B08X6BQB14	2022 Desk Calendars by AT-A-GL	1.000	EA	20.7600	20.76
MISC	SHIPPING AND TAX	1.000	EA	5.9900	5.99
Subtotal: 26.75		Tax: 0.00		Balance Due:	26.75

City Hall

AMAZON
PO BOX 530958
ATLANTA, GA 30353-0958

CITY OF VAN METER
Account : 8781 034056 8
Location: 0003

Date of Sale: 11/11/21
Invoice: 853685495439
P.O.:

S.K.U.	DESCRIPTION	QUANTITY	UNIT	PRICE	EXT. PRICE
B08JHFZMRC	Tactical 1000 Blue Raffle Tick	1.000	EA	8.4900	8.49
0593303741	Becoming: Adapted for Young Re	1.000	EA	9.5900	9.59
Subtotal: 18.08		Tax: 0.00		Balance Due:	18.08

Library

2810 Coliseum Centre Drive • Suite 300 • Charlotte, NC 28217 • USA

2810 Coliseum Centre Drive • Suite 300 • Charlotte, NC 28217

2953 1 AB 0.458 P:2953 / T:12 / S1:0 / S2:0


VAN METER PUBLIC LIBRARY
 PO BOX 160
 VAN METER IA 50261-0160

VAN METER PUBLIC LIBRARY
SEND PAYMENT TO:

 Baker & Taylor
 P.O. Box 277930
 Atlanta, GA 30384-7930

ACCOUNT #	STATEMENT DATE	PAGE #
L0435962	11/30/21	1

ACCOUNT #	STATEMENT DATE	PAGE #
L0435962	11/30/21	1

ITEM NUMBER	ITEM DATE	NET DUE BY	PURCHASE ORDER CROSS REFERENCE	ITEM AMOUNT	BALANCE
COA102925482	062121	062121	30293-MARCH INVOICE	108.38-	108.38-
2036009959	062821	072821	INSP	25.45	82.93-
2036034952	062821	072821	AYAT	34.03	48.90-
2035977064	062921	072921	AYAT	76.14	27.24
2035993215	062921	072921	AYAT	69.95	97.19
2036014497	062921	072921	20213RDJJNF	136.53	233.72
2036019819	063021	073021	182-410-6502	248.39	482.11
COA102930410	081621	081621	STMT 06/30/21	373.73-	108.38
2036228776	101221	111121	AYAT	120.65	229.03
2036246089	101821	111721	AYAT	79.96	308.99
2036261505	102621	112521	AYAT	54.10	363.09
2036282363	111121	121121	AYAT	101.18	464.27
2036294645	111621	121621	AYAT	62.03	526.30
2036306151	111721	121721	AYAT	63.28	589.58
2036319869	112921	122921	AYAT	72.04	661.62

ITEM NUMBER	ITEM DATE	AMOUNT
COA102925482	062121	108.38-
2036009959	062821	25.45
2036034952	062821	34.03
2035977064	062921	76.14
2035993215	062921	69.95
2036014497	062921	136.53
2036019819	063021	248.39
COA102930410	081621	373.73-
2036228776	101221	120.65
2036246089	101821	79.96
2036261505	102621	54.10
2036282363	111121	101.18
2036294645	111621	62.03
2036306151	111721	63.28
2036319869	112921	72.04

PLEASE FORWARD ALL REMITTANCE DETAIL FOR ACH, WIRES & DRAFTS TO:

FAX: 704.998.3314 ATTN: Cash or email DL-ARSupport@baker-taylor.com
QUESTIONS REGARDING YOUR STATEMENT?
CALL 704.998.3399 OR 800.340.5370

PLEASE INCLUDE ACCOUNT # ON CHECK

 TO ENSURE PROPER CREDIT RETURN THIS REMITTANCE
 ADVICE WITH PAYMENT TO THE ADDRESS ABOVE

CURRENT	1-30 PAST DUE	31-60 PAST DUE	60+ PAST DUE	TOTAL
298.53	254.74 ^{pd}	0.00	108.38 ^{pd}	661.62

STATEMENT BALANCE
\$ 661.62 USD

KEEP THIS COPY FOR YOUR RECORDS

 Review invoices and statements and track orders 24/7 with Online Customer Support at www.bt01.com/ocs.cfm

INVOICE

INVOICE #: 2036282363
 INVOICE DATE: 11/11/21
 ACCOUNT #: 207158 L043596 2 B00000
 ATS #: MOM9640955

PAGE: 001

SHIPPED FROM: MOMENCE
 CUSTOMER SERVICE:
 CREDIT: 800.340.5370/INTL 704.998.3399
 GST/TAX ID#: 42--6037786
 PO#:

BILL TO: ACCOUNT #: 207158 L043596 2 B00000
 SAN #:
 NAME: VAN METER PUBLIC LIBRARY
 ADDRESS: C/O CITY HALL
 PO BOX 160
 310 MILL STREET
 VAN METER IA 50261

MAIL TO: NAME: VAN METER PUBLIC LIBRARY
 ADDRESS: 505 GRANT STREET
 VAN METER IA 50261

SHIP TO: ACCOUNT #: 207158 L043596 2 000000
 SAN #: 3057518
 NAME: VAN METER PUBLIC LIBRARY
 ADDRESS: 505 GRANT STREET
 VAN METER IA 50261

ALL CLAIMS MUST BE MADE WITHIN 45 DAYS OF INVOICE. RETURN AUTHORIZATION REQUIRED. NOT RESPONSIBLE FOR GOODS SENT UNINSURED.

QTY	TITLE	AUTHOR	TYPE	ISBN	PUB.	PRICE	DISC.	NET PRICE	EXTENDED PRICE	
	BT ORDER #	CUSTOMER PO #	FUND #	CUST REF #	ISBN-10		VAS			
1	STRANGER IN THE LIFEBOAT 81274417	AYAT	ALBOM, MITCH	HRD 0000000001	9780062888341 006288834X	HARPE	23.99	44.0%	13.43	13.43
1	BETTER OFF DEAD 81256564	AYAT	CHILD, LEE	HRD 0000000001	9781984818508 1984818503	RANDO	28.99	44.0%	16.23	16.23
1	RENEGADES BORN IN THE USA 81507445	202108ANF	OBAMA, BARACK	HRD 466645727	9780593236314 0593236319	RANDO	50.00	43.0%	28.50	28.50
1	ESCAPE FROM FALAISE 81507442	202108JUVE	FLANAGAN, JOHN	HRD 465574993	9780593113486 0593113489	PENGJ	18.99	43.0%	10.82	10.82
1	BIG SHOT 81507442	202108JUVE	KINNEY, JEFF	HRD 462636480	9781419749155 1419749153	ABRJV	14.99	43.0%	8.54	8.54
1	HOWL OF THE WIND DRAGON 81507442	202108JUVE	WEST, TRACEY	LIB 456287133	9781338635522 1338635522	SCHOH	24.99	20.1%	19.97	19.97
6				SUB TOTAL						97.49
				USD CURRENCY						

INVOICE

INVOICE #: 2036282363
 INVOICE DATE: 11/11/21
 ACCOUNT #: 207158 L043596 2 B00000
 ATS #: MOM9640955

PAGE: 002

2 OWNERSHIP LABEL	AT	0.10	=	0.20
2 SPINE LABEL	AT	0.10	=	0.20
2 LABEL PROTECTORS	AT	0.05	=	0.10
2 MYLAR JACKET NON STA	AT	0.15	=	0.30
4 OWNERSHIP LABEL	AT	0.25	=	1.00
4 SPINE LABEL	AT	0.25	=	1.00
4 LABEL PROTECTORS	AT	0.00	=	0.00
1 MYLAR JACKET NON STA	AT	0.89	=	0.89
TOTAL				3.69

TERMS: 00 NET 30 DAYS
 AMOUNTS BILLED IN USD

VAS 3.69

TOTAL AMOUNT DUE 101.18

REMIT TO: BAKER & TAYLOR
 P.O. BOX 277930
 ATLANTA, GA 30384-7930

PLEASE INDICATE INVOICE # ON YOUR REMITTANCE

STATUS REPORT

INVOICE #: 2036282363
 INVOICE DATE: 11/11/21
 ACCOUNT #: 207158 L043596 2 B00000
 ATS #: MOM9640955
 PAGE: 001

THE FOLLOWING ITEMS WERE NOT IN STOCK AT THE TIME OF YOUR ORDER. STATUS REPORTS INDICATED ARE BASED ON PUBLISHER SUPPLIED INFORMATION. IF YOU BACKORDERED. THE REMAINING ITEMS WILL BE SHIPPED AS RECEIVED FROM THE PUBLISHER UNTIL YOUR CANCELLATION DATE IS REACHED. INVOICES REPRESENT ITEMS SHIPPED

QTY	TITLE		AUTHOR	TYPE	ISBN	PUB.	PRICE			
	BT ORDER #	CUSTOMER PO #	FUND #	CUST REF #	ISBN-10			DISPOSITION	STATUS	DUE DATE
1	GOOD LEFT UNDONE 81644048	AYAT	TRIGIANI, ADRIA	HRD 0000000001	9780593183328 0593183320	PENGU	28.00	BACK ORDERED	NP	04/2022
1	22 SECONDS 81659907	AYAT	PATERSON, JAME	HRD 0000000001	9780316499378 0316499374	LITTL	29.00	BACK ORDERED	NP	05/2022
1	ELIZABETH AND MARGARET THE 81667188	AYNF	MORTON, ANDREW	PAP 0000000001	9781538700457 153870045X	GRDCT	18.99	BACK ORDERED	NP	04/2022

STATUS REPORT

INVOICE #: 2036294645
 INVOICE DATE: 11/16/21
 ACCOUNT #: 207158 L043596 2 B00000
 ATS #: MOM9647903

PAGE: 001

THE FOLLOWING ITEMS WERE NOT IN STOCK AT THE TIME OF YOUR ORDER. STATUS REPORTS INDICATED ARE BASED ON PUBLISHER SUPPLIED INFORMATION. IF YOU BACKORDERED. THE REMAINING ITEMS WILL BE SHIPPED AS RECEIVED FROM THE PUBLISHER UNTIL YOUR CANCELLATION DATE IS REACHED. INVOICES REPRESENT ITEMS SHIPPED

QTY	TITLE	BT ORDER #	CUSTOMER PO #	AUTHOR	FUND #	TYPE	CUST REF #	ISBN	ISBN-10	PUB.	PRICE	DISPOSITION	STATUS	DUE DATE
1	OVERBOARD	81676157	AYAT	PARETSKY, SARA		HRD	0000000001	9780063010888	0063010887	HARPE	28.99	BACK ORDERED	NP	05/2022
1	SUMMER PLACE	81676157	AYAT	WEINER, JENNIFE		HRD	0000000002	9781501133572	1501133578	SIMON	28.00	BACK ORDERED	NP	05/2022
1	WHEN SHE DREAMS	81676157	AYAT	QUICK, AMANDA		HRD	0000000003	9780593337783	0593337786	PENGU	28.00	BACK ORDERED	NP	05/2022

STATUS REPORT

INVOICE #: 2036306151
 INVOICE DATE: 11/17/21
 ACCOUNT #: 207158 L043596 2 B00000
 ATS #: MOM9653435

PAGE: 001

THE FOLLOWING ITEMS WERE NOT IN STOCK AT THE TIME OF YOUR ORDER. STATUS REPORTS INDICATED ARE BASED ON PUBLISHER SUPPLIED INFORMATION. IF YOU BACKORDERED. THE REMAINING ITEMS WILL BE SHIPPED AS RECEIVED FROM THE PUBLISHER UNTIL YOUR CANCELLATION DATE IS REACHED. INVOICES REPRESENT ITEMS SHIPPED

QTY	TITLE	AUTHOR	TYPE	ISBN	PUB.	PRICE	DISPOSITION	STATUS	DUE DATE
	BT ORDER #	CUSTOMER PO #	FUND #	CUST REF #	ISBN-10				
1	BABY STEPS MILLIONAIRES HOW ORDINARY PEO 81686752	AYNF	RAMSEY, DAVE	HRD 0000000004	9781942121596 1942121598	RMSYR 26.99	BACK ORDERED	NP	01/2022
1	DONT DROP THE MIC THE POWER OF YOUR WORD 81686752	INSP	JAKES, T. D.	PAP 0000000001	9781455595365 1455595365	GDCRL 18.99	BACK ORDERED	NP	04/2022
1	HOW TO AGE WITHOUT GETTING OLD THE STEPS 81686752	INSP	MEYER, JOYCE	PAP 0000000003	9781546026211 1546026215	GDCRL 15.99	BACK ORDERED	NP	03/2022
1	PHILIPPIANS A BIBLICAL STUDY 81686752	INSP	MEYER, JOYCE	PAP 0000000002	9781546026198 1546026193	GDCRL 15.99	BACK ORDERED	NP	03/2022

INVOICE

INVOICE #: 2036319869
 INVOICE DATE: 11/29/21
 ACCOUNT #: 207158 L043596 2 B00000
 ATS #: MOM9660099

PAGE: 001

SHIPPED FROM: MOMENCE
 CUSTOMER SERVICE:
 CREDIT: 800.340.5370/INTL 704.998.3399
 GST/TAX ID#: 42--6037786
 PO#:

BILL TO: ACCOUNT #: 207158 L043596 2 B00000
 SAN #:
 NAME: VAN METER PUBLIC LIBRARY
 ADDRESS: C/O CITY HALL
 PO BOX 160
 310 MILL STREET
 VAN METER IA 50261

MAIL TO: NAME: VAN METER PUBLIC LIBRARY
 ADDRESS: 505 GRANT STREET
 VAN METER IA 50261

SHIP TO: ACCOUNT #: 207158 L043596 2 000000
 SAN #: 3057518
 NAME: VAN METER PUBLIC LIBRARY
 ADDRESS: 505 GRANT STREET
 VAN METER IA 50261

ALL CLAIMS MUST BE MADE WITHIN 45 DAYS OF INVOICE. RETURN AUTHORIZATION REQUIRED. NOT RESPONSIBLE FOR GOODS SENT UNINSURED.

QTY	TITLE		AUTHOR	TYPE	ISBN	PUB.	PRICE	DISC.	NET PRICE	EXTENDED PRICE
	BT ORDER #	CUSTOMER PO #	FUND #	CUST REF #	ISBN-10			VAS		
1	MERCY		BALDACCI, DAVID	HRD	9781538719725	GDCTP	29.00	44.0%	16.24	16.24
	81324716	AYAT		0000000001	153871972X					
1	CHRISTMAS PROMISE		EVANS, RICHARD	HRD	9781982177423	SIMON	21.99	44.0%	12.31	12.31
	81274417	AYAT		0000000002	198217742X			VA		
1	JOY AND LIGHT BUS COMPANY		SMITH, ALEXANDE	HRD	9780593315736	RANDO	27.00	44.0%	15.12	15.12
	81256564	AYAT		0000000002	0593315731					
1	NATURES TREASURES TALES OF MORE THAN 100		HOARE, BEN	HRD	9780744034950	DKMER	24.99	43.0%	14.24	14.24
	81507442	202108JUVE		465574053	0744034957			VA		
1	GILDED		MEYER, MARISSA	HRD	9781250618849	FWLRN	19.99	43.0%	11.39	11.39
	81516936	20214THQYA		462517117	1250618843					
5				SUB TOTAL						69.30
				USD CURRENCY						

INVOICE

INVOICE #: 2036319869
 INVOICE DATE: 11/29/21
 ACCOUNT #: 207158 L043596 2 B00000
 ATS #: MOM9660099

PAGE: 002

3 OWNERSHIP LABEL	AT	0.10	=	0.30
2 SPINE LABEL	AT	0.10	=	0.20
3 LABEL PROTECTORS	AT	0.05	=	0.15
3 MYLAR JACKET NON STA	AT	0.15	=	0.45
2 OWNERSHIP LABEL	AT	0.25	=	0.50
1 SPINE LABEL	AT	0.25	=	0.25
2 LABEL PROTECTORS	AT	0.00	=	0.00
1 MYLAR JACKET NON STA	AT	0.89	=	0.89
TOTAL				2.74

TERMS: 00 NET 30 DAYS
 AMOUNTS BILLED IN USD

	VAS	2.74
TOTAL AMOUNT DUE		72.04

REMIT TO: BAKER & TAYLOR
 P.O. BOX 277930
 ATLANTA, GA 30384-7930

PLEASE INDICATE INVOICE # ON YOUR REMITTANCE

STATUS REPORT

 INVOICE #: 2036319869
 INVOICE DATE: 11/29/21
 ACCOUNT #: 207158 L043596 2 B00000
 ATS #: MOM9660099

PAGE: 001

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QTY	TITLE		AUTHOR	TYPE	ISBN	PUB.	PRICE			
	BT ORDER #	CUSTOMER PO #	FUND #	CUST REF #	ISBN-10			DISPOSITION	STATUS	DUE DATE
1	EVERY CLOAK ROLLED IN BLOOD 81692358	AYAT	BURKE, JAMES LE	HRD 0000000001	9781982196592 1982196599	SIMON	27.00	BACK ORDERED	NP	05/2022
1	LADY?S MINE 81705378	INSP	RIVERS, FRANCIN	HRD 0000000001	9781496447579 1496447573	TYNDA	27.99	BACK ORDERED	NP	02/2022
1	NIGHTWORK 81706322	AYAT	ROBERTS, NORA	HRD 0000000002	9781250278197 1250278198	STMAR	29.99	BACK ORDERED	NP	05/2022
1	SOUTHERN MAN 81706322	AYAT	ILES, GREG	HRD 0000000001	9780062824691 0062824694	HARPE	28.99	BACK ORDERED	NP	05/2022
1	EMERALD TIDE 81706322	INSP	BUNN, DAVIS	HRD 0000000003	9781496734686 1496734688	KNSGT	26.00	BACK ORDERED	NP	04/2022

CLAIMS PAY REQUEST

City of Van Meter

Payable To: Baker & Taylor

Mailing Address: PO Box 277930 Atlanta, GA 30384-7930

Date of Invoice: 11/30/2021

Amount: \$11.07

Memo: Acct L4496452

Vendor #
Office Use Only

Purchase Description: Materials

Invoice Number: 2036282481

Account Number: 182-410-6502

Nancy Studebaker-Barringer



2810 Coliseum Centre Drive • Suite 300 • Charlotte, NC 28217 • USA

2810 Coliseum Centre Drive • Suite 300 • Charlotte, NC 28217 • USA

VAN METER PUBLIC LIBRARY

P: / T: / S1:0 / S2:0



VAN METER PUBLIC LIBRARY
PO BOX 160
VAN METER, IA 50261



SEND PAYMENT TO:

Baker & Taylor
P.O. Box 277930
Atlanta, GA 30384-7930

ACCOUNT #	STATEMENT DATE	PAGE #
L4496452	11/30/21	1

ACCOUNT #	STATEMENT DATE	PAGE #
L4496452	11/30/21	1

ITEM NUMBER	ITEM DATE	NET DUE BY	PURCHASE ORDER CROSS REFERENCE	ITEM AMOUNT	BALANCE
2036282481	111221	121221	202108ER	11.07	11.07

ITEM NUMBER	ITEM DATE	AMOUNT
2036282481	111221	11.07

PLEASE FORWARD ALL REMITTANCE DETAIL FOR ACH, WIRES & DRAFTS TO:

FAX: 704.998.3314 ATTN: Cash or email DL-ARSupport@baker-taylor.com

**QUESTIONS REGARDING YOUR STATEMENT?
CALL 704.998.3399 OR 800.340.5370**

PLEASE INCLUDE ACCOUNT # ON CHECK

TO ENSURE PROPER CREDIT RETURN THIS REMITTANCE
ADVICE WITH PAYMENT TO THE ADDRESS ABOVE

CURRENT	1-30 PAST DUE	31-60 PAST DUE	60+ PAST DUE	TOTAL
11.07	0.00	0.00	0.00	11.07

STATEMENT BALANCE
\$ 11.07 USD

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Review invoices and statements and track orders 24/7 with Online Customer Support at www.htel.com/acc-sfr

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CLAIMS PAY REQUEST

City of Van Meter

Payable To: OverDrive

Mailing Address: PO Box 72117 Cleveland, OH 44192-0002

Date of Invoice: 11/30/2021

Amount: \$329.16

Memo: ARPA

Vendor #
Office Use Only








Purchase Description: Materials

Invoice Number: 06497CO21474654

Account Number: 182-410-6502

Nancy Studebaker-Barringer

Customer ID	Invoice number	Date
6497-1125	06497CO21474654	November 30, 2021

#	ISBN	Title	Publisher	Format	Lending model	Unit price	Quantity	Cost	Tax rate	Tax amount	Total	Notes
1	9780547927794	The Adventures of a South Pole Pig	HMH Books		MA	\$9.19 USD	1	\$9.19 USD	0.00%	\$0.00 USD	\$9.19 USD	
2	9781501171369	The Last Thing He Told Me	Simon & Schuster		MA	\$59.99 USD	1	\$59.99 USD	0.00%	\$0.00 USD	\$59.99 USD	
3	9780316270489	The Dark Hours	Little, Brown and Company		MA	\$65.00 USD	1	\$65.00 USD	0.00%	\$0.00 USD	\$65.00 USD	
4	9780735222373	The Lincoln Highway	Penguin Publishing Group		MA	\$27.50 USD	1	\$27.50 USD	0.00%	\$0.00 USD	\$27.50 USD	
5	9781797123196	The Last Thing He Told Me	Simon & Schuster Audio		MA	\$59.99 USD	1	\$59.99 USD	0.00%	\$0.00 USD	\$59.99 USD	
6	9781797128450	Game On: Tempting Twenty-Eight	Simon & Schuster Audio		MA	\$59.99 USD	1	\$59.99 USD	0.00%	\$0.00 USD	\$59.99 USD	
7	9780593168509	The Judge's List	Penguin Random House Audio Publishing Group		MA	\$47.50 USD	1	\$47.50 USD	0.00%	\$0.00 USD	\$47.50 USD	

Format	Items	Subtotal	Tax amount	Total
Ebook	4	\$161.68 USD	\$0.00 USD	\$161.68 USD
Audiobook	3	\$167.48 USD	\$0.00 USD	\$167.48 USD

Total items: 7 **Subtotal:** \$329.16 USD

Tax amount: \$0.00 USD

Total: **\$329.16 USD**

Amount due: **\$329.16 USD**

CLAIMS PAY REQUEST

City of Van Meter

Payable To: OverDrive

Mailing Address: PO Box 72117 Cleveland, OH 44192-0002

Date of Invoice: 12/14/2021

Amount: \$899.23

Memo: ARPA

Vendor #
Office Use Only

Purchase Description: Materials

Invoice Number: 06497CO21494576

Account Number: 182-410-6502

Nancy Studebaker-Barringer

Customer ID	Invoice number	Date
6497-1125	06497CO21494576	December 14, 2021



OverDrive, Inc.
 One OverDrive Way
 Cleveland, OH 44125
 United States
 Phone: +1 216 573 6886 Fax: +1 216 672 0087
 Email: invoicing@overdrive.com
 US Tax ID number: 34-1522786

Bill to:
 Van Meter Public Library
 505 Grant
 Van Meter, IA 50261-0094

Sold to:
 Van Meter Public Library
 505 Grant
 Van Meter, IA 50261-0094

Payment terms:
 On receipt

Invoice Summary - Details follow on next page(s)

Format	Items	Subtotal	Tax amount	Total
Ebook	42	\$878.99 USD	\$0.00 USD	\$878.99 USD
Audiobook	1	\$20.24 USD	\$0.00 USD	\$20.24 USD

Total items:	43	Subtotal:	\$899.23 USD
		Tax amount:	\$0.00 USD
		Total:	\$899.23 USD

Amount due: \$899.23 USD

Pay directly in Marketplace

- Select one or more invoices and click **Pay invoice(s)**.
- Select your payment method, then click **Pay by bank account** (US accounts only) or **Pay by credit card**.
- Enter the required information. Bank account information will be saved automatically for future use, and credit card information can be optionally saved.
- **Note:** Your saved bank account or credit card information can only be used by you.
- Click **Confirm payment**.

Other payment options

When you make a payment using one of these methods, you must either include a list of invoice numbers and amounts due, or email the information separately to invoicing@overdrive.com.

Pay by check

Please make checks payable in USD to OverDrive, Inc.
 Remittance address:
 PO Box 72117
 Cleveland, OH 44192-0002
 United States

Pay by ACH or wire

If you have a non-U.S. account and want to pay through your bank account, or if you don't want to pay directly in Marketplace, you can pay by ACH or wire. To do so, please visit [OverDrive's banking instructions](#) in Marketplace.

Customer ID	Invoice number	Date
6497-1125	06497CO21494576	December 14, 2021

#	ISBN	Title	Publisher	Format	Lending model	Unit price	Quantity	Cost	Tax rate	Tax amount	Total	Notes
1	9781440636868	The Divorce Party	Penguin Publishing Group	📖	MA	\$27.50 USD	1	\$27.50 USD	0.00%	\$0.00 USD	\$27.50 USD	
2	9780062008671	The Last Anniversary	HarperCollins	📖	MA	\$19.54 USD	1	\$19.54 USD	0.00%	\$0.00 USD	\$19.54 USD	
3	9781101515136	The First Husband	Penguin Publishing Group	📖	MA	\$27.50 USD	1	\$27.50 USD	0.00%	\$0.00 USD	\$27.50 USD	
4	9781402285530	Six Months Later	Sourcebooks	📖	OC/OU	\$10.49 USD	1	\$10.49 USD	0.00%	\$0.00 USD	\$10.49 USD	
5	9781496712394	The Secret, Book & Scone Society	Kensington Books	📖	OC/OU	\$25.00 USD	1	\$25.00 USD	0.00%	\$0.00 USD	\$25.00 USD	
6	9781250165329	The Recipe Box	St. Martin's Publishing Group	📖	MA	\$40.00 USD	1	\$40.00 USD	0.00%	\$0.00 USD	\$40.00 USD	
7	9781488036590	The Summer Cottage	Graydon House Books	📖	MA	\$13.99 USD	1	\$13.99 USD	0.00%	\$0.00 USD	\$13.99 USD	
8	9781492664017	Sold on a Monday	Sourcebooks	📖	OC/OU	\$16.79 USD	1	\$16.79 USD	0.00%	\$0.00 USD	\$16.79 USD	
9	9781492657989	The 7 1/2 Deaths of Evelyn Hardcastle	Sourcebooks	📖	OC/OU	\$18.19 USD	1	\$18.19 USD	0.00%	\$0.00 USD	\$18.19 USD	
10	9781488056437	The Heirloom Garden	Graydon House Books	📖	MA	\$16.99 USD	1	\$16.99 USD	0.00%	\$0.00 USD	\$16.99 USD	
11	9781496712455	The Book of Candlelight	Kensington Books	📖	OC/OU	\$15.95 USD	1	\$15.95 USD	0.00%	\$0.00 USD	\$15.95 USD	
12	9781496729149	Christmas Cupcake Murder	Kensington Books	📖	OC/OU	\$9.99 USD	1	\$9.99 USD	0.00%	\$0.00 USD	\$9.99 USD	
13	9781488076749	The Wrong Family	Graydon House Books	📖	MA	\$12.99 USD	1	\$12.99 USD	0.00%	\$0.00 USD	\$12.99 USD	
14	9781728215730	The Last Flight	Sourcebooks	📖	OC/OU	\$14.99 USD	1	\$14.99 USD	0.00%	\$0.00 USD	\$14.99 USD	
15	9781989046203	A Stitch in Time	K.L.A. Fricke Inc	📖	OC/OU	\$4.99 USD	1	\$4.99 USD	0.00%	\$0.00 USD	\$4.99 USD	
16	9781728215570	The Quiet Girl	Sourcebooks	📖	OC/OU	\$18.19 USD	1	\$18.19 USD	0.00%	\$0.00 USD	\$18.19 USD	
17	9781496729361	When the Apricots Bloom	Kensington Books	📖	OC/OU	\$16.99 USD	1	\$16.99 USD	0.00%	\$0.00 USD	\$16.99 USD	
18	9781488077852	The Path to Sunshine Cove	HQN Books	📖	MA	\$13.49 USD	1	\$13.49 USD	0.00%	\$0.00 USD	\$13.49 USD	
19	9781488077760	The Vineyard at Painted Moon	HQN Books	📖	MA	\$14.24 USD	1	\$14.24 USD	0.00%	\$0.00 USD	\$14.24 USD	
20	9780316540759	The President's Daughter	Little, Brown and Company and Knopf	📖	MA	\$65.00 USD	1	\$65.00 USD	0.00%	\$0.00 USD	\$65.00 USD	
21	9780310348566	Aftermath	Thomas Nelson	📖	MA	\$12.74 USD	1	\$12.74 USD	0.00%	\$0.00 USD	\$12.74 USD	
22	9780785232179	The Paris Dressmaker	Thomas Nelson	📖	MA	\$11.04 USD	1	\$11.04 USD	0.00%	\$0.00 USD	\$11.04 USD	
23	9780785228530	Three Missing Days	Thomas Nelson	📖	MA	\$12.74 USD	1	\$12.74 USD	0.00%	\$0.00 USD	\$12.74 USD	
24	9780785234678	Trial and Error	Thomas Nelson	📖	MA	\$11.04 USD	1	\$11.04 USD	0.00%	\$0.00 USD	\$11.04 USD	
25	9781492682738	The Mystery of Mrs. Christie	Sourcebooks	📖	OC/OU	\$10.49 USD	1	\$10.49 USD	0.00%	\$0.00 USD	\$10.49 USD	
26	9781496731203	No Way Out	Kensington Books	📖	OC/OU	\$26.00 USD	1	\$26.00 USD	0.00%	\$0.00 USD	\$26.00 USD	
27	9781488077128	Meant to Be	MIRA Books	📖	MA	\$13.49 USD	1	\$13.49 USD	0.00%	\$0.00 USD	\$13.49 USD	
28	9780593296684	The Sanatorium	Penguin Publishing Group	📖	MA	\$55.00 USD	1	\$55.00 USD	0.00%	\$0.00 USD	\$55.00 USD	
29	9781728220475	Black Widows	Sourcebooks	📖	OC/OU	\$14.99 USD	1	\$14.99 USD	0.00%	\$0.00 USD	\$14.99 USD	
30	9781488078095	The Clover Girls	Graydon House Books	📖	MA	\$9.74 USD	1	\$9.74 USD	0.00%	\$0.00 USD	\$9.74 USD	
31	9781492698173	The War Nurse	Sourcebooks	📖	OC/OU	\$14.99 USD	1	\$14.99 USD	0.00%	\$0.00 USD	\$14.99 USD	

Customer ID	Invoice number	Date
6497-1125	06497CO21494576	December 14, 2021

#	ISBN	Title	Publisher	Format	Lending model	Unit price	Quantity	Cost	Tax rate	Tax amount	Total	Notes
32	9781496722256	The Third Grave	Kensington Books	📖	OC/OU	\$27.00 USD	1	\$27.00 USD	0.00%	\$0.00 USD	\$27.00 USD	
33	9781492693147	Enjoy the View	Sourcebooks	📖	OC/OU	\$11.24 USD	1	\$11.24 USD	0.00%	\$0.00 USD	\$11.24 USD	
34	9781501171369	The Last Thing He Told Me	Simon & Schuster	📖	MA	\$59.99 USD	1	\$59.99 USD	0.00%	\$0.00 USD	\$59.99 USD	
35	9781728228730	The Girl in His Shadow	Sourcebooks	📖	OC/OU	\$11.24 USD	1	\$11.24 USD	0.00%	\$0.00 USD	\$11.24 USD	
36	9781420152333	Hidden	Zebra Books	📖	OC/OU	\$9.99 USD	1	\$9.99 USD	0.00%	\$0.00 USD	\$9.99 USD	
37	9781250220264	Apples Never Fall	Henry Holt and Co.	📖	MA	\$60.00 USD	1	\$60.00 USD	0.00%	\$0.00 USD	\$60.00 USD	
38	9781728240770	The Last Mona Lisa	Sourcebooks	📖	OC/OU	\$11.24 USD	1	\$11.24 USD	0.00%	\$0.00 USD	\$11.24 USD	
39	9781538705353	The Wish	Grand Central Publishing	📖	MA	\$65.00 USD	1	\$65.00 USD	0.00%	\$0.00 USD	\$65.00 USD	
40	9780369702098	The Secret of Snow	Graydon House Books	📖	MA	\$12.99 USD	1	\$12.99 USD	0.00%	\$0.00 USD	\$12.99 USD	
41	9781728217727	The Girls in the Stilt House	Sourcebooks	📖	OC/OU	\$11.24 USD	1	\$11.24 USD	0.00%	\$0.00 USD	\$11.24 USD	
42	9780369718730	Christmas in Tinsel Tree Village	Graydon House Books	📖	MA	\$3.99 USD	1	\$3.99 USD	0.00%	\$0.00 USD	\$3.99 USD	
43	9781459742215	Cold Mourning	Dundurn	🎧	OC/OU	\$20.24 USD	1	\$20.24 USD	0.00%	\$0.00 USD	\$20.24 USD	

Format	Items	Subtotal	Tax amount	Total
Ebook	42	\$878.99 USD	\$0.00 USD	\$878.99 USD
Audiobook	1	\$20.24 USD	\$0.00 USD	\$20.24 USD

Total items: 43 **Subtotal:** \$899.23 USD

Tax amount: \$0.00 USD

Total: **\$899.23 USD**

Amount due: **\$899.23 USD**

CLAIMS PAY REQUEST

City of Van Meter

Payable To: Tumbleweed Press Inc

Mailing Address: C/O T8054U; PO Box 8054, Station A; Toronto, ON MSW 3W5,
Canada

Date of Invoice: 12/23/2021

Amount: \$799

Memo:

Vendor #
Office Use Only

Purchase Description: Materials

Invoice Number: 108671

Account Number: 182-410-6502

Nancy Studebaker-Barringer



Tumbleweed Press Inc.

E-mail info@tumblebooks.com
 Web Site www.tumblebooks.com
 Phone # 1 888 622 9609
 Fax # 647 499 5893
 GST/HST No. 888141280

Invoice

Invoice #	108671
P.O. No.	
Date	2021-12-23
Terms	Net 30

Invoice To

Van Meter Public Library
 505 Grant St
 Van Meter, IA 50261

School/Library

Van Meter Public Library
 505 Grant St
 Van Meter, IA 50261
 Attn: Nancy Studebaker

Qty	Description	Price	Amount
1	Subscription to TumbleBook Library Premium (TP, TumblePremium) - New	799.00	799.00
	Subscription period: January 3, 2022 to January 3, 2023.		

If you are tax-exempt and the invoice charges you taxes, please notify us.

Total	USD 799.00
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**** Very Important - about our NEW Addresses:**

- Email Purchase orders and any paperwork to info@tumblebooks.com

- OLD office address: 1853A Avenue Road, etc.

- Physical office address (different from Remittance address): 1560 Avenue Road, Unit 300, Toronto, Ontario M5M 3X5, Canada. Staff working remotely. Please send Mail to the below PO box Remittance address only.

- Mail CHECKS to the respective REMITTANCE ADDRESS below.

** Ensure all checks are made payable to: "Tumbleweed Press Inc" and include the invoice number/s on the front of the check. Note, checks sent to the below Remittance Address (PO Boxes) cannot be returned.*

Remittance Address:

For Customers in Canada, mail checks to:
Tumbleweed Press Inc
C/O T8054
PO Box 8054, Station A
Toronto, ON M5W 3W5

Remittance Address:

For Customers OUTSIDE of Canada, mail checks to:
Tumbleweed Press Inc
C/O T8054U
PO Box 8054, Station A
Toronto, ON M5W 3W5, Canada

**** Please process for payment. ****

**** CANCELLATION POLICY ****
 Kindly Email your cancellation request to info@tumblebooks.com right away and indicate your Invoice number.

Paying by Credit Card:

 - MasterCard & VISA only; Call 1-888-622-9609 (ask for payments). We do not keep card information on file.
 - Customer acknowledges that the customer is responsible for any charge(s) associated with the transaction.
 - Our processor is in Canada.
 - If you are outside of Canada, please consult with your financial institution and/or credit card provider if you have questions about any possible fees before paying by credit card. We cannot provide a receipt for any bank fee or international or foreign fee.

CLAIMS PAY REQUEST

City of Van Meter

Payable To: Gannett Holdings - Central

Mailing Address: PO Box 653098; Dallas, TX 75265-3098

Date of Invoice: 12/2/2021

Amount: \$46.8

Memo: 1444642521

Vendor #
Office Use Only

Purchase Description: Materials

Invoice Number: Dallas County News

Account Number: 182-410-6502

Nancy Studebaker-Barringer

CLAIMS PAY REQUEST

City of Van Meter

Payable To: Culligan Water Adel

Mailing Address: 20 Nile Kinnick Dr N Adel, IA 50003-1436

Date of Invoice: 11/30/2021

Amount: \$17.86

Memo: Acct 752089

Vendor #
Office Use Only

Purchase Description: Other Services

Invoice Number:

Account Number: 182-410-6499

Nancy Studebaker-Barringer



of Adel

120 NILE KINNICK DR N
ADEL, IA 50003
(515) 993-4203 (800) 747-4203
adel@culliganiaowa.com
www.CulliganIowa.com

IF PAYING BY CREDIT CARD, PLEASE FILL OUT BELOW

VISA MasterCard American Express Discover

PLEASE CHECK BOX TO ENROLL IN AUTOMATIC BILL PAYMENT

CARD NUMBER _____ V. CODE _____

SIGNATURE _____ EX P. DATE _____

DATE: 11/30/2021 PAY THIS AMOUNT: \$17.86 ACCOUNT NUMBER: 752089

PAY BY DATE: DEC 22 AMOUNT PAID \$ _____

ADDRESSEE:

VAN METER PUBLIC LIBRARY
ATT DIRECTOR
505 GRANT ST
VAN METER IA 50261


REMIT PAYMENT TO:

CULLIGAN WATER ADEL
120 NILE KINNICK DR N
ADEL, IA 50003-1436

BALANCE FORWARD

RETURN THIS TOP PORTION WITH YOUR PAYMENT

BRANCH ID: CA-01
CUSTOMER: VAN METER PUBLIC LIBRARY

				PREVIOUS BALANCE:	\$8.50
DATE	QUANTITY	DESCRIPTION	REF	AMOUNT	BALANCE
11/12/2021	-1.00	PAYMENT	30685	-8.50	0.00
11/16/2021	1.00	DELIVERY CHARGE	800077840	2.10	2.10
11/16/2021	1.00	5 GAL BOTTLE WATER DELIVER	800077840	6.75	8.85
11/30/2021	1.00	COOLER RENTAL		9.01	17.86
 Service 12/01-12/31					
Due to continued increases in product and fuel you may notice small increases for some products. We do not take this lightly and are constantly monitoring ways to keep costs as low as possible. Thank you for your continued business and support!					
FINANCE CHARGE SCHEDULE <small>ACCOUNTS ARE SUBJECT TO A LATE PAYMENT FINANCE CHARGE</small>					
OVER \$	PERIODIC RATE	ANNUAL RATE	PLEASE PAY NEW BALANCE BEFORE		
5	1.50 %	18.00 %	DEC 22		
TO	0.00 %	0.00 %	MIN CHARGE 5.00		
0-30	31-60	61-90	Over 90	Balance Due	
17.86	0.00	0.00	0.00	\$17.86	
CULLIGAN WATER ADEL 120 NILE KINNICK DR N ADEL, IA 50003 (515) 993-4203 (800) 747-4203 <small>SERVICE ADDRESS:</small>				Next Deliveries: 12/16/21 01/17/22 02/14/22 03/14/22 PLEASE WATCH THE BOTTOM OF YOUR STATEMENT FOR 2020 DELIVERY DATES--NO POSTCARDS WILL BE SENT OUT	
VAN METER PUBLIC LIBRARY ATT DIRECTOR 505 GRANT ST VAN METER IA 50261				CLOSING DATE	ACCOUNT NUMBER
				11/30/2021	752089
				NAME	
				VAN METER PUBLIC LIBRARY	

Van Meter Public Library
Strategic Plan 2020-2025
Approved by Library Board of Trustees February 19, 2020

Development of plan: The library director and members of the library board and met with the State Library's Central District Consultant on Tuesday, November 19 for a 3-hour planning session. During this time, the director, trustees, and District Consultant reviewed demographic information from the State Data Center, statistical data from the library's past annual survey reports, and current trends in libraries. From these reviews, the following three areas of service were chosen as focus areas for the library's 2020-2025 strategic plan:

- Spaces and Places
- Civic & Community Engagement
- Digital Learning

The board and director then scheduled work sessions on December 18th, January 15th, and February 19th to draft details of the plan. The plan was approved by the board of trustees on February 19th.

Mission Statement: The mission of the Van Meter Public Library is to provide access to materials and services for recreational reading and information needs of the public library customers.

Service Response #1: Spaces & Places

Goal 1: The community will have access to a new, larger library facility.

Objective 1: The fundraising committee will coordinate with ISG Architect to develop marketing materials and begin using them by early spring 2020.

Activity 1: Follow ISG's recommended marketing blitz strategy beginning in February 2020 to build public support for the project in the community and solicit donations.

Activity 2: The library board and the fundraising committee will work together to create teams to conduct neighborhood canvassing based on ISG's marketing materials and recommendations by summer 2020 with the goal of increasing community awareness and soliciting donations.

Activity 3: The fundraising committee will utilize ISG's marketing materials to create targeted solicitations and library director and trustees will participate as needed.

Objective 2: Beginning in 2020, the library will work with the fundraising committee, Library Foundation, and Public Safety to develop collaborative fundraising events.

Activity 1: The fundraising committee will meet at least once per month and a library representative will report back to the library board on meeting details and progress

Activity 2: Gather information from other libraries' successful fundraising processes

Activity 3: Coordinate with the library foundation and fundraising committee to plan a minimum 4 fundraising events annually

Objective 3: The library will consider options for community input during 2020 and 2021

Activity 1: Host an open house with the public and the architect to discuss the library layout and solicit community input

Activity 2: Conduct in person and online surveys to gauge community wants and needs in new library facility

Goal 2: Internet searchers will discover a vibrant library website.

Objective 1: The library will consider ways to further develop its web presence.

Activity 1: The director will meet with city personnel to discuss website development options in mid 2020.

Activity 2: The director will talk with the State Library about possibilities for a state-sponsored website.

Activity 3: Have new or improved website by beginning of 2021.

Service Response #2: Civic & Community Engagement

Goal 1: The public will have opportunities to attend more library programming.

Objective 1: The library will offer specialized (one-time) programs quarterly beginning fall 2020.

Activity 1: Using community surveys, the library director will determine programs that meet community needs and interests.

Activity 2: The library director will research what programs are being offered by other local libraries that attract local interest.

Goal 2: The library will increase attendance by 100% on average from FY20 numbers at library programs

Activity 1: Library staff will spend more time advertising programs on social media

Activity 2: Library staff will work on creating more engaging marketing materials for programs

Service Option #3: Digital Learning

Goal 1: Community members will develop internet literacy and online safety skills

Objective 1: The library will develop and implement a blueprint in order to improve digital literacy in the community

Activity 1: Trustee Shannon Miller will research & recommend a digital literacy blueprint for the library by mid-2020.

Activity 2: The library director and library board will discuss and vote on Trustee Shannon Miller's digital literacy blueprint by Fall 2020.

Objective 2: Kids and parents will learn how to safely navigate the online world

Activity 1: The library will coordinate with local groups to offer family-oriented online safety programs with qualified speakers, with informal surveys about safety knowledge to measure learning

Activity 2: The library director will look into adding online safety tips for parents to the city newsletter

Goal 2: The library will provide community members with opportunities to learn more about technology

Objective 1: The library will maintain technology to meet public needs

Activity 1: The library director will complete the Edge 2.0 evaluation

Activity 2: The library director and library board will explore opportunities to add new technologies to the library, including circulating technology

Objective 2: The library will provide library patrons with opportunities to learn how to operate different devices, software, and applications

Activity 1: The library director will reevaluate the content of Tech Tuesday programs to better meet community needs

Activity 2: The library director and the library board will look into the feasibility of acquiring an online learning database with technology courses

Evaluation

This plan will be reviewed and evaluated by the library board and director at least biannually. Formal methods of evaluation may include quantitative through the use of statistics and graphing, and qualitative through the use of surveys and tools such as Project Outcome.



Strategic Plan Revision Time Line

June 2021 – Public Survey

November 2021 – Focus Group

December 2021 – Review and Discussion of Current Plan

January 2021 – Community Conversations (focused on Children’s Services)

Wednesday, January 19 6pm – 8pm – Community Conversation Part I

Wednesday, January 26 6pm – 8pm – Community Conversation Part II

(Wednesday, January 9 6pm – 8pm – Snow Day for Community Conversation)

February 2021 – Board & Foundation Work Session

Tentative: Saturday, February 19 9am – Noon

(Saturday, February 26 9am – Noon Snow Day for Board Work Session)

March 2021 – Formal Consideration of 2022 – 2030 Strategic Plan at Board Meeting



Director's Report
 Submitted to VMPL Board by Nancy Studebaker, December 15, 2021

Statistics for November 2021	This Month 2021	This Month 2019	Difference
VISITORS	236	390	-65%
CIRCULATION			
Books- Adult	76	87	-14%
Books- Teen	12	12	0%
Books- Juvenile	483	265	45%
DVD	54	14	74%
E-Books & Audio Books	120	86	74%
Misc	24	61	28%
Total Circulation	769	525	32%
PROGRAMMING			
Children's Programs Offered	7	4	43%
Children's Program Attendance	52	6	88%
Class Visits to Library	0	0	
Children's Passive Programming Participation	0	0	
Adult Programs Offered	1	0	
Adult Program Attendance	9	0	
OTHER SERVICES			
Reference Questions	3	35	-1067%
Wireless Usage	52	119	-129%
Computer Usage	14	9	36%
ILL Borrow	8	0	100%
ILL Lend	1	2	-100%

Note: Passive programming includes things such as book give-a-ways and Take-n-Make Crafts.

FY22 At a Glance	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	FY22
Visitors	399	215	200	255	236								1305
Library checkouts	770	596	434	434	649								2883
E-books & e-audiobooks check-out	167	128	100	129	120								644
Total Circulation	937	724	534	563	769	0	0	0	0	0	0	0	3527
Programs offered	5	0	8	13	8								34
Programming attendance	61	0	54	38	61								214
Passive program participation	48	0	2	0	0								50
Total Programming	109	0	56	38	61	0	0	0	0	0	0	0	264
Library visit schools	0	50	0	0	0								50
Groups/students visit library	80	40	0	52	0								172
Other Outreach	0	0	0	0	0								0
Reading Rewards (books read)	0	0	74	513	493								1080
Total Outreach	80	90	74	565	0	0	0	0	0	0	0	0	809
Computer usage	2	5	22	18	14								61
Wireless usage visits	73	44	66	39	52								274
Wireless unique visitors	22	14	28	18	21								
Reference questions	4	5	6	3	8								26
Copy/Print	0	11	68	31	21								131
ILL Borrow Completed	4	11	4	8	8								35
ILL Lender Completed	1	4	5	2	1								13
Website Visits (e-mail from Matomo Analytics)	48	311	358	390	380								1487

The following reflects work accomplished in November 2021

Civic & Community Engagement: The library will have a deep understanding of the community we serve. The library will be a resource for community information. The community will be informed about library services and events.

Focus group: On November 10, nine people gathered to provide input regarding the future of the library. A full report of the findings from the focus group will be available at the January meeting.

Libraries Transforming Communities Grant Award: VMPL has been selected as one of 100 libraries nationwide to receive funding in the third round of Libraries Transforming Communities. This will provide funding to continue our efforts at better understanding the needs and aspirations of our community as it relates to library services. It will build on the June 2021 public survey and the November 2021 focus groups. In January 2022 we will hold community conversations about how the library can support the work of parents and educators in our community. In addition, funds will be available to implement a new program identified as a priority during the community conversation process.

Circulation, Collection Development & Maintenance: The library will maintain a collection of materials which meets the recreational reading and informational needs of our community. The library will focus on increasing the usage of our collection of books, ebooks and other materials. The collection will be well organized and inviting in appearance.

We are on track to have a record-breaking year! Circulation has been strong most months so far this fiscal year. For November, circulation is 34% higher than for the same period in 2019. Most notable is a strong increase in juvenile circulation.

Experiential and Learning Opportunities: The library will provide access to online information resources and in-person learning opportunities.

Fiscal year-to-date programming attendance is up 24% from this time in FY20 (November 2019). The last Toddler Time of the season was held November 16. We averaged about 14 participants per week. Toddler Time begins again January 3. Parent/Tween book club continues to draw a small but faithful group.

Children have read over 1000 books in our fall reading rewards program, Readopoly. The program continues through the end of the calendar year.



Director's Report
 Submitted to VMPL Board by Nancy Studebaker, January 12, 2022

Statistics for December 2021	This Month 2021	This Month 2019	Difference
VISITORS	301	390	-30%
CIRCULATION			
Books- Adult	59	112	-90%
Books- Teen	7	11	-57%
Books- Juvenile	415	145	65%
DVD	21	71	-238%
E-Books & Audio Books	155	76	-238%
Misc	22	66	51%
Total Circulation	679	481	29%
PROGRAMMING			
Children's Programs Offered	1	4	-300%
Children's Program Attendance	4	6	-50%
Class Visits to Library	0	0	
Children's Passive Programming Participation	0	0	
Adult Programs Offered	1	0	
Adult Program Attendance	84	0	
OTHER SERVICES			
Reference Questions	10	35	-250%
Wireless Usage	56	119	-113%
Computer Usage	12	10	17%
ILL Borrow	15	3	80%
ILL Lend	3	2	33%

Note: Passive programming includes things such as book give-a-ways and Take-n-Make Crafts.

FY22 At a Glance	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	FY22
Visitors	399	215	200	255	236	301							1606
Library checkouts	770	596	434	434	649	524							3407
E-books & e-audiobooks check-out	167	128	100	129	120	155							799
Total Circulation	937	724	534	563	769	679	0	0	0	0	0	0	4206
Programs offered	5	0	8	13	8	2							36
Programming attendance	61	0	54	38	61	88							302
Passive program participation	48	0	2	0	0	0							50
Total Programming	109	0	56	38	61	88	0	0	0	0	0	0	352
Library visit schools	0	50	0	0	0	0							50
Groups/students visit library	80	40	0	52	0	0							172
Other Outreach	0	0	0	0	0	0							0
Reading Rewards (books read)	0	0	74	513	493	1389							2469
Total Outreach	80	90	74	565	0	1389	0	0	0	0	0	0	2198
Computer usage	2	5	22	18	14	12							73
Wireless usage visits	73	44	66	39	52	56							330
Wireless unique visitors	22	14	28	18	21	19							
Reference questions	4	5	6	3	8	10							36
Copy/Print	0	11	68	31	21	0							131
ILL Borrow Completed	4	11	4	8	8	15							50
ILL Lender Completed	1	4	5	2	1	3							16
Website Visits (e-mail from Matomo Analytics)	48	311	358	390	380	293							1780



The following reflects work accomplished in December 2021

Civic & Community Engagement: The library will have a deep understanding of the community we serve. The library will be a resource for community information. The community will be informed about library services and events.

Sips & Snacks: Over eighty people visited the library during this community event. We served chocolates and apple cider. Many visitors commented that the library looked better than they had seen it in years. It was a wonderful opportunity for Nancy and Katrina (both newcomers) to meet Van Meter residents.

We have worked on plans for Community Conversations to be held in January. These conversations will help us use our limited resources efficiently to serve parents and educators in Van Meter.

Circulation, Collection Development & Maintenance: The library will maintain a collection of materials which meets the recreational reading and informational needs of our community. The library will focus on increasing the usage of our collection of books, ebooks and other materials. The collection will be well organized and inviting in appearance.

We are on track to have a record-breaking year! Circulation continues to be significantly higher than the same period prior to pandemic.

Katrina has taken primary responsibility for all circulation and collection duties (with the exception of material selection). She is doing all cataloging and processing. She is handling all aspects of overdues and interlibrary loan.

Experiential and Learning Opportunities: The library will provide access to online information resources and in-person learning opportunities.

December is for planning. We generally do have children's programs in December. The only exception was the final 2021 meeting of the Parent/Tween Book Club. All programs will start-up immediately after the first of the new year. Plans are finalized for all activities in January, February, March and April. This includes specific books for storytime, activities for Toddler Time, lesson plans for Laugh & Learn and book discussion outlines for Parent/Tween Book Club. It also includes a promotional plan for each activity.

Readopoly was a tremendous success with almost sixty children participating and reading over 2400 books!