

- 1) The Van Meter City Council met for a regular council meeting on Monday, November 9th, 2020 at the Veterans Reception Center. Mayor Allan Adams called the meeting to order at 7:00PM. The following council members were present upon roll call: Travis Brott, Adam Coyle, Joe Herman, Lyn Lyon, and Steve Meyer.

Staff present: City Attorney Gary Goudelock, City Engineer Bob Veenstra, City Administrator Kyle Michel, Library Director Kathleen Nubel, and Public Works Director Dave Herman

- 2) Mayor Adams lead the Pledge of Allegiance.
- 3) Mayor Adams read a Civility Statement setting expectations of respect for the meeting.
- 4) Mayor Adams asked for a motion to approve the agenda. Lyon moved supported by Meyer to approve the agenda. On roll call the votes were as follows: Brott – YES; Herman – Yes; Lyon – YES; Coyle – YES; Meyer – YES
- 5) Introductions were made
- 6) Citizen Hearing:
 - a. None
- 7) Mayor Adams reviewed the consent agenda. Mayor Adams asked for a motion to adopt the consent agenda which included the following:
 - a. Minutes of the 10-12-2020 Council Meeting
 - b. November Claims list

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
ABBY HUDSON	SOCCER REF	185.00
ACCO	WATER CHEMICALS	1,910.70
ADAM COYLE	SOCCER REF	130.00
ADEL AUTO PARTS	FD OIL & BRAKE CLNR	37.17
ADMSC	FIELD USAGE	950.00
AFLAC	AFLAC PRETAX	138.66
AGSOURCE COOPERATIVE SERVICES	WA/SW TESTING	188.00
ALL AMERICAN TURF BEAUTY	IRRIGATION WINTERIZATION	237.38
ANDON WATSON	SOCCER REFEREE	20.00
ARNOLD MOTOR SUPPLY	PW OIL & FILTERS	39.29
AT&T MOBILITY	PD/FD PHONE SERVICE	240.58
BAKER & TAYLOR	LIBRARY MATERIALS	386.60
BALDON HARDWARE	SHOP FAUCET/PARKS GRASS SEED	58.98
BOLTON & MENK INC	PROF SERVICE ZONING REGS	1,147.50
CENTURY LINK	LIB PHONE LINE/FD FAX LINE	274.16
CULLIGAN	RENTAL & WATER	47.45
DALLAS COUNTY NEWS	LEGAL PUBLICATIONS	314.50
DANE BERNHARDT	SOCCER REF	20.00
DELTA DENTAL	DENTAL AND VISION	905.28
DELTA DENTAL	DENTAL AND VISION	905.28
DEMOSPHERE INTERNATIONAL INC	REC ONLINE PAYMENT	150.00
DES MOINES WATER WORKS	WATER TESTING	1.50
DORSEY & WHITNEY LLP	2019-20 URBAN RENEWAL & TIF	13,000.00
EARLHAM SAVINGS BANK		25.00
EFTPS	FED/FICA TAX	3,853.49
ERIN HUDSON	SOCCER REF	130.00
EVAN OLIVER	SOCCER REFEREE	425.00
FIRE SERVICE TRAINING BUREAU	INSTRUCTOR DAGGETT & BROWN	239.20
FORTE	MISC FORTE TRANSACTION	59.43
FORTE	OCT POS FEES	27.58
FORTE	OCT WEB FEES	217.76
GALLS LLC	PD UNIFORM ITEMS	94.66
GENERAL FIRE & SAFETY	SERVICE & REPLACE FIRE EXTING	790.00

GOLDEN RULE	SERVICE WATER DISPENSER	305.71
gWORKS	ANNUAL LIC & SUPPORT FEES	5,376.31
HALLIE LEVI	SOCCER REF	15.00
IAN ADAMS	SOCCER REF	10.00
INTERSTATE ALL BATTERY CENTER	FD BATTERY	20.63
IOWA DEPT OF PUBLIC SAFETY	IA ONLINE WARRANTS SYSTEM	300.00
IOWA LEAGUE OF CITIES	MPI WORKSHOP 2020	905.00
IOWA ONE CALL	EMAIL LOCATES	38.70
IOWA PRISON INDUSTRIES	UNIFORM ITEMS	205.83
IPERS	PROTECT IPERS	4,928.40
JAY OLSON	REC PROGRAMMING SERVICES	1,800.00
JENNA STRECK	SOCCER REF	270.00
JEWISH FED OF GREATER DSM	FIELD RENTAL	1,500.00
JOHNSON CONTROL	QRTLY BILL ALARM SYSTEM	150.42
KADENCE WIGANT	SOCCER REFEREE	80.00
KAEGAN WIGANT	SOCCER REFEREE	95.00
KATIE LINDSAY	SOCCER REF	120.00
KATIE NICHOLS	SOCCER REF	330.00
LAURA KUNKEL	CLEANING SERVICES	125.00
LAURA STRECK	SOCCER REF	10.00
LEXIPOL LLC	ANNUAL LAW ENF MANUALS	2,302.20
LOWE'S	PD CAMERAS & SHOP MISC	609.55
LUKA HULSE	SOCCER REF	10.00
MATHESON TRI GAS INC	OXYGEN	110.44
MEDIACOM	INTERNET SERVICES	276.90
MIDAMERICAN ENERGY	GAS/ELEC	2,081.65
NIC WIGANT	SOCCER REF	345.00
NICK HARRISON	SOCCER COACH REFUND	65.00
OFFICE DEPOT	OFFICE SUPPLIES - GRAND ESTATE	73.45
OMNIGO SOFTWARE	PD SOFTWARE	4,540.00
PRAIRIE AG SUPPLY	LAWN MOWER PARTS	24.32
RANGEMASTERS TRAINING CTR	AMMO	569.60
RAY O'HERRON CO INC	TRAVERSE CARRIER M BROWN	232.35
REGAN BERNHARDT	SOCCER REF	115.00
SAFE LIFE DEFENSE	BODY ARMOR	494.10
SAFELITE FULFILLMENT INC	REPLACE WINDSHIELD 2018 FORD	447.31
SANDRY FIRE SUPPLY LLC	FD EQUIPMENT	21,188.00
SHAE BERNHARDT	SOCCER REF	275.00
SHELLY JAMES	AUG, SEPT, OCT CLEANING	270.00
STEVE MUELLER	SOCCER REF	55.00
SYNCB/AMAZON	LIB MATERIALS	34.59
TESSA SCHAFFER	SOCCER REF	45.00
THE HARTFORD	LIFE AND DISAB	220.49
TREAS - STATE OF IOWA W/H	STATE TAXES	1,237.00
TREVOR COYLE	SOCCER REF	60.00
TWISTED YOGA 108-MARGO		
SUCKOW	YOGA IN THE PARK	280.00
TYLER BERRONE	SOCCER COACH REFUND	65.00
TYLER BESCHEN	SOCCER REF	65.00
UMB BANK NA	SERIES 2013 INTEREST PAYMENT	11,343.75
UNITYPOINT HEALTH	RANDOM DRUG TEST	34.00
UPHDM OCCUPATIONAL MEDICINE	RANDOM DRUG TEST	58.00
US POSTMASTER	POSTAGE UT BILLS/NEWSLETTER	316.50
VC3 INC	IT N BOX	1,475.13
VEENSTRA & KIMM INC	TRINDLE RIDGE SEWER	10,737.12
VM YOUTH FOOTBALL	REGISTRATION FEES	3,450.00
WASTE CONNECTIONS	GARBAGE CONTRACT	8,251.98
WASTE SOLUTIONS OF IA	KYBOS - PARKS	690.00
WAUKEE HARDWARE & RENT IT	FD KEYS & CLEANER	14.24
WAUKEE POWER EQUIPMENT	LABOR & SHOP SUPPLIES	98.44

WELLMARK	EMPLOYEE HEALTH INS	7,646.07
WES JACOBS	SOCCER COACH REFUND	65.00
WHITFIELD & EDDY PLC	LEGAL SERVICES	3,992.63
XTREME TREE	TREE REMOVAL 324 GRANT ST	517.50
Accounts Payable Total		128,518.46

c. October Financial Statements

FUND	RECEIVED	DISBURSED
GENERAL	170,987.17	66,097.33
PARK OPERATIONS	6,407.22	35,677.68
GAS/ELEC FRANCHISE FEE	16,149.92	0.00
ROAD USE TAX	8,786.54	10,241.99
EMPLOYEE BENEFITS	37,431.31	7,086.14
EMERGENCY FUND	4,527.56	0.00
LOCAL OPTION SALES TAX	17,767.30	0.00
TIF – CR ESTATES	18,344.26	120,062.44
TIF – WH PINES SUBDIVISION	2,496.07	0.00
TIF – POLK CO BANK	1,450.14	0.00
TIF – STANBROUGH	4,621.87	0.00
TIF – ORIGINAL	16,958.88	0.00
PARK TRUST FUND	0.00	8,251.77
LIBRARY TRUST FUND	1,329.49	7,313.63
DEBT SERVICE	51,633.43	11,343.75
CEMETERY – PERPETUAL CARE	150.00	0.00
WATER	34,564.94	19,037.76
SEWER	21,882.69	12,125.08
*****REPORT TOTAL*****	415,488.82	297,237.57

- d. Casey’s General Store – Liquor License Renewal
- e. Resolution FY2020 Urban Renewal Report
- f. Resolution FY2020 Annual Financial Report
- g. Resolution E911 and EMA Board Appointments

Coyle moved, supported by Lyon, to approve the Consent Agenda. On roll call the votes were as follows: Brott – YES; Lyon – YES; Herman – YES, Coyle – YES; Meyer – YES

- 8) Tax Abatement Applications
 - a. 36310 Spruce Cir – Residential New Construction
 - b. 5135 Bulldog Ave – Residential New Construction

Lyon moved, supported by Herman, to approve the applications. On roll call the votes were as follows: Brott – YES; Lyon – YES; Herman – YES; Coyle – YES; Meyer – NO

- 9) Public Hearing: Vision Van Meter 2040 Comprehensive Plan Presentation
 Mayor Adams opened the public hearing at 7:05. Hearing no comments from the public in attendance, Mayor Adams closed the public hearing at 7:06.
 Christopher Shires – Confluence, indicated changes made to the Comprehensive Plan as a result of Council discussion at the October 12th, 2020 City Council meeting.
- 10) Resolution 2020- Adopting Vision Van Meter 2040 Comprehensive Plan
 Coyle moved, support by Brott, to approve the Resolution. On roll call the votes were as follows: Brott – YES; Lyon – YES; Herman – YES; Coyle – YES; Meyer – YES
- 11) Public Hearing: Ordinance 2020-09 Amending Chapter 35 of the Van Meter Code of Ordinances Regarding Public Safety Fee Structures
 Mayor Adams opened the public hearing at 7:07. Hearing no comments from the public in attendance, Mayor Adams closed the public hearing at 7:08.
- 12) Ordinance 2020-09 Amending Chapter 35 of the Van Meter Code of Ordinances Regarding Public Safety Fee Structures
 Coyle moved, supported by Lyon, to make the first and final reading of Ordinance 2020-09, waiving subsequent readings, and adopting said Ordinance. On roll call the votes were as follows: Brott – YES; Lyon – YES; Herman – YES; Coyle – YES; Meyer – YES

13) Resolution 2020- Fire Department Fee Schedule

Lyon moved, supported by Coyle, to approve the fee schedule as proposed by Chief Daggett

On roll call the votes were as follows: Brott – YES; Lyon – YES; Herman – YES; Coyle – YES; Meyer – YES

14) Utility Bill Waiver Request – Rick and Lisa Roberts

Discussion ensued regarding utility waiver request granted for Costlow family and the request made by the Roberts family.

Lyon moved, supported by Meyer, to deny the waiver request for Rick and Lisa Roberts.

On roll call the votes were as follows: Brott – YES; Lyon – YES; Herman – YES; Coyle – YES; Meyer – YES

15) Resolution 2020- F90/R16 Intersection Visibility

Discussion ensued regarding visibility concerns at County Highway F90 and County Highway R16. City Engineer Veenstra explained the process that would need to occur in order to relocate utilities within the right-of-way in order to remedy visibility concerns and begin intersection reconstruction projects.

Coyle moved, supported by Brott, to approve the Resolution.

On roll call the votes were as follows: Brott – YES; Lyon – YES; Herman – YES; Coyle – YES; Meyer – YES

16) City Engineer Discussion

- a. West Des Mines Sanitary Sewer Extensions
- b. Trindle Ridge Sanitary Sewer Easements
- c. Van Meter Water Distribution

City Engineer Veenstra provided an updated on the listed projects. Discussion ensued regarding the process for addressing water distribution improvements.

17) Policy Updates and Discussion

- a. Park Dedication
- b. Municipal Utility Services Outside Corporate Limits
- c. Storm Water Management Utility
- d. Utility Bill Waiver Requests

City Administrator Michel provided an update on the listed policy items. Discussion ensued regarding all items. City Administrator Michel indicated that he would finalize policy items a. through c. and place them on the December Council agenda. No further discussion or action would be taken on Utility Bill Waiver Requests.

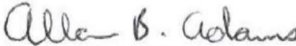
18) Reports:

City Administrator Michel provided an update on potential grant opportunities and FY2022 budget cycle.

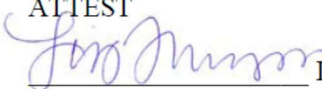
19) Adjournment

Lyon moved, supported by Herman, to adjourn the meeting. Motion carried unanimously.

Mayor Adams adjourned the meeting at 8:57 P.M.

 Allan B. Adams, Mayor

ATTEST

 Liz Thompson, City Clerk