President: Kate McCombs (2023)
Vice President: Rachel Backstrom (2025)
Secretary: Megan Warwick (2023)
Member: Andrew Kendall (2023)
Member: Shannon McClintock Miller (2025)

Van Meter Public Library Board of Trustees
Date: November 17, 2021 Time: 6:00 PM

Regular Board Meeting
Place: Van Meter Public Library ( 505 Grant Street)

Our Mission: The mission of the Van Meter Public Library is to provide access to materials and services for recreational reading and informational needs of the public library customers.

1. Call to Order
2. Roll Call
3. Approval of the Agenda
4. Consent Agenda
A. Minutes of Meeting October 20, 2021
B. November Financial Reports
C. November Claims
5. Collection Development Policy Revision - Discussion and Action
6. Winter/Spring 2022 Children's Programming Outline
7. Art of the Board Meeting - Board Development
8. Sips and Snacks - Board Volunteers
9. Reports
A. Director's Report
B. President's Report
10. Adjourn

Van Meter Public Library
10/20/2021 Board Meeting Minutes
On October $20^{\text {th }} 2021$, the Van Meter Public Library Board met at the Van Meter Public Library.

The meeting was called to order at 6:00pm by President McCombs.
In attendance were Backstrom, McCombs, Kendall, and Warwick. Miller was absent. Nancy Studebaker and Kaylyn Maher were also in attendance.

President McCombs asked for an approval for the agenda, Warwick motioned, Kendall seconded. Passed unanimously.

President McCombs reviewed the consent agenda; Backstrom motioned to approve, Warwick seconded; passed unanimously.

Discussion Items:
Upcoming Focus Groups was presented by Kaylyn Maher, discussion was held. Circulation Policy Revisions was presented by Studebaker, discussion was held. Winter/Spring Reading Rewards was presented by Studebaker. It was discussed to revise the pledge levels. It was also decided to run the incentive from January-March. Seven Habits of Highly Effective Boards was presented by Studebaker, discussion was held. McCombs, Studebaker, Backstrom, and Warwick watched the 45 minute webinar prior to the meeting. The board members present held a discussion about the webinar for 30 minutes.

Action Items:
Backstrom motioned to approve the circulation policy with the changes discussed. Seconded by Kendall, passed unanimously.

A Director report was given.
Having no further business, President McCombs asked for a motion to adjourn. Kendall motioned, Backstrom seconded. Passed unanimously. Adjourned at 7:08 pm.

The next meeting will take place at the Van Meter Public Library on Wednesday, November 17th at 6:00pm.


| ACCOUNT NUMBER | ACCOUNT TITLE | TOTAL BUDCET | $\begin{aligned} & \text { MTD } \\ & \text { BALANCE } \end{aligned}$ | YTD BALANCE | $\begin{aligned} & \text { PERCENT } \\ & \text { EXPENDED } \end{aligned}$ | UNEXPENDED |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 001-410-6010 | WAGES - FULL TIME | . 00 | . 00 | . 00 | . 00 | . 00 |
| 001-410-6020 | WAGES - PART TIME | . 00 | . 00 | . 00 | . 00 | . 00 |
| 001-410-6150 | CROUP INSURANCE | . 00 | . 00 | . 00 | . 00 | . 00 |
| 001-410-6210 | DUES | . 00 | . 00 | . 00 | . 00 | . 00 |
| 001-410-6230 | TRAINING | . 00 | . 00 | . 00 | . 00 | . 00 |
| 001-410-6311 | OPERATION \& MAINTENANCE | . 00 | . 00 | . 00 | . 00 | . 00 |
| 001-410-6371 | ELECTRIC/CAS | . 00 | . 00 | . 00 | . 00 | . 00 |
| 001-410-6373 | TELEPHONE/COMMUNICATIONS | . 00 | . 00 | . 00 | . 00 | . 00 |
| 001-410-6408 | INSURANCE | . 00 | . 00 | . 00 | . 00 | . 00 |
| 001-410-6424 | COMMUNITY INTERSET | . 00 | . 00 | . 00 | . 00 | . 00 |
| 001-410-6490 | OTHER PROFESSIONAL SERV | . 00 | . 00 | . 00 | . 00 | . 00 |
| 001-410-6499 | OTHER CONTRACTUAL SERVICES | . 00 | . 00 | . 00 | . 00 | . 00 |
| 001-410-6502 | LIBRARY MATERIALS | . 00 | . 00 | . 00 | . 00 | . 00 |
| 001-410-6506 | OFFICE SUPPLIES | . 00 | . 00 | . 00 | . 00 | . 00 |
| 051-410-6220 | SUBSCRIPTION | . 00 | . 00 | . 00 | . 00 | . 00 |
| 051-410-6419 | TECHNOLOCY SERVICES | . 00 | . 00 | . 00 | . 00 | . 00 |
| 051-410-6499 | OTHER CONTRACTUAL SERV | . 00 | . 00 | . 00 | . 00 | . 00 |
| 051-410-6502 | LIBRARY MATERIALS | . 00 | . 00 | . 00 | . 00 | . 00 |
| 112-410-6110 | FICA - CITY PORTION | 4,500.00 | 464.51 | 1,359,45 | 30.21 | 3,140.55 |
| 112-410-6130 | IPERS - CITY PORTION | 5,100.00 | 513.23 | 1,647.93 | 32.31 | 3,452.07 |
| 112-410-6150 | GROUP INSURANCE | 1,000.00 | 149.38 | 484.20 | 48.42 | 515.80 |
| 112-410-6160 | WORKMAN'S COMP | . 00 | . 00 | . 00 | . 00 | . 00 |
| 112-410-6161 | UNEMPLOYMENT | . 00 | . 00 | . 00 | . 00 | . 00 |
| 112-410-6181 | UNIFORM ALLOWANCE | . 00 | . 00 | . 00 | . 00 | . 00 |
| 182-410-6010 | WACES - FULL TIME | 45,062.00 | 5,076.93 | 15,230.79 | 33.80 | 29,831.21 |
| 182-410-6020 | WAGES - PART TIME | 11,213.00 | 1,222.50 | 3,221.28 | 28.73 | 7,991.72 |
| 182-410-6030 | WACES - SEASONAL/TEMP | . 00 | . 00 | . 00 | . 00 | . 00 |
| 182-410-6210 | DUES | 75.00 | . 00 | . 00 | . 00 | 75.00 |
| 182-410-6215 | PROCRAMMING | 3,800.00 | 273.98 | 1,047.63 | 27.57 | 2,752.37 |
| 182-410-6220 | SUBSCRIPTION | 800.00 | . 00 | . 00 | . 00 | 800.00 |
| 182-410-6230 | TRAININC | 150.00 | . 00 | . 00 | . 00 | 150.00 |
| 182-410-6311 | OPERATION \& MAINTENANCE | 400.00 | . 00 | 35.60 | 8.90 | 364.40 |
| 182-410-6371 | UTILITIES | 1,400.00 | 70.61 | 326.11 | 23.29 | 1,073.89 |
| 182-410-6373 | TELEPHONE/COMMUNICATIONS | 800.00 | 53.67 | 161.14 | 20.14 | 638.86 |
| 182-410-6408 | INSURANCE | . 00 | . 00 | . 00 | . 00 | . 00 |
| 182-410-6413 | PAYMENTS - OTHER AGENCIES | . 00 | . 00 | . 00 | . 00 | . 00 |
| 182-410-6419 | TECHNOLOCY | 4,500.00 | 588.97 | 2,199.46 | 48.88 | 2,300.54 |
| 182-410-6424 | COMMUNITY INTERSET | . 00 | . 00 | . 00 | . 00 | . 00 |
| 182-410-6499 | OTHER CONTRACTUAL SERV | 1,200.00 | 8.50 | 1,144.35 | 95.36 | 55.65 |
| 182-410-6502 | LIBRARY MATERIALS | 8,000.00 | 860.98 | 4,449.18 | 55.61 | 3,550.82 |
| 182-410-6506 | OFFICE SUPPLIES | 2,600.00 | 364.45 | 406.31 | 15.63 | 2,193.69 |
| 182-410-6511 | MEMORIAL MATERIALS | . 00 | . 00 | . 00 | . 00 | . 00 |
|  | DIFFERENCE | 90,600.00 | 9,647.71 | 31,713.43 | 35.00 | 58,886.57 |
|  | PROOF | 90,600.00 | 9,647.71 | 31,713.43 | 35.00 | 58,886.57 |


| ACCOUNT TITLE | LAST MONTH <br> END BALANCE | RECEIVED | DISBURSED | CHANGE IN LIABILITY | ENDING BALANCE |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 051 LIBRARY BUILDING FUND | 15,678.34 | . 00 | . 00 | . 00 | 15,678.34 |
| Report Total | 15,678.34 | . 00 | . 00 | . 00 | 15,678.34 |


| ACCOUNT TITLE |  | LAST MONTH END BALANCE | RECEIVED | DISBURSED | CHANGE IN LIABILITY | ENDING <br> BALANCE |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 182 | LIBRARY TRUST FUND | 17,307.65 | . 00 | 8,520.59 | . 00 | 8,787.06 |
|  | Report Total | 17,307.65 | . 00 | 8,520.59 | . 00 | 8,787.06 |

# CLAIMS PAY REQUEST 

## City of Van Meter

Payable To: OverDrive
Mailing Address: PO Box 72117; Cleveland, OH 44192-0002
Date of Invoice:
Amount: \$359.99
Memo: ARPA

## Purchase Description:

Invoice Number:
06497DA21417069
06497CO21352102
06497DA21425455
06497DA21369253
06497DA21379576

Account Number: Materials 182-410-6419

| Vendor \# |
| :--- |
| Office Use Only |

Nancy Studebater-Barringer

Customer ID
6497-1125

Invoice number
06497DA21417069

## Date

October 12, 2021

## OverDrive

OverDrive, Inc.
One OverDrive Way
Cleveland, OH 44125
United States
Phone: +1 2165736886 Fax: +1 2166720087
Email: invoicing@overdrive.com
US Tax ID number: 34-1522786
Pay directly in Marketplace

- Select one or more invoices and click Pay invoice(s).
- Select your payment method, then click Pay by bank account (US accounts only) or Pay by credit card.
- Enter the required information. Bank account information will be saved automatically for future use, and credit card information can be optionally saved.
- Note: Your saved bank account or credit card information can only be used by you.
- Click Confirm payment.


## Other payment options

When you make a payment using one of these methods, you must either include a list of invoice numbers and amounts due, or email the information separately to invoicing@overdrive.com.

## Pay by check

Please make checks payable in USD to OverDrive, Inc.
Remittance address:
PO Box 72117
Cleveland, OH 44192-0002
United States
Pay by ACH or wire
If you have a non-U.S. account and want to pay through your bank account, or if you don't want to pay directly in Marketplace, you can pay by ACH or wire. To do so, please visit OverDrive's banking instructions in Marketplace

| \# | Order date | Order ID | Order <br> name | Internal purchase order ID | ISBN | Title | Publisher | Format | Lending model | Unit price | Quantity | Cost | Tax rate | Tax amount | Total |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 1 | 10/12/2021 | $\begin{aligned} & \text { bridges-20210903- } \\ & 142232-167429 \end{aligned}$ | 202109 |  | 9780593130100 | Claws <br> for <br> Alarm | Random House <br> Publishing Group | $\square$ | MA | $\begin{array}{r} \$ 27.50 \\ \text { USD } \end{array}$ | 1 | $\begin{array}{r} \$ 27.50 \\ \text { USD } \end{array}$ | 0.00\% | $\begin{array}{r} \$ 0.00 \\ \text { USD } \end{array}$ | $\begin{array}{r} \$ 27.50 \\ \text { USD } \end{array}$ |


| Format | Items | Subtotal | Tax amount |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Ebook |  | 1 |  | Total |


| Total items: | Subtotal: | \$27.50 USD |
| :--- | ---: | ---: |
|  | Taxamount: | \$0.00 USD |
|  | Total: | \$27.50 USD |
|  |  |  |
|  | Amount due: | $\mathbf{\$ 2 7 . 5 0}$ USD |

## Date

September 03, 2021

## OverDrive

OverDrive, Inc.
One OverDrive Way
Cleveland, OH 44125
United States
Phone: +1 2165736886 Fax: +1 2166720087
Email: invoicing@overdrive.com
US Tax ID number: 34-1522786
Pay directly in Marketplace

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Remittance address:
PO Box 72117
Cleveland, OH 44192-0002
United States

## Pay by ACH or wire

If you have a non-U.S. account and want to pay through your bank account, or if you don't want to pay directly in Marketplace, you can pay by ACH or wire. To do so, please visit OverDrive's banking instructions in Marketplace.

| \# | Order date | Order ID | Order name | Internal purchase order ID | ISBN | Title | Publisher | Format | Lending model | Unit price | Quantity | Cost | $\begin{aligned} & \text { Tax } \\ & \text { rate } \end{aligned}$ | Tax amount | Total |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 1 | 10/19/2021 | $\begin{aligned} & \text { bridges-20210903- } \\ & 142232-167429 \end{aligned}$ | 202109 |  | 9781984818829 | Dear Santa | Random House <br> Publishing Group | $\lfloor$ | MA | $\begin{array}{r} \$ 27.50 \\ \text { USD } \end{array}$ | 1 | $\begin{array}{r} \$ 27.50 \\ \text { USD } \end{array}$ | 0.00\% | $\begin{array}{r} \$ 0.00 \\ \text { USD } \end{array}$ | $\begin{array}{r} \$ 27.50 \\ \text { USD } \end{array}$ |
| 2 | 10/19/2021 | $\begin{aligned} & \text { bridges-20210529- } \\ & 114833-167429 \end{aligned}$ | ARPA |  | 9780385546034 | The <br> Judge's <br> List | Knopf Doubleday Publishing Group | $\square$ | MA | $\begin{array}{r} \$ 27.50 \\ \text { USD } \end{array}$ | 1 | $\begin{array}{r} \$ 27.50 \\ \text { USD } \end{array}$ | 0.00\% | $\begin{array}{r} \$ 0.00 \\ \text { USD } \end{array}$ | $\begin{array}{r} \$ 27.50 \\ \text { USD } \end{array}$ |
| 3 | 10/19/2021 | $\begin{aligned} & \text { bridges-20210903- } \\ & 142232-167429 \end{aligned}$ | 202109 |  | 9780385546034 | The <br> Judge's <br> List | Knopf Doubleday Publishing Group | $[]$ | MA | $\begin{array}{r} \$ 27.50 \\ \text { USD } \end{array}$ | 1 | $\begin{array}{r} \$ 27.50 \\ \text { USD } \end{array}$ | 0.00\% | $\begin{array}{r} \$ 0.00 \\ \text { USD } \end{array}$ | $\begin{array}{r} \$ 27.50 \\ \text { USD } \end{array}$ |



## Date

September 20, 2021

## OverDrive

OverDrive, Inc.
One OverDrive Way
Cleveland, OH 44125
United States
Phone: +1 2165736886 Fax: +1 2166720087
Email: invoicing@overdrive.com
US Tax ID number: 34-1522786
Pay directly in Marketplace

- Select one or more invoices and click Pay invoice(s)
- Select your payment method, then click Pay by bank account (US accounts only) or Pay by credit card.
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Cleveland, OH 44192-0002
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| \# | Order date | Order ID | Order name | Internal purchase order ID | ISBN | Title | Publisher | Format | Lending model | Unit price | Quantity | Cost | Tax <br> rate | Tax amount | Total |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 1 | 9/20/2021 | $\begin{aligned} & \text { bridges-20210903- } \\ & 142232-167429 \end{aligned}$ | 202109 |  | 9780316280112 | The Jailhouse Lawyer | Little, Brown and Company | $\square$ | MA | $\begin{array}{r} \$ 65.00 \\ \text { USD } \end{array}$ | 1 | $\begin{array}{r} \$ 65.00 \\ \text { USD } \end{array}$ | 0.00\% | $\begin{array}{r} \$ 0.00 \\ \text { USD } \end{array}$ | $\begin{array}{r} \$ 65.00 \\ \text { USD } \end{array}$ |



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One OverDrive Way
Cleveland, OH 44125
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Phone: +1 2165736886 Fax: +1 2166720087
Email: invoicing@overdrive.com
US Tax ID number: 34-1522786
Pay directly in Marketplace

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Cleveland, OH 44192-0002
United States
Pay by ACH or wire
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| \# | Order date | Order ID | Order name | Internal purchase order ID | ISBN | Title | Publisher | Format | Lending model | Unit price | Quantity | Cost | Tax rate | Tax amount | Total |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 1 | 9/28/2021 | $\begin{aligned} & \text { bridges-20210903- } \\ & 142232-167429 \end{aligned}$ | 202109 |  | 9781538705353 | The Wish | Grand Central Publishing | $\square$ | MA | $\begin{array}{r} \$ 65.00 \\ \text { USD } \end{array}$ | 1 | $\begin{array}{r} \$ 65.00 \\ \text { USD } \end{array}$ | 0.00\% | $\begin{gathered} \$ 0.00 \\ \text { USD } \end{gathered}$ | $\begin{array}{r} \$ 65.00 \\ \text { USD } \end{array}$ |


| Format | Items |  | Subtotal | Tax amount |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Ebook |  | 1 |  | Total |

Total items: $\quad$ Subtotal:

Amount due:
\$65.00 USD

# CLAIMS PAY REQUEST <br> City of Van Meter 

Payable To: Culligan Water Adel
Mailing Address: 20 Nile Kinnick Dr N Adel, IA 50003-1436
Date of Invoice: 10/31/2021
Amount: \$8.5
Memo: Acct 752089

| Vendor \# |
| :--- |
| Office Use Only |

Purchase Description: Other Services
Invoice Number:

Account Number: 182-410-6499

Namcyatudebater-Zarringer

# Cullifgan Water 

120 NILE KINNICK DR N
ADEL, IA 50003
(515) 993-4203 (800) 747-4203
adel@culliganiowa.com
www.Culliganlowa.com


## ADDRESSEE:

VAN METER PUBLIC LIBRARY
ATT DIRECTOR
505 GRANT ST
VAN METER IA 50261

## REMIT PAYMENT TO:

CULLIGAN WATER ADEL
120 NILE KINNICK DR N
ADEL,IA 50003-1436


Page 14 of 80

## CLAIMS PAY REQUEST

## City of Van Meter

Payable To: Baker \& Taylor
Mailing Address: PO BOX 277930
Atlanta, GA 303384-7930

Date of Statement: September 30, 2021

Amount To Be Paid: \$809.43

Account: L0435962

| Invoice Number | Date | Materials | 182-410-6502 |
| :--- | :--- | :--- | ---: |
|  | Total |  | \$ | 809.43

Vendor \#

Office Use Only
Namcyatudebater-Barringer

# ITBAKER\&TAYLOR 



## 77611 MB 0.482 <br> P:7761 / T:24 / S1:0 / S2:0 

VAN METER PUBLIC LIBRARY
PO BOX 160
VAN METER IA 50261-0160

| ACCOUNT \# | STATEMENT DATE | PAGE \# |
| :---: | :---: | :---: |
| LO435962 | $09 / 30 / 21$ | 1 |


| ITEM NUMBER | $\begin{aligned} & \text { ITEM } \\ & \text { DATE } \end{aligned}$ | $\begin{aligned} & \text { NET } \\ & \text { DUE BY } \end{aligned}$ | PURCHASE ORDER <br> CROSS REFERENCE <br> ITEM AMOUNT | BALANCE |
| :---: | :---: | :---: | :---: | :---: |
| COA102925482 | 062121 | 062121 | 30293-MARCH INVOICE 108.38- | 108.38- |
| 2036009959 | 062821 | 072821 | INSP Previonly Submitted 25.45 | $82.93-$ |
| 2036034952 | 062821 | 072821 | AYAT Previouslysubmithor 03 | 48.90- |
| 2035977064 | 062921 | 072921 | AYAT Previously submitted 76.14 | 27.24 |
| 2035993215 | 062921 | 072921 | AYAT Previdusly submitted 69.95 | 97.19 |
| 2036014497 | 062921 | 072921 | 20213RDJJNPPreviously submitd 136.53 | 233.72 |
| 2036019819 | 063021 | 073021 | 182-410-6502Presioush Subm. 248.39 | 482.11 |
| 2036092850 | 081321 | 091221 | AYAT Previouslysubmitted 63.78 | 545.89 |
| COA102930410 | 081621 | 081621 | STMT 06/30/21 373.73- | 172.16 |
| 2036101120 | 081721 | 097621 | AYAT presiously suburted 28.53 | 200.69 |
| 2036119174 | 081821 | 091721 | AYAT | 281.54 |
| 2036132203 | 082021 | 091921 | AYAT Presiously submitted 68.82 | 350.36 |
| 2036146758 | 083021 | 092921 | AYNF presious ly submitted 28.06 | 378.42 |
| 2036157190 | 090121 | 100121 | AYAT 72.12 | 450.54 |
| 2036175454 | 090821 | 100821 | AYAT 62.51 | 513.05 |
| 2036166525 | 091321 | 101321 | AYAT 330.92 | 843.97 |
| 2036186445 | - 092121 | 102121 | AYAT 92.06 | 936.03 |
| 2036198884 | 092421 | 102421 | AYAT 102.12 | 1,038.15 |
| 2036214025 | 093021 | 103021 | AYAT 149.70 | 1,187.85 |

PLEASE INCLUDE ACCOUNT \# ON CHECK
PLEASE FORWARD ALL REMITTANCE DETAIL FOR ACH, WIRES \& DRAFTS TO:
FAX: 704.998.3314 ATTN: Cash or email DL-ARSupport@baker-taylor.com
QUESTIONS REGARDING YOUR STATEMENT? CALL 704.998.3399 OR 800.340.5370

| CURRENT | 1-30 PAST DUE | 31-60 PAST DUE | $60+$ PAST DUE | TOTAL |
| :---: | :---: | ---: | ---: | :---: |
| P 8098e4316 of 8070.04 | $373.73-$ | 482.11 | $1,187.85$ |  |

TO ENSURE PROPER CREDIT RETURN THIS REMITTANCE ADVICE WITH PAYMENT TO THE ADDRESS ABOVE

| INVOICE \#: | 2036157190 |  |
| :--- | :--- | :--- |
| INVOICE DATE: | $09 / 01 / 21$ |  |
| ACCOUNT \#: | 207158 L043596 2 B00000 |  |
| ATS \#: | MOM9588690 |  |
| PAGE: | 001 |  |


| SHIPPED FROM: <br> CUSTOMER SERVICE: | MOMENCE |
| :--- | :--- |
| CREDIT: | $800.340 .5370 /$ INTL 704.998.3399 |
| GST/TAX ID\#: <br> PO\#: | $42--6037786$ |


| BILL TO:ACCOUNT \# <br> SAN \#: | 207158 L043596 2 B00000 |  |
| :--- | :--- | :--- |
|  |  |  |
|  | NAME: |  |
|  | ADDRESS: METER PUBLIC LIBRARY |  |
|  |  | C/O CITY HALL |
|  |  | PO BOX 160 |
|  |  | 310 MILL STREET |

$\begin{array}{llll}\text { SHIP TO: } & \text { ACCOUNT \#: } 207158 \text { L043596 } 2000000 \\ & \text { SAN \#: } & 3057518 & \\ & \text { NAME: } & \text { VAN METER PUBLIC LIBRARY } \\ & \text { ADDRESS: } & \text { 505 GRANT STREET } \\ & & \text { VAN METER IA 50261 }\end{array}$

ALL CLAIMS MUST BE MADE WITHIN 45 DAYS OF INVOICE. RETURN AUTHORIZATION REQUIRED. NOT RESPONSIBLE FOR GOODS SENT UNINSURED.

| QTY | TITLE |  |  | AUTHOR | TYPE | ISBN | PUB. | PRICE | DISC. | NET | PRICE | EXTENDED | PRICE |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | BT ORDER \# | CUSTOMER PO | \# | FUND \# | CUST REF \# | ISBN-10 |  |  | VAS |  |  |  |  |
| 1 | 19 YELLOW MOON ROAD $81234404$ | AYAT |  | MICHAELS, FERN | $\begin{aligned} & \text { HRD } \\ & 0000000018 \end{aligned}$ | $\begin{array}{r} 9781496731173 \\ 1496731174 \end{array}$ | KNSGT | 28.95 | 44.0\% |  | 16.21 |  | 16.21 |
| 1 | FORGOTTEN IN DEATH 81234404 | AYAT |  | ROBB, J. D. | $\begin{aligned} & \text { HRD } \\ & 0000000030 \end{aligned}$ | $\begin{array}{r} 9781250272812 \\ 1250272815 \end{array}$ | STMAR | 28.99 | 44.0\% |  | 16.23 |  | 16.23 |
| 1 | AUTHENTICALLY UNIQUEL 81313156 | Y YOU LIVING INSP | FREE F | MEYER, JOYCE | $\begin{aligned} & \text { HRD } \\ & 0000000006 \end{aligned}$ | $\begin{array}{r} 9781546026341 \\ 1546026347 \end{array}$ | GDCRL | 26.00 | 44.0\% |  | 14.56 |  | 14.56 |
| 1 | WE ARE FAMILY $81337033$ | 20213RDJJNF |  | JAMES, LEBRON | $\begin{aligned} & \text { HRD } \\ & 452336017 \end{aligned}$ | $\begin{array}{r} 9780062971098 \\ 0062971093 \end{array}$ | HARJU | 17.99 | 44.0\% |  | 10.07 |  | 10.07 |
| 1 | BIG NATE TOP DOG $81337033$ | 20213RDJJNF |  | PEIRCE, LINCOLN | $\begin{aligned} & \text { PAP } \\ & 452313959 \end{aligned}$ | $\begin{array}{r} 9781524869793 \\ 1524869791 \end{array}$ | ANDML | 14.99 | 40.0\% |  | 8.99 |  | 8.99 |
| 5 |  |  |  |  | SUB TOTAL <br> USD CURREN |  |  |  |  |  |  |  | 66.06 |

$\| \iint B A K E R \& T A Y L O R$

| 5 | OWNERSHIP LABEL | AT | 0.25 | $=$ | 1.25 |  |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- |
| 5 | SPINE LABEL | AT | 0.25 | $=$ | 1.25 |  |
| 5 | LABEL PROTECTORS | AT | 0.00 | $=$ | 0.00 |  |
| 4 | MYLAR JACKET NON STA AT | 0.89 | $=$ | 3.56 |  |  |
|  | TOTAL |  |  | 6.06 | TERMS: 00 NET 30 DAYS |  |
|  |  |  |  | AMOUNTS BILLED IN USD |  |  |


| INVOICE \#: | 2036157190 |  |  |
| :--- | :--- | :--- | :--- |
| INVOICE DATE: | $09 / 01 / 21$ |  |  |
| ACCOUNT \#: | 207158 L043596 | 2 | B00000 |
| ATS \#: | MOM9588690 |  |  |
|  |  |  |  |
| PAGE $:$ | 002 |  |  |
|  |  |  |  |

VAS 6.06

TOTAL AMOUNT DUE 72.12
REMIT TO: BAKER \& TAYLOR P.O. BOX 277930 ATLANTA, GA 30384-7930

PLEASE INDICATE INVOICE \# ON YOUR REMITTANCE

```
NVOICE #: 2036175454
INVOICE DATE: 09/08/21
ACCOUNT #: 207158 L0
PAGE: 001
```

| SHIPPED FROM: <br> CUSTOMER SERVICE: | MOMENCE |
| :--- | :--- |
| CREDIT: | $800.340 .5370 /$ INTL 704.998 .3399 |
| GST/TAX ID\#: | $42--6037786$ |
|  |  |


| BILL TO:ACCOUNT \# <br> SAN \#: | 207158 L043596 2 B00000 |  |
| :--- | :--- | :--- |
|  |  |  |
|  | NAME: | VAN METER PUBLIC LIBRARY |
|  |  | C/O CITY HALL |


| SHIP TO: | ACCOUNT \#: 207158 L043596 2000000 |  |  |
| :--- | :--- | :--- | :--- |
|  | SAN \#: | 3057518 |  |
|  | NAME: | VAN METER PUBLIC LIBRARY |  |
|  | ADDRESS: | 505 GRANT STREET |  |
|  |  | VAN METER IA 50261 |  |

ALL CLAIMS MUST BE MADE WITHIN 45 DAYS OF INVOICE. RETURN AUTHORIZATION REQUIRED. NOT RESPONSIBLE FOR GOODS SENT UNINSURED.

$\| \iint B A K E R \& T A Y L O R$

| 5 | OWNERSHIP LABEL | AT | 0.25 | $=$ | 1.25 |  |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- |
| 4 | SPINE LABEL | AT | 0.25 | $=$ | 1.00 |  |
| 5 | LABEL PROTECTORS | AT | 0.00 | $=$ | 0.00 |  |
| 3 MYLAR JACKET NON STA AT | 0.89 | $=$ | 2.67 |  |  |  |
|  | TOTAL |  |  | 4.92 | TERMS: OO NET 30 DAYS |  |
|  |  |  |  | AMOUNTS BILLED IN USD |  |  |

INVOICE \#: 2036175454
INVOICE DATE: 09/08/21
$\begin{array}{ll}\text { ACCOUNT \#: } & 207158 \text { L0435 } \\ \text { ATS \#: } & \text { MOM9597987 }\end{array}$
PAGE: 002

| VAS | 4.92 |
| :--- | ---: |

TOTAL AMOUNT DUE 62.51
REMIT TO: BAKER \& TAYLOR P.O. BOX 277930 ATLANTA, GA 30384-7930

PLEASE INDICATE INVOICE \# ON YOUR REMITTANCE

INVOICE \#
INVOICE \#:
INVOICE DA
Accoun
09/08/21
ATS \#: МОМ959798

PAGE:
001
 THE REMAINING ITEMS WILL BE SHIPPED AS RECEIVED FROM THE PUBLISHER UNTIL YOUR CANCELLATION DATE IS REACHED. INVOICES REPRESENT ITEMS SHIPPED


| AUTHOR |  | TYPE | ISBN | PUB. | PRICE |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| FUND \# |  | CUST REF \# | ISBN-10 |  |  | DISPOSITION | STATUS | DUE DATE |
| PATTERSON, | JAME | HRD | 9780759554344 | LITTL | 30.00 |  |  |  |
|  |  | 0000000001 | 075955434 X |  |  | BACK ORDERED | NP | 03/2022 |


| INVOICE \#: | 2036166525 |  |
| :--- | :--- | :--- |
| INVOICE DATE: | $09 / 13 / 21$ |  |
| ACCOUNT \#: | 207158 L043596 2 B00000 |  |
| ATS \#: |  |  |
| MOM9593759 |  |  |
| PAGE: | 001 |  |


| SHIPPED FROM: <br> CUSTOMER SERVICE: | MOMENCE |
| :--- | :--- |
| CREDIT: | $800.340 .5370 /$ INTL 704.998 .3399 |
| GST/TAX ID\#: | $42--6037786$ |
| PO\#: |  |


| BILL TO: | ACCOUNT \#: <br> SAN \#: <br> NAME: <br> ADDRESS: | 207158 L043596 2 B00000 <br> VAN METER PUBLIC LIBRARY <br> C/O CITY HALL <br> PO BOX 160 <br> 310 MILL STREET <br> VAN METER IA 50261 |
| :---: | :---: | :---: |
| SHIP TO: | ACCOUNT \#: <br> SAN \#: <br> NAME: <br> ADDRESS: | ```207158 L043596 2 000000 3057518 VAN METER PUBLIC LIBRARY 505 GRANT STREET VAN METER IA 50261``` |

ALL CLAIMS MUST BE MADE WITHIN 45 DAYS OF INVOICE. RETURN AUTHORIZATION REQUIRED. NOT RESPONSIBLE FOR GOODS SENT UNINSURED.


BAKER\&TAYLOR

## INVOICE

the future delivered



AUTHOR TYPE ISBN PUB
FUND \#
GALLAGHER, JOHN LIB HOLM, JENNIFER HR JAHN-CLOUGH, LI HRD JAMES, LEBRON 456278977 465575707 LEZOTTE, ANN CL HRD
OSBORNE, MARY P 462519148
CRORNE, MARY P 462564486
OSBORNE, MARY P HRD
PENNYPACKER, SA HRD
SIMPSON, DANA TROUPE, THOMAS WEST, TRACEY WOODWARD, JOHN BENTON, JIM DAYWALT, DREW FALLON, JIMMY MORALES, YUYI

HRD 467634396 PBD 462516321 HRD HRD
462640939
PAP PAP
4562 HRD
467634122 SAL 467627824 SAL
456279485 SAL 467626798 HRD 456285738

PAGE TOTA
USD CURRENCY
SUB TOTAL
USD CURRENCY
CUST REF

514715
D 2 HRD

辟

RRMS: 00 NET 30 DAYS AMOUNTS BILLED IN USD

$$
\begin{array}{r}
6.25 \\
5.75 \\
0.00 \\
12.46
\end{array}
$$

| 0.25 | $=$ | 6.25 |
| :--- | :--- | ---: |
| 0.25 | $=$ | 5.75 |
| 0.00 | $=$ | 0.00 |
| 0.89 | $=$ | 12.46 |
|  |  | 24.46 |

$$
24.46
$$

23 SPINE LABEL LABE
25 LABEL PROTECTORS TOTAL

| INVOICE \#: | 2036166525 |  |
| :--- | :--- | :--- |
| INVOICE DATE: | $09 / 13 / 21$ |  |
| ACCOUNT \#: | 207158 L043596 2 B00000 |  |
| ATS \#: | MOM9593759 |  |
| PAGE: | 002 |  |


| PRICE | DISC. | NET PRICE | EXTENDED PRICE |
| :---: | :---: | :---: | :---: |
|  | VAS |  |  |
| 15.99 | 20.1\% | 12.78 | 12.78 |
| 13.99 | 43.0\% | 7.97 | 7.97 |
| 16.99 | 43.0\% | 9.68 | 9.68 |
| 17.99 | 43.0\% | 10.25 | 10.25 |
| 18.99 | 43.0\% | 10.82 | 10.82 |
| 16.99 | 43.0\% | 9.68 | 9.68 |
| 18.99 | 20.1\% | 15.17 | 15.17 |
| 17.99 | 43.0\% | 10.25 | 10.25 |
| 20.99 | 20.0\% | 16.79 | 16.79 |
| 27.13 | 5.0\% | 25.77 | 25.77 |
| 5.99 | 40.1\% | 3.59 | 3.59 |
| 16.99 | 43.0\% | 9.68 | 9.68 |
| 17.99 | 20.1\% | 14.37 | 14.37 |
| 17.99 | 20.1\% | 14.37 | 14.37 |
| 18.99 | 20.1\% | 15.17 | 15.17 |
| 18.99 | 43.0\% | 10.82 | 10.82 |
|  |  |  | 197.16 |
|  |  |  | 306.46 |
|  |  | VAS | 24.46 |

TOTAL AMOUNT DUE

BAKER \& TAYLOR
P.O. BOX 277930

ATLANTA, GA 30384-7930

PLEASE INDICATE INVOICE \# ON YOUR REMITTANCE

| INVOICE \#: | 2036186445 |  |  |
| :--- | :--- | :--- | :--- |
| INVOICE DATE: | $09 / 21 / 21$ |  |  |
| ACCOUNT \#: | 207158 L043596 2 B00000 |  |  |
| ATS \#: | MOM9601263 |  |  |
|  |  |  |  |
| PAGE: | 001 |  |  |


| SHIPPED FROM:  <br> CUSTOMER SERVICE: MOMENCE <br> CREDIT:  | $800.340 .5370 /$ INTL 704.998 .3399 |
| :--- | :--- |
| GST/TAX ID\#: | $42--6037786$ |
|  |  |


| BILL TO:ACCOUNT \# <br> SAN \#: | 207158 L043596 2 B00000 |  |
| :--- | :--- | :--- |
|  |  |  |
|  | NAME: | VAN METER PUBLIC LIBRARY |
|  |  |  |
|  |  | C/O CITY HALL |
|  |  | PO BOX 160 |
|  |  | 310 MILL STREET |

$\begin{array}{lll}\text { SHIP TO: ACCOUNT \#: } 207158 \text { L043596 } 2000000 \\ & \text { SAN \#: } & 3057518 \\ & \text { NAME: } & \text { VAN METER PUBLIC LIBRARY } \\ & \text { ADDRESS: } & \text { 505 GRANT STREET } \\ & & \text { VAN METER IA 50261 }\end{array}$
VAN METER PUBLIC LIBRARY
505 GRANT STREET
505 GRANT STREET
VAN METER IA 50261

ALL CLAIMS MUST BE MADE WITHIN 45 DAYS OF INVOICE. RETURN AUTHORIZATION REQUIRED. NOT RESPONSIBLE FOR GOODS SENT UNINSURED.


| 3 | OWNERSHIP LABEL | AT | 0.10 | $=$ | 0.30 |
| :--- | :--- | :--- | :--- | :--- | :--- |
| 2 SPINE LABEL | AT | 0.10 | $=$ | 0.20 |  |
| 3 LABEL PROTECTORS | AT | 0.05 | $=$ | 0.15 |  |
| 2 MYLAR JACKET NON STA AT | 0.15 | $=$ | 0.30 |  |  |
| 4 OWNERSHIP LABEL | AT | 0.25 | $=$ | 1.00 |  |
| 3 SPINE LABEL | AT | 0.25 | $=$ | 0.75 |  |
| 4 LABEL PROTECTORS | AT | 0.00 | $=$ | 0.00 |  |
| 3 MYLAR JACKET NON STA AT | 0.89 | $=$ | 2.67 |  |  |
|  | TOTAL |  |  |  | 5.37 |

$\begin{array}{ll}\text { INVOICE \#: } & 2036186445 \\ \text { INVOICE DATE: } & 09 / 21 / 21\end{array}$
$\begin{array}{ll}\text { ACCOUNT \#: } \\ \text { ATS \#: } & \text { MOM9601263 }\end{array}$
PAGE:
002

TOTAL AMOUNT DUE 92.06
REMIT TO: BAKER \& TAYLOR
P.O. BOX 277930 ATLANTA, GA 30384-7930

PLEASE INDICATE INVOICE \# ON YOUR REMITTANCE

BAKER\&TAYLOR

| INVOICE \#: | 2036186445 |  |
| :--- | :--- | :--- |
| INVOICE DATE: | $09 / 21 / 21$ |  |
| ACCOUNT \#: | 207158 L043596 2 B00000 |  |
| ATS \#: |  |  |
| MOM9601263 |  |  |
| PAGE: | 001 |  |

 THE REMAINING ITEMS WILL BE SHIPPED AS RECEIVED FROM THE PUBLISHER UNTIL YOUR CANCELLATION DATE IS REACHED. INVOICES REPRESENT ITEMS SHIPPED

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | BT ORDER \# | CUSTOMER PO | \# | FUND \# | CUST REF \# | ISBN-10 |  |  | DISPOSITION |  | STATUS | DUE DATE |
| 1 | DIABLO MESA |  |  | PRESTON, DOUGLA | HRD | 9781538736753 | GDCTP | 29.00 | BACK ORDERED |  | NP | 02/2022 |
|  | 81553459 | AYAT |  |  | 0000000004 | 1538736756 |  |  |  |  |  |  |
| 1 | HIGH STAKES |  |  | STEEL, DANIELLE | HRD | 9781984821713 | RANDO | 28.99 | BACK | ORDERED | NP | 03/2022 |
|  | 81553459 | AYAT |  |  | 0000000003 | 1984821717 |  |  |  |  |  |  |
| 1 | LIGHTNING ROD |  |  | MELTZER, BRAD | HRD | 9780062892409 | HARPE | 28.99 | BACK | ORDERED | NP | 03/2022 |
|  | 81553459 | AYAT |  |  | 0000000005 | 0062892401 |  |  |  |  |  |  |
| 1 | MATCH |  |  | COBEN, HARLAN | HRD | 9781538748282 | GDCTP | 29.00 | BACK | ORDERED | NP |  |
|  | 81553459 | AYAT |  |  | 0000000002 | 1538748282 |  |  |  |  |  | 03/2022 |
| 1 | SHADOWS REEL 81553459 | AYAT |  | BOX, C. J. | HRD 000000001 | $\begin{array}{r} 9780593331262 \\ 0593331265 \end{array}$ | PENGU | 28.00 | BACK | ORDERED | NP | 03/2022 |
| 1 | IN SEARCH OF WISDOM 81560872 | LIFE CHANGING | TRUTHS | MEYER, JOYCE | PAP | 9781546017653 | GDCRL | 16.99 | BACK ORDERED |  |  | 01/2022 |
|  |  | INSP |  |  | 0000000001 | 1546017658 |  |  |  |  |  |  |  |


| INVOICE \#: | 2036198884 |  |
| :--- | :--- | :--- |
| INVOICE DATE: | $09 / 24 / 21$ |  |
| ACCOUNT \#: | 207158 L043596 2 B00000 |  |
| ATS \#: | MOM9606185 |  |
|  |  |  |


| SHIPPED FROM: <br> CUSTOMER SERVICE: | MOMENCE |
| :--- | :--- |
| CREDIT: | $800.340 .5370 /$ INTL 704.998 .3399 |
| GST/TAX ID\#: | $42--6037786$ |
|  |  |


| BILL TO:ACCOUNT \# <br> SAN \#: | 207158 L043596 2 B00000 |  |
| :--- | :--- | :--- |
|  |  |  |
|  | NAME: | VAN METER PUBLIC LIBRARY |
|  |  | C/O CITY HALL |


| SHIP TO: ACCOUNT \#: 207158 L043596 2000000 |  |  |
| :--- | :--- | :--- |
|  | SAN \#: | 3057518 |
|  | NAME: | VAN METER PUBLIC LIBRARY |
|  | ADDRESS: | 505 GRANT STREET |
|  |  | VAN METER IA 50261 |

ALL CLAIMS MUST BE MADE WITHIN 45 DAYS OF INVOICE. RETURN AUTHORIZATION REQUIRED. NOT RESPONSIBLE FOR GOODS SENT UNINSURED.


Page 27 of 80

| 4 | OWNERSHIP LABEL | AT | 0.10 | $=$ | 0.40 |
| :--- | :--- | :--- | :--- | :--- | :--- |
| 3 | SPINE LABEL | AT | 0.10 | $=$ | 0.30 |
| 4 LABEL PROTECTORS | AT | 0.05 | $=$ | 0.20 |  |
| 3 MYLAR JACKET NON STA AT | 0.15 | $=$ | 0.45 |  |  |
| 4 OWNERSHIP LABEL | AT | 0.25 | $=$ | 1.00 |  |
| 3 SPINE LABEL | AT | 0.25 | $=$ | 0.75 |  |
| 4 LABEL PROTECTORS | AT | 0.00 | $=$ | 0.00 |  |
| 3 MYLAR JACKET NON STA AT | 0.89 | $=$ | 2.67 |  |  |
|  | TOTAL |  |  |  | 5.77 |

NVOICE \#: 2036198884
INVOICE DATE: 09/24/21
ACCOUNT \#: $\quad$ MOM9606185
PAGE: 002

TOTAL AMOUNT DUE 102.12
REMIT TO: BAKER \& TAYLOR
P.O. BOX 277930 ATLANTA, GA 30384-7930

PLEASE INDICATE INVOICE \# ON YOUR REMITTANCE

BAKER\&TAYLOR

INVOICE \#
INVOICE DATE:
ACCOUNT \#:
ATS \#:
09/24/21
the future delivered

PAGE:
 THE REMAINING ITEMS WILL BE SHIPPED AS RECEIVED FROM THE PUBLISHER UNTIL YOUR CANCELLATION DATE IS REACHED. INVOICES REPRESENT ITEMS SHIPPED


| INVOICE \#: | 2036214025 |  |
| :--- | :--- | :--- |
| INVOICE DATE: | $09 / 30 / 21$ |  |
| ACCOUNT \#: | 207158 L043596 2 B00000 |  |
| ATS \#: |  |  |
| MOM9614032 |  |  |
| PAGE: | 001 |  |


| SHIPPED FROM: <br> CUSTOMER SERVICE: | MOMENCE |
| :--- | :--- |
| CREDIT: | $800.340 .5370 /$ INTL 704.998 .3399 |
| GST/TAX ID\#: | $42--6037786$ |
| PO\#: |  |


| BILL TO: | ACCOUNT \#: <br> SAN \#: <br> NAME: <br> ADDRESS: | 207158 L043596 2 B00000 <br> VAN METER PUBLIC LIBRARY <br> C/O CITY HALL <br> PO BOX 160 <br> 310 MILL STREET <br> VAN METER IA 50261 |
| :---: | :---: | :---: |
| SHIP TO: | ACCOUNT \#: <br> SAN \#: <br> NAME: <br> ADDRESS: | ```207158 L043596 2 000000 3057518 VAN METER PUBLIC LIBRARY 505 GRANT STREET VAN METER IA 50261``` |

ALL CLAIMS MUST BE MADE WITHIN 45 DAYS OF INVOICE. RETURN AUTHORIZATION REQUIRED. NOT RESPONSIBLE FOR GOODS SENT UNINSURED.

$\llbracket$ B A K E R \& T A Y L O R

## INVOICE



BAKER\&TAYLOR

| INVOICE \#: | 2036214025 |  |
| :--- | :--- | :--- |
| INVOICE DATE: | $09 / 30 / 21$ |  |
| ACCOUNT \#: | 207158 L043596 | 2 B00000 |
| ATS \#: |  | MOM9614032 |

 THE REMAINING ITEMS WILL BE SHIPPED AS RECEIVED FROM THE PUBLISHER UNTIL YOUR CANCELLATION DATE IS REACHED. INVOICES REPRESENT ITEMS SHIPPED

| QTY | TITLE |  |  |
| :---: | :---: | :---: | :---: |
|  |  | BT ORDER \# | CUSTOMER PO \# |
| 1 | FEAR | THY NEIGHBOR 81581237 | AYAT |
| 1 | RELAT | IVE MURDER 81581237 | AYAT |
| 1 | WHAT | HAPPENED TO THE 81581237 | $\begin{aligned} & \text { BENNETTS } \\ & \text { AYAT } \end{aligned}$ |


| AUTHOR | TYPE |
| :---: | :---: |
| FUND \# | CUST REF \# |
| MICHAELS, FERN | HRD $0000000002$ |
| DEVERAUX, JUDE | HRD 0000000001 |
| SCOTTOLINE, LIS | HRD |

ISBN PUB. PRICE
ISBN-10

| 9781496737137 |  |  |
| ---: | ---: | ---: |
| $149673713 X$ |  | 27.00 |
| 9780778311836 |  |  |
| $077831183 X$ |  |  |
| 9780525539674 PENGU | 27.99 |  |
| 0525539670 | 28.00 |  |


| DISPOSITION | STATUS | DUE DATE |
| :--- | :--- | :--- |
| BACK ORDERED | NP | $03 / 2022$ |
| BACK ORDERED | NP | $03 / 2022$ |
| BACK ORDERED | NP | $03 / 2022$ |

## CLAIMS PAY REQUEST

## City of Van Meter

Payable To: SYNCB/AMAZON
Mailing Address: PO BOX 530958

Date of Statement: 10/10/21
Amount To Be Paid: \$774.98

| Invoice Number | Materials <br> 182-410-6502 |  | $\begin{aligned} & \text { Programming } \\ & 182-410-6215 \end{aligned}$ |  | $\begin{array}{r} \text { Supplies } \\ 182-410-6506 \end{array}$ |  | $\begin{aligned} & \text { Technology } \\ & 182-410-6419 \end{aligned}$ |  | Column2 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| \$ 774.98 | \$ | 615.70 | \$ | 23.16 | \$ | 136.12 | \$ | - |  |
| 666475488745 |  |  |  |  | \$ | 59.17 |  |  |  |
| 466639345756 |  |  |  |  | \$ | 76.95 |  |  |  |
| 789474689353 | \$ | 58.29 |  |  |  |  |  |  |  |
| 596983894885 | \$ | 164.66 |  |  |  |  |  |  |  |
| 599594997687 | \$ | 28.98 |  |  |  |  |  |  |  |
| 666998689883 | \$ | 14.93 |  |  |  |  |  |  |  |
| 683399665987 | \$ | 64.49 |  |  |  |  |  |  |  |
| 499368675593 | \$ | 11.06 |  |  |  |  |  |  |  |
| 643995486753 | \$ | 27.83 |  |  |  |  |  |  |  |
| 659395368444 | \$ | 38.94 |  |  |  |  |  |  |  |
| 675365645894 |  |  | \$ | 23.16 |  |  |  |  |  |
| 448879767883 | \$ | 100.27 |  |  |  |  |  |  |  |
| 457766885663 | \$ | 37.45 |  |  |  |  |  |  |  |
| 747648437894 | \$ | 12.99 |  |  |  |  |  |  |  |
| 455667455783 | \$ | 5.99 |  |  |  |  |  |  |  |
| 485683948698 | \$ | 7.00 |  |  |  |  |  |  |  |
| 438537433843 | \$ | 7.91 |  |  |  |  |  |  |  |
| 777695799873 | \$ | 14.95 |  |  |  |  |  |  |  |
| 749856954994 | \$ | 13.97 |  |  |  |  |  |  |  |
| 764358936684 | \$ | 5.99 |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
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Vendor \#

Office Use Only

Namcyatudebater-Barringer

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## amazetcops 2021

ויון
CITY OF VAN METER
ATTN: ACCOUNTS PAYABLES
PO BOX 160
VAN METER, IA 50261-0160
PLEASE INDICATE ADDRESS CHANGES
PAYMENT ADDRESS
SYNCB/AMAZON
P.O. BOX 530958
ATLANTA, GA 30353-0958
Customer Service Online at amazon.com/creditline
This account is not registered.
The authentication code is: S8GYV865
DUE DATE: 11/05/21
DUE DATE: 11/05/21

## Current Invoices (Details for Current Month's Invoices Enclosed)

| $08 / 16 / 21$ | 636564334636 | 111.85 | $11 / 05 / 21$ | $08 / 16$ |  |
| :--- | :--- | :--- | :--- | :--- | :--- |
| $08 / 18 / 21$ | 644854956569 | 65.63 | $11 / 05 / 21$ | 636564334636 | $\square$ |


| Invoice |  |
| :---: | :---: |
|  | nt Due |
| Please Indicate by $\square$ Invoices Paid |  |
| $578797648653 \square$ | 08/06 |
|  | 32.97 |
| $466844354989 \square$ | 08/09 |
|  | 54.06 |
| $535674859589 \square$ | 08/09 |
|  | 38.51 |
| 478836547957 | 08/10 |
|  | 16.97 |
| $467637865898 \square$ | 08/13 |
|  | 17.70 |
| 767485678974 | 08/13 |
|  | 14.50 |
| 636564334636 | 08/16 |
|  | 111.85 |
| 644854956569 | 08/18 |
|  | 65.63 |
| 446957748597 | 08/19 |
|  | 239.86 |
| 446346576745 | 08/20 |
|  | 20.88 |
| 697967669399 | 08/20 |
|  | 119.96 |
| 466833フ73986 | 08/22 |
|  | 31.67 |
| 743693659774 | 08/22 |
|  | 37.99 |
| $438974574835 \square$ | 08/23 |
|  | 59.98 |
| $469844943933 \square$ | 08/25 |
|  | 10.00 |
| 454356998996 | 08/25 |
|  | 15.99 |
| 674995579673 | 08/25 |
|  | 82.36 |

-Continue-

Current Invoices (Details for Current Month's Invoices Enclosed ) (continued)


| Accoun | 6045787810340568 | tatement | ate: 10/10/21 | Page: 3 of 12 | Account: 6045787810340568 |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Current Invoices (Details for Current Month's Invoices Enclosed) (continued) |  |  |  |  |  |  |
| Date | Invoice | Original Amount | Due Date | Reference | Invoice <br> Please Indicate by $\sigma$ Invoices Paid |  <br> Amount Due |
| 10/04/21 | 958865484848 | 25.98 | 12/05/21 |  | 958865484848 | $\begin{aligned} & 10 / 04 \\ & 25.98 \end{aligned}$ |
| 10/06/21 | 455669455783 | 5.99 | 12/05/21 |  | $455669455783 \square$ | $\square \begin{array}{r}10 / 06 \\ 5.99\end{array}$ |
| 10/06/21 | 485683948698 | 7.00 | 12/05/21 |  | 485683948698 | $\square$$10 / 06$ <br> 7.00 |
| 10/06/21 | 438537433843 | 7.91 | 12/05/21 |  | $438537433843 \square$ | $\square \quad$$10 / 06$ <br> 7.91 |
| 10/06/21 | 777695799873 | 14.95 | 12/05/21 |  | フ77695799873 $\square$ | $\square \quad$$10 / 06$ <br> 14.95 |
| 10/06/21 | 749856954994 | 13.97 | 12/05/21 |  | $749856954994 \square$ | $\square \quad$$10 / 06$ <br> 13.97 |
| 10/06/21 | 764358936684 | 5.99 | 12/05/21 |  | 764358936684 | $\square \begin{array}{r}10 / 06 \\ 5.99\end{array}$ |


| Date | Invoice |
| :---: | :---: |
| 07/03/21 | 434857368386 |
| 07/04/21 | 439854498394 |
| 07/14/21 | 638369759495 |
| 07/19/21 | 893383655646 |
| 07/19/21 | 448337936938 |
| 07/19/21 | 739634733945 |
| 07/23/21 | 855669875886 |
| 07/23/21 | 564595347934 |
| 07/24/21 | 959476378363 |
| 07/24/21 | 844633987997 |
| 07/26621 | 446457774588 |
| 07/26/21 | 463557345545 |
| 08/02/21 | 985954346956 |
| 08/04/21 | 653683475739 |
| 08/09/21 | 776866946859 |
| 08/09/21 | 437547933686 |

## Previously Billed Invoices

## Unapplied Payments \& Credits

| Date | Reference | Original Description <br> Amount |
| :--- | :--- | :---: |
| $09 / 03 / 21$ | 453484489433 | $(3.03)$ CR MEMO |


| ReferenceDate \& Current <br> Amount |
| :--- |
| Please Indicate by $\square$ Credits Applied |
| $453484489433 \square \quad$(3.03) <br>  |


| Current Invoices: | $\$ \mathbf{2 7 4 6 . 2 0}$ |
| :--- | ---: |
| Previously Billed <br> Invoices: | $\$ 1137.04$ |
|  | $\$(3.03)$ |

Retain left hand portion for your records, send right hand portion noting items paid by a $\nabla$ with your payment. If not sending stub, note account number, invoice number and amounts being paid on your check.

If you have unapplied payments and credits, please call us at 866-634-8381 with your instructions to apply. You do not need to contact us if you are paying the total amount now due.
Account: 6045787810340568
PLEASE PAY THIS
AMOUNT
$\$ 3151.87$
DUE BY 11/05/21 $\underbrace{\substack{\text { YOUR PAYMENT }}}_{\text {PLEASE RETURN THIS STUB WITH }}$

## AMOUNT ENCLOSED \$

Purchases, returns and payments made just prior to the statement date may not appear until the next month's statement. Any payments received after $5: 00 \mathrm{pm}$ ET on any business day or on any day other than a business day, at the address indicated above, will be credited on the next business day. If payment is made at a location other than such address, credit may be delayed.

## Current Invoice Details

| AMAZON <br> PO BOX 530958 <br> ATLANTA, GA 30353-0958 |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| CITY OF VAN METER <br> Account: $\quad 87810340568$ <br> Location: 0001 |  |  | Date of Sale Invoice: P.O. : | $\begin{aligned} & \text { 09/03/21 } \\ & 453484489433 \end{aligned}$ |  |  |  |
| S.K.U. | DESCRIPTION |  | QUANTITY UNIT |  |  | PRICE <br> (3.0300) | EXT. PRICE |
| 1 | Amazon.com Refund |  |  | 1.000 | EA |  | (3.03) |
| Subtotal: (3.03) | Tax: 0.00 |  | Balance Due: |  |  |  | (3.03) |



Account: 6045787810340568 Statement Date: 10/10/21 Page: 6 of 12



Account: 6045787810340568 Statement Date: 10/10/21 Page: 7 of 12


|  |  AMAZON   <br>  PO BOX 530958   <br>  ATLANTA, GA 30353-0958   <br> CITY OF VAN METER  Date of Sale: $09 / 11 / 21$ <br> Account: 87810340568  Invoice: 789474689353 <br> Location: 0003  P.O.:  <br>     |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | S.K.U. |  | DESCRIPTION |  | QUA | TITY | UNIT | PRICE | EXT. PRICE |
|  | B08889 |  | Bekith 2 Pack Magne | Spice $R$ |  | 2.000 | EA | 19.9800 | 39.96 |
|  | B00K5S |  | Febreze Fabric Refre | her -Free |  | 1.000 | EA | 18.3300 | 18.33 |
|  | Subtotal | 58.29 | Tax: | 0.00 |  |  | Bala | e Due: | 58.29 |
|  |  |  | AMAZON PO BOX 53 ATLANTA, | $958$ $\text { A } 30353$ |  |  |  |  |  |
|  | CITY OF VAN METER  <br> Account: 87810340568 <br> Location: 0003 |  |  |  | Date of Sale: Invoice: P.O. : | $\begin{aligned} & \text { 09/14/21 } \\ & 596983894885 \end{aligned}$ |  |  |  |
| $\stackrel{7}{0}$ | S.K.U. <br> B009KR3Z8S |  | DESCRIPTION <br> Hogue Sig P226 Piranha G10 G-M |  | QUANTITY UNIT |  |  | PRICE <br> 82.3300 | EXT. PRICE |
|  |  |  |  | 2.000 | EA | 164.66 |  |
|  | Subtotal | 164.66 |  |  | Tax: |  |  |  | Bala | e Due: | 164.66 |

Account: 6045787810340568 Statement Date: 10/10/21 Page: 8 of 12

| AMAZON <br> PO BOX 530958 <br> ATLANTA, GA 30353-0958 |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| CITY OF VAN METER <br> Account: 87810340568 <br> Location: 0001 |  |  | Date of Sale: Invoice: P.O.: |  | 21 9499768 |  |  |
| S.K.U. | DESCRIPTION |  | QUAN | TITY | UNIT | PRICE | EXT. PRICE |
| 0763659525 | I Spy Under the Sea |  |  | 1.000 |  | 14.9900 | 14.99 |
| 0763627410 | Hooray for Fish! |  |  | 1.000 | EA | 13.9900 | 13.99 |
| Subtotal: 28.98 | Tax: | 0.00 |  |  |  | e Due: | 28.98 |



Account: 6045787810340568 Statement Date: 10/10/21 Page: 9 of 12

|  |  |  |  |  |  |
| :--- | :--- | :--- | ---: | ---: | ---: |
| S.K.U. | DESCRIPTION | QUANTITY UNIT | PRICE | EXT. PRICE |  |
| 0374309205 | Tractor Mac: Autumn Is Here (T | 1.000 | EA | 16.9900 | 16.99 |
| 0374301115 | Tractor Mac Harvest Time | 1.000 | EA | 8.9900 | 8.99 |
| 0545619416 | Duck on a Tractor | 1.000 | EA | 11.7800 | 11.78 |
| 1575422964 | Diapers Are Not Forever (Board | 1.000 | EA | 7.9500 | 7.95 |
| Subtotal: 64.49 | Tax: 0.00 |  | Balance Due: | 64.49 |  |



| AMAZON <br> PO BOX 530958 <br> ATLANTA, GA 30353-0958 |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| CITY OF VAN METER  <br> Account: 87810340568 <br> Location: 0003 |  | Date of Sale: Invoice: P.O.: | $\begin{aligned} & 10 / 02 / 21 \\ & 659395368444 \end{aligned}$ |  |  |  |
| S.K.U. | DESCRIPTION | QUANTITY UNIT |  |  | PRICE | EXT. PRICE |
| B000059TCD | 102 Dalmatians (Full Screen Ed |  | 1.000 | EA | 34.9500 | 34.95 |
| MISC | SHIPPING AND TAX |  | 1.000 | EA | 3.9900 | 3.99 |
| Subtotal: 38.94 | Tax: 0.00 |  |  |  | e Due: | 38.94 |


| AMAZON <br> PO BOX 530958 <br> ATLANTA, GA 30353-0958 |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| CITY OF VAN METER <br> Account: 87810340568 <br> Location: <br> 0003 |  | Date of Sale: <br> Invoice: <br> P.O. | $\begin{aligned} & 10 / 03 / 21 \\ & 675365645894 \end{aligned}$ |  |  |  |
| S.K.U. | DESCRIPTION | QUANTITY UNIT |  |  | PRICE | EXT. PRICE |
| B08HVY9DG7 | Tacticai 200 Blue Raffle Ticke |  | 4.000 |  | 5.7900 | 23.16 |
| Subtotal: 23.16 | Tax: 0.00 | Balance Due: |  |  |  | 23.16 |

Account: 6045787810340568 Statement Date: 10/10/21 Page: 10 of 12

| CITY OF VAN METER <br> Account: 87810340568 <br> Location: 0003 | AMAZON PO BOX 530958 ATLANTA, GA 30353 | Date of Sale Invoice: P.O. : | 10/04/21 <br> 448879767883 |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  |  |  |  |  |
| S.K.U. | DESCRIPTION | QUAN | TITY | UNIT | PRICE | EXT. PRICE |
| 1465461965 | DK Readers L2: The LEGO? NINJA |  | 1.000 | EA | 9.2900 | 9.29 |
| 1984850288 | Uni Goes to School (Unithe Un |  | 1.000 | EA | 12.9900 | 12.99 |
| 0241409705 | LEGO NINJAGO How To Be A Ninja |  | 1.000 | EA | 12.0200 | 12.02 |
| B07MH6G6LM | My Felt Story - Dress Me Up Fe |  | 1.000 | EA | 25.0000 | 25.00 |
| 0593178033 | Uni Bakes a Cake (Uni the Unic |  | 1.000 | EA | 12.9900 | 12.99 |
| 1984850245 | Uni the Unicorn Uni's First SI |  | 1.000 | EA | 12.9900 | 12.99 |
| 1465466592 | DK Readers L1: LEGO NINJAGO: N |  | 1.000 | EA | 14.9900 | 14.99 |
| Subtotal: 100.27 | Tax: 0.00 |  |  |  | Due: | 100.27 |



Account: 6045787810340568 Statement Date: 10/10/21 Page: 11 of 12



| AMAZON <br> PO BOX 530958 <br> ATLANTA, GA 30353-0958 |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| CITY OF VAN METER <br> Account: 87810340568 <br> Location: 0003 |  |  | Date of Sale: Invoice: P.O.: | $\begin{aligned} & \text { 10/06/21 } \\ & 485683948698 \end{aligned}$ |  |  |  |
| S.K.U. | DESCRIPTION |  | QUANTITY UNIT |  |  | PRICE | EXT. PRICE |
| 1984821377 | Neighbors: A Novel |  |  | 1.000 | EA | 7.0000 | 7.00 |
| Subtotal: 7.00 | Tax: | 0.00 |  |  |  | e Due: | 7.00 |

## Page 45 of 80

-Continue-

Account: 6045787810340568 Statement Date: 10/10/21 Page: 12 of 12



## Page 46 of 80



Paid By: City of Van Meter
Placed By: Nancy Studebaker
Order Placed: September 9, 2021
Amazon.com order number: 111-2587079-7150658
Order Total: \$76.95

| Shipped on September 9, 2021 |  |  |
| :---: | :---: | :---: |
| Items Ordered <br> 1 of: Professional Lysol Disinfectant Spray, Crisp Linen, $2280 z$ (12X19oz) Sold by: AMZON WAREHOUSE DEALS (seller profile) <br> Condition: New |  | Price <br> $\$ 76.95$ |
| Shipping Address: <br> Nancy Studebaker VAN METER PUBLIC LIBRARY 505 GRANT ST VAN METER, IA 50261-7707 United States | Item(s) Subtotal: Shipping \& Handling: <br> Total before tax: Sales Tax: | $\$ 76.95$ $\$ 0.00$ $\qquad$ <br> $\$ 76.95$ $\$ 0.00$ |
| Shipping Speed: Economy Shipping | Total for This Shipment: | \$76.95 |


| Payment information |  |
| :---: | :---: |
| Payment Method: <br> Amazon.com Corporate Pay-in-Full Credit Line \| Last digits: 0568 | Item(s) Subtotal: \$76.95 <br> Shipping \& Handling: $\$ 0.00$ |
|  | Total before tax: $\$ 76.95$ <br> Estimated Tax: $\$ 0.00$ |
|  | Grand Total: \$76.95 |
| Credit Card transactions Amazon.com Corporate Pay-in-Full Credit Line ending in 0568: September 10, 2021: $\$ 76.95$ |  |

To view the status of your order, return to Order Summary .

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Paid By: City of Van Meter
Placed By: Nancy Studebaker
Order Placed: September 9, 2021
Amazon.com order number: 111-5962463-1088255
Order Total: \$58.29


| Payment information |  |
| :---: | :---: |
| Payment Method: <br> Amazon.com Corporate Pay-in-Full Credit Line \| Last digits: 0568 | Item(s) Subtotal: \$58.29 <br> Shipping \& Handling: \$11.67 <br> Promotion applied: -\$11.67 <br> Total before tax: $\$ 58.29$ <br> Estimated Tax: \$0.00 <br> Grand Total: \$58.29 |
| Credit Card transactions Amazon.com Corporate Pay-in-Full | September 13, 2021: \$58.29 |

To view the status of your order, return to Order Summary .

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Paid By: City of Van Meter
Placed By: Nancy Studebaker
Order Placed: September 10, 2021
Amazon.com order number: 111-3457014-8403456
Order Total: \$164.66



## Payment information

Payment Method:
Amazon.com Corporate Pay-in-Full Credit Line | Last digits: 0568

Item(s) Subtotal: \$164.66
Shipping \& Handling: $\$ 7.16$
Promotion applied: -\$7.16

To view the status of your order, return to Order Summary .

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Paid By: City of Van Meter
Placed By: Nancy Studebaker
Order Placed: September 7, 2021
Amazon.com order number: 111-9323338-8957833
Order Total: \$59.17


| Shipped on September 14, 2021 |  |  |
| :---: | :---: | :---: |
| Items Ordered <br> 1 of: WD-40 Specialist Gel Lube with SMART STRAW SPRAYS 2 WAYS, 10 OZ <br> Sold by: Amazon.com <br> Condition: New |  | Price $\$ 8.74$ |
| Shipping Address: <br> Nancy Studebaker VAN METER PUBLIC LIBRARY 505 GRANT ST VAN METER, IA 50261-7707 United States <br> Shipping Speed: <br> FREE Shipping | Item(s) Subtotal: <br> Shipping \& Handling: <br> Free Shipping: <br> Total before tax: <br> Sales Tax: <br> Total for This Shipment: | $\$ 8.74$ <br> \$2.05 <br> -\$2.05 <br> $\$ 8.74$ <br> $\$ 0.00$ <br> $\$ 8.74$ |

## Payment information

Payment Method:
Item(s) Subtotal: \$59.17
Amazon.com Corporate Pay-in-Full Credit Line | Last digits: 0568
Shipping \& Handling:
$\$ 8.62$
Promotion applied: - $\$ 8.62$

Paid By: City of Van Meter
Placed By: Nancy Studebaker
Order Placed: September 15, 2021
Amazon.com order number: 111-6613930-6056266
Order Total: \$28.98

| Shipped on September 16, 2021 |  |  |
| :---: | :---: | :---: |
| Items Ordered <br> 1 of: I Spy Under the Sea , Gibbs, Edward Sold by: Amazon.com Condition: New <br> 1 of: Hooray for Fish! , Cousins, Lucy Sold by: Amazon.com Condition: New |  | Price \$14.99 <br> $\$ 13.99$ |
| Shipping Address: <br> Nancy Studebaker VAN METER PUBLIC LIBRARY 505 GRANT ST VAN METER, IA 50261-7707 United States <br> Shipping Speed: <br> FREE Shipping | Item(s) Subtotal: <br> Shipping \& Handling: <br> Free Shipping: <br> Total before tax: <br> Sales Tax: <br> Total for This Shipment: | $\begin{array}{r} \$ 28.98 \\ \$ 7.96 \\ -\$ 7.96 \\ ---- \\ \$ 28.98 \\ \$ 0.00 \\ ----- \\ \$ 28.98 \end{array}$ |


| Payment information |  |
| :---: | :---: |
| Payment Method: <br> Amazon.com Corporate Pay-in-Full Credit Line \| Last digits: 0568 | Item(s) Subtotal: $\$ 28.98$ <br> Shipping \& Handling: $\$ 7.96$ <br> Promotion applied: $-\$ 7.96$ <br>  ----- <br> Total before tax: $\$ 28.98$ <br> Estimated Tax: $\$ 0.00$ <br>  ----- <br> Grand Total: $\$ 28.98$ |
| Credit Card transactions Amazon.com Corporate Pay-in-Full Credit Lin | September 17, 2021: \$28.98 |

To view the status of your order, return to Order Summary .

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Paid By: City of Van Meter
Placed By: Nancy Studebaker
Order Placed: September 18, 2021
Amazon.com order number: 111-6125773-2482654
Order Total: \$14.93

| Shipped on September 18, 2021 |  |  |
| :---: | :---: | :---: |
| Items Ordered <br> 1 of: Potty (Leslie Patricelli board books) , Patricelli, Leslie Sold by: Media Excellence (seller profile) <br> Condition: New |  | Price <br> $\$ 9.94$ |
| Shipping Address: <br> Nancy Studebaker VAN METER PUBLIC LIBRARY 505 GRANT ST VAN METER, IA 50261-7707 United States | Item(s) Subtotal: Shipping \& Handling: <br> Total before tax: Sales Tax: | $\$ 9.94$ <br> \$4.99 $\qquad$ <br> \$14.93 $\$ 0.00$ |
| Shipping Speed: Standard Shipping | Total for This Shipment: | \$14.93 |


| Payment information |  |  |
| :--- | ---: | ---: |
| Payment Method: |  |  |
| Amazon.com Corporate Pay-in-Full Credit Line \| Last digits: 0568 | Item(s) Subtotal: | $\$ 9.94$ |
|  | Shipping \& Handling: | $\$ 4.99$ |
|  | ---- |  |
|  | Total before tax: | $\$ 14.93$ |
|  | Estimated Tax: | $\$ 0.00$ |

To view the status of your order, return to Order Summary .

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Paid By: City of Van Meter
Placed By: Nancy Studebaker
Order Placed: September 8, 2021
Amazon.com order number: 111-9297395-6629836
Order Total: \$74.19

| Shipped on September 9, 2021 |  |  |
| :---: | :---: | :---: |
| Items Ordered <br> 1 of: How To Train Your Dragon: 3-Movie Collection , Jay Baruchel <br> Sold by: Amazon.com <br> Condition: New <br> 1 of: brave , Kelly MacDonald <br> Sold by: Amazon.com <br> Condition: New <br> 1 of: Madagascar: The Ultimate Collection [DVD] , Ben Stiller <br> Sold by: Amazon.com <br> Condition: New |  | $\begin{array}{r} \text { Price } \\ \$ 15.00 \\ \$ 9.96 \\ \$ 18.79 \end{array}$ |
| Shipping Address: <br> Nancy Studebaker VAN METER PUBLIC LIBRARY 505 GRANT ST VAN METER, IA 50261-7707 United States <br> Shipping Speed: <br> Standard Shipping | Item(s) Subtotal: <br> Shipping \& Handling: <br> Total before tax: <br> Sales Tax: <br> Total for This Shipment: | $\$ 43.75$ <br> \$5.35 <br> $\$ 49.10$ <br> $\$ 0.00$ <br> $\$ 49.10$ |



| Items Ordered <br> 1 of: Six Minutes to Midnight [DVD] , Various <br> Sold by: Amazon.com <br> Condition: New |  |  | Price \$12.96 |
| :---: | :---: | :---: | :---: |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| Shipping Address: <br> Nancy Studebaker VAN METER PUBLIC LIBRARY 505 GRANT ST VAN METER, IA 50261-7707 United States |  | Item(s) Subtotal: | \$12.96 |
|  |  | Shipping \& Handling: | \$1.07 |
|  |  |  | ----- |
|  |  | Total before tax: | \$14.03 |
|  |  | Sales Tax: | \$0.00 |
| Shipping Speed: Standard Shipping |  | Total for This Shipment: | \$14.03 |
|  |  |  | --- |
| Payment information |  |  |  |
| Payment Method: <br> Amazon.com Corporate Pay-in-Full Credit Line \| Last digits: 0568 |  | Item(s) Subtotal: \$66.70 <br> Shipping \& Handling: \$7.49 |  |
|  |  | Total before tax: | \$74.19 |
|  |  | Estimated Tax: | \$0.00 |
|  |  | Grand Total: | \$74.19 |
| Credit Card transactions $\begin{aligned} & \text { Amazon.com Corporate Pay-in-Fu } \\ & \text { Amazon.com Corporate Pay-in-Full } \\ & \\ & \text { Amazon.com Corporate Pay-in-Full }\end{aligned}$ |  | ng in 0568: October 12, 2021 | \$14.03 |
|  |  | in 0568: September 22, 2021 | \$11.06 |
|  |  | 0568: September 10, 2021 | \$49.10 |

To view the status of your order, return to Order Summary .

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Paid By: City of Van Meter
Placed By: Nancy Studebaker
Order Placed: September 18, 2021
Amazon.com order number: 111-2356173-9808269
Order Total: \$64.49

| Shipped on September 21, 2021 |  |  |
| :---: | :---: | :---: |
| Items Ordered <br> 1 of: Diapers Are Not Forever (Board Book) (Best Behavior Series), Verdick, Elizabeth <br> Sold by: Amazon.com <br> Condition: New <br> 1 of: Potty Patrol (PAW Patrol), Random House <br> Sold by: Amazon.com <br> Condition: New <br> 1 of: Tractor Mac Harvest Time, Steers, Billy <br> Sold by: Amazon.com <br> Condition: New <br> 1 of: Total Tractor! , DK Publishing <br> Sold by: Amazon.com <br> Condition: New <br> 1 of: Duck on a Tractor, Shannon, David <br> Sold by: Amazon.com <br> Condition: New |  | $\begin{gathered} \text { Price } \\ \$ 7.95 \\ \$ 5.99 \\ \$ 8.99 \\ \\ \$ 12.79 \\ \\ \$ 11.78 \end{gathered}$ |
| Shipping Address: <br> Nancy Studebaker VAN METER PUBLIC LIBRARY 505 GRANT ST VAN METER, IA 50261-7707 United States <br> Shipping Speed: <br> FREE Shipping | Item(s) Subtotal: Shipping \& Handling: Free Shipping: <br> Total before tax: Sales Tax: <br> Total for This Shipment: | $\$ 47.50$ <br> \$7.97 <br> -\$7.97 <br> $\$ 47.50$ <br> $\$ 0.00$ <br> $\$ 47.50$ |

Shipped on September 21, 2021

| Items Ordered | Price |
| :--- | ---: |
| 1 of: Tractor Mac: Autumn Is Here (Tractor Mac, 1), Steers, Billy <br> Sold by: Amazon.com <br> Condition: New | $\$ 16.99$ |
| Shipping Address: <br> Nancy Studebaker <br> age 58 OY 80 | Item(s) Subtotal: $\$ 16.99$ |


| VAN METER PUBLIC LIBRARY | Free Shipping: | $-\$ 1.63$ |
| :--- | ---: | ---: |
| 505 GRANT ST |  | ----- |
| VAN METER, IA 50261-7707 | Total before tax: | $\$ 16.99$ |
| United States | Sales Tax: | $\$ 0.00$ |
|  | ---- |  |
| Shipping Speed: | Total for This Shipment: | $\$ 16.99$ |
| FREE Shipping |  | ----- |

## Payment information

Payment Method:
Amazon.com Corporate Pay-in-Full Credit Line | Last digits: 0568
Item(s) Subtotal: \$64.49
Shipping \& Handling: $\$ 9.60$
Promotion applied: - $\$ 9.60$
-----
Total before tax: \$64.49
Estimated Tax: $\$ 0.00$
-----
Grand Total: \$64.49
Credit Card transactions Amazon.com Corporate Pay-in-Full Credit Line ending in 0568: September 22, 2021: $\$ 64.49$

To view the status of your order, return to Order Summary .

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Paid By: City of Van Meter
Placed By: Nancy Studebaker
Order Placed: October 2, 2021
Amazon.com order number: 111-7541672-1933059
Order Total: \$38.94

| Shipped on October 4, 2021 |  |  |
| :---: | :---: | :---: |
| Items Ordered <br> 1 of: 102 Dalmatians (Full Screen Edition), Glenn Close Sold by: tbc_video (seller profile) <br> Condition: New |  | Price <br> \$34.95 |
| Shipping Address: <br> Nancy Studebaker VAN METER PUBLIC LIBRARY 505 GRANT ST VAN METER, IA 50261-7707 United States | Item(s) Subtotal: Shipping \& Handling: <br> Total before tax: Sales Tax: | $\begin{array}{r} \$ 34.95 \\ \$ 3.99 \\ ----- \\ \$ 38.94 \\ \$ 0.00 \end{array}$ |
| Shipping Speed: Standard Shipping | Total for This Shipment: | \$38.94 |


| Payment information |  |  |  |
| :---: | :---: | :---: | :---: |
| Payment Method: <br> Amazon.com Corporate Pay-in-Full Credit Line \| Last digits: 0568 |  | Item(s) Subtotal: <br> Shipping \& Handling: | $\begin{array}{r} \$ 34.95 \\ \$ 3.99 \end{array}$ |
|  |  | Total before tax: Estimated Tax: | $\$ 38.94$ $\$ 0.00$ |
|  |  | Grand Total: | \$38.94 |
| Credit Card transactions | Amazon.com Corporate Pay-in-Full Credit Line ending in 0568: October 5, 2021: \$38.94 |  |  |

To view the status of your order, return to Order Summary .

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Paid By: City of Van Meter
Placed By: Nancy Studebaker
Order Placed: September 30, 2021
Amazon.com order number: 111-2868667-7609005
Order Total: \$23.16



To view the status of your order, return to Order Summary .

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Paid By: City of Van Meter
Placed By: Nancy Studebaker
Order Placed: October 4, 2021
Amazon.com order number: 111-1947662-3070661
Order Total: \$12.99

| Shipped on October 4, 2021 |  |  |
| :---: | :---: | :---: |
| Items Ordered <br> 1 of: The New Girl (Allie Finkle's Rules for Girls, No. 2) , Cabot, Meg Sold by: Camila's books store (seller profile) <br> Business Price <br> Condition: Used - Like New |  | Price \$12.99 |
| Shipping Address: <br> Nancy Studebaker VAN METER PUBLIC LIBRARY 505 GRANT ST VAN METER, IA 50261-7707 United States | Item(s) Subtotal: Shipping \& Handling: <br> Total before tax: Sales Tax: | $\$ 12.99$ <br> $\$ 0.00$ $\qquad$ <br> \$12.99 $\$ 0.00$ |
| Shipping Speed: Economy Shipping | Total for This Shipment: | \$12.99 |



To view the status of your order, return to Order Summary .

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Paid By: City of Van Meter
Placed By: Nancy Studebaker
Order Placed: October 2, 2021
Amazon.com order number: 111-5085328-6533062
Order Total: \$65.28

| Shipped on October 4, 2021 |  |  |
| :---: | :---: | :---: |
| Items Ordered <br> 1 of: Leap , Eric Summer <br> Sold by: Amazon.com <br> Condition: New <br> 1 of: 101 Dalmatians (Two-Disc Platinum Edition), Rod Taylor <br> Sold by: Better Buying Choices (seller profile) <br> Condition: New |  | Price <br> \$3.74 \$29.97 |
| Shipping Address: <br> Nancy Studebaker <br> VAN METER PUBLIC LIBRARY <br> 505 GRANT ST <br> VAN METER, IA 50261-7707 <br> United States | Item(s) Subtotal: Shipping \& Handling: <br> Total before tax: Sales Tax: | $\$ 33.71$ <br> \$3.74 $\qquad$ <br> \$37.45 <br> $\$ 0.00$ |
| Shipping Speed: Standard Shipping | Total for This Shipment: | \$37.45 |


| Shipped on October 5, 2021 |  |  |
| :---: | :---: | :---: |
| Items Ordered <br> 1 of: 101 Dalmatians, Glenn Close <br> Sold by: Carta Diem (seller profile) <br> Condition: Used - Very Good Nice Copy. Minimal Wear. Fast Shipping! |  | Price <br> $\$ 26.00$ |
| Shipping Address: <br> Nancy Studebaker <br> VAN METER PUBLIC LIBRARY <br> 505 GRANT ST <br> VAN METER, IA 50261-7707 <br> United States | Item(s) Subtotal: Shipping \& Handling: <br> Total before tax: Sales Tax: | $\$ 26.00$ <br> \$1.83 $\qquad$ <br> $\$ 27.83$ <br> $\$ 0.00$ |
| Shipping Speed: Standard Shipping | Total for This Shipment: | \$27.83 |

## Payment information

Payment Method:
Item(s) Subtotal: \$59.71
Amazon.com Corporate Pay-in-Full Credit Line | Last digits: 0568

To view the status of your order, return to Order Summary .

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Paid By: City of Van Meter
Placed By: Nancy Studebaker
Order Placed: September 30, 2021
Amazon.com order number: 111-6910322-7215426
Order Total: \$100.27


## Shipped on October 4, 2021

## Items Ordered

1 of: LEGO NINJAGO How To Be A Ninja (DK Readers Level 2), DK
Sold by: Amazon.com
Condition: New

1 of: My Felt Story - Dress Me Up Felt Set
Sold by: My Felt Story (seller profile)
Condition: New

1 of: Uni the Unicorn Uni's First Sleepover (Step into Reading), Rosenthal, Amy Krouse
Sold by: Amazon.com
Condition: New

1 of: Uni Bakes a Cake (Uni the Unicorn) (Step into Reading), Rosenthal, Amy Krouse
Sold by: Amazon.com
Condition: New

1 of: Uni Goes to School (Uni the Unicorn) (Step into Reading), Rosenthal, Amy Krouse
Sold by: Amazon.com
Condition: New

1 of: DK Readers L1: LEGO NINJAGO: Ninja in Action (DK Readers Level 1), Davies, Beth
Sold by: Amazon.com

- Eorldionionewof 80

| Shipping Address: |  |  |
| :--- | ---: | ---: |
| Nancy Studebaker | Item(s) Subtotal: | $\$ 90.98$ |
| VAN METER PUBLIC LIBRARY | Shipping \& Handling: | $\$ 7.04$ |
| 505 GRANT ST | Free Shipping: | $-\$ 7.04$ |
| VAN METER, IA 50261-7707 |  | ---- |
| United States | Total before tax: | $\$ 90.98$ |
| Shipping Speed: | Sales Tax: | $\$ 0.00$ |
| FREE Shipping |  |  |
|  | Total for This Shipment: | $\$ 90.98$ |



To view the status of your order, return to Order Summary .

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Paid By: City of Van Meter
Placed By: Nancy Studebaker
Order Placed: October 6, 2021
Amazon.com order number: 111-5416548-0584200
Order Total: \$5.99

| Shipped on October 7, 2021 |  |  |
| :---: | :---: | :---: |
| Items Ordered <br> 1 of: Royal: A Novel, Steel, Danielle <br> Sold by: ThriftBooks-Baltimore (seller profile) <br> Condition: Used - Like New Pages are clean and are not marred by notes or folds of any kind. ~ ThriftBooks: Read More, Spend Less |  | Price \$5.99 |
| Shipping Address: <br> Nancy Studebaker VAN METER PUBLIC LIBRARY 505 GRANT ST VAN METER, IA 50261-7707 United States | Item(s) Subtotal: Shipping \& Handling: <br> Total before tax: Sales Tax: | $\begin{array}{r} \$ 5.99 \\ \$ 0.00 \\ ----- \\ \$ 5.99 \\ \$ 0.00 \end{array}$ |
| Shipping Speed: Standard Shipping | Total for This Shipment: | \$5.99 |


| Payment information |  |  |  |
| :---: | :---: | :---: | :---: |
| Payment Method: <br> Amazon.com Corporate Pay-in-Full Credit Line \| Last digits: 0568 |  | Item(s) Subtotal: Shipping \& Handling: | $\begin{aligned} & \$ 5.99 \\ & \$ 0.00 \end{aligned}$ |
|  |  | Total before tax: | \$5.99 |
|  |  | Estimated Tax: | \$0.00 |
|  |  | Grand Total: | \$5.99 |
| Credit Card transactions Amazon.com Corporate Pay-in |  | 0568: October 8, 202 | : \$5.99 |

To view the status of your order, return to Order Summary .

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Paid By: City of Van Meter
Placed By: Nancy Studebaker
Order Placed: October 6, 2021
Amazon.com order number: 111-7806946-4694660
Order Total: \$7.00

| Shipped on October 6, 2021 |  |  |
| :---: | :---: | :---: |
| Items Ordered <br> 1 of: Neighbors: A Novel, Steel, Danielle <br> Sold by: KristALL (seller profile) <br> Condition: Used - Like New |  | Price <br> $\$ 7.00$ |
| Shipping Address: <br> Nancy Studebaker VAN METER PUBLIC LIBRARY 505 GRANT ST VAN METER, IA 50261-7707 United States | Item(s) Subtotal: Shipping \& Handling: <br> Total before tax: Sales Tax: | $\begin{array}{r} \$ 7.00 \\ \$ 0.00 \\ ----- \\ \$ 7.00 \\ \$ 0.00 \end{array}$ |
| Shipping Speed: Economy Shipping | Total for This Shipment: | \$7.00 |


| Payment information |  |  |  |
| :---: | :---: | :---: | :---: |
| Payment Method: <br> Amazon.com Corporate Pay-in-Full Credit Line \| Last digits: 0568 |  | Item(s) Subtotal: <br> Shipping \& Handling: | $\begin{aligned} & \$ 7.00 \\ & \$ 0.00 \end{aligned}$ |
|  |  | Total before tax: | \$7.00 |
|  |  | Estimated Tax: | \$0.00 |
|  |  | Grand Total: | \$7.00 |
| Credit Card transactions | Amazon.com Corporate Pay-in-Full Credit Line ending in 0568: October 7, 2021: \$7.00 |  |  |

To view the status of your order, return to Order Summary .

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Paid By: City of Van Meter
Placed By: Nancy Studebaker
Order Placed: October 6, 2021
Amazon.com order number: 111-5071921-6948266
Order Total: \$7.91

| Shipped on October 7, 2021 |  |  |
| :---: | :---: | :---: |
| Items Ordered <br> 1 of: The Story of Arthur Truluv: A Novel , Berg, Elizabeth Sold by: WonderBook (seller profile) <br> Condition: Used - Like New 100\% Guaranteed. Serving Millions of Book Lovers Since 1980. Like New condition. Very Good dust jacket. A near perfect copy that may have very minor cosmetic defects |  | Price <br> \$7.91 |
| Shipping Address: <br> Nancy Studebaker VAN METER PUBLIC LIBRARY 505 GRANT ST VAN METER, IA 50261-7707 United States <br> Shipping Speed: <br> Standard Shipping | Item(s) Subtotal: <br> Shipping \& Handling: <br> Total before tax: <br> Sales Tax: <br> Total for This Shipment: | $\$ 7.91$ <br> $\$ 0.00$ $\qquad$ <br> $\$ 7.91$ <br> $\$ 0.00$ $\qquad$ <br> \$7.91 |


| Payment information |  |  |  |
| :---: | :---: | :---: | :---: |
| Payment Method: <br> Amazon.com Corporate Pay-in-Full Credit Line \| Last digits: 0568 |  | Item(s) Subtotal: <br> Shipping \& Handling: | $\begin{aligned} & \$ 7.91 \\ & \$ 0.00 \end{aligned}$ |
|  |  | Total before tax: Estimated Tax: | $\begin{aligned} & \$ 7.91 \\ & \$ 0.00 \end{aligned}$ |
|  |  | Grand Total: | \$7.91 |
| Credit Card transactions | Amazon.com Corporate Pay-in-Full Credit Line ending in 0568: October 8, 2021: \$7.91 |  |  |

To view the status of your order, return to Order Summary .

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Paid By: City of Van Meter
Placed By: Nancy Studebaker
Order Placed: October 6, 2021
Amazon.com order number: 111-9370492-6444241
Order Total: \$13.97

| Shipped on October 7, 2021 |  |  |
| :---: | :---: | :---: |
| Items Ordered <br> 1 of: It's Better This Way: A Novel , Macomber, Debbie Sold by: tjcbookservicesinc (seller profile) Condition: Used - Like New Stated First Edition / First Print. (Full number line), un-clipped Jacket. Hard cover book, with dust jacket. Clean, smudge-free pages. Like new condition. Corners a re sharp, have no bumping. Light shelf wear, as would $b$ e expected from in-store display. Jacket in pristine co ndition. Binding is tight, straight and un-cracked. Pag es are clean with no markings. No Remainder marks. |  | Price <br> \$13.97 |
| Shipping Address: <br> Nancy Studebaker VAN METER PUBLIC LIBRARY 505 GRANT ST VAN METER, IA 50261-7707 United States | Item(s) Subtotal: Shipping \& Handling: <br> Total before tax: Sales Tax: | $\$ 13.97$ <br> \$0.00 $\qquad$ <br> $\$ 13.97$ \$0.00 |
| Shipping Speed: Economy Shipping | Total for This Shipment: | \$13.97 |


| Payment information |  |  |  |
| :---: | :---: | :---: | :---: |
| Payment Method: <br> Amazon.com Corporate Pay-in-Full Credit Line \| Last digits: 0568 |  | Item(s) Subtotal Shipping \& Handling | $\begin{array}{r} \$ 13.97 \\ \$ 0.00 \end{array}$ |
|  |  | Total before tax: | \$13.97 |
|  |  | Estimated Tax: | \$0.00 |
|  |  | Grand Total: | \$13.97 |
| Credit Card transactions | Amazon.com Corporate Pay-in-Full Credit Line ending in 0568: October 8, 2021: \$13.97 |  |  |

To view the status of your order, return to Order Summary .

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Paid By: City of Van Meter
Placed By: Nancy Studebaker
Order Placed: October 6, 2021
Amazon.com order number: 111-6451358-4793010
Order Total: \$14.95

| Shipped on October 7, 2021 |  |  |
| :---: | :---: | :---: |
| Items Ordered <br> 1 of: The Giver of Stars: A Novel (Random House Large Print), Moyes, Jojo Sold by: got2mojos (seller profile) <br> Condition: Used - Like New |  | Price <br> \$11.46 |
| Shipping Address: <br> Nancy Studebaker VAN METER PUBLIC LIBRARY 505 GRANT ST VAN METER, IA 50261-7707 United States | Item(s) Subtotal: Shipping \& Handling: <br> Total before tax: Sales Tax: | $\$ 11.46$ <br> \$3.49 $\qquad$ <br> \$14.95 <br> $\$ 0.00$ |
| Shipping Speed: Standard Shipping | Total for This Shipment: | \$14.95 |


| Payment information |  |  |  |
| :---: | :---: | :---: | :---: |
| Payment Method: <br> Amazon.com Corporate Pay-in-Full Credit Line \| Last digits: 0568 |  | Item(s) Subtotal: <br> Shipping \& Handling: | $\$ 11.46$ $\$ 3.49$ |
|  |  | Total before tax: Estimated Tax: | $\begin{array}{r} \$ 14.95 \\ \$ 0.00 \end{array}$ |
|  |  | Grand Total: | \$14.95 |
| Credit Card transactions | Amazon.com Corporate Pay-in-Full Credit Line ending in 0568: October 8, 2021: \$14.95 |  |  |

To view the status of your order, return to Order Summary .

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# Collection Development Policy 

Van Meter Public Library

505 Grant Street, PO Box 160
Van Meter, IA 50261
(515) 996-2435

## Purpose

The purpose of this policy is to provide guidelines for the selection of materials and to inform the public about the principles upon which selections are made.

## Objectives

The Van Meter Public Library (VMPL) acquires, organizes, makes available, and encourages the use of all media, print, and non-print that meet the informational and recreational needs of the entire community.

## Intellectual Freedom

This policy supports the principals of intellectual freedom as found in such documents as the U.S. Constitution, the American Library Association Intellectual Freedom Manual, and the lowa Library Association Intellectual Freedom Resource Guide. The library's Mission and Values Statements provide details about the library's stance on intellectual freedom.

The library opposes censorship. VMPL supports individual's rights to make decisions about the reading material and information accessed. We further support the rights of individuals to make those choices for their own children. The selection of library materials is predicated on the library patrons' right to read and to be free from censorship by others. The presence of an item in the library does not indicate the Library's endorsement of its contents.

## Responsibility for Selection of Materials

The selection and withdrawal of materials for the collection is the responsibility of the Director and carried out within the framework of the policies determined by the Board of Trustees. The Library welcomes suggestions for selection from staff, Board, and community members, but the final decision for inclusion in or withdrawal from the collection rests with the Director.

## Criteria for Selection

As a small, public, circulating library popular appeal and demand are the primary criteria for material and format selection.

The following criteria may also be used as guidelines in the selection process. The following list is not ordered by importance. An item need not meet all the criteria to be acceptable.

- Reviews in professionally recognized sources
- Inclusion in standard bibliographies, awards lists, or bestseller lists
- Reputation or qualifications of author, publisher, or another contributor
- Accuracy, authority, and objectivity


## Areas of limited, or no, acquisition

- Puzzle books or workbooks that encourage filling in blanks
- Textbooks, test preparation, and curriculum support
- Materials that are publicized solely through infomercials or personal websites and authoritative
- Materials for which reliable and authoritative evaluative information is not available


## Collection Maintenance

The Library will undertake a continuous inventory and weeding of all holdings to update the collection, to identify missing items, and to ensure the accuracy of the computer database. The collection is maintained and weeded through an ongoing process of collection analysis.
Items are repaired, withdrawn, or replaced based on the several factors, including but not limited to:

- Number of circulations
- Availability of similar materials in the collection
- Affordability
- In-print status
- Appearance in standard lists
- Space available
- Availability at other libraries
- Physical condition


## Challenged Materials

Due to the diverse nature of the library collection, it is possible that any individual may find information and ideas with which he or she disagrees contained in the library's collection. For this reason, the Library has a Procedure to Address Challenged Materials (Appendix A). An individual who has a concern about the inclusion of a specific title in the collection is encouraged to discuss this concern with a librarian and/or submit a Request for Reconsideration of Library Materials Form.

## Appendix A

## Procedure to Address Challenged Materials

If a patron objects to the presence of certain library materials, the patron should be referred to the Director. If after speaking with the Director the patron remains unsatisfied, they should be offered a Request for Reconsideration of Material Form. A reminder should be given to the patron that no action will be taken based on a verbal complaint alone, and recommend that they should read, view, or listen to the material in its entirety before filling out the form.

Once the form has been submitted, the Director will take it before the Board of Trustees and complete the following procedure:

- Examine the concerns expressed in the request.
- Review the challenged material by reading, viewing, or listening to the material in its entirety.
- Determine if the material was selected within the parameters of the Library's Collection Development Policy.
- Determine the general acceptance of the material by reading reviews, if available.
- Weigh the values, strengths, and weaknesses of the material and form opinions based on the entire work rather than on limited passages or sections taken out of context.
- Consider the material in the context of the Library's mission statement.
- Review the material in conjunction with the ALA Library Bill of Rights.

Once a decision is reached, the Director will prepare a letter of response, and mail the letter to the patron. If a decision has not been reached within 60 days from the date of the request for reconsideration, the Director will notify the customer in writing stating that the title is still under review, and that a letter will be mailed upon a decision.
If the person who initiated the request is not satisfied with the decision, she or he may appeal for a hearing before the Board of Trustees by making a written request to the President of the Board. The Board will determine whether the request for reconsideration has been handled in accordance with stated policies and procedures of the Van Meter Public Library.

Date
Name
Address
City $\qquad$
Phone Email mail

Do you represent self? ___ Or an organization? ___
Name of Organization

1. Resource on which you are commenting
_Book (e-book) __ Movie __ Magazine __Audio Recording
__ Digital Resource __ Game __ Newspaper __ Other
Title
Author/Producer
2. What brought this resource to your attention?
3. Have you examined the entire resource? If not, what sections did you review?
4. What concerns you about the resource?
5. Are there resource(s) you suggest to provide additional information and/or other viewpoints on this topic?
6. What action are you requesting the Library to consider?

Signature

505 Grant Street; Van Meter, lowa 50261 5159962435

Reading Awards:
VMPL Read-a-thon / Fundraiser Jan 1 - March 20
All ages under 18

Toddler Time: Monday Evenings 5:30pm - 6:30pm
repeats on Tuesday Mornings 9:30am - 10:30am
Aimed at parents with children ages 2-5.
First meeting wil be January 10, continues weekly through April 26
NO Toddler Time the following weeks:
January 17 (Library Closed for MLK Day)
February 21 (Library Closed for President's Day)
March 14 (Spring Break)

It's Elementary Time!: First Wednesdays 5:30pm - 6:30pm
Aimed at parents with children in K-4.
Dates will be:
January 4
February 1
March 1
April 5
Parent/Tween Book Club: Second Tuesdays 7:00pm - 8:00pm
Aimed at parents with children ages 10-13.
Dates will be:
January 11
February 8
March 8
April 12
@University Kids Storytime: Fridays at 10:00am January 7 - April 8 @Methodist Day Care Storytime: Thursdays at 9:30am January 6 - April 7

Director's Report
Submitted to VMPL Board by Nancy Studebaker, November 17, 2021

| Statistics for October 2021 | This <br> Month <br> 2021 | This Month 2019 | Difference |
| :---: | :---: | :---: | :---: |
| VISITORS | 255 | 534 | -109\% |
|  |  |  |  |
| CIRCULATION |  |  |  |
| Books-Adult | 63 | 132 | -110\% |
| Books- Teen | 16 | 24 | -50\% |
| Books- Juvenile | 310 | 261 | 16\% |
| DVD | 30 | 90 | -200\% |
| E-Books \& Audio Books | 129 | 107 | -200\% |
| Misc | 15 | 106 | 17\% |
| Total Circulation | 563 | 720 | -28\% |
|  |  |  |  |
| PROGRAMMING |  |  |  |
| Children's Progams Offered | 13 | 10 | 23\% |
| Children's Program Attendance | 38 | 43 | -13\% |
| Class Visits to Library | 52 | 0 | 100\% |
| Children's Passive Programming Participation |  |  |  |
| Adult Programs Offered |  |  |  |
| Adult Program Attendance |  |  |  |
|  |  |  |  |
| OTHER SERVICES |  |  |  |
| Reference Questions | 3 | 47 | -1467\% |
| Wireless Usage | 39 | 50 | -28\% |
| Computer Usage | 18 | 24 | -33\% |
| ILL Borrow | 8 | 3 | 63\% |
| ILL Lend | 2 | 0 | 100\% |

Note: Passive programming includes things such as book give-a-ways and Take-n-Make Crafts.

| FY22 At a Glance | $\begin{array}{r\|} \hline \text { Jul- } \\ 21 \end{array}$ | $\begin{array}{r} \text { Aug- } \\ 21 \\ \hline \end{array}$ | $\begin{array}{r\|} \hline \text { Sep- } \\ 21 \\ \hline \end{array}$ | $\begin{array}{r} \text { Oct- } \\ 21 \end{array}$ | Nov21 | Dec21 | $\begin{array}{r\|} \hline \text { Jan- } \\ 21 \end{array}$ | $\begin{array}{r\|} \hline \text { Feb- } \\ 21 \end{array}$ | Mar21 | $\begin{array}{r\|} \hline \text { Apr- } \\ 21 \end{array}$ | May21 | $\begin{array}{r} \hline \text { Jun- } \\ 21 \end{array}$ | FY22 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Visitors | 399 | 215 | 200 | 255 |  |  |  |  |  |  |  |  | 1069 |
| Library checkouts | 770 | 596 | 434 | 434 |  |  |  |  |  |  |  |  | 2234 |
| E-books \& e-audiobooks check-out | 167 | 128 | 100 | 129 |  |  |  |  |  |  |  |  | 524 |
| Total Circulation | 937 | 724 | 534 | 563 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 2758 |
| Programs offered | 5 | 0 | 8 | 13 |  |  |  |  |  |  |  |  | 26 |
| Programming attendance | 61 | 0 | 54 | 38 |  |  |  |  |  |  |  |  | 153 |
| Passive program participation | 48 | 0 | 2 | 0 |  |  |  |  |  |  |  |  | 50 |
| Total Programming | 109 | 0 | 56 | 38 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 203 |
| Library visit schools | 0 | 50 | 0 | 0 |  |  |  |  |  |  |  |  | 50 |
| Groups/students visit library | 80 | 40 | 0 | 52 |  |  |  |  |  |  |  |  | 172 |
| Other Outreach | 0 | 0 | 0 | 0 |  |  |  |  |  |  |  |  | 0 |
| Reading Rewards (books read) | 0 | 0 | 74 | 513 |  |  |  |  |  |  |  |  | 587 |
| Total Outreach | 80 | 90 | 74 | 565 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 809 |
| Computer usage | 2 | 5 | 22 | 18 |  |  |  |  |  |  |  |  | 47 |
| Wireless usage visits | 73 | 44 | 66 | 39 |  |  |  |  |  |  |  |  | 222 |
| Wireless unique visitors | 22 | 14 | 28 | 18 |  |  |  |  |  |  |  |  |  |
| Reference questions | 4 | 5 | 6 | 3 |  |  |  |  |  |  |  |  | 18 |
| Copy/Print | 0 | 11 | 68 | 31 |  |  |  |  |  |  |  |  | 110 |
| ILL Borrow Completed | 4 | 11 | 4 | 8 |  |  |  |  |  |  |  |  | 27 |
| ILL Lender Completed | 1 | 4 | 5 | 2 |  |  |  |  |  |  |  |  | 12 |
| Website Visits | 48 | 311 | 358 | 390 |  |  |  |  |  |  |  |  | 1107 |

The following reflects work accomplished in October 2021
Civic \& Community Engagement: The library will have a deep understanding of the community we serve. The library will be a resource for community information. The community will be informed about library services and events.

I am working with Rona Jacobs and the VMCDC on the Light the Town Challenge. The library will be the place for children to drop off their completed "scavenger hunt" forms and receive a small prize.

Circulation, Collection Development \& Maintenance: The library will maintain a collection of materials which meets the recreational reading and informational needs of our community. The library will focus on increasing the usage of our collection of books, ebooks and other materials. The collection will be well organized and inviting in appearance.

So far this fiscal year we have had twenty-eight people sign-up for a library card. Many of these new patrons moved to Van Meter within the past two years. We hope this portends well for future growth in our circulation numbers.

Experiential and Learning Opportunities: The library will provide access to online information resources and in-person learning opportunities.

Toddler Time is building a solid base of attendees with several first-timers joining in October. I get frequent comments regarding the quality of activities available. October's programs included activities that develop preliteracy skills such as background knowledge, vocabulary, letter recognition and sequencing. We also touched on social-emotional learning and fine-motor skills.

Parent/Tween Book Club provides parents with the opportunity to continue to enjoy reading with through the tween years. We have meetings scheduled in November and December, and we will definitely continue this in 2022.

Almost 600 raffle tickets have been given out in our Fall reading rewards program, "Read-o-poly." Each ticket represents a book read by or to a child.

Administration: The library will be run efficiently and be financially sound.
Katrina Brocka started in the position of Circulation and Cataloging Assistant on October 19. She brings topnotch customer service skills; excellent computer skills and extensive marketing experience with her. She is proving to be a fast learner and has already begun to work solo Tuesday and Thursday evenings and Saturdays.

Katrina has earned her Public Library Staff Endorsement. The course work for this endorsement includes modules on Foundations of Librarianship, Intro to Public Service, Technology for Librarians and Library Law.

I have received my Gold level endorsement from the State Library. To maintain this endorsement I will be taking about 15 hours of continuing education each year.

FOR IMMEDIATE RELEASE

## VAN METER PUBLIC LIBRARY RECEIVES NATIONAL GRANT FOR SMALL AND RURAL LIBRARIES \$3,000 Grant Will Help the Library Work with Residents to Development Children's Programs that Meet the Community's Needs

Van Meter, IA - Van Meter Public Library has been selected as one of 100 libraries to participate in round three of Libraries Transforming Communities: Focus on Small and Rural Libraries, an American Library Association (ALA) initiative that helps library workers better serve their small and rural communities.

The competitive award comes with a $\$ 3,000$ grant which will be used to fund community conversations aimed at identifying how the library can best support parents and educators with children's programming and services.
"Being new to the community, I am very excited about this grant which will allow me to get to know our residents better. This will help the library develop a slate of children's programs tailored to the unique needs of our community," said Nancy Studebaker, Library Director.

As part of the grant, Van Meter Public Library staff will take an online course in how to lead conversations, a skill vital to library work today. Staff will then host a conversation with residents about what our community needs in the way of children's programming. We will use the grant funds to develop programs to meet those needs.

If you are interested in getting involved or taking part in the conversation, please contact Nancy Studebaker at nstudebaker@vanmeteria.gov. Additional information will be available on the library's website soon.

Since 2014, ALA's Libraries Transforming Communities initiative has re-imagined the role libraries play in supporting communities. Libraries of all types have utilized free dialogue and deliberation training and resources to lead community and campus forums; take part in anti-violence activities; provide a space for residents to come together and discuss challenging topics; and have productive conversations with civic leaders, library trustees and staff.
"Libraries Transforming Communities: Focus on Small and Rural Libraries is an initiative of the American Library Association (ALA) in collaboration with the Association for Rural and Small Libraries (ARSL)."

